



# DU PAGE COUNTY

## Police Records Management System Oversight

### Final Summary

421 N. COUNTY FARM ROAD  
WHEATON, IL 60187  
www.dupagecounty.gov

Wednesday, December 11, 2024

2:00 PM

Room 3500B

#### 1. CALL TO ORDER

2:00 PM meeting was called to order by Chair Berlin at 2:07 PM.

#### 2. ROLL CALL

Member McPhearson moved, seconded by Member Blumenthal (Conroy), to allow remote participation. All ayes. Motion carried.

<b>PRESENT</b>	Berlin, Conroy, Franz, Guttman, Martynowicz, McPhearson, Mendrick, Walter, and Zerwin
<b>ABSENT</b>	Bielawski, and Scalera
<b>REMOTE</b>	Ritz

#### 3. CHAIRMAN'S REMARKS

Chair Berlin welcomed two new Police Chiefs in DuPage County: Chief Loftus in Burr Ridge and Chief Krueger in Lisle.

#### 4. PUBLIC COMMENT

No public comments were offered.

#### 5. APPROVAL OF MINUTES

Member Walter moved, seconded by Member Zerwin, to combine and approve items 5A through 5D. All ayes. Motion carried.

##### 5.A. 24-3297

Police Records Management System Oversight Committee - Special Call Meeting - Thursday, May 16, 2024

**Attachments:** [2024-05-16 PRMS Oversight Committee Minutes \(summary\).pdf](#)

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Evan Walter
<b>SECONDER:</b>	Linda Zerwin

##### 5.B. 24-3298

Police Records Management System Oversight Committee - Regular Meeting - Wednesday, June 12, 2024

**Attachments:** [2024-06-12 PRMS Oversight Committee Minutes \(summary\).pdf](#)

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Evan Walter
<b>SECONDER:</b>	Linda Zerwin

5.C. [24-3299](#)

Police Records Management System Oversight Committee - Special Call Meeting -  
Wednesday, August 14, 2024

**Attachments:** [2024-08-14 PRMS Oversight Committee Minutes \(summary\).pdf](#)

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Evan Walter
<b>SECONDER:</b>	Linda Zerwin

5.D. [24-3300](#)

Police Records Management System Oversight Committee - Regular Meeting -  
Wednesday, September 11, 2024

**Attachments:** [2024-09-11 PRMS Oversight Committee Minutes](#)

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Evan Walter
<b>SECONDER:</b>	Linda Zerwin

6. ACTION ITEMS

6.A. [24-3285](#)

Adoption of Police Records Management System Oversight Committee 2025 Meeting  
Schedule

**Attachments:** [Proposed 2025 PRMS Oversight Committee Meeting Schedule](#)

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Michael Guttman
<b>SECONDER:</b>	Linda Zerwin

7. DISCUSSION

7.A. [24-3282](#)

PRMS Oversight Committee Clarification Letter

Member McPhearson discussed the letter sent to all mayors, managers, and chiefs to clarify obligations, the IGA, agency costs, the RFP, and consortium departures. Member Franz said the letter was discussed at the Mayors & Managers meeting and asked County staff to provide costs, to which Member McPhearson said they are prepared to do.

Member Blumenthal asked if any other agencies submitted their notice, to which Member McPhearson said Oak Brook was the only one to send their official notice, adding that Downers Grove inquired about data migration.

<b>RESULT:</b>	ANNOUNCED
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7.B. [24-3283](#)

MFR-OCR 10.0 Upgrade Project Update

Don Ehrenhaft discussed the upgrade, noting that the test environment is set up and they will be moving forward. He said the work groups are set up and there will be a two-day workshop in January, at which just over half the consortium will participate.

<b>RESULT:</b>	ANNOUNCED
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7.C. [24-3284](#)

RFP Process Update

Mr. Ehrenhaft said the work groups are finalized and DeltaWrx is coming the second week in January. Member McPhearson noted the concern over not having participation from agencies, as we need full buy-in to be successful. He said the Chiefs have helped push for participation. He said we will use Gartner to review the scope and do a final review with recommendations.

Member Franz asked if CAD is part of the RFP. Member Zerwin explained they are separate but together, adding that CAD would move to be cloud-based. She said she is unsure there is anything that can handle our size. Mr. McPhearson said DeltaWrx will advise on our options.

