DU PAGE COUNTY

Finance Committee

Summary

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

Tuesday, November 25, 2025 **8:00 AM** **County Board Room**

1. CALL TO ORDER

8:00 AM meeting was called to order by Chair Garcia at 8:00 AM.

MOTION TO ALLOW FOR REMOTE PARTICIPATION

A motion was made by Member Cahill and seconded by Member Evans to allow for remote participation. Upon a voice vote, the motion passed. Member Zay attended the meeting remotely.

2. ROLL CALL

PRESENT	Childress, Covert, Cronin Cahill, DeSart, Eckhoff, Evans, Galassi, Garcia, Haider, Honig, LaPlante, Ozog, Schwarze, Tornatore, Yoo, and Zay
ABSENT	Krajewski, and Martinez

Member Childress arrived at 8:06 AM.

3. PUBLIC COMMENT

No public comments were offered.

4. CHAIRWOMAN'S REMARKS - CHAIR GARCIA

No remarks were offered.

5. APPROVAL OF MINUTES

5.A. **25-2824**

Finance Committee - Regular Meeting - Wednesday, November 12, 2025

RESULT:	APPROVED
MOVER:	Dawn DeSart
SECONDER:	Andrew Honig
AYES:	Covert, Cronin Cahill, DeSart, Eckhoff, Evans, Galassi, Garcia, Haider, Honig, LaPlante, Ozog, Schwarze, Tornatore, Yoo, and Zay
ABSENT:	Childress, Krajewski, and Martinez

6. BUDGET TRANSFERS

6.A. **25-2845**

Transfer of funds from 1100-4310-50010 (overtime) to 1100-4310-51000 (benefit payments), in the amount of $4,433, to fulfill budget shortage. (Recorder's Office)

RESULT:	APPROVED
MOVER:	Sadia Covert
SECONDER:	Dawn DeSart
AYES:	Covert, Cronin Cahill, DeSart, Eckhoff, Evans, Galassi, Garcia, Haider, Honig, LaPlante, Ozog, Schwarze, Tornatore, Yoo, and Zay
ABSENT:	Childress, Krajewski, and Martinez

6.B. **25-2868**

Transfer of funds from 1000-4300-53804 (postage & postal charges) to 1000-4300-54107 (software), in the amount of $500, needed for the software account. (Recorder's Office)

RESULT:	APPROVED
MOVER:	Sadia Covert
SECONDER:	Dawn DeSart
AYES:	Covert, Cronin Cahill, DeSart, Eckhoff, Evans, Galassi, Garcia, Haider, Honig, LaPlante, Ozog, Schwarze, Tornatore, Yoo, and Zay
ABSENT:	Childress, Krajewski, and Martinez

6.C. **25-2888**

Transfer of funds from 6000-1195-53828 (contingencies) to 6000-1970-54110 (equipment & machinery) and 6000-4700-54110 (equipment & machinery), in the amount of $1,828,853, for radio replacements for OHSEM, Sheriff, Probation, and State's Attorney.

RESULT:	APPROVED
MOVER:	Dawn DeSart
SECONDER:	Greg Schwarze
AYES:	Covert, Cronin Cahill, DeSart, Eckhoff, Evans, Galassi, Garcia, Haider, Honig, LaPlante, Ozog, Schwarze, Tornatore, Yoo, and Zay
ABSENT:	Childress, Krajewski, and Martinez

6.D. **25-2846**

Budget Transfers 11-25-2025 - Various Companies and Accounting Units

RESULT:	APPROVED
MOVER:	Saba Haider
SECONDER:	Sadia Covert
AYES:	Covert, Cronin Cahill, DeSart, Eckhoff, Evans, Galassi, Garcia, Haider, Honig, LaPlante, Ozog, Schwarze, Tornatore, Yoo, and Zay
ABSENT:	Childress, Krajewski, and Martinez

7. PROCUREMENT REQUISITIONS

A. Finance - Garcia

7.A.1. **FI-P-0024-25**

Recommendation for the approval of a contract purchase order issued to ODP Business Solutions, for the purchase of office supplies, for various County Departments, for the period of December 1, 2025 through November 30, 2026, for a contract amount not to exceed $259,842. Contract pursuant to the Intergovernmental Cooperation Act (Omnia Contract #19-12R).

RESULT:	APPROVED
MOVER:	Cynthia Cronin Cahill
SECONDER:	Dawn DeSart
AYES:	Covert, Cronin Cahill, DeSart, Eckhoff, Evans, Galassi, Garcia, Haider, Honig, LaPlante, Ozog, Schwarze, Tornatore, Yoo, and Zay
ABSENT:	Childress, Krajewski, and Martinez

7.A.2. **FI-P-0025-25**

Recommendation for the approval of a contract purchase order issued to Amazon Capital Services, for the purchase of office supplies and miscellaneous items, for various County Departments, for the period of December 1, 2025 through November 30, 2026, for a contract amount not to exceed $855,262. Contract pursuant to the Intergovernmental Cooperation Act (Omnia Contract #LS4679).

RESULT:	APPROVED
MOVER:	Cynthia Cronin Cahill
SECONDER:	Saba Haider
AYES:	Covert, Cronin Cahill, DeSart, Eckhoff, Evans, Galassi, Garcia, Haider, Honig, LaPlante, Ozog, Schwarze, Tornatore, Yoo, and Zay
ABSENT:	Childress, Krajewski, and Martinez

7.A.3. **FI-P-0026-25**

Recommendation for the approval of a contract purchase order issued to Aloha Print Group, for on-demand printing services, for various County Departments, for the period of December 1, 2025 through November 30, 2026, for a contract total amount not to exceed $95,905; per renewal of RFP #24-029-FIN, first of three optional renewals.

RESULT:	APPROVED
MOVER:	Cynthia Cronin Cahill
SECONDER:	Kari Galassi
AYES:	Covert, Cronin Cahill, DeSart, Eckhoff, Evans, Galassi, Garcia, Haider, Honig, LaPlante, Ozog, Schwarze, Tornatore, Yoo, and Zay
ABSENT:	Childress, Krajewski, and Martinez

7.A.4. **FI-P-0027-25**

Recommendation for the approval of a contract purchase order issued to Physicians' Record Company, for printed carbonless forms, for various County Departments, for the period of December 1, 2025 through November 30, 2026, for a contract total amount not to exceed $31,000; per bid #25-110-FIN.

RESULT:	APPROVED
MOVER:	Cynthia Cronin Cahill
SECONDER:	Kari Galassi
AYES:	Covert, Cronin Cahill, DeSart, Eckhoff, Evans, Galassi, Garcia, Haider, Honig, LaPlante, Ozog, Schwarze, Tornatore, Yoo, and Zay
ABSENT:	Childress, Krajewski, and Martinez

7.A.5. **FI-P-0028-25**

Recommendation for the approval of a contract purchase order issued to Titan Image Group, for printed business envelopes, for various County Departments, for the period of December 1, 2025 through November 30, 2026, for a contract total amount not to exceed $81,280; per renewal of Bid #23-044-FIN; second of three optional renewals.

RESULT:	APPROVED
MOVER:	Cynthia Cronin Cahill
SECONDER:	Saba Haider

7.A.6. **FI-P-0029-25**

Recommendation for the approval of a contract purchase order issued to Trintech, Inc., for automated bank account reconciliation software, for the Treasurer's Office, for the period of November 25, 2025 through November 24, 2028, for a contract total amount not to exceed $115,477.13; per RFP #TR11-6-2025. (Treasurer's Office)

RESULT:	APPROVED
MOVER:	Cynthia Cronin Cahill
SECONDER:	Kari Galassi

7.A.7. **FI-P-0030-25**

Recommendation for the approval of a contract purchase order issued to Federal Express, to provide express mail services, for various County Departments, for the period of December 1, 2025 through November 30, 2026, for a contract amount not to exceed $39,600. Contract pursuant to the Intergovernmental Cooperation Act (NASPO Agreement #MA454).

RESULT:	APPROVED
MOVER:	Cynthia Cronin Cahill
SECONDER:	Kari Galassi

7.A.8. **FI-P-0031-25**

Recommendation for the approval of a contract purchase order issued to Midland Paper, to provide copy and bond paper, for the Mailroom, for the period of December 1, 2025 through November 30, 2026, for a contract amount not to exceed $147,645.40; per bid #25-118-FIN.

RESULT:	APPROVED
MOVER:	Cynthia Cronin Cahill
SECONDER:	Saba Haider

7.A.9. **FI-P-0032-25**

Recommendation for the approval of a contract purchase order issued to Printing Supplies USA, LLC, to provide toner cartridges, for various County Departments, for the period of December 1, 2025 through November 30, 2026, for a contract amount not to exceed $47,700; per bid #25-119-FIN.

RESULT:	APPROVED
MOVER:	Cynthia Cronin Cahill
SECONDER:	Kari Galassi

B. Animal Services - Krajewski

7.B.1. **FI-R-0198-25**

Acceptance and appropriation of interest earned on investment for the DuPage Animal Friends Unrestricted PY25 Grant, Company 5000 - Accounting Unit 1310, in the amount of $24. (Animal Services)

RESULT:	APPROVED
MOVER:	Dawn DeSart
SECONDER:	Saba Haider

C. Human Services - Schwarze

7.C.1. **HS-P-0055-25**

Recommendation for the approval of a contract purchase order to LeadingAge Illinois, for annual dues, for the DuPage Care Center, for the period of January 1, 2026 through December 31, 2026, for a contract total amount not to exceed $36,000. Other Professional Services not suitable for competitive bid per 55 ILCS 5/5-1022(c). Vendor selected pursuant to DuPage County Procurement Ordinance 2-353(1)(b).

RESULT:	APPROVED
MOVER:	Greg Schwarze
SECONDER:	Sadia Covert

7.C.2. **HS-P-0056-25**

Recommendation for the approval of a contract purchase order to Symbria Rehab, Inc., for Community Wellness Partner for the Wellness Center staffing and management for the Outpatient Center at the DuPage Care Center, for the period of December 1, 2025 through November 30, 2026, for a contract total not to exceed $66,500; per RFP #25-100-DCC.

RESULT:	APPROVED
MOVER:	Greg Schwarze
SECONDER:	Saba Haider

7.C.3. **HS-P-0057-25**

Recommendation for the approval of a contract purchase order to Professional Medical & Surgical Supply, to provide examination gloves, for the DuPage Care Center, for the period of January 1, 2026 through December 31, 2026, for a total contract not to exceed $90,000; per bid #23-102-DCC, second of three one-year optional renewals.

RESULT:	APPROVED
MOVER:	Greg Schwarze
SECONDER:	Sadia Covert

7.C.4. **HS-P-0058-25**

Recommendation for the approval of a contract purchase order to Symbria Rehab, Inc., for Physical, Occupational, Speech and Respiratory Therapy Consulting Services, for the DuPage Care Center, for the period of December 1, 2025 through November 30, 2026, for a contract total not to exceed $700,000; per RFP #25-092-DCC.

RESULT:	APPROVED
MOVER:	Greg Schwarze
SECONDER:	Saba Haider

D. Judicial and Public Safety - Evans

7.D.1. **25-2860**

Transfer of funds from 1300-4130-50050 (temporary salaries), 1300-4130-50080 (salary & wage adjustments), 1300-4130-51040 (employee medical & hospital insurance) to 1300-4130-50000 (regular salaries), 1300-4130-51010 (employer share IMRF), and 1300-4130-51030 (employer share social security), in the amount of $12,959, for merit bonuses. (Coroner's Office)

RESULT:	APPROVED
MOVER:	Lucy Evans
SECONDER:	Saba Haider

7.D.2. **JPS-CO-0008-25**

Recommendation for the approval of a change order amending purchase order 6919-0001 SERV, issued to Sentinel Offender Services, LLC, to provide alcohol monitoring services and remote breath RBPro to adult clients, to increase the purchase order in the amount of $37,000, resulting in an amended purchase order total amount not to exceed $37,001. (Grant-Funded) (Probation & Court Services)

RESULT:	APPROVED
MOVER:	Lucy Evans
SECONDER:	Sadia Covert

7.D.3. **JPS-CO-0009-25**

Amendment to Purchase Order 7523-0001 SERV, issued to CDW, LLC, to increase the contract encumbrance in the amount of $40,000, for a new contract total not to exceed $340,000. (Sheriff's Office)

RESULT:	APPROVED
MOVER:	Lucy Evans
SECONDER:	Yeena Yoo

7.D.4. **JPS-P-0049-25**

Recommendation for the approval of a contract purchase order to the DuPage County Health Department, to provide a court navigator for court participants in the 18th Judicial Circuit, for the period of December 1, 2025 through November 30, 2026, for a contract total amount not to exceed $48,000. (18th Judicial Circuit Court)

RESULT:	APPROVED
MOVER:	Lucy Evans
SECONDER:	Saba Haider

7.D.5. **JPS-P-0050-25**

Recommendation for the approval of a contract purchase order to Megan Elsner of Lafata Law, LLC, to provide professional services as a Child Protection GAL Attorney, for the period of December 1, 2025 through November 30, 2026, for a contract total amount not to exceed $42,000. Other professional services not suitable for competitive bid per 55 ILCS 5/5-1022(c). Vendor selected pursuant to DuPage County Procurement Ordinance 2-353(1)(b). (18th Judicial Circuit Court)

RESULT:	APPROVED
MOVER:	Lucy Evans
SECONDER:	Yeena Yoo

7.D.6. **JPS-P-0051-25**

Recommendation for the approval of a contract purchase order to William G. Worobec, of the Law Office of William G. Worobec, to provide professional services as a Child Protection GAL Attorney, for the period of December 1, 2025 through November 30, 2026, for a contract total amount not to exceed $42,000. Other professional services not suitable for competitive bid per 55 ILCS 5/5-1022(c). Vendor selected pursuant to DuPage County Procurement Ordinance 2-353(1)(b). (18th Judicial Circuit Court)

RESULT:	APPROVED
MOVER:	Lucy Evans
SECONDER:	Yeena Yoo
AYES:	Childress, Covert, Cronin Cahill, Eckhoff, Evans, Galassi, Garcia, Haider, Honig, LaPlante, Ozog, Schwarze, Tornatore, and Yoo
NAY:	DeSart, and Zay
ABSENT:	Krajewski, and Martinez

7.D.7. **JPS-P-0052-25**

Recommendation for the approval of a contract purchase order to William G. Worobec, of the Law Office of William G. Worobec, to provide professional services as a conflict attorney in the Sexually Violent Person Act or Sexually Dangerous Person Act, for the period of December 1, 2025 through November 30, 2026, for a contract total amount not to exceed $48,000. Other professional services not suitable for competitive bid per 55 ILCS 5/5-1022(c). Vendor selected pursuant to DuPage County Procurement Ordinance 2-353(1)(b). (18th Judicial Circuit Court)

RESULT:	APPROVED
MOVER:	Lucy Evans
SECONDER:	Sam Tornatore

AYES:	Childress, Covert, Cronin Cahill, Eckhoff, Evans, Galassi, Garcia, Haider, Honig, LaPlante, Ozog, Schwarze, Tornatore, and Yoo
NAY:	DeSart, and Zay
ABSENT:	Krajewski, and Martinez

7.D.8. **JPS-P-0053-25**

Recommendation for the approval of a contract purchase order to the DuPage County Health Department, to provide mental health case management services, for Probation & Court Services, for the period of December 1, 2025 through November 30, 2026, for a contract total amount not to exceed $208,000; per Intergovernmental Agreement. (Probation & Court Services)

RESULT:	APPROVED
MOVER:	Lucy Evans
SECONDER:	Saba Haider

7.D.9. **JPS-P-0054-25**

Recommendation for the approval of a contract purchase order to Streicher's, Inc., for the purchase of ballistic and stab resistant armor for the deputies, for the Sheriff's Office, for the period of December 1, 2025 through November 30, 2026, for a contract total not to exceed $400,000. Contract pursuant to the Governmental Joint Purchasing Act, NASPO contract pricing - Master Agreement #198469. (Sheriff's Office)

RESULT:	APPROVED
MOVER:	Lucy Evans
SECONDER:	Dawn DeSart

7.D.10. **JPS-P-0055-25**

Recommendation for the approval of a contract purchase order to CDW Government, LLC, for the purchase of IT office equipment and supplies, for the Sheriff's Office, for the period of December 1, 2025 through November 30, 2026, for a contract total not to exceed $525,000. Contract pursuant to the Intergovernmental Cooperation Act (Omnia Contract #2024056-01. (Sheriff's Office)

RESULT:	APPROVED
MOVER:	Lucy Evans
SECONDER:	Dawn DeSart

7.D.11. **JPS-P-0056-25**

Recommendation for the approval of a contract purchase order to Heartland Business Systems, for the purchase of IT office equipment and supplies, for the Sheriff's Office, for the period of December 1, 2025 through November 30, 2026, for a contract total not to exceed $650,000. Contract pursuant to the Intergovernmental Cooperation Act (TIPS Contract #220105). (Sheriff's Office)

RESULT:	APPROVED
MOVER:	Lucy Evans
SECONDER:	Dawn DeSart

7.D.12. **JPS-P-0057-25**

Recommendation for the approval of a contract purchase order to American Infrastructure & Tower, LLC, to provide preventative maintenance for digital radio equipment, for the Sheriff's Office, for the period of December 1, 2025 through November 30, 2026, for a contract total amount not to exceed $252,676; per lowest responsible bid #25-102-SHF. (Sheriff's Office)

RESULT:	APPROVED
MOVER:	Lucy Evans
SECONDER:	Dawn DeSart

7.D.13. **JPS-P-0058-25**

Recommendation for the approval of a contract purchase order issued to Journal Technologies, Inc., for a case management system and monthly storage costs and upgrades, for the Public Defender's Office, for the period of December 1, 2025 through November 30, 2026, for a contract total amount of $270,976; per RFP #17-143-BF. (Public Defender’s Office)

RESULT:	APPROVED
MOVER:	Lucy Evans
SECONDER:	Saba Haider

7.D.14. **JPS-P-0059-25**

Recommendation for the approval of a contract purchase order to Vizocom ICT, LLC, for the purchase of nitrile gloves, for the Sheriff's Office, for the period of November 1, 2025 through November 30, 2026, for a contract total not amount to exceed $14,750; per lowest responsible bid (invoice #15763). (Sheriff's Office)

RESULT:	APPROVED
MOVER:	Lucy Evans
SECONDER:	Yeena Yoo

7.D.15. **JPS-P-0060-25**

Recommendation for the approval of a contract purchase order issued to New Traditions, for transferring bodies to the county morgue, for the Coroner's Office, for the period of December 1, 2025 through November 30, 2029, for a contract total amount not to exceed $480,000; per RFP #25-121-COR. (Coroner’s Office)

RESULT:	APPROVED
MOVER:	Lucy Evans
SECONDER:	Greg Schwarze

7.D.16. **JPS-P-0061-25**

Recommendation for the approval of a contract purchase order issued to NMS Labs, for toxicology lab services, for the Coroner's Office, for the period of December 1, 2025 through November 30, 2029, for a contract total amount not to exceed $400,000; per RFP #25-120-COR. (Coroner’s Office)

RESULT:	APPROVED
MOVER:	Lucy Evans
SECONDER:	Yeena Yoo

7.D.17. **JPS-P-0062-25**

Recommendation for the approval of a contract purchase order issued to Sutton Ford, Inc., to furnish and deliver one (1) Ford Escape for the Children's Advocacy Center, for the period of November 25, 2025 through November 30, 2026, for a contract total amount not to exceed $33,135. Contract pursuant to the Governmental Joint Purchasing Act, 30 ILCS 525/2 (State of Illinois - Central Management Services, JPMC Police Pursuit and Special Service Vehicles). (State's Attorney)

RESULT:	APPROVED
MOVER:	Lucy Evans
SECONDER:	Dawn DeSart

E. Public Works - Childress

7.E.1. **FM-P-0053-25**

Recommendation for the approval of a contract to Heartland Business Systems LLC, to replace and expand existing video surveillance solution with Verkada Command for the Circuit Court at the Judicial Office Facility, for Facilities Management, for the period of November 25, 2025 through November 24, 2026, for a total contract amount not to exceed $1,457,141.52; per quote #391347 v2. Contract pursuant to the Intergovernmental Cooperation Act (TIPS Contract #220105).

RESULT:	APPROVED
MOVER:	Michael Childress
SECONDER:	Saba Haider

7.E.2. **FM-R-0012-25**

Recommendation for the approval of an Agreement between the County of DuPage, Illinois, and the DuPage County Employees' Credit Union, for lease of space at the JTK Administration Building and ATM Operation at the Sheriff's Office, for Facilities Management, for the ten-year period of December 1, 2025 through November 30, 2035, for an annual amount not to exceed $1.00.

RESULT:	APPROVED
MOVER:	Michael Childress
SECONDER:	Kari Galassi

F. Technology - Covert

A motion was made by Member Covert and seconded by Member Schwarze to discharge the Technology Committee for item 25-2859. Upon a voice vote, the motion passed.

7.F.1. **25-2859**

Recommendation for the approval of a contract purchase order to EPM Pros Inc. d/b/a Bakerfield Solutions, for the procurement of professional services to implement reconciliation software Adra by Trintech, for Information Technology and the Treasurer's Office, for the period of November 26, 2025 through November 30, 2026, for a total contract amount of $22,950. Exempt from bidding per 55 ILCS 5/5-1022 'Competitive Bids' (D) IT/Telecom Purchases Under $35,000.

RESULT:	APPROVED
MOVER:	Sadia Covert
SECONDER:	Yeena Yoo

7.F.2. **TE-P-0025-25**

Recommendation for the approval of a contract purchase order to CDW Government, Inc., for the procurement of service and support for the DuPage County Network, for Information Technology, for the period of December 6, 2025 through November 30, 2026, for a total contract amount of $91,045.70, per Cooperative Purchasing Agreement Pricing, in compliance with 30 ILCS 525/2 "Governmental Joint Purchasing Act" - Sourcewell contract #121923-CDW.

RESULT:	APPROVED
MOVER:	Sadia Covert
SECONDER:	Yeena Yoo

G. Transportation - Ozog

7.G.1. **25-2777**

DT-R-0033A-25 – Amendment to Resolution DT-R-0033-25 between the County of DuPage and Downers Grove Township Road District for the 2025 Road Maintenance Program; (Correction of Project Section Number from Section # 25-01328-01-RS to # 25-01328-00-RS).

RESULT:	APPROVED
MOVER:	Mary Ozog
SECONDER:	Sam Tornatore

7.G.2. **DT-P-0051-25**

Recommendation for the approval of a contract purchase order to Sid Tools Company d/b/a MSC Industrial Supply, to furnish and deliver maintenance, repair and operation supplies, for the Division of Transportation on an as-needed basis, for the period of January 1, 2026 through November 8, 2026, for a contract total not to exceed $35,000. Contract pursuant to the Intergovernmental Cooperation Act (Sourcewell Contract #091422-MSI).

RESULT:	APPROVED
MOVER:	Mary Ozog
SECONDER:	Saba Haider

7.G.3. **DT-P-0052-25**

Recommendation for the approval of a contract to HBK Engineering, LLC, to provide professional surveying, underground locating, marking services and subsurface utility engineering services upon request for various locations, Section 25-PULMS-05-MS, for a contract total not to exceed $500,000. Professional Services (Architects, Engineers, and Land Surveyors) vetted through a qualification-based selection process in compliance with the Local Government Professional Services Selection Act, 50 ILCS 510/.01 et seq.

RESULT:	APPROVED
MOVER:	Mary Ozog
SECONDER:	Sadia Covert

8. FINANCE RESOLUTIONS

8.A. **FI-R-0193-25**

Acceptance and appropriation of the Illinois Department of Commerce & Economic Opportunity PY26 State Supplemental Funds Inter-Governmental Agreement No. 26-071006, Company 5000 - Accounting Unit 2841, in the amount of $148,128. (Workforce Development Division)

RESULT:	APPROVED
MOVER:	Cynthia Cronin Cahill
SECONDER:	Yeena Yoo

8.B. **FI-R-0195-25**

Acceptance and appropriation of the DuPage Animal Friends Unrestricted Grant PY26, Company 5000 - Accounting Unit 1310, in the amount of $50,000. (Animal Services)

RESULT:	APPROVED
MOVER:	Cynthia Cronin Cahill
SECONDER:	Sadia Covert

8.C. **FI-R-0196-25**

Acceptance and appropriation of the DuPage Animal Friends Marketing Coordinator Grant PY26, Company 5000 - Accounting Unit 1310, in the amount of $100,000. (Animal Services)

RESULT:	APPROVED
MOVER:	Cynthia Cronin Cahill
SECONDER:	Kari Galassi

8.D. **FI-R-0197-25**

Acceptance and Appropriation of the Sustained Traffic Enforcement Program PY26 Grant Inter-Governmental Agreement No. HS-26-0179, 0402 Company 5000-Accounting Unit 4525 in the amount of $39,294 (Sheriff's Office)

RESULT:	APPROVED
MOVER:	Cynthia Cronin Cahill
SECONDER:	Kari Galassi

8.E. **FI-R-0199-25**

Approval of an agreement between the County of DuPage and DuPagePads, for additional sheltering capacity and services, in the amount of $342,090. (ARPA Interest)

RESULT:	APPROVED
MOVER:	Cynthia Cronin Cahill
SECONDER:	Saba Haider

8.F. **FI-R-0200-25**

Approval of an agreement between the County of DuPage and The Community House, for community engagement services, in the amount of $25,000. (ARPA Interest)

RESULT:	APPROVED
MOVER:	Cynthia Cronin Cahill
SECONDER:	Yeena Yoo

8.G. **FI-R-0204-25**

Amendment to Resolution FI-R-0163-25 Renewal of Group Insurance Programs. (Human Resources)

RESULT:	APPROVED
MOVER:	Cynthia Cronin Cahill
SECONDER:	Lucy Evans

8.H. **FI-R-0202-25**

Additional appropriation for the Coroner's Fee Fund, Company 1300 - Accounting Unit 4130, in the amount of $20,500. (Coroner's Office)

RESULT:	APPROVED
MOVER:	Cynthia Cronin Cahill
SECONDER:	Sam Tornatore

8.I. **FI-R-0203-25**

Additional appropriation for the General Fund, Company 1000 - Accounting Units 4200 and 4220, for Fiscal Year 2025, in the amount of $268,159. (County Clerk)

Deputy Clerk Adam Johnson was in attendance to answer questions from committee members. Discussion took place regarding available funds remaining in the Clerk's FY2025 budget. Staff explained that the cost of running an election is estimated by the type of election. Chair Conroy noted that the Clerk's FY2026 budget for elections is being allocated 5% over what was allocated for the last comparable election cycle.

RESULT:	DEFEATED
MOVER:	Paula Garcia
SECONDER:	Sam Tornatore
AYES:	DeSart
NAY:	Childress, Covert, Cronin Cahill, Eckhoff, Evans, Galassi, Garcia, Haider, Honig, LaPlante, Ozog, Schwarze, Tornatore, Yoo, and Zay

ABSENT:	Krajewski, and Martinez

9. INFORMATIONAL

A motion was made by Member Cahill and seconded by Member Evans to receive and place on file: Payment of Claims and Grant Proposal Notifications. Upon a voice vote, the motion passed.

A. Payment of Claims

9.A.1. **25-2759**
11-07-2025 Paylist

9.A.2. **25-2760**
11-07-2025 Auto Debit Paylist

9.A.3. **25-2819**
11-14-2025 Paylist

9.A.4. **25-2821**
11-14-2025 Auto Debit Paylist

9.A.5. **25-2841**
11-18-2025 Paylist

B. Grant Proposal Notifications

9.B.1. **25-2804**
GPN 026-25: BJA PY26 Strengthening the Medical Examiner- Coroner System Program-Bureau of Justice Assistance- DuPage County Coroner's Office- $93,558. (Coroner's Office)

RESULT:	APPROVED THE CONSENT AGENDA
MOVER:	Cynthia Cronin Cahill
SECONDER:	Lucy Evans
AYES:	Childress, Covert, Cronin Cahill, DeSart, Eckhoff, Evans, Galassi, Garcia, Haider, Honig, LaPlante, Ozog, Schwarze, Tornatore, Yoo, and Zay
ABSENT:	Krajewski, and Martinez

10. OLD BUSINESS

In response to a press release from the County Clerk, Member Ozog stated that the midterm elections will be funded appropriately.

11. NEW BUSINESS

No new business was discussed.

12. ADJOURNMENT

The meeting was adjourned at 9:24 AM.

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 25-2824 **Agenda Date:** 11/25/2025 **Agenda #:** 5.A.

DU PAGE COUNTY

Finance Committee

Summary

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

Wednesday, November 12, 2025 **5:00 PM** **County Board Room**

1. CALL TO ORDER

5:00 PM meeting was called to order by Chair Garcia at 5:05 PM.

MOTION TO ALLOW FOR REMOTE PARTICIPATION

A motion was made by Member Haider and seconded by Member Evans to allow for remote participation. Upon a voice vote, the motion passed. Member Childress and Member LaPlante attended the meeting remotely.

2. ROLL CALL

PRESENT	Childress, Covert, Cronin Cahill, DeSart, Eckhoff, Evans, Galassi, Garcia, Haider, Honig, Krajewski, LaPlante, Martinez, Ozog, Schwarze, Tornatore, Yoo, and Zay

Member Galassi arrived at 7:00 PM.

3. PUBLIC COMMENT

No public comments were offered.

4. CHAIRWOMAN'S REMARKS - CHAIR GARCIA

No remarks were offered.

5. APPROVAL OF MINUTES

5.A. **25-2632**

Finance Committee - Regular Meeting - Tuesday, October 28, 2025

RESULT:	APPROVED
MOVER:	Sam Tornatore
SECONDER:	Andrew Honig
AYES:	Covert, Cronin Cahill, DeSart, Eckhoff, Evans, Garcia, Haider, Honig, Krajewski, Martinez, Ozog, Schwarze, Tornatore, Yoo, and Zay
ABSENT:	Galassi
REMOTE:	Childress, and LaPlante

6. BUDGET TRANSFERS

6.A. **25-2744**

Transfer of funds from 1000-4300-53807 (subscription IT arrangements) to 1000-4300-54100-0700 (IT equipment - capital lease), in the amount of $165, to fulfill budget shortage. (Recorder's Office)

RESULT:	APPROVED
MOVER:	Saba Haider
SECONDER:	Lucy Evans
AYES:	Covert, Cronin Cahill, DeSart, Eckhoff, Evans, Garcia, Haider, Honig, Krajewski, Martinez, Ozog, Schwarze, Tornatore, Yoo, and Zay
ABSENT:	Galassi
REMOTE:	Childress, and LaPlante

6.B. **25-2743**

Budget Transfers 11-12-2025 - Various Companies and Accounting Units

RESULT:	APPROVED
MOVER:	Saba Haider
SECONDER:	Melissa Martinez
AYES:	Covert, Cronin Cahill, DeSart, Eckhoff, Evans, Garcia, Haider, Honig, Krajewski, Martinez, Ozog, Schwarze, Tornatore, Yoo, and Zay
ABSENT:	Galassi
REMOTE:	Childress, and LaPlante

7. PROCUREMENT REQUISITIONS

A. Finance - Garcia

7.A.1. **25-2747**

Recommendation for the approval of funding to Momkus, LLC, to provide legal services as conflict counsel as Special Assistant State's Attorneys, for the period of December 1, 2025 through November 30, 2026, for the State's Attorney's Office, for an amount not to exceed $25,000. Appointed as a Special Assistant State’s Attorney by the State’s Attorney’s Office pursuant to DuPage County Procurement Ordinance 353(1)(b).

RESULT:	APPROVED
MOVER:	Cynthia Cronin Cahill
SECONDER:	Lucy Evans

AYES:	Covert, Cronin Cahill, DeSart, Eckhoff, Evans, Garcia, Haider, Honig, Krajewski, Martinez, Ozog, Schwarze, Tornatore, Yoo, and Zay
ABSENT:	Galassi
REMOTE:	Childress, and LaPlante

7.A.2. **FI-P-0019-25**

Recommendation for the approval of funding to Momkus, LLC, to provide legal services as conflict counsel as Special Assistant State's Attorneys, for the period of December 1, 2025 through November 30, 2026, for the State's Attorney's Office, for an amount not to exceed $70,000. Appointed as a Special Assistant State's Attorney by the State's Attorney's Office pursuant to DuPage County Procurement Ordinance 353(1)(b).

