



DU PAGE COUNTY

Finance Committee

Summary

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

Tuesday, December 9, 2025

8:00 AM

County Board Room

1. CALL TO ORDER

8:00 AM meeting was called to order by Chair Garcia at 8:02 AM.

2. ROLL CALL

PRESENT	Childress, Covert, Cronin Cahill, DeSart, Eckhoff, Evans, Galassi, Garcia, Haider, Honig, Krajewski, LaPlante, Martinez, Ozog, Schwarze, Tornatore, Yoo, and Zay
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Member Yoo arrived at 8:03 AM, Member Eckhoff arrived at 8:05 AM, and Member Tornatore arrived at 8:07 AM.

3. PUBLIC COMMENT

No public comments were offered.

4. CHAIRWOMAN'S REMARKS - CHAIR GARCIA

Chair Garcia stated that items 6.C. through 6.G. are budget transfers from the County Clerk's Office. No further requests for money have been made from the Clerk's Office at this time.

5. APPROVAL OF MINUTES

5.A. [25-2923](#)

Finance Committee - Regular Meeting - Tuesday, November 25, 2025

RESULT:	APPROVED
MOVER:	Cynthia Cronin Cahill
SECONDER:	Saba Haider
AYES:	Childress, Covert, Cronin Cahill, DeSart, Evans, Galassi, Garcia, Haider, Honig, Krajewski, LaPlante, Martinez, Ozog, Schwarze, and Zay
ABSENT:	Eckhoff, Tornatore, and Yoo

6. BUDGET TRANSFERS

6.A. [26-0055](#)

Transfer of funds from 1000-5700-53090 (other professional services) to 1000-5700-50000 (regular salaries), in the amount of \$47,819, to cover all FY26 salaries. (Regional Office of Education)

RESULT:	APPROVED
MOVER:	Cynthia Cronin Cahill
SECONDER:	Kari Galassi
AYES:	Childress, Covert, Cronin Cahill, DeSart, Evans, Galassi, Garcia, Haider, Honig, Krajewski, LaPlante, Martinez, Ozog, Schwarze, Yoo, and Zay
ABSENT:	Eckhoff, and Tornatore

6.B. [26-0058](#)

Transfer of funds from 1000-5700-52000 (furniture/machine/equipment small value), 1000-5700-52100 (IT equipment-small value), 1000-5700-53600 (dues & memberships), 1000-5700-53370 (repair & maintenance other equipment), 1000-5700-53510 (travel expense), and 1000-5700-53804 (postage & postal charges) to 1000-5700-50000 (regular salaries), in the amount of \$11,945, to cover all FY26 salaries. (Regional Office of Education)

RESULT:	APPROVED
MOVER:	Brian Krajewski
SECONDER:	Jim Zay
AYES:	Childress, Covert, Cronin Cahill, DeSart, Evans, Galassi, Garcia, Haider, Honig, Krajewski, LaPlante, Martinez, Ozog, Schwarze, Yoo, and Zay
ABSENT:	Eckhoff, and Tornatore

6.C. [26-0061](#)

Transfer of funds from 1000-4200-50000 (regular salaries) to 1000-4200-52210 (food & beverages), 1000-4200-52280 (cleaning supplies), 1000-4200-53800-0001 (copier usage), 1000-4200-54100-0700 (IT equipment - capital lease), and 1000-4200-53804 (postage & postal charges), in the amount of \$5,713, for fiscal year 2025. (County Clerk)

RESULT:	APPROVED
MOVER:	Jim Zay
SECONDER:	Brian Krajewski
AYES:	Childress, Covert, Cronin Cahill, DeSart, Evans, Galassi, Garcia, Haider, Honig, Krajewski, LaPlante, Martinez, Ozog, Schwarze, Yoo, and Zay

ABSENT: Eckhoff, and Tornatore

6.D. [26-0062](#)

Transfer of funds from 1000-4200-50000 (regular salaries) to 1000-4220-52200 (operating supplies & materials), 1000-4220-52210 (food & beverages), 1000-4220-52260 (fuel & lubricants), 1000-4220-53090 (other professional services), 1000-4220-53250 (wired communication services), and 1000-4220-53260 (wireless communication services), in the amount of \$47,951, for fiscal year 2025. (County Clerk - Election Division)

