



DU PAGE COUNTY

Transportation Committee

Regular Meeting Agenda

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

Tuesday, June 16, 2026

10:00 AM

Room 3500B

1. CALL TO ORDER

2. ROLL CALL

3. CHAIR'S REMARKS - CHAIR OZOG

4. PUBLIC COMMENT

5. APPROVAL OF MINUTES

5.A. [26-1656](#)

DuPage County Transportation Committee meeting-Tuesday June 2nd, 2026.

6. PROCUREMENT REQUISITIONS

6.A. [26-1637](#)

Recommendation for the approval of a contract to Al Piemonte Ford Sales, Inc., to provide heavy duty body repairs for the DOT Fleet, as needed for the Division of Transportation, for the period of July 1, 2026 through June 30, 2027, for a total contract value not to exceed \$15,000; per renewal of bid #23-071-DOT. Third and final renewal.

6.B. [26-1638](#)

Recommendation for approval of a contract purchase order with Snap-On Industrial to furnish and deliver Snap-On tools and diagnostic equipment, provide service repairs on equipment, and provide a software maintenance agreement for the Division of Transportation, for the period July 1, 2026, through June 30, 2027, for a contract total not to exceed \$30,000; contract pursuant to the Intergovernmental Cooperation Act (Sourcewell #121223).

6.C. [DT-P-0052-26](#)

Recommendation for the approval of a contract to Mac's Body Shop, Inc., for auto body repairs, as needed for the Division of Transportation, for the period of July 1, 2026 through June 30, 2027, for a contract total not to exceed \$70,000 (\$20,000 for DOT and \$50,000 for Sheriff's Office); per renewal of bid #23-071-DOT. Third and final renewal.

7. CHANGE ORDERS

7.A. [26-1692](#)

Bowman Consulting Group PO # 5750-1-SERV-Decrease remaining encumbrance and close contract to provide Professional Construction Engineering Services for the Division of Transportation; contract expired on November 30, 2024.

- 7.B. [26-1689](#)
Builders Paving PO # 7042-1-SERV-Decrease remaining encumbrance and close contract to provide 2024 Pavement Maintenance (North) for the Division of Transportation, contract expired on June 30, 2025.
- 7.C. [26-1728](#)
Chicago Testing Laboratory PO # 5876-1-SERV-Decrease remaining encumbrance and close contract to provide Professional Geotechnical and Materials Engineering Services to the Division of Transportation, contract expired on November 30, 2024.
- 7.D. [26-1730](#)
Christopher B. Burke Engineering PO # 5203-1-SERV-Decrease remaining encumbrance and close contract to provide Professional Preliminary Engineering Services for Flashing Yellow Arrow Corridor at 63rd Street, contract expired on June 30, 2024.
- 7.E. [26-1736](#)
Cintas Corporation PO # 6761-1-SERV-Decrease remaining encumbrance and close contract to provide rental of mechanics' uniforms, floor mats and medical supplies, for the Division of Transportation, contract expired on September 11, 2025.
- 7.F. [26-1697](#)
Downers Grove Township PO # 8018-1-SERV-Decrease encumbrance and close contract, as the PO was entered, in error, to Downers Grove instead of the awarded contractor, Schroeder Asphalt.
- 7.G. [26-1693](#)
Huff & Huff, Inc. PO # 6127-1-SERV-Decrease remaining encumbrance and close contract to provide Professional Landscape Design and Engineering Services for the Division of Transportation, contract expired on November 30, 2024.
- 7.H. [26-1688](#)
K-Five Construction PO # 7043-1-SERV-Decrease remaining encumbrance and close contract to provide 2024 Pavement Maintenance (South) for the Division of Transportation, contract expired on June 30, 2025.
- 7.I. [26-1681](#)
Sebert Landscaping PO # 5736-1-SERV-Decrease remaining encumbrance and close contract to provide 2022-2023 Highway Vegetative Maintenance for the Division of Transportation; contract expired May 31, 2024.
- 7.J. [26-1682](#)
Sebert Landscaping PO # 5738-1-SERV-Decrease remaining encumbrance and close contract to provide 2022-2023 Various Highway Landscaping Maintenance for the Division of Transportation; contract expired May 31, 2024.

- 7.K. [26-1690](#)
Schroeder Asphalt PO # 5995-1-SERV-Decrease remaining encumbrance and close contract for the 2022 Downers Grove Road Maintenance Program, contract expired on November 30, 2024.
- 7.L. [26-1733](#)
Schroeder Asphalt Services PO # 6476-1-SERV-Decrease remaining encumbrance and close contract for the Wayne Township Road Maintenance Program, contract expired November 30, 2025.
- 7.M. [26-1695](#)
Terra Engineering PO # 6970-1-SERV-Decrease remaining encumbrance and close contract to provide Professional Engineering Services for trail user counts, for the Division of Transportation, contract expired on November 30, 2024.

8. AMENDING RESOLUTIONS

- 8.A. [26-1724](#)
DT-P-0400A-21 – Amendment to Resolution DT-P-0400-21 issued to Hampton, Lenzini & Renwick, Inc., for Professional Construction Engineering Services for the Central Signal System Expansion Section # 19-DCCSS-03-TL, to extend the contract and increase the funding in the amount of \$22,000, resulting in an amended contract total of \$763,407, an increase of 2.97%.

9. INFORMATIONAL

- 9.A. [PW-P-0017-26](#)
Recommendation for the approval of a contract to Sheffield Safety and Loss Company, LLC, to provide Safety Program Management for various County Departments, for the period of June 25, 2026 to June 24, 2027, for a total contract amount not to exceed \$150,000; per RFP #25-046-PW. First of three options to renew.

10. GRANT PROPOSAL NOTIFICATIONS

- 10.A. [26-1738](#)
GPN 023-26:FY27-FY31 Safe Streets and Roads for All (SS4A), from the United States Department of Transportation (USDOT), for \$398,200.

11. OLD BUSINESS

12. NEW BUSINESS

13. ADJOURNMENT



Minutes

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 26-1656

Agenda Date: 6/16/2026

Agenda #: 5.A.



DU PAGE COUNTY

Transportation Committee

Draft Summary

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

Tuesday, June 2, 2026

10:00 AM

Room 3500B

1. CALL TO ORDER

10:00 AM meeting was called to order by Vice Chair Tornatore at 10:01 AM.

MOTION TO ALLOW REMOTE PARTICIPATION

Member Zay moved and Member Garcia seconded a motion to allow Chair Ozog to participate remotely, under section 7(a) of the Open Meetings Act, at the Transportation Committee meeting. The motion was approved on a roll call vote, all "ayes", motion carried.

2. ROLL CALL

PRESENT	Evans, Garcia, Tornatore, and Zay
ABSENT	Covert
REMOTE	Ozog

3. CHAIR'S REMARKS - VICE CHAIR TORNATORE

No remarks were offered.

4. PUBLIC COMMENT

No public comments were offered.

5. APPROVAL OF MINUTES

5.A. [26-1602](#)

DuPage County Transportation Committee meeting-Tuesday May 19, 2026.

RESULT:	APPROVED
MOVER:	Mary Ozog
SECONDER:	Lucy Evans

6. PROCUREMENT REQUISITIONS

MOTION TO COMBINE ITEMS 6.A. THROUGH 6.D.

Member Garcia moved and Member Evans seconded a motion to combine items 6.A. through 6.D. The motion was approved on voice vote, all "ayes", motion carried.

- 6.A. [26-1527](#)
 Recommendation for the approval of a contract purchase order to IDEX Holdings, Inc., to furnish and deliver OEM equipment parts and service, as needed, for the Envirosight Sewer Cameras, for the Division of Transportation, as needed, for the period of June 3, 2026 through May 31, 2027, for a contract total not to exceed \$15,000. Per 55 ILCS 5/5-1022(c) not suitable for competitive bids. (Sole Source-direct replacement of compatible equipment parts).
- 6.B. [26-1532](#)
 Recommendation for the approval of a contract purchase order to Shorewood Home & Auto, to furnish and deliver genuine John Deere OEM repair and replacement parts, as needed, for the Division of Transportation, for the period of July 1, 2026 through June 30, 2027, for a total contract amount of \$30,000; per renewal of bid #25-068-DOT, first of three optional renewals.
- 6.C. [DT-P-0050-26](#)
 Recommendation for the approval of a contract purchase order to Traffic Control Corporation, for annual maintenance and support services for the Division of Transportation's Centracs ATMS software system, for the period of July 1, 2026 through June 30, 2027, for a contract total not to exceed \$41,505. Per 55 ILCS 5/5-1022(c) not suitable for competitive bids. (Sole Source - Proprietary Software Maintenance and Support).
- 6.D. [DT-P-0051-26](#)
 Recommendation for the approval of a contract purchase order to Auto Tech Centers, Inc., to furnish and deliver Goodyear tires, as needed, for the Division of Transportation, for the period of July 1, 2026 through June 30, 2027, for a contract total not to exceed \$120,000. Contract pursuant to the Intergovernmental Cooperation Act (NASPO #24155).

RESULT:	APPROVED THE CONSENT AGENDA
MOVER:	Paula Garcia
SECONDER:	Lucy Evans
AYES:	Evans, Garcia, Tornatore, and Zay
ABSENT:	Covert
REMOTE:	Ozog

7. INTERGOVERNMENTAL AGREEMENTS

- 7.A. [DT-R-0027-26](#)
 Intergovernmental Agreement between the County of DuPage and City of West Chicago for intersection improvements at Fabyan Parkway and Poorman Parkway. County to be reimbursed \$543,128.

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Jim Zay
SECONDER:	Paula Garcia

8. INFORMATIONAL

8.A. [26-1568](#)

Recommendation for the approval of a contract to the City of Wheaton, to provide fire alarm monitoring services for the County campus, for Facilities Management, for the period of July 1, 2026 through June 30, 2027, for a contract total amount not to exceed \$21,420. Per 55 ILCS 5/5-1022(c) - not suitable for competitive bids. (Public Utility)

RESULT:	ACCEPTED AND PLACED ON FILE
MOVER:	Jim Zay
SECONDER:	Paula Garcia

9. OLD BUSINESS

No old business was discussed.

10. NEW BUSINESS

Member Zay asked about the Hinsdale Lake Terrace presentation in the Human Services meeting this morning and Member Garcia confirmed that it was unrelated to Transportation.

11. ADJOURNMENT

With no further business, Vice Chair Tornatore moved and Member Zay seconded a motion to adjourn the meeting. The motion was approved on voice vote, all "Ayes", motion carried and the meeting was adjourned at 10:07 AM.



Transportation Requisition under \$30,000

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 26-1637

Agenda Date: 6/16/2026

Agenda #: 6.A.



Procurement Review Comprehensive Checklist
Procurement Services Division

This form must accompany all Purchase Order Requisitions

SECTION 1: DESCRIPTION

<i>General Tracking</i>		<i>Contract Terms</i>	
FILE ID#: 26-1637	RFP, BID, QUOTE OR RENEWAL #: #23-071-DOT	INITIAL TERM WITH RENEWALS: 1 YR + 3 X 1 YR TERM PERIODS	INITIAL TERM TOTAL COST: \$15,000.00
COMMITTEE: TRANSPORTATION	TARGET COMMITTEE DATE: 06/16/2026	PROMPT FOR RENEWAL: 3 MONTHS	CONTRACT TOTAL COST WITH ALL RENEWALS: \$60,000.00
	CURRENT TERM TOTAL COST: \$15,000.00	MAX LENGTH WITH ALL RENEWALS: FOUR YEARS	CURRENT TERM PERIOD: THIRD RENEWAL
<i>Vendor Information</i>		<i>Department Information</i>	
VENDOR: Al Piemonte Ford Sales, Inc.	VENDOR #: 41969	DEPT: Division of Transportation	DEPT CONTACT NAME: Roula Eikosidekas
VENDOR CONTACT: John Fakhoury	VENDOR CONTACT PHONE: 708-345-1575	DEPT CONTACT PHONE #: 630-407-6920	DEPT CONTACT EMAIL: roula.eikosidekas@dupagecounty.gov
VENDOR CONTACT EMAIL: jf@apford.com	VENDOR WEBSITE:	DEPT REQ #: 26-1500-70	
<i>Overview</i>			
DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.).			
Recommendation for the approval of a contract to Al Piemonte Ford Sales Inc., to provide heavy duty body repairs for the DOT Fleet on an as needed basis, for the period of July 1, 2026 through June 30, 2027, for a total contract value not to exceed \$15,000.00, per renewal option under bid award #23-071-DOT, this will be the third and final renewal.			
JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished			
To provide heavy duty body repairs on County owned and operated vehicles.			

SECTION 2: DECISION MEMO REQUIREMENTS

DECISION MEMO NOT REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required.
RENEWAL	
DECISION MEMO REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.

SECTION 3: DECISION MEMO

SOURCE SELECTION	Describe method used to select source.
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action).

SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION

JUSTIFICATION	Select an item from the following dropdown menu to justify why this is a sole source procurement.
NECESSITY AND UNIQUE FEATURES	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.
MARKET TESTING	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
AVAILABILITY	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

SECTION 5: Purchase Requisition Information

<i>Send Purchase Order To:</i>		<i>Send Invoices To:</i>	
Vendor: Al Piemonte Ford Sales, Inc.	Vendor#: 41969	Dept: Division of Transportation	Division: Accounts Payable
Attn: John Fakhoury	Email: jf@apford.com	Attn: Kathy Curcio	Email: DOTFinance@dupagecounty.gov
Address: 2500 W. North Avenue	City: Melrose Park	Address: 421 N. County Farm Road	City: Wheaton
State: IL	Zip: 60160	State: IL	Zip: 60187
Phone: 708-345-1575	Fax:	Phone: 630-407-6900	Fax:
<i>Send Payments To:</i>		<i>Ship to:</i>	
Vendor: Al Piemonte Ford Sales, Inc.	Vendor#: 41969	Dept: Division of Transportation	Division: Fleet Department
Attn:	Email:	Attn: William Bell	Email: william.bell@dupagecounty.gov
Address: same as above.	City:	Address: 180 N. County Farm Road	City: Wheaton
State:	Zip:	State: IL	Zip: 60187
Phone:	Fax:	Phone: 630-407-6931	Fax:
Shipping		Contract Dates	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): Jul 1, 2026	Contract End Date (PO25): Jun 30, 2027

Purchase Requisition Line Details

LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/Activity Code	Unit Price	Extension
1	1	EA		Heavy Duty Body Repairs	FY26	1500	3520	53380		7,500.00	7,500.00
2	1	EA		Heavy Duty Body Repairs	FY27	1500	3520	53380		7,500.00	7,500.00
<i>FY is required, ensure the correct FY is selected.</i>										Requisition Total	\$ 15,000.00

<i>Comments</i>	
HEADER COMMENTS	Provide comments for P020 and P025. To provide heavy duty body repairs for the DOT Fleet.
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO. Email Approved PO to: John Fakhoury, Henry Miller (bodyshop@apford.com), William Bell, Roula Eikosidekas and Mike Figuray.
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO. see above.
APPROVALS	Department Head signature approval for procurements under \$15,000. Procurement Officer Approval for ETSB.



**THE COUNTY OF DUPAGE
FINANCE - PROCUREMENT
AUTOMOTIVE AND HEAVY-DUTY BODY REPAIR 23-071-DOT
BID TABULATION**

NO.	ITEM	UOM	QTY	Al Piemonte Ford Sales		Mac's Body Shop Inc.	
				PRICE	EXTENDED PRICE	PRICE	EXTENDED PRICE
SECTION 1: Automotive Body Repair							
1	Body Labor	HR	250	\$ 60.00	\$ 15,000.00	\$ 52.00	\$ 13,000.00
2	Paint Labor	HR	100	\$ 60.00	\$ 6,000.00	\$ 52.00	\$ 5,200.00
3	Paint and Suplies	HR	100	\$ 39.00	\$ 3,900.00	\$ 33.00	\$ 3,300.00
4	Mechanical	HR	100	\$ 165.00	\$ 16,500.00	\$ 80.00	\$ 8,000.00
5	Frame	HR	50	\$ 95.00	\$ 4,750.00	\$ 80.00	\$ 4,000.00
6	Towing Charge	1-way	20	\$ 250.00	\$ 5,000.00	\$ 125.00	\$ 2,500.00
SECTION 2: Automotive Motor Crash Guide							
NO.	ITEM	EST. VALUE		% MARK-UP DISCOUNT	EXTENDED PRICE	% MARK-UP DISCOUNT	EXTENDED PRICE
7	Annual Expected Expenditure	\$10,000.00		-30.00%	\$ 7,000.00	-5.00%	\$ 9,500.00
TOTAL: AUTOMOTIVE BODY REPAIR					\$ 58,150.00		\$ 45,500.00



NO.	ITEM	UOM	QTY	Al Piemonte Ford Sales		Mac's Body Shop Inc.	
				PRICE	EXTENDED PRICE	PRICE	EXTENDED PRICE
SECTION 3: Heavy-Duty Body Repair							
8	Body Labor	HR	100	\$ 65.00	\$ 6,500.00	No Bid	
9	Paint Labor	HR	40	\$ 65.00	\$ 2,600.00	No Bid	
10	Paint and Suplies	HR	40	\$ 42.00	\$ 1,680.00	No Bid	
11	Mechanical	HR	50	\$ 185.00	\$ 7,400.00	No Bid	
12	Frame	HR	40	\$ 95.00	\$ 3,800.00	No Bid	
13	Towing Charge	1-way	6	\$ 400.00	\$ 2,400.00	No Bid	
SECTION 4: Heavy-Duty Motor Crash Guide							
NO.	ITEM	EST. VALUE		% MARK-UP DISCOUNT	EXTENDED PRICE	% MARK-UP DISCOUNT	EXTENDED PRICE
14	Annual Expected Expenditure	\$10,000.00		-30.00%	\$ 7,000.00	No Bid	
TOTAL: HEAVY-DUTY BODY REPAIR					\$ 31,380.00		\$ -

NOTES

Bid Opening 5/11/2023 @ 2:30 PM	VC, NE
Invitations Sent	21
Total Vendors Requesting Documents	0
Total Bid Responses	2

SECTION 7 - BID FORM PRICING

The quantities shown are approximate and are intended to establish pricing. The County reserves the right to change any of the quantities to meet its requirements and to order as needed. Prices shall remain constant for the duration of the contract. All goods shall be F.O.B. Destination.