RESULT:	APPROVED
MOVER:	Cynthia Cronin Cahill
SECONDER:	Lucy Evans
AYES:	Covert, Cronin Cahill, DeSart, Eckhoff, Evans, Garcia, Haider, Honig, Martinez, Ozog, Schwarze, Tornatore, Yoo, and Zay
ABSENT:	Galassi, and Krajewski
REMOTE:	Childress, and LaPlante

7.A.3. **FI-P-0020-25**

Recommendation for the approval of funding to The Sotos Law Firm, P.C., to provide legal services as conflict counsel as Special Assistant State's Attorneys, for the period of October 1, 2025 through September 30, 2027, for the State's Attorney's Office, for an amount not to exceed $120,000. Appointed as a Special Assistant State's Attorney by the State's Attorney's Office pursuant to DuPage County Procurement Ordinance 353(1)(b).

RESULT:	APPROVED
MOVER:	Cynthia Cronin Cahill
SECONDER:	Sadia Covert
AYES:	Covert, Cronin Cahill, DeSart, Eckhoff, Evans, Garcia, Haider, Honig, Krajewski, Martinez, Ozog, Schwarze, Tornatore, Yoo, and Zay
ABSENT:	Galassi
REMOTE:	Childress, and LaPlante

7.A.4. **FI-P-0021-25**

Recommendation for the approval of funding to O'Hagan Meyer, to provide legal services as conflict counsel as Special Assistant State's Attorneys, for the period of September 1, 2025 through November 30, 2026, for the State's Attorney's Office, for an amount not to exceed $100,000. Appointed as a Special Assistant State's Attorney by the State's Attorney's Office pursuant to DuPage County Procurement Ordinance 353(1)(b).

RESULT:	APPROVED
MOVER:	Cynthia Cronin Cahill
SECONDER:	Lucy Evans
AYES:	Covert, Cronin Cahill, DeSart, Eckhoff, Evans, Garcia, Haider, Honig, Krajewski, Martinez, Ozog, Schwarze, Tornatore, Yoo, and Zay
ABSENT:	Galassi
REMOTE:	Childress, and LaPlante

7.A.5. **FI-P-0022-25**

Recommendation for the approval of funding to Hervas, Condon & Bersani, P.C., to provide legal services as conflict counsel as Special Assistant State's Attorneys, for the period of October 1, 2025 through November 30, 2026, for the State's Attorney's Office, for an amount not to exceed $75,000. Appointed as a Special Assistant State's Attorney by the State's Attorney's Office pursuant to DuPage County Procurement Ordinance 353(1)(b).

RESULT:	APPROVED
MOVER:	Cynthia Cronin Cahill
SECONDER:	Dawn DeSart
AYES:	Covert, Cronin Cahill, DeSart, Eckhoff, Evans, Garcia, Haider, Honig, Krajewski, Martinez, Ozog, Schwarze, Tornatore, Yoo, and Zay
ABSENT:	Galassi
REMOTE:	Childress, and LaPlante

7.A.6. **FI-P-0023-25**

Recommendation for the approval of funding to Rock, Fusco & Connelly, LLC, to provide legal services as conflict counsel as Special Assistant State's Attorneys, for the period of October 1, 2025 through September 30, 2027, for the State's Attorney's Office, for an amount not to exceed $120,000. Appointed as a Special Assistant State's Attorney by the State's Attorney's Office pursuant to DuPage County Procurement Ordinance 353(1)(b).

RESULT:	APPROVED
MOVER:	Cynthia Cronin Cahill
SECONDER:	Dawn DeSart
AYES:	Covert, Cronin Cahill, DeSart, Eckhoff, Evans, Garcia, Haider, Honig, Krajewski, Martinez, Ozog, Schwarze, Tornatore, Yoo, and Zay
ABSENT:	Galassi
REMOTE:	Childress, and LaPlante

7.A.7. **FI-P-0017-25**

Recommendation for the approval of a contract purchase order issued to EDU Solutions, for IT consultant services, for the Regional Office of Education, for the period of November 15, 2025 through November 30, 2026, for a contract total amount not to exceed $45,000; per RFP #25-107-ROE. (Regional Office of Education)

RESULT:	APPROVED
MOVER:	Cynthia Cronin Cahill
SECONDER:	Saba Haider
AYES:	Covert, Cronin Cahill, DeSart, Eckhoff, Evans, Garcia, Haider, Honig, Krajewski, Martinez, Ozog, Schwarze, Tornatore, Yoo, and Zay
ABSENT:	Galassi
REMOTE:	Childress, and LaPlante

7.A.8. **FI-P-0018-25**

Recommendation for the approval of a contract purchase order to Casco International d/b/a C.A. Short Company, to provide employee service awards for milestone anniversaries, for Human Resources, for the period of December 1, 2025 through November 30, 2026, for a contract total amount not to exceed $31,797; per RFP #25-036-HR, first of three optional renewals. (Human Resources)

RESULT:	APPROVED
MOVER:	Cynthia Cronin Cahill
SECONDER:	Lucy Evans
AYES:	Covert, Cronin Cahill, DeSart, Eckhoff, Evans, Garcia, Haider, Honig, Krajewski, Martinez, Ozog, Schwarze, Tornatore, Yoo, and Zay
ABSENT:	Galassi
REMOTE:	Childress, and LaPlante

B. ETSB - Schwarze

7.B.1. **ETS-R-0069-25**

Resolution approving the sale of inventory from the County of DuPage on behalf of the Emergency Telephone System Board of DuPage County to the Adams County for an amount of $56,000.

RESULT:	APPROVED
MOVER:	Greg Schwarze
SECONDER:	Yeena Yoo
AYES:	Covert, Cronin Cahill, DeSart, Eckhoff, Evans, Garcia, Haider, Honig, Krajewski, Martinez, Ozog, Schwarze, Tornatore, Yoo, and Zay
ABSENT:	Galassi
REMOTE:	Childress, and LaPlante

C. Human Services - Schwarze

7.C.1. **HS-P-0054-25**

Recommendation for the approval of a contract to DuPage Federation on Human Services Reform (LARC), to provide face-to-face and telephonic interpreter services, and translation services, to assist clients in Community Services, primarily for the Senior Services unit, and to provide American Sign Language services, both for the Finance Department and Community Services, for the period of December 1, 2025 through November 30, 2026, for a contract total amount of $34,000; per RFP #23-072-CS, second of three optional one-year renewals.

RESULT:	APPROVED
MOVER:	Greg Schwarze
SECONDER:	Saba Haider
AYES:	Covert, Cronin Cahill, DeSart, Eckhoff, Evans, Garcia, Haider, Honig, Krajewski, Martinez, Ozog, Schwarze, Tornatore, Yoo, and Zay
ABSENT:	Galassi
REMOTE:	Childress, and LaPlante

D. Judicial and Public Safety - Evans

7.D.1. **JPS-P-0048-25**

Recommendation for the approval of a contract purchase order to ThinkGard, to provide Compliance as a Service (CaaS-GRC), for the Sheriff's Office, for the period of November 11, 2025 through February 28, 2027, for a contract total amount not to exceed $38,156.25. Contract pursuant to the Intergovernmental Cooperation Act (TIPS Contract #220105). (Sheriff's Office)

RESULT:	APPROVED
MOVER:	Lucy Evans
SECONDER:	Cynthia Cronin Cahill
AYES:	Covert, Cronin Cahill, DeSart, Eckhoff, Evans, Garcia, Haider, Honig, Krajewski, Martinez, Ozog, Schwarze, Tornatore, Yoo, and Zay
ABSENT:	Galassi
REMOTE:	Childress, and LaPlante

E. Public Works - Childress

7.E.1. **FM-P-0052-25**

Recommendation for the approval of a contract to Valdes Supply, to furnish and deliver restroom tissue and paper towels to the Judicial Office Facility, JTK Administration Building and the Jail on a monthly basis, and as needed for the Power Plant, Children's Center, Office of Emergency Management, and the Coroner's Office, for Facilities Management, for the period December 1, 2025 through November 30, 2026, for a total contract amount not to exceed $104,794.16; per bid #22-112-FM, third and final option to renew.

RESULT:	APPROVED
MOVER:	Jim Zay
SECONDER:	Yeena Yoo
AYES:	Covert, Cronin Cahill, DeSart, Eckhoff, Evans, Garcia, Haider, Honig, Krajewski, Martinez, Ozog, Schwarze, Tornatore, Yoo, and Zay
ABSENT:	Galassi
REMOTE:	Childress, and LaPlante

F. Stormwater - Zay

7.F.1. **SM-P-0021-25**

Recommendation for the approval of a contract issued to School and Community Assistance for Recycling and Composting Education (SCARCE), for professional education services, for Stormwater Management, for the period of December 1, 2025 through November 30, 2026, for a total contract amount not to exceed $235,000 ($85,000 Stormwater and $150,000 Environmental). Per RFP #23-114-SWM, second of three optional renewals.

RESULT:	APPROVED
MOVER:	Jim Zay
SECONDER:	Dawn DeSart
AYES:	Covert, Cronin Cahill, DeSart, Eckhoff, Evans, Garcia, Haider, Honig, Krajewski, Martinez, Ozog, Schwarze, Tornatore, Yoo, and Zay
ABSENT:	Galassi
REMOTE:	Childress, and LaPlante

7.F.2. **SM-P-0022-25**

Recommendation for the approval of a contract issued to V3 Companies, for On Call Drainage Professional Engineering Services, for Stormwater Management, for the period of November 12, 2025 through November 30, 2026, for a contract total amount not to exceed $75,000. Professional Services in compliance with the Illinois Local Government Professional Services Selection Act, 50 ILCS 510/ et seq. vetted through a qualification based selection process (Architects, Engineers and Land Surveyors). First and only optional renewal.

RESULT:	APPROVED
MOVER:	Jim Zay
SECONDER:	Dawn DeSart
AYES:	Covert, Cronin Cahill, DeSart, Eckhoff, Evans, Garcia, Haider, Honig, Krajewski, Martinez, Ozog, Schwarze, Tornatore, Yoo, and Zay
ABSENT:	Galassi
REMOTE:	Childress, and LaPlante

7.F.3. **SM-P-0023-25**

Recommendation for the approval of a contract issued to Water Well Solutions Illinois, LLC, to furnish all equipment, labor, material, tools and supervision necessary for well cleaning at the Wood Dale - Itasca Reservoir, for Stormwater Management, for the period of December 1, 2025 through November 30, 2026, for a contract total amount not to exceed $181,889; per lowest responsible bid #25-115-SWM.

RESULT:	APPROVED
MOVER:	Jim Zay
SECONDER:	Saba Haider
AYES:	Covert, Cronin Cahill, DeSart, Eckhoff, Evans, Garcia, Haider, Honig, Krajewski, Martinez, Ozog, Schwarze, Tornatore, Yoo, and Zay
ABSENT:	Galassi
REMOTE:	Childress, and LaPlante

7.F.4. **SM-P-0024-25**

Recommendation for the approval of a contract issued to WBK Engineering, LLC, for On Call Professional Engineering Services, for Stormwater Management, for the period of November 12, 2025 through November 30, 2026, for a contract total amount not to exceed $60,000. Professional Services (Architects, Engineers and Land Surveyors) vetted through a qualification-based selection process in compliance with the Local Government Professional Services Selection Act, 50 ILCS 510/0.01 et seq. First and only optional renewal.

RESULT:	APPROVED
MOVER:	Jim Zay
SECONDER:	Dawn DeSart
AYES:	Covert, Cronin Cahill, DeSart, Eckhoff, Evans, Garcia, Haider, Honig, Krajewski, Martinez, Ozog, Schwarze, Tornatore, Yoo, and Zay
ABSENT:	Galassi
REMOTE:	Childress, and LaPlante

7.F.5. **SM-P-0025-25**

Recommendation for the approval of a contract issued to Civil & Environmental Consultants, Inc., for on-call land surveying services, for Stormwater Management, for the period of November 12, 2025 to November 30, 2026, for a contract total amount not to exceed $50,000. Professional Services (Architects, Engineers and Land Surveyors) vetted through a qualification-bases selection process in compliance with the Local Government Professional Services Selection Act, 50 ILCS 510/0.01 et seq. First and only optional renewal.

RESULT:	APPROVED
MOVER:	Jim Zay
SECONDER:	Saba Haider
AYES:	Covert, Cronin Cahill, DeSart, Eckhoff, Evans, Garcia, Haider, Honig, Krajewski, Martinez, Ozog, Schwarze, Tornatore, Yoo, and Zay
ABSENT:	Galassi
REMOTE:	Childress, and LaPlante

G. Technology - Covert

A motion was made by Member Covert and seconded by Member Cahill to combine items 7.G.1. through 7.G.7. under Technology. Upon a voice vote, the motion passed.

7.G.1. **TE-P-0018-25**

Recommendation for the approval of a contract purchase order to Verizon Wireless, for wireless tablet and machine-to-machine services, for the Sheriff's Office, Division of Transportation, Stormwater, and Public Works, for the period of November 16, 2025 through September 30, 2026, for a total contract amount not to exceed $33,510; contract pursuant to the Governmental Joint Purchasing Act, 30 ILCS 525/2 (State of Illinois Master Contract #CMS793372P).

RESULT:	APPROVED
MOVER:	Sadia Covert
SECONDER:	Yeena Yoo
AYES:	Covert, Cronin Cahill, DeSart, Eckhoff, Evans, Garcia, Haider, Honig, Krajewski, Martinez, Ozog, Schwarze, Tornatore, Yoo, and Zay
ABSENT:	Galassi
REMOTE:	Childress, and LaPlante

7.G.2. **TE-P-0019-25**

Recommendation for the approval of a contract purchase order to CDW Government, for a Microsoft Enterprise Agreement (EA) for all Microsoft Software and Azure Cloud Services, for GIS and Information Technology, for the period of December 1, 2025 through November 30, 2028, for a total contract amount of $4,095,838.65. Contract pursuant to the Governmental Joint Purchasing Act, 30 ILCS 525/2 (State of Illinois Master Agreement #8250858).

RESULT:	APPROVED
MOVER:	Sadia Covert
SECONDER:	Yeena Yoo
AYES:	Covert, Cronin Cahill, DeSart, Eckhoff, Evans, Garcia, Haider, Honig, Krajewski, Martinez, Ozog, Schwarze, Tornatore, Yoo, and Zay
ABSENT:	Galassi
REMOTE:	Childress, and LaPlante

7.G.3. **TE-P-0020-25**

Recommendation for the approval of a contract purchase order to BDO USA LLP, for the annual software maintenance of FireEye Security software, for Information Technology, for the period of December 10, 2025 through December 9, 2026, for a contract total amount of $189,409. This is the third and final optional renewal per lowest responsible bidder, bid #22-124-IT.

RESULT:	APPROVED
MOVER:	Sadia Covert
SECONDER:	Yeena Yoo
AYES:	Covert, Cronin Cahill, DeSart, Eckhoff, Evans, Garcia, Haider, Honig, Krajewski, Martinez, Ozog, Schwarze, Tornatore, Yoo, and Zay
ABSENT:	Galassi
REMOTE:	Childress, and LaPlante

7.G.4. **TE-P-0021-25**

Recommendation for the approval of a contract purchase order to SHI International Corp, for an Enterprise Term Lease Agreement with Adobe Systems Inc., for Adobe software licensing for use by DuPage County and the Forest Preserve District of DuPage County, for Information Technology, for the period of December 10, 2025 through December 9, 2026, for a contract total of $155,994.59. Contract pursuant to the Intergovernmental Cooperation Act (Sourcewell Contract #121923-SHI). The Forest Preserve will be charged back for their portion of this purchase.

RESULT:	APPROVED
MOVER:	Sadia Covert
SECONDER:	Yeena Yoo
AYES:	Covert, Cronin Cahill, DeSart, Eckhoff, Evans, Garcia, Haider, Honig, Krajewski, Martinez, Ozog, Schwarze, Tornatore, Yoo, and Zay
ABSENT:	Galassi
REMOTE:	Childress, and LaPlante

7.G.5. **TE-P-0022-25**

Recommendation for the approval of a contract purchase order to MHC Software, Inc., for annual maintenance of the Enterprise Content Management System that integrates with the ERP system for Finance and Human Resources, for Information Technology, for the period of December 1, 2025 through November 30, 2026, for a contract total amount of $91,930.60. Per 55 ILCS 5/5-1022(c) not suitable for competitive bids. (Sole Source - This is proprietary software.)

RESULT:	APPROVED
MOVER:	Sadia Covert
SECONDER:	Yeena Yoo
AYES:	Covert, Cronin Cahill, DeSart, Eckhoff, Evans, Garcia, Haider, Honig, Krajewski, Martinez, Ozog, Schwarze, Tornatore, Yoo, and Zay
ABSENT:	Galassi
REMOTE:	Childress, and LaPlante

7.G.6. **TE-P-0023-25**

Recommendation for the approval of a contract purchase order to Critical Power Solutions Group, LLC, for the procurement and delivery of an Eaton Uninterruptible Power Supply (UPS), for Information Technology, for the period of December 1, 2025 through November 30, 2026, for a contract total amount of $83,748; per lowest responsible bid #25-111-IT.

RESULT:	APPROVED
MOVER:	Sadia Covert
SECONDER:	Yeena Yoo
AYES:	Covert, Cronin Cahill, DeSart, Eckhoff, Evans, Garcia, Haider, Honig, Krajewski, Martinez, Ozog, Schwarze, Tornatore, Yoo, and Zay
ABSENT:	Galassi
REMOTE:	Childress, and LaPlante

7.G.7. **TE-P-0024-25**

Recommendation for the approval of a contract to Granicus LLC, for annual support and hosting of Legistar legislative management software and streaming services, for Information Technology, for the period of December 1, 2025 through November 30, 2026, for a total contract amount of $45,066.22, per Cooperative Purchasing Agreement pricing, in compliance with 30 ILCS 525/2 "Governmental Joint Purchasing Act" NCPA 01-115.

RESULT:	APPROVED
MOVER:	Sadia Covert
SECONDER:	Yeena Yoo
AYES:	Covert, Cronin Cahill, DeSart, Eckhoff, Evans, Garcia, Haider, Honig, Krajewski, Martinez, Ozog, Schwarze, Tornatore, Yoo, and Zay
ABSENT:	Galassi
REMOTE:	Childress, and LaPlante

H. Transportation - Ozog

7.H.1. **25-2680**

DT-R-0079B-23 - Amendment to DT-R-0079A-23 - Rescind prior approved Local Public Agency Agreement due to change in project cost participation and approve updated Local Public Agency Agreement between the County of DuPage and the Illinois Department of Transportation for CH9/Lemont Road and CH31/87th Street, Section 16-00232-00-CH; (Estimated County Cost $4,591,614).

RESULT:	APPROVED
MOVER:	Mary Ozog
SECONDER:	Saba Haider
AYES:	Covert, Cronin Cahill, DeSart, Eckhoff, Evans, Garcia, Haider, Honig, Krajewski, Martinez, Ozog, Schwarze, Tornatore, Yoo, and Zay
ABSENT:	Galassi
REMOTE:	Childress, and LaPlante

7.H.2. **DT-R-0034-25**

Intergovernmental Agreement between the County of DuPage and the Illinois State Toll Highway Authority, for certain portions of bridge improvements of the Ronald Reagan Memorial Toll Way ("I-88") and its crossroad bridges with a total estimated County cost of $1,857,217.06.

RESULT:	APPROVED
MOVER:	Mary Ozog
SECONDER:	Jim Zay
AYES:	Covert, Cronin Cahill, DeSart, Eckhoff, Evans, Garcia, Haider, Honig, Krajewski, Martinez, Ozog, Schwarze, Tornatore, Yoo, and Zay
ABSENT:	Galassi
REMOTE:	Childress, and LaPlante

7.H.3. **DT-R-0035-25**

Agreement between the County of DuPage, Illinois and Oxcart Permit Systems, LLC. Overweight/Over Dimension Permitting Services as needed for the Division of Transportation, for the period of December 1, 2025 through November 30, 2029. (No County cost).

RESULT:	APPROVED
MOVER:	Mary Ozog
SECONDER:	Sadia Covert
AYES:	Covert, Cronin Cahill, DeSart, Eckhoff, Evans, Garcia, Haider, Honig, Krajewski, Martinez, Ozog, Schwarze, Tornatore, Yoo, and Zay
ABSENT:	Galassi
REMOTE:	Childress, and LaPlante

8. FINANCE RESOLUTIONS

8.A. **FI-R-0190-25**

Acceptance and appropriation of the Illinois Home Weatherization Assistance Program DOE Grant PY26 Inter-Governmental Agreement No. 25-401028, for the Weatherization Unit, Company 5000 - Accounting Unit 1400, for the period of July 1, 2025 through June 26, 2026, in the amount of $638,116. (Community Services)

RESULT:	APPROVED
MOVER:	Cynthia Cronin Cahill
SECONDER:	Dawn DeSart

AYES:	Covert, Cronin Cahill, DeSart, Eckhoff, Evans, Garcia, Haider, Honig, Krajewski, Martinez, Ozog, Schwarze, Tornatore, Yoo, and Zay
ABSENT:	Galassi
REMOTE:	Childress, and LaPlante

8.B. **FI-R-0191-25**

Acceptance of an extension of time for the DuPage County Health Department Heroin Opioid Prevention and Education (HOPE) First Offender Court Unified for Success (FOCUS) Court Grant FY21, Company 5000 - Accounting Unit 5905. (Probation and Court Services)

RESULT:	APPROVED
MOVER:	Cynthia Cronin Cahill
SECONDER:	Yeena Yoo
AYES:	Covert, Cronin Cahill, DeSart, Eckhoff, Evans, Garcia, Haider, Honig, Krajewski, Martinez, Ozog, Schwarze, Tornatore, Yoo, and Zay
ABSENT:	Galassi
REMOTE:	Childress, and LaPlante

8.C. **FI-R-0192-25**

Acceptance and appropriation of Public Defender Services Grant PY26 Inter-Governmental Agreement No. 422091, Company 5000 - Accounting Unit 6350, in the amount of $50,250. (Public Defenders Office)

RESULT:	APPROVED
MOVER:	Cynthia Cronin Cahill
SECONDER:	Yeena Yoo
AYES:	Covert, Cronin Cahill, DeSart, Eckhoff, Evans, Garcia, Haider, Honig, Krajewski, Martinez, Ozog, Schwarze, Tornatore, Yoo, and Zay
ABSENT:	Galassi
REMOTE:	Childress, and LaPlante

8.D. **FI-R-0194-25**

Additional appropriation for the General Fund, Company 1000 - Accounting Units 4200 and 4220, for Fiscal Year 2025, in the amount of $268,159. (County Clerk)

RESULT:	DEFEATED
MOVER:	Paula Garcia
SECONDER:	Dawn DeSart
AYES:	Childress, and DeSart
NAY:	Covert, Cronin Cahill, Eckhoff, Evans, Garcia, Haider, Honig, Krajewski, LaPlante, Martinez, Ozog, Schwarze, Tornatore, Yoo, and Zay
ABSENT:	Galassi

Deputy Clerk Adam Johnson was in attendance to answer questions from committee members. Questions were asked regarding what funds remain in the Clerk's budget and what is the projected shortfall for Fiscal Year 2025.

A motion was made by Member Zay and seconded by Member Krajewski to place agenda item number 10 (Discussion) and agenda item number 13 (Executive Session) before agenda item number 9 (Informational). Upon a voice vote, the motion passed.

10. DISCUSSION

10.A. DuPagePads Funding Request

April Redzic, President & CEO of DuPagePads, thanked the committee for their support last winter and provided an update to the committee with their needs for this winter season. The cost to lease a space is greater than the cost of paying for hotel rooms, and churches are not allowed to shelter people for more than one or two nights at a time. DuPagePads is seeking funding for 60 hotels rooms over 100 days, staff to have the rooms supervised, weekly food delivery from Loaves & Fishes, and transportation to get people from the access center to the hotel rooms. DuPagePads would also like to extend their access center hours since more people are showing up to police departments and libraries without a place to stay. In total, DuPagePads is asking for $342,090 from the County. By a show of hands, committee members gave their consensus to move forward with placing this item on a future agenda for approval.

Chief Financial Officer, Jeff Martynowicz, provided the committee with an overview of the invoice approval and payment process.

MOTION TO ENTER INTO EXECUTIVE SESSION

A motion was made by Member Haider and seconded by Member Honig to enter into Executive Session. Upon a roll call vote, the motion passed.

Ayes (17): Cahill, Childress, Covert, DeSart, Eckhoff, Evans, Galassi, Garcia, Haider, Honig, LaPlante, Martinez, Ozog, Schwarze, Tornatore, Yoo, Zay
Nays (0):
Absent (1): Krajewski

13. EXECUTIVE SESSION

13.A. Pursuant to Open Meetings Act 5 ILCS 120/2 (c) (11) - Litigation

9. INFORMATIONAL

A motion was made by Member Cahill and seconded by Member Tornatore to receive and place on file: Payment of Claims, Wire Transfers, Appointments, and Grant Proposal Notifications.

Member Krajewski motioned to remove Governmental Business Systems and Prager Moving & Storage Co. from the Payment of Claims list, with a second by Member Zay. Upon a roll call vote, the motion failed.

Ayes (6): Cahill, Covert, Eckhoff, Galassi, Krajewski, Zay
Nays (12): Childress, DeSart, Evans, Garcia, Haider, Honig, LaPlante, Martinez, Ozog, Schwarze, Tornatore, Yoo, Zay

A. Payment of Claims

9.A.1. **25-2634**
10-24-2025 Paylist

9.A.2. **25-2636**
10-24-2025 Auto Debit Paylist

9.A.3. **25-2662**
10-28-2025 Paylist

9.A.4. **25-2704**
10-31-2025 Paylist

9.A.5. **25-2709**
11-04-2025 Auto Debit Paylist

9.A.6. **25-2716**
11-04-2025 Paylist

9.A.7. **25-2721**
11-05-2025 Public Works Refunds Paylist

B. Wire Transfers

9.B.1. **25-2742**
11-06-2025 Corvel Wire Transfer

C. Appointments

9.C.1 **CB-R-0079-25**
Resolution Approving Member Initiative Program Agreements.

9.C.2. **CB-R-0080-25**
Appointment of William Worobec as the DuPage County Investigator General.

D. Grant Proposal Notifications

9.D.1. **25-2690**
GPN 025-25: Archival Projects - National Historical Publications and Records Commission (NHPRC) - $150,000. (County Recorder)

RESULT:	APPROVED THE CONSENT AGENDA
MOVER:	Cynthia Cronin Cahill
SECONDER:	Saba Haider
AYES:	Childress, Covert, Cronin Cahill, DeSart, Eckhoff, Evans, Galassi, Garcia, Haider, Honig, LaPlante, Martinez, Ozog, Schwarze, Tornatore, and Yoo
ABSENT:	Krajewski, and Zay

11. OLD BUSINESS

Member Cahill noted that Baker Tilly, the County's outside auditing firm, provided a written opinion stating that transferring funds from the Recorder Document Storage Fund to the County Automation Fund for Fiscal Year 2025 is a reasonable course of action that will not impact reported revenue.

12. NEW BUSINESS

Member Haider acknowledged the boy scouts who were in attendance from Naperville District 204.

14. ADJOURNMENT

The meeting was adjourned at 7:35 PM.

Budget Transfer

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 25-2845 **Agenda Date:** 11/25/2025 **Agenda #:** 6.A.

DuPage County, Illinois
BUDGET ADJUSTMENT
Effective April 1, 2025

From: 1100 (Company #)

RECORDER DOCUMENT STORAGE
From: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance: Prior to Transfer	Finance Dept Use Only Available Balance: After Transfer	Date of Balance
4310	50010		**OVERTIME**	$ 4,433.00	9,250.00	4,817.00	11/10/25
			Total	$ 4,433.00			

To: 1100 (Company #)

RECORDER DOCUMENT STORAGE
To: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance: Prior to Transfer	Finance Dept Use Only Available Balance: After Transfer	Date of Balance
4310	51000		**BENEFIT PAYMENTS**	$ 4,433.00	(4,432.24)	0.76	11/10/25
			Total	$ 4,433.00			

Reason for Request:

to fulfill budget shortgage

[redacted] 11/10/25
Department Head — Date

Activity _____ (optional)

Chief Financial Officer — 11/14/25 Date

****Please sign in blue ink on the original form****

Finance Department Use Only

Fiscal Year 25 Budget Journal # _____ Acctg Period _____

Entered By/Date _____ Released & Posted By/Date _____

FIN/CB - 11/25/25

Budget Transfer

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 25-2868 **Agenda Date:** 11/25/2025 **Agenda #:** 6.B.

DuPage County, Illinois
BUDGET ADJUSTMENT
Effective April 1, 2025

From: 1000 (Company #) — COUNTY RECORDER (From: Company/Accounting Unit Name)

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance: Prior to Transfer	After Transfer	Date of Balance
4300	53804		POSTAGE & POSTAL CHARGES	$ 500.00	4,381.42	3,881.42	11/19/25
			Total	$ 500.00			

To: 1000 (Company #) — COUNTY RECORDER (To: Company/Accounting Unit Name)

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance: Prior to Transfer	After Transfer	Date of Balance
4300	54107		SOFTWARE	$ 500.00	0	500.00	11/19/25
			Total	$ 500.00			

Reason for Request:

budget transfer to software account.

[redacted] Department Head — Date 11/19/25

[redacted] Chief Financial Officer — Date 11/20/25

Activity _____ (optional)

****Please sign in blue ink on the original form****

Finance Department Use Only

Fiscal Year 25 Budget Journal # _____ Acctg Period _____

Entered By/Date _____ Released & Posted By/Date _____

FIN/CB - 11/25/25

Budget Transfer

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 25-2888 **Agenda Date:** 11/25/2025 **Agenda #:** 6.C.

DuPage County, Illinois
BUDGET ADJUSTMENT
Effective April 1, 2025

From: 6000 (Company #)

INFRASTRUCTURE CONTINGENCY
From: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance: Prior to Transfer	Finance Dept Use Only Available Balance: After Transfer	Date of Balance
1195	53828		**CONTINGENCIES**	$ 1,828,853.00	4,297,681	2,468,828	11/20/25
			Total	$ 1,828,853.00			

To: 6000 (Company #)

SECURITY PROJECTS
To: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance: Prior to Transfer	Finance Dept Use Only Available Balance: After Transfer	Date of Balance
1970	54110		**EQUIPMENT AND MACHINERY**	$ 97,280.00	0	97,280	11/20/25
4700	54110		**EQUIPMENT AND MACHINERY**	$ 1,731,573.00	0	1,731,573	11/20/25
			Total	$ 1,828,853.00			

Reason for Request:

For radio replacements for OHSEM, Sheriff, Probation, and State's Attorney.

Department Head [redacted] Date 11/20/25

Activity _____ (optional)

Chief Financial Officer Date

******Please sign in blue ink on the original form******

Finance Department Use Only

Fiscal Year _____ **Budget Journal #** _____ **Acctg Period** _____

Entered By/Date_____ **Released & Posted By/Date**_____

Budget Transfer

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 25-2846 **Agenda Date:** 11/25/2025 **Agenda #:** 6.D.

DuPage County, Illinois
BUDGET ADJUSTMENT
Effective October 1, 2024

From: 1000 (Company #)

STATE'S ATTORNEY
From: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance: Prior to Transfer	After Transfer	Date of Balance
6500	54110		EQUIPMENT AND MACHINERY	$ 3,000.00	58,368.00	55,368.00	11/10/25
			Total	$ 3,000.00			

To: 1000 (Company #)

STATE'S ATTORNEY
To: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance: Prior to Transfer	After Transfer	Date of Balance
6500	54100	0700	IT EQUIPMENT - CAPITAL LEASE	$ 3,000.00	1,435.50	4,435.50	11/10/25
			Total	$ 3,000.00			

Reason for Request:

To pay for Toshiba copoier leasing for the remainder of the fiscal year.