RESULT:	APPROVED
MOVER:	Greg Schwarze
SECONDER:	Brian Krajewski
AYES:	Childress, Covert, Cronin Cahill, DeSart, Eckhoff, Evans, Galassi, Garcia, Haider, Honig, Krajewski, LaPlante, Martinez, Ozog, Schwarze, Yoo, and Zay
ABSENT:	Tornatore

6.E. [26-0063](#)

Transfer of funds from 1000-4200-50000 (regular salaries) to 1000-4220-53370 (repair & other maintenance equipment), 1000-4220-53380 (repair & maintenance auto equipment), 1000-4220-53400 (rental of office space), 1000-4220-53510 (travel expense), 1000-4220-53800-0001 (copier usage), and 1000-4220-53804 (postage & postal charges), in the amount of \$11,621, for fiscal year 2025. (County Clerk - Election Division)

RESULT:	APPROVED
MOVER:	Greg Schwarze
SECONDER:	Lucy Evans
AYES:	Childress, Covert, Cronin Cahill, DeSart, Eckhoff, Evans, Galassi, Garcia, Haider, Honig, Krajewski, LaPlante, Martinez, Ozog, Schwarze, Yoo, and Zay
ABSENT:	Tornatore

6.F. [26-0064](#)

Transfer of funds from 1000-4200-50000 (regular salaries) and 1000-4200-50010 (overtime) to 1000-4220-53830 (other contractual expenses) and 1000-4220-54107 (software), in the amount of \$113,177, for fiscal year 2025. (County Clerk - Election Division)

RESULT:	APPROVED
MOVER:	Greg Schwarze
SECONDER:	Saba Haider
AYES:	Childress, Covert, Cronin Cahill, DeSart, Eckhoff, Evans, Galassi, Garcia, Haider, Honig, Krajewski, LaPlante, Martinez, Ozog, Schwarze, Yoo, and Zay
ABSENT:	Tornatore

6.G. [26-0065](#)

Transfer of funds from 1000-4220-50010 (overtime) to 1000-4220-54107 (software), in the amount of \$19,454, for fiscal year 2025. (County Clerk - Election Division)

RESULT:	APPROVED
MOVER:	Greg Schwarze
SECONDER:	Kari Galassi

6.H. [26-0031](#)

Budget Transfers 12-09-2025 - Various Companies and Accounting Units

RESULT:	APPROVED
MOVER:	Brian Krajewski
SECONDER:	Yeena Yoo

7. **PROCUREMENT REQUISITIONS**A. **Finance - Garcia**

7.A.1. [FI-P-0033-25](#)

Recommendation for the approval of a contract purchase order issued to Alliant Insurance Services, Inc. (Trinity Risk Solutions), to secure DuPage Care Center liability insurance, for Finance - Tort Liability, for the period of January 1, 2026 to January 1, 2027, for a contract total amount not to exceed \$278,296. Vendor selected pursuant to DuPage County Procurement Ordinance 2-353(2).

RESULT:	APPROVED
MOVER:	Cynthia Cronin Cahill
SECONDER:	Saba Haider

B. Human Services - Schwarze

A motion was made by Member Schwarze and seconded by Member Yoo to discharge the Human Services Committee for items 7.B.1. through 7.B.3. Upon a voice vote, the motion passed.

7.B.1. [FI-R-0208-25](#)

Acceptance of an extension of time for the DuPage Care Center Foundation Music Therapy Grant PY25, Company 5000 - Accounting Unit 2120, to extend through January 31, 2026. (DuPage Care Center)

RESULT:	APPROVED
MOVER:	Greg Schwarze
SECONDER:	Dawn DeSart

7.B.2. [FI-R-0001-26](#)

Acceptance of an extension of time for the DuPage Care Center Foundation - Foundation Coordinator Grant PY25, Company 5000 - Accounting Unit 2120, to extend through December 31, 2025. (DuPage Care Center)