NO.	ITEM	UOM	QTY	PRICE	EXTENDED PRICE
SECTION 1: Automotive Body Repair					
1	Body Labor	HR	250	\$ 60.00	\$ 15,000.00
2	Paint Labor	HR	100	\$ 60.00	\$ 6,000.00
3	Paint and Supplies	HR	100	\$ 39.00	\$ 3,900.00
4	Mechanical	HR	100	\$ 165.00	\$ 16,500.00
5	Frame	HR	50	\$ 95.00	\$ 4,750.00
6	Towing Charge	1-way	20	\$ 250.00	\$ 5,000.00
NO.	ITEM	EST. VALUE		% MARK-UP/DISCOUNT LIST PRICE IN THE MOTOR CRASH GUIDE	EXTENDED PRICE
SECTION 2 - Automotive Motor Crash Guide Provide a percentage markup or discount off list price in the Motor Crash Guide.					
7	Annual Expected Expenditure	\$10,000		+ 30 %	\$ 7,000.00
TOTAL SECTION 1 & 2					\$ 58,150.00

NO.	ITEM	UOM	QTY	PRICE	EXTENDED PRICE
SECTION 3 - Heavy-Duty Body Repair					
8	Body Labor	HR	100	\$ 65.00	\$ 6,500.00
9	Paint Labor	HR	40	\$ 65.00	\$ 2,600.00
10	Paint and Supplies	HR	40	\$ 42.00	\$ 1,680.00
11	Mechanical	HR	50	\$ 185.00	\$ 9,250.00
12	Frame	HR	40	\$ 95.00	\$ 3,800.00
13	Towing Charge	1-way	6	\$ 400.00	\$ 2,400.00
Section 4 - Heavy-Duty Motor Crash Guide Provide a percentage markup or discount off list price in the Motor Crash Guide.					
NO.	ITEM	EST. VALUE		% MARK-UP/DISCOUNT LIST PRICE IN THE MOTOR CRASH GUIDE	EXTENDED PRICE
14	Annual Expected Expenditure	\$10,000		+ 30 %	\$ 7,000.00
TOTAL SECTION 3 & 4					\$ 33,230.00
GRAND TOTAL					\$ 91,380.00

SECTION 8 - BID FORM SIGNATURE PAGE

The Contractor agrees to provide the service, and/or supplies as described in this solicitation and subject, without limitation, to all specifications, terms, and conditions herein contained. Bidder shall acknowledge receipt of each addendum issued in the space provided on the bid form.

Signature on File

X _____, _____ President
(Signature and Title)

CORPORATE SEAL
(If available)

BID MUST BE SIGNED AND NOTARIZED (WITH SEAL) FOR CONSIDERATION

Subscribed and sworn to before me this 9TH day of MAY AD, 2023

Signature on File

(Notary Public) My Commission Expires: 10/14/2026



SEAL

Finally, the Bidder, if awarded the contract, agrees to do all other things required by the contract documents, and that he will take in full payment therefore the sums set forth in the bidding schedule (subject to unit quantity adjustments based upon actual usage).

CONTRACT ADMINISTRATION INFORMATION:

CORRESPONDENCE TO CONTRACTOR:		REMIT TO CONTRACTOR:	
NAME	Al Piemonte Ford Sales, Inc.	NAME	Al Piemonte Ford Sales, Inc.
CONTACT	John Fakhoury	CONTACT	John Fakhoury
ADDRESS	2500 W North Ave.	ADDRESS	2500 W North Ave.
CITY ST ZIP	Melrose Park, IL 60160	CITY ST ZIP	Melrose Park, IL 60160
TX	708-345-1575	TX	708-345-1575
FX	708-345-8970	FX	708-345-8970
EMAIL	jf@apford.com	EMAIL	jf@apford.com
COUNTY BILL TO INFORMATION:		COUNTY SHIP TO INFORMATION:	
DuPage County Division of Transportation 421 North County Farm Road Wheaton, IL 60187 TX: (630) 407-6900 EMAIL: DOTFinance@dupageco.org		DuPage County Fleet Maintenance Building 180 North County Farm Road Wheaton, IL 60187 TX: (630) 407-6931 EMAIL: William Bell@dupageco.org	

ALL MATERIALS MUST BE BID AND SHIPPED F.O.B. DESTINATION, DELIVERED AND INSTALLED
 (FREIGHT INCLUDED IN PRICE)



The County of DuPage
 Finance Department
 Procurement Division, Room 3-400
 421 North County Farm Road
 Wheaton, Illinois 60187

CONTRACT RENEWAL AGREEMENT

This contract, made and entered into by The County of DuPage, 421 North County Farm Road, Wheaton, Illinois, 60187, hereinafter called the "COUNTY" and Al Piemonte Ford Sales located at 2500 W. North Avenue, Melrose Park, IL 60160, hereinafter called the "CONTRACTOR", witnesseth;

The COUNTY and the CONTRACTOR have previously entered into a Contract, pursuant to Bid #23-071-DOT which became effective on 6/7/2023 and which will expire 6/30/2026. The contract is subject to the third of three options to renew for a twelve (12) month period.

The contract renewal shall be effective on the date of last signature and shall terminate on 6/30/2027.

The parties now agree to renew said agreement, upon the same terms as previously agreed to, as specified in the original contract.

THE COUNTY OF DUPAGE

CONTRACTOR

Signature on File

SIGNATURE

SIGNATURE

Steve Pasko

PRINTED NAME

John Falkhourz

PRINTED NAME

Buyer I

PRINTED TITLE

Director

PRINTED TITLE

DATE

5-14-26

DATE



REQUIRED VENDOR ETHICS DISCLOSURE STATEMENT

Section I: Contact Information

Please complete the contact information below.

BID NUMBER:	23-071-DOT
COMPANY NAME:	AL PIERMONTÉ AUTO GROUP
CONTACT PERSON:	John Falkhour
CONTACT EMAIL:	JF@APFord.com

Section II: Procurement Ordinance Requirements

Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the County, shall provide to the Procurement Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor to any incumbent County Board member, County Board chairman, or Countywide elected official whose office the contract to be awarded will benefit within the current and previous calendar year. The contractor, union, or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors, and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

Has the Bidder made contributions as described above?

Yes

No

If "Yes", complete the required information in the table below.

RECIPIENT	DONOR	DESCRIPTION (e.g., cash, type of item, in-kind services, etc.)	AMOUNT/VALUE	DATE MADE

All contractors and vendors who have obtained or are seeking contracts with the County shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

Has the Bidder had or will the Bidder have contact with lobbyists, agents, representatives or individuals who are or will be having contact with county officers or employees as described above.

Yes

No

If "Yes", list the name, phone number, and email of lobbyists, agents, representatives, and all individuals who are or will be having contact with county officers or employees in the table below.

NAME	PHONE	EMAIL

Section III: Violations

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future County contracts. Continuing and supplemental disclosure is required. The Bidder agrees to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner;
- 30 days prior to the optional renewal of any contract;
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text of the County's Ethics Ordinance is available at:

[Ethics | DuPage Co. IL](#)

The full text of the County's Procurement Ordinance is available at:

[ARTICLE VI. - PROCUREMENT | Code of Ordinances | DuPage County, IL | Municode Library](#)

Section IV: Certification

By signing below, the Bidder hereby acknowledges that it has received, read, and understands these requirements, and certifies that the information submitted on this form is true and correct to the best of its knowledge.

Signature on File

Printed Name: John Fairhour

Signature: _____

Title: DIRECTOR

Date: 5/14/26



Transportation Requisition under \$30,000

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 26-1638

Agenda Date: 6/16/2026

Agenda #: 6.B.



Procurement Review Comprehensive Checklist
 Procurement Services Division
 This form must accompany all Purchase Order Requisitions

SECTION 1: DESCRIPTION			
<i>General Tracking</i>		<i>Contract Terms</i>	
FILE ID#:	RFP, BID, QUOTE OR RENEWAL #: Sourcewell #121223	INITIAL TERM WITH RENEWALS: OTHER	INITIAL TERM TOTAL COST: \$30,000.00
COMMITTEE: TRANSPORTATION	TARGET COMMITTEE DATE: 06/16/2026	PROMPT FOR RENEWAL:	CONTRACT TOTAL COST WITH ALL RENEWALS: \$30,000.00
	CURRENT TERM TOTAL COST: \$30,000.00	MAX LENGTH WITH ALL RENEWALS: ONE YEAR	CURRENT TERM PERIOD: INITIAL TERM
<i>Vendor Information</i>		<i>Department Information</i>	
VENDOR: Snap-On Incorporated d/b/a Snap-On Industrial, a division of IDSC Holdings, LLC.	VENDOR #: 10045	DEPT: Division of Transportation	DEPT CONTACT NAME: Roula Eikosidekas
VENDOR CONTACT: Bryan Hansen	VENDOR CONTACT PHONE: 224-769-1149	DEPT CONTACT PHONE #: 630-407-6920	DEPT CONTACT EMAIL: roula.eikosidekas@dupagecounty. gov
VENDOR CONTACT EMAIL: bryan.hansen@snapon.com	VENDOR WEBSITE:	DEPT REQ #: 26-1500-68	
<i>Overview</i>			
DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.). Recommendation for approval of a contract purchase order with Snap-On Industrial to furnish and deliver Snap-On tools and diagnostic equipment, provide service repairs on equipment, and provide a software maintenance agreement for the Division of Transportation on an as-needed basis, for the period July 1, 2026, through June 30, 2027, for a contract total not to exceed \$30,000.00; contract pursuant to the Intergovernmental Cooperation Act (Sourcewell #121223).			
JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished Snap-On Industrial is a designer, manufacturer and marketer of tools and equipment for professional use in the transportation industry including automotive and heavy duty equipment.			

SECTION 2: DECISION MEMO REQUIREMENTS	
DECISION MEMO NOT REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required.
DECISION MEMO REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.
COOPERATIVE (DPC2-352), GOVERNMENT JOINT PURCHASING ACT (30ILCS525) OR GSA SCHEDULE PRICING	

SECTION 3: DECISION MEMO	
SOURCE SELECTION	Describe method used to select source. This contract was setup using the Sourcewell Cooperative Contract #121223.
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action). 1. DOT staff recommends issuing a purchase order to Snap-On Industrial, using the Sourcewell Contract #121223. 2. Request bids. 3. Status quo.

SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION

JUSTIFICATION	Select an item from the following dropdown menu to justify why this is a sole source procurement.
NECESSITY AND UNIQUE FEATURES	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.
MARKET TESTING	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
AVAILABILITY	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

SECTION 5: Purchase Requisition Information

<i>Send Purchase Order To:</i>		<i>Send Invoices To:</i>	
Vendor: Snap-On Incorporated d/b/a Snap-On Industrial, a division of IDSC Holdings, LLC.	Vendor#: 10045	Dept: Division of Transportation	Division: Accounts Payable
Attn: Bryan Hansen	Email: bryan.hansen@snapon.com	Attn: Kathy Curcio	Email: DOTFinance@dupagecounty.gov
Address: 2801 80th St.	City: Kenosha	Address: 421 N. County Farm Road	City: Wheaton
State: WI	Zip: 53140	State: IL	Zip: 60187
Phone: 224-769-1149	Fax:	Phone: 630-407-6900	Fax:
<i>Send Payments To:</i>		<i>Ship to:</i>	
Vendor: Snap-On Incorporated d/b/a Snap-On Industrial, a division of IDSC Holdings, LLC.	Vendor#: 10045	Dept: Division of Transportation	Division: Fleet Department
Attn:	Email:	Attn: William Bell	Email: william.bell@dupagecounty.gov
Address: same as above.	City:	Address: 180 N. County Farm Road	City: Wheaton
State:	Zip:	State: IL	Zip: 60187
Phone:	Fax:	Phone: 630-407-6931	Fax:
Shipping		Contract Dates	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): Jul 1, 2026	Contract End Date (PO25): Jun 30, 2027

Purchase Requisition Line Details

LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/Activity Code	Unit Price	Extension
1	1	EA		Tools & Diagnostic Equipment	FY26	1500	3520	52000		10,500.00	10,500.00
2	1	EA		Service Repairs	FY26	1500	3520	53370		1,000.00	1,000.00
3	1	EA		Tools & Diagnostic Equipment	FY27	1500	3520	52000		10,500.00	10,500.00
4	1	EA		Service Repairs	FY27	1500	3520	53370		1,000.00	1,000.00
5	1	EA		Software Mtc Agreement	FY27	1500	3520	53807		7,000.00	7,000.00
<i>FY is required, ensure the correct FY is selected.</i>										Requisition Total	\$ 30,000.00

<i>Comments</i>	
HEADER COMMENTS	Provide comments for P020 and P025. To furnish and deliver snap-on tools and diagnostic equipment for DOT Fleet.
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO. Email Approved PO to: Bryan Hansen, William Bell, Roula Eikosidekas and Mike Figuray.
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO. see above.
APPROVALS	Department Head signature approval for procurements under \$15,000. Procurement Officer Approval for ETSB.

**Solicitation Number: RFP #121223****CONTRACT**

This Contract is between Sourcewell, 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479 (Sourcewell) and Snap-On Industrial, a Division of IDSC Holdings LLC, 2801 80th St., Kenosha, WI 53143 (Supplier).

Sourcewell is a State of Minnesota local government unit and service cooperative created under the laws of the State of Minnesota (Minnesota Statutes Section 123A.21) that offers cooperative procurement solutions to government entities. Participation is open to eligible federal, state/province, and municipal governmental entities, higher education, K-12 education, nonprofit, tribal government, and other public entities located in the United States and Canada. Sourcewell issued a public solicitation for Vehicle Lifts with Garage and Fleet Maintenance Equipment from which Supplier was awarded a contract.

Supplier desires to contract with Sourcewell to provide equipment, products, or services to Sourcewell and the entities that access Sourcewell's cooperative purchasing contracts (Participating Entities).

1. TERM OF CONTRACT

A. **EFFECTIVE DATE.** This Contract is effective upon the date of the final signature below.

EXPIRATION DATE AND EXTENSION. This Contract expires February 12, 2028, unless it is cancelled sooner pursuant to Article 22. This Contract allows up to three additional one-year extensions upon the request of Sourcewell and written agreement by Supplier. Sourcewell retains the right to consider additional extensions beyond seven years as required under exceptional circumstances.

B. **SURVIVAL OF TERMS.** Notwithstanding any expiration or termination of this Contract, all payment obligations incurred prior to expiration or termination will survive, as will the following: Articles 11 through 14 survive the expiration or cancellation of this Contract. All other rights will cease upon expiration or termination of this Contract.

2. EQUIPMENT, PRODUCTS, OR SERVICES

the anticipated work under this Contract raises an actual or potential conflict of interest (as described in 2 C.F.R. Part 200). The Supplier must explain the actual or potential conflict in writing in sufficient detail so that the U.S. Office of General Services, Sourcewell, and Participating Entity are able to assess the actual or potential conflict; and provide any additional information as necessary or requested.

R. U.S. EXECUTIVE ORDER 13224. The Supplier, and its subcontractors, must comply with U.S. Executive Order 13224 and U.S. Laws that prohibit transactions with and provision of resources and support to individuals and organizations associated with terrorism.

S. PROHIBITION ON CERTAIN TELECOMMUNICATIONS AND VIDEO SURVEILLANCE SERVICES OR EQUIPMENT. To the extent applicable, Supplier certifies that during the term of this Contract it will comply with applicable requirements of 2 C.F.R. § 200.216.

T. DOMESTIC PREFERENCES FOR PROCUREMENTS. To the extent applicable, Supplier certifies that during the term of this Contract will comply with applicable requirements of 2 C.F.R. § 200.322.

22. CANCELLATION

Sourcewell or Supplier may cancel this Contract at any time, with or without cause, upon 60 days' written notice to the other party. However, Sourcewell may cancel this Contract immediately upon discovery of a material defect in any certification made in Supplier's Proposal. Cancellation of this Contract does not relieve either party of financial, product, or service obligations incurred or accrued prior to cancellation.

Sourcewell

Snap-On Industrial, a Division of IDSC Holdings LLC

Signature on File
By: C0FD2A139D06489...
Jeremy Schwartz
Title: Chief Procurement Officer
Date: 2/13/2024 | 2:57 PM CST

Signature on File
By: EB6ED9D97EAF49B...
Andrew Lobo
Title: President
Date: 2/13/2024 | 2:04 PM CST



DuPage County
 Finance Department
 Procurement Division
 421 North County Farm Road
 Room 3-400
 Wheaton, Illinois 60187-3978

REQUIRED VENDOR ETHICS DISCLOSURE STATEMENT

Section I: Contact Information

Please complete the contact information below.