[redacted]
Department Head — 11/10/25 Date

Activity _____ (optional)

Chief Financial Officer — 11/13/25 Date

****Please sign in blue ink on the original form****

Finance Department Use Only

Fiscal Year 25 Budget Journal # _____ Acctg Period _____

Entered By/Date_____ Released & Posted By/Date_____

JPS – 11/18/25

FIN/CB - 11/25/25

DuPage County, Illinois
BUDGET ADJUSTMENT
Effective October 1, 2024

From: 1000 (Company #)

CIRCUIT COURT (From: Company/Accounting Unit Name)

Accounting Unit	Account	Sub Account	Title	Amount	Finance Dept Use Only Available Balance: Prior to Transfer	After Transfer	Date of Balance
5900	53817		JURORS/WITNESS FEES	$ 3,500.00	3,500.00	Ø	11/7/25
5900	53370		REPAIR & MTCE OTHER EQUIPMENT	$ 1,549.00	1,549.10	0.10	11/7/25
5900	53806		SOFTWARE & MAINTENANCE	$ 1,000.00	1,028.52	28.52	11/7/25
5900	53808		STATUTORY & FISCAL CHARGES	$ 284.00	284.00	Ø	11/7/25
5900	53070		MEDICAL SERVICES	$ 2,528.00	10,125.00	7,597.00	11/7/25
			Total	$ 8,861.00			

To: 1000 (Company #)

CIRCUIT COURT (To: Company/Accounting Unit Name)

Accounting Unit	Account	Sub Account	Title	Amount	Finance Dept Use Only Available Balance: Prior to Transfer	After Transfer	Date of Balance
5900	54010		BUILDING IMPROVEMENTS	$ 8,861.00	Ø	8,861.00	11/7/25
			Total	$ 8,861.00			

Reason for Request:

Budget transfer to cover prepaid expenses for extended service warranties.

[redacted] (Department Head) 11/7/25 (Date)

Activity _____ (optional)

Chief Financial Officer 11/13/25 (Date)

****Please sign in blue ink on the original form****

Finance Department Use Only

Fiscal Year 25 Budget Journal # _____ Acctg Period ____

Entered By/Date _____ Released & Posted By/Date _____

JPS - 11/18/25
FIN/CB - 11/25/25

DuPage County, Illinois
BUDGET ADJUSTMENT
Effective October 1, 2024

From: 1000 (Company #)

CIRCUIT COURT
From: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance: Prior to Transfer	After Transfer	Date of Balance
5900	52200		OPERATING SUPPLIES & MATERIALS	$ 1,525.00	10,340.77	8,815.77	10/31/25
			Total	$ 1,525.00			

To: 1000 (Company #)

CIRCUIT COURT
To: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance: Prior to Transfer	After Transfer	Date of Balance
5900	54100	0700	IT EQUIPMENT - CAPITAL LEASE	$ 1,025.00	62.80	1,587.80	10/31/25
5900	53800	0001	COPIER USAGE	$ 500.00	63.66	563.66	10/31/25
			Total	$ 1,525.00			

Reason for Request:

Moving funds to accommodate copier lease and usage charges until the end of FY 25

[redacted]
Department Head — 10/31/25 Date

Activity _____ (optional)

Chief Financial Officer — 11/4/25 Date

****Please sign in blue ink on the original form****

Finance Department Use Only

Fiscal Year 25 Budget Journal # _____ Acctg Period _____

Entered By/Date _____ Released & Posted By/Date _____

JPS - 11/18/25
FIN/CB - 11/25/25

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: FI-P-0024-25 **Agenda Date:** 11/25/2025 **Agenda #:** 9.L.

AWARDING RESOLUTION ISSUED TO
ODP BUSINESS SOLUTIONS
FOR OFFICE SUPPLIES
FOR VARIOUS COUNTY DEPARTMENTS
(CONTRACT TOTAL AMOUNT $259,842)

WHEREAS, a vendor has been selected in accordance with County Board policy; and

WHEREAS, the Finance Committee recommends County Board approval for the issuance of a contract to ODP Business Solutions, for office supplies, for the period of December 1, 2025 through November 30, 2026, for various County Departments.

NOW, THEREFORE BE IT RESOLVED, that said contract for office supplies, for the period of December 1, 2025 through November 30, 2026, for various County Departments, per Omnia Contract #19-12R, be, and it is hereby approved for the issuance of a contract purchase order by the Procurement Division to ODP Business Solutions, 6600 N Military Trail, Boca Raton, Florida 33496, for a contract total amount of $259,842.

Enacted and approved this 25th day of November, 2025 at Wheaton, Illinois.

_____
DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: _____
JEAN KACZMAREK, COUNTY CLERK

Procurement Review Comprehensive Checklist
Procurement Services Division
This form must accompany all Purchase Order Requisitions

SECTION 1: DESCRIPTION

General Tracking		*Contract Terms*	
FILE ID#: FI-P-0024-25	RFP, BID, QUOTE OR RENEWAL #: Omnia Partners #19-12R	INITIAL TERM WITH RENEWALS: 1 YR + 1 X 1 YR TERM PERIOD	INITIAL TERM TOTAL COST: $259,842.00
COMMITTEE: FINANCE	TARGET COMMITTEE DATE: 11/25/2025	PROMPT FOR RENEWAL:	CONTRACT TOTAL COST WITH ALL RENEWALS: $259,842.00
	CURRENT TERM TOTAL COST: $259,842.00	MAX LENGTH WITH ALL RENEWALS: ONE YEAR	CURRENT TERM PERIOD: INITIAL TERM
Vendor Information		*Department Information*	
VENDOR: ODP Business Solutions	VENDOR #: 39549	DEPT: Finance	DEPT CONTACT NAME: Jim Morrissy
VENDOR CONTACT: Janice Parks	VENDOR CONTACT PHONE: 312-560-0464	DEPT CONTACT PHONE #: 630-407-6116	DEPT CONTACT EMAIL: jim.morrissy@dupagecounty.gov
VENDOR CONTACT EMAIL: janice.parks@odpbusiness.com	VENDOR WEBSITE: www.odpbusiness.com	DEPT REQ #:	

Overview

DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.).
Approval of a contract for the purchase of office supplies for various County Departments, at the lowest pricing through Omnia Partners Contract #19-12R

JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished
Finance Department wants to offer departments an opportunity to a more informed decision in procuring office supplies and misc. items at the lowest available price. In comparison to other cooperatives and vendors utilized in the past, ODP has provided some items at a lower rate that will yield more of a savings to the County.

SECTION 2: DECISION MEMO REQUIREMENTS

DECISION MEMO NOT REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required.
DECISION MEMO REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.
COOPERATIVE (DPC2-352), GOVERNMENT JOINT PURCHASING ACT (30ILCS525) OR GSA SCHEDULE PRICING	

SECTION 3: DECISION MEMO

SOURCE SELECTION	Describe method used to select source. ODP Business Solutions contracts with Omnia Partners in providing the lowest available pricing.
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action). 1. Provide departments the option to purchase office supplies and misc. items at lowest available cost. 2. Allow departments to order individually and pay a higher cost. 3. Do nothing, which will result in the County not utilizing it's buying power.

SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION	
JUSTIFICATION	Select an item from the following dropdown menu to justify why this is a sole source procurement.
NECESSITY AND UNIQUE FEATURES	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.
MARKET TESTING	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
AVAILABILITY	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

SECTION 5: Purchase Requisition Information			
Send Purchase Order To:		*Send Invoices To:*	
Vendor: ODP Business Solutions	Vendor#: 39549	Dept: Office Supply	Division: Finance
Attn: Janice Parks	Email: janice.parks@odpbusiness.com	Attn: Juan Romero	Email: juan.romero@dupagecounty.gov
Address: 6600 N. Military Trail	City: Boca Raton	Address: 421 N. County Farm Rd	City: Wheaton
State: Florida	Zip: 33496	State: IL	Zip: 60187
Phone: 312-560-0464	Fax:	Phone: 630-407-6209	Fax:
Send Payments To:		*Ship to:*	
Vendor: SAME	Vendor#:	Dept: SAME	Division:
Attn:	Email:	Attn:	Email:
Address:	City:	Address:	City:
State:	Zip:	State:	Zip:
Phone:	Fax:	Phone:	Fax:
Shipping		Contract Dates	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): 12/01/2025	Contract End Date (PO25): 11/30/2026

Purchase Requisition Line Details											
LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/ Activity Code	Unit Price	Extension
1	1	EA		See Attachment	FY26					259,842.00	259,842.00
FY is required, ensure the correct FY is selected.										Requisition Total	$ 259,842.00

Comments	
HEADER COMMENTS	Provide comments for P020 and P025. This contract purchase order is to provide office supplies and misc. items for DuPage County Departments from December 1. 2025 through November 30, 2026.
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO. Please see attached sheet for line breakouts
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO.
APPROVALS	Department Head signature approval for procurements under $15,000. Procurement Officer Approval for ETSB.

Office Depot (ODP)							
LN	Description	FY	Company	AU	Acct Code	Sub-Accts/ Activity Acode	Price
1	ANS - OP SUPPLIES	FY26	1100	1300	52200		$ 400.00
2	ANS - MED/DENT/LAB SUPPLIES	FY26	1100	1300	52320		$ 100.00
3	BOARD OF TAX - OP SUPPLIES	FY26	1000	1810	52200		$ 200.00
4	BZP - FURN/MACH/EQUIP	FY26	1100	2810	52000		$ 1,500.00
5	BZP - IT EQ - SMALL VALUE	FY26	1100	2810	52100		$ 500.00
6	BZP - OP SUPPLIES	FY26	1100	2810	52200		$ 4,500.00
7	BZP - CLEANING SUPPLIES	FY26	1100	2810	52280		$ 500.00
8	CB - FURN/MACH/EQUIP	FY26	1000	1001	52000		$ 500.00
9	CB - IT EQ - SMALL VALUE	FY26	1000	1001	52100		$ 1,500.00
10	CB - OP SUPPLIES	FY26	1000	1001	52200		$ 7,000.00
11	CB - FOOD & BEVERAGE	FY26	1000	1001	52210		$ 5,000.00
12	CB - CLEANING SUPPLIES	FY26	1000	1001	52280		$ 150.00
13	CCC - FURN/MACH/EQUIP	FY26	1000	6700	52000		$ 1,000.00
14	CCC - OP SUPPLIES	FY26	1000	6700	52200		$ 3,500.00
15	CCC - CLEANING SUPPLIES	FY26	1000	6700	52280		$ 500.00
16	CCT - IT EQ - SMALL VALUE	FY26	1000	5900	52100		$ 500.00
17	CCT - OP SUPPLIES	FY26	1000	5900	52200		$ 2,000.00
18	CCT - FOOD & BEVERAGES	FY26	1000	5900	52210		$ 1,000.00
19	CCT - CLEANING SUPPLIES	FY26	1000	5900	52280		$ 100.00
20	COR - FURN/MACH/EQUIP	FY26	1300	4130	52000		$ 200.00
21	COR - OP SUPPLIES	FY26	1300	4130	52200		$ 1,700.00
22	COR - FOOD & BEVERAGES	FY26	1300	4130	52210		$ 500.00
23	COR - MAINTENANCE SUPPLIES	FY26	1300	4130	52270		$ 150.00
24	COR - CLEANING SUPPLIES	FY26	1300	4130	52280		$ 200.00
25	COR - MED/DENT/LAB SUPPLIES	FY26	1300	4130	52320		$ 150.00
26	CS - FURN/MACH/EQUIP	FY26	1000	1750	52000		$ 1,000.00
27	CS - OP SUPPLIES	FY26	1000	1750	52200		$ 2,000.00
28	CS - WEX-FURN/MACH/EQUIP	FY26	5000	1400	52000	23-461028	$ 300.00
29	CS - WEX-IT EQ-SMALL VALUE	FY26	5000	1400	52100	23-461028	$ 300.00
30	CS - WEX-OP SUPPLIES	FY26	5000	1400	52200	23-461028	$ 200.00
31	CS - LIHEAP-OP SUPPLIES	FY26	5000	1420	52200	25-224028	$ 1,400.00
32	CS - WEX-FURN/MACH/EQUIP	FY26	5000	1430	52000	25-221028	$ 100.00
33	CS - WEX-IT EQ-SMALL VALUE	FY26	5000	1430	52100	25-221028	$ 100.00
34	CS - WEX-OP SUPPLIES	FY26	5000	1430	52200	25-221028	$ 200.00
35	CS - CDBG-OP SUPPLIES	FY26	5000	1440	52200	CD25 ADMIN	$ 500.00
36	CS - CDBG-CLEANING SUPPLIES	FY26	5000	1440	52280	CD25 ADMIN	$ 250.00
37	CS - LIHEAP-OP SUPPLIES	FY26	5000	1495	52200	26-254028	$ 1,400.00
38	CS - RETRO-FURN/MACH/EQUIP	FY26	5000	1555	52000	RETROFITS25	$ 500.00
39	CS - RETRO-IT EQ-SMALL VALUE	FY26	5000	1555	52100	RETROFITS25	$ 500.00
40	CS - RETRO-OP SUPPLIES	FY26	5000	1555	52200	RETROFITS25	$ 200.00
41	CS - CSBG-FURN/MACH/EQUIP	FY26	5000	1650	52000	26-231028	$ 100.00
42	CS - CSBG-OP SUPPLIES	FY26	5000	1650	52200	26-231028	$ 200.00
43	DCC - ADMIN-FURN/MACH/EQUIP	FY26	1200	2000	52000		$ 1,000.00
44	DCC - ADMIN-IT EQ - SMALL VALUE	FY26	1200	2000	52100		$ 300.00
45	DCC - ADMIN-OP SUPPLIES	FY26	1200	2000	52200		$ 2,500.00
46	DCC - ADMIN-POSTAGE	FY26	1200	2000	53804		$ 200.00
47	DCC - FIN SVC-FURN/MACH/EQUIP	FY26	1200	2010	52000		$ 1,500.00
48	DCC - FIN SVC-OP SUPPLIES	FY26	1200	2010	52200		$ 1,500.00
49	DCC - DINING-FURN/MACH/EQUIP	FY26	1200	2025	52000		$ 500.00
50	DCC - DINING-OP SUPPLIES	FY26	1200	2025	52200		$ 2,500.00
51	DCC - LAUNDRY-FURN/MACH/EQUIP	FY26	1200	2030	52000		$ 200.00
52	DCC - LAUNDRY-OP SUPPLIES	FY26	1200	2030	52200		$ 100.00

53	DCC - HOUSEK.-FURN/MACH/EQUIP	FY26	1200	2035	52000		$	200.00
54	DCC - HOUSEK.-OP SUPPLIES	FY26	1200	2035	52200		$	200.00
55	DCC - MAINT & CAP-FURN/MACH/EQUIP	FY26	1200	2040	52000		$	250.00
56	DCC - MAINT & CAP-OP SUPPLIES	FY26	1200	2040	52200		$	250.00
57	DCC - NURSING-FURN/MACH/EQUIP	FY26	1200	2050	52000		$	300.00
58	DCC - NURSING-OP SUPPLIES	FY26	1200	2050	52200		$	2,500.00
59	DCC - REHAB-FURN/MACH/EQUIP	FY26	1200	2060	52000		$	250.00
60	DCC - REHAB-OP SUPPLIES	FY26	1200	2060	52200		$	1,000.00
61	DCC - REHAB-CLEANING SUPPLIES	FY26	1200	2060	52280		$	50.00
62	DCC - REHAB-MED/DENT/LAB SUPP	FY26	1200	2060	52320		$	50.00
63	DCC - REC-FURN/MACH/EQUIP	FY26	1200	2065	52000		$	100.00
64	DCC - REC-OP SUPPLIES	FY26	1200	2065	52200		$	1,200.00
65	DCC - SOC SVC-FURN/MACH/EQUIP	FY26	1200	2070	52000		$	25.00
66	DCC - SOC SVC-OP SUPPLIES	FY26	1200	2070	52200		$	250.00
67	DCC - CLINIC-FURN/MACH/EQUIP	FY26	1200	2075	52000		$	50.00
68	DCC - CLINIC-OP SUPPLIES	FY26	1200	2075	52200		$	50.00
69	DCC - VOL SVC-FURN/MACH/EQUIP	FY26	1200	2080	52000		$	300.00
70	DCC - VOL SVC-OP SUPPLIES	FY26	1200	2080	52200		$	2,500.00
71	DCC - VOL SVC-FOOD & BEV	FY26	1200	2080	52210		$	300.00
72	DCC - PHARM-FURN/MACH/EQUIP	FY26	1200	2085	52000		$	500.00
73	DCC - PHARM-OP SUPPLIES	FY26	1200	2085	52200		$	1,000.00
74	DCC - CAFÉ-FURN/MACH/EQUIP	FY26	1200	2100	52000		$	500.00
75	DCC - CAFÉ-OP SUPPLIES	FY26	1200	2100	52200		$	1,000.00
76	DOT - ADMIN - FURN/MACH/EQUIP	FY26	1500	3500	52000		$	2,000.00
77	DOT - ADMIN - OP SUPPLIES	FY26	1500	3500	52200		$	5,000.00
78	DOT - MAINT - OP SUPPLIES	FY26	1500	3510	52200		$	3,000.00
79	FAM CENT - OP SUPPLIES	FY26	1000	1640	52200		$	300.00
80	FAM CENT - CUST EXCH-OP SUPPLIES	FY26	1400	5920	52200		$	200.00
81	FIN - FURN/MACH/EQUIP	FY26	1000	1150	52000		$	800.00
82	FIN - IT EQ - SMALL VALUE	FY26	1000	1150	52100		$	50.00
83	FIN - OP SUPPLIES	FY26	1000	1150	52200		$	1,000.00
84	FM - FACILITIES-FURN/MACH/EQUIP	FY26	1000	1100	52000		$	1,200.00
85	FM - FACILITIES-IT EQ - SMALL VALUE	FY26	1000	1100	52100		$	500.00
86	FM - FACILITIES-OP SUPPLIES	FY26	1000	1100	52200		$	4,000.00
87	FM - GROUNDS-FURN/MACH/EQUIP	FY26	1000	1102	52000		$	200.00
88	FM - GROUNDS-OP SUPPLIES	FY26	1000	1102	52200		$	200.00
89	FM - ENVIRON-OP SUPPLIES	FY26	1000	1103	52200		$	500.00
90	HR - OP SUPPLIES	FY26	1000	1120	52200		$	5,000.00
91	IT - OP SUPPLIES	FY26	1000	1110	52200		$	1,000.00
92	OEM - SECURITY-FURN/MACH/EQUIP	FY26	1000	1130	52000		$	4,470.00
93	OEM - SECURITY-IT EQ-SMALL VALUE	FY26	1000	1130	52100		$	500.00
94	OEM - SECURITY-OP SUPPLIES	FY26	1000	1130	52200		$	17,009.00
95	OEM - FURN/MACH/EQUIP	FY26	1000	1900	52000		$	1,788.00
96	OEM - IT EQ-SMALL VALUE	FY26	1000	1900	52100		$	2,000.00
97	OEM - OP SUPPLIES	FY26	1000	1900	52200		$	5,500.00
98	OEM - FOOD & BEVERAGE	FY26	1000	1900	52210		$	700.00
99	OEM - PROMOTIONAL MATS	FY26	1000	1900	52240		$	1,000.00
100	OEM - WEARING APPAREL	FY26	1000	1900	52270		$	300.00
101	OEM - CLEANING SUPPLIES	FY26	1000	1900	52280		$	100.00
102	PDF - FURN/MACH/EQUIP	FY26	1000	6300	52000		$	5,000.00
103	PDF - IT EQ - SMALL VALUE	FY26	1000	6300	52100		$	1,000.00
104	PDF - OP SUPPLIES	FY26	1000	6300	52200		$	13,500.00
105	PDF - CLEANING SUPPLIES	FY26	1000	6300	52280		$	500.00
106	PDF - POSTAGE/POSTAL	FY26	1000	6300	53804		$	100.00
107	PROB - FURN/MACH/EQUIP	FY26	1000	6100	52000		$	1,500.00

108	PROB - IT EQ-SMALL VALUE	FY26	1000	6100	52100		$	700.00
109	PROB - OP SUPPLIES	FY26	1000	6100	52200		$	6,000.00
110	PROB - IT EQ-SMALL VALUE	FY26	1000	6105	52100		$	1,000.00
111	PROB - OP SUPPLIES	FY26	1000	6105	52200		$	1,000.00
112	PROB - DUI EVAL-OP SUPPLIES	FY26	1000	6110	52200		$	100.00
113	PROB - DET TRANS-IT EQ - SMALL VAL	FY26	1400	6130	52100		$	200.00
114	PROB - DET TRANS-OP SUPPLIES/MATS	FY26	1400	6130	52200		$	100.00
115	PROB - DRUG CRT-FURN/MACH/EQUIP	FY26	5000	6155	52000	15PBJA21GG04221	$	3,000.00
116	PROB - DRUG CRT-OP SUPPLIES	FY26	5000	6155	52200	15PBJA21GG04221	$	2,000.00
117	PROB - MISC GRANT-OP SUPPLIES	FY26	5000	6192	52200	192601	$	100.00
118	PROB - MISC GRANT-CARE/SUPPORT	FY26	5000	6192	52310	192601	$	100.00
119	PW - ADMIN-OP SUPPLIES	FY26	2000	2665	52200		$	7,500.00
120	PW - ADMIN-CLEANING SUPPLIES	FY26	2000	2665	52280		$	500.00
121	ROE - OP SUPPLIES	FY26	1000	5700	52200		$	2,000.00
122	ROE - FOOD & BEVERAGES	FY26	1000	5700	52210		$	800.00
123	SAO - OP SUPPLIES	FY26	1000	6500	52200		$	15,000.00
124	SAO - CLEANING SUPPLIES	FY26	1000	6500	52280		$	1,000.00
125	SAO - CHILD CENT-OP SUPPLIES	FY26	1000	6510	52200		$	2,000.00
126	SAO - CHILD CENT-CLEANING SUPP	FY26	1000	6510	52280		$	500.00
127	SAO - TITLE IV-OP SUPPLIES	FY26	5000	6570	52200	2026-55-013-Y26	$	800.00
128	SHF - ADMIN-FURN/MACH/EQUIP	FY26	1000	4400	52000		$	1,000.00
129	SHF - ADMIN-OP SUPPLIES	FY26	1000	4400	52200		$	8,000.00
130	SHF- IT-OP SUPPLIES	FY26	1000	4403	52200		$	1,000.00
131	SHF - IT-FURN/MACH/EQUIP	FY26	1000	4404	52000		$	5,000.00
132	SHF - IT-IT EQ-SMALL VALUE	FY26	1000	4404	52100		$	1,000.00
133	SHF - IT-OP SUPPLIES	FY26	1000	4404	52200		$	10,000.00
134	SHF - JAIL-FURN/MACH/EQUIP	FY26	1000	4410	52000		$	5,000.00
135	SHF - JAIL-OP SUPPLIES	FY26	1000	4410	52200		$	5,000.00
136	SHF - LAW-FURN/MACH/EQUIP	FY26	1000	4415	52000		$	3,000.00
137	SHF - LAW-OP SUPPLIES	FY26	1000	4415	52200		$	2,000.00
138	SWM - FURN/MACH/EQUIP	FY26	1600	3000	52000		$	1,200.00
139	SWM - IT EQ - SMALL VALUE	FY26	1600	3000	52100		$	450.00
140	SWM - OP SUPPLIES	FY26	1600	3000	52200		$	2,500.00
141	SWM - AUTO/MACH/EQ PARTS	FY26	1600	3000	52250		$	100.00
142	SWM - MAINTENANCE SUPPLIES	FY26	1600	3000	52270		$	250.00
143	SUP OF ASSESS - OP SUPPLIES	FY26	1000	1800	52200		$	1,200.00
144	VAC - OP SUPPLIES	FY26	4500	5851	52200		$	500.00
145	WIOA - IT EQ - SMALL VALUE	FY26	5000	2840	52100	25-681006	$	100.00
146	WIOA - OP SUPPLIES	FY26	5000	2840	52200	25-681006	$	2,000.00
147	WIOA - CLEANING SUPPLIES	FY26	5000	2840	52280	25-681006	$	500.00
148	CONTINGENCY	FY26	1000	1180	53828		$	20,000.00

Total: $ 259,842.00

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AGREEMENT AMENDMENT #2 TO OMNIA PARTNERS CITY OF TAMARAC CONTRACT #19-12R

BETWEEN THE CITY OF TAMARAC

AND

ODP BUSINESS SOLUTIONS, LLC

The City of Tamarac, a municipal corporation, with principal offices located at 7525 NW 88th Avenue, Tamarac FL 33321 (CITY), and ODP Business Solutions, LLC, a Delaware Limited Liability Company duly registered as a Florida Foreign Limited Liability Corporation, with principal offices located at 6600 North Military Trail, Boca Raton, Florida 33496-2434 ("ODP") agree to amend the original Agreement dated October 14,2019 as amended April 12, 2022 to provide Office Supplies for CITY and other participating agencies in the Southeast Florida Governmental Purchasing Cooperative and nationwide through OMNIA Partners, Public Sector ("Omnia Partners").

1. Pursuant to the terms of Section 4, "Contract Term and Renewal" of the original Agreement dated October 14, 2019, between the City and ODP and in recognition of satisfactory performance under the current term of the Agreement, the CITY hereby exercises its rights to exercise the renewal option of the Agreement for the term October 14, 2023 through October 13, 2027, and ODP agrees to such renewal.

* * *

2. As required by Florida Statute, ODP reaffirms compliance with Section 13 "Scrutinized Companies F.S. 287.135 and 215.473" of the original Agreement:

"13. Scrutinized Companies F.S. 287.135 and 215.473

By execution of this Agreement Amendment, ODP certifies that ODP is not participating in a boycott of Israel. ODP further certifies that ODP is not on the Scrutinized Companies that Boycott Israel list, not on the Scrutinized Companies with Activities in Sudan List, and not on the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List; or has ODP been engaged in business operations in Syria. Subject to limited exceptions provided in state law, the City will not contract for the provision of goods or services with any scrutinized company referred to above. ODP must submit the certification that is attached to this contract. Submitting a false certification shall be deemed a material breach of contract. The City shall provide notice, in writing, to the ODP of the City's determination concerning the false certification. The ODP shall have five (5) days from receipt of notice to refute the false certification allegation. If such false certification is discovered during the active contract term, the ODP shall have ninety (90) days following receipt of the notice to respond in writing and demonstrate that the determination of false certification was made in error. If the ODP does not demonstrate that the City's determination of false certification was made in error then the City shall have the right to terminate the contract

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and seek civil remedies pursuant to Section 287.135, Florida Statutes, as amended from time to time."

* * *

3. As required by Florida Statute 448.095, ODP reaffirms compliance with Section 25 "E-Verify" of the Agreement dated October 14, 2019, as amended April 12, 2022:

"25. E-Verify

As a condition precedent to entering into this Agreement, and in compliance with Section 448.095, Fla. Stat., ODP and its subcontractors shall, register with and use the E-Verify system to verify work authorization status of all employees hired after January 1, 2021. ODP shall require each of its subcontractors to provide ODP with an affidavit stating that the subcontractor does not employ, contract with, or subcontract with an unauthorized alien. ODP shall maintain a copy of the subcontractor's affidavit as part of and pursuant to the records retention requirements of this Agreement. City, ODP, or any subcontractor/subconsultant who has a good faith belief that a person or entity with which it is contracting has knowingly violated Section 448.09(1), Fla. Stat. or the provisions of this section shall terminate the contract with the person or entity. City, upon good faith belief that a subcontractor knowingly violated the provisions of this section; but ODP otherwise complied, shall promptly notify ODP and ODP shall immediately terminate the contract with the subcontractor. An agreement or contract terminated under the provisions of this section is not a breach of contract and may not be considered such. Any agreement or contract termination under the provisions of this section may be challenged pursuant to Section 448.095(2)(d), Fla. Stat. ODP acknowledges that upon termination of this Agreement by the City for a violation of this section by ODP, ODP may not be awarded a public contract for at least one (1) year. ODP further acknowledges that ODP is liable for any additional costs incurred by the City as a result of termination of any contract for a violation of this section. ODP or subcontractor shall insert in any subcontracts the clauses set forth in this section; requiring the subcontractors to include these clauses in any lower tier subcontracts. ODP shall be responsible for compliance by any subcontractor or lower tier subcontractor with the clauses set forth in this section."

* * *

All other provisions of the original agreement remain in effect as written.

TAMARAC
The City For Your Life

City of Tamarac *Purchasing Division*

IN WITNESS WHEREOF, the parties have made and executed this Agreement on the respective dates under each signature. CITY OF TAMARAC, signing by and through its City Manager, and ODP BUSINESS SOLUTIONS, LLC, signing by and through its Vice President, duly authorized to execute same.

CITY OF TAMARAC, BROWARD COUNTY, FLORIDA ESTABLISHED 1963 SEAL

CITY OF TAMARAC

[redacted]

ATTEST:

[redacted]

Kimberly Dillon, CMC
KD ~~Acting~~ City Clerk

06/20/2023
Date

Levent Sucuoglu, City Manager

6/16/23
Date

Approved as to form and legal sufficiency:

[redacted]

Hans Ottinot., City Attorney

6/9/23
Date

ATTEST:

ODP Business Solutions, LLC
Company Name

[redacted]

(Corporate Secretary)

Signature

[redacted]

Corporate Secy.

Valya Broyer, Vice President

6/2/2023
Date

(CORPORATE SEAL)

ODP Reviewed by "Other" LEGAL

TAMARAC
The City For Your Life

City of Tamarac — Purchasing and Contracts Division

CORPORATE ACKNOWLEDGEMENT

STATE OF CALIFORNIA :
COUNTY OF LOS ANGELES :SS

I HEREBY CERTIFY that on this day, before me, an Officer duly authorized in the State aforesaid and in the County aforesaid to take acknowledgments, personally appeared VALYA BROYER, Vice President of ODP Business Solutions, LLC., a Delaware Limited Liability Company duly registered as a Florida Foreign Limited Liability Company, to me known to be the person(s) described in and who executed the foregoing instrument and acknowledged before me that he/she executed the same.

WITNESS my hand and official seal this 5 day of JUNE 2023.

[redacted]
Signature of Notary Public
State of CALIFORNIA

BREA THOMAS, NOTARY
Print, Type or Stamp
Name of Notary Public

BREA ANDRESS THOMAS
Comm. No. 2329593
NOTARY PUBLIC - CALIFORNIA
LOS ANGELES COUNTY
My Comm. Exp. JUNE 12, 2024

☒ Personally known to me or
☐ Produced Identification

Type of I.D. Produced

☐ DID take an oath, or
☐ DID NOT take an oath.

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ODP BUSINESS SOLUTIONS, LLC

ASSISTANT SECRETARY'S CERTIFICATE

The undersigned, Alicia Trinley, hereby certifies that she is the Assistant Secretary of ODP Business Solutions, LLC, a limited liability company formed under the Delaware Limited Liability Company Act (the "LLC"), and that, as such, she is authorized to execute this Certificate on behalf of the LLC, and further certifies that:

1. The LLC is a limited liability company duly formed and in good standing under the laws of the State of Delaware; and

2. Valya Broyer serves as Vice President, Public Sector, and as such, she is authorized to execute and deliver bids, contracts, forms, and any amendments thereto, and in connection therewith, for the sale of office products and services on behalf of the LLC.

IN WITNESS WHEREOF, the undersigned has hereunder set his hand as of this 14th day of April, 2023.

ODP BUSINESS SOLUTIONS, LLC,
a Delaware limited liability company

By: [redacted]
Alicia Trinley
Assistant Secretary

Docusign Envelope ID: EDB1C1CC-3C24-474B-AE20-97D040E6FC71

DuPage County
Finance Department
Procurement Division
421 North County Farm Road
Room 3-400
Wheaton, Illinois 60187-3978

REQUIRED VENDOR ETHICS DISCLOSURE STATEMENT

Section I: Contact Information

Please complete the contact information below.