Chair Berlin asked if we have a timeline in place. Member McPhearson said staff is still working through specific milestones, though they are looking at July 2025. Mr. Ehrenhaft said staff will have a better idea of the timeline in January.

<b>RESULT:</b>	ANNOUNCED
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**8. OLD BUSINESS**

No old business was discussed.

**9. NEW BUSINESS**

Member McPhearson said anyone who is on a County-appointed board may stop by the security office to obtain an ID that allows for a quicker in and out of the building.

**10. ADJOURNMENT**

With no further business, the meeting was adjourned.



# Minutes

421 N. COUNTY FARM  
ROAD  
WHEATON, IL 60187  
[www.dupagecounty.gov](http://www.dupagecounty.gov)

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**File #:** 24-3297

**Agenda Date:** 12/11/2024

**Agenda #:** 5.A.

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# DU PAGE COUNTY

## Police Records Management System Oversight

### Final Summary

421 N. COUNTY FARM ROAD  
WHEATON, IL 60187  
www.dupagecounty.gov

Thursday, May 16, 2024

9:45 AM

503 N. County Farm Road, Room  
3-C-030, Wheaton, IL

#### Special Call

#### 1. CALL TO ORDER

2:00 PM meeting was called to order by Chair Berlin at 2:00 PM.  
2:00 PM meeting was called to order by Chair Berlin at 2:00 PM.

#### 2. ROLL CALL

<b>PRESENT</b>	Berlin, Conroy, Martynowicz, McPhearson, Mendrick, Ritz, and Zerwin
<b>ABSENT</b>	Franz, Scalera, Sennett, and Maranowicz

#### 3. CHAIRMAN'S REMARKS

Chair Berlin thanked everyone for attending today and welcomed the Hexagon representatives. He thanked everyone for their engagement in this process over the past few months and for staying together as a team.

#### 4. PUBLIC COMMENT

No public comments were offered.

#### 5. DISCUSSION

##### 5.A. 24-1507

Hexagon MFR & OCR 10.0 Demonstration

Member McPhearson thanked everyone for their participating in today's meeting. He said we have been talking about comparing our current products to newer solutions. He said we know the new MFR/OCR 10.0 products have the functionality that our user-base needs and provides the same functionality, if not more, and even more integrations, that are needed. He then introduced Tammy Heaton with Hexagon.

Ms. Heaton and her team provided a demonstration of the Hexagon MFR/OCR 10.0 product. Discussion followed.

#### 6. OLD BUSINESS

No old business was discussed.

#### 7. NEW BUSINESS

No new business was discussed.

#### 8. ADJOURNMENT

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With no further business, the meeting was adjourned.



# Minutes

421 N. COUNTY FARM  
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**File #:** 24-3298

**Agenda Date:** 12/11/2024

**Agenda #:** 5.B.

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# DU PAGE COUNTY

## Police Records Management System Oversight

### Final Summary

421 N. COUNTY FARM ROAD  
WHEATON, IL 60187  
www.dupagecounty.gov

Wednesday, June 12, 2024

2:00 PM

Room 3500B

#### 1. CALL TO ORDER

2:00 PM meeting was called to order by Lisa Smith at 2:00 PM.

#### 2. ROLL CALL

Lisa Smith was present as a representative for Chair Bob Berlin.

Member Maranowicz was absent.

Dave Fieldman submitted his letter of resignation from the PRMS Oversight Committee on Tuesday, June 11, 2024.

<b>PRESENT</b>	Berlin, Conroy, Franz, Martynowicz, McPhearson, Mendrick, Ritz, Scalera, Sennett, and Zerwin
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#### 3. CHAIRMAN'S REMARKS

#### 4. PUBLIC COMMENT

No public comments were offered.

#### 5. APPROVAL OF MINUTES

##### 5.A. 24-1758

Police Records Management System Oversight Committee - Regular Meeting -  
Wednesday, March 13, 2024

**Attachments:** [2024-03-13 PRMS Oversight Committee Minutes](#)

<b>RESULT:</b>	APPROVED
<b>MOVED:</b>	Deborah A. Conroy
<b>SECONDER:</b>	Anthony McPhearson

#### 6. DISCUSSION

There was discussion regarding the Hexagon contract, CAD and RMS RFP, IGA, Addison exit agreement, and a proposal to assume responsibility for legacy RMS.