BID NUMBER:	N/A
COMPANY NAME:	Snap-on Industrial, a division of IDSC Holdings LLC
CONTACT PERSON:	Bryan Hansen, Industrial Account Manager
CONTACT EMAIL:	Bryan.M.Hansen@snapon.com

Section II: Procurement Ordinance Requirements

Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the County, shall provide to the Procurement Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor to any incumbent County Board member, County Board chairman, or Countywide elected official whose office the contract to be awarded will benefit within the current and previous calendar year. The contractor, union, or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors, and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

Has the Bidder made contributions as described above?

Yes

No

If "Yes", complete the required information in the table below.

RECIPIENT	DONOR	DESCRIPTION (e.g., cash, type of item, in-kind services, etc.)	AMOUNT/VALUE	DATE MADE

All contractors and vendors who have obtained or are seeking contracts with the County shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

Has the Bidder had or will the Bidder have contact with lobbyists, agents, representatives or individuals who are or will be having contact with county officers or employees as described above.

Yes

No

If "Yes", list the name, phone number, and email of lobbyists, agents, representatives, and all individuals who are or will be having contact with county officers or employees in the table below.

NAME	PHONE	EMAIL
Randie Van Ness, Snap-on Industrial Employee	386-527-4101	Randie.L.VanNess@snapon.com
Carol L. Connelly, Snap-on Industrial Employee	262-656-5430	Carol.L.Connelly@snapon.com
Marty Henning, Snap-on Industrial Employee	847-308-0788	Martin.C.Henning@snapon.com
Josh Kruckeberg, Snap-on Industrial Employee	507-208-2836	Joshua.L.Kruckeberg@snapon.com

Bryan Hansen, Snap-on Industrial Employee 224-769-1149 Bryan.M.Hansen@snapon.com

Section III: Violations

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future County contracts. Continuing and supplemental disclosure is required. The Bidder agrees to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner;
- 30 days prior to the optional renewal of any contract;
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text of the County's Ethics Ordinance is available at:

http://www.dupagecounty.gov/government/county_board/ethics_at_the_county/


The full text of the County's Procurement Ordinance is available at:

https://www.dupagecounty.gov/government/departments/finance/procurement/procurement_ordinance_and_guiding_principles.php

Section IV: Certification

By signing below, the Bidder hereby acknowledges that it has received, read, and understands these requirements, and certifies that the information submitted on this form is true and correct to the best of its knowledge.

Printed Name: Andrew Lobo

Signature: 
EG6ED9997EAF49B...

Title: President, Industrial Division & Vice President, IDSC Holdings LLC

Date: 5/12/2026

Sourcewell Contract 121223-SNP Product Price Group Discount Grid

Price Group	7SW Discount %	Hand Tools	Power Tools	Equipment	Tool Storage
A00	45.12	Chrome Plated Ratchets, Sockets, Extensions, Screwdrivers, Wrenches, Sets, Impact Sockets, L-shaped Wrenches			
A01	45.12	Limited Discount For Products Similar To A			
A02	45.12	Shared CDI Torque adaptors			
A03	45.12	Shared CDI Torque adaptors			
A41	45.12	Specially priced chrome socket and wrench sets			
A43	45.12	Select chrome plated sockets in 1/4", 3/8" & 1/2" drive. Select wrenches in OEX and SOEX series			
B00	45.12	Industrial (Black) Finish Sockets, Power Sockets, Wrenches, L-Shaped Wrenches, Adj. Chrome Wrenches, Adj. Wrenches, Screwdrivers, Nut Drivers, Pliers-Combo Slip Joint, Special Purpose, Lineman, Standard Adj. Joint, Needle Nose, Cutters, Electronic Pliers, Click type Torque		Meters	KRL Series: Top Chests, Cabinets, Roll Cabinets, End Cabinets
B01	45.12	Limited Discount For Products Similar To B, CG & CJ series pullers, Techwrench, TQ series torque			
B02	45.12	Shared CDI Torque adaptors			
B03	45.12	Shared CDI Torque adaptors			
BLG	63.06	3/4" drive impact sockets and drive tools, 1" drive & larger industrial finish sockets and drive tools, Industrial finish combination wrenches 2 1/16" and larger, heavy duty tubular handle and striking wrenches			
C00	35.62	Heavy Duty Pliers, Adjustable Pliers-Pipe Wrench, Undercut Tongue & Grove, Snap Ring Pliers, Insulated Screwdrivers, Sockets, Pliers, Wrenches, TE series torque wrenches	Snap-on & Blue Point Brand Air Tools		
C01	35.62	Limited Discount For Products Similar To C, Industrial specials			
C02	35.62	Shared CDI Torque adaptors			
C03	35.62	Shared CDI Torque adaptors			
CKA	39.84			Certification Kits	
CKB	24.01			Certification Kits	
CKC	5.01			Certification Kits	
CKD	22.95			Certification Kits	
D00	33.51	Blue Point, Cobra, Alligator, Vise Grip Brand Products, T-Shaped Wrenches, Adjustable Wrenches, TTC torque testers, Non-Snap-on Produced Products		Air conditioning service centers, Outside Equipment, scanners, accessories	KRA Series, Carts, Top Chests, Cabinets, Roll Cabinets, End Cabinets, Accessories
D01	33.51	Limited discounts on Industrial specials, Bits, Techwrench, Non-Snap-on Produced Products			
D02	33.51	Shared CDI Torque adaptors			
D03	33.51	Shared CDI Torque adaptors			
D04	35.62				Stor-Loc Tool Storage
E00	0	Various Products			
E01	0	Various Products			
F00	0	Various Products			
F01	0	Various Products			
G00	0	Various Products			
G01	0	Various Products			
H00	20.84			Alternator/Voltage Regulator Systems AVRS, Wheel Balancers, Scanners, Meter Carts, Stands, Booms, Brake Lathes, Vantage Units	
H01	20.84	Limited Discount For Products Similar To H		MODIS, SOLUS	
H30	26.12			Air Conditioning Equipment	
I00	26.12		Sioux brand and ATI	Band saw blades	
I01	26.12	Limited Discount For Products Similar To I			
I02	26.12		Sioux thru RWD		
I05	26.12			JBC BRAND	
I06	0				Build -A- Bay
I07	26.12	Bahco Pruning Schools			
I10	68.34		SIoux Force		
I11	66.23		SIoux Force		
I12	61.48		SIoux Force		
I13	55.67		SIoux Industrial		
I14	52.5		SIoux Industrial		
I15	48.28		SIoux Industrial		
I16	44.06		SIoux Industrial		
I17	41.95		SIoux Acc and Parts		
I18	36.67		SIoux Accessories		
I19	31.4		SIoux Parts		
I20	26.12		SIoux Aero Parts		
I21	20.84		SIoux Aero		
I22	15.56		SIoux TQM		
I25	26.12				Foam
I30	26.12	Bahco Pruning			
I35	26.12	Williams Lindstrom			
I40	26.12	Bahco Bandsaw			
IWA	55.67	Bahco Branded Handtools			
IWB	55.67	Williams Branded Handtools			
IWC	55.67	Williams CDI Torque			
IWG	55.67	Williams Global			
IWH	55.67	Williams Global Hydraulic			
IWI	55.67	Bahco Holesaws			
IWJ	55.67	Bahco Blades, Recips, Saws			
IWK	55.67	Bahco Bowsaws, Loppers, Pruners			
IWL	55.67	Bahco Bits, Burrs			
IWM	55.67	Bahco Files, Handles			
J00	20.84			ETHOS, Welders, Plasma Cutters, Scanner Cartridges	

Price Group	7SW Discount %	Hand Tools	Power Tools	Equipment	Tool Storage
J01	20.84	Limited Discount For Products Similar To J		MODIS & Scanner cartridges	
K00	15.56				
K01	15.56	Limited Discount For Products Similar To K			
L00	20.84				
L01	20.84	Limited Discount For Products Similar To L			
L50	10.29				ATC Storage
L51	0				ATC accessories
M00	20.84			Snap-on Brand Lift Equipment, Tire Changer	
M01	20.84	Limited Discount For Products Similar To M		MODIS cart	
N00	20.84			Snap-on Brand HD Lifts	
N01	20.84	Limited Discount For Products Similar To N			
O00	20.84			Oscilloscopes, Accessories	
O01	20.84	Limited Discount For Products Similar To O			
P00	0	Various Products			
P01	0	Various Products			
Q00	26.12			NEXIQ Pro-Link, Pocket IQ	
Q01	0	Limited Discount For Products Similar To Q			
R00	20.84			AC, Emmissions, Scanner Parts	
R01	20.84	Limited Discount For Products Similar To R			
S00	15.56			Shopkey, SUN	
S01	15.56	Limited Discount For Products Similar To S			
T00	15.56			Fluid management, leak detectors	
T01	15.56	Limited Discount For Products Similar To T			
U00	0			Training Classes	
U01	0			Training Classes	
V00	0				
V01	0	Limited Discount For Products Similar To V			
W00	15.56			ShopKey (non-renewal)	
W01	15.56	Limited Discount For Products Similar To W			
X00	15.56			Shopkey (renewals)	
X01	15.56	Limited Discount For Products Similar To X			
Y00	15.56	Grey Pnuematic, Vendor brands	Vendor brands	Pruning Equipment, Ideal Brand Meters, Enerpac Brand Hydraulic Products, Vendor brands	
Y01	15.56	Limited Discount For Products Similar To Y			
Y02	0				
Z00	0				
Z01	0	Limited Discount For Products Similar To Z			



Transportation Requisition \$30,000.01+

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: DT-P-0052-26

Agenda Date: 6/16/2026

Agenda #: 6.C.

AWARDING RESOLUTION ISSUED TO MAC'S BODY SHOP, INC.
TO PROVIDE AUTO BODY REPAIRS AS NEEDED
FOR THE DIVISION OF TRANSPORTATION AND SHERIFF'S OFFICE
(CONTRACT TOTAL NOT TO EXCEED \$70,000.00)

WHEREAS, bids have been taken and processed in accordance with County Board policy; and

WHEREAS, the lowest responsible bidder has been designated, and the Transportation Committee and Judicial Public Safety Committee recommends County Board approval for the issuance of a contract to Mac's Body Shop, Inc., to provide auto body repairs, as needed for the Division of Transportation and Sheriff's Office, for the period July 1, 2026 through June 30, 2027.

NOW, THEREFORE BE IT RESOLVED, that said contract to provide auto body repairs, as needed, for the period July 1, 2026 through June 30, 2027 is hereby approved for issuance to Mac's Body Shop, Inc., 652 West Lake Street, Addison, Illinois 60101, for a contract total amount not to exceed \$70,000.00, per lowest responsible bid #23-071-DOT (Division of Transportation \$20,000.00 and Sheriff's Office \$50,000.00).

Enacted and approved this 23rd of June, 2026 at Wheaton, Illinois.

DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: _____

JEAN KACZMAREK, COUNTY CLERK



Procurement Review Comprehensive Checklist
 Procurement Services Division
 This form must accompany all Purchase Order Requisitions

SECTION 1: DESCRIPTION			
<i>General Tracking</i>		<i>Contract Terms</i>	
FILE ID#: 26-1639	RFP, BID, QUOTE OR RENEWAL #: #23-071-DOT	INITIAL TERM WITH RENEWALS: 1 YR + 3 X 1 YR TERM PERIODS	INITIAL TERM TOTAL COST: \$79,900.00
COMMITTEE: TRANSPORTATION	TARGET COMMITTEE DATE: 06/02/2026	PROMPT FOR RENEWAL: 3 MONTHS	CONTRACT TOTAL COST WITH ALL RENEWALS: \$299,800.00
	CURRENT TERM TOTAL COST: \$70,000.00	MAX LENGTH WITH ALL RENEWALS: FOUR YEARS	CURRENT TERM PERIOD: THIRD RENEWAL
<i>Vendor Information</i>		<i>Department Information</i>	
VENDOR: Mac's Body Shop Inc.	VENDOR #: 10197	DEPT: Division of Transportation	DEPT CONTACT NAME: Roula Eikosidekas
VENDOR CONTACT: John McNicholas	VENDOR CONTACT PHONE: 630-462-1455	DEPT CONTACT PHONE #: 630-407-6920	DEPT CONTACT EMAIL: roula.eikosidekas@dupagecounty.gov
VENDOR CONTACT EMAIL: macsbs@aol.com	VENDOR WEBSITE:	DEPT REQ #: 26-1500-69	
<i>Overview</i>			
DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.). Recommendation for the approval of a contract purchase order to Mac's Body Shop Inc., to provide automotive body repairs for the Division of Transportation and Sheriff's Office on an as needed basis, for the period of July 1, 2026 through June 30, 2027, for a combined contract total not to exceed \$70,000.00 (Division of Transportation \$20,000 / Sheriff's \$50,000); per renewal option under bid award #23-071-DOT, this will be the third and final renewal.			
JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished Automotive body repair services are required to fix damaged vehicles owned by the County for DOT and the Sheriff's Department.			

SECTION 2: DECISION MEMO REQUIREMENTS	
DECISION MEMO NOT REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required.
RENEWAL	
DECISION MEMO REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.

SECTION 3: DECISION MEMO	
SOURCE SELECTION	Describe method used to select source.
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action).

SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION

JUSTIFICATION	Select an item from the following dropdown menu to justify why this is a sole source procurement.
NECESSITY AND UNIQUE FEATURES	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.
MARKET TESTING	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
AVAILABILITY	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

SECTION 5: Purchase Requisition Information

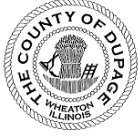
<i>Send Purchase Order To:</i>		<i>Send Invoices To:</i>	
Vendor: Mac's Body Shop Inc.	Vendor#: 10197	Dept: Division of Transportation	Division: Accounts Payable
Attn: John McNicholas	Email: macsbs@aol.com	Attn: Kathy Curcio	Email: DOTFinance@dupagecounty.gov
Address: 652 W. Lake Street	City: Addison	Address: 421 N. County Farm Road	City: Wheaton
State: IL	Zip: 60101	State: IL	Zip: 60187
Phone: 630-462-1455	Fax:	Phone: 630-407-6900	Fax:
<i>Send Payments To:</i>		<i>Ship to:</i>	
Vendor: Mac's Body Shop Inc.	Vendor#: 10197	Dept: Division of Transportation	Division: Fleet Department
Attn:	Email:	Attn: William Bell	Email: william.bell@dupagecounty.gov
Address: same as above.	City:	Address: 180 N. County Farm Road	City: Wheaton
State:	Zip:	State: IL	Zip: 60187
Phone:	Fax:	Phone: 630-407-6931	Fax:
Shipping		Contract Dates	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): Jul 1, 2026	Contract End Date (PO25): Jun 30, 2027

Purchase Requisition Line Details

LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/ Activity Code	Unit Price	Extension
1	1	EA		DOT - Auto Body Repairs	FY26	1500	3520	53380		10,000.00	10,000.00
2	1	EA		DOT - Auto Body Repairs	FY27	1500	3520	53380		10,000.00	10,000.00
3	1	EA		Sheriff's - Auto Body Repairs	FY26	1000	4400	53380		25,000.00	25,000.00
4	1	EA		Sheriff's - Auto Body Repairs	FY27	1000	4400	53380		25,000.00	25,000.00
										Requisition Total	\$ 70,000.00

FY is required, ensure the correct FY is selected.

<i>Comments</i>	
HEADER COMMENTS	Provide comments for P020 and P025. To provide automotive body repairs for the DOT Fleet & Sheriff's Office for a one-year term.
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO. Email Approved PO to: John McNicolas, Colleen Zbilski, William Bell, Roula Eikosidekas and Mike Figuray.
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO. see above.
APPROVALS	Department Head signature approval for procurements under \$15,000. Procurement Officer Approval for ETSB.