BID NUMBER:	N//A
COMPANY NAME:	ODP Business Solutions, LLC
CONTACT PERSON:	Cody Mcnicholas Sr Iinside Sales Account Executive
CONTACT EMAIL:	cody.mcnicholas@odpbusiness.com

Section II: Procurement Ordinance Requirements

Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the County, shall provide to the Procurement Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor to any incumbent County Board member, County Board chairman, or Countywide elected official whose office the contract to be awarded will benefit within the current and previous calendar year. The contractor, union, or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors, and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

Has the Bidder made contributions as described above?

- ☐ Yes
- ☑ No

If “Yes”, complete the required information in the table below.

RECIPIENT	DONOR	DESCRIPTION (e.g., cash, type of item, in-kind services, etc.)	AMOUNT/VALUE	DATE MADE
N/A				

All contractors and vendors who have obtained or are seeking contracts with the County shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

Has the Bidder had or will the Bidder have contact with lobbyists, agents, representatives or individuals who are or will be having contact with county officers or employees as described above.

- ☐ Yes
- ☑ No

If "Yes", list the name, phone number, and email of lobbyists, agents, representatives, and all individuals who are or will be having contact with county officers or employees in the table below.

NAME	PHONE	EMAIL
N/A		

Section III: Violations

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future County contracts. Continuing and supplemental disclosure is required. The Bidder agrees to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner;
- 30 days prior to the optional renewal of any contract;
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text of the County's Ethics Ordinance is available at:

Ethics | DuPage Co, IL

The full text of the County's Procurement Ordinance is available at:

ARTICLE VI. - PROCUREMENT | Code of Ordinances | DuPage County, IL | Municode Library

Section IV: Certification

By signing below, the Bidder hereby acknowledges that it has received, read, and understands these requirements, and certifies that the information submitted on this form is true and correct to the best of its knowledge.

Printed Name: Joseph Brothers Signature: [redacted]

Title: Sr Vice President Date: 11/6/2025

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: FI-P-0025-25 **Agenda Date:** 11/25/2025 **Agenda #:** 9.M.

AWARDING RESOLUTION ISSUED TO
AMAZON CAPITAL SERVICES
FOR OFFICE SUPPLIES & MISCELLANEOUS ITEMS
FOR VARIOUS COUNTY DEPARTMENTS
(CONTRACT TOTAL AMOUNT $855,262)

WHEREAS, a vendor has been selected in accordance with County Board policy; and

WHEREAS, the Finance Committee recommends County Board approval for the issuance of a contract to Amazon Capital Services, for office supplies and miscellaneous items, for the period of December 1, 2025 through November 30, 2026, for various County Departments.

NOW, THEREFORE BE IT RESOLVED, that said contract for office supplies and miscellaneous items, for the period of December 1, 2025 through November 30, 2026, for various County Departments, per Omnia Contract #LS4679, be, and it is hereby approved for the issuance of a contract purchase order by the Procurement Division to Amazon Capital Services, PO Box 035184, Seattle, WA 98124-5184, for a contract total amount of $855,262.

Enacted and approved this 25th day of November, 2025 at Wheaton, Illinois.

_____
DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: _____
JEAN KACZMAREK, COUNTY CLERK

Procurement Review Comprehensive Checklist
Procurement Services Division
This form must accompany all Purchase Order Requisitions

SECTION 1: DESCRIPTION

General Tracking		*Contract Terms*	
FILE ID#: FI-P-0025-25	RFP, BID, QUOTE OR RENEWAL #: Omnia Partners #LS4679	INITIAL TERM WITH RENEWALS: 1 YR + 1 X 1 YR TERM PERIOD	INITIAL TERM TOTAL COST: $855,262.00
COMMITTEE: FINANCE	TARGET COMMITTEE DATE: 11/25/2025	PROMPT FOR RENEWAL:	CONTRACT TOTAL COST WITH ALL RENEWALS: $855,262.00
	CURRENT TERM TOTAL COST: $855,262.00	MAX LENGTH WITH ALL RENEWALS: ONE YEAR	CURRENT TERM PERIOD: INITIAL TERM
Vendor Information		*Department Information*	
VENDOR: Amazon Capital Services	VENDOR #: 26753	DEPT: Finance	DEPT CONTACT NAME: Jim Morrissy
VENDOR CONTACT: Keisha Reene	VENDOR CONTACT PHONE: 646-540-0287	DEPT CONTACT PHONE #: 630-407-6116	DEPT CONTACT EMAIL: jim.morrissy@dupagecounty.gov
VENDOR CONTACT EMAIL: renneke@amazon.com	VENDOR WEBSITE:	DEPT REQ #:	

Overview

DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.).
Approval of a contract for the purchase of office supplies and misc. items at the lowest available price using a cooperative agreement, Omnia Partners Contract #LS4679.

JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished
The Finance Department wants to offer departments an opportunity to a more informed decision in procuring office supplies and misc. items at the lowest available price. In comparison to other cooperatives and vendors utilized in the past, Amazon has provided some items at a lower rate that will yield more of a savings to the County.

SECTION 2: DECISION MEMO REQUIREMENTS

DECISION MEMO NOT REQUIRED Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required.

DECISION MEMO REQUIRED Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.

COOPERATIVE (DPC2-352), GOVERNMENT JOINT PURCHASING ACT (30ILCS525) OR GSA SCHEDULE PRICING

SECTION 3: DECISION MEMO

SOURCE SELECTION	Describe method used to select source. Amazon contracts with Omnia Partners in providing the lowest available pricing.
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action). 1. Provide departments the option to purchase office supplies and misc. items at lowest available cost. 2. Allow departments to order individually and pay a higher cost. 3. Do nothing, which will result in the County not utilizing it's buying power.

SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION	
JUSTIFICATION	Select an item from the following dropdown menu to justify why this is a sole source procurement.
NECESSITY AND UNIQUE FEATURES	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.
MARKET TESTING	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
AVAILABILITY	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

SECTION 5: Purchase Requisition Information			
Send Purchase Order To:		*Send Invoices To:*	
Vendor: Amazon	Vendor#: 26753	Dept: Various	Division:
Attn: Keisha Renee	Email: renneke@amazon.com	Attn:	Email:
Address: PO Box 035184	City: Seattle	Address:	City:
State: WA	Zip: 98124	State:	Zip:
Phone: 646-540-0287	Fax:	Phone:	Fax:
Send Payments To:		*Ship to:*	
Vendor: SAME	Vendor#:	Dept:	Division:
Attn:	Email:	Attn:	Email:
Address:	City:	Address:	City:
State:	Zip:	State:	Zip:
Phone:	Fax:	Phone:	Fax:
Shipping		Contract Dates	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): 12/01/2025	Contract End Date (PO25): 11/30/2026

Purchase Requisition Line Details											
LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/ Activity Code	Unit Price	Extension
1	1	EA		See Attachment	FY26					855,262.00	855,262.00
FY is required, ensure the correct FY is selected.										Requisition Total	$ 855,262.00

Comments	
HEADER COMMENTS	Provide comments for P020 and P025. This contract purchase order is to provide office supplies and misc. items for DuPage County Departments from December 1. 2025 through November 30, 2026.
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO. Please see attached sheet for line breakouts
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO.
APPROVALS	Department Head signature approval for procurements under $15,000. Procurement Officer Approval for ETSB.

Amazon							
LN	Description	FY	Company	AU	Acct Code	Sub-Accts/ Activity Acode	Price
1	ANS - FURN/MACH/EQUIP	FY26	1100	1300	52000		$ 1,000.00
2	ANS - IT EQ-SMALL VALUE	FY26	1100	1300	52100		$ 400.00
3	ANS - OP SUPPLIES	FY26	1100	1300	52200		$ 8,000.00
4	ANS - FOOD & BEVERAGE	FY26	1100	1300	52210		$ 1,500.00
5	ANS - WEARING APPAREL	FY26	1100	1300	52220		$ 700.00
6	ANS - CLEANING SUPPLIES	FY26	1100	1300	52280		$ 1,000.00
7	ANS - MED/DENT/LAB SUPPLIES	FY26	1100	1300	52320		$ 300.00
8	BOARD OF TAX - OP SUPPLIES	FY26	1000	1810	52200		$ 600.00
9	BZP - FURN/MACH/EQUIP	FY26	1100	2810	52000		$ 1,500.00
10	BZP - IT EQ - SMALL VALUE	FY26	1100	2810	52100		$ 500.00
11	BZP - OP SUPPLIES	FY26	1100	2810	52200		$ 3,000.00
12	BZP - WEARING APPAREL	FY26	1100	2810	52220		$ 500.00
13	CB - FURN/MACH/EQUIP	FY26	1000	1001	52000		$ 500.00
14	CB - IT EQ - SMALL VALUE	FY26	1000	1001	52100		$ 1,500.00
15	CB - OP SUPPLIES	FY26	1000	1001	52200		$ 5,000.00
16	CB - FOOD & BEVERAGE	FY26	1000	1001	52210		$ 1,000.00
17	CB - CLEANING SUPPLIES	FY26	1000	1001	52280		$ 150.00
18	CCT - FURN/MACH/EQUIP	FY26	1000	5900	52000		$ 3,000.00
19	CCT - IT EQ - SMALL VALUE	FY26	1000	5900	52100		$ 4,000.00
20	CCT - OP SUPPLIES	FY26	1000	5900	52200		$ 13,000.00
21	CCT - FOOD & BEVERAGES	FY26	1000	5900	52210		$ 2,000.00
22	CCT - CLEANING SUPPLIES	FY26	1000	5900	52280		$ 400.00
23	CCT - JURY-FURN/MACH/EQUIP	FY26	1000	5910	52000		$ 700.00
24	CCT - JURY-OP SUPPLIES	FY26	1000	5910	52200		$ 4,200.00
25	CCT - JURY-FOOD & BEVERAGE	FY26	1000	5910	52210		$ 4,000.00
26	CCT - JURY-CLEANING SUPPLIES	FY26	1000	5910	52280		$ 200.00
27	COR - FURN/MACH/EQUIP	FY26	1300	4130	52000		$ 200.00
28	COR - OP SUPPLIES/MATERALS	FY26	1300	4130	52200		$ 1,500.00
29	COR - FOOD & BEVERAGE	FY26	1300	4130	52210		$ 100.00
30	COR - MAINTENANCE SUPPLIES	FY26	1300	4130	52270		$ 150.00
31	COR - CLEANING SUPPLIES	FY26	1300	4130	52280		$ 400.00
32	COR - MED/DENT/LAB SUPPLIES	FY26	1300	4130	52320		$ 150.00
33	CS - FURN/MACH/EQUIP	FY26	1000	1750	52000		$ 2,000.00
34	CS - OP SUPPLIES	FY26	1000	1750	52200		$ 3,000.00
35	CS - WEX-FURN/MACH/EQUIP	FY26	5000	1400	52000	23-461028	$ 800.00
36	CS - WEX-IT EQ-SMALL VALUE	FY26	5000	1400	52100	23-461028	$ 800.00
37	CS - WEX-OP SUPPLIES	FY26	5000	1400	52200	23-461028	$ 300.00
38	CS - LIHEAP-FURN/MACH/EQUIP	FY26	5000	1420	52000	25-224028	$ 100.00
39	CS - LIHEAP-IT EQ - SMALL VALUE	FY26	5000	1420	52100	25-224028	$ 100.00
40	CS - LIHEAP-OP SUPPLIES	FY26	5000	1420	52200	25-224028	$ 200.00
41	CS - LIHEAP-CLEANING SUPPLIES	FY26	5000	1420	52280	25-224028	$ 50.00
42	CS - WEX-FURN/MACH/EQUIP	FY26	5000	1430	52000	25-221028	$ 100.00
43	CS - WEX-IT EQ-SMALL VALUE	FY26	5000	1430	52100	25-221028	$ 100.00
44	CS - WEX-OP SUPPLIES	FY26	5000	1430	52200	25-221028	$ 200.00
45	CS - LIHEAP-FURN/MACH/EQUIP	FY26	5000	1495	52000	26-254028	$ 100.00
46	CS - LIHEAP-IT EQ - SMALL VALUE	FY26	5000	1495	52100	26-254028	$ 100.00
47	CS - LIHEAP-OP SUPPLIES	FY26	5000	1495	52200	26-254028	$ 200.00
48	CS - LIHEAP-CLEANING SUPPLIES	FY26	5000	1495	52280	26-254028	$ 50.00
49	CS - RETRO-FURN/MACH/EQUIP	FY26	5000	1555	52000	RETROFITS25	$ 500.00
50	CS - RETRO-IT EQ-SMALL VALUE	FY26	5000	1555	52100	RETROFITS25	$ 500.00

51	CS - RETRO-OP SUPPLIES	FY26	5000	1555	52200	RETROFITS25	$	200.00
52	CS - CSBG-FURN/MACH/EQUIP	FY26	5000	1650	52000	26-231028	$	400.00
53	CS - CSBG-IT EQ-SMALL VALUE	FY26	5000	1650	52100	26-231028	$	100.00
54	CS - CSBG-OP SUPPLIES	FY26	5000	1650	52200	26-231028	$	500.00
55	CS - SENIORS-FURNM/MACH/EQUIP	FY26	5000	1660	52000	26-703S	$	5,000.00
56	CS - SENIORS-OP SUPPLIES	FY26	5000	1660	52200	26-703S	$	23,500.00
57	CS - SENIORS-OP SUPPLIES	FY26	5000	1720	52200	26-703S	$	9,160.00
58	DCC - ADMIN-FURN/MACH/EQUIP	FY26	1200	2000	52000		$	2,000.00
59	DCC - ADMIN-OP SUPPLIES	FY26	1200	2000	52200		$	5,000.00
60	DCC-ADMIN-PROMOTIONAL MATS	FY26	1200	2000	52240		$	1,500.00
61	DCC - FIN SVC-FURN/MACH/EQUIP	FY26	1200	2010	52000		$	1,500.00
62	DCC - FIN SVC-OP SUPPLIES	FY26	1200	2010	52200		$	1,500.00
63	DCC - DINING-FURN/MACH/EQUIP	FY26	1200	2025	52000		$	500.00
64	DCC - DINING-OP SUPPLIES	FY26	1200	2025	52200		$	500.00
65	DCC - LAUNDRY-FURN/MACH/EQUIP	FY26	1200	2030	52000		$	200.00
66	DCC - LAUNDRY-OP SUPPLIES	FY26	1200	2030	52200		$	200.00
67	DCC - HOUSEK.-FURN/MACH/EQUIP	FY26	1200	2035	52000		$	200.00
68	DCC - HOUSEK.-OP SUPPLIES	FY26	1200	2035	52200		$	200.00
69	DCC-MAINT & CAP-FURN/MACH/EQUIP	FY26	1200	2040	52000		$	250.00
70	DCC-MAINT & CAP-OP SUPPLIES	FY26	1200	2040	52200		$	250.00
71	DCC - NURSING-FURN/MACH/EQUIP	FY26	1200	2050	52000		$	1,000.00
72	DCC - NURSING-OP SUPPLIES	FY26	1200	2050	52200		$	1,000.00
73	DCC - NURSING-FOOD & BEVERAGE	FY26	1200	2050	52210		$	50.00
74	DCC - NURSING-MED/DENT/LAB SUPP	FY26	1200	2050	52320		$	250.00
75	DCC - REHAB-FURN/MACH/EQUIP	FY26	1200	2060	52000		$	50.00
76	DCC - REHAB-OP SUPPLIES	FY26	1200	2060	52200		$	100.00
77	DCC - REHAB-MED/DENT/LAB SUPP	FY26	1200	2060	52320		$	300.00
78	DCC - REC-FURN/MACH/EQUIP	FY26	1200	2065	52000		$	50.00
79	DCC - REC-IT EQ-SMALL VALUE	FY26	1200	2065	52100		$	900.00
80	DCC - REC-OP SUPPLIES	FY26	1200	2065	52200		$	200.00
81	DCC - SOC SVC-FURN/MACH/EQUIP	FY26	1200	2070	52000		$	25.00
82	DCC - SOC SVC-OP SUPPLIES	FY26	1200	2070	52200		$	250.00
83	DCC - CLINIC-FURN/MACH/EQUIP	FY26	1200	2075	52000		$	50.00
84	DCC - CLINIC-OP SUPPLIES	FY26	1200	2075	52200		$	100.00
85	DCC - VOL SVC-FURN/MACH/EQUIP	FY26	1200	2080	52000		$	50.00
86	DCC - VOL SVC-OP SUPPLIES	FY26	1200	2080	52200		$	100.00
87	DCC - VOL SVC-FOOD & BEV	FY26	1200	2080	52210		$	500.00
88	DCC - PHARM-FURN/MACH/EQUIP	FY26	1200	2085	52000		$	1,160.00
89	DCC - PHARM-OP SUPPLIES	FY26	1200	2085	52200		$	1,200.00
90	DCC - PHARM-CLEANING SUPPLIES	FY26	1200	2085	52280		$	100.00
91	DCC - CAFÉ-FURN/MACH/EQUIP	FY26	1200	2100	52000		$	50.00
92	DCC - CAFÉ-OP SUPPLIES	FY26	1200	2100	52200		$	100.00
93	DOT - ADMIN - FURN/MACH/EQUIP	FY26	1500	3500	52000		$	2,000.00
94	DOT - ADMIN - IT EQ - SMALL VALUE	FY26	1500	3500	52100		$	5,000.00
95	DOT - ADMIN - OP SUPPLIES	FY26	1500	3500	52200		$	5,000.00
96	DOT - ADMIN - CLEANING SUPPLIES	FY26	1500	3500	52280		$	500.00
97	DOT - ADMIN - MED/DENT/LAB SUPP	FY26	1500	3500	52320		$	100.00
98	DOT - MAINT - FURN/MACH/EQUIP	FY26	1500	3510	52000		$	4,000.00
99	DOT - MAINT - IT EQ - SMALL VALUE	FY26	1500	3510	52100		$	5,000.00
100	DOT - MAINT - OP SUPPLIES	FY26	1500	3510	52200		$	5,000.00
101	DOT - MAINT - MAINT SUPPLIES	FY26	1500	3510	52270		$	1,500.00
102	DOT - MAINT - CLEANING SUPPLIES	FY26	1500	3510	52280		$	700.00
103	DOT - MAINT - CHEMICAL SUPPLIES	FY26	1500	3510	52330		$	700.00

104	DOT - FLEET - FURN/MACH/EQUIP	FY26	1500	3520	52000		$	10,000.00
105	DOT - FLEET - IT EQ - SMALL VALUE	FY26	1500	3520	52100		$	2,000.00
106	DOT - FLEET - OP SUPPLIES	FY26	1500	3520	52200		$	5,000.00
107	DOT - FLEET - AUTO/MACH/EQ PARTS	FY26	1500	3520	52250		$	5,000.00
108	DOT - FLEET - MAINT SUPPLIES	FY26	1500	3520	52270		$	1,500.00
109	DOT - FLEET - CLEANING SUPPLIES	FY26	1500	3520	52280		$	1,000.00
110	DOT - FLEET - CHEMICAL SUPPLIES	FY26	1500	3520	52330		$	1,000.00
111	ETSB - FURN/MACH/EQUIP	FY26	4000	5820	52000		$	2,000.00
112	ETSB - IT EQ - SMALL VALUE	FY26	4000	5820	52100		$	2,000.00
113	ETSB - OP SUPPLIES	FY26	4000	5820	52200		$	200.00
114	ETSB - CLEANING SUPPLIES	FY26	4000	5820	52280		$	100.00
115	FAM CENT - OP SUPPLIES	FY26	1000	1640	52200		$	800.00
116	FAM CENT - CLEANING SUPPLIES	FY26	1000	1640	52280		$	150.00
117	FAM CENT - CUST EXCH-FURN/MACH/EQ	FY26	1400	5920	52000		$	100.00
118	FAM CENT - CUST EXCH-IT EQ-SM VAL	FY26	1400	5920	52100		$	100.00
119	FAM CENT - CUST EXCH-OP SUPPLIES	FY26	1400	5920	52200		$	800.00
120	FAM CENT - CUST EXCH-FOOD & BEV	FY26	1400	5920	52210		$	250.00
121	FIN - FURN/MACH/EQUIP	FY26	1000	1150	52000		$	1,000.00
122	FIN - IT EQ - SMALL VALUE	FY26	1000	1150	52100		$	200.00
123	FIN - OP SUPPLIES	FY26	1000	1150	52200		$	2,200.00
124	FM - FACILITIES-FURN/MACH/EQUIP	FY26	1000	1100	52000		$	15,500.00
125	FM - FACILITIES-IT EQ - SMALL VALUE	FY26	1000	1100	52100		$	1,500.00
126	FM - FACILITIES-OP SUPPLIES	FY26	1000	1100	52200		$	10,000.00
127	FM - FACILITIES-WEARING APPAREL	FY26	1000	1100	52220		$	3,500.00
128	FM - FACILITIES-AUTO/MACH/EQ PRTS	FY26	1000	1100	52250		$	7,000.00
129	FM - FACILITIES-FUEL & LUBRICANTS	FY26	1000	1100	52260		$	2,000.00
130	FM - FACILITIES-MAINT SUPPLIES	FY26	1000	1100	52270		$	10,000.00
131	FM - FACILITIES-CLEANING SUPPLIES	FY26	1000	1100	52280		$	2,000.00
132	FM - GROUNDS-FURN/MACH/EQUIP	FY26	1000	1102	52000		$	1,000.00
133	FM - GROUNDS-OP SUPPLIES	FY26	1000	1102	52200		$	2,500.00
134	FM - GROUNDS-WEARING APPAREL	FY26	1000	1102	52220		$	1,000.00
135	FM - GROUNDS-AUTO/MACH/EQ PRTS	FY26	1000	1102	52250		$	3,000.00
136	FM - GROUNDS-FUEL & LUBRICANTS	FY26	1000	1102	52260		$	1,000.00
137	FM - GROUNDS-MAINT SUPPLIES	FY26	1000	1102	52270		$	1,000.00
138	FM - ENVIRON-OP SUPPLIES	FY26	1000	1103	52200		$	700.00
139	FM - ENVIRON-WEARING APPAREL	FY26	1000	1103	52220		$	200.00
140	HR - IT EQ-SMALL VALUE	FY26	1000	1120	52100		$	50.00
141	HR - OP SUPPLIES	FY26	1000	1120	52200		$	500.00
142	IT - IT EQ - SMALL VALUE	FY26	1000	1110	52100		$	5,000.00
143	IT - OP SUPPLIES	FY26	1000	1110	52200		$	100.00
144	OEM - SECURITY-FURN/MACH/EQUIP	FY26	1000	1130	52000		$	4,470.00
145	OEM - SECURITY-IT EQ-SMALL VALUE	FY26	1000	1130	52100		$	500.00
146	OEM - SECURITY-OP SUPPLIES	FY26	1000	1130	52200		$	17,009.00
147	OEM - FURN/MACH/EQUIP	FY26	1000	1900	52000		$	1,788.00
148	OEM - IT EQ-SMALL VALUE	FY26	1000	1900	52100		$	2,000.00
149	OEM - OP SUPPLIES	FY26	1000	1900	52200		$	5,500.00
150	OEM - FOOD & BEVERAGE	FY26	1000	1900	52210		$	700.00
151	OEM - PROMOTIONAL MATS	FY26	1000	1900	52240		$	1,000.00
152	OEM - WEARING APPAREL	FY26	1000	1900	52270		$	300.00
153	OEM - CLEANING SUPPLIES	FY26	1000	1900	52280		$	100.00
154	PDF - FURN/MACH/EQUIP	FY26	1000	6300	52000		$	5,000.00
155	PDF - IT EQ - SMALL VALUE	FY26	1000	6300	52100		$	1,000.00
156	PDF - OP SUPPLIES	FY26	1000	6300	52200		$	15,000.00

157	PDF - PROMOTIONAL MATERIALS	FY26	1000	6300	52240		$	500.00
158	PDF - CLEANING SUPPLIES	FY26	1000	6300	52280		$	500.00
159	PROB - FURN/MACH/EQUIP	FY26	1000	6100	52000		$	2,500.00
160	PROB - IT EQ-SMALL VALUE	FY26	1000	6100	52100		$	700.00
161	PROB - OP SUPPLIES	FY26	1000	6100	52200		$	6,000.00
162	PROB - IT EQ-SMALL VALUE	FY26	1000	6105	52100		$	1,000.00
163	PROB - OP SUPPLIES	FY26	1000	6105	52200		$	1,500.00
164	PROB - DUI EVAL-OP SUPPLIES/MATS	FY26	1000	6110	52200		$	100.00
165	PROB - DET TRANS-IT EQ - SMALL VAL	FY26	1400	6130	52100		$	200.00
166	PROB - DET TRANS-OP SUPPLIES/MATS	FY26	1400	6130	52200		$	600.00
167	PROB - DET TRANS-CLEANING SUPPS	FY26	1400	6130	52280		$	100.00
168	PROB - DRUG CRT-FURN/MACH/EQUIP	FY26	5000	6155	52000	15PBJA21GG04221	$	2,100.00
169	PROB - DRUG CRT-OP SUPPLIES	FY26	5000	6155	52200	15PBJA21GG04221	$	3,000.00
170	PROB - MISC GRANT-OP SUPPLIES	FY26	5000	6192	52200	192601	$	400.00
171	PROB - MISC GRANT-CARE/SUPPORT	FY26	5000	6192	52310	192601	$	300.00
172	PW - SEWER-FURN/MACH/EQUIP	FY26	2000	2555	52000		$	4,500.00
173	PW - SEWER-IT EQ - SMALL VALUE	FY26	2000	2555	52100		$	1,000.00
174	PW - SEWER-OP SUPPLIES	FY26	2000	2555	52200		$	1,500.00
175	PW - SEWER- WEARING APPAREL	FY26	2000	2555	52220		$	250.00
176	PW - SEWER-AUTO/MACH/EQ PARTS	FY26	2000	2555	52250		$	4,500.00
177	PW - WTR-FURN/MACH/EQUIP	FY26	2000	2640	52000		$	2,000.00
178	PW - WTR-OP SUPPLIES	FY26	2000	2640	52200		$	1,000.00
179	PW - WTR-AUTO/MACH/EQ PARTS	FY26	2000	2640	52250		$	1,000.00
180	PW - WTR-FUEL & LUBRICANTS	FY26	2000	2640	52260		$	250.00
181	PW - ADMIN-FURN/MACH/EQUIP	FY26	2000	2665	52000		$	4,500.00
182	PW - ADMIN-IT EQ - SMALL VALUE	FY26	2000	2665	52100		$	1,000.00
183	PW - ADMIN-OP SUPPLIES	FY26	2000	2665	52200		$	500.00
184	PW - ADMIN-WEARING APPAREL	FY26	2000	2665	52220		$	250.00
185	PW - ADMIN-AUTO/MACH/EQ PARTS	FY26	2000	2665	52250		$	4,500.00
186	PW - ADMIN-MAINT SUPPLIES	FY26	2000	2665	52270		$	250.00
187	SAO - FURN/MACH/EQUIP	FY26	1000	6500	52000		$	4,000.00
188	SAO - IT EQ - SMALL VALUE	FY26	1000	6500	52100		$	10,000.00
189	SAO - OP SUPPLIES	FY26	1000	6500	52200		$	15,000.00
190	SAO - CLEANING SUPPLES	FY26	1000	6500	52280		$	1,000.00
191	SAO - CHILD CENT-FURN/MACH/EQ	FY26	1000	6510	52000		$	2,000.00
192	SAO - CHILD CENT-OP SUPPLIES/MATS	FY26	1000	6510	52200		$	500.00
193	SAO - CHILD CENT - CLEANING SUPP	FY26	1000	6510	52280		$	500.00
194	SAO - WELFARE-FURN/MACH/EQUIP	FY26	1400	6630	52000		$	10,000.00
195	SAO - WELFARE-IT EQ - SMALL VAL	FY26	1400	6630	52100		$	5,000.00
196	SAO - TITLE IV-OP SUPPLIES	FY26	5000	6570	52200	2026-55-013-Y26	$	800.00
197	SHF - ADMIN-FURN/MACH/EQUIP	FY26	1000	4400	52000		$	65,000.00
198	SHF - ADMIN-OP SUPPLIES	FY26	1000	4400	52200		$	30,000.00
199	SHF - ADMIN-FOOD & BEVERAGES	FY26	1000	4400	52210		$	30,000.00
200	SHF - ADMIN-WEARING APPAREL	FY26	1000	4400	52220		$	5,000.00
201	SHF - ADMIN-PROMOTIONAL MATS.	FY26	1000	4400	52240		$	2,000.00
202	SHF - ADMIN-CLEANING SUPPLIES	FY26	1000	4400	52280		$	1,000.00
203	SHF - ADMIN-MED/DENT/LAB SUPP	FY26	1000	4400	52320		$	5,000.00
204	SHF - CRIME LAB-OP SUPPLIES	FY26	1000	4403	52200		$	5,000.00
205	SHF - CRIME LAB-WEARNG APPAREL	FY26	1000	4403	52220		$	2,000.00
206	SHF - CRIME LAB-CLEANING SUPPLIES	FY26	1000	4403	52280		$	500.00
207	SHF - IT-FURN/MACH/EQUIP	FY26	1000	4404	52000		$	30,000.00
208	SHF - IT-IT EQ-SMALL VALUE	FY26	1000	4404	52100		$	50,000.00
209	SHF - IT-OP SUPPLIES	FY26	1000	4404	52200		$	10,000.00

210	SHF - IT-CLEANING SUPPLIES	FY26	1000	4404	52280		$	125.00
211	SHF - JAIL-FURN/MACH/EQUIP	FY26	1000	4410	52000		$	25,000.00
212	SHF - JAIL-IT EQ-SMALL VALUE	FY26	1000	4410	52100		$	10,000.00
213	SHF - JAIL-OP SUPPLIES	FY26	1000	4410	52200		$	25,000.00
214	SHF - JAIL-FOOD & BEVERAGES	FY26	1000	4410	52210		$	30,000.00
215	SHF - JAIL-WEARING APPAREL	FY26	1000	4410	52220		$	2,000.00
216	SHF - JAIL-LINENS & BEDDING	FY26	1000	4410	52230		$	4,000.00
217	SHF - JAIL-CLEANING SUPPLIES	FY26	1000	4410	52280		$	5,000.00
218	SHF - JAIL-MED/DENT/LAB SUPPLIES	FY26	1000	4410	52320		$	10,000.00
219	SHF - LAW-FURN/MACH/EQUIP	FY26	1000	4415	52000		$	10,000.00
220	SHF - LAW-IT EQ-SMALL VALUE	FY26	1000	4415	52100		$	10,000.00
221	SHF - LAW-OP SUPPLIES	FY26	1000	4415	52200		$	5,000.00
222	SHF - LAW-FOOD & BEVERAGES	FY26	1000	4415	52210		$	10,000.00
223	SHF - LAW-WEARING APPAREL	FY26	1000	4415	52220		$	2,000.00
224	SHF - LAW-CLEANING SUPPLIES	FY26	1000	4415	52280		$	250.00
225	SHF - LAW-MED/DENT/LAB SUPPLIES	FY26	1000	4415	52320		$	2,500.00
226	SUP OF ASSESS.-FURN/MACH/EQUIP	FY26	1000	1800	52000		$	1,000.00
227	SUP OF ASSESS.-IT EQ - SMALL VALUE	FY26	1000	1800	52100		$	250.00
228	SUP OF ASSESS.-OP SUPPLIES	FY26	1000	1800	52200		$	3,000.00
229	SUP OF ASSESS.-CLEANNG SUPPLIES	FY26	1000	1800	52280		$	25.00
230	SWM - FURN/MACH/EQUIP	FY26	1600	3000	52000		$	500.00
231	SWM - IT EQ - SMALL VALUE	FY26	1600	3000	52100		$	500.00
232	SWM - OP SUPPLIES	FY26	1600	3000	52200		$	2,500.00
233	SWM - AUTO/MACH/EQ PARTS	FY26	1600	3000	52250		$	500.00
234	SWM - MAINTENANCE SUPPLIES	FY26	1600	3000	52270		$	500.00
235	VAC - FURN/MACH/EQUIP	FY26	4500	5851	52000		$	500.00
236	VAC - OP SUPPLIES	FY26	4500	5851	52200		$	500.00
237	WIOA - IT EQ - SMALL VALIE	FY26	5000	2840	52100	25-681006	$	600.00
238	WIOA - OP SUPPLIES	FY26	5000	2840	52200	25-681006	$	2,500.00
239	WIOA - CLEANING SUPPLIES	FY26	5000	2840	52280	25-681006	$	800.00
240	WIOA - SUPPORT SERVICES	FY26	5000	2840	53815	25-681006	$	2,500.00
241	CONTINGENCY	FY26	1000	1180	53828		$	40,000.00

Total: $ 855,262.00

STATE OF UTAH

Contract # LS4679

for

ONLINE MARKETPLACE

with

AMAZON.COM SERVICE LLC dba AMAZON BUSINESS

Effective: May 6, 2025

The following documents comprise the executed contract effective: May 6, 2025

I. Vendor Contract and Signature Form

II. Supplier’s Response to the RFP, incorporated by reference

Docusign Envelope ID: 37AFD31B-ADDC-4B02-934C-64CD7A6863B1

Contract # LS4679

OMNIA COOPERATIVE CONTRACT - MASTER AGREEMENT

1. CONTRACTING PARTIES: This contract is between the Division of Purchasing and the following Contractor:

Amazon.com Services LLC dba Amazon Business
Name
410 Terry Avenue North
Address
Seattle | WA | 98109
City | State | Zip

LEGAL STATUS OF CONTRACTOR
- ☐ Sole Proprietor
- ☐ Non-Profit Corporation
- ☒ For-Profit Corporation
- ☐ Partnership
- ☐ Government Agency

Contact Person William Burnett Phone #404-807-9996 Email wjburn@amazon.com
Vendor #VC220555 Commodity Code #00000

2. CONTRACT PORTFOLIO NAME: Online Marketplace

3. PROCUREMENT: This contract is entered into as a result of Solicitation #TR24-8.

4. CONTRACT PERIOD: Effective Date: 05/06/2025 Termination Date: 05/05/2030 unless terminated early or extended in accordance with the terms and conditions of this contract. Renewal options (if any): N/A.