RESULT:	APPROVED
MOVER:	Greg Schwarze
SECONDER:	Saba Haider
AYES:	Childress, Covert, Cronin Cahill, DeSart, Eckhoff, Evans, Galassi, Garcia, Haider, Honig, Krajewski, LaPlante, Martinez, Ozog, Schwarze, Tornatore, and Zay
ABSENT:	Yoo

7.B.3. [FI-R-0002-26](#)

Acceptance of an extension of time for the DuPage Care Center Foundation Recreation Therapy Grant PY25, Company 5000 - Accounting Unit 2120, to extend through February 28, 2026. (DuPage Care Center)

RESULT:	APPROVED
MOVER:	Greg Schwarze
SECONDER:	Lucy Evans
AYES:	Childress, Covert, Cronin Cahill, DeSart, Eckhoff, Evans, Galassi, Garcia, Haider, Honig, Krajewski, LaPlante, Martinez, Ozog, Schwarze, Tornatore, and Zay
ABSENT:	Yoo

7.B.4. [HS-P-0059-25](#)

Awarding resolution issued to Optimum Management Resources, to provide technical assistance and consultation services to the DuPage County Homeless Continuum of Care (CoC), for the period January 1, 2026 through December 31, 2026, for a contract total not to exceed \$37,350. Other Professional Services not suitable for competitive bid per 55 ILCS 5/5-1022(c). Vendor selected pursuant to DuPage County Procurement Ordinance 2-353(1)(b). Grant funded. (Community Services)

RESULT:	APPROVED
MOVER:	Greg Schwarze
SECONDER:	Dawn DeSart

7.B.5. [HS-P-0060-25](#)

Recommendation for the approval of a contract purchase order to Pulmonary Exchange, Ltd., for rental of respiratory care equipment, for the DuPage Care Center, for the period of January 18, 2026 through January 17, 2027, for a total contract not to exceed \$35,000; per bid #25-129-DCC.

RESULT:	APPROVED
MOVER:	Greg Schwarze
SECONDER:	Saba Haider

7.B.6. [HS-P-0061-25](#)

Recommendation for the approval of a contract purchase order to Music Speaks, LLC, for music therapy services for the residents at the DuPage Care Center, for the period of January 12, 2026 through January 11, 2027, for a contract total not to exceed \$62,275.72; per RFP #25-116-DCC. (DuPage Care Center Foundation funded)

RESULT:	APPROVED
MOVER:	Greg Schwarze
SECONDER:	Dawn DeSart

7.B.7. [HS-R-0019-25](#)

Recommendation for approval of a commitment of HOME Investment Partnerships Act (HOME) funds and to enter into a HOME Agreement with Taft and Exmoor LP, an Illinois Limited Partnership, Project Numbers HM21-05, HM22-02, and HM23-02 – Taft and Exmoor Development – in the Amount of \$1,750,000 – for Construction of a 42-unit affordable rental housing development for families and person with disabilities.

RESULT:	APPROVED
MOVER:	Greg Schwarze
SECONDER:	Saba Haider

C. Judicial and Public Safety - Evans

A motion was made by Member Evans and seconded by Member Haider to discharge the Judicial and Public Safety Committee for items 7.C.1. through 7.C.9. Upon a voice vote, the motion passed.

7.C.1. [26-0049](#)

Transfer of funds from 1000-4100-53090 (other professional services) to 1000-4100-54100-0700 (IT equipment – capital lease), in the amount of \$4, to cover the expense of the Toshiba lease of a copy machine for FY25. (Coroner's Office)

RESULT:	APPROVED
MOVER:	Lucy Evans
SECONDER:	Andrew Honig

7.C.2. [26-0053](#)

Transfer of funds from 1400-5960-52200 (operating supplies & materials) to 1400-5960-54100-0700 (IT equipment – capital lease), in the amount of \$700, to cover increased cost of copier lease. (18th Judicial Circuit Court - Law Library)

RESULT:	APPROVED
MOVER:	Lucy Evans
SECONDER:	Dawn DeSart

7.C.3. [26-0025](#)

Recommendation for the approval of an agreement with Clausen Miller, PC, to provide professional consultation services related to collective bargaining of modifications to the Agreement between the Chief Judge of the Court and AFSCME, for the period of January 10, 2026 through January 9, 2027, for the 18th Judicial Circuit Court, for a contract total amount not to exceed \$30,000. Other professional services not suitable for competitive bid per 55 ILCS 5/5-1022(c). Vendor selected pursuant to DuPage County Procurement Ordinance 2-353(1)(b). (18th Judicial Circuit Court)