**THE COUNTY OF DUPAGE
FINANCE - PROCUREMENT
AUTOMOTIVE AND HEAVY-DUTY BODY REPAIR 23-071-DOT
BID TABULATION**



				Al Piemonte Ford Sales		Mac's Body Shop Inc.	
NO.	ITEM	UOM	QTY	PRICE	EXTENDED PRICE	PRICE	EXTENDED PRICE
SECTION 1: Automotive Body Repair							
1	Body Labor	HR	250	\$ 60.00	\$ 15,000.00	\$ 52.00	\$ 13,000.00
2	Paint Labor	HR	100	\$ 60.00	\$ 6,000.00	\$ 52.00	\$ 5,200.00
3	Paint and Suplies	HR	100	\$ 39.00	\$ 3,900.00	\$ 33.00	\$ 3,300.00
4	Mechanical	HR	100	\$ 165.00	\$ 16,500.00	\$ 80.00	\$ 8,000.00
5	Frame	HR	50	\$ 95.00	\$ 4,750.00	\$ 80.00	\$ 4,000.00
6	Towing Charge	1-way	20	\$ 250.00	\$ 5,000.00	\$ 125.00	\$ 2,500.00
SECTION 2: Automotive Motor Crash Guide							
NO.	ITEM	EST. VALUE		% MARK-UP DISCOUNT	EXTENDED PRICE	% MARK-UP DISCOUNT	EXTENDED PRICE
7	Annual Expected Expenditure	\$10,000.00		-30.00%	\$ 7,000.00	-5.00%	\$ 9,500.00
TOTAL: AUTOMOTIVE BODY REPAIR					\$ 58,150.00		\$ 45,500.00

				Al Piemonte Ford Sales		Mac's Body Shop Inc.	
NO.	ITEM	UOM	QTY	PRICE	EXTENDED PRICE	PRICE	EXTENDED PRICE
SECTION 3: Heavy-Duty Body Repair							
8	Body Labor	HR	100	\$ 65.00	\$ 6,500.00	No Bid	
9	Paint Labor	HR	40	\$ 65.00	\$ 2,600.00	No Bid	
10	Paint and Suplies	HR	40	\$ 42.00	\$ 1,680.00	No Bid	
11	Mechanical	HR	50	\$ 185.00	\$ 7,400.00	No Bid	
12	Frame	HR	40	\$ 95.00	\$ 3,800.00	No Bid	
13	Towing Charge	1-way	6	\$ 400.00	\$ 2,400.00	No Bid	
SECTION 4: Heavy-Duty Motor Crash Guide							
NO.	ITEM	EST. VALUE		% MARK-UP DISCOUNT	EXTENDED PRICE	% MARK-UP DISCOUNT	EXTENDED PRICE
14	Annual Expected Expenditure	\$10,000.00		-30.00%	\$ 7,000.00	No Bid	
TOTAL: HEAVY-DUTY BODY REPAIR					\$ 31,380.00		\$ -

NOTES

Bid Opening 5/11/2023 @ 2:30 PM	VC, NE
Invitations Sent	21
Total Vendors Requesting Documents	0
Total Bid Responses	2

SECTION 7 - BID FORM PRICING

The quantities shown are approximate and are intended to establish pricing. The County reserves the right to change any of the quantities to meet its requirements and to order as needed. Prices shall remain constant for the duration of the contract. All goods shall be F.O.B. Destination.

NO.	ITEM	UOM	QTY	PRICE	EXTENDED PRICE
SECTION 1: Automotive Body Repair					
1	Body Labor	HR	250	\$ 52.00	\$ 13,000.00
2	Paint Labor	HR	100	\$ 52.00	\$ 5,200.00
3	Paint and Supplies	HR	100	\$ 33.00	\$ 3,300.00
4	Mechanical	HR	100	\$ 80.00	\$ 8,000.00
5	Frame	HR	50	\$ 80.00	\$ 4,000.00
6	Towing Charge	1-way	20	\$ 125.00	\$ 2,500.00
NO.	ITEM	EST. VALUE		% MARK-UP/DISCOUNT LIST PRICE IN THE MOTOR CRASH GUIDE	EXTENDED PRICE
SECTION 2 - Automotive Motor Crash Guide Provide a percentage markup or discount off list price in the Motor Crash Guide.					
7	Annual Expected Expenditure	\$10,000		+10 - 5.00 %	\$ -500.00
TOTAL SECTION 1 & 2					\$ 35,500.00

NO.	ITEM	UOM	QTY	PRICE	EXTENDED PRICE
SECTION 3 - Heavy-Duty Body Repair					
8	Body Labor	HR	100	\$	\$
9	Paint Labor	HR	40	\$	\$
10	Paint and Supplies	HR	40	\$	\$
11	Mechanical	HR	50	\$	\$
12	Frame	HR	40	\$	\$
13	Towing Charge	1-way	6	\$	\$
Section 4 - Heavy-Duty Motor Crash Guide Provide a percentage markup or discount off list price in the Motor Crash Guide.					
NO.	ITEM	EST. VALUE		% MARK-UP/DISCOUNT LIST PRICE IN THE MOTOR CRASH GUIDE	EXTENDED PRICE
14	Annual Expected Expenditure	\$10,000		+ / - %	\$
TOTAL SECTION 3 & 4					\$
GRAND TOTAL					\$

SECTION 8 - BID FORM SIGNATURE PAGE

The Contractor agrees to provide the service, and/or supplies as described in this solicitation and subject, without limitation, to all specifications, terms, and conditions herein contained. Bidder shall acknowledge receipt of each addendum issued in the space provided on the bid form.

X **Signature on File** Sec

(Signature and Title)

CORPORATE SEAL
(If available)

BID MUST BE SIGNED AND NOTARIZED (WITH SEAL) FOR CONSIDERATION

Subscribed and sworn to before me this 9th day of May AD, 2023

Signature on File

 (Notary Public)

My Commission Expires: 5/14/25



SEAL

**SECTION 9 - MANDATORY FORM
AUTOMOTIVE AND HEAVY-DUTY BODY REPAIR 23-071-DOT**

(PLEASE TYPE OR PRINT THE FOLLOWING INFORMATION)

Full Name of Bidder	John McNicholas		
Main Business Address	652 W Lake St.		
City, State, Zip Code	Addison IL 60101		
Telephone Number	630-462-1455	Email Address	Macbs5@aol.com
Bid Contact Person	John McNicholas		

The undersigned certifies that he is:

- the Owner/Sole Proprietor
 a Member authorized to sign on behalf of the Partnership
 an Officer of the Corporation
 a Member of the Joint Venture

Herein after called the Bidder and that the members of the Partnership or Officers of the Corporation are as follows:

<u>Lisa McNicholas</u> (President or Partner)	_____
<u>John McNicholas</u> (Secretary or Partner)	_____ (Treasurer or Partner)

Further, the undersigned declares that the only person or parties interested in this bid as principals are those named herein; that this bid is made without collusion with any other person, firm or corporation; that he has fully examined the proposed forms of agreement and the contract specifications for the above designated purchase, all of which are on file in the office of the Procurement Officer, DuPage County, 421 North County Farm Road, Wheaton, Illinois 60187, and all other documents referred to or mentioned in the contract documents, specifications and attached exhibits, including

Addenda No. __, ____, ____, and ____ issued thereto.

Further, the undersigned proposes and agrees, if this bid is accepted, to provide all necessary machinery, tools, apparatus, and other means of construction, including transportation services necessary to furnish all the materials and equipment specified or referred to in the contract documents in the manner and time therein prescribed.

Further, the undersigned certifies and warrants that he is duly authorized to execute this certification/affidavit on behalf of the Bidder and in accordance with the Partnership Agreement or by-laws of the Corporation, and the laws of the State of Illinois and that this Certification is binding upon the Bidder and is true and accurate.

Further, the undersigned certifies that the Bidder is not barred from bidding on this contract as a result of a violation of either 720 Illinois Compiled Statutes 5/33 E-3 or 5/33 E-4, bid rigging or bid-rotating, or as a result of a violation of 820 ILCS 130/1 et seq., the Illinois Prevailing Wage Act.

The undersigned certifies that he has examined and carefully prepared this bid and has checked the same in detail before submitting this bid, and that the statements contained herein are true and correct.

If a Corporation, the undersigned, further certifies that the recitals and resolutions attached hereto and made a part hereof were properly adopted by the Board of Directors of the Corporation at a meeting of said Board of Directors duly called and held and have not been repealed nor modified, and that the same remain in full force and effect. (Bidder may be requested to provide a copy of the corporate resolution granting the individual executing the contract documents authority to do so.)

Further, the Bidder certifies that he has provided equipment, supplies, or services comparable to the items specified in this contract to the parties listed in the reference section below and authorizes the County to verify references of business and credit at its option.

Finally, the Bidder, if awarded the contract, agrees to do all other things required by the contract documents, and that he will take in full payment therefore the sums set forth in the bidding schedule (subject to unit quantity adjustments based upon actual usage).

CONTRACT ADMINISTRATION INFORMATION:

CORRESPONDENCE TO CONTRACTOR:		REMIT TO CONTRACTOR:	
NAME	John McNicholas	NAME	Mac's Body Shop
CONTACT	John	CONTACT	John
ADDRESS	652 W. Lake St.	ADDRESS	652 W. Lake St.
CITY ST ZIP	Addison IL 60101	CITY ST ZIP	Addison, IL 60101
TX	630-462-1455	TX	630-462-1455
FX	630-396-2242	FX	630-396-2242
EMAIL	MacsBS@AOL.com	EMAIL	MacsBS@AOL.com
COUNTY BILL TO INFORMATION:		COUNTY SHIP TO INFORMATION:	
DuPage County Division of Transportation 421 North County Farm Road Wheaton, IL 60187 TX: (630) 407-6900 EMAIL: DOTFinance@dupageco.org		DuPage County Fleet Maintenance Building 180 North County Farm Road Wheaton, IL 60187 TX: (630) 407-6931 EMAIL: William Bell@dupageco.org	

ALL MATERIALS MUST BE BID AND SHIPPED F.O.B. DESTINATION, DELIVERED AND INSTALLED
(FREIGHT INCLUDED IN PRICE)



The County of DuPage
 Finance Department
 Procurement Division, Room 3-400
 421 North County Farm Road
 Wheaton, Illinois 60187

CONTRACT RENEWAL AGREEMENT

This contract, made and entered into by The County of DuPage, 421 North County Farm Road, Wheaton, Illinois, 60187, hereinafter called the "COUNTY" and Mac's Body Shop Inc., located at 652 W. Lake Street, Addison, IL 60101 hereinafter called the "CONTRACTOR", witnesseth;

The COUNTY and the CONTRACTOR have previously entered into a Contract, pursuant to Bid #23-071-DOT which became effective on 6/14/2023 and which will expire 6/30/2026. The contract is subject to the third of three options to renew for a twelve (12) month period.

The contract renewal shall be effective on the date of last signature and shall terminate on 6/30/2027.

The parties now agree to renew said agreement, upon the same terms as previously agreed to, as specified in the original contract.

THE COUNTY OF DUPAGE

CONTRACTOR

Signature on File

SIGNATURE

SIGNATURE

Steve Pasko

PRINTED NAME

John McNicholas

PRINTED NAME

Buyer I

PRINTED TITLE

Vice Pres

PRINTED TITLE

DATE

5-5-26

DATE



DuPage County
Finance Department
Procurement Division
421 North County Farm Road
Room 3-400
Wheaton, Illinois 60187-3978

REQUIRED VENDOR ETHICS DISCLOSURE STATEMENT

Section I: Contact Information

Please complete the contact information below.

BID NUMBER:	23-071-DOT
COMPANY NAME:	Mac's Body Shop
CONTACT PERSON:	John McNicholas
CONTACT EMAIL:	Macsb3@aol.com

Section II: Procurement Ordinance Requirements

Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the County, shall provide to the Procurement Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor to any incumbent County Board member, County Board chairman, or Countywide elected official whose office the contract to be awarded will benefit within the current and previous calendar year. The contractor, union, or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors, and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

Has the Bidder made contributions as described above?

Yes

No

If "Yes", complete the required information in the table below.

RECIPIENT	DONOR	DESCRIPTION (e.g., cash, type of item, in-kind services, etc.)	AMOUNT/VALUE	DATE MADE

All contractors and vendors who have obtained or are seeking contracts with the County shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

Has the Bidder had or will the Bidder have contact with lobbyists, agents, representatives or individuals who are or will be having contact with county officers or employees as described above.

Yes

No

If "Yes", list the name, phone number, and email of lobbyists, agents, representatives, and all individuals who are or will be having contact with county officers or employees in the table below.

NAME	PHONE	EMAIL

Section III: Violations

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future County contracts. Continuing and supplemental disclosure is required. The Bidder agrees to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner;
- 30 days prior to the optional renewal of any contract;
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text of the County's Ethics Ordinance is available at:

[Ethics | DuPage Co. IL](#)

The full text of the County's Procurement Ordinance is available at:

[ARTICLE VI. - PROCUREMENT | Code of Ordinances | DuPage County, IL | Municode Library](#)

Section IV: Certification

By signing below, the Bidder hereby acknowledges that it has received, read, and understands these requirements, and certifies that the information submitted on this form is true and correct to the best of its knowledge.

Printed Name: David F. Sabathuz

Signature: _____

Signature on File

Title: President/CEO

Date: 4/29/2026



Change Order

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 26-1692

Agenda Date: 6/16/2026

Agenda #: 7.A.

TL/CB (consent) - NO RESO

Consent
DOT 6/16
CB 6/23

Date: Jun 2, 2026

REQUEST FOR CHANGE ORDER FORM

Procurement Services Division

Revised 10-01-2025

File ID #: 26-1692

Purchase Order #: 5750-1-SERV	Original Purchase Order Date: Apr 12, 2022	Change Order #: 5	Department: Division of Transportation
Vendor Name: Bowman Consulting Group LTD		Vendor #: 30650	Dept. Contact: Kathleen Black Curcio
Action Requested and Reason for Change Order Request:	Professional Construction Engineering Services, upon request, for the DOT, ending November 30, 2024. Section # 22-CENGR-11-EG. Decrease remaining encumbrance and close contract.		

IN ACCORDANCE WITH 720 ILCS 5/33E-9

- (A) Were not reasonably foreseeable at the time the contract was signed.
- (B) The change is germane to the original contract as signed.
- (C) Is in the best interest for the County of DuPage and authorized by law.

INCREASE/DECREASE		
A	Starting Contract Value	\$400,000.00
B	Net \$ Change for Previous Change Order	
C	Current Contract Amount (A + B)	\$400,000.00
D	Amount of this Change Order <input type="checkbox"/> Increase <input checked="" type="checkbox"/> Decrease	(\$127,024.41)
E	New Contract Amount (C + D)	\$272,975.59
F	Cumulative Change Order Amount (B + D)	(\$127,024.41)
G	Cumulative Percent of all Change Orders (B+D/A); (60% maximum on construction contracts)	-31.76%

DECISION MEMO NOT REQUIRED - Check Applicable Box(es)

- Cancel Entire Order
- Close Contract
- Contract Extension (59 Days)
- Update Budget Code
- Change Budget Code From: _____ to: _____
- Increase/Decrease Quantity From: _____ to: _____
- Price Shows: _____ should be: _____
- Move Funds Between Lines
- Decrease Remaining Encumbrance and Close Contract
- Increase Encumbrance and Close Contract
- Decrease Encumbrance
- Increase Encumbrance

DECISION MEMO REQUIRED - Check Applicable Box(es) and Fill In All Answers Below

- Contract Extension Greater Than 59 Days From _____ to: _____
- Cancel Contract
- Cumulative Increase Greater Than \$10,000 (Row 'F' Above)
- Other - Explain In Summary Explanation Box Below

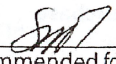

Summary Explanation - Provide a summary of the action. Explain why it is necessary and what is to be accomplished.

Original Source Selection/Vetting Information - Describe method used to select source; for instance, bid, RFP, sole source, etc.

Recommendations/Alternatives - Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request.

7132031
JUN 2026
Fiscal Impact/Cost Summary - Include projected cost for each fiscal year, approved budget amount and account number

APPROVALS - Initials Only

kbc	6892	Jun 2, 2026		6910	6/3/26
Prepared By	Phone Ext.	Date	Recommended for Approval	Phone Ext.	Date
	6/10/2026				
Reviewed by Procurement Officer	Date		Completed by Buyer		Date



Change Order

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 26-1689

Agenda Date: 6/16/2026

Agenda #: 7.B.

TC/CB (consent) - NO Reso

SPECIAL PURCHASE REQUISITION, DU PAGE COUNTY, ILLINOIS

lbc
LS

7042-1-SERV
PURCHASE ORDER NO.

WHEATON, ILLINOIS 60187

DT-R-0017-24
RESOLUTION NUMBER

REQUISITIONING AGENCY
DuPage County Division of Transportation
NAME
421 N. County Farm Road
ADDRESS
Wheaton, IL 60187
CITY, STATE, ZIP

SHIP TO ADDRESS
Same
NAME
ADDRESS
CITY, STATE, ZIP

06/02/2026

DATE

FUND			AGENCY			VENDOR NUMBER		EXPIRATION DATE		LAST INVOICE DATE		FOB	
						31650		6/30/2025		11/30/2025		Wheaton, IL	
ORGANIZATION	ACTIVITY	OBJECT	QUANTITY	UNIT OF PURCHASE	ITEM CODE	DESCRIPTION COMMODITY / CONTRACT				UNIT PRICE	EXTENSION		
FY24-1500-3550-53320			VARPVMTC			2024 Pavement Maintenance (North) Program					4,483,656.81		
						Section 24-PVMTC-22-GM							
						CO1 - DT-R-0017A-24 Increase					150,000.00		
						<u>Consent Item Change Order</u>							
						Decrease remaining encumbrance and close contract.					-18,665.90		
										TOTAL	\$4,614,990.91		

VENDOR
Builders Paving, LLC 4401 Roosevelt Road, Hillside, IL 60162

COMMITTEE APPROVAL	DATE
Transportation	06/16/26
County Board	06/23/26

Signature on File

4/3/26

DATE



Change Order

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 26-1728

Agenda Date: 6/16/2026

Agenda #: 7.C.

2025: 10-01-2025 11:00 AM

Consent
DOT 6/16
CB 6/23

48
106

REQUEST FOR CHANGE ORDER FORM

Procurement Services Division

Revised 10-01-2025

Date: Jun 4, 2026

File ID #: 26-1728

Purchase Order #: 5876-1-SERV	Original Purchase Order Date: May 25, 2023	Change Order #: 2	Department: Division of Transportation
Vendor Name: Chicago Testing Laboratory		Vendor #: 11033	Dept. Contact: Kathleen Black Curcio
Action Requested and Reason for Change Order Request: Professional Geotechnical and Materials Engineering Services, (Various Locations), ending November 30, 2024. Section # 22-GEOTEK-07-EG Decrease remaining encumbrance and close contract.			