5. Prompt Payment Discount (if any): N/A. Price Guarantee Period (if any): N/A.

6. Administrative Fee, as described in the Administrative Agreement between Omnia and Amazon Business: Established by Omnia and the participating entities upon establishing a participating addendum, as required.

7. ATTACHMENT A: State of Utah Standard Terms and Conditions for ☒ Goods ☒ Services, or ☐ IT
ATTACHMENT B: Amazon Business Account Terms and Conditions
ATTACHMENT C: Scope of Work
ATTACHMENT D: Pricing/Catalog
Any conflicts between Attachment A and the other Attachments will be resolved in favor of Attachment A.

8. DOCUMENTS INCORPORATED INTO THIS CONTRACT BY REFERENCE BUT NOT ATTACHED:
   a. All other governmental laws, regulations, or actions applicable to the goods and/or services authorized by this contract.
   b. Utah State Procurement Code, Procurement Rules, the Solicitation, and Contractor's response to the Solicitation.

9. Each person signing this Agreement represents and warrants that he/she is duly authorized and has legal capacity to execute and deliver this Agreement and bind the parties hereto. Each signatory represents and warrants to the other that the execution and delivery of the Agreement and the performance of each party's obligations hereunder have been duly authorized and that the Agreement is a valid and legal agreement binding on the parties and enforceable in accordance with its terms.
IN WITNESS WHEREOF, the parties sign and cause this contract to be executed. Notwithstanding verbal or other representations by the parties, the "Effective Date" of this Contract shall be the date provided within Section 4 above.

CONTRACTOR

Signed by: [redacted]
Contractor's Signature

Oscar Montes | Authorized Representative | April 15, 2025
Print Name | Title | Date

STATE

DocuSigned by: [redacted]
Director, Division of Purchasing

4/21/2025
Date

Contract Manager can be found at www.statecontracts.utah.gov on the contract landing page. (Revised 8/12/2024)

ATTACHMENT A: STATE OF UTAH STANDARD TERMS AND CONDITIONS FOR GOODS AND SERVICES

1. **DEFINITIONS:** The following terms shall have the meanings set forth below:
   a) "**Confidential Information**" means information that is deemed as confidential under applicable state and federal laws, including personal information. The Eligible User reserves the right to identify, during and after this Contract, additional reasonable types of categories of information that must be kept confidential under federal and state laws.
   b) "**Contract**" means the Contract Signature Page(s), including all referenced attachments and documents incorporated by reference. The term "Contract" shall include any purchase orders that result from this Contract.
   c) "**Contract Signature Page(s)**" means the State of Utah cover page(s) that the Division and Contractor signed.
   d) "**Contractor**" means the individual or entity delivering the Procurement Item identified in this Contract. The term "Contractor" shall include Contractor's agents, officers, employees, and partners.
   e) "**Custom Deliverable**" means the Work Product that Contractor is required to deliver to the Eligible User under this Contract.
   f) "**Division**" means the Division of Purchasing and General Services.
   g) "**Eligible User(s)**" means those authorized to use State Cooperative Contracts and includes the State of Utah's government departments, institutions, agencies, political subdivisions (e.g., colleges, school districts, counties, cities, etc.), and, as applicable, nonprofit organizations, agencies of the federal government, or any other entity authorized by the laws of the State of Utah to participate in State Cooperative Contracts, including agencies nationwide registered with OMNIA Partners, Public Sector are eligible to participate in any subsequent Contract.
   h) "**End User Agreement**" means any agreement that Eligible Users are required to sign in order to participate in this Contract, including an end user agreement, customer agreement, memorandum of understanding, statement of work, lease agreement, service level agreement, or any other named separate agreement.
   i) **"Procurement Item"** means a supply, a service, Custom Deliverable, construction, or technology that Contractor is required to deliver to the Eligible User under this Contract.
   j) "**Response**" means the Contractor's bid, proposals, quote, or any other document used by the Contractor to respond to the Solicitation.
   k) "**Solicitation**" means an invitation for bids, request for proposals, notice of a sole source procurement, request for statement of qualifications, request for information, or any document used to obtain bids, proposals, pricing, qualifications, or information for the purpose of entering into this Contract.
   l) "**State of Utah**" means the State of Utah, in its entirety, including its institutions, agencies, departments, divisions, authorities, instrumentalities, boards, commissions, elected or appointed officers, employees, agents, and authorized volunteers.
   m) "**Subcontractors**" means a person under contract with a contractor or another subcontractor to provide services or labor for design or construction, including a trade contractor or specialty contractor.
   n) "**Work Product**" means every invention, modification, discovery, design, development, customization, configuration, improvement, process, software program, work of authorship, documentation, formula, datum, technique, know how, secret, or intellectual property right whatsoever or any interest therein (whether patentable or not patentable or registerable under copyright or similar statutes or subject to analogous protection) that is specifically made, conceived, discovered, or reduced to practice by Contractor or Contractor's Subcontractors (either alone or with others) pursuant to this Contract. Work Product shall be considered a work made for hire under federal, state, and local laws; and all interest and title shall be transferred to and owned by the Eligible User. Notwithstanding anything in the immediately preceding sentence to the contrary, Work Product does not include any Eligible User intellectual property, Contractor's intellectual property (that it owned or licensed prior to this Contract) or Third Party intellectual property.
2. **GOVERNING LAW AND VENUE:** This Contract shall be governed by the laws, rules, and regulations of the State of Utah. Any action or proceeding arising from this Contract shall be brought in a court of competent jurisdiction in the State of Utah. Venue shall be in Salt Lake City, in the Third Judicial District Court for Salt Lake County.
3. **LAWS AND REGULATIONS:** At all times during this Contract, Contractor and all Procurement Items delivered and/or performed under this Contract will comply with all applicable federal and state constitutions, laws, rules, codes, orders, and regulations, including applicable licensure and certification requirements. If this Contract is funded by federal funds, either in whole or in part, then any federal regulation related to the federal funding, which the parties mutually agree to in writing, including CFR Appendix II to Part 200, will supersede this Attachment. Eligible Users shall inform Contractor if federal funds are used under this Agreement and propose those additional contract terms to be included.
4. **RECORDS ADMINISTRATION:** Contractor shall maintain or supervise the maintenance of all records necessary to properly account for Contractor's performance and the payments made by Eligible Users to Contractor under this Contract. These records shall be retained by Contractor for at least six (6) years after final payment, or until all audits initiated within the six (6) years have been completed, whichever is later. Contractor will provide Eligible Users access to Amazon Business Analytics ("ABA") whereby Eligible Users may generate reports based on purchasing activity pertinent to the contract for the purpose of making audits, examinations, excerpts, and transcriptions. ABA functionality will include the ability to customize, view, and download reports including order details, refunds, returns, and reconciliation.
5. **PERMITS:** If necessary Contractor shall procure and pay for all permits, licenses, and approvals necessary for the execution of this Contract.
6. **CERTIFY REGISTRATION AND USE OF EMPLOYMENT "STATUS VERIFICATION SYSTEM":** The Status Verification

System, also referred to as "E-verify", only applies to contracts issued through a Request for Proposal process, to sole sources that are included within a Request for Proposal, and when Contractor employs any personnel in Utah.

a) Contractor certifies, to the best of its knowledge and belief at the time of submission, as to its own entity, that Contractor has registered and is participating in the Status Verification System to verify the work eligibility status of Contractor's new employees that are employed in the State of Utah in accordance with applicable immigration laws.

b) Contractor's failure to comply with this section will be considered a material breach of this Contract.

7. **CONFLICT OF INTEREST:** Contractor represents, to the best of its knowledge and belief at the time of submission, that none of its officers or employees are officers or employees of the Division or the State of Utah, unless disclosure has been made to the Division.

8. **INDEPENDENT CONTRACTOR:** Contractor and Subcontractors, in the performance of this Contract, shall act in an independent capacity and not as officers or employees or agents of the Division or the State of Utah.

9. **CONTRACTOR RESPONSIBILITY:** Contractor is solely responsible for fulfilling the contract, with responsibility for all Procurement Items delivered and/or performed as stated in this Contract. Contractor shall be the sole point of contact regarding all contractual matters. Contractor must incorporate Contractor's responsibilities under this Contract into every subcontract with its Subcontractors that will provide the Procurement Item(s) to the Eligible Users under this Contract. Moreover, Contractor is responsible for its Subcontractors compliance under this Contract.

10. **INDEMNITY:** Notwithstanding anything else to the contrary in this Agreement, neither party shall be responsible for indemnifying the other party for any claims.

11. **EMPLOYMENT PRACTICES:** Contractor agrees to abide by the following federal and state employment laws, including: (i) Title VI and VII of the Civil Rights Act of 1964 (42 U.S.C. 2000e), which prohibits discrimination against any employee or applicant for employment or any applicant or recipient of services on the basis of race, religion, color, or national origin; (ii) Executive Order No. 11246, as amended, which prohibits discrimination on the basis of sex; (iii) 45 CFR 90, which prohibits discrimination on the basis of age; (iv) Section 504 of the Rehabilitation Act of 1973, or the Americans with Disabilities Act of 1990, which prohibits discrimination on the basis of disabilities; and (v) Utah's Executive Order 2019-1, dated February 5, 2019, which prohibits unlawful harassment in the workplace. Contractor further agrees to abide by any other laws, regulations, or orders that prohibit the discrimination of any kind by any of Contractor's employees. Contractor agrees to abide by any other laws, regulations, or orders that prohibit the discrimination of any kind by any of Contractor's employees.

12. **AMENDMENTS:** This Contract may only be amended by the mutual written agreement of the parties, provided that the amendment is within the Scope of Work of this Contract and is within the scope/purpose of the original solicitation for which this Contract was derived. The amendment will be attached and made part of this Contract. Automatic renewals will not apply to this Contract, even if listed elsewhere in this Contract.

13. **DEBARMENT:** Contractor certifies, to the best of its knowledge and belief at the time of submission, that it is not presently nor has ever been debarred, suspended, proposed for debarment, or declared ineligible by any governmental department or agency, whether international, national, state, or local. Contractor must promptly notify the Division if debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in any contract by any governmental entity during this Contract.

14. **TERMINATION:** This Contract may be terminated, with cause by either party, in advance of the specified expiration date, upon written notice given by the other party. The party in violation will be given ten (10) days after written notification to correct and cease the violations, after which this Contract may be terminated for cause immediately and subject to the remedies below. This Contract may also be terminated without cause (for convenience), in advance of the specified expiration date, by either Party, upon thirty (30) days written termination notice being given to the other party. The Division and the Contractor may terminate this Contract, in whole or in part, at any time, by mutual agreement in writing.
On termination of this Contract, all accounts and payments will be processed according to the financial arrangements set forth herein for approved and conforming Procurement Items ordered prior to date of termination. In no event shall the Eligible Users be liable to the Contractor for compensation for any Procurement Item neither requested by an Eligible User. In no event shall the Division's exercise of its right to terminate this Contract for convenience relieve the Contractor of any liability to the Eligible Users for any damages or claims arising under this Contract.

15. **NONAPPROPRIATION OF FUNDS, REDUCTION OF FUNDS, OR CHANGES IN LAW:** Upon thirty (30) days written notice delivered to the Contractor, a purchase order that results from this Contract may be terminated in whole or in part at the sole discretion of an Eligible User, if an Eligible User reasonably determines that: (i) a change in Federal or State legislation or applicable laws materially affects the ability of either party to perform under the terms of this Contract; or (ii) that a change in available funds affects an Eligible User's ability to pay under this Contract. A change of available funds as used in this paragraph includes, but is not limited to a change in Federal or State funding, whether as a result of a legislative act or by order of the President or the Governor.
If a written notice is delivered under this section, an Eligible User will reimburse Contractor for the Procurement Item(s)

An updated Vendor Ethics Disclosure form has been requested.

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: FI-P-0026-25 **Agenda Date:** 11/25/2025 **Agenda #:** 9.N.

AWARDING RESOLUTION ISSUED TO
ALOHA PRINT GROUP
FOR ON-DEMAND PRINTING SERVICES
FOR VARIOUS COUNTY DEPARTMENTS
(CONTRACT TOTAL AMOUNT $95,905)

WHEREAS, proposals have been taken and evaluated in accordance with County Board policy; and

WHEREAS, the Finance Committee recommends County Board approval for the issuance of a contract to Aloha Print Group, for on-demand printing services, for the period of December 1, 2025 through November 30, 2026, for various County Departments.

NOW, THEREFORE BE IT RESOLVED, that said contract for on-demand printing services, for the period of December 1, 2025 through November 30, 2026, for various County Departments, per renewal of RFP #24-029-FIN, be, and it is hereby approved for the issuance of a contract purchase order by the Procurement Division to Aloha Print Group, 141 W. Jackson Blvd., Suite A100A, Chicago, IL 60604, for a contract total amount of $95,905.

Enacted and approved this 25th day of November, 2025 at Wheaton, Illinois.

_____
DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: _____
JEAN KACZMAREK, COUNTY CLERK

Procurement Review Comprehensive Checklist
Procurement Services Division
This form must accompany all Purchase Order Requisitions

SECTION 1: DESCRIPTION

General Tracking		*Contract Terms*	
FILE ID#: FI-P-0026-25	RFP, BID, QUOTE OR RENEWAL #: RFP #24-029-FIN	INITIAL TERM WITH RENEWALS: 3 YRS + 1 X 1 YR TERM PERIOD	INITIAL TERM TOTAL COST: $227,894.00
COMMITTEE: FINANCE	TARGET COMMITTEE DATE: 11/25/2025	PROMPT FOR RENEWAL:	CONTRACT TOTAL COST WITH ALL RENEWALS: $455,788.00
	CURRENT TERM TOTAL COST: $95,905.00	MAX LENGTH WITH ALL RENEWALS: FOUR YEARS	CURRENT TERM PERIOD: FIRST RENEWAL
Vendor Information		*Department Information*	
VENDOR: ALOHA PRINT GROUP	VENDOR #: 43804	DEPT: FINANCE	DEPT CONTACT NAME: JIM MORRISSY
VENDOR CONTACT: VIRGINA (GINGER) PEAK	VENDOR CONTACT PHONE: 312-542-1300	DEPT CONTACT PHONE #: 630-407-6116	DEPT CONTACT EMAIL: JIM.MORRISSY@DUPAGECOUNTY.GOV
VENDOR CONTACT EMAIL: GINGER@ALOHAPRINTGROUP.COM	VENDOR WEBSITE:	DEPT REQ #: 24-029-FIN	

Overview

DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.).
Vendor to provide on-demand printing services for booklets, brochures, business cards, etc. All printed material shall be shipped F.O.B. Destination.

JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished
The County needs on-demand printing services for quick turn around of various printed materials of high quality.

SECTION 2: DECISION MEMO REQUIREMENTS

DECISION MEMO NOT REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required.
DECISION MEMO REQUIRED RENEWAL OF RFP	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.

SECTION 3: DECISION MEMO

SOURCE SELECTION	Describe method used to select source. RFP# 24-029-FIN
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action). 1. Go out for another RFP and risk the price increase. 2. Print in-house with the purchase of large and expense equipment. 3. Maintain the current vendor and the previous agreed upon terms.

SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION	
JUSTIFICATION	Select an item from the following dropdown menu to justify why this is a sole source procurement.
NECESSITY AND UNIQUE FEATURES	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.
MARKET TESTING	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
AVAILABILITY	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

SECTION 5: Purchase Requisition Information			
Send Purchase Order To:		*Send Invoices To:*	
Vendor: ALOHA PRINT GROUP	Vendor#: 43804	Dept: FINANCE	Division:
Attn: VIRGINA PEAK	Email:	Attn: VARIOUS DEPARTMENTS	Email:
Address: 141 W. JACKSON BLVD., S-A100A	City: CHICAGO	Address: VARIOUS	City:
State: IL	Zip: 60604	State:	Zip:
Phone: 312-542-1300	Fax:	Phone:	Fax:
Send Payments To:		*Ship to:*	
Vendor: SAME	Vendor#:	Dept: SEE REQUESTOR	Division:
Attn:	Email:	Attn:	Email:
Address:	City:	Address:	City:
State:	Zip:	State:	Zip:
Phone:	Fax:	Phone:	Fax:
Shipping		Contract Dates	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): Dec 1, 2025	Contract End Date (PO25): Nov 30, 2026

Purchase Requisition Line Details

LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/ Activity Code	Unit Price	Extension
1	1	EA		ANS-PRINTING SERVICES	FY26	1100	1300	53800		1,000.00	1,000.00
2	1	EA		BZP-PRINTING SERVICES	FY26	1100	2810	53800		5,000.00	5,000.00
3	1	EA		CB-PRINTING SERVICES	FY26	1000	1001	53800		500.00	500.00
4	1	EA		CCC-PRINTING SERVICES	FY26	1000	6700	53800		30,000.00	30,000.00
5	1	EA		CS-PRINTING SERVICES	FY26	1000	1740	53800		1,000.00	1,000.00
6	1	EA		CS-PRINTING SERVICES	FY26	1400	5920	53800		500.00	500.00
7	1	EA		CS-PRINTING SERVICES	FY26	5000	1400	53800	23-461028	1,200.00	1,200.00
8	1	EA		CS-PRINTING SERVICES	FY26	5000	1420	53800	25-224028	3,500.00	3,500.00
9	1	EA		CS-PRINTING SERVICES	FY26	5000	1440	53800		100.00	100.00
10	1	EA		CS-PRINTING SERVICES	FY26	5000	1495	53800	26-254028	3,500.00	3,500.00
11	1	EA		CS-PRINTING SERVICES	FY26	5000	1650	53800	26-231028	655.00	655.00
12	1	EA		CS-PRINTING SERVICES	FY26	5000	1720	53800		4,500.00	4,500.00
13	1	EA		DCC-PRINTING SERVICES	FY26	1200	2000	53800		50.00	50.00
14	1	EA		DCC-PRINTING SERVICES	FY26	1200	2010	53800		50.00	50.00
15	1	EA		DCC-PRINTING SERVICES	FY26	1200	2025	53800		50.00	50.00
16	1	EA		DCC-PRINTING SERVICES	FY26	1200	2030	53800		50.00	50.00
17	1	EA		DCC-PRINTING SERVICES	FY26	1200	2035	53800		50.00	50.00
18	1	EA		DCC-PRINTING SERVICES	FY26	1200	2050	53800		50.00	50.00
19	1	EA		DCC-PRINTING SERVICES	FY26	1200	2060	53800		50.00	50.00
20	1	EA		DCC-PRINTING SERVICES	FY26	1200	2065	53800		50.00	50.00
21	1	EA		DCC-PRINTING SERVICES	FY26	1200	2070	53800		50.00	50.00
22	1	EA		DCC-PRINTING SERVICES	FY26	1200	2075	53800		50.00	50.00
23	1	EA		DCC-PRINTING SERVICES	FY26	1200	2080	53800		50.00	50.00
24	1	EA		DCC-PRINTING SERVICES	FY26	1200	2085	53800		50.00	50.00
25	1	EA		DCC-PRINTING SERVICES	FY26	1200	2090	53800		50.00	50.00
26	1	EA		DCC-PRINTING SERVICES	FY26	1200	2095	53800		50.00	50.00
27	1	EA		DOT-PRINTING SERVICES	FY26	1500	3500	53800		4,000.00	4,000.00
28	1	EA		FAM CENT-PRINTING SERVICES	FY26	1400	5920	53800		500.00	500.00
29	1	EA		FIN-PRINTING SERVICES	FY26	1000	1150	53800		1,200.00	1,200.00
30	1	EA		FM-PRINTING SERVICES	FY26	1000	1100	53800		50.00	50.00
31	1	EA		FM-PRINTING SERVICES	FY26	1000	1103	53800		50.00	50.00
32	1	EA		OHSEM-PRINTING SERVICES	FY26	1000	1900	53800		1,000.00	1,000.00
33	1	EA		OHSEM-PRINTING SERVICES	FY26	1000	1900	53800		1,000.00	1,000.00
34	1	EA		OHSEM-PRINTING SERVICES	FY26	1000	1130	53800		150.00	150.00
35	1	EA		PDF-PRINTING SERVICES	FY26	1000	6300	53800		2,500.00	2,500.00
36	1	EA		PW-PRINTING SERVICES	FY26	2000	2665	53800		2,500.00	2,500.00
37	1	EA		SHF-PRINTING SERVICES	FY26	1000	4400	53800		3,000.00	3,000.00
38	1	EA		SHF-PRINTING SERVICES	FY26	1000	4410	53800		5,000.00	5,000.00
39	1	EA		SUP OF ASSESS-PRINTING SERVICES	FY26	1000	1800	53800		12,000.00	12,000.00
40	1	EA		VAC-PRINTING SERVICES	FY26	4500	5851	53800		500.00	500.00
41	1	EA		WIOA-PRINTING SERVICES	FY26	5000	2840	53800	25-681006	300.00	300.00
42	1	EA		CONTINGENCY	FY26	1000	1150	53828		10,000.00	10,000.00

FY is required, ensure the correct FY is selected.

Requisition Total $ 95,905.00

Comments	
HEADER COMMENTS	Provide comments for P020 and P025. This contract purchase order is to provide on-demand printing services per RFP# 24-029-fin.
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO.
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO.
APPROVALS	Department Head signature approval for procurements under $15,000. Procurement Officer Approval for ETSB.

SECTION 9 - BID FORM PRICING

Volume indicates amount of prints ordered per production run. Pricing to reflect unit pricing for the corresponding volume for line item.

NO	ITEM	VOLUME	UOM	QTY	PRICE
FORMS Size: 8.5"x11"					
1	Paper Color: White Black and White Print 20# Plain Paper, One Sided	500	EA	1	$ .10
2	Paper Color: White Black and White Print 20# Plain Paper, One Sided	1,000	EA	1	$ .09
3	Paper Color: White Black and White Print 20# Plain Paper, One Sided	2,500	EA	1	$ .085
4	Paper Color: White Black and White Print 20# Plain Paper, One Sided	5,000	EA	1	$ .08
5	Paper Color: White Black and White Print 20# Plain Paper, One Sided	10,000	EA	1	$ .075
6	Paper Color: White Black and White Print 20# Plain Paper, One Sided	25,000	EA	1	$ .065
7	Paper Color: White Black and White Print 20# Plain Paper, One Sided	50,000	EA	1	$ .06
8	Paper Color: White Black and White Print 20# Plain Paper, One Sided	100,000	EA	1	$ .05
9	Paper Color: White Color Print 20# Plain Paper, One Sided	500	EA	1	$ .25
10	Paper Color: White Color Print 20# Plain Paper, One Sided	1,000	EA	1	$ .23
11	Paper Color: White Color Print 20# Plain Paper, One Sided	2,500	EA	1	$ .20
12	Paper Color: White Color Print 20# Plain Paper, One Sided	5,000	EA	1	$ .18
13	Paper Color: White Color Print 20# Plain Paper, One Sided	10,000	EA	1	$ .16
14	Paper Color: White Color Print 20# Plain Paper, One Sided	25,000	EA	1	$ .14
15	Paper Color: White Color Print 20# Plain Paper, One Sided	50,000	EA	1	$ .12

NO	ITEM	VOLUME	UOM	QTY	PRICE
16	Paper Color: White Color Print 20# Plain Paper, One Sided	100,000	EA	1	$ .11
BUSINESS CARDS Size: 2" x 3.5"					
17	Paper Color: White 10-up Ultra-Fine Perforation Black and White Print, One Sided	100	BOX	1	$ 40.00
18	Paper Color: White 10-up Ultra-Fine Perforation Black and White Print, One Sided	200	BOX	1	$ 50.00
19	Paper Color: White 10-up Ultra-Fine Perforation Black and White Print, One Sided	500	BOX	1	$ 60.00
20	100# Smooth White Heavy Card Smooth Finish Color Print No Artwork, One Sided	100	BOX	1	$ 40.00
21	100# Smooth White Heavy Card Smooth Finish Color Print No Artwork, One Sided	200	BOX	1	$ 50.00
22	100# Smooth White Heavy Card Smooth Finish Color Print No Artwork, One Sided	500	BOX	1	$ 60.00
23	80# Linen White Textured Finish Color Print With Artwork, Two Sided	100	BOX	1	$ **50.00**
24	80# Linen White Textured Finish Color Print With Artwork, Two Sided	200	BOX	1	$ **60.00**
25	80# Linen White Textured Finish Color Print With Artwork, Two Sided	500	BOX	1	$ **75.00**
26	Paper Color: Blue Textured Finish Color Print With Artwork, Two Sided	100	BOX	1	$ 45.00
27	Paper Color: Blue Textured Finish Color Print With Artwork, Two Sided	200	BOX	1	$ 55.00
28	Paper Color: Blue Textured Finish Color Print With Artwork, Two Sided	500	BOX	1	$ 65.00
BROCHURE Size: 8.5"x11"					
29	Paper Color: White Black and White Print Folded, Two Sided	100	EA	1	$ .50
30	Paper Color: White Black and White Print Folded, Two Sided	200	EA	1	$ .30
31	Paper Color: White Black and White Print Folded, Two Sided	500	EA	1	$ .25

NO	ITEM	VOLUME	UOM	QTY	PRICE
32	Paper Color: White Black and White Print Folded, Two Sided	1,000	EA	1	$ .20
33	Paper Color: White Black and White Print Folded, Two Sided	2,500	EA	1	$ .18
34	Paper Color: White Black and White Print Folded, Two Sided	5,000	EA	1	$ .16
35	Paper Color: White Color Print Folded, Two Sided	100	EA	1	$ .60
36	Paper Color: White Color Print Folded, Two Sided	200	EA	1	$ .55
37	Paper Color: White Color Print Folded, Two Sided	500	EA	1	$ .45
38	Paper Color: White Color Print Folded, Two Sided	1,000	EA	1	$ .40
39	Paper Color: White Color Print Folded, Two Sided	2,500	EA	1	$ .35
40	Paper Color: White Color Print Folded, Two Sided	5,000	EA	1	$ .30
FLYERS Size: 8.5"x11"					
41	Paper Color: Ivory Black and White Print, One Sided	500	EA	1	$ .12.
42	Paper Color: Ivory Black and White Print, One Sided	1,000	EA	1	$ .11
43	Paper Color: Ivory Black and White Print, One Sided	2,500	EA	1	$ .105
44	Paper Color: Ivory Black and White Print, One Sided	5,000	EA	1	$ .10
45	Paper Color: Ivory Black and White Print, One Sided	10,000	EA	1	$ .095
46	Paper Color: Ivory Black and White Print, One Sided	25,000	EA	1	$ .085
47	Paper Color: Ivory Black and White Print, One Sided	50,000	EA	1	$ .08
48	Paper Color: Green Black and White Print, One Sided	500	EA	1	$ .12
49	Paper Color: Green Black and White Print, One Sided	1,000	EA	1	$ .11
50	Paper Color: Green Black and White Print, One Sided	2,500	EA	1	$ .105
51	Paper Color: Green Black and White Print, One Sided	5,000	EA	1	$ .10

NO	ITEM	VOLUME	UOM	QTY	PRICE
52	Paper Color: Green Black and White Print, One Sided	10,000	EA	1	$ .095
53	Paper Color: Green Black and White Print, One Sided	25,000	EA	1	$ .085
54	Paper Color: Green Black and White Print, One Sided	50,000	EA	1	$ .08
55	Paper Color: Light Blue Color Print, One Sided	500	EA	1	$ .12
56	Paper Color: Light Blue Color Print, One Sided	1,000	EA	1	$ .11
57	Paper Color: Light Blue Color Print, One Sided	2,500	EA	1	$ .105
58	Paper Color: Light Blue Color Print, One Sided	5,000	EA	1	$ .10
59	Paper Color: Light Blue Color Print, One Sided	10,000	EA	1	$ .095
60	Paper Color: Light Blue Color Print, One Sided	25,000	EA	1	$ .085
61	Paper Color: Light Blue Color Print, One Sided	50,000	EA	1	$ .08
MAPS Size: 11.5"x17"					
62	Paper Color: White Color Print, Two Sided 4 Hole Punch	100	EA	1	$ .80
63	Paper Color: White Color Print, Two Sided 4 Hole Punch	250	EA	1	$ .70
64	Paper Color: White Color Print, Two Sided 4 Hole Punch	500	EA	1	$ .65
65	Paper Color: White Color Print, Two Sided 4 Hole Punch	1,000	EA	1	$ .60
66	Paper Color: White Color Print, Two Sided 4 Hole Punch	2,500	EA	1	$ .55
67	Paper Color: White Color Print, Two Sided 4 Hole Punch	5,000	EA	1	$ .50
68	Paper Color: White Color Print, Two Sided 4 Hole Punch	10,000	EA	1	$ .45
				GRAND TOTAL	**$** 662.57
GRAND TOTAL (In words)	Six hundred sixty two and fifty seven cents				

ON-DEMAND PRINTING SERVICES 24-029-FIN

Rate Card for Items Not on Price List – Aloha Document Services, Inc.

