



# DU PAGE COUNTY

421 N. COUNTY FARM ROAD  
WHEATON, IL 60187  
www.dupagecounty.gov

## Finance Committee

### Final Regular Meeting Agenda

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Tuesday, March 26, 2024

8:00 AM

County Board Room

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1. **CALL TO ORDER**

2. **ROLL CALL**

3. **PUBLIC COMMENT**

4. **CHAIRWOMAN'S REMARKS - CHAIR CHAPLIN**

5. **APPROVAL OF MINUTES**

5.A. [24-0972](#)

Finance Committee - Regular Meeting - Tuesday, March 12, 2024

6. **BUDGET TRANSFERS**

6.A. [24-1011](#)

Transfer of funds from 1000-4220-53030 (legal services) to 1000-6500-53030 (legal services), in the amount of \$200,000, transferring of budget for legal services provided by Bond, Dickson & Associates to the State's Attorney Office to maintain and process invoices for the FY2024 election process. (County Clerk - Elections)

6.B. [24-1048](#)

Transfer of funds from 6000-1195-53828 (contingencies) to 6000-1225-54107 (software) and 6000-1225-54100 (IT equipment), in the amount of \$990,163, for OnActuate Consulting implementation costs, monthly Ceridian HCM SaaS subscription costs, and Dayforce Touch and Tuff Clocks.

6.C. [24-1010](#)

Budget transfer for various departments to move funds to the newly created Capital Policy IT Equipment - Capital Lease line for the Toshiba PO for copier lease costs.

6.D. [24-1012](#)

Budget Transfers 03-26-2024 - Various Companies and Accounting Units

7. **PROCUREMENT REQUISITIONS**

A. **Finance - Chaplin**

7.A.1. [24-0938](#)

Decrease and close Purchase Order 6353-0001 SERV, issued to ODP Business Solutions, LLC, in the amount of \$15,122.58, due to the contract has expired.

**7.A.2. [24-0939](#)**

Decrease and close Purchase Order 6218-0001 SERV, issued to Federal Express, in the amount of \$21,150.35, due to the contract has expired.

**7.A.3. [24-0940](#)**

Decrease and close Purchase Order 6561-0001 SERV, issued to Amazon Capital Services, Inc., in the amount of \$283,977.24, due to the contract has expired.

**7.A.4. [FI-CO-0009-24](#)**

Recommendation for the approval of a change order amending purchase order 6245-0001 SERV, issued to O'Hagan Meyer, LLC, to provide continuing legal services as Special Assistant State's Attorneys, to increase the purchase order in an amount of \$14,517, resulting in an amended purchase order total amount not to exceed \$39,517, an increase of 58.07%. (State's Attorney's Office)

**7.A.5. [FI-CO-0010-24](#)**

Recommendation for the approval of a change order amending purchase order 6813-0001 SERV, issued to O'Hagan Meyer, LLC, to provide continuing legal services as Special Assistant State's Attorneys, to increase the purchase order in an amount of \$3,010, resulting in an amended purchase order total amount not to exceed \$28,010, an increase of 12.04%. (State's Attorney's Office)

**7.A.6. [FI-P-0006-24](#)**

Recommendation for the approval of a contract purchase order to Storino, Ramello & Durkin, to provide professional assistance in collective bargaining, for the County Board, for the period of May 1, 2024 through April 30, 2025, for a contract total amount not to exceed \$150,000. Third and final optional contract renewal. Other Professional Service not subject to competitive bidding per 55 ILCS 5/5-1022(c). Vendor selected pursuant to DuPage County Code Section 2-353(1)(b).

**B. Animal Services - Krajewski****7.B.1. [AS-O-0001-24](#)**

AS-O-0001-24 ORDINANCE -- An Ordinance amending various sections, including fees, of Chapter 5 of the DuPage County Code of Ordinances.

**C. ETSB - Schwarze****7.C.1. [ETS-R-0023-24](#)**

Resolution authorizing the execution of a Transfer of Governance of Customer Subscription to Assignee's Terms as provided by Zendesk on behalf of the Emergency Telephone System Board of DuPage County.