IN ACCORDANCE WITH 720 ILCS 5/33E-9

- (A) Were not reasonably foreseeable at the time the contract was signed.
- (B) The change is germane to the original contract as signed.
- (C) Is in the best interest for the County of DuPage and authorized by law.

INCREASE/DECREASE		
A	Starting Contract Value	\$50,000.00
B	Net \$ Change for Previous Change Order	
C	Current Contract Amount (A + B)	\$50,000.00
D	Amount of this Change Order <input type="checkbox"/> Increase <input checked="" type="checkbox"/> Decrease	(\$15,876.87)
E	New Contract Amount (C + D)	\$34,123.13
F	Cumulative Change Order Amount (B + D)	(\$15,876.87)
G	Cumulative Percent of all Change Orders (B+D/A); (60% maximum on construction contracts)	-31.75%

DECISION MEMO NOT REQUIRED - Check Applicable Box(es)

- Cancel Entire Order
- Close Contract
- Contract Extension (59 Days)
- Update Budget Code
- Change Budget Code From: _____ to: _____
- Increase/Decrease Quantity From: _____ to: _____
- Price Shows: _____ should be: _____
- Move Funds Between Lines
- Decrease Remaining Encumbrance and Close Contract
- Increase Encumbrance and Close Contract
- Decrease Encumbrance
- Increase Encumbrance

DECISION MEMO REQUIRED - Check Applicable Box(es) and Fill In All Answers Below

- Contract Extension Greater Than 59 Days From _____ to: _____
- Cancel Contract
- Cumulative Increase Greater Than \$10,000 (Row 'F' Above)
- Other - Explain In Summary Explanation Box Below


Summary Explanation - Provide a summary of the action. Explain why it is necessary and what is to be accomplished.

Original Source Selection/Vetting Information - Describe method used to select source; for instance, bid, RFP, sole source, etc.

Recommendations/Alternatives - Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request.

Fiscal Impact/Cost Summary - Include projected cost for each fiscal year, approved budget amount and account number

APPROVALS - Initials Only

_____	6892	Jun 4, 2026	_____	6910	6/9/26
Prepared By	Phone Ext.	Date	Recommended for Approval	Phone Ext.	Date
	_____	6/11/2026	_____	_____	_____
Reviewed by Procurement Officer	Date	_____	Completed by Buyer	Date	_____



Change Order

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 26-1730

Agenda Date: 6/16/2026

Agenda #: 7.D.

Consent
DOT 6/16
CB 6/23



REQUEST FOR CHANGE ORDER FORM

Procurement Services Division
Revised 10-01-2025

Date: Jun 3, 2026

File ID #: 26-1730

Purchase Order #: 5203-1-SERV	Original Purchase Order Date: Apr 14, 2021	Change Order #: 3	Department: Division of Transportation
Vendor Name: Christopher B. Burke Engineering, Ltd.		Vendor #: 10234	Dept. Contact: Kathleen Black Curcio
Action Requested and Reason for Change Order Request: Professional Preliminary Engineering Services for Flashing Yellow Arrow Corridor at 63rd Street, from Suffield Court to Americana Drive, ending June 30, 2024. Section # 20-00288-05-TL. Decrease remaining encumbrance and close contract.			

IN ACCORDANCE WITH 720 ILCS 5/33E-9

- (A) Were not reasonably foreseeable at the time the contract was signed.
- (B) The change is germane to the original contract as signed.
- (C) Is in the best interest for the County of DuPage and authorized by law.

INCREASE/DECREASE		
A	Starting Contract Value	\$153,163.73
B	Net \$ Change for Previous Change Order	
C	Current Contract Amount (A + B)	\$153,163.73
D	Amount of this Change Order <input type="checkbox"/> Increase <input checked="" type="checkbox"/> Decrease	(\$21,753.37)
E	New Contract Amount (C + D)	\$131,410.36
F	Cumulative Change Order Amount (B + D)	(\$21,753.37)
G	Cumulative Percent of all Change Orders (B+D/A); (60% maximum on construction contracts)	-14.20%

DECISION MEMO NOT REQUIRED - Check Applicable Box(es)

- Cancel Entire Order
- Close Contract
- Contract Extension (59 Days)
- Update Budget Code
- Change Budget Code From: _____ to: _____
- Increase/Decrease Quantity From: _____ to: _____
- Price Shows: _____ should be: _____
- Move Funds Between Lines
- Decrease Remaining Encumbrance and Close Contract
- Increase Encumbrance and Close Contract
- Decrease Encumbrance
- Increase Encumbrance

DECISION MEMO REQUIRED - Check Applicable Box(es) and Fill In All Answers Below

- Contract Extension Greater Than 59 Days From _____ to: _____
- Cancel Contract
- Cumulative Increase Greater Than \$10,000 (Row 'F' Above)
- Other - Explain In Summary Explanation Box Below

Summary Explanation - Provide a summary of the action. Explain why it is necessary and what is to be accomplished.

Original Source Selection/Vetting Information - Describe method used to select source; for instance, bid, RFP, sole source, etc.

Recommendations/Alternatives - Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request.

Fiscal Impact/Cost Summary - Include projected cost for each fiscal year, approved budget amount and account number

APPROVALS - Initials Only

kbc
Prepared By _____
6892 Phone Ext. _____
Jun 3, 2026 Date _____

SMT
Recommended for Approval _____
6910 Phone Ext. _____
6/9/26 Date _____

8
Reviewed by Procurement Officer _____
6/11/2026 Date _____

Completed by Buyer _____
Date _____



Change Order

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 26-1736

Agenda Date: 6/16/2026

Agenda #: 7.E.

07/18/2025 10:02 AM

Consent
DOT 6/16
CB 6/23

REQUEST FOR CHANGE ORDER FORM

Procurement Services Division
Revised 10-01-2025

Date: Jun 5, 2026

File ID #: 26-1736

Purchase Order #: 6761-1-SERV	Original Purchase Order Date: Dec 1, 2023	Change Order #: 3	Department: Division of Transportation
Vendor Name: Cintas Corporation No 2		Vendor #: 11863	Dept. Contact: Kathleen Black Curcio
Action Requested and Reason for Change Order Request: Provide Rental of Mechanics Uniforms, Floor Mats, & Medical Supplies, ending September 11, 2025. Decrease remaining encumbrance and close contract.			

IN ACCORDANCE WITH 720 ILCS 5/33E-9

- (A) Were not reasonably foreseeable at the time the contract was signed.
- (B) The change is germane to the original contract as signed.
- (C) Is in the best interest for the County of DuPage and authorized by law.

INCREASE/DECREASE

A	Starting Contract Value		\$23,250.00
B	Net \$ Change for Previous Change Order		
C	Current Contract Amount (A + B)		\$23,250.00
D	Amount of this Change Order	<input type="checkbox"/> Increase <input checked="" type="checkbox"/> Decrease	(\$10,851.70)
E	New Contract Amount (C + D)		\$12,398.30
F	Cumulative Change Order Amount (B + D)		(\$10,851.70)
G	Cumulative Percent of all Change Orders (B+D/A); (60% maximum on construction contracts)		-46.67%

DECISION MEMO NOT REQUIRED - Check Applicable Box(es)

- Cancel Entire Order
- Close Contract
- Contract Extension (59 Days)
- Update Budget Code
- Change Budget Code From: _____ to: _____
- Increase/Decrease Quantity From: _____ to: _____
- Price Shows: _____ should be: _____
- Move Funds Between Lines
- Decrease Remaining Encumbrance and Close Contract
- Increase Encumbrance and Close Contract
- Decrease Encumbrance
- Increase Encumbrance

DECISION MEMO REQUIRED - Check Applicable Box(es) and Fill In All Answers Below

- Contract Extension Greater Than 59 Days From _____ to: _____
- Cancel Contract
- Cumulative Increase Greater Than \$10,000 (Row 'F' Above)
- Other - Explain In Summary Explanation Box Below



Summary Explanation - Provide a summary of the action. Explain why it is necessary and what is to be accomplished.

Original Source Selection/Vetting Information - Describe method used to select source; for instance, bid, RFP, sole source, etc.

Recommendations/Alternatives - Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request.

Fiscal Impact/Cost Summary - Include projected cost for each fiscal year, approved budget amount and account number

APPROVALS - Initials Only

<u>kbc</u>	<u>6892</u>	<u>Jun 5, 2026</u>	<u></u>	<u>6910</u>	<u>6/9/26</u>
Prepared By	Phone Ext.	Date	Recommended for Approval	Phone Ext.	Date
<u></u>	<u>6/11/2026</u>				
Reviewed by Procurement Officer	Date		Completed by Buyer		Date



Change Order

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 26-1697

Agenda Date: 6/16/2026

Agenda #: 7.F.

TC/CBw/Reso

212
106

SPECIAL PURCHASE REQUISITION, DU PAGE COUNTY, ILLINOIS

WHEATON, ILLINOIS 60187

DT-R-0033-25

8018-1-SERV
PURCHASE ORDER NO.

REQUISITIONING AGENCY
DuPage County Division of Transportation
NAME
421 N. County Farm Road
ADDRESS
Wheaton, IL 60187
CITY, STATE, ZIP

SHIP TO ADDRESS
Same
NAME
ADDRESS
CITY, STATE, ZIP

RESOLUTION NUMBER

06/02/2026

DATE

FUND			AGENCY			VENDOR NUMBER			EXPIRATION DATE			LAST INVOICE DATE			FOB		
						15479			10/31/2027			11/30/2028			Wheaton, IL		
ORGANIZATION	ACTIVITY	OBJECT	QUANTITY	UNIT OF PURCHASE	ITEM CODE	DESCRIPTION COMMODITY / CONTRACT						UNIT PRICE	EXTENSION				
103-1500-3572-53819						Downers Grove Township Road Maintenance Program							850,000.00				
						Section #25-03128-01-RS											
						<u>Amending Resolution Change Order</u>											
					DT-R-0033A-25	Decrease and close contract 100%											
													-850,000.00				
						Scrivener's error resulted in the contract being issued											
						to the township rather than to the awarded vendor.											
												TOTAL	\$0.00				

REMIT TO:

Township of Downers Grove 4340 Prince St. Downers Grove, IL 60515

COMMITTEE APPROVAL	DATE
Transportation	06/16/26
County Board	06/23/26

Signature on File

ATE 6/3/26



Change Order

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 26-1693

Agenda Date: 6/16/2026

Agenda #: 7.G.

TC/CB (consent) - NO LSCD

consent
DOT 6/1/26
OB 6/23

1005
48

REQUEST FOR CHANGE ORDER FORM

Procurement Services Division
Revised 10-01-2025

Date: Jun 2, 2026

File ID #: 26-1693

Purchase Order #: 6127-1-SERV	Original Purchase Order Date: Dec 1, 2022	Change Order #: 2	Department: Division of Transportation
Vendor Name: Huff & Huff, Inc.		Vendor #: 11585	Dept. Contact: Kathleen Black Curcio
Action Requested and Reason for Change Order Request:	Professional Landscape Design and Engineering Services for various County highway projects, for the Division of Transportation, ending November 30, 2024. Section # 22-LDSCP-06-EG. Decrease remaining encumbrance and close contract.		

IN ACCORDANCE WITH 720 ILCS 5/33E-9

- (A) Were not reasonably foreseeable at the time the contract was signed.
- (B) The change is germane to the original contract as signed.
- (C) Is in the best interest for the County of DuPage and authorized by law.

INCREASE/DECREASE		
A	Starting Contract Value	\$100,000.00
B	Net \$ Change for Previous Change Order	
C	Current Contract Amount (A + B)	\$100,000.00
D	Amount of this Change Order <input type="checkbox"/> Increase <input checked="" type="checkbox"/> Decrease	(\$17,946.98)
E	New Contract Amount (C + D)	\$82,053.02
F	Cumulative Change Order Amount (B + D)	(\$17,946.98)
G	Cumulative Percent of all Change Orders (B+D/A); (60% maximum on construction contracts)	-17.95%

DECISION MEMO NOT REQUIRED - Check Applicable Box(es)

- Cancel Entire Order
- Close Contract
- Contract Extension (59 Days)
- Update Budget Code
- Change Budget Code From: _____ to: _____
- Increase/Decrease Quantity From: _____ to: _____
- Price Shows: _____ should be: _____
- Move Funds Between Lines
- Decrease Remaining Encumbrance and Close Contract
- Increase Encumbrance and Close Contract
- Decrease Encumbrance
- Increase Encumbrance

DECISION MEMO REQUIRED - Check Applicable Box(es) and Fill In All Answers Below

- Contract Extension Greater Than 59 Days From _____ to: _____
- Cancel Contract
- Cumulative Increase Greater Than \$10,000 (Row 'F' Above)
- Other - Explain In Summary Explanation Box Below

Summary Explanation - Provide a summary of the action. Explain why it is necessary and what is to be accomplished.

Original Source Selection/Vetting Information - Describe method used to select source; for instance, bid, RFP, sole source, etc.

Recommendations/Alternatives - Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request.

Fiscal Impact/Cost Summary - Include projected cost for each fiscal year, approved budget amount and account number

APPROVALS - Initials Only

<u>kbc</u>	<u>6892</u>	<u>Jun 2, 2026</u>	<u>STT</u>	<u>6910</u>	<u>6/3/26</u>
Prepared By	Phone Ext.	Date	Recommended for Approval	Phone Ext.	Date
<u>[Signature]</u>	<u>6/10/2026</u>				
Reviewed by Procurement Officer	Date		Completed by Buyer		Date



Change Order

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 26-1688

Agenda Date: 6/16/2026

Agenda #: 7.H.



Change Order

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 26-1681

Agenda Date: 6/16/2026

Agenda #: 7.I.



Change Order

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 26-1682

Agenda Date: 6/16/2026

Agenda #: 7.J.



Change Order

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 26-1690

Agenda Date: 6/16/2026

Agenda #: 7.K.



Change Order

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 26-1733

Agenda Date: 6/16/2026

Agenda #: 7.L.



Change Order

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 26-1695

Agenda Date: 6/16/2026

Agenda #: 7.M.

7406 (consent) - No VELD

consent
DOT 6/16
CB 6/23

REQUEST FOR CHANGE ORDER FORM

Procurement Services Division
Revised 10-01-2025

Date: Jun 2, 2026

File ID #: 26-1695

Purchase Order #: 6970-1-SERV	Original Purchase Order Date: Mar 26, 2024	Change Order #: 1	Department: Division of Transportation
Vendor Name: Terra Engineering, LTD		Vendor #: 43667	Dept. Contact: Kathleen Black Curcio
Action Requested and Reason for Change Order Request:	Professional Engineering Services to provide trail user counts for the DuPage Trail System and complementary systems. ending November 30, 2024. Section # 24-DTCRT-01-EG. Decrease remaining encumbrance and close contract.		

IN ACCORDANCE WITH 720 ILCS 5/33E-9

- (A) Were not reasonably foreseeable at the time the contract was signed.
- (B) The change is germane to the original contract as signed.
- (C) Is in the best interest for the County of DuPage and authorized by law.

INCREASE/DECREASE		
A	Starting Contract Value	\$74,196.36
B	Net \$ Change for Previous Change Order	
C	Current Contract Amount (A + B)	\$74,196.36
D	Amount of this Change Order <input type="checkbox"/> Increase <input checked="" type="checkbox"/> Decrease	(\$16,958.37)
E	New Contract Amount (C + D)	\$57,237.99
F	Cumulative Change Order Amount (B + D)	(\$16,958.37)
G	Cumulative Percent of all Change Orders (B+D/A); (60% maximum on construction contracts)	-22.86%

DECISION MEMO NOT REQUIRED - Check Applicable Box(es)

- Cancel Entire Order
- Close Contract
- Contract Extension (59 Days)
- Update Budget Code
- Change Budget Code From: _____ to: _____
- Increase/Decrease Quantity From: _____ to: _____
- Price Shows: _____ should be: _____
- Move Funds Between Lines
- Decrease Remaining Encumbrance and Close Contract
- Increase Encumbrance and Close Contract
- Decrease Encumbrance
- Increase Encumbrance

DECISION MEMO REQUIRED - Check Applicable Box(es) and Fill In All Answers Below

- Contract Extension Greater Than 59 Days From _____ to: _____
- Cancel Contract
- Cumulative Increase Greater Than \$10,000 (Row 'F' Above)
- Other - Explain In Summary Explanation Box Below



Summary Explanation - Provide a summary of the action. Explain why it is necessary and what is to be accomplished.

Original Source Selection/Vetting Information - Describe method used to select source; for instance, bid, RFP, sole source, etc.

Recommendations/Alternatives - Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request.

Fiscal Impact/Cost Summary - Include projected cost for each fiscal year, approved budget amount and account number

APPROVALS - Initials Only

<u>kbc</u>	<u>6892</u>	<u>Jun 2, 2026</u>		<u>6910</u>	<u>6/3/26</u>
Prepared By	Phone Ext.	Date	Recommended for Approval	Phone Ext.	Date
	<u>6/10/2026</u>				
Reviewed by Procurement Officer	Date		Completed by Buyer		Date



Change Order

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 26-1724

Agenda Date: 6/16/2026

Agenda #: 8.A.