Small Format Lamination		With Lip	No Lip (flush)
Thin - Glossy - 8.5x11		$1.50	$1.40
Thin - Matte or Soft Touch - 8.5x11		$2.00	$1.90
Thin - Glossy - 11x17		$3.00	$2.80
Thin - Matte or Soft Touch - 11x17		$3.75	$3.50
Thick - Glossy - 8.5x11		$2.00	$1.90
Thick - Glossy - 11x17		$4.00	$3.80
Super Thick - Glossy - 8.5x11		$2.00	$1.90
Super Thick - Glossy - 11x17		$4.00	$3.80
Include $15.00 setup fee per project			

LARGE FORMAT COLOR or B/W

Bond or Heavy Bond - per sf	$4.00
Photo (includes glossy or satin) - per sf	$5.00
Vinyl Banner (indoor or outdoor) - per sf	$7.00
Vinyl Adhesive - per sf	$8.00
Magnet - per sf	$10.00

MOUNTING

Up to 8.5x11

Mount on Foamcore - black or white - per piece	$7.00
Mount on Gator 1/4" - black or white - per piece	$9.00
Mount on Gator 1/2" - black or white - per piece	$12.00

Larger than 8.5x11 up to 11x17

Mount on Foamcore - black or white - per piece	$12.00
Mount on Gator 1/4" - black or white - per piece	$16.00
Mount on Gator 1/2" - black or white - per piece	$20.00

12x18 & over

Mount on Foamcore - black or white - per sf	$5.00
Mount on Gator 1/4" - black or white - per sf	$8.00
Mount on Gator 1/2" - black or white - per sf	$9.00
Mount on Coreplast - white - per sf - per side	$5.00
Mount on Styrene - per sf - per side	$5.00

LAMINATE BOARDS - larger than 12x18

Laminate Setup Charge	$15.00
Laminate Mounted board - Glossy - per sf	$3.00
Laminate Mounted board - Matte - per sf	$4.00
Laminate Mounted board - Dry Erase - per sf	$3.50

ENCAPSULATE - larger than 12x18

Laminate Setup Charge	$15.00
Glossy - per sf	$4.00
Matte - per sf	$5.00
Dry Erase - per sf	$4.50

ADD-ONS

Easels - 7"	$2.50
Easels - 9"	$3.00
Easels - 15"	$6.00
Easels - 24" (2')	$8.00
Easels - 48" (4')	$10.00
Easels - 60" (5')	$25.00
Grommets - each	$1.50
Velcro - per foot	$1.25
Plastic Pouches	$2.25
Lineal Framing - per linear foot	$2.50
Hemming - per sf	$1.25

Windslits - per banner	$15.00
H Stakes (for outdoor signs)	$2.00

SECTION 10 - PROPOSAL FORM
ON-DEMAND PRINTING SERVICES 24-029-FIN
(PLEASE TYPE OR PRINT THE FOLLOWING INFORMATION)

Full Name of Offeror	Aloha Document Services, Inc. dba Aloha Print Group
Main Business Address	141 W. Jackson Blvd. S-A100A
City, State, Zip Code	Chicago, IL 60604
Telephone Number	312-542-1300
Fax Number	312-376-0219
Proposal Contact Person	Virginia (Ginger) Peak
Email Address	ginger@alohaprintgroup.com

The undersigned certifies that he is:

☒ the Owner/Sole Proprietor ☐ a Member of the Partnership ☒ an Officer of the Corporation ☐ a Member of the Joint Venture

herein after called the Offeror and that the members of the Partnership or Officers of the Corporation are as follows:

Virginia Peak
(President or Partner)

Virginia Peak
(Vice-President or Partner)

Virginia Peak
(Secretary or Partner)

Virginia Peak
(Treasurer or Partner)

Further, the undersigned declares that the only person or parties interested in this Proposal as principals are those named herein; that this Proposal is made without collusion with any other person, firm or corporation; that he has fully examined the proposed forms of agreement and the contract specifications for the above designated purchase, all of which are on file in the office of the Procurement Manager, DuPage Center, 421 North County Farm Road, Wheaton, Illinois 60187, and all other documents referred to or mentioned in the contract documents, specifications and attached exhibits, including Addenda No. _____, _____, and _____ issued thereto;

Further, the undersigned proposes and agrees, if this Proposal is accepted, to provide all necessary machinery, tools, apparatus and other means of construction, including transportation services necessary to furnish all the materials and equipment specified or referred to in the contract documents in the manner and time therein prescribed.
Further, the undersigned certifies and warrants that he is duly authorized to execute this certification/affidavit on behalf of the Offeror and in accordance with the Partnership Agreement or by-laws of the Corporation, and the laws of the State of Illinois and that this Certification is binding upon the Offeror and is true and accurate.

Further, the undersigned certifies that the Offeror is not barred from proposing on this contract as a result of a violation of either 720 Illinois Compiled Statutes 5/33 E-3 or 5/33E-4, proposal rigging or proposal-rotating or as a result of a violation of 820 ILCS 130/1 et seq., the Illinois Prevailing Wage Act.

The undersigned certifies that he has examined and carefully prepared this proposal and has checked the same in detail before submitting this proposal, and that the statements contained herein are true and correct.

If a Corporation, the undersigned further certifies that the recitals and resolutions attached hereto and made a part hereof were properly adopted by the Board of Directors of the Corporation at a meeting of said Board of Directors duly called and held and have not been repealed, nor modified and that the same remain in full force and effect. (Offeror may be requested to provide a copy of the corporate resolution granting the individual executing the contract documents authority to do so.)
Further, the offeror certifies that he has provided services comparable to the items specified in this contract to the parties

listed in the reference section below and authorizes the County to verify references of business and credit at its option.

Finally, the offeror, if awarded the contract, agrees to do all other things required by the contract documents, and that he will take in full payment therefore the sums set forth in the cost schedule.

PROPOSAL AWARD CRITERIA
This proposal will be awarded to the most responsive, responsible vendor meeting specifications based upon the highest score compiled during evaluation of the proposals outlined in the selection process.

The Contractor agrees to provide the service described above and in the contract specifications under the conditions outlined in attached documents for the amount stated.

X [redacted], President
(Signature and Title)

CORPORATE SEAL
(If available)

PROPOSAL MUST BE SIGNED FOR CONSIDERATION

Subscribed and sworn to before me this 5th day of March AD, 2024

[redacted]

My Commission Expires: November 19, 2024
(Notary Public)

OFFICIAL SEAL
ERICA D WELLS
NOTARY PUBLIC, STATE OF ILLINOIS
My Commission Expires Nov. 19, 2024

The County of DuPage
Finance Department
Procurement Division, Room 3-400
421 North County Farm Road
Wheaton, Illinois 60187

CONTRACT RENEWAL AGREEMENT

This contract, made and entered into by The County of DuPage, 421 North County Farm Road, Wheaton, Illinois, 60187, hereinafter called the "COUNTY" and Aloha Print Group located at 141 W. Jackson Blvd., S-A100A, Chicago, IL 60604, hereinafter called the "CONTRACTOR", witnesseth;

The COUNTY and the CONTRACTOR have previously entered into a Contract, pursuant to Bid #24-029-FIN which became effective on 4/29/2024 and which will expire 11/30/2025. The contract is subject to the first of three options to renew for a twelve (12) month period.

The contract renewal shall be effective on the date of last signature and shall terminate on 11/30/2026.

The parties now agree to renew said agreement, upon the same terms as previously agreed to, as specified in the original contract.

THE COUNTY OF DUPAGE	**CONTRACTOR**
	[redacted]
SIGNATURE	SIGNATURE
Sara Rogers	Virginia Peak
PRINTED NAME	PRINTED NAME
Buyer I	President
PRINTED TITLE	PRINTED TITLE
	09/25/2025
DATE	DATE

THE COUNTY OF DUPAGE
FINANCE - PROCUREMENT
ON-DEMAND PRINTING SERVICES 24-029-FIN
BID TABULATION

√

Criteria	Available Points	Aloha Print Group	Canon Solutions America, Inc	Physicians' Record Company
Firm Qualifications	20	**17.25**	18.25	15.00
Key Qualifications	30	**25.75**	27.00	14.25
Project Understanding	30	**26.25**	25.00	17.50
Price	20	**14.36**	8.16	20.00
TOTAL	100	**83.61**	78.41	66.75

Fee and Rate Proposal	**$ 74,065.00**	$ 130,302.63	$ 53,176.00
Percentage of points	**72%**	41%	100%
Points awarded (wtd against lowest price)	**14.36**	8.16	20.00

NOTES

RFP Posted on 2/28/2024 Bid Opened On 3/15/2024, 2:30 PM by	BR, NE
Invitations Sent	21
Total Requesting Documents	2
Total Bid Responses Received	3

DuPage County
Finance Department
Procurement Division
421 North County Farm Road
Room 3-400
Wheaton, Illinois 60187-3978

REQUIRED VENDOR ETHICS DISCLOSURE STATEMENT

Section I: Contact Information

Please complete the contact information below.

BID NUMBER:	24-029-FIN
COMPANY NAME:	Aloha Document Services, Inc. dba Aloha Print Group
CONTACT PERSON:	Virginia (Ginger) Peak
CONTACT EMAIL:	ginger@alohaprintgroup.com

Section II: Procurement Ordinance Requirements

Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the County, shall provide to the Procurement Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor to any incumbent County Board member, County Board chairman, or Countywide elected official whose office the contract to be awarded will benefit within the current and previous calendar year. The contractor, union, or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors, and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

Has the Bidder made contributions as described above?

- ☐ Yes
- ☒ No

If “Yes”, complete the required information in the table below.

RECIPIENT	DONOR	DESCRIPTION (e.g., cash, type of item, in-kind services, etc.)	AMOUNT/VALUE	DATE MADE

All contractors and vendors who have obtained or are seeking contracts with the County shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

Has the Bidder had or will the Bidder have contact with lobbyists, agents, representatives or individuals who are or will be having contact with county officers or employees as described above.

- ❑ Yes
- ☒ No

If "Yes", list the name, phone number, and email of lobbyists, agents, representatives, and all individuals who are or will be having contact with county officers or employees in the table below.

NAME	PHONE	EMAIL

Section III: Violations

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future County contracts. Continuing and supplemental disclosure is required. The Bidder agrees to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner;
- 30 days prior to the optional renewal of any contract;
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text of the County's Ethics Ordinance is available at:

Ethics | DuPage Co, IL

The full text of the County's Procurement Ordinance is available at:

ARTICLE VI. - PROCUREMENT | Code of Ordinances | DuPage County, IL | Municode Library

Section IV: Certification

By signing below, the Bidder hereby acknowledges that it has received, read, and understands these requirements, and certifies that the information submitted on this form is true and correct to the best of its knowledge.

Printed Name: Virginia Peak _____ Signature: [redacted] _____

Title: President _____ Date: 09/25/2025 _____

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: FI-P-0027-25 **Agenda Date:** 11/25/2025 **Agenda #:** 9.O.

AWARDING RESOLUTION ISSUED TO
PHYSICIANS' RECORD COMPANY
FOR PRINTED CARBONLESS FORMS
FOR VARIOUS COUNTY DEPARTMENTS
(CONTRACT TOTAL AMOUNT $31,000)

WHEREAS, bids have been taken and evaluated in accordance with County Board policy; and

WHEREAS, the Finance Committee recommends County Board approval for the issuance of a contract to Physicians' Record Company, for printed carbonless forms, for the period of December 1, 2025 through November 30, 2026, for various County Departments.

NOW, THEREFORE BE IT RESOLVED, that said contract is for printed carbonless forms, for the period of December 1, 2025 through November 30, 2025, for various County Departments, per Bid #25-110-FIN, be, and it is hereby approved for the issuance of a contract purchase order by the Procurement Division to Physicians' Record Company, 1958 Ohio St., Lisle, IL 60532, for a contract total amount of $31,000.

Enacted and approved this 25th day of November, 2025 at Wheaton, Illinois.

_____
DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: _____
JEAN KACZMAREK, COUNTY CLERK

Procurement Review Comprehensive Checklist
Procurement Services Division
This form must accompany all Purchase Order Requisitions

SECTION 1: DESCRIPTION

General Tracking		*Contract Terms*	
FILE ID#: FI-P-0027-25	RFP, BID, QUOTE OR RENEWAL #: Bid #25-110-FIN	INITIAL TERM WITH RENEWALS: 1 YR + 3 X 1 YR TERM PERIODS	INITIAL TERM TOTAL COST: $31,000.00
COMMITTEE: FINANCE	TARGET COMMITTEE DATE: 11/25/2025	PROMPT FOR RENEWAL:	CONTRACT TOTAL COST WITH ALL RENEWALS: $124,000.00
	CURRENT TERM TOTAL COST: $31,000.00	MAX LENGTH WITH ALL RENEWALS: FOUR YEARS	CURRENT TERM PERIOD: INITIAL TERM
Vendor Information		*Department Information*	
VENDOR: PHYSICIANS' RECORD COMPANY	VENDOR #: 10141	DEPT: Finance	DEPT CONTACT NAME: Jim Morrissy
VENDOR CONTACT: CHRIS VOLLER	VENDOR CONTACT PHONE:	DEPT CONTACT PHONE #: x6116	DEPT CONTACT EMAIL: jim.morrissy@dupagecounty.com
VENDOR CONTACT EMAIL: CHRIS@PHYSICIANSRECORD.COM	VENDOR WEBSITE:	DEPT REQ #:	

Overview

DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.).
Bid #25-110-FIN - Furnish and deliver printed carbonless (NCR) forms to various County departments/offices.

JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished
Carbonless forms are utilized by various County departments/offices. Services include printed multi-part carbonless forms and various styles and sizes with ink, control numbering, and paper color combinations for all groups and quantities.

SECTION 2: DECISION MEMO REQUIREMENTS

DECISION MEMO NOT REQUIRED Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required.
LOWEST RESPONSIBLE QUOTE/BID (QUOTE < $25,000, BID ≥ $25,000; ATTACH TABULATION)

DECISION MEMO REQUIRED Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.

SECTION 3: DECISION MEMO

SOURCE SELECTION	Describe method used to select source.
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action).

SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION	
JUSTIFICATION	Select an item from the following dropdown menu to justify why this is a sole source procurement.
NECESSITY AND UNIQUE FEATURES	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.
MARKET TESTING	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
AVAILABILITY	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

SECTION 5: Purchase Requisition Information			
Send Purchase Order To:		*Send Invoices To:*	
Vendor: Physicians' Record Company	Vendor#: 10141	Dept: Various	Division: Various
Attn: Chris Voller	Email: Chris@physiciansrecord.com	Attn:	Email:
Address: 1958 Ohio St	City: Lisle	Address: 421 N. County Farm Rd	City: Wheaton
State: IL	Zip: 60532	State: IL	Zip: 60187
Phone: 708-749-1029	Fax:	Phone: 630-407-6116	Fax:
Send Payments To:		*Ship to:*	
Vendor: Physicians' Record Company	Vendor#: 10141	Dept: Various	Division:
Attn: Chris Voller	Email: Chris@physiciansrecord.com	Attn:	Email:
Address: 1958 Ohio St	City: Lisle	Address:	City:
State: IL	Zip: 60532	State:	Zip:
Phone: 708-749-1029	Fax:	Phone:	Fax:
Shipping		Contract Dates	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): December 1, 2025	Contract End Date (PO25): November 30, 2026

Purchase Requisition Line Details

LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/ Activity Code	Unit Price	Extension
1	1	EA		BZP-NCR FORMS	FY26	1100	2810	53800		2,000.00	2,000.00
2	1	EA		CCC-NCR FORMS	FY26	1000	6700	53800		8,500.00	8,500.00
3	1	EA		CS-NCR FORMS	FY26	5000	1440	53800		100.00	100.00
4	1	EA		FM-NCR FORMS	FY26	1000	1100	53800		50.00	50.00
5	1	EA		FM-NCR FORMS	FY26	1000	1103	53800		50.00	50.00
6	1	EA		PDF-NCR FORMS	FY26	1000	6300	53800		8,750.00	8,750.00
7	1	EA		CCT-PROB-NCR FORMS	FY26	1000	5900	53800		1,500.00	1,500.00
8	1	EA		SHF-NCR FORMS	FY26	1000	4400	53800		2,000.00	2,000.00
9	1	EA		SHF-NCR FORMS	FY26	1000	4410	53800		7,000.00	7,000.00
10	1	EA		CONTINGENCY	FY26	1000	1150	53828		1,050.00	1,050.00
FY is required, ensure the correct FY is selected.										Requisition Total	$ 31,000.00

Comments	
HEADER COMMENTS	Provide comments for P020 and P025. This contract purchase order is to provide carbonless NCR forms per Bid# 25-110-FIN from December 1, 2025 through November 30, 2026.
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO.
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO.
APPROVALS	Department Head signature approval for procurements under $15,000. Procurement Officer Approval for ETSB.

THE COUNTY OF DUPAGE
FINANCE - PROCUREMENT
CARBONLESS NCR FORMS
25-110-FIN
BID TABULATION

✓

				Physicians' Record Company
NO.	ITEM	UOM	QTY	**PRICE**
GROUP 1 - White NCR Forms				
1	2 part - 1 sided print, 1 color ink	EA	1	**$ 265.00**
2	2 part - 1 sided print, 2 color ink	EA	1	**$ 290.00**
3	3 part - 1 sided print, 1 color ink	EA	1	**$ 320.00**
4	3 part - 1 sided print, 2 color ink	EA	1	**$ 390.00**
5	4 part - 1 sided print, 1 color ink	EA	1	**$ 420.00**
6	4 part - 1 sided print, 2 color ink	EA	1	**$ 512.00**
7	5 part - 1 sided print, 1 color ink	EA	1	**$ 600.00**
8	5 part - 1 sided print, 2 color ink	EA	1	**$ 630.00**
9	2 part - 2 sided print, 1 color ink	EA	1	**$ 350.00**
10	2 part - 2 sided print, 2 color ink	EA	1	**$ 385.00**
11	3 part - 2 sided print, 1 color ink	EA	1	**$ 420.00**
12	3 part - 2 sided print, 2 color ink	EA	1	**$ 475.00**
13	4 part - 2 sided print, 1 color ink	EA	1	**$ 530.00**
14	4 part - 2 sided print, 2 color ink	EA	1	**$ 610.00**
15	5 part - 2 sided print, 1 color ink	EA	1	**$ 644.00**
16	5 part - 2 sided print, 2 color ink	EA	1	**$ 708.00**
GROUP 2 - Multi-color NCR Forms				
17	2 part - 1 sided print, 1 color ink	EA	1	**$ 230.00**
18	2 part - 1 sided print, 2 color ink	EA	1	**$ 265.00**
19	3 part - 1 sided print, 1 color ink	EA	1	**$ 290.00**
20	3 part - 1 sided print, 2 color ink	EA	1	**$ 334.00**
21	4 part - 1 sided print, 1 color ink	EA	1	**$ 390.00**
22	4 part - 1 sided print, 2 color ink	EA	1	**$ 445.00**

NO.	ITEM	UOM	QTY	PRICE
23	5 part - 1 sided print, 1 color ink	EA	1	**$ 460.00**
24	5 part - 1 sided print, 2 color ink	EA	1	**$ 515.00**
25	2 part - 2 sided print, 1 color ink	EA	1	**$ 310.00**
26	2 part - 2 sided print, 2 color ink	EA	1	**$ 357.00**
27	3 part - 2 sided print, 1 color ink	EA	1	**$ 370.00**
28	3 part - 2 sided print, 2 color ink	EA	1	**$ 418.00**
29	4 part - 2 sided print, 1 color ink	EA	1	**$ 480.00**
30	4 part - 2 sided print, 2 color ink	EA	1	**$ 533.00**
31	5 part - 2 sided print, 1 color ink	EA	1	**$ 578.00**
32	5 part - 2 sided print, 2 color ink	EA	1	**$ 635.00**
GROUP 3 - Half (1/2) Sheet White NCR Forms				
33	2 part - 1 sided print, 1 color ink	EA	1	**$ 228.00**
34	2 part - 1 sided print, 2 color ink	EA	1	**$ 268.00**
35	3 part - 1 sided print, 1 color ink	EA	1	**$ 282.00**
36	3 part - 1 sided print, 2 color ink	EA	1	**$ 324.00**
37	4 part - 1 sided print, 1 color ink	EA	1	**$ 350.00**
38	4 part - 1 sided print, 2 color ink	EA	1	**$ 392.00**
GROUP 4 - Third (1/3) Sheet White NCR Forms				
39	2 part - 1 sided print, 1 color ink	EA	1	**$ 212.00**
40	2 part - 1 sided print, 2 color ink	EA	1	**$ 248.00**
41	3 part - 1 sided print, 1 color ink	EA	1	**$ 264.00**
42	3 part - 1 sided print, 2 color ink	EA	1	**$ 304.00**
43	4 part - 1 sided print, 1 color ink	EA	1	**$ 326.00**
44	4 part - 1 sided print, 2 color ink	EA	1	**$ 364.00**
GROUP 5 - Quarter (1/4) Sheet White NCR Forms				
45	2 part - 1 sided print, 1 color ink	EA	1	**$ 182.00**
46	2 part - 1 sided print, 2 color ink	EA	1	**$ 216.00**
47	3 part - 1 sided print, 1 color ink	EA	1	**$ 230.00**
48	3 part - 1 sided print, 2 color ink	EA	1	**$ 264.00**
49	4 part - 1 sided print, 1 color ink	EA	1	**$ 286.00**
50	4 part - 1 sided print, 2 color ink	EA	1	**$ 316.00**

NO.	ITEM	UOM	QTY	PRICE
GROUP 6 - Half (1/2) Sheet Multi-Color NCR Forms				
51	2 part - 1 sided print, 1 color ink	EA	1	**$ 210.00**
52	2 part - 1 sided print, 2 color ink	EA	1	**$ 250.00**
53	3 part - 1 sided print, 1 color ink	EA	1	**$ 265.00**
54	3 part - 1 sided print, 2 color ink	EA	1	**$ 305.00**
55	4 part - 1 sided print, 1 color ink	EA	1	**$ 350.00**
56	4 part - 1 sided print, 2 color ink	EA	1	**$ 395.00**
GROUP 7 - Third (1/3) Sheet Multi-Color NCR Forms				
57	2 part - 1 sided print, 1 color ink	EA	1	**$ 198.00**
58	2 part - 1 sided print, 2 color ink	EA	1	**$ 235.00**
59	3 part - 1 sided print, 1 color ink	EA	1	**$ 260.00**
60	3 part - 1 sided print, 2 color ink	EA	1	**$ 283.00**
61	4 part - 1 sided print, 1 color ink	EA	1	**$ 323.00**
62	4 part - 1 sided print, 2 color ink	EA	1	**$ 362.00**
GROUP 8 - Quarter (1/4) Sheet Multi-Color NCR Forms				
63	2 part - 1 sided print, 1 color ink	EA	1	**$ 168.00**
64	2 part - 1 sided print, 2 color ink	EA	1	**$ 200.00**
65	3 part - 1 sided print, 1 color ink	EA	1	**$ 212.00**
66	3 part - 1 sided print, 2 color ink	EA	1	**$ 245.00**
67	4 part - 1 sided print, 1 color ink	EA	1	**$ 283.00**
68	4 part - 1 sided print, 2 color ink	EA	1	**$ 319.00**
			GRAND TOTAL	**$ 24,078.00**

NOTES

Bid Opening 10/8/25 @ 2:30 PM	SR, DW
Invitations Sent	33
Total Vendors Requesting Documents	3
Total Bid Responses	1

DuPage County
Finance Department
Procurement Division
421 North County Farm Road
Room 3-400
Wheaton, Illinois 60187-3978

MANDATORY FORM

Section I: Contact Information

Complete the contact information below.

BID NUMBER:	25-110-FIN
COMPANY NAME:	Physicians Record Company
MAIN ADDRESS:	1958 Ohio St.
CITY, STATE, ZIP CODE:	Lisle, IL 60532
TELPHONE NO.:	708-749-1029
BID CONTACT PERSON:	Chris Voller
CONTACT EMAIL:	chris@physicianstrecord.com

Section II: Contract Administration Information

Complete the contract administration information below.

CORRESPONDENCE TO CONTRACTOR:		REMIT TO CONTRACTOR:	
NAME:		NAME:	Accounts Receivable
CONTACT:	Same as above	CONTACT:	
ADDRESS:		ADDRESS:	Same as above
CITY, ST., ZIP:		CITY, ST., ZIP:	
PHONE NO.:		PHONE NO.:	
EMAIL:		EMAIL:	credit@physicianstrecord.com

Section III: Certification

The undersigned certifies that they are:

☐ The Owner or Sole Proprietor	☐ A Member authorized to sign on behalf of the Partnership	☒ An Officer of the Corporation	☐ A Member of the Joint Venture

Herein after called the Bidder and that the members of the Partnership or Officers of the Corporation are as follows:

John Voller
(President or Partner)

Chris Voller
(Vice-President or Partner)

Chris Voller
(Secretary or Partner)

John Voller
(Treasurer or Partner)

Further, the undersigned declares that the only person or parties interested in this bid as principals are those named herein; that this bid is made without collusion with any other person, firm or corporation; that he has fully examined the proposed forms of agreement and the contract specifications for the above designated purchase, all of which are on file in the office of the Procurement Officer, DuPage County, 421 North County Farm Road, Wheaton, Illinois 60187, and all other documents referred to or mentioned in the contract documents, specifications and attached exhibits, including Addenda No. 1, _____, and _____ issued thereto.

Further, the undersigned proposes and agrees, if this bid is accepted, to provide all necessary machinery, tools, apparatus, and other means of construction, including transportation services necessary to furnish all the materials and equipment specified or referred to in the contract documents in the manner and time and at the price therein prescribed.

Further, the undersigned certifies and warrants that they are duly authorized to execute this certification/affidavit on behalf of the Bidder and in accordance with the Partnership Agreement or by-laws of the Corporation, and the laws of the State of Illinois and that this Certification is binding upon the Bidder and is true and accurate.

Further, the undersigned certifies that the Bidder is not barred from bidding on this contract as a result of a violation of either Chapter 720 Illinois Compiled Statutes 5/33 E-3 or 5/33 E-4, bid rigging or bid-rotating, or as a result of a violation of 820 ILCS 130/1 et seq., the Illinois Prevailing Wage Act.

The undersigned certifies that they have examined and carefully prepared this bid and have checked the same in detail before submitting this bid, and that the statements contained herein are true and correct.

If a Corporation, the undersigned, further certifies that the recitals and resolutions attached hereto and made a part hereof were properly adopted by the Board of Directors of the Corporation at a meeting of said Board of Directors duly called and held and have not been repealed nor modified, and that the same remain in full force and effect. (Bidder may be requested to provide a copy of the corporate resolution granting the individual executing the contract documents authority to do so.)

Further, the Bidder certifies that it has provided equipment, supplies, or services comparable to the items specified in this contract to the parties listed in the reference section below and authorizes the County to verify references of business and credit at its option.

Finally, the Bidder, if awarded the contract, agrees to do all other things required by the contract documents, and that it will take in full payment therefore the sums set forth in the bidding schedule (subject to unit quantity adjustments based upon actual usage).

By signing below, the Bidder agrees to the terms of this Mandatory Form and certifies that the information on this form is true and correct to the best of its knowledge.

Printed Name: Chris Voller

Signature: [redacted]

Title: Vice President

Date: 10-8-25

BID PRICING FORM

Section I: Contact Information

Please complete the contact information below.

BID NUMBER:	25-110-FIN
COMPANY NAME:	PHYSICIANS' RECORD COMPANY
CONTACT PERSON:	CHRIS VOLLER
CONTACT EMAIL:	CHRIS@PHYSICIANSRECORD.COM

Section II: Pricing

F.O.B: All goods are to be shipped F.O.B. Destination.

SECTION 1

NO.	ITEM	QTY. OF 1,000	QTY. OF 2,500	QTY. OF 5,000	QTY. OF 10,000	QTY. OF 20,000
GROUP 1: WHITE NCR FORMS 8.5" x 11" - Printed portrait or landscape orientation on 20lb paper weight at minimum. All paper is white and wet pad glued per specification.						
1	2 part - 1 sided print, 1 color ink	$265.00	$325.00	$540.00	$1,050.00	$2,070.00
2	2 part - 1 sided print, 2 color ink	$290.00	$355.00	$685.00	$1,300.00	$2,590.00
3	3 part - 1 sided print, 1 color ink	$320.00	$610.00	$950.00	$1,865.00	$3,600.00
4	3 part - 1 sided print, 2 color ink	$390.00	$555.00	$1,010.00	$1,980.00	$3,690.00
5	4 part - 1 sided print, 1 color ink	$420.00	$685.00	$1,300.00	$2,630.00	$5,000.00
6	4 part - 1 sided print, 2 color ink	$512.00	$755.00	$1,385.00	$2,710.00	$5,090.00
7	5 part - 1 sided print, 1 color ink	$600.00	$820.00	$1,585.00	$3,200.00	$6,100.00
8	5 part - 1 sided print, 2 color ink	$630.00	$915.00	$1,680.00	$3,550.00	$6,260.00
9	2 part - 2-sided print, 1 color ink	$350.00	$460.00	$785.00	$1,475.00	$2,605.00
10	2 part - 2-sided print, 2 color ink	$385.00	$495.00	$825.00	$1,515.00	$2,695.00
11	3 part - 2-sided print, 1 color ink	$420.00	$595.00	$1,055.00	$2,030.00	$3,730.00
12	3 part - 2-sided print, 2 color ink	$475.00	$640.00	$1,100.00	$2,090.00	$3,790.00

NO.	ITEM	QTY. OF 1,000	QTY. OF 2,500	QTY. OF 5,000	QTY. OF 10,000	QTY. OF 20,000
13	4 part - 2-sided print, 1 color ink	$530.00	$775.00	$1,405.00	$2,750.00	$5,120.00
14	4 part - 2-sided print, 2 color ink	$610.00	$820.00	$1,485.00	$2,840.00	$5,165.00
15	5 part - 2-sided print, 1 color ink	$644.00	$945.00	$1,720.00	$3,380.00	$6,310.00
16	5 part - 2-sided print, 2 color ink	$708.00	$1,005.00	$1,785.00	$3,460.00	$6,470.00
GROUP 2: MULTI-COLOR NCR FORMS 8.5" x 11" - Printed portrait or landscape orientation on 20lb paper weight at minimum. All paper is multi-color and set pad glued per specification.						
17	2 part - 1 sided print, 1 color ink	$230.00	$355.00	$580.00	$1,070.00	$2,015.00
18	2 part - 1 sided print, 2 color ink	$265.00	$395.00	$615.00	$1,100.00	$2,050.00
19	3 part - 1 sided print, 1 color ink	$290.00	$475.00	$785.00	$1,485.00	$2,810.00
20	3 part - 1 sided print, 2 color ink	$334.00	$520.00	$840.00	$1,535.00	$2,860.00
21	4 part - 1 sided print, 1 color ink	$390.00	$650.00	$1,105.00	$2,015.00	$3,830.00
22	4 part - 1 sided print, 2 color ink	$445.00	$705.00	$1,158.00	$2,065.00	$3,890.00
23	5 part - 1 sided print, 1 color ink	$460.00	$785.00	$1,350.00	$2,475.00	$4,725.00
24	5 part - 1 sided print, 2 color ink	$515.00	$840.00	$1,400.00	$2,530.00	$4,790.00
25	2 part - 2-sided print, 1 color ink	$310.00	$435.00	$655.00	$1,155.00	$2,090.00
26	2 part - 2-sided print, 2 color ink	$357.00	$480.00	$710.00	$1,195.00	$2,135.00
27	3 part - 2-sided print, 1 color ink	$370.00	$550.00	$865.00	$1,570.00	$2,895.00
28	3 part - 2-sided print, 2 color ink	$418.00	$600.00	$376.00	$1,620.00	$2,950.00
29	4 part - 2-sided print, 1 color ink	$480.00	$735.00	$1,190.00	$2,095.00	$3,915.00
30	4 part - 2-sided print, 2 color ink	$533.00	$788.00	$1,245.00	$2,150.00	$3,995.00
31	5 part - 2-sided print, 1 color ink	$578.00	$899.00	$1,465.00	$2,585.00	$4,940.00
32	5 part - 2-sided print, 2 color ink	$635.00	$955.00	$1,518.00	$2,640.00	$4,990.00
GROUP 3: HALF (1/2) SHEET WHITE NCR FORMS 8.5" x 5.5" - Printed 2-up on 20lb paper weight at minimum. All paper is white (cut horizontally or vertically to size) and set pad glued per specification.						