**7.C.2. [ETS-R-0022-24](#)**

Resolution approving the sale of inventory from the County of DuPage on behalf of the Emergency Telephone System Board of DuPage County to the Wayne Police Department for an amount of \$32,656.40.

**D. Human Services - Schwarze**7.D.1. [24-0968](#)

HS-P-0054B-23 - Amendment to Resolution HS-P-0054A-23, issued to Maxim Healthcare Services, to provide supplemental nursing staffing services, for the DuPage Care Center, for the period April 13, 2023 through April 12, 2024, to increase encumbrance in the amount of \$28,715, for a new contract amount of \$244,025, a 13.34% increase. (6363-0001 SERV)

**E. Judicial and Public Safety - Evans**7.E.1. [24-1046](#)

Transfer of funds from 1000-6100-53410 (rental of machinery and equipment) to 1000-6100-50000 (regular salaries), 1000-6100-51010 (employer share I.M.R.F.), 1000-6100-51030 (employer share social security) and 1000-6100-51040 (employee medical and hospital insurance), in the amount of \$3,045, to cover the re-class of payroll from closed PY23 Adult Redeploy Illinois Grant to GF. All other costs incurred through June 30, 2023 were reimbursed. Final reporting was completed and approved for expenses incurred through June 30, 2023. FY2023 (Probation and Court Services)

7.E.2. [JPS-P-0010-24](#)

Recommendation for the approval of funding to Bond, Dickson & Associates, for professional legal services to assist the County Clerk with election matters, as needed, for the period of December 1, 2023 through November 30, 2024, for an amount not to exceed \$200,000. Professional Services not subject to competitive bidding per 55 ILCS 5/5-1022(c); appointed as a Special Assistant State's Attorney by the State's Attorney pursuant to DuPage County Procurement Ordinance 353(1)(b). (State's Attorney's Office)

7.E.3. [JPS-P-0011-24](#)

Recommendation for the approval of a contract issued to Conference Technologies, Inc. ("CTI"), for the purchase, installation and programming of equipment for three courtrooms at the Henry J. Hyde Judicial Office Facility, for the period March 27, 2024 through June 30, 2024, for a total contract amount not to exceed \$135,690.65, per 55 ILCS 5/5-1022 (c) not suitable for competitive bids – sole source working with proprietary software built specifically for the courthouse. Grant Funded. (18th Judicial Circuit Court)

7.E.4. [JPS-P-0012-24](#)

Recommendation for the approval of a contract issued to Judicial Systems, Inc., for the purchase, installation and programming of the Juror Administration Software System, for the period March 26, 2024 through June 30, 2029, and annual software maintenance for fiscal years 2025 through 2028, for a total contract amount not to exceed \$329,607, per RFP #23-138-CCT. Partially Grant-Funded. (18th Judicial Circuit Court)

7.E.5. [JPS-P-0009-24](#)

Recommendation for the approval of a purchase order to Logicalis, Inc., for IBM Passport Advantage Software licensing and support, for the period of April 1, 2024 through March 31, 2025, for a total contract amount of \$100,014.64; per bid 24-011-CCC. (Clerk of the Circuit Court)

7.E.6. [JPS-R-0005-24](#)

Preferred Health System Agreement between DuPage County and Northwestern Memorial HealthCare, for Inmate Medical Services, covering the period of August 1, 2024 through July 31, 2027. (Sheriff's Office)

7.E.7. [JPS-R-0007-24](#)

Intergovernmental Agreement with Bloomingdale Township for Police Services for a total amount of \$137,656.81, for the period April 1, 2024 through March 31, 2025. (Sheriff's Office)

7.E.8. [JPS-R-0008-24](#)

Intergovernmental Agreement with Milton Township for Police Services for a total amount of \$412,970.44, for the period April 1, 2024 through March 31, 2025. (Sheriff's Office)

7.E.9. [JPS-R-0009-24](#)

