

JS

46

DuPage County, Illinois
BUDGET ADJUSTMENT
Effective January 22, 2024

From: 1500
Company #

DOT FLEET SERVICE
From: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance	B/S Fund
					Prior to Transfer	After Transfer		
3520	50080		SALARY & WAGE ADJUSTMENTS	\$ 1,500.00	24,422.00	22,922.00	9/19/24	1500-9100
Total				\$ 1,500.00				

To: 1500
Company #

DOT FLEET SERVICE
To: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance	B/S Fund
					Prior to Transfer	After Transfer		
3520	51000		BENEFIT PAYMENTS	\$ 1,500.00	(126.19)	1,373.81	9/19/24	1500-9100
Total				\$ 1,500.00				

Reason for Request:

Funds needed due to employees leaving the department and having his PTO paid out.

Department: [Redacted]
Chief Financial Officer: [Redacted]

Date: 9/18/24
Date: 9/19/24

Activity: _____
(optional)

****Please sign in blue ink on the original form****

Finance Department Use Only	
Fiscal Year <u>24</u>	Budget Journal # _____ Acctg Period _____
Entered By/Date _____	Released & Posted By/Date _____

DOT - 10/1/24
FIN/CB - 10/8/24

8