NO.	ITEM	QTY. OF 1,000	QTY. OF 2,500	QTY. OF 5,000	QTY. OF 10,000	QTY. OF 20,000
33	2 part - 1 sided print, 1 color ink	$228.00	$300.00	$505.00	$1,050.00	$1,540.00
34	2 part - 1 sided print, 2 color ink	$268.00	$340.00	$550.00	$1,145.00	$1,678.00
35	3 part - 1 sided print, 1 color ink	$282.00	$382.00	$660.00	$1,372.00	$2,005.00
36	3 part - 1 sided print, 2 color ink	$324.00	$427.00	$705.00	$1,468.00	$2,150.00
37	4 part - 1 sided print, 1 color ink	$350.00	$490.00	$862.00	$1,724.00	$2,590.00
38	4 part - 1 sided print, 2 color ink	$392.00	$533.00	$905.00	$1,855.00	$2,695.00
GROUP 4: THIRD (1/3) SHEET WHITE NCR FORMS 3.5" x 7" - Printed 3-up on 20lb paper weight at minimum. All paper is white (cut horizontally or vertically to size) and set pad glued per specification.						
39	2 part - 1 sided print, 1 color ink	$212.00	$275.00	$455.00	$948.00	$1,387.00
40	2 part - 1 sided print, 2 color ink	$248.00	$315.00	$496.00	$1,035.00	$1,600.00
41	3 part - 1 sided print, 1 color ink	$264.00	$355.00	$595.00	$1,233.00	$1,804.00
42	3 part - 1 sided print, 2 color ink	$304.00	$391.40	$636.00	$1,322.00	$1,935.00
43	4 part - 1 sided print, 1 color ink	$326.00	$617.00	$750.00	$1,588.00	$2,340.00
44	4 part - 1 sided print, 2 color ink	$364.00	$484.00	$778.00	$1,680.00	$2,491.00
GROUP 5: QUARTER (1/4) SHEET WHITE NCR FORMS 4.25" x 5.5" - Printed 4-up on 20lb paper weight at minimum. All paper is white (cut horizontally or vertically to size) and set pad glued per specification.						
45	2 part - 1 sided print, 1 color ink	$182.00	$238.00	$397.00	$828.00	$1,212.00
46	2 part - 1 sided print, 2 color ink	$216.00	$272.00	$435.00	$900.00	$1,320.00
47	3 part - 1 sided print, 1 color ink	$230.00	$312.00	$530.00	$1,100.00	$1,615.00
48	3 part - 1 sided print, 2 color ink	$264.00	$345.00	$565.00	$1,180.00	$1,725.00
49	4 part - 1 sided print, 1 color ink	$286.00	$398.00	$690.00	$1,428.00	$2,085.00
50	4 part - 1 sided print, 2 color ink	$316.00	$430.00	$730.00	$1,505.00	$2,190.00
GROUP 6: HALF SHEET (1/2) SHEET MULTI-COLOR NCR FORMS 8.5" x 5.5" - Printed 2-up on 20lb paper weight at minimum. All paper is multi-color (cut horizontally or vertically to size) and set pad glued per specification.						
51	2 part - 1 sided print, 1 color ink	$210.00	$295.00	$435.00	$835.00	$1,235.00

NO.	ITEM	QTY. OF 1,000	QTY. OF 2,500	QTY. OF 5,000	QTY. OF 10,000	QTY. OF 20,000
52	2 part - 1 sided print, 2 color ink	$ 250.00	$ 330.00	$ 470.00	$ 910.00	$ 1,350.00
53	3 part - 1 sided print, 1 color ink	$ 265.00	$ 375.00	$ 565.00	$ 1,100.00	$ 1,615.00
54	3 part - 1 sided print, 2 color ink	$ 305.00	$ 415.00	$ 605.00	$ 1,165.00	$ 1,725.00
55	4 part - 1 sided print, 1 color ink	$ 350.00	$ 510.00	$ 785.00	$ 1,455.00	$ 2,125.00
56	4 part - 1 sided print, 2 color ink	$ 395.00	$ 555.00	$ 830.00	$ 1,535.00	$ 2,235.00
GROUP 7: THIRD (1/3) SHEET MULTI-COLOR NCR FORMS 3.5" x 7" - Printed 3-up on 20lb paper weight at minimum. All paper is multi-color (cut horizontally or vertically to size) and set pad glued per specification.						
57	2 part - 1 sided print, 1 color ink	$ 198.00	$ 266.00	$ 390.00	$ 750.00	$ 1,110.00
58	2 part - 1 sided print, 2 color ink	$ 235.00	$ 305.00	$ 425.00	$ 820.00	$ 1,215.00
59	3 part - 1 sided print, 1 color ink	$ 260.00	$ 340.00	$ 510.00	$ 975.00	$ 1,450.00
60	3 part - 1 sided print, 2 color ink	$ 283.00	$ 377.00	$ 545.00	$ 1,045.00	$ 1,550.0
61	4 part - 1 sided print, 1 color ink	$ 323.00	$ 465.00	$ 650.00	$ 1,310.00	$ 1,970.00
62	4 part - 1 sided print, 2 color ink	$ 362.00	$ 505.00	$ 685.00	$ 1,380.00	$ 2,070.00
GROUP 8: QUARTER (1/4) SHEET MULTI-COLOR NCR FORMS 4.25" x 5.5" - Printed 4-up on 20lb paper weight at minimum. All paper is multi-color (cut horizontally or vertically to size) and set pad glued per specification.						
63	2 part - 1 sided print, 1 color ink	$ 168.00	$ 230.00	$ 340.00	$ 654.00	$ 970.00
64	2 part - 1 sided print, 2 color ink	$ 200.00	$ 261.00	$ 368.00	$ 715	$ 1,060.00
65	3 part - 1 sided print, 1 color ink	$ 212.00	$ 300.00	$ 455.00	$ 875.00	$ 1,295.00
66	3 part - 1 sided print, 2 color ink	$ 245.00	$ 331.00	$ 485.00	$ 935.00	$ 1,385.00
67	4 part - 1 sided print, 1 color ink	$ 283.00	$ 411.00	$ 635.00	$ 1,125.00	$ 1,615.00
68	4 part - 1 sided print, 2 color ink	$ 319.00	$ 445.00	$ 667.00	$ 1,180.00	$ 1,695.00
	GRAND TOTAL	$ 24,078.00				
GRAND TOTAL (In words) Twenty four thousand and seventy eight dollars						

SECTION 2

Type text here

NO.	ITEM	PRICE
GROUP 9: FORM DESIGN SERVICES The Contractor shall provide an hourly rate for each service addition. Unit prices submitted shall be added to the form pricing when these additional services are required.		
69	Artwork/Logo Creation	$ 0
70	Forms Creation/Design	$ 0
GROUP 10: ADDITIONAL MISCELLANEOUS SERVICES The Contractor shall provide a per thousand (1,000) price for each service addition. Unit prices submitted shall be added to the form pricing when additional services are required.		
71	Add Sequence/Crash Numbering; red ink only. (Groups 1 – 8)	$ 0
72	Add Hole punch/drill; up to five holes. (Groups 1 – 8)	$ 12.00m
73	Add one additional ink. (Groups 1 – 8)	$ 0
74	Tab Top Finishing. (Groups 1 – 2)	$ 20.00m
75	Replace last page/part with 7.5pt. White CF Tag. (Groups 1 – 2)	$ 22.00m
76	Increase NCR stock to print Legal size documents. (Groups 1 – 2)	$ 1m - 72.00m 2.5m - 42.00m
77	Add one additional part/page. (Groups 1 – 2)	$ 51.00m
78	Add double sided, single ink print for ½, ⅓, ¼ sheet NCR forms. (Groups 3 – 8)	$ 28.00m

Section III: Certification

By signing below, the Bidder agrees to provide the required goods and/or services described in the Bid Specifications for the prices quoted on this Bid Pricing Form.

Printed Name: Chris Voller Signature: [redacted]

Title: Vice President Date: 10-8-25

DuPage County
Finance Department
Procurement Division
421 North County Farm Road
Room 3-400
Wheaton, Illinois 60187-3978

REQUIRED VENDOR ETHICS DISCLOSURE STATEMENT

Section I: Contact Information

Please complete the contact information below.

BID NUMBER:	25-110-FIN
COMPANY NAME:	Physicians' Record Company
CONTACT PERSON:	Chris Volker
CONTACT EMAIL:	chris@physicianstrecord.com

Section II: Procurement Ordinance Requirements

Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the County, shall provide to the Procurement Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor to any incumbent County Board member, County Board chairman, or Countywide elected official whose office the contract to be awarded will benefit within the current and previous calendar year. The contractor, union, or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors, and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

Has the Bidder made contributions as described above?

- ☐ Yes
- ☒ No

If "Yes", complete the required information in the table below.

RECIPIENT	DONOR	DESCRIPTION (e.g., cash, type of item, in-kind services, etc.)	AMOUNT/VALUE	DATE MADE

All contractors and vendors who have obtained or are seeking contracts with the County shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

Has the Bidder had or will the Bidder have contact with lobbyists, agents, representatives or individuals who are or will be having contact with county officers or employees as described above.

☐ Yes

☒ No

If "Yes", list the name, phone number, and email of lobbyists, agents, representatives, and all individuals who are or will be having contact with county officers or employees in the table below.

NAME	PHONE	EMAIL

Section III: Violations

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future County contracts. Continuing and supplemental disclosure is required. The Bidder agrees to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner;
- 30 days prior to the optional renewal of any contract;
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text of the County's Ethics Ordinance is available at:

Ethics | DuPage Co, IL

The full text of the County's Procurement Ordinance is available at:

ARTICLE VI. - PROCUREMENT | Code of Ordinances | DuPage County, IL | Municode Library

Section IV: Certification

By signing below, the Bidder hereby acknowledges that it has received, read, and understands these requirements, and certifies that the information submitted on this form is true and correct to the best of its knowledge.

Printed Name: Chris Volker Signature: [redacted]

Title: Vice President Date: 10-8-25

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: FI-P-0028-25 **Agenda Date:** 11/25/2025 **Agenda #:** 9.P.

AWARDING RESOLUTION ISSUED TO
TITAN IMAGE GROUP
FOR PRINTED BUSINESS ENVELOPES
FOR VARIOUS COUNTY DEPARTMENTS
(CONTRACT TOTAL AMOUNT $81,280)

WHEREAS, bids have been taken and evaluated in accordance with County Board policy; and

WHEREAS, the Finance Committee recommends County Board approval for the issuance of a contract to Titan Image Group, for printed business envelopes, for the period of December 1, 2025 through November 30, 2025, for various County Departments.

NOW, THEREFORE BE IT RESOLVED, that said contract for printed business envelopes, for the period of December 1, 2025 through November 30, 2025, for various County Departments, per renewal of Bid #23-044- FIN, be, and it is hereby approved for the issuance of a contract purchase order by the Procurement Division to Titan Image Group, 305 W. Briarcliff Rd., Suite 103, Bolingbrook, IL 60440, for a contract total amount of $81,280.

Enacted and approved this 25th day of November, 2025 at Wheaton, Illinois.

_____
DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: _____
JEAN KACZMAREK, COUNTY CLERK

Procurement Review Comprehensive Checklist
Procurement Services Division
This form must accompany all Purchase Order Requisitions

SECTION 1: DESCRIPTION

General Tracking		*Contract Terms*	
FILE ID#: FI-P-0028-25	RFP, BID, QUOTE OR RENEWAL #: 23-044-FIN	INITIAL TERM WITH RENEWALS: 1 YR + 3 X 1 YR TERM PERIODS	INITIAL TERM TOTAL COST: $116,800.00
COMMITTEE: FINANCE	TARGET COMMITTEE DATE: 11/25/2025	PROMPT FOR RENEWAL:	CONTRACT TOTAL COST WITH ALL RENEWALS: $288,625.00
	CURRENT TERM TOTAL COST: $81,280.00	MAX LENGTH WITH ALL RENEWALS: FOUR YEARS	CURRENT TERM PERIOD: SECOND RENEWAL
Vendor Information		*Department Information*	
VENDOR: TITAN IMAGE GROUP	VENDOR #: 11753	DEPT: FINANCE	DEPT CONTACT NAME: JIM MORRISSY
VENDOR CONTACT: JEFF KREY	VENDOR CONTACT PHONE: 630-679-0400	DEPT CONTACT PHONE #: X6116	DEPT CONTACT EMAIL: JIM.MORRISSY@DUPAGECOUNTY.GOV
VENDOR CONTACT EMAIL: JEFF@TITANIMAGE.COM	VENDOR WEBSITE:	DEPT REQ #:	

Overview

DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.).
Furnish and deliver printed business envelopes for various departments/offices per Bid# 23-044-FIN, second of three renewals.

JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished
Contract expires Nov. 30, 2025. Contractor agreed to the same terms.

SECTION 2: DECISION MEMO REQUIREMENTS

DECISION MEMO NOT REQUIRED RENEWAL	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required.
DECISION MEMO REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.

SECTION 3: DECISION MEMO

SOURCE SELECTION	Describe method used to select source.
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action).

SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION	
JUSTIFICATION	Select an item from the following dropdown menu to justify why this is a sole source procurement.
NECESSITY AND UNIQUE FEATURES	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.
MARKET TESTING	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
AVAILABILITY	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

SECTION 5: Purchase Requisition Information			
Send Purchase Order To:		*Send Invoices To:*	
Vendor: Titan Image Group	Vendor#: 11753	Dept: Various	Division:
Attn: Jeff Krey	Email: jeff@titanimage.com	Attn:	Email:
Address: 305 W. Briarcliff Rd., Suite 103	City: Bolingbrook	Address:	City:
State: IL	Zip: 60440	State:	Zip:
Phone: 630-679-0400	Fax:	Phone:	Fax:
Send Payments To:		*Ship to:*	
Vendor: Same	Vendor#:	Dept: Various	Division:
Attn:	Email:	Attn:	Email:
Address:	City:	Address:	City:
State:	Zip:	State:	Zip:
Phone:	Fax:	Phone:	Fax:
Shipping		Contract Dates	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): Dec 1, 2025	Contract End Date (PO25): Nov 30, 2026

Purchase Requisition Line Details

LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/ Activity Code	Unit Price	Extension
1	1	EA		ANS-PRINTING SERVICES	FY26	1100	1300	53800		1,200.00	1,200.00
2	1	EA		BZP-PRINTING SERVICES	FY26	1100	2810	53800		3,500.00	3,500.00
3	1	EA		CB-PRINTING SERVICES	FY26	1000	1001	53800		1,000.00	1,000.00
4	1	EA		CCC-PRINTING SERVICES	FY26	1000	6700	53800		35,000.00	35,000.00
5	1	EA		CCT-PROB-PRINTING SERVICES	FY26	1000	6100	53800		1,500.00	1,500.00
6	1	EA		CS-PRINTING SERVICES	FY26	1000	1640	53800		250.00	250.00
7	1	EA		CS-PRINTING SERVICES	FY26	1000	1750	53800		3,000.00	3,000.00
8	1	EA		CS-PRINTING SERVICES	FY26	5000	1420	53800	25-224028	750.00	750.00
9	1	EA		CS-PRINTING SERVICES	FY26	5000	1440	53800		250.00	250.00
10	1	EA		CS-PRINTING SERVICES	FY26	5000	1495	53800	26-254028	750.00	750.00
11	1	EA		DCC-PRINTING SERVICES	FY26	1200	2000	53800		1,500.00	1,500.00
12	1	EA		DCC-PRINTING SERVICES	FY26	1200	2065	53800		250.00	250.00
13	1	EA		DCC-PRINTING SERVICES	FY26	1200	2070	53800		250.00	250.00
14	1	EA		DCC-PRINTING SERVICES	FY26	1200	2080	53800		500.00	500.00
15	1	EA		DOT-PRINTING SERVICES	FY26	1500	3500	53800		500.00	500.00
16	1	EA		FAM CENT-PRINTING SERVICES	FY26	1000	1640	53800		250.00	250.00
17	1	EA		FIN-PRINTING SERVICES	FY26	1000	1150	53800		500.00	500.00
18	1	EA		FM-PRINTING SERVICES	FY26	1000	1100	53800		50.00	50.00
19	1	EA		FM-PRINTING SERVICES	FY26	1000	1103	53800		50.00	50.00
20	1	EA		HR-PRINTING SERVICES	FY26	1000	1120	53800		530.00	530.00
21	1	EA		PDF-PRINTING SERVICES	FY26	1000	6300	53800		2,000.00	2,000.00
22	1	EA		PW-PRINTING SERVICES	FY26	2000	2665	53800		7,500.00	7,500.00
23	1	EA		SHF-PRINTING SERVICES	FY26	1000	4400	53800		3,000.00	3,000.00
24	1	EA		SUP OF ASSESS-PRINTING SERVICES	FY26	1000	1800	53800		5,000.00	5,000.00
25	1	EA		SWM-PRINTING SERVICES	FY26	1600	3000	53800		1,700.00	1,700.00
26	1	EA		VAC-PRINTING SERVICES	FY26	4500	5851	53800		500.00	500.00
27	1	EA		CONTINGENCY	FY26	1000	1150	53828		10,000.00	10,000.00
FY is required, ensure the correct FY is selected.										Requisition Total	$ 81,280.00

Comments	
HEADER COMMENTS	Provide comments for P020 and P025. This contract purchase order is to provide printed envelop services per Bid# 23-044-FIN from December 1, 2025 through November 30, 2026.
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO.
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO.
APPROVALS	Department Head signature approval for procurements under $15,000. Procurement Officer Approval for ETSB.

THE COUNTY OF DUPAGE
FINANCE - PROCUREMENT
BUSINESS ENVELOPES 23-044-FIN
BID TABULATION

✓

				TITAN IMAGE GROUP	A-RELIABLE PRINTING
NO.	**ITEM**	**UOM**	**QTY**	**PRICE**	PRICE
1	#10 (4 ⅛" x 9 ½") WHITE Regular 2 Color Various Departments	M	1	**$ 105.20**	$ 257.00
2	#10 (4 ⅛" x 9 ½") WHITE Window 2 Color Various Departments	M	1	**$ 108.40**	$ 297.00
3	(10" x13") 62 BROWN Kraft Catalog Circuit Clerk	M	1	**$ 336.55**	$ 450.00
4	#9 (3 ⅞" x 8⅞") Regular County Clerk	M	1	**$ 83.75**	$ 115.00
5	#10 (4 ⅛" x 9 ½") Regular 7 Text Lines County Clerk	M	1	**$ 105.20**	$ 257.00
6	#10 (4 ⅛" x 9 ½") Window 7 Text Lines County Clerk	M	1	**$ 108.40**	$ 297.00
7	#10 (4 ⅛" x 9 ½") Window Name Field 7 Text Lines County Clerk	M	1	**$ 108.40**	$ 297.00
8	(6" x 9") WHITE Catalog County Clerk	M	1	**$ 169.40**	$ 209.71
9	#10 (4 ⅛" x 9 ½") WHITE Regular Human Resources	M	1	**$ 105.20**	$ 257.00
10	#10 (4 ⅛" x 9 ½") WHITE Window Jury Commission	M	1	**$ 87.00**	$ 115.00
11	#10 (4 ⅛" x 9 ½") WHITE Regular Probation	M	1	**$ 83.75**	$ 115.00
12	#10 (4 ⅛" x 9 ½") White Window Probation	M	1	**$ 87.00**	$ 122.00
13	#10 (4 ⅛" x 9 ½") WHITE Regular 2 Color Psychological Services	M	1	**$ 105.20**	$ 257.00
14	#10 (4 ⅛" x 9 ½") WHITE Window 2 Color Psychological Services	M	1	**$ 108.40**	$ 297.00
15	#10 (4 ⅛" x 9 ½") WHITE Window Public Defender	M	1	**$ 87.00**	$ 115.00
16	(9" x 12") BROWN Craft Recorder	M	1	**$ 278.30**	$ 430.00
17	#9 (3 ⅞" x 8⅞") Window Security ROE	M	1	**$ 90.20**	$ 155.00
18	#10 (4 ⅛" x 9 ½") WHITE Regular ROE	M	1	**$ 83.75**	$ 115.00
19	(9" x 12") BROWN Craft ROE	M	1	**$ 278.30**	$ 430.00
20	#10 (4 ⅛" x 9 ½") Regular Bail Bond Sheriff	M	1	**$ 83.75**	$ 115.00
21	#10 (4 ⅛" x 9 ½") WHITE Regular Reflex Sheriff	M	1	**$ 83.75**	$ 130.00
22	(10" x 13") WHITE Catalog Evidence Sheriff	M	1	**$ 202.10**	$ 412.00

NO.	ITEM	UOM	QTY	PRICE	PRICE
23	(10” x 15”) BROWN Kraft Booklet Sheriff	M	1	**$ 473.15**	NO BID
24	(6” x 9”) WHITE Catalog Evidence Sheriff	M	1	**$ 214.30**	$ 320.00
25	#10 (4 ⅛” x 9 ½”) WHITE Window State’s Attorney	M	1	**$ 87.00**	$ 122.00
26	#10 (4 ⅛” x 9 ½”) WHITE Regular State’s Attorney	M	1	**$ 180.20**	$ 257.00
27	#10 (4 ⅛” x 9 ½”) WHITE Window State’s Attorney	M	1	**$ 180.20**	$ 297.00
28	#9 (3 ⅞” x 8⅞”) BLUE Wove Regular Treasurer	M	1	**$ 111.40**	$ 168.00
29	#9 (3 ⅞” x 8⅞”) GOLD Regular Treasurer	M	1	**$ 111.40**	$ 168.00
30	#9 (3 ⅞” x 8⅞”) GREEN Regular Treasurer	M	1	**$ 111.40**	$ 168.00
31	#9 (3 ⅞” x 8⅞”) PINK Regular Treasurer	M	1	**$ 111.40**	$ 168.00
32	#9 (3 ⅞” x 8⅞”) WHITE Regular Double Sided Treasurer	M	1	**$ 93.60**	$ 170.00
33	#10 (4 ⅛” x 9 ½”) Poly Window 2-Sided Treasurer	M	1	**$ 96.80**	NO BID
34	#10 (4 ⅛” x 9 ½”) WHITE Wove Regular VAC	M	1	**$ 83.75**	$ 115.00
35	#10 (4 ⅛” x 9 ½”) WHITE Regular Workforce Development	M	1	**$ 83.75**	$ 115.00
36	#10 (4 ⅛” x 9 ½”) WHITE Regular Public Works	M	1	**$ 83.75**	$ 115.00
			GRAND TOTAL	**$ 4,911.10**	$ 7,427.71

NOTES
1. TITAN IMAGE GROUP PRICING INCLUDES A $75.00 CHARGE PER ORDER FOR ITEMS 26 AND 27.

Bid Opening 02/23/23 @ 4:00 PM	NE, VC
Invitations Sent	4
Total Vendors Requesting Documents	0
Total Bid Responses	12

PRICE

Pricing shall be returned for per thousand (1,000) quantities. No adjustment to listed quantity or unit of measure shall be accepted and result in bid submission deemed non-responsive. Examples provided in separate PDF.

NO	ITEM	UOM	QTY	PRICE
1	#10 (4 ⅛" x 9 ½") White Regular 2 Color Various Departments (Example 1)	M	1	$ 105.20
2	#10 (4 ⅛" x 9 ½") White Window 2 Color Various Departments (Example 2)	M	1	$ 108.40
3	(10" x13") 62 Brown Kraft Catalog Circuit Clerk (Example 3)	M	1	$ 336.55
4	#9 (3 ⅞" x 8⅞") Regular County Clerk (Example 4)	M	1	$ 83.75
5	#10 (4 ⅛" x 9 ½") Regular 7 Text Lines County Clerk (Example 5)	M	1	$ 105.20
6	#10 (4 ⅛" x 9 ½") Window 7 Text Lines County Clerk (Example 6)	M	1	$ 108.40
7	#10 (4 ⅛" x 9 ½") Window Name Field 7 Text Lines County Clerk (Example 7)	M	1	$ 108.40
8	(6" x 9") White Catalog County Clerk (Example 8)	M	1	$ 169.40
9	#10 (4 ⅛" x 9 ½") White Regular Human Resources (Example 9)	M	1	$ 105.20
10	#10 (4 ⅛" x 9 ½") White Window Jury Commission (Example 10)	M	1	$ 87.00
11	#10 (4 ⅛" x 9 ½") White Regular Probation (Example 11)	M	1	$ 83.75
12	#10 (4 ⅛" x 9 ½") White Window Probation (Example 12)	M	1	$ 87.00
13	#10 (4 ⅛" x 9 ½") White Regular 2 Color Psychological Services (Example 13)	M	1	$ 105.20

NO	ITEM	UOM	QTY	PRICE
14	#10 (4 ⅛" x 9 ½") White Window 2 Color Psychological Services (Example 14)	M	1	$ 108.40
15	#10 (4 ⅛" x 9 ½") White Window Public Defender (Example 15)	M	1	$ 87.00
16	(9" x 12") Brown Craft Recorder (Example 16)	M	1	$ 278.30
17	#9 (3 ⅞" x 8⅞") Window Security ROE (Example 17)	M	1	$ 90.20
18	#10 (4 ⅛" x 9 ½") White Regular ROE (Example 18)	M	1	$ 83.75
19	(9" x 12") Brown Craft ROE (Example 19)	M	1	$ 278.30
20	#10 (4 ⅛" x 9 ½") Regular Bail Bond Sheriff (Example 20)	M	1	$ 83.75
21	#10 (4 ⅛" x 9 ½") White Regular Reflex Sheriff (Example 21)	M	1	$ 83.75
22	(10" x 13") White Catalog Evidence Sheriff (Example 22)	M	1	$ 202.10
23	(10" x 15") Brown Kraft Booklet Sheriff (Example 23)	M	1	$ 473.15
24	(6" x 9") White Catalog Evidence Sheriff (Example 24)	M	1	$ 214.30
25	#10 (4 ⅛" x 9 ½") White Window State's Attorney (Example 25)	M	1	$ 87.00
26	#10 (4 ⅛" x 9 ½") White Regular State's Attorney (Example 26)	M	1	$ 105.20 + 75 FOR METALLIC INK
27	#10 (4 ⅛" x 9 ½") White Window State's Attorney (Example 27)	M	1	$ 105.20 +75 FOR METALLIC INK
28	#9 (3 ⅞" x 8⅞") Blue Wove Regular Treasurer (Example 28)	M	1	$ 111.40
29	#9 (3 ⅞" x 8⅞") Gold Regular Treasurer (Example 29)	M	1	$ 111.40

NO	ITEM	UOM	QTY	PRICE
30	#9 (3 ⅞" x 8⅞") Green Regular Treasurer (Example 30)	M	1	$ 111.40
31	#9 (3 ⅞" x 8⅞") Pink Regular Treasurer (Example 31)	M	1	$ 111.40
32	#9 (3 ⅞" x 8⅞") White Regular Double Sided Treasurer (Example 32)	M	1	$ 93.60
33	#10 (4 ⅛" x 9 ½") Poly Window 2-Sided Treasurer (Example 33)	M	1	$ 96.80
34	#10 (4 ⅛" x 9 ½") White Wove Regular VAC (Example 34)	M	1	$ 83.75
35	#10 (4 ⅛" x 9 ½") White Regular Workforce Development (Example 35)	M	1	$ 83.75
36	#10 (4 ⅛" x 9 ½") White Regular Public Works (Example 36	M	1	$ 83.75
			GRAND TOTAL	$ 4176.10

GRAND TOTAL
(In words) FOUR THOUSAND SEVEN HUNDRED SIXTY DOLLARS AND TEN CENTS

GRAND TOTAL
(In words)

QUOTE SIGNATURE PAGE

BUSINESS ENVELOPES 23-044-FIN

X [redacted] VICE PRESIDENT
(Signature and Title)

2/20/23
(Date)

QUOTATION MUST BE SIGNED FOR CONSIDERATION

(PLEASE TYPE OR PRINT THE FOLLOWING INFORMATION)

Full Business Name of Bidder	TITAN IMAGE GROUP
Main Business Address	305 W. BEVERCLIFF PL. SUITE #105
	~~BOLINGBROOK, ILLINOIS 60440~~
City, State, Zip Code	BOLINGBROOK, IL 60440
Telephone Number	630 - 679 - 0400
Email Address	jeff@titanimage.com
Bid Contact Person	JEFF KREY Bid Contact Person

The County of DuPage
Finance Department
Procurement Division, Room 3-400
421 North County Farm Road
Wheaton, Illinois 60187

CONTRACT RENEWAL AGREEMENT

This contract, made and entered into by The County of DuPage, 421 North County Farm Road, Wheaton, Illinois, 60187, hereinafter called the "COUNTY" and Titan Image Group located at 305 W. Briarcliff Road, Unit 105, Bolingbrook, IL 60440, hereinafter called the "CONTRACTOR", witnesseth;

The COUNTY and the CONTRACTOR have previously entered into a Contract, pursuant to Bid #23-044-FIN which became effective on 4/11/2023 and which will expire 11/30/2025. The contract is subject to the second of three options to renew for a twelve (12) month period.

The contract renewal shall be effective on the date of last signature and shall terminate on 11/30/2026.

The parties now agree to renew said agreement, upon the same terms as previously agreed to, as specified in the original contract.

THE COUNTY OF DUPAGE	**CONTRACTOR**
	[redacted]
SIGNATURE	SIGNATURE
Sara Rogers	Jeffrey H. Kizer
PRINTED NAME	PRINTED NAME
Buyer I	Vice President
PRINTED TITLE	PRINTED TITLE
	9/24/25
DATE	DATE

DuPage County
Finance Department
Procurement Division
421 North County Farm Road
Room 3-400
Wheaton, Illinois 60187-3978

REQUIRED VENDOR ETHICS DISCLOSURE STATEMENT

Section I: Contact Information

Please complete the contact information below.

BID NUMBER:	23-044-FIN
COMPANY NAME:	TITAN IMAGE GROUP
CONTACT PERSON:	JEFF KREY
CONTACT EMAIL:	jeff@titanimage.com

Section II: Procurement Ordinance Requirements

Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the County, shall provide to the Procurement Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor to any incumbent County Board member, County Board chairman, or Countywide elected official whose office the contract to be awarded will benefit within the current and previous calendar year. The contractor, union, or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors, and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

Has the Bidder made contributions as described above?

- ☐ Yes
- ☑ No

If "Yes", complete the required information in the table below.

RECIPIENT	DONOR	DESCRIPTION (e.g., cash, type of item, in-kind services, etc.)	AMOUNT/VALUE	DATE MADE

All contractors and vendors who have obtained or are seeking contracts with the County shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

Has the Bidder had or will the Bidder have contact with lobbyists, agents, representatives or individuals who are or will be having contact with county officers or employees as described above.

- ☐ Yes
- ☑ No

If "Yes", list the name, phone number, and email of lobbyists, agents, representatives, and all individuals who are or will be having contact with county officers or employees in the table below.

NAME	PHONE	EMAIL

Section III: Violations

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future County contracts. Continuing and supplemental disclosure is required. The Bidder agrees to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner;
- 30 days prior to the optional renewal of any contract;
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text of the County's Ethics Ordinance is available at:

Ethics | DuPage Co, IL

The full text of the County's Procurement Ordinance is available at:

ARTICLE VI. - PROCUREMENT | Code of Ordinances | DuPage County, IL | Municode Library

Section IV: Certification

By signing below, the Bidder hereby acknowledges that it has received, read, and understands these requirements, and certifies that the information submitted on this form is true and correct to the best of its knowledge.

Printed Name: Jeffrey Kirby Signature: [redacted]

Title: Vice President Date: 9/26/25

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: FI-P-0029-25 **Agenda Date:** 11/25/2025 **Agenda #:** 9.Q.

AWARDING RESOLUTION ISSUED TO
TRINTECH, INC.
FOR AUTOMATED BANK ACCOUNT RECONCILIATION SOFTWARE
FOR THE TREASURER'S OFFICE
(CONTRACT TOTAL AMOUNT $115,477.13)

WHEREAS, proposals have been taken and evaluated in accordance with County Board policy; and

WHEREAS, the Finance Committee recommends County Board approval for the issuance of a contract to Trintech, Inc., for automated bank account reconciliation software, for the period of November 25, 2025 through November 24, 2028, for the Treasurer's Office.

NOW, THEREFORE BE IT RESOLVED, that said contract for automated bank account reconciliation software, for the period of November 25, 2025 through November 24, 2028, for the Treasurer's Officer, per RFP #TR11-6-2025, be, and it is hereby approved for the issuance of a contract purchase order by the Procurement Division to Trintech, Inc., 5600 Granite Pkwy, Plano, TX 75024, for a contract total amount of $115,477.13.

Enacted and approved this 25th day of November, 2025 at Wheaton, Illinois.