DT-P-0400A-21

AMENDMENT TO RESOLUTION DT-P-0400-21
ISSUED TO HAMPTON, LENZINI & RENWICK, INC.
PROFESSIONAL CONSTRUCTION ENGINEERING SERVICES
CENTRAL SIGNAL SYSTEM EXPANSION #3 SECTION 19-DCCSS-03-TL
(INCREASE \$22,000.00, +2.97%)
(COUNTY TO BE REIMBURSED UP TO \$593,126.00)

WHEREAS, the DuPage County Board heretofore adopted Resolution DT-P-0400-21 on November 9, 2021, which awarded a contract to Hampton, Lenzini & Renwick, Inc. (hereinafter "CONSULTANT") for Professional Construction Engineering Services for the Central Signal System Expansion #3, Section Number 19-DCCSS-03-TL; and

WHEREAS, the current cost of the PROJECT to the County of DuPage (hereinafter "COUNTY"), by and through the Division of Transportation, is \$741,407.00; and

WHEREAS, it was necessary for the CONSULTANT to work longer hours and provide additional staffing than anticipated to observe, inspect, and document the work by the contractor; and

WHEREAS, additional funds are necessary to compensate the CONSULTANT for the increased level of effort not originally anticipated; and

WHEREAS, the Transportation Committee recommends a change order to increase the contract in the amount of \$22,000.00 and an extension in order to complete the additional forms.

NOW, THEREFORE, BE IT RESOLVED that the DuPage County Board adopt this Amendment to Resolution DT-P-0400-21, issued to Hampton, Lenzini & Renwick, Inc., to increase the funding in the amount of \$22,000.00, resulting in an amended contract total amount of \$763,407.00, an increase of 2.97%.

Enacted and approved this 23rd day of June, 2026 at Wheaton, Illinois.

DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: _____
JEAN KACZMAREK, COUNTY CLERK

UNPLANNED ROAD BY P. J. WOOD #1

DOT 6/16
FI + CB 6/23

HR
1000

REQUEST FOR CHANGE ORDER FORM

Procurement Services Division

Revised 10-01-2025

Date: Mar 13, 2026

File ID #: 26-1724

Purchase Order #: 5548-1-SERV	Original Purchase Order Date: Nov 9, 2021	Change Order #: 6	Department: Division of Transportation
Vendor Name: Hampton, Lenzini & Renwick, Inc.		Vendor #: 12021	Dept. Contact: Kathleen Black Curcio
Action Requested and Reason for Change Order Request:	Professional Construction Engineering Services, Central Signal System Expansion #3 (Various Locations), Section 19-DCCSS-03-TL. Increase contract \$22,000.00 and extend expiration date to May 31, 2028. Decrease LN4 previous fiscal year (FY25-101-1500-3550-54040-DCCSS_03) by remaining balance of (\$2,531.07) Establish LN5 for new fiscal year (FY26-101-1500-3550-54040-DCCSS_03) with \$2,531.07 plus the \$22,000.00 LN4 new total \$0.00 - LN5 new total \$24,531.07		

IN ACCORDANCE WITH 720 ILCS 5/33E-9

- (A) Were not reasonably foreseeable at the time the contract was signed.
- (B) The change is germane to the original contract as signed.
- (C) Is in the best interest for the County of DuPage and authorized by law.

INCREASE/DECREASE		
A	Starting Contract Value	\$741,407.00
B	Net \$ Change for Previous Change Order	
C	Current Contract Amount (A + B)	\$741,407.00
D	Amount of this Change Order <input checked="" type="checkbox"/> Increase <input type="checkbox"/> Decrease	\$22,000.00
E	New Contract Amount (C + D)	\$763,407.00
F	Cumulative Change Order Amount (B + D)	\$22,000.00
G	Cumulative Percent of all Change Orders (B+D/A); (60% maximum on construction contracts)	2.97%

DECISION MEMO NOT REQUIRED - Check Applicable Box(es)

- Cancel Entire Order
- Close Contract
- Contract Extension (59 Days)
- Update Budget Code
- Change Budget Code From: _____ to: _____
- Increase/Decrease Quantity From: _____ to: _____
- Price Shows: _____ should be: _____
- Move Funds Between Lines
- Decrease Remaining Encumbrance and Close Contract
- Increase Encumbrance and Close Contract
- Decrease Encumbrance
- Increase Encumbrance

DECISION MEMO REQUIRED - Check Applicable Box(es) and Fill In All Answers Below

- Contract Extension Greater Than 59 Days From Oct 31, 2026 to May 31, 2028
- Cancel Contract
- Cumulative Increase Greater Than \$10,000 (Row 'F' Above)
- Other - Explain In Summary Explanation Box Below


Summary Explanation - Provide a summary of the action. Explain why it is necessary and what is to be accomplished.
 HLR is managing the DuPage Central Signal System #3 project and is in the process of project closeout. Paperwork to be filed with IDOT and other administrative duties are currently in progress and anticipated completion is by the end of 2027. Therefore, a supplement, and extension of time is the recommended course of action.

Original Source Selection/Vetting Information - Describe method used to select source; for instance, bid, RFP, sole source, etc.
 The DOT only selects firms that are pre-qualified in accordance with IDOT guidelines. Requests for Statements of Interest were sent to firms throughout the industry and responses were received from 13 firms qualified to perform this work. The DOT reviewed each submittal with specific attention to the experience of staff to be assigned to the project and relevant past work. Based on a comprehensive review of the submittals, the DOT determined that the project team assembled by Hampton, Lenzini and Renwick, Inc. is qualified and has the staff available to perform the work on behalf of the County.

Recommendations/Alternatives - Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request.
 An increase and extension of time is the recommended course of action since Hampton, Lenzini & Renwick, Inc. has completed the work to date in a satisfactory and timely manner. DOT does not have the staff resources in order to complete design engineering on assigned projects and manage other projects as well. Terminating this contract and soliciting proposals for a new contract would delay the work and result in higher costs.

Fiscal Impact/Cost Summary - Include projected cost for each fiscal year, approved budget amount and account number
 There is sufficient Fiscal Year 2026 funds for this supplement.

APPROVALS - Initials Only

_____	6892	Jun 5, 2026	_____	6910	6/9/26
Prepared By	Phone Ext.	Date	Recommended for Approval	Phone Ext.	Date
	6/11/2026		_____		
Reviewed by Procurement Officer	Date		Completed by Buyer		Date



Hampton, Lenzini and Renwick, Inc.

Civil Engineers • Structural Engineers • Land Surveyors • Environmental Specialists
www.hlrengineering.com

June 4, 2026

Ms. Kathleen (Black) Curcio
DuPage County
Division of Transportation
421 N. County Farm Road
Wheaton, IL 60187

RE: Request for Supplemental Agreement No. 02. DuPage Central Signals System Expansion #3 County Section: 19-DCCSS-03-TL

Dear Kathleen,

We are submitting this letter to request formal approval and execution of a Supplement to the Agreement for the subject project in the amount of \$22,000.00 for the final administrative close-out of the project.

After the negotiation and execution of the original Phase III agreement, the Department mandated the completion of as-built ADA inspection forms for all modernized intersections. This work required field measurement and documentation not accounted for in the original 240-hour post-construction estimate.

The general contractor's execution extended beyond the originally anticipated 150-working-day timeframe. This required HLR to maintain mobilization to oversee extended punch list resolution, document unforeseen Time & Materials (T&M) work, and conduct negotiations regarding final contract quantities. Additionally, securing final material inspection approvals required multiple resubmittals and extended coordination efforts, driving the actual post-construction oversight to 357 hours.

Item	Current Max Allowable	Supplement 02 Requested	Requested Max-Allowable
HLR (CPFF)	\$566,044.16	\$22,000	\$588,044.16
Services by Others			
DLZ Illinois (CPFF)	\$167,789.13		\$167,789.13
Rubino Engineering (CPFF)	\$7,573.71		\$7,573.71
Total Max Payable	\$741,407.00	\$22,000.00	\$763,407.00

If you have any questions please do not hesitate to contact me at our Elgin office at 847-697-6700, or at rlivingston@hlreng.com.

Yours truly,

HAMPTON, LENZINI AND RENWICK, INC.

Signature on File

Ryan Livingston, P.E.
Chief Operating Officer



Local Public Agency County of DuPage	County DuPage	Section Number 19-DCCSS-03-TL
Prime Consultant (Firm) Name Hampton, Lenzini and Renwick, Inc.	Prepared By Ryan Livingston	Date 6/4/2026
Consultant / Subconsultant Name 	Job Number C-91-220-21	

Note: This is name of the consultant the CECS is being completed for. This name appears at the top of each tab.

Remarks

Supplement #02

PAYROLL ESCALATION TABLE

CONTRACT TERM	12	MONTHS			
START DATE	12/1/2025			OVERHEAD RATE	199.06%
RAISE DATE	1/1/2026			COMPLEXITY FACTOR	0
				% OF RAISE	3.00%
END DATE	11/30/2026				

ESCALATION PER YEAR

Year	First Date	Last Date	Months	% of Contract
0	12/1/2025	1/1/2026	1	8.33%
1	1/2/2026	12/1/2026	11	94.42%

The total escalation = 2.75%

Local Public Agency

County of DuPage

County

DuPage

Section Number

19-DCCSS-03-TL

Consultant / Subconsultant Name

Job Number

C-91-220-21

DIRECT COSTS WORKSHEET

List ALL direct costs required for this project. Those not listed on the form will not be eligible for reimbursement by the LPA on this project.
EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

ITEM	ALLOWABLE	QUANTITY	CONTRACT RATE	TOTAL
Per Diem (per Federal GSA)	Up to federal maximum			\$0.00
Lodging (per Federal GSA)	Actual Cost (Up to Federal rate maximum)			\$0.00
Lodging Taxes and Fees (per Federal GSA)	Actual Cost			\$0.00
Air Fare	Coach rate, actual cost, requires minimum two weeks' notice, with prior IDOT approval			\$0.00
Vehicle Mileage (per Federal GSA)	Up to Federal rate maximum			\$0.00
Vehicle Owned or Leased (no mileage charge allowed)	\$45.00/half day (4 hours or less) or \$90/full day			\$0.00
Vehicle Rental	Actual Cost (Up to \$55/day)			\$0.00
Tolls	Actual Cost			\$0.00
Parking	Actual Cost			\$0.00
Overtime	Premium portion (Submit supporting documentation)			\$0.00
Shift Differential	Actual Cost (Based on firm's policy)			\$0.00
Overnight Delivery/Postage/Courier Service	Actual Cost (Submit supporting documentation)			\$0.00
Copies of Deliverables/Mylars (In-house)	Actual Cost (Submit supporting documentation)			\$0.00
Copies of Deliverables/Mylars (Outside)	Actual Cost (Submit supporting documentation)			\$0.00
Project Specific Insurance	Actual Cost			\$0.00
Monuments (Permanent)	Actual Cost			\$0.00
Photo Processing	Actual Cost			\$0.00
2-Way Radio (Survey or Phase III Only)	Actual Cost			\$0.00
Telephone Usage (Traffic System Monitoring Only)	Actual Cost			\$0.00
CADD	Actual Cost (Max \$15/hour)			\$0.00
Web Site	Actual Cost (Submit supporting documentation)			\$0.00
Advertisements	Actual Cost (Submit supporting documentation)			\$0.00
Public Meeting Facility Rental	Actual Cost (Submit supporting documentation)			\$0.00
Public Meeting Exhibits/Renderings & Equipment	Actual Cost (Submit supporting documentation)			\$0.00
Recording Fees	Actual Cost			\$0.00
Transcriptions (specific to project)	Actual Cost			\$0.00
Courthouse Fees	Actual Cost			\$0.00
Storm Sewer Cleaning and Televising	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Traffic Control and Protection	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Aerial Photography and Mapping	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Utility Exploratory Trenching	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Testing of Soil Samples	Actual Cost			\$0.00
Lab Services	Actual Cost (Provide breakdown of each cost)			\$0.00
Equipment and/or Specialized Equipment Rental	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
				\$0.00
				\$0.00
				\$0.00
TOTAL DIRECT COSTS:				\$0.00

Local Public Agency

County of DuPage

County

DuPage

Section Number

19-DCCSS-03-TL

Consultant / Subconsultant Name

Job Number

C-91-220-21

AVERAGE HOURLY PROJECT RATES

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

SHEET 1 OF 1

PAYROLL CLASSIFICATION	AVG HOURLY RATES	TOTAL PROJ. RATES			Post-Construction														
		Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg
Administration-1	34.05	0.0																	
Administration-2	57.33	0.0																	
Engineer-1	39.78	0.0																	
Engineer-2	36.73	0.0																	
Engineer-3	46.24	0.0																	
Engineer-4	63.11	0.0																	
Engineer-5	69.53	95.3	100.00%	69.53	95.287	100.00%	69.53												
Engineer-6	75.52	0.0																	
Environmental-1	29.80	0.0																	
Environmental-2	43.24	0.0																	
Environmental-3	62.16	0.0																	
Land Acquisition	55.02	0.0																	
Principal	89.60	0.0																	
Structural-1	68.84	0.0																	
Structural-2	83.74	0.0																	
Survey-1	34.04	0.0																	
Survey-2	56.28	0.0																	
Technician-1	34.32	0.0																	
Technician-2	44.10	0.0																	
Technician-3	56.65	0.0																	
		0.0																	
		0.0																	
		0.0																	
		0.0																	
		0.0																	
		0.0																	
		0.0																	
TOTALS		95.3	100%	\$69.53	95.3	100.00%	\$69.53	0.0	0%	\$0.00	0.0	0%	\$0.00	0.0	0%	\$0.00	0.0	0%	\$0.00



Local Public Agency Engineering Services Agreement

Using Federal Funds? Yes No

Agreement Type
Supplement

LOCAL PUBLIC AGENCY

Local Public Agency		County	Section Number	Job Number
County of DuPage		DuPage	19-DCCSS-03-TL	C-91-220-21
Project Number	Contact Name	Phone Number	Email	
IDLD(702)	Maryanne Sioson	(630) 407-6900	maryanne.sioson@dupageco.org	

SECTION PROVISIONS

Local Street/Road Name	Key Route	Length	Structure Number
Various			
Location Termini			Add Location
Various			Remove Location

Project Description
 The Signal System Expansion Project #3 will add and interconnect 103 traffic signals and 40 pan-tilt-zoom(PTZ) cameras to the existing DuPage County and City of Aurora Transportation Management (TMC) networks.

Engineering Funding	<input checked="" type="checkbox"/> Federal	<input type="checkbox"/> MFT/TBP	<input type="checkbox"/> State	<input type="checkbox"/> Other	
Anticipated Construction Funding	<input checked="" type="checkbox"/> Federal	<input type="checkbox"/> MFT/TBP	<input type="checkbox"/> State	<input type="checkbox"/> Other	

AGREEMENT FOR

CONSULTANT

Prime Consultant (Firm) Name	Contact Name	Phone Number	Email	
Hampton, Lenzini and Renwick, Inc.	Ryan Livingston	(847) 697-6700	rlivingston@hlreng.com	
Address	City	State	Zip Code	
1707 North Randall Road, Suite 100	Elgin	IL	60123	

THIS AGREEMENT IS MADE between the above Local Public Agency (LPA) and Consultant (ENGINEER) and covers certain professional engineering services in connection with the improvement of the above SECTION. Project funding allotted to the LPA by the State of Illinois under the general supervision of the State Department of Transportation, hereinafter called the "DEPARTMENT," will be used entirely or in part to finance ENGINEERING services as described under AGREEMENT PROVISIONS.

Since the services contemplated under the AGREEMENT are professional in nature, it is understood that the ENGINEER, acting as an individual, partnership, firm or legal entity, qualifies for professional status and will be governed by professional ethics in its relationship to the LPA and the DEPARTMENT. The LPA acknowledges the professional and ethical status of the ENGINEER by entering into an AGREEMENT on the basis of its qualifications and experience and determining its compensation by mutually satisfactory negotiations.

WHEREVER IN THIS AGREEMENT or attached exhibits the following terms are used, they shall be interpreted to mean:

- Regional Engineer Deputy Director, Office of Highways Project Implementation, Regional Engineer, Department of Transportation
- Resident Construction Supervisor Authorized representative of the LPA in immediate charge of the engineering details of the construction PROJECT.
- In Responsible Charge Contractor A full time LPA employee authorized to administer inherently governmental PROJECT activities Company or Companies to which the construction contract was awards.

Local Public Agency	Prime Consultant (Firm) Name	County	Section Number
County of DuPage	Hampton, Lenzini and Renwick,	DuPage	19-DCCSS-03-TL

**Exhibit 3
Qualification Based Selection (QBS) Checklist**

The LPA must complete Exhibit 3. If the value meets or will exceed the small dollar threshold in 50 ILCS 510, QBS requirements must be followed. Under the threshold, QBS requirements do not apply. The small dollar threshold is adjusted annually and can be found in IDOT Circular Letters. If the value is under the threshold with federal funds being used, federal small purchase guidelines must be followed.

Form Not Applicable (engineering services less than the threshold)

Items 1-13 are required when using federal funds and QBS process is applicable. Items 14-16 are required when using State funds and the QBS process is applicable.