##### 6.A. 24-1759

Hexagon Contract

<b>RESULT:</b>	NO ACTION REQUIRED
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6.B. [24-1760](#)

CAD and RMS RFP Update

<b>RESULT:</b>	NO ACTION REQUIRED
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6.C. [24-1761](#)

IGA Update

<b>RESULT:</b>	NO ACTION REQUIRED
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6.D. [24-1762](#)

Addison Exit Agreement

<b>RESULT:</b>	NO ACTION REQUIRED
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6.E. [24-1763](#)

Proposal to Assume Responsibility for Legacy RMS (CJIS, NetRMS)

<b>RESULT:</b>	NO ACTION REQUIRED
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**7. OLD BUSINESS**

Member Franz asked for the status on the MFR upgrade. Member McPhearson said it should be completed by mid-2025.

**8. NEW BUSINESS**

Member Franz noted that Dave Fieldman tendered his resignation from this committee and we should have the DMMC appoint a replacement as soon as possible. Member Blumenthal said this committee selects a vice chair, which must be a non-County member, noting that it will be added to the August special call agenda.

**9. ADJOURNMENT**

With no further business, the meeting was adjourned.



# Minutes

421 N. COUNTY FARM  
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**File #:** 24-3299

**Agenda Date:** 12/11/2024

**Agenda #:** 5.C.

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# DU PAGE COUNTY

## Police Records Management System Oversight

### Final Summary

421 N. COUNTY FARM ROAD  
WHEATON, IL 60187  
www.dupagecounty.gov

Wednesday, August 14, 2024

2:00 PM

Room 3500B

#### Special Call

#### 1. CALL TO ORDER

#### 2. ROLL CALL

<b>PRESENT</b>	Berlin, Conroy, Franz, Guttman, Martynowicz, McPhearson, Mendrick, Sennett, Walter, and Zerwin
<b>ABSENT</b>	Ritz
<b>REMOTE</b>	Scalera

#### MOTION TO ALLOW REMOTE PARTICIPATION

Member Blumenthal moved, seconded by Member McPhearson, to allow remote participation. All ayes. Motion carried.

#### 3. CHAIRMAN'S REMARKS

#### 4. PUBLIC COMMENT

#### 5. INFORMATIONAL

##### 5.A. 24-2129

Appointment of Evan Walter to the PRMS Oversight Committee

**Attachments:** [DMMC E. Walter - DuPage County PRMS Oversight Committee Appointment 8.2024 Redacted.pdf](#)

**RESULT:** ACCEPTED AND PLACED ON FILE

##### 5.B. 24-2172

Appointment of Jason Bielawski to the PRMS Oversight Committee

**Attachments:** [DMMC J. Bielawski - DuPage County PRMS Oversight Committee Appointment 9.2024 Redacted.pdf](#)

**RESULT:** ACCEPTED AND PLACED ON FILE

##### 5.C. 24-2173

Appointment of Michael Guttman to the PRMS Oversight Committee

**Attachments:** [DMMC M. Guttman - DuPage County PRMS Oversight Committee Appointment](#)

**RESULT:** ACCEPTED AND PLACED ON FILE

## 6. ACTION ITEMS

### 6.A. 24-2130

Selection of New Vice Chair of the PRMS Oversight Committee

Member Blumenthal (Conroy) nominated Member Franz for the role as Vice Chairman. Member Franz accepted. No other nominations were offered.

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Deborah A. Conroy
<b>SECONDER:</b>	Anthony McPearson
<b>AYES:</b>	Berlin, Conroy, Guttman, Martynowicz, McPearson, Mendrick, Scalera, Sennett, Walter, and Zerwin
<b>ABSENT:</b>	Ritz
<b>ABSTAIN:</b>	Franz

### 6.B. ETS-R-0059-24

Resolution approving a mutual termination agreement between the County of DuPage, on behalf of the Emergency Telephone System Board of DuPage County, and the Village of Addison. (Pending Parent Committee Approval)

**Attachments:** [Mutual Termination Agreement between County of DuPage and the Village of Addison Redacted.pdf](#)

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Deborah A. Conroy
<b>SECONDER:</b>	Anthony McPearson
<b>AYES:</b>	Berlin, Conroy, Franz, Martynowicz, McPearson, Mendrick, Scalera, Sennett, Walter, and Zerwin
<b>ABSENT:</b>	Ritz
<b>ABSTAIN:</b>	Guttman

### 6.C. 24-2167

2016AC-16 - Amendment to Resolution 2016-16, issued to Intergraph Corporation, d.b.a. Hexagon Safety & Infrastructure, a Delaware Corporation, PO 950900/1914-1, to incorporate a First Amendment to the Restatement Agreement, to decrease the maintenance for FY25-27, resulting in an amended contract total of \$22,477,706.78, a decrease of -0.42%.