RESULT:	APPROVED
MOVER:	Lucy Evans
SECONDER:	Dawn DeSart

7.C.4. [JPS-CO-0010-25](#)

Amendment to Purchase Order 7363-0001 SERV, issued to Streicher's, Inc., to increase the contract encumbrance in the amount of \$50,000, for a new contract total not to exceed \$290,000. (Sheriff's Office)

RESULT:	APPROVED
MOVER:	Lucy Evans
SECONDER:	Yeena Yoo

7.C.5. [JPS-CO-0001-26](#)

Amendment to Purchase Order 7391-0001 SERV, issued to Journal Technologies, Inc., for the case management system, for additional funds for monthly storage in the amount of \$6,289. (Public Defender's Office)

RESULT:	APPROVED
MOVER:	Lucy Evans
SECONDER:	Saba Haider

7.C.6. [JPS-P-0063-25](#)

Recommendation for the approval of a contract purchase order to Ray O'Herron Company, for the purchase of uniforms and accessories for all sworn employees and new hires, for the Sheriff's Office, for the period of December 30, 2025 through December 29, 2026, for a contract total not to exceed \$458,000; per renewal of RFP #23-123-SHF. (Sheriff's Office)

RESULT:	APPROVED
MOVER:	Lucy Evans
SECONDER:	Cynthia Cronin Cahill

7.C.7. [JPS-P-0001-26](#)

Awarding resolution issued to Currie Motors Frankfort, Inc., to provide two Ford transit cargo vans, for the Sheriff's Office, for a contract total amount of \$120,720. Contract pursuant to the Governmental Joint Purchasing Act, 30 ILCS 525/2 (SPC Contract #207). (Sheriff's Office)

RESULT:	APPROVED
MOVER:	Lucy Evans
SECONDER:	Dawn DeSart

7.C.8. [JPS-P-0002-26](#)

Awarding resolution issued to Currie Motors Frankfort, Inc., to provide three Ford Explorers, for the Sheriff's Office, for a contract total amount of \$120,327. Contract pursuant to the Governmental Joint Purchasing Act, 30 ILCS 525/2 (SPC Contract #231). (Sheriff's Office)

RESULT:	APPROVED
MOVER:	Lucy Evans
SECONDER:	Greg Schwarze

7.C.9. [JPS-P-0003-26](#)

Awarding resolution issued to Currie Motors Frankfort, Inc., to provide thirteen Ford Interceptors, for the Sheriff's Office, for a contract total amount of \$598,559. Contract pursuant to the Governmental Joint Purchasing Act, 30 ILCS 525/2 (SPC Contract #204). (Sheriff's Office)

RESULT:	APPROVED
MOVER:	Lucy Evans
SECONDER:	Dawn DeSart

D. Public Works - Childress

A motion was made by Member Childress and seconded by Member Zay to discharge the Public Works Committee for items 7.D.1. and 7.D.2. Upon a voice vote, the motion passed.

7.D.1. [26-0039](#)

Facilities Management – Transfer of funds from account number 1000-1180-53828 (Contingencies) in the amount of \$592,000 to 1000-1100-53210 (Electricity) to cover the cost of electricity for Facilities Management in the FY25 fiscal year.

RESULT:	APPROVED
MOVER:	Michael Childress
SECONDER:	Dawn DeSart

7.D.2. [PW-R-0001-26](#)

Renewal of the Steeple Run Water Tower Lease Agreement with Verizon Wireless.

RESULT:	APPROVED
MOVER:	Michael Childress
SECONDER:	Dawn DeSart

7.D.3. [FM-P-0054-25](#)

Recommendation for the approval of a contract to Helm Mechanical, to furnish, deliver, and install a domestic hot water storage tank for the Jail, for Facilities Management, for the period of December 10, 2025 through December 9, 2026 for a contract total amount not to exceed \$107,558; per lowest responsible bid #25-123-FM.