Intergovernmental Agreement with Wayne Township for Police Services for a total amount of \$137,656.81, for the period April 1, 2024 through March 31, 2025. (Sheriff's Office)

7.E.10. [JPS-R-0010-24](#)

Intergovernmental Agreement with York Township for Police Services for a total amount of \$137,656.81, for the period April 1, 2024 through March 31, 2025. (Sheriff's Office)

**F. Public Works - Garcia**7.F.1. [FM-P-0013-24](#)

Recommendation for the approval of a contract to Hammer Construction, LLC, to complete the repair, maintenance, and capital improvements for the 479 and 509 parking structures on County Campus, for Facilities Management, for the period of March 26, 2024 through November 30, 2025, for a total contract amount not to exceed \$2,590,456; per lowest responsible bid #24-013-FM.

7.F.2. [FM-P-0014-24](#)

Recommendation for the approval of a contract to Cook's Direct, Inc., to furnish and deliver two (2) replacement Commercial Groen 40-gallon braising pan-tilt skillets, for the Jail kitchen, for Facilities Management, for the period of March 27, 2024 through March 26, 2025, for a contract total amount not to exceed \$56,001.80. Contract pursuant to the Intergovernmental Cooperation Act - Sourcewell Contract #063022.

**7.F.3. [PW-CO-0003-24](#)**

Amendment to County Contract #6613-0001 SERV, issued to Arlington Glass & Mirror Co., for the replacement of broken or damaged glass at Public Works facilities, for a change order to increase the contract in the amount of \$20,000, taking the original contract amount of \$70,000 and resulting in an amended contract amount not to exceed \$90,000, an increase of 28.57%.

**7.F.4. [PW-P-0008-24](#)**

Recommendation for the approval of a contract to AT&T, to provide analog business lines and analog circuits, for Public Works facilities, for the period of March 16, 2024, to February 16, 2026, for a total contract amount not to exceed \$47,600; per bid #21-104-IT, first and final option to renew.

**7.F.5. [PW-R-0003-24](#)**

Rosewood Water Tower Lease Agreement with T-Mobile

**G. Transportation - Ozog****7.G.1. [24-0892](#)**

DT-P-0052A-23 – Amendment to Resolution DT-P-0052-23, issued to Auto Tech Centers, Inc., to furnish and deliver Goodyear tires, as needed for the Division of Transportation, to increase the encumbrance in the amount of \$35,000 and extend the current contract through June 30, 2024, resulting in an amended contract total amount of \$185,000, an increase of 23.33%. Contract pursuant to the Intergovernmental Cooperation Act (NASPO Contract # 19101).

**7.G.2. [24-0907](#)**

DT-P-0211D-19 - Amendment to Resolution DT-P-0211C-19, issued to Civiltech Engineering, Inc. to provide Professional Preliminary Engineering Services for improvements to CH 2/Belmont/Finley Road at Ogden Avenue and CH 2/Cross Street at Ogden Avenue, Section 19-00173-06-CH, to increase the funding in the amount of \$146,057.22, resulting in an amended contract total amount of \$462,353.26, an increase of 46.18% and a cumulative increase of \$203,186.09, 78.40%.

**7.G.3. [DT-P-0019-24](#)**

Recommendation for the approval of a contract purchase order to Peterbilt Illinois, d/b/a JX Truck Center, Elmhurst, to furnish and deliver Cummins engine repair and replacement parts, as needed, for the Division of Transportation, for the period of April 1, 2024 through March 31, 2025, for a contract total not to exceed \$60,000; per lowest responsible bid 24-010-DOT.

**7.G.4. [DT-P-0020-24](#)**

Recommendation for the approval of a contract to Superior Asphalt Materials, LLC, to furnish and deliver bituminous paving materials and UPM bituminous cold patch, as needed, for the Division of Transportation, for the period April 1, 2024 through March 31, 2025, for a contract total not to exceed \$65,000; per lowest responsible bid # 24-016-DOT.