<b>Attachments:</b>	<a href="#">Hexagon 950900 Change Order 29.pdf</a> <a href="#">Hexagon 950900 Requisition.pdf</a> <a href="#">Hexagon 950900 Decision Memo.pdf</a> <a href="#">First Amendment Dupage County (8-7-24).pdf</a>
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<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Michael Guttman
<b>SECONDER:</b>	Anthony McPhearson

6.D. **PRMS-P-0001-24**

Recommendation for the approval of a contract to DeltaWRX, LLC, to develop an RFP, evaluate responses, participate in the selection and in the contract negotiations for the Police Records Management System (PRMS), for the period of August 27, 2024 through August 26, 2027, for a total contract amount of \$192,269.36. Other Professional Services not suitable for competitive bid per 55 ILCS 5/5-1022(c). Vendor selected pursuant to DuPage County Procurement Ordinance 2-353(1)(b).

<b>Attachments:</b>	<a href="#">DeltaWRX - PRCC (PRMS)</a> <a href="#">DELTAWRX - Proposal for CAD and RMS RFP Development 2024-05-08</a> <a href="#">DeltaWRX - VED (PRMS)</a>
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<b>RESULT:</b>	APPROVED AND SENT TO FINANCE
<b>MOVER:</b>	Anthony McPhearson
<b>SECONDER:</b>	Mark Franz

7. **PRESENTATION**

7.A. **24-2131**

Proposed FY2025 Budget

The proposed FY2025 RMS budget was presented and will be voted on at the September meeting.

<b>Attachments:</b>	<a href="#">FY25-FY27 PRMS Operational and Reimbursement Budget</a>
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<b>RESULT:</b>	PRESENTED
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8. **DISCUSSION**

8.A. **24-2180**

Review of Proposed Amended IGA

There was discussion regarding the proposed amended IGA. Staff requested feedback from committee members. Member Franz said he thinks it should be left as it is for the

next couple of years. Member McPhearson stated we need to make a decision prior to December 1, 2024. Member Blumenthal said we will start circulating the proposed amended IGA to agencies over the next month for review. Members Walter and Guttman agreed that this item should be tabled.

**Attachments:** [Proposed Amendment to IGA](#)

<b>RESULT:</b>	NO ACTION REQUIRED
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**9. OLD BUSINESS**

No old business was discussed.

**10. NEW BUSINESS**

Chair Berlin thanked Dave Fieldman, Joe Maranowicz, and Jodi Sennett for their service on this committee. He also thanked Member Scalera for his years of continued service.

**11. ADJOURNMENT**

With no further business, the meeting was adjourned.



# Minutes

421 N. COUNTY FARM  
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**File #:** 24-3300

**Agenda Date:** 12/11/2024

**Agenda #:** 5.D.

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## Police Records Management System Oversight

### Final Summary

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Wednesday, September 11, 2024

2:00 PM

Room 3500B

#### 1. CALL TO ORDER

2:00 PM meeting was called to order by Chair Berlin at 2:01 PM.

#### 2. ROLL CALL

<b>PRESENT</b>	Berlin, Conroy, Franz, Guttman, Martynowicz, McPhearson, Mendrick, Walter, and Zerwin
<b>ABSENT</b>	Bielawski
<b>REMOTE</b>	Ritz, and Scalera

#### MOTION TO ALLOW REMOTE PARTICIPATION

Member McPhearson moved, seconded by Member Guttman, to allow remote participation. All ayes. Motion carried.

#### 3. CHAIRMAN'S REMARKS

Chair Berlin acknowledged the 23rd anniversary of 9/11 and all of the families of the first responders who were involved and gave their lives as well as the victims of that day and their families.