RESULT:	APPROVED
MOVER:	Michael Childress
SECONDER:	Dawn DeSart

7.D.4. [PW-P-0032-25](#)

Recommendation for the approval of a contract purchase order to HD Supply, Inc. d/b/a HD Supply Facilities Maintenance, LTD., for maintenance, repair, operating and cleaning supplies, for various Public Works Facilities, for the period of December 9, 2025 through June 30, 2027, for a total contract amount not to exceed \$45,000. Contract pursuant to the Intergovernmental Cooperation Act (Omnia Contract #25-JH-011).

RESULT:	APPROVED
MOVER:	Michael Childress
SECONDER:	Dawn DeSart

E. **Stormwater - Zay**7.E.1. [SM-P-0026-25](#)

Recommendation for the approval of a contract to Christopher B. Burke Engineering LTD, for Professional Engineering Services for the development of the Sawmill Creek Watershed Plan, for the period of December 9, 2025 through June 30, 2027, for a contract total not to exceed \$98,500. Other Professional Services (Architects, Engineers and Land Surveyors) vetted through a qualification-based selection process in compliance with the Local Government Professional Services Selection Act, 50 ILCS 510/0.01 et seq.

RESULT:	APPROVED
MOVER:	Jim Zay
SECONDER:	Saba Haider
AYES:	Childress, Covert, Cronin Cahill, DeSart, Eckhoff, Evans, Galassi, Garcia, Haider, Honig, Krajewski, LaPlante, Martinez, Ozog, Schwarze, Tornatore, and Yoo
ABSTAIN:	Zay

7.E.2. [SM-P-0027-25](#)

Recommendation for the approval of a contract issued to Hampton, Lenzini and Renwick, Inc., for professional engineering/GIS Floodplain Mapping services, for Stormwater Management, for the period of December 9, 2025 through November 30, 2026, for a contract total not to exceed \$75,000. Professional Services (Architects, Engineers and Land Surveyors) vetted through a qualification based selection process in compliance with the Illinois Local Government Professional Services Selection Act, 50 ILCS 510/et seq.

RESULT:	APPROVED
MOVER:	Jim Zay
SECONDER:	Brian Krajewski

7.E.3. [SM-P-0028-25](#)

Recommendation for the approval of a contract issued to Gewalt Hamilton Associates, Inc., for professional engineering and land surveying services, for Stormwater Management, for the period of December 9, 2025 through November 30, 2026, for a contract total not to exceed \$65,000. Professional Services (Architects, Engineers and Land Surveyors) vetted through a qualification based selection process in compliance with the Illinois Local Government Professional Services Selection Act, 50 ILCS 510/et seq.

RESULT:	APPROVED
MOVER:	Jim Zay
SECONDER:	Yeena Yoo

F. Technology - Covert7.F.1. [TE-P-0026-25](#)

Recommendation for the approval of a contract purchase order to Environmental Systems Research Institute, Inc. (ESRI), for professional services for GIS support and training for the ESRI Enterprise Advantage Program, for Information Technology - GIS Division, for the period of January 17, 2026 through January 16, 2027, for a contract total amount of \$119,400. Exempt from bidding per 55 ILCS 5/5-1022(c) not suitable for competitive bids - Sole Source. This product and service is only available from the provider, ESRI, Inc.

RESULT:	APPROVED
MOVER:	Sadia Covert
SECONDER:	Lucy Evans

7.F.2. [TE-R-0004-25](#)

Intergovernmental Agreement between the County of DuPage ("County") and the Tri-State Fire Protection District ("District") to permit County staff to perform GIS services.

RESULT:	APPROVED
MOVER:	Sadia Covert
SECONDER:	Greg Schwarze

G. Transportation - Ozog

7.G.1. [25-2906](#)

DT-R-0018B-12 - Amendment to resolution DT-R-0018A-12, Intergovernmental Agreement between the County of DuPage and the Village of Downers Grove, to increase the funding in the amount of \$260,208.25 for the County and \$263,656.90 for the Village.

RESULT: APPROVED

MOVER: Mary Ozog

SECONDER: Jim Zay

A motion was made by Member Ozog and seconded by Member Haider to combine items 7.G.2. through 7.G.7. under Transportation. Upon a voice vote, the motion passed.