**7.G.5. [DT-P-0021-24](#)**

Recommendation for the approval of a contract to Terra Engineering, Ltd., for Traffic Study Engineering Services for the DuPage County Trail System, Section 24-DCTRP-01-EG, for a contract total not to exceed \$74,192.36, for the period March 26, 2024 through November 30, 2024. Professional Services (Architects, Engineers and Land Surveyors) vetted through a qualification-based selection process in compliance with the Local Government Professional Services Selection Act, 50 ILCS 510/0.01 et seq.

**7.G.6. [DT-P-0023-24](#)**

Recommendation for the approval of a contract to Mohawk Lifts, LLC, to furnish and deliver seven (7) Vertical Rise Vehicle Lifts, for the Division of Transportation, for the period of March 26, 2024 through April 13, 2025, for a contract total not to exceed \$1,961,023.12. Contract pursuant to the Intergovernmental Cooperation Act (Sourcewell contract #013020-MRL).

**7.G.7. [DT-P-0022-24](#)**

Recommendation for the approval of a contract to Enercity Corporation d/b/a Rack'M Up Equipment Distributors, to install seven (7) Vertical Rise Vehicle Lifts, for the Division of Transportation, for a contract total not to exceed \$769,491.10, for the period March 26, 2024 through November 30, 2025. Per 55 ILCS 5/5-1022(c) "not suitable to competitive bids". (Sole Source - factory trained and authorized installer.)

**7.G.8. [DT-R-0013-24](#)**

Awarding resolution issued to Maneval Construction Company, Inc., for the DuPage County Fairgrounds parking lot Improvements, for an estimated County cost of \$527,344.90, per lowest responsible bid.

**7.G.9. [DT-R-0014-24](#)**

Awarding resolution issued to Superior Road Striping, Inc., for the 2024 Pavement Marking Maintenance Program, Section 24-PVMKG-12-GM, for an estimated County cost of \$470,795.68, per lowest responsible bid.

**8. FINANCE RESOLUTIONS**

- 8.A. [FI-R-0057-24](#)  
Additional appropriation for the County Infrastructure Fund, Company 6000, Accounting Unit 1220, \$7,829,600.
- 8.B. [FI-R-0058-24](#)  
Recommendation for approval of employee compensation and job classification adjustment for the DuPage Care Center. (1200-2100)
- 8.C. [FI-R-0060-24](#)  
Authorization to execute a user agreement with the Illinois Housing Development Authority to prevent duplication of financial assistance under the Emergency Rental Assistance Program.
- 8.D. [FI-R-0061-24](#)  
Approval of agreements with various agencies to administer the DuPage County Emergency Rental Assistance Program (ERA2).
- 8.E. [FI-R-0062-24](#)  
Approval of agreements with various not-for-profit agencies to administer housing stability services for the DuPage County Emergency Rental Assistance Program (ERA2).

**9. INFORMATIONAL****A. Payment of Claims**

- 9.A.1. [24-0933](#)  
03-08-2024 Paylist
- 9.A.2. [24-0945](#)  
03-12-2024 Paylist
- 9.A.3. [24-0960](#)  
03-13-2024 Public Works Refunds Paylist
- 9.A.4. [24-0978](#)  
03-15-2024 Paylist
- 9.A.5. [24-1003](#)  
03-19-2024 Paylist
- 9.A.6. [24-1007](#)  
03-20-2024 Auto Debit Paylist

**B. Wire Transfers**

- 9.B.1. [24-0956](#)  
03-12-24 1200 IDOR Wire Transfer

**C. Appointments**9.C.1. [CB-R-0021-24](#)

Appointment of Mark Eddington - Downers Grove Sanitary District.

**D. Grant Proposal Notifications**9.D.1. [24-0961](#)

GPN 010-24: Family Violence Coordinating Council SFY25 - Illinois Criminal Justice Information Authority - \$49,000. (18th Judicial Circuit Court)

**10. OLD BUSINESS****11. NEW BUSINESS****12. ADJOURNMENT**