



Decision Memo

Procurement Services Division

This form is required for all Professional Service Contracts over \$25,000 and as otherwise required by the Procurement Review Checklist.

Date: Jun 27, 2025

File ID #:

Purchase Order #: 6567-1-SERV

Requesting Department: Division of Transportation	Department Contact: William Eidson
Contact Email: william.eidson@dupagecounty.gov	Contact Phone: 6890
Vendor Name: V3 Companies	Vendor #: 10802

Action Requested - Identify the action to be taken and the total cost; for instance, approval of new contract, renew contract, increase contract, etc.

Rescission of the professional services agreement between the County of DuPage and V3 Companies, Ltd., for professional construction engineering services at Bloomingdale Road Bridge over Chicago Central & Pacific Railroad, section number 22-00184-12-BR.

Summary Explanation/Background - Provide an executive summary of the action. Explain why it is necessary and what is to be accomplished.

V3 Companies, Ltd., was selected and the contract executed while the Bloomingdale Road Bridge project was working through its conceptual design phase. Subsequently, the project has been delayed due to a number of issues related to property ownership, railroad coordination, and alternative design considerations. In addition, DuDOT has been awarded federal funds to pay for the construction of the project, which necessitates additional environmental and design beyond the original scope of the project. All of this must be completed by a new consultant team, yet to be selected, before V3 Companies, Ltd., can begin its work.

Original Source Selection/Vetting Information - Describe method used to select source.

The DOT only selects firms that are pre-qualified in accordance with IDOT guidelines. Requests for Statements of Interest were sent to firms throughout the industry and responses were received from 22 firms qualified to perform this work. Based on the review of the Statements of Interest, 3 firms were shortlisted and requested to submit a Statement of Qualification. The DOT reviewed each submittal taking into consideration the firm's understanding of the project, strategies to ensure timely completion of the project, experience on similar projects, experience of key personnel, and experience with railroad coordination on bridge projects. Based on a comprehensive review of the submittals, the DOT determined that the project team assembled by V3 Companies, Ltd. is qualified and has the staff available to perform the work on behalf of the County.

Recommendations/Alternatives - Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request.

Given the ongoing delays with this project, and the fact additional environmental clearances and further design are required to make the project federally eligible, it is in the County's best interest to rescind the current contract with V3 Companies, Ltd. to free them up to pursue other work. The County will readvertise for this professional service when the clearances are obtained and the design has progressed. Other options include keeping the contract open and performing the work in-house. As noted, keeping the contract open is not in either parties' best interest. The county does not have the staff availability nor the expertise to self-perform the work.

Fiscal Impact/Cost Summary - Include projected cost for each fiscal year, approved budget amount and account number, source of funds, and any future funding requirements along with any narrative.

N/A