#### 4. PUBLIC COMMENT

##### 24-3295

Online Public Comment

All online submissions for public comment for the September 11, 2024 DuPage County PRMS Oversight Committee meeting are included for the record in their entirety. They are found in the minutes packet and at the link above.

**Attachments:** [PRMS Public Comment 09-11-2024](#)

#### 5. APPROVAL OF MINUTES

##### 24-2444

Police Records Management System Oversight Committee - Special Call Meeting - Wednesday, April 3, 2024

**Attachments:** [2024-04-03 PRMS Oversight Committee Minutes \(summary\).pdf](#)

<b>RESULT:</b>	APPROVED
<b>MOVED:</b>	Deborah A. Conroy
<b>SECONDER:</b>	Anthony McPhearson

## 6. ACTION ITEMS

### 24-2409

Approval of FY2025 Budget

Member McPhearson presented the FY2025 budget for approval. Discussion followed.

**Attachments:** [PRMS Operational and Reimbursement Budget FY25-FY27](#)

<b>RESULT:</b>	APPROVED
<b>MOVED:</b>	Jeffrey Martynowicz
<b>SECONDER:</b>	Anthony McPhearson

### 24-2410

Authorization for periodic transfer of funds from the Equipment Replacement Fund to the PRMS Operations Fund for payment of the previously approved DeltaWRX, LLC contract (PRMS-P-0001-24), to coincide with the completion of project phases as outlined in “Table 1. Professional Fees” of the contract.

Member McPhearson moved, seconded by Member Scalera, to approve item 6B. Discussion followed.

Ms. Smith said there was a summary of this item in the packet last month, when it was discussed. Member Franz requested that an update be sent out with the packets. Member Zerwin said we will receive a monthly report from DeltaWrX.

Member Guttman asked if we this item is authorizing a concept, specific amount, or cap. Ms. Smith said it is authorizing the concept of approving a specific approved amount in each stage. Member Guttman asked if we are authorizing the full amount or if there will be periodic budget transfers. Member Franz asked if we can include not to exceed verbiage. Member Zerwin said if we have to pay a bill, there will be a budget transfer form then a bills list payment, likely in December.

Member Guttman asked what the next benchmark would be if this is approved today. Member McPhearson said it does authorize the completion up to the not to exceed amount of \$192,000, but it can be amended to be done in phases, if that is the will of the committee.

Chair Berlin moved, seconded by Member Franz, to amend the resolution to include language not to exceed \$192,269.36. All ayes. Motion carried.

Member Franz moved, seconded by Member Blumenthal, to approve item 6B, as amended.

<b>RESULT:</b>	APPROVED AS AMENDED
<b>MOVED:</b>	Mark Franz
<b>SECONDER:</b>	Deborah A. Conroy

**10. OLD BUSINESS**

No old business was discussed.

**11. NEW BUSINESS**

Chair Berlin said Oak Brook Police Chief Stroke sent a letter to Director Zerwin on August 5, 2024, notifying their termination of their IGA, effective May 1, 2025. Discussion followed.

**12. ADJOURNMENT**

With no further business, the meeting was adjourned.



## Action Item

421 N. COUNTY FARM  
ROAD  
WHEATON, IL 60187  
[www.dupagecounty.gov](http://www.dupagecounty.gov)

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**File #:** 24-3285

**Agenda Date:** 12/11/2024

**Agenda #:** 6.A.

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**Police Records Management System (PRMS)  
Oversight Committee  
2025 Meeting Schedule**

All meetings will convene at 2:00 p.m.  
Conference Room 3-500B  
(Unless otherwise specified)  
421 N. County Farm Road  
Wheaton, IL 60187

Wednesday, March 12<sup>th</sup>

Wednesday, June 11<sup>th</sup>

Wednesday, September 10<sup>th</sup>

Wednesday, December 10<sup>th</sup>



## Discussion

421 N. COUNTY FARM  
ROAD  
WHEATON, IL 60187  
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**File #:** 24-3282

**Agenda Date:** 12/11/2024

**Agenda #:** 7.A.

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## Discussion

421 N. COUNTY FARM  
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**File #:** 24-3283

**Agenda Date:** 12/11/2024

**Agenda #:** 7.B.

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## Discussion

421 N. COUNTY FARM  
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**File #:** 24-3284

**Agenda Date:** 12/11/2024

**Agenda #:** 7.C.

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