		No	Yes
1	Do the written QBS policies and procedures discuss the initial administration (procurement, management and administration) concerning engineering and design related consultant services?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2	Do the written QBS policies and procedures follow the requirements as outlined in Section 5-5 and specifically Section 5-5.06 (e) of the BLRS Manual?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3	Was the scope of services for this project clearly defined?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4	Was public notice given for this project?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
5	Do the written QBS policies and procedures cover conflicts of interest?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
6	Do the written QBS policies and procedures use covered methods of verification for suspension and debarment?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7	Do the written QBS policies and procedures discuss the methods of evaluation?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Project Criteria		Weighting	
Understanding of Project and Key Considerations		20%	
Strategies to Ensure Successful Completion of Project		15%	
Experience with Similar Projects		30%	
Experience with Key Team Members		30%	
DBE/WBE Participation		5%	
8	Do the written QBS policies and procedures discuss the method of selection?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Selection committee (titles) for this project			
County Engineer, Traffic Engineer, Principal Civil Engineer			
Top three consultants ranked for this project in order			
1	HLR		
2	Transystems		
3	Clark Dietz		
9	Was an estimated cost of engineering for this project developed in-house prior to contract negotiation?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
10	Were negotiations for this project performed in accordance with federal requirements.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
11	Were acceptable costs for this project verified?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
12	Do the written QBS policies and procedures cover review and approving for payment, before forwarding the request for reimbursement to IDOT for further review and approval?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
13	Do the written QBS policies and procedures cover ongoing and finalizing administration of the project (monitoring, evaluation, closing-out a contract, records retention, responsibility, remedies to violations or breaches to a contract, and resolution of disputes)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
14	QBS according to State requirements used?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
15	Existing relationship used in lieu of QBS process?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
16	LPA is a home rule community (Exempt from QBS).	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Instructions for BLR 05530 - Page 1 of 3

Form instructions are not to be submitted with the form

This form shall be used for a Local Public Agency (LPA) to enter into an agreement with an Engineering firm in connection with a project funded with Federal, State, and/or Motor Fuel Tax (MFT) funds. Based on the selection of type of engineering agreement and funding type, the form will change. For more information refer to the Bureau of Local Roads and Streets Manual (BLRS) Chapter 5. For signature requirements refer to Chapter 2, Section 3.05(b) of the BLRS manual.

This form can also be used for structure inspections.

When filing out this form electronically, once a field is initially completed, fields requiring the same information will be auto-populated.

Using Federal Funds? The user must select yes or no. Based on the selection, a drop-down menu will appear. The language of the form changes based on the selection. Selecting yes indicates federal funds will be used to fund all or a portion of the engineering for this phase of this project. Selecting no indicates no federal funds will be used to fund any engineering for this phase of the project.

Using State Funds (Non-MFT/TBP) If no is selected for using Federal Funds, this choice will appear. Select yes or no based on the use of State Funds for engineering. Select no if agreement is for MFT or TBP funds.

Agreement For If yes was selected for using Federal Funds, select Federal PE or Federal CE from the drop-down. If no was selected, then answer the question Using State Funds (Non-MFT/TBP). If yes is selected, then select State Funded CE, State Funded PE or State Funded PE/CE from the drop-down. If no was selected for using State Funds (Non-MFT/TBP), then select MFT/TBP PE, MFT/TBP CE or MFT/TBP PE-CE from the drop down.

Agreement Type Number From the drop down, select the type of agreement, types to choose from are: Original or Supplemental. If the agreement is for a supplemental, insert the number of the supplemental using number 1 for the first supplemental, and increase the numbering as the supplementals increase.

Local Public Agency

- Local Public Agency** Insert the name of the LPA. This field value is used to populate the LPA name in the Agreement Signatures and the Exhibit pages.
- County** Insert the name of the county in which the LPA is located.
- Section Number** Insert the section number applied to this project without dashes, dashes are automatically inserted.
- Job Number** Insert the job number assigned for the project, if applicable.
- Project Number** Insert the project number assigned for this project, if applicable.
- Contact Name** Insert the name of the LPA contact for this project.
- Phone Number** Insert the phone for the LPA contact listed to the left without dashes.
- Email** Insert the email for the LPA contact listed to the left.

Section Provisions

- Location** Use the add location button to add additional locations, if needed, for up to a total of three locations. If there are more than three locations, use various.
- Local Street/Road Name** Insert the local street/road name.
- Key Route** Insert the key route of the street/road listed to the left, if applicable.
- Length** Insert the length in miles as it pertains to the location listed to the left. For a structure insert 0.01.
- Structure Number** Insert the existing structure number(s) for this project.
- Location Termini** Insert the beginning and ending termini as it pertains to this location for this project.
- Add Location** Use this button to add an additional location.
- Remove Location** Use this button to remove a location added in error. Please note that at least one location is required.
- Project Description** Insert a description of the work to be accomplished by this project.
- Engineering Funding** Check all boxes that apply, if type other is checked, insert the type of other funding in the box following "other." The form will change based on the box(es) checked.
- Anticipated Construction Funding** Check all boxes that apply, if type other is checked, insert the type of other funding in the box following "other."

Instructions for BLR 05530 - Page 2 of 3

Agreement For	Select the check box for the type of engineering the agreement is for. Phase I for Preliminary Engineering, Phase II for Design Engineering, Phase III for Construction Engineering. When Federal Funds are used, Phase I and Phase II can be selected when the agreement is for Federal PE. When Federal CE is selected, only Phase III can be selected. For MFT, the Phases can be selected based on the original selection at the top of the form for the agreement type.
Consultant	
Primary Consultant (Firm) Name	Insert the name of the primary consultant firm that will be executing this agreement. This field value is used to populate the consultant name in the Agreement Summary, Agreement Signatures and the Exhibit pages.
Contact Name	Insert the name of the contact for the firm listed to the left.
Phone Number	Insert the phone number for the contact listed to the left, without dashes.
Email	Insert the email of the contact listed to the left.
Address	Insert the address of the firm listed to the left.
City	Insert the city of the firm listed to the left.
State	Insert the state of the firm listed to the left.
Zip Code	Insert the zip code of the firm listed to the left.
Agreement Exhibits	Check all that apply, for boxes checked that do not have a description, insert the name of the exhibit.
Exhibit 1	Insert the scope of services covered by this agreement/ project. This exhibit is required.
Exhibit 2	Insert the project schedule that applies to this agreement/ project. This exhibit is required.
Exhibit 3	Qualification Based Selection (QBS) Checklist process must be followed when the value of engineering will meet and/or exceed the threshold in 50 ILCS 510. If the process does not apply, check the form not applicable checkbox on the top of the exhibit page. If the process applies and using federal funds, complete items 1 through 13. If the process applies and using state funds, complete items 14 through 16.
Exhibit 4	Cost Plus Estimate of Consultant Services (CECS) Worksheet (BLR 05513 or BLR 05514). If the method of compensation was checked (under LPA Agrees item 4) as Cost Plus Fixed Fee (Anniversary Raise or Fixed Raise) in the agreement, then this exhibit is required and the correct BLR form: BLR 05514 for Fixed Raise or BLR 05513 for Anniversary Raise. This is also required to be completed if the method of compensation is Lump Sum.
Exhibit	Use the remaining boxes and lines to add additional exhibits as needed. When Direct Costs is selected for an exhibit, the direct costs worksheet will show as part of the form. Use the add button to add an additional Direct Costs sheet for additional consultants named in the agreement. Direct Costs are only allowed for items listed on the direct cost sheet. The user will need to complete the worksheet if selected.
LPA Agrees	
Method of Compensation	Select the method of compensation for this agreement by checking the applicable box. If Percent is checked (this is only available when agreement is for MFT funds.), insert in the box the applicable percentage. If Lump Sum is checked, complete the box after lump sum showing the lump sum compensation amount. For agreements funded with federal funds the lump sum shall be determined by using the Cost Plus Fixed Fee formula. If Specific Rate is checked, insert the specific rate in the box. The specific rate cannot exceed \$150,000. For a federal project this is limited to testing services only. If Cost Plus Fixed Fee is checked, select the type of raise the agreement will use: Anniversary or Fixed. If this method is selected, BLR 05513 or BLR 05514 must be included in the exhibits.

Instructions for BLR 05530 - Page 3 of 3

Agreement Summary

Prime Consultant (Firm) Name	Field populated from the Prime Consultant (Firm) Name entered on the first pages of the agreement.
TIN/FEIN/SS	Insert the Prime Consultant's Taxpayer Identification Number (TIN), Federal Employer Identification Number (FEIN) or Social Security Number (SS).
Agreement Amount	Insert the maximum agreement amount.
Subconsultant(s)	As applicable, insert the name of each subconsultant engaged in this agreement/ project.
TIN/FEIN/SS	Insert the Subconsultant's Taxpayer Identification Number (TIN), Federal Employer Identification Number (FEIN) or Social Security Number (SS).
Agreement Amount	Insert the maximum agreement amount for the subconsultant listed to the left.
Add Subconsultant	If additional lines are needed for additional subconsultants, insert lines as needed and complete the required information.
Subconsultant Total	This field is automatically completed, it is the sum of all the agreement amounts for all subconsultants listed.
Prime Total	This field is automatically completed, it is the amount of the prime consultant fee as listed above.
Total for All	This field is automatically completed, it is the sum of the subconsultant and the prime total.

Agreement Signatures

Executed by LPA

Local Public Agency Type	From the drop down, select the type of LPA. Types to choose from are: City, County, Town, or Village.
Local Public Agency	Field populated from the Local Public Agency entered on the first pages of the agreement.
By	The LPA clerk will sign here.
By	The LPA official authorized to sign this agreement will sign and date here.
Seal of LPA	The LPA will seal the document here.
Title	Insert the title of the LPA official who signed above.

Executed by the Engineer

Prime Consultant (Firm) Name	Field populated from the Prime Consultant (Firm) Name entered on first pages of the agreement.
By	The person(s) authorized to sign this agreement from the engineering firm will sign and date here.
Title	Insert the title of the person signing above.

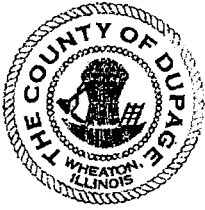
For Agreement using MFT/TBP funds only:

Regional Engineer	Upon approval the Regional Engineer will sign and date here.
-------------------	--

When submitting the form via USPS mail, submit a minimum of four (4) signed originals with applicable attachments to the Regional Engineer's District office. The form may be submitted electronically with electronic signatures with applicable exhibits.

Following IDOT's approval distribution will be as follows:

- Local Public Agency Clerk
- Engineer (Municipal, Consultant or County)
- Bureau of Local Roads and Streets



DuPage County
 Finance Department
 Procurement Division
 421 North County Farm Road
 Room 3-400
 Wheaton, Illinois 60187-3978

REQUIRED VENDOR ETHICS DISCLOSURE STATEMENT

Section I: Contact Information

Please complete the contact information below.

BID NUMBER:	IDOT 61H22
COMPANY NAME:	Hampton, Lenzini and Renwick, Inc.
CONTACT PERSON:	ReJena Lyon
CONTACT EMAIL:	jlyon@hlreng.com

Section II: Procurement Ordinance Requirements

Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the County, shall provide to the Procurement Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor to any incumbent County Board member, County Board chairman, or Countywide elected official whose office the contract to be awarded will benefit within the current and previous calendar year. The contractor, union, or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors, and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

Has the Bidder made contributions as described above?

- Yes
 No

If "Yes", complete the required information in the table below.

RECIPIENT	DONOR	DESCRIPTION (e.g., cash, type of item, in-kind services, etc.)	AMOUNT/VALUE	DATE MADE

All contractors and vendors who have obtained or are seeking contracts with the County shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

Has the Bidder had or will the Bidder have contact with lobbyists, agents, representatives or individuals who are or will be having contact with county officers or employees as described above.

- Yes
- No

If "Yes", list the name, phone number, and email of lobbyists, agents, representatives, and all individuals who are or will be having contact with county officers or employees in the table below.

NAME	PHONE	EMAIL

Section III: Violations

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future County contracts. Continuing and supplemental disclosure is required. The Bidder agrees to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner;
- 30 days prior to the optional renewal of any contract;
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text of the County's Ethics Ordinance is available at:
http://www.dupagecounty.gov/government/county_board/ethics_at_the_county/

The full text of the County's Procurement Ordinance is available at:
https://www.dupagecounty.gov/government/departments/finance/procurement/procurement_ordinance_and_guiding_principles.php

Section IV: Certification

By signing below, the Bidder hereby acknowledges that it has received, read, and understands these requirements, and certifies that the information submitted on this form is true and correct to the best of its knowledge.

Printed Name: ReJena Lyon Signature: Signature on File
 Title: President/CEO Date: 5/13/26



Public Works Requisition \$30,000.01+

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: PW-P-0017-26

Agenda Date: 6/16/2026

Agenda #: 7.A.

AWARDING RESOLUTION
ISSUED TO SHEFFIELD SAFETY AND LOSS, LLC
TO PROVIDE SAFETY PROGRAM REVIEW FOR VARIOUS DUPAGE COUNTY DEPARTMENTS
FOR PUBLIC WORKS
(CONTRACT TOTAL NOT TO EXCEED \$150,000)

WHEREAS, proposals have been accepted and processed in accordance with County Board policy; and

WHEREAS, the Public Works Committee recommends County Board approval for the issuance of a contract to Sheffield Safety and Loss, LLC, to provide safety program management for various County Departments as needed, for the period June 25, 2026 through June 24, 2027, for Public Works.

NOW, THEREFORE BE IT RESOLVED, that County Contract, covering said, to provide safety program management for various County Departments as needed, for the period June 25, 2026 through June 24, 2027, for Public Works, be, and it is hereby approved for issuance of a contract by the Procurement Division to, Sheffield Safety and Loss, LLC, 24216 W. Lockport St., Plainfield, Illinois, 60544, for a contract total amount not to exceed \$150,000, per renewal of RFP #25-046-PW. First of three options to renew.

Enacted and approved this 23rd day of June, 2026 at Wheaton, Illinois.

DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: _____
JEAN KACZMAREK, COUNTY CLERK



Procurement Review Comprehensive Checklist
 Procurement Services Division
 This form must accompany all Purchase Order Requisitions

SECTION 1: DESCRIPTION			
<i>General Tracking</i>		<i>Contract Terms</i>	
FILE ID#:	RFP, BID, QUOTE OR RENEWAL #: 25-046-PW	INITIAL TERM WITH RENEWALS: 1 YR + 3 X 1 YR TERM PERIODS	INITIAL TERM TOTAL COST: \$150,000.00
COMMITTEE: PUBLIC WORKS	TARGET COMMITTEE DATE: 06/16/2026	PROMPT FOR RENEWAL:	CONTRACT TOTAL COST WITH ALL RENEWALS: \$600,000.00
	CURRENT TERM TOTAL COST: \$150,000.00	MAX LENGTH WITH ALL RENEWALS: FOUR YEARS	CURRENT TERM PERIOD: FIRST RENEWAL
<i>Vendor Information</i>		<i>Department Information</i>	
VENDOR: Sheffield Safety and Loss, LLC	VENDOR #: 39176	DEPT: Public Works	DEPT CONTACT NAME: Sean Reese
VENDOR CONTACT: Paul Wojcieszak	VENDOR CONTACT PHONE: 779-234-9207	DEPT CONTACT PHONE #: 630.985-7400	DEPT CONTACT EMAIL: sean.reese@dupagecounty.gov
VENDOR CONTACT EMAIL: wojcieszak@sheffieldsafety.com	VENDOR WEBSITE:	DEPT REQ #:	
Overview			
DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.). Recommendation for the approval of a contract renewal to Sheffield Safety and Loss Company, LLC., for Safety Program Management for various County Departments, for the period of June 25, 2026, to June 24, 2027, for a total contract amount not to exceed \$150,000, per lowest responsible bid #25-046-PW, first of three options to renew.			
JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished A Safety Program Manager is required to review and support County employees in maintaining training schedules and making recommendations for safer work environments.			

SECTION 2: DECISION MEMO REQUIREMENTS	
DECISION MEMO NOT REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required.
DECISION MEMO REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.
RENEWAL OF RFP	

SECTION 3: DECISION MEMO	
STRATEGIC IMPACT	Select an item from the following dropdown menu of County's strategic priorities that this action will most impact. QUALITY OF LIFE
SOURCE SELECTION	Describe method used to select source. A request for proposal was sent out for a Safety Program Manager. We received two responsive, responsible bidders that were evaluated. Based off the evaluation criteria, Sheffield Safety and Loss was selected.
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action). 1. Renew the contract with Sheffield Safety and Loss Control, LLC for the Safety Program Manager in the amount of \$150,000. 2. Do not award Sheffield Safety and Loss Control and award the second lowest bidder. Not recommended due to the selection committees recommendation and price variation, as well as work that is under way with Safety Program Review for the County. 3. Do not award the Safety Program Manager bid. Not recommended due to the importance of having a Safety Program Manager on call to review safety procedures and manuals.

SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION

JUSTIFICATION	Select an item from the following dropdown menu to justify why this is a sole source procurement.
NECESSITY AND UNIQUE FEATURES	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.
MARKET TESTING	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
AVAILABILITY	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

SECTION 5: Purchase Requisition Information

<i>Send Purchase Order To:</i>		<i>Send Invoices To:</i>	
Vendor: Sheffield Safety and Loss Control, LLC	Vendor#: 39176	Dept: DuPage County Public Works	Division: Public Works
Attn: Paul Wojciezak	Email: wojciezak@sheffieldsafety.com	Attn: Magda Leonida-Padilla	Email: pwaccountspayable@dupagecount y.gov
Address: 24216 W. Lockport St.	City: Plainfield	Address: 7900 S. Rt. 53	City: Woodridge
State: IL	Zip: 60544	State: IL	Zip: 60517
Phone: 773-525-5532	Fax:	Phone: 630-985-7400	Fax:
<i>Send Payments To:</i>		<i>Ship to:</i>	
Vendor: Same As Above	Vendor#: Same As Above	Dept: Same As Above	Division: Same As Above
Attn:	Email:	Attn:	Email:
Address:	City:	Address:	City:
State:	Zip:	State:	Zip:
Phone:	Fax:	Phone:	Fax:
Shipping		Contract Dates	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): Jun 25, 2026	Contract End Date (PO25): Jun 24, 2027
Contract Administrator (PO25): Drew Cormican			

Purchase Requisition Line Details

LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/Activity Code	Unit Price	Extension
1	1	EA		PW - Safety Program Manager	FY26	2000	2665	53090		10,000.00	10,000.00
2	1	EA		PW - Safety Program Manager	FY27	2000	2665	53090		15,000.00	15,000.00
3	1	EA		SW - Safety Program Manager	FY26	1600	3000	53090		10,000.00	10,000.00
4	1	EA		SW - Safety Program Manager	FY27	1600	3000	53090		15,000.00	15,000.00
5	1	EA		DOT - Safety Program Manager	FY26	1500	3510	53090		10,000.00	10,000.00
6	1	EA		DOT - Safety Program Manager	FY27	1500	3510	53090		15,000.00	15,000.00
7	1	EA		FM - Safety Program Manager	FY26	1000	1100	53090		10,000.00	10,000.00
8	1	EA		FM - Safety Program Manager	FY27	1000	1100	53090		15,000.00	15,000.00
9	1	EA		FIN - Safety Program Manager	FY26	1100	1212	53090		25,000.00	25,000.00
10	1	EA		FIN - Safety Program Manager	FY27	1100	1212	53090		25,000.00	25,000.00
<i>FY is required, assure the correct FY is selected.</i>										Requisition Total	\$ 150,000.00

<i>Comments</i>	
HEADER COMMENTS	Provide comments for P020 and P025.
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO.
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO.
APPROVALS	Department Head signature approval for procurements under \$15,000. Procurement Officer Approval for ETSB.

The following documents have been attached: W-9 Vendor Ethics Disclosure Statement



The County of DuPage
Finance Department
Procurement Division, Room 3-400
421 North County Farm Road
Wheaton, Illinois 60187

CONTRACT RENEWAL AGREEMENT

This contract made and entered into by The County of DuPage, 421 North County Farm Road, Wheaton, Illinois, 60187, hereinafter called the "COUNTY" and Sheffield Safety & Loss Control, LLC. located at 24216 W. Lockport Street, Plainfield, Illinois 60544, hereinafter called the "CONTRACTOR", witnesseth;

The COUNTY and the CONTRACTOR have previously entered into a Contract, pursuant to Bid #25-046-PW which became effective on 6/25/2025 and which will expire 6/24/2026. The contract is subject to the first of three options to renew for a twelve (12) month period.

The contract renewal shall be effective on the date of last signature and shall terminate on 6/24/2027.

The parties now agree to renew said agreement, upon the same terms as previously agreed to, as specified in the original contract.

THE COUNTY OF DUPAGE

CONTRACTOR

SIGNATURE

Henry Kocker

PRINTED NAME

Buyer I

PRINTED TITLE

DATE

A large black rectangular redaction box covers the signature of Paul Wojcieszak.

Paul Wojcieszak

PRINTED NAME

President

PRINTED TITLE

5/18/2026

DATE

PROPOSAL PRICING FORM

Section I: Contact Information

Please complete the contact information below.


BID NUMBER:	25-046-PW
COMPANY NAME:	Sheffield Safety & Loss Control, LLC
CONTACT PERSON:	Paul Wojcieszak
CONTACT EMAIL:	wojcieszak@sheffieldsafety.com

Section II: Pricing

NO.	ITEM	UOM	QTY	PRICE
1	Annual Safety Program Manager services	LS	1	\$ 124,800.00
	GRAND TOTAL (In words)	One hundred and twenty-four thousand, eight hundred dollars and zero cents		

Section III: Certification

By signing below, the Bidder agrees to provide the required goods and/or services described in the Bid Specifications for the prices quoted on this Proposal Pricing Form.

Printed Name: Paul Wojcieszak Signature: 

Title: President Date: 5-9-25



DuPage County
Finance Department
Procurement Division
421 North County Farm Road
Room 3-400
Wheaton, Illinois 60187-3978

SIGNATURE PAGE

Section I: Contact Information

Please complete the contact information below.

QUOTE NUMBER:	SAFETY PROGRAM MANAGER 25-046-PW
COMPANY NAME:	Sheffield Safety & Loss Control, LLC
CONTACT PERSON:	Paul Wojcieszak
CONTACT EMAIL:	wojcieszak@sheffieldsafety.com

Section II: Certification

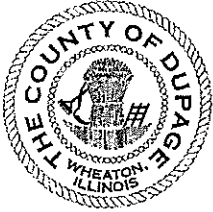
By signing below, the Bidder agrees to provide the service, and/or supplies as described in this quote and subject, without limitation, to all specifications, terms, and conditions herein contained. Further, the Bidder acknowledges receipt of any addendum issued.

Printed Name: Paul Wojcieszak

Signature: 

Title: President

Date: 5-5-25



DuPage County
 Finance Department
 Procurement Division
 421 North County Farm Road
 Room 3-400
 Wheaton, Illinois 60187-3978

PROPOSAL FORM

Section I: Contact Information

Complete the contact information below.

RFP NUMBER:	SAFETY PROGRAM MANAGER 25-046-PW
COMPANY NAME:	Sheffield Safety & Loss Control, LLC
MAIN ADDRESS:	24216 W Lockport Street
CITY, STATE, ZIP CODE:	Plainfield, IL 60544
TELEPHONE NO.:	779-234-9207
CONTACT PERSON:	Paul Wojcieszak
CONTACT EMAIL:	wojcieszak@sheffieldsafety.com

Section III: Certification

The undersigned certifies that they are:

- The Owner or Sole Proprietor
 A Member authorized to sign on behalf of the Partnership
 An Officer of the Corporation
 A Member of the Joint Venture

Herein after called the Offeror and that the members of the Partnership or Officers of the Corporation are as follows:

 Paul Wojcieszak
 (President or Partner)

 Dave Cherven
 (Vice-President or Partner)

 (Secretary or Partner)

 (Treasurer or Partner)

Further, the undersigned declares that the only person or parties interested in this Proposal as principals are those named herein; that this Proposal is made without collusion with any other person, firm or corporation; that he has fully examined the proposed forms of agreement and the contract specifications for the above designated purchase, all of which are on file in the office of the Procurement Officer, DuPage County, 421 North County Farm Road, Wheaton, Illinois 60187, and all other documents referred to or mentioned in the contract documents, specifications and attached exhibits, including Addenda No. _____, _____, and _____ issued thereto.

Further, the undersigned proposes and agrees, if this Proposal is accepted, to provide all necessary machinery, tools, apparatus, and other means of construction, including transportation services necessary to furnish all the materials and equipment specified or referred to in the contract documents in the manner and time and at the price therein prescribed.

Further, the undersigned certifies and warrants that they are duly authorized to execute this certification/affidavit on behalf of the Offeror and in accordance with the Partnership Agreement or by-laws of the Corporation, and the laws of the State of Illinois and that this Certification is binding upon the Offeror and is true and accurate.

Further, the undersigned certifies that the Offeror is not barred from proposing on this contract as a result of a violation of either 720 Illinois Compiled Statutes 5/33 E-3 or 5/33 E-4, Proposal rigging or Proposal-rotating, or as a result of a violation of 820 ILCS 130/1 et seq., the Illinois Prevailing Wage Act.

The undersigned certifies that they have examined and carefully prepared this Proposal and have checked the same in detail before submitting this Proposal, and that the statements contained herein are true and correct.

If a Corporation, the undersigned, further certifies that the recitals and resolutions attached hereto and made a part hereof were properly adopted by the Board of Directors of the Corporation at a meeting of said Board of Directors duly called and held and have not been repealed nor modified, and that the same remain in full force and effect. (Offeror may be requested to provide a copy of the corporate resolution granting the individual executing the contract documents authority to do so.)

Further, the Offeror certifies that they have provided equipment, supplies, or services comparable to the items specified in this contract to the parties listed in the reference section below and authorizes the County to verify references of business and credit at its option.

Finally, the Offeror, if awarded the contract, agrees to do all other things required by the contract documents, and that it will take in full payment therefore the sums set forth in the cost schedule.

PROPOSAL AWARD CRITERIA

The Offeror acknowledges and agrees that the proposal will be awarded to the most responsive, responsible vendor meeting specifications based upon the highest score compiled during evaluation of the proposals outlined in the selection process.

The Offeror agrees to provide the service described in this solicitation and in the contract specifications under the conditions outlined in attached documents for the amount stated.

By signing below, the Offeror agrees to the terms of this Proposal Form and certifies that the information submitted on this form is true and correct to the best of its knowledge.

Offeror: Paul Wojcieszak

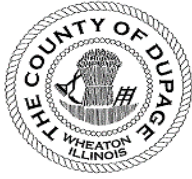
Signature



Title: President

Date:

5-5-25



**THE COUNTY OF DUPAGE
FINANCE - PROCUREMENT
SAFETY PROGRAM MANAGER 25-046-PW
BID TABULATION**

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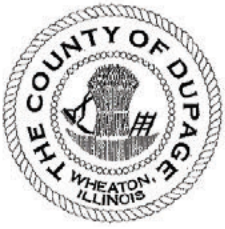
Criteria	Available Points	Sheffield Safety and Loss Control, Inc.	Hygieneering, Inc.
Firm Qualifications	30	28	26
Key Qualifications	25	23	22
Project Understanding	25	24	21
Price	20	20	17
Total	100	96	86

Fee and Rate Proposal (Design Only)	\$ 124,800.00	\$ 148,050.00
Percentage of points	100%	84%
Points awarded (wtd against lowest price)	20	17

NOTES

1. John Newquist has been deemed nonresponsive for not including required document(s).
2. National Safety Consulting has been deemed nonresponsive for not including required document(s).
3. Virtelligence, Inc. has been deemed nonresponsive for not including required document(s).

RFP Posted on 4/24/2025	DW, BR, SR
Bid Opened On 5/9/2025, 10:00 A.M. by	
Invitations Sent	162
Total Requesting Documents	1
Total Bid Responses Received	5



REQUIRED VENDOR ETHICS DISCLOSURE STATEMENT

Section I: Contact Information

Please complete the contact information below.

BID NUMBER:	25-046-PW
COMPANY NAME:	Sheffield Safety & Loss Control, LLC
CONTACT PERSON:	Paul Wojcieszak, President
CONTACT EMAIL:	wojcieszak@sheffieldsafety.com

Section II: Procurement Ordinance Requirements

Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the County, shall provide to the Procurement Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor to any incumbent County Board member, County Board chairman, or Countywide elected official whose office the contract to be awarded will benefit within the current and previous calendar year. The contractor, union, or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors, and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

Has the Bidder made contributions as described above?

- Yes
- No

If "Yes", complete the required information in the table below.

RECIPIENT	DONOR	DESCRIPTION (e.g., cash, type of item, in-kind services, etc.)	AMOUNT/VALUE	DATE MADE

All contractors and vendors who have obtained or are seeking contracts with the County shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

Has the Bidder had or will the Bidder have contact with lobbyists, agents, representatives or individuals who are or will be having contact with county officers or employees as described above.

- Yes
- No

If "Yes", list the name, phone number, and email of lobbyists, agents, representatives, and all individuals who are or will be having contact with county officers or employees in the table below.

NAME	PHONE	EMAIL

Section III: Violations

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future County contracts. Continuing and supplemental disclosure is required. The Bidder agrees to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner;
- 30 days prior to the optional renewal of any contract;
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text of the County's Ethics Ordinance is available at:

[Ethics | DuPage Co, IL](#)

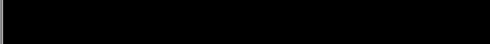
The full text of the County's Procurement Ordinance is available at:

[ARTICLE VI. - PROCUREMENT | Code of Ordinances | DuPage County, IL | Municode Library](#)

Section IV: Certification

By signing below, the Bidder hereby acknowledges that it has received, read, and understands these requirements, and certifies that the information submitted on this form is true and correct to the best of its knowledge.

Printed Name: Paul Wojcieszak

Signature: 

Title: President

Date: 5/18/2026



Grant Proposal Notifications

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 26-1738

Agenda Date: 6/16/2026

Agenda #: 10.A.



Grant Proposal Notification

GPN Number: 023-26
(Completed by Finance Department)

Date of Notification: 06/10/2026
(MM/DD/YYYY)

Parent Committee Agenda Date: 06/16/2026
(Completed by Finance Department) (MM/DD/YYYY)

Grant Application Due Date: 05/26/2026
(MM/DD/YYYY)

Name of Grant: Safe Streets and Roads for All (SS4A)

Name of Grantor: United States Department of Transportation (USDOT)

Originating Entity: Chicago Metropolitan Agency for Planning (CMAP) - Coordinating/Pass Through
(Name the entity from which the funding originates, if Grantor is a pass-thru entity)

County Department: Division of Transportation

Department Contact: John Loper, Chief Transportation Planner, x-6882
(Name, Title, and Extension)

Parent Committee: Transportation Committee

Grant Amount Requested: \$ 398,200.00

Type of Grant: Competitive
(Competitive, Continuation, Formula, Project, Direct Payment, Other – Please Specify)

Is this a new non-recurring Grant: Yes No

Source of Grant: Federal State Private Corporate

If Federal, provide CFDA: 20.939 If State, provide CSFA: _____



Grant Proposal Notification

1. Justify the department’s need for this grant.

DuPage County 2026 Winfield Area Safety Plan is a supplemental in-depth audit of highways that were identified in the adopted 2025 DuPage Safety Action Plan as critical "High Injury Network" locations. In the last 5 years 14 fatal and severe injury crashes occurred in the study area and DuPage County will coordinate with State, municipal and township entities to begin to assess engineering and design measures to mitigate severe outcomes. DuPage County DOT will lead the work and has asked for federal funding to help contract with engineering firms to perform the audit and investigate the best solutions for meeting crash reduction goals.

2. Based on the County’s [Strategic Plan](#), which strategic imperative(s) correlate with funding opportunity. Provide a brief explanation.

Quality of Life - safe travel for all motorized and non-motorized users of roads, trails and sidewalk throughout the county. County will focus on points of emphasis including safe travel for elderly and disabled and a reduction of serious and fatal injuries.

Diversity and Inclusion - County is required to consider equitable transportation, access and safety measures for all populations across the demographic and economic spectrum.

3. What is the period covered by the grant? _____ to: _____
(MM/DD/YYYY) (MM/DD/YYYY)

3.1. If period is unknown, estimate the year the project or project phase will begin and anticipated duration:

3.1.1. 01/27 and 12/31
(MM/YY) (Duration)

4. Will the County provide “seed” or startup funding to initiate grant project? (Yes or No) No

4.1. If yes, please identify the Company-Accounting Unit used for the funding _____

5. If grant is awarded, how is funding received? (select one):

5.1. Prior to expenditure of costs (lump-sum reimbursement upfront)

5.2. After expenditure of costs (reimbursement-based)

Grant Proposal Notification

6. Does the grant allow for Personnel Costs? (Yes or No) _____ **No** _____

6.1. If yes, what are the total projected salary and fringe benefit costs of personnel charging time to the grant for the entire term of the grant? Compute County-provided benefits at 40%.

6.1.1. Total salary _____ Percentage covered by grant _____

6.1.2. Total fringe benefits _____ Percentage covered by grant _____

6.1.3. Are any of the County-provided fringe benefits disallowed? (Yes or No): _____

6.1.3.1. If yes, which ones are disallowed?

6.1.3.2. If the grant does not cover 100% of the personnel costs, from what Company-Accounting Unit will the deficit be paid?

6.2. Will receipt of this grant require the hiring of additional staff? (Yes or No): _____ **No** _____

6.2.1. If yes, how many new positions will be created?

6.2.1.1. Full-time _____ Part-time _____ Temporary _____

6.2.1.2. Will the headcount of the new position(s) be placed in the grant accounting unit? _____
(Yes or No)

6.2.1.2.1. If no, in what Company-Accounting Unit will the headcount(s) be placed?

Grant Proposal Notification

6.3. Does the grant award require the positions to be retained beyond the grant term? (Yes or No) No

6.3.1. If yes, please answer the following:

6.3.1.1. How many years beyond the grant term?

6.3.1.2. What Company-Accounting Unit(s) will be used?

6.3.1.3. Total annual salary

6.3.1.4. Total annual fringe benefits

7. Does the grant allow for direct administrative costs? (Yes or No) No

7.1. If yes, please answer the following:

7.1.1. Total estimated direct administrative costs for project

7.1.2. Percentage of direct administrative costs covered by grant

7.1.3. What percentage of the grant total is the portion covered by the grant

8. What percentage of the grant funding is non-personnel cost / non-direct administrative cost?

9. Are matching funds required? (Yes or No): Yes

9.1. If yes, please answer the following:

9.1.1. What percentage of match funding is required by granting entity? 20%

9.1.2. What is the dollar amount of the County's match? \$99,500.00



Grant Proposal Notification

- 9.1.3. What Company-Accounting Unit(s) will provide the matching requirement? 1500-3500-53010
10. What amount of funding is already allocated for the project? \$0.00
- 10.1. If allocated, in what Company-Accounting Unit are the funds located? _____
- 10.2. Will the project proceed if the funding opportunity is not awarded? (Yes or No): No
11. What is the total project cost (Grant Award + Match + Other Allocated Funding)? \$497,750.00