7.G.2. [DT-P-0053-25](#)

Recommendation for the approval of a contract to Clean Harbors Environmental Services, Inc., to provide hazardous material testing, disposal, and emergency services, as needed for the Division of Transportation (\$30,000) and Stormwater Management (\$10,000), for the period of January 1, 2026 through December 31, 2026, for a contract total not to exceed \$40,000; per lowest responsible bid # 25-114-DOT.

RESULT: APPROVED

MOVER: Mary Ozog

SECONDER: Saba Haider

7.G.3. [DT-P-0054-25](#)

Recommendation for the approval of a contract to Imperial Lube & Supply, to furnish and deliver auto lubricants, as needed, for the Division of Transportation, for the period of January 29, 2026 through January 28, 2027, for a contract total not to exceed \$50,000; per bid award #24-101-DOT, first of three renewals.

RESULT: APPROVED

MOVER: Mary Ozog

SECONDER: Saba Haider

7.G.4. [DT-P-0055-25](#)

Recommendation for the approval of a contract to Hill Mechanical Corporation, to furnish and install two (2) new gas unit heaters, for the Division of Transportation, for the period of December 10, 2025 through November 30, 2026, for a contract total not to exceed \$55,089. Contract pursuant to Intergovernmental Cooperation Act (OMNIA Contract #02-125).

RESULT:	APPROVED
MOVER:	Mary Ozog
SECONDER:	Saba Haider

7.G.5. [DT-P-0056-25](#)

Recommendation for the approval of a contract to Lakeside International, LLC, to furnish and deliver Navistar/International OEM replacement parts, as needed, for the Division of Transportation, for the period of January 29, 2026 through January 28, 2027, for a contract total not to exceed \$75,000; per bid award #24-119-DOT, first of three renewals.

RESULT:	APPROVED
MOVER:	Mary Ozog
SECONDER:	Saba Haider

7.G.6. [DT-P-0057-25](#)

Recommendation for the approval of a contract with Monroe Truck Equipment, Inc., to furnish and deliver three (3) new 2-ton asphalt patch carts, for the Division of Transportation, for the period of December 10, 2025 through November 30, 2026, for a contract total not to exceed \$97,785. Contract pursuant to the Intergovernmental Cooperation Act (Sourcewell #050625-KMI).

RESULT:	APPROVED
MOVER:	Mary Ozog
SECONDER:	Saba Haider

7.G.7. [DT-P-0058-25](#)

Recommendation for the approval of a contract purchase order to Shorewood Home and Auto, to furnish and deliver four (4) new John Deere Zero Turn Mowers, for the Division of Transportation, for the period of December 10, 2025 through November 30, 2026, for a contract total not to exceed \$102,271.40; contract pursuant to the Intergovernmental Cooperation Act (Sourcewell #112624-DAC).

RESULT:	APPROVED
MOVER:	Mary Ozog
SECONDER:	Saba Haider

7.G.8. [DT-R-0037-25](#)

Recommendation for approval of Annual Financial Commitment in support of the Chicago Metropolitan Agency for Planning to consolidate planning of land use and transportation for the seven Counties of northeastern Illinois - \$81,640.89.

RESULT:	APPROVED
MOVER:	Mary Ozog
SECONDER:	Dawn DeSart

8. FINANCE RESOLUTIONS8.A. [FI-R-0205-25](#)

Acceptance and appropriation of the DuPage Care Center Foundation Music Therapy Grant PY26 - DDCCFMTG26, Company 5000 - Accounting Unit 2120, in the amount of \$63,486. (DuPage Care Center)

RESULT:	APPROVED
MOVER:	Cynthia Cronin Cahill
SECONDER:	Dawn DeSart

8.B. [FI-R-0206-25](#)

Acceptance and appropriation of the DuPage Care Center Foundation - Foundation Coordinator Grant PY26 - DCCFFCG26, Company 5000 - Accounting Unit 2120, in the amount of \$32,500. (DuPage Care Center)

RESULT:	APPROVED
MOVER:	Cynthia Cronin Cahill
SECONDER:	Kari Galassi

8.C. [FI-R-0207-25](#)

Acceptance and appropriation of the DuPage Care Center Foundation Recreation Therapy Grant PY26 - DCCFRTG26, Company 5000 - Accounting Unit 2120, in the amount of \$30,083. (DuPage Care Center)

RESULT:	APPROVED
MOVER:	Cynthia Cronin Cahill
SECONDER:	Kari Galassi

8.D. [FI-R-0003-26](#)

Approval of funds for the DuPage Convention & Visitors Bureau, for the Hotel Transportation Grant Program, in the amount of \$75,000. (ARPA Interest)

RESULT:	APPROVED
MOVER:	Cynthia Cronin Cahill
SECONDER:	Yeena Yoo

8.E. [FI-R-0006-26](#)

Additional appropriation for the County Automation Fund, Company 1100 - Accounting Unit 2930, in the amount of \$270,000, for Fiscal Year 2025.

RESULT:	APPROVED
MOVER:	Cynthia Cronin Cahill
SECONDER:	Kari Galassi

8.F. [FI-R-0007-26](#)

Additional appropriation for the County Automation Fund, Company 1100 - Accounting Unit 2930, in the amount of \$120,000, for Fiscal Year 2026.

RESULT:	APPROVED
MOVER:	Cynthia Cronin Cahill
SECONDER:	Kari Galassi

8.G. [FI-R-0008-26](#)

Revision to FI-R-0125-24 - 2025 Holiday Schedule. (Human Resources)

RESULT:	APPROVED
MOVER:	Cynthia Cronin Cahill
SECONDER:	Kari Galassi

9. INFORMATIONAL

A motion was made by Member Cahill and seconded by Member Galassi to receive and place on file: Payment of Claims and Appointments. Upon a voice vote, the motion passed.

A. Payment of Claims9.A.1. [25-2891](#)

11-21-2025 Paylist

9.A.2. [25-2892](#)

11-21-2025 Auto Debit Paylist

9.A.3. [25-2912](#)

11-25-2025 Paylist

9.A.4. [26-0029](#)

12-02-2025 Paylist

B. Appointments9.B.1. [CB-R-0001-26](#)

Appointment of Nancy Chen to the Ethics Commission.

9.B.2. [CB-R-0002-26](#)

Appointment of E. F. Todd Benson to the Ethics Commission.

9.B.3. [CB-R-0003-26](#)

Appointment of Ted Donner to the Ethics Commission.

9.B.4. [CB-R-0004-26](#)

Appointment of Andrew Honig to the Emergency Telephone System Board. (County Board Member)

9.B.5. [CB-R-0005-26](#)

Appointment of Kyle Wolber to the Emergency Telephone System Board. (Emergency Services)

9.B.6. [CB-R-0006-26](#)

Appointment of Daniel McCarthy to the Emergency Telephone System Board. (Sheriff's Representative)

RESULT: APPROVED THE CONSENT AGENDA
MOVER: Cynthia Cronin Cahill
SECONDER: Kari Galassi
AYES: Childress, Covert, Cronin Cahill, DeSart, Eckhoff, Evans, Galassi, Garcia, Haider, Honig, Krajewski, LaPlante, Martinez, Ozog, Schwarze, Tornatore, Yoo, and Zay

10. PRESENTATION

10.A. MissionSquare Presentation

Vince Allegra from Creative Planning Retirement Services and Ray Fortin from MissionSquare Retirement provided the committee with a 457 Plan investment review. Mr. Allegra reviewed the County's history with Creative Planning since 2018, compared 2018 data to current data, and provided an analysis and performance review on the County's various investment funds.

Mr. Fortin stated that the County's participant balance was \$96.6M as of October 31, 2025. The County has 1,416 participants including 726 active contributing participants, 112 active not contributing participants, and 578 separated from service participants. Mr. Fortin reviewed the education and outreach events MissionSquare provided throughout 2025, and thanked the County for its partnership for the past 34 years.

Committee members discussed options and incentives for encouraging new employees to become active contributors, including a County matching program, a monetary incentive, and a program reminder at the end of probation.

11. OLD BUSINESS

No old business was discussed.

12. NEW BUSINESS

No new business was discussed.

13. ADJOURNMENT

The meeting was adjourned at 9:35 AM.