_____

DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: _____

JEAN KACZMAREK, COUNTY CLERK

Procurement Review Comprehensive Checklist
Procurement Services Division
This form must accompany all Purchase Order Requisitions

SECTION 1: DESCRIPTION

General Tracking		*Contract Terms*	
FILE ID#: FI-P-0029-25	RFP, BID, QUOTE OR RENEWAL #: RFP #TR11-6-2025	INITIAL TERM WITH RENEWALS: 3 YRS + 1 X 1 YR TERM PERIOD	INITIAL TERM TOTAL COST: $115,477.13
COMMITTEE: FINANCE	TARGET COMMITTEE DATE: 11/25/2025	PROMPT FOR RENEWAL:	CONTRACT TOTAL COST WITH ALL RENEWALS: $115,477.13
	CURRENT TERM TOTAL COST: $115,477.13	MAX LENGTH WITH ALL RENEWALS: FOUR YEARS	CURRENT TERM PERIOD: INITIAL TERM
Vendor Information		*Department Information*	
VENDOR: Trintech, Inc.	VENDOR #: 47260	DEPT: Treasurer's Office	DEPT CONTACT NAME: Eileen Roberts
VENDOR CONTACT: Andrew Tilton	VENDOR CONTACT PHONE: 916-996-5017	DEPT CONTACT PHONE #: 630-407-5930	DEPT CONTACT EMAIL: eileen.roberts@dupagecounty.gov
VENDOR CONTACT EMAIL: andrew.tilton@trintech.com	VENDOR WEBSITE: www.trintech.com	DEPT REQ #:	

Overview

DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.).
Automated bank account reconciliation software per RFP #TR11-6-2025.

JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished
Streamline processes and allow for automation. Reduce timeline to complete account reconciliations.

SECTION 2: DECISION MEMO REQUIREMENTS

DECISION MEMO NOT REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required.
DECISION MEMO REQUIRED RFP (REQUEST FOR PROPOSAL)	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.

SECTION 3: DECISION MEMO

SOURCE SELECTION	Describe method used to select source. RFP was issued to identify software solutions to provide bank account reconciliation solutions. In partnership with IT, we leveraged Gartner Solutions to facilitate outreach to the vendor community.
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action). Recommendation is to award the contract to Trintech, Inc. 1. Engage another firm on the RFP scorecard at a higher cost. 2. Do not engage a software solution and hire additional staff.

SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION	
JUSTIFICATION	Select an item from the following dropdown menu to justify why this is a sole source procurement.
NECESSITY AND UNIQUE FEATURES	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.
MARKET TESTING	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
AVAILABILITY	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

SECTION 5: Purchase Requisition Information			
Send Purchase Order To:		*Send Invoices To:*	
Vendor: Trintech, Inc.	Vendor#: 47260	Dept: Treasurer's Office	Division:
Attn:	Email: andrew.tilton@trintech.com	Attn: Ellen Smith	Email: ellen.smith@dupagecounty.gov
Address: 5600 Granite Pkwy	City: Plano	Address: 421 County Farm Road	City: Wheaton
State: TX	Zip: 75024	State: IL	Zip: 60187
Phone: 916-996-5017	Fax:	Phone: 630-407-5957	Fax:
Send Payments To:		*Ship to:*	
Vendor: Trintech Finance	Vendor#: 47260	Dept: Same as above	Division:
Attn: Gabriel Mccullough	Email: gabriel.mccullough@trintech.com	Attn:	Email:
Address: Same as above	City:	Address:	City:
State:	Zip:	State:	Zip:
Phone:	Fax:	Phone:	Fax:
Shipping		Contract Dates	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): Nov 25, 2025	Contract End Date (PO25): Nov 24, 2028

Purchase Requisition Line Details											
LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/ Activity Code	Unit Price	Extension
1	1	EA		Bank account reconciliation software	FY25	1000	5000	53020		36,272.50	36,272.50
2	1	EA		Bank account reconciliation software	FY26	1000	5000	53020		38,448.85	38,448.85
3	1	EA		Bank account reconciliation software	FY27	1000	5000	53020		40,755.78	40,755.78
FY is required, ensure the correct FY is selected.										Requisition Total	$ 115,477.13

Comments	
HEADER COMMENTS	Provide comments for P020 and P025.
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO. First Invoice Date of 11/06/25.
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO.
APPROVALS	Department Head signature approval for procurements under $15,000. Procurement Officer Approval for ETSB.

TRINTECH
Trintech Inc, 5600 Granite Pkwy, Suite 10000 | Plano, TX 75024

Order #TQ-15586

DUPAGE COUNTY TREASURER, IL

Offer Valid for Signature Through:
November 7, 2025

Billing Address:
421 N County Farm Road
Wheaton, IL 60187

Trintech Representative:
Andrew Tilton

This Order #TQ-15586 **("Order")** is made effective as of the date of execution by Subscriber **("Effective Date")** and is subject to the Adra Service Agreement **("Agreement")** between Trintech Inc. **("Trintech")** and DuPage County Treasurer, IL **("Subscriber")**, dated November 6, 2025, as amended. Any capitalized terms not defined herein will have the meanings assigned to them in the Agreement. This Order excludes any products or Services not listed in the table below.

ANNUAL SUBSCRIPTION FEES

Product	Quantity	Price	Total Price (USD)
Balancer, Task Manager and Matcher – Users	5	220.00 USD	13,200.00 USD
Matcher – Transactions Subscription	500,000	0.003795 USD	9,108.00 USD
Adra Journal Entry (JE)	1	2,964.50 USD	2,964.50 USD
Integration Hub + SFTP Pull	1	11,000.00 USD	11,000.00 USD
		Total Year 1 Fees:	**36,272.50 USD**
		Total Year 2 Fees:	**38,448.85 USD**
		Total Year 3 Fees:	**40,755.78 USD**

IN WITNESS WHEREOF, the Parties have caused this Order to be executed by their duly authorized representatives.

TRINTECH INC.

By: [redacted]

Name: Jesse Lajoye
Title: SVP, Global Sales

Date: 06 November 2025

DUPAGE COUNTY TREASURER, IL

By: _____

Name: _____
Title: _____

Date: _____

TERMS AND CONDITIONS

Term. This Order will be made effective as of the Effective Date above and will continue for an initial term of 36 months. This Order will then renew automatically for successive 1 year periods after the initial term unless written notice is provided to Trintech at least 90 days prior to expiration.

Payment Terms and Billing. Subscriber will pay Trintech all fees subject to Section 3 of the Agreement upon receipt of an invoice.

Annual Subscription Fees. All annual subscription fees in this Order are paid in advance. Trintech will provide the initial invoice to Subscriber for the first year of annual subscription fees upon execution of this Order. Trintech will invoice Subscriber for all annual recurring fees prior to each anniversary of the Effective Date of this Order thereafter. After the Initial Term, annual fees will increase by the lower of CPI or 5%.

Matcher Transaction. For the Adra Matcher component, Subscriber will be charged USO 0.061479 per transaction for any amounts in excess of the quantities purchased in the table above, unless additional transactions have been purchased in a Change Order.

Changes. Subscriber will be committed to the annual subscription fees and quantities above for the initial term of this Order. Subscriber may add additional Users at the prices herein provided that Subscriber will be responsible for the subscription fees for such Users for the remainder of the initial term. Trintech will bill Subscriber the annualized, prorata amount for such additional User quantities added by Subscriber.

Services. Services will be performed in a professional and workmanlike manner and based on industry standards.

END OF DOCUMENT

DuPage County
Technical Scoring Summary
Account Reconciliation Software
10/27/2025

Category Weight	Category	Trintech Adra	FloQast Reconciliation Management
20%	Business requirements	77	75
10%	Technical requirements	73	76
10%	Implementation Requirements	70	64
10%	Service Level Agreements	74	76
10%	Ongoing Support and Maintenance	77	74
5%	Hosting Requirements	80	80
5%	Deliverables	67	68
30%	Pricing and acceptance criteria	65	60
	TOTAL	**583**	**573**

TRINTECH
Make time count.

Trintech, Inc. 5600 Granite Parkway #10000 Plano, Texas 75204

ADRA SERVICE AGREEMENT

This Service Agreement **("Agreement")** for use of Trintech's Adra Service by and between Trintech, Inc. **("Trintech")** and **the DuPage County Treasurer ("Subscriber")** is made effective as of **November 6, 2025** (the **"Effective Date").** The Parties agree and acknowledge Subscriber's use of and Trintech's provision of Services will be governed by this Agreement. Trintech and Subscriber may herein be referred to as a "Party" individually, or collectively as the "Parties".

1. DEFINITIONS. The following capitalized terms will have the following meanings whenever used in this Agreement.

1.1. **"Agreement"** means, collectively, these Services Terms and any other document referenced by URL or otherwise incorporated by reference herein.

1.2. **"Documentation"** means the user instructions, release notes, manuals and on-line help files as updated by Trintech from time to time, in the form generally made available by Trintech, regarding the use of the Services.

1.3. **"Governing Law"** means the governing law determined by **Section 11.2** herein.

1.4. **"Intellectual Property"** means any and all intellectual property rights, recognized in any jurisdiction in the world, now or hereafter existing, and whether or not perfected, filed or recorded, including without limitation inventions, technology, patent rights (including patent applications and disclosures), copyrights, trade secrets, trademarks, service marks, trade dress, methodologies, procedures, processes, know-how, tools, utilities, techniques, various concepts, ideas, methods, models, templates, software, source code, algorithms, the generalized features of the structure, sequence and organization of software, user interfaces and screen designs, general purpose consulting and software tools, utilities routines, operation of systems, and training methodology and materials, which Trintech has created, acquired or otherwise has rights in, and may, in connection with the performance of Services hereunder, create, employ, provide, modify, acquire or otherwise obtain rights in.

1.5. **"Order"** means any document(s), including orders and change orders, executed by the Parties which incorporates by reference this Agreement and describes Subscriber's order-specific information, such as description of Services ordered, license scope, use and restrictions, and fees and milestones.

1.6. **"Personal Data"** means any information that identifies an individual or household, including without limitation: name, address, telephone number, online identifier, social security number, drivers' license number, account number, location data, or one or more factors specific to the physical, physiological, genetic, mental, economic, cultural or social identity of an individual.

1.7. **"Service(s)"** means collectively Trintech's Adra service, as such service is updated from time to time on a "software-as-a-service" basis, other Trintech services, and any related professional services purchased by Subscriber, as provided in an Order.

1.8. **"Special Data"** means a subset of Personal Data that can immediately or in combination with co-located identification data be used to:
(i) commit identification theft or fraud or
(ii) expose patient conditions or diagnoses,
including but not limited to government identification number, biometric data, genetic data, diagnoses, and medical conditions or treatment, social security numbers, drivers' license numbers, passport numbers, taxpayer IDs, financial account numbers or payment card numbers (and including any username, password, or PIN used to access any of the foregoing).

1.9. **"Subscriber Data"** means all information and data in electronic form or otherwise submitted by Subscriber or its Users through the use of the Services, including Personal Data.

1.10. **"User"** means those named employees, contractors, and third-party end users of Subscriber authorized to use the Services in accordance with this Agreement and as specified in the applicable Order.

2. THE SERVICES.

2.1. **Use of the Services.** Subscriber may access and use the Services pursuant to the terms of any active Order. Use of the Services is governed by this Agreement and the all exhibits hereto, including **Exhibit A,** Acceptable Use Policy, **Exhibit B,** Service Level Addendum, **Exhibit C,** Security Addendum, and **Exhibit D,** the Data Protection Addendum, as applicable.

2.2. **Documentation.** Subscriber may reproduce and use the Documentation solely as necessary to support Users' use of the Services.

2.3. **License to Output Reports.** Trintech hereby grants to Subscriber **a** non-exclusive, non-assignable (except to a successor-in-interest), perpetual, non-revocable license to use the output reports produced by the Services that Subscriber initiates within the Services solely for internal business uses.

2.4. **Services Revisions.** Trintech may revise Services features and functions at any time, and reserves the right to discontinue, add, and substitute functionally equivalent features in the event of Service unavailability, end-of-life, or changes to Service requirements. Trintech will notify Subscriber of any material change to the Services and will not remove core functionality.

3. FEES ANO PAYMENT.

3.1. **Service Fees.** All fees will be invoiced by, and directly payable to Trintech in accordance with the applicable Order. Trintech will invoice electronically in arrears or as otherwise stated in the Order. Subscriber will remit payments by ACH or other agreed electronic method. To the extent Subscriber is a unit of local government in Illinois, undisputed, properly submitted invoices will be paid in

accordance with the Illinois Local Government Prompt Payment Act, 50 ILCS 505/1 et seq. Any late payment interest, if applicable, will accrue solely as permitted by that Act. Subscriber may withhold payment of a disputed portion of an invoice by providing written notice of the dispute and a brief explanation of the basis within ten (10) days of invoice receipt {or such other period as the Act allows). The Parties will work in good faith to resolve disputes promptly, and Subscriber will pay any undisputed portion when due. Except as expressly permitted by law, amounts due under this Agreement are not subject to setoff or deduction. Prices are exclusive of applicable taxes; Subscriber is responsible for any required taxes {if exempt, Subscriber will provide a valid exemption certificate). Subject to the Act and any applicable cure processes, Trintech may suspend Services for invoices that remain unpaid beyond the statutory payment timeframe, after providing at least ten {10) days' prior written notice identifying the overdue amount.

3.2. **Suspension; Late Payments.** Invoices may be subject to monthly interest charges on any outstanding balance, or the maximum permitted by Governing Law, whichever is less. In addition to any other remedies in this Agreement, Trintech may suspend access to the Services upon providing 30 days' written notice to Subscriber if Subscriber is more than 60 days late in payment for all undisputed amounts. Trintech is not responsible for the retention and maintenance of Subscriber Data in the event Subscriber is more than 60 days late in payment.

3.3. **Taxes.** Amounts due under this Agreement and any Order are payable to Trintech without deduction or setoff and are net of any tax, tariff, duty, or assessment imposed by any government authority (national, state, provincial, or local). including without limitation any sales, use, excise, ad valorem, property, withholding, or value added tax withheld at the source. If Governing Law requires withholding or deduction of taxes or duties, Subscriber will separately pay Trintech the withheld or deducted amount. Subscriber will not be responsible for any taxes based on Trintech's net income.

4. SUBSCRIBER DATA.

4.1. **Subscriber Data.** Subscriber is solely responsible for the legality, accuracy and integrity of Subscriber Data, including obtaining all necessary consents. Trintech does not provide financial, accounting, or legal advice as part of the Services.

4.2. **Use of Subscriber Data.** Trintech will not access or use Subscriber Data except as needed to provide the Services, and will not share it with third parties without Subscriber's prior written consent, except for subcontractors bound by appropriate confidentiality obligations. Trintech may disclose Subscriber Data if required by law or governmental authority, but will promptly notify Subscriber and reasonably cooperate, at Subscriber's expense, in seeking to limit or contest such disclosure.

4.3. **Acceptable Use Policy.** Subscriber will follow the Acceptable Use Policy **("AUP")** attached hereto as **Exhibit A.** Trintech is not responsible for data uploaded in violation of the AUP, and if Subscriber violates the AUP, Trintech will have no liability to Subscriber or any other third party for any cost, loss, liability, damage or expense caused by, arising from, or relating to Subscriber's failure to comply with the AUP.

4.4. **Usage Statistics.** Trintech may use anonymized and de-identified aggregate customer performance statistics, provided that no individual or entity can be identified either directly or indirectly.

5. SUBSCRIBER'S RESPONSIBILITIES AND RESTRICTIONS.

5.1. **Security.** Subscriber will not (a) attempt to breach the security of the Services or any systems, data, or networks directly or indirectly connected to the Services, or {b) use the Services to distribute any software or tools intended to disrupt, harm, or compromise the security, privacy, or operations of Trintech, its customers, or third parties. Subscriber will comply with the user authentication requirements for use of the Services. Subscriber is solely responsible for monitoring its Users' access and use of the Services. Trintech has no obligation to verify the identity of any person who gains access to the Services by means of an access ID. Failure by any User to comply with the Agreement will be a material breach by Subscriber, and Trintech will not be liable for any damages incurred by Subscriber or any third party resulting from such breach. Subscriber must provide notice to Trintech and immediately take all necessary steps to affect the termination of an access ID for any User if there is any compromise in the security of that access ID or if unauthorized use is suspected or has occurred. Subscriber will take reasonable steps to prevent unauthorized access to the Services, including without limitation by protecting its passwords and other log-in information. Subscriber will notify Trintech immediately of any known or suspected unauthorized use of the Services or breach of its security and will use best efforts to stop said breach.

5.2. **No Liability for Subscriber's Procedures.** Trintech does not verify Subscriber's procedures nor whether the procedures meet legal or regulatory standards. Subscriber expressly waives all claims and holds Trintech harmless for the implementation of Subscriber's procedures.

5.3. **Compliance with Laws.** Each Party will abide by all applicable local, state, national and foreign laws, treaties and regulations in connection with the use or provision of the Services, including those related to data privacy, international communications and the transmission of technical data.

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6. OWNERSHIP.

6.1. **Trintech Ownership.** Trintech retains all right, title, and interest in and to the Services and any Trintech Intellectual Property and Confidential Information, including without limitation all software used to provide the Services and all graphics, user interfaces, logos, and trademarks reproduced through the Services. This Agreement does not grant Subscriber any Intellectual Property license or other rights in or to the Services, or any of its components, or other Trintech Intellectual Property and Confidential Information.

6.2. **Subscriber Ownership.** Subscriber retains all right, title, and interest in and to the Subscriber Data, Subscriber Intellectual Property, and Subscriber Confidential Information. This Agreement does not grant Trintech any Intellectual Property license or rights in or to the Subscriber Data, the Subscriber Intellectual Property and Confidential Information.

6.3. **Feedback. "Feedback"** means any suggestion or idea for improving or otherwise modifying any ofTrintech's Services. Nothing in this Agreement or related to this Agreement will restrict Trintech's right to use, profit from, disclose, publish, keep secret, or otherwise exploit Feedback, provided by Subscriber or the Users. Notwithstanding the provisions of **Section 7, Confidentiality** below, Feedback will not be considered Confidential Information.

7. CONFIDENTIALITY.

7.1. **Definition. "Confidential Information"** is information including, but not limited to, technical information, information about product plans, strategies, promotions, customers and related technical, financial or business information, and all Intellectual Property the disclosing Party (the **"Disclosing Party")** considers to be confidential, including any information of the Disclosing Party's third-party contractors, licensors or suppliers. Confidential Information will be (a) written information received from the Disclosing Party which is marked or identified as confidential; or (b) oral or visual (or other non-tangible format) information identified as confidential at the time of disclosure which is summarized in writing to the receiving Party (the **"Receiving Party")** promptly after such disclosure; or (c) information which a reasonable person under the circumstances would know the Disclosing Party intended to be treated as Confidential Information. The Trintech Services, the Documentation, all usernames and passwords to the Services, and any documentation, release notes, collateral materials, operating instructions and information related to system performance provided by Trintech will be considered Confidential Information of Trintech, regardless of whether it has been designated as such. Subscriber Data will be considered Confidential Information of Subscriber, regardless of whether it has been designated as such.

7.2. **Protection of Confidential Information.** The Receiving Party will use the same degree of care that it uses to protect the confidentiality of its own Confidential Information (but in no event less than reasonable care) to protect the Confidential Information of the Disclosing Party. The Receiving Party will (a) not use any Confidential Information of the Disclosing Party for any purpose outside the scope of this Agreement, and (b) except as otherwise authorized by the Disclosing Party in writing, limit access to Confidential Information of the Disclosing Party to those of its, and its affiliates', employees, consultants, contractors and agents who need such access for purposes consistent with permitted use of such Confidential Information and who have obligations of confidentiality with the Receiving Party containing protections of the Disclosing Party's Confidential Information no less stringent than those provided herein. In addition, Subscriber shall not provide any information regarding Trintech Services or any other Confidential Information of Trintech to any competitor of Trintech or other entity that provides similar products or services. Each Party will be responsible for the actions of its affiliates and their respective employees, consultants, contractors and agents in violation of this Section 7.0.

7.3. **Exceptions.** The confidentiality obligations herein will not extend to information that: (a) was already known by or available to the Receiving Party without obligation of confidentiality prior to disclosure under this Agreement; (b) is or becomes publicly known without breach by the Receiving Party; (c) is rightfully received by the Receiving Party from a third party without a duty of confidentiality; (d) is independently developed or learned by the Receiving Party without use of the Disclosing Party's Confidential Information; (e) is disclosed by the Receiving Party with the Disclosing Party's prior written approval, or (f) is required to be disclosed pursuant to a lawful order of a governmental authority, or by Governing Law, so long as the Receiving Party provides the Disclosing Party with timely prior notice of such requirement and provided that such information will remain confidential for all other purposes under this Agreement.

7.4. **Special Data.** The parties acknowledge that Subscriber may provide to Trintech financial account numbers ("Authorized Special Data") and Personal Data that is not considered Special Data, such as names and contact information in connection with Subscriber's use of the Services that may not be anonymized, encrypted or masked. In no event will Subscriber provide any other Special Data unless first anonymized, encrypted, or masked such that no specific individual can be identified ("Unauthorized Special Data"). SUBSCRIBER IS SOLELY RESPONSIBLE FOR ANY COST OR EXPENSE ASSOCIATED WITH REMOVAL OF IDENTIFIABLE SPECIAL DATA FROM THE SERVICES OR WITH ANY SECURITY INCIDENT INVOLVING ANY UNAUTHORIZED SPECIAL DATA. NOTWITHSTANDING

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ANYTHING TO THE CONTRARY, TRINTECH WILL HAVE NO LIABILITY TO SUBSCRIBER OR ANY OTHER THIRD PARTY FOR ANY COST, LOSS, LIABILITY, DAMAGE OR EXPENSE CAUSED BY, ARISING FROM, OR RELATING TO SUBSCRIBER'S FAILURE TO COMPLY WITH THIS SECTION 7.4.

7.5. **Period of Obligation.** The Receiving Party's obligation of confidentiality will be for a period of five (5) years after the date of disclosure or the termination of this Agreement, whichever is longer, provided, however, that the Receiving Party's obligation of confidentiality with respect to the Intellectual Property of the Disclosing Party will continue indefinitely.

7.6. **Remedies.** Each Party acknowledges that a Disclosing Party will suffer irreparable damage in the event of any material breach of the provisions of this **Section 7.** Accordingly, in such event, a Disclosing Party will be entitled to injunctive relief, as well as any other applicable remedies at law or in equity, against the Party who has breached or threatened to breach this **Section 7.**

7.7. **Ownership.** Each Party will retain ownership of its Confidential Information.

7.8. **Return.** Upon the termination of this Agreement or upon the written request of the Disclosing Party, the Receiving Party will destroy or return to the Disclosing Party all originals or copies of Confidential Information of the Disclosing Party and all derivatives thereof and, in the case of destruction, certify such destruction in writing.

7.9. **GDPR.** In the event that the General Data Protection Regulation, Regulation (EU) 2016/679 of the European Parliament ("GDPR") or other applicable privacy laws applicable to the processing of Subscriber's authorized Users' Personal Data hereunder, then the Data Protection Addendum attached as **Exhibit D** will apply to Subscriber's use of the Services.

8. WARRANTIES, WARRANTY DISCLAIMERS, AND INDEMNITIES.

8.1. **General Warranty.** Each Party hereby represents, warrants and covenants to the other Party that (a) such Party will comply in all material respects with all applicable laws; (b) such Party will use commercially reasonable virus detection software and procedures to minimize the risk of transmitting any viruses or programming routines intended to damage, surreptitiously intercept or expropriate any system, data or personal information (and Subscriber acknowledges that Trintech or its hosting service provider may remove any content that violates this **Section 8.I(b));** (c) such Party has the right, power and authority to enter into this Agreement and to fully perform all its obligations hereunder; and (d) the making of this Agreement does not violate any agreement existing between such Party and any third party.

8.2. **Disclaimer.** EXCEPT AS EXPRESSLY SET FORTH HEREIN AND IN ACCORDANCE WITH RESTRICTIONS SET BY GOVERNING LAW AS PROVIDED HEREIN IN **SECTION 11.2,** TRINTECH MAKES NO WARRANTIES OR REPRESENTATIONS, EXPRESS, STATUTORY, IMPLIED, OR OTHERWISE, WITH RESPECT TO THE TRINTECH SERVICES OR ANYTHING ELSE, AND TRINTECH HEREBY DISCLAIMS THE IMPLIED WARRANTIES OF TITLE, NON-INFRINGEMENT, INTEROPERABILITY, SATISFACTORY QUALITY, MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE WITH RESPECT THERETO. WITHOUT LIMITING THE FOREGOING, TRINTECH DOES NOT WARRANT THAT THE SERVICES WILL BE UNINTERRUPTED OR ERROR FREE. TRINTECH DOES NOT WARRANT THAT THE SERVICES WILL BE COMPATIBLE WITH FUTURE PRODUCTS OF TRINTECH OR FUTURE VERSIONS OF THIRD-PARTY PRODUCTS.

8.3. **Trintech Indemnity.** Trintech will defend or settle any third-party claim against Subscriber including the Subscriber's officials, officers and employees, arising out of or resulting from (i) the gross negligence or willful misconduct of Trintech; or (ii) allegations that the Trintech Software infringes a United States of America, United Kingdom, Switzerland, Australia, Canada, European Economic Area country or European Union member state patent, a copyright in a country that is a signatory to the Berne Convention, or a trademark, or misappropriates a trade secret, if Subscriber: (a) promptly notifies Trintech of the claim in writing; (b) cooperates fully with Trintech in the defense of the claim; and (c) grants Trintech sole control of the defense and settlement of the claim, subject to applicable Governing Law. Trintech will pay Trintech-negotiated settlement amounts and court-awarded damages. If such a claim appears likely, then Trintech may (i) modify the Trintech Software; (ii) procure any necessary license; or (iii) replace the Trintech Software with software that is at least functionally equivalent. If Trintech determines that none of these alternatives is reasonably available, then Trintech will provide Subscriber with a refund equal to the Services fees prepaid by Subscriber. Notwithstanding the foregoing, Trintech has no obligation for any claim of infringement arising from: (A) Trintech's compliance with designs, specifications, instructions or technical information of Subscriber or a third party on behalf of Subscriber; (B) modifications made by Subscriber or a third party on behalf of Subscriber; (C) Subscriber's non-compliance with the Documentation; or (D) Subscriber's use of the Services with products or services that are not (1) supplied by Trintech or (2) referenced in the Documentation. NOTWITHSTANDING ANYTHING IN THIS AGREEMENT, THE REMEDIES SET FORTH IN THIS SECTIONO 8.3 ARE THE PRIMARY CONTRACTUAL REMEDIES AVAILABLE TO SUBSCRIBER FOR CLAIMS OF INTELLECTUAL PROPERTY INFRINGMENT COVED BY THIS SECTION. NOTHING HEREIN LIMITS OR WAIVES SUBSCRIBER'S DEFENSES OR IMMUNITIES UNDER THE ILLINOIS LOCAL GOVERNMENT AND GOVERNMENTAL EMPLOYEES TORT IMMUNITY ACT, 745 ILCS 10/1 ET SEQ.

8.4. **Subscriber Indemnity.** To the extent permitted by applicable law and subject to available appropriations, Subscriber will indemnify and hold harmless Trintech from and against third-party claims arising out of or resulting from (a) Subscriber's misuse of the Services in violation of the Agreement, including any unauthorized disclosure or use of the Trintech Products or any Intellectual Property thereto; (b) the gross negligence or willful misconduct of Subscriber; or (c) Subscriber's failure to adhere to the **Section 4.3, Acceptable Use Policy; Special Data Exception** or **Section 7.9, GDPR,** in each case only to the extent caused by Subscriber, provided that Trintech (i) promptly notifies Subscriber of the claim in writing; (ii) provide reasonable cooperation and information at Subscriber's request and expense. Subscriber's indemnity obligation is limited to finally awarded damages and reasonable attorneys' fee and costs, or settlements to which Subscriber consents in writing. No settlement will (A) admit fault by Trintech, (B) impose non-monetary obligations on Trintech or (C) fail to include a full release of Trintech, without Trintech's prior written consent (not to be unreasonably withheld). Subscriber will be responsible for any Subscriber-approved settlement payments and court-awarded damages and reasonable fees attributable to a covered claim, but will not be obligated to pay fines or penalties, or any amounts not permitted by law. Nothing in this Agreement waives or limits Subscriber's defenses or immunities under the Illinois Local Government and Governmental Employees Tort Immunity Act, 745 ILCS 10/1 et seq., or other applicable law. **Indemnification Procedure.** Neither Party, absent the written consent of the indemnified Party (which will not be unreasonably withheld), will consent to the entry of any judgment or the imposition of any fine or penalty or enter into any settlement that: (A) provides for admission of liability on the part of the indemnified Party, or any relief against the indemnified Party other than the payment of monetary damages for which the indemnifying Party will be solely liable; or (B) does not release the indemnified Party from all liability in respect thereof.

9. LIMITATION OF LIABILITY.

9.1. Limitation of Liability. TO THE MAXIMUM EXTENT PERMITTED BY APPLICABLE LAW, AND SUBJECT TO SECTION 9.4, EACH PARTY'S TOTAL AGGREGATE LIABILITY TO THE OTHER UNDER THIS AGREEMENT WILL NOT EXCEED THE GREATER OF (A) THE AMOUNTS PAID OR PAYABLE BY SUBSCRIBER FOR THE SERVICES DURING THE TWELVE (12) MONTHS IMMEDIATELY PRECEDING THE EVENT GIVING RISE TO LIABILITY, OR (B) USO $100,000. ALL AMOUNTS PAYABLE BY SUBSCRIBER ARE SUBJECT TO AVAILABLE APPROPRIATIONS..

9.2. Disclaimer of Consequential Damages. IN NO EVENT WILL EITHER PARTY BE LIABLE FOR ANY INDIRECT, SPECIAL, INCIDENTAL OR CONSEQUENTIAL DAMAGES, OR FOR LOST PROFITS, LOSTREVENUES, LOSS OF GOODWILL, OR BUSINESS INTERRUPTION, WHETHER OR NOT FORESEEABLE AND WHETHER SOUNDING IN CONTRACT, TORT, OR OTHERWISE, EVEN IF ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. SUBSCRIBER ACKNOWLEDGES AND AGREES THAT THE SERVICES RENDERED BY TRINTECH HEREUNDER, INCLUDING ACCESS TO THE SERVICES, MAY BE SUBJECT TO LIMITATIONS, DELAYS, AND OTHER PROBLEMS OUTSIDE THE CONTROL OF TRINTECH BUT INHERENT IN THE USE OF THE INTERNET, ELECTRONIC COMMUNICATIONS AND REMOTE COMPUTING SERVICES. TRINTECH IS NOT RESPONSIBLE FOR ANY DAMAGES RESULTING FROM DELAYS, DELIVERY FAILURES OR OTHER SIMILAR PROBLEMS OUTSIDE OF TRINTECH'S CONTROL.

9.3. Failure of Essential Purpose, Etc. THE LIMITATIONS SPECIFIED IN THIS SECTION ERROR! REFERENCE SOURCE NOT FOUND. WILL SURVIVE AND APPLY (A) EVEN IF ANY LIMITED REMEDY SPECIFIED IN THIS AGREEMENT IS FOUND TO HAVE FAILED OF ITS ESSENTIAL PURPOSE AND (B) WHETHER THE CLAIM IS BASED ON BREACH OF CONTRACT, TORT (INCLUDING NEGLIGENCE), MISREPRESENTATION, PRODUCT LIABILITY, ANY OTHER CONTRACT OR TORT CLAIM, OR OTHERWISE.

9.4. Carve-Outs. Notwithstanding Sections 9.1 and 9.2, the limitations and exclusions do not apply to: (a) a Party's breach of its confidentiality obligations; (b) a Party's infringement or misappropriation of the other Party's intellectual property rights; (c) a Party's gross negligence or willful misconduct to the extent liability for such acts cannot be limited under applicable law; or (di Subscriber's payment obligations for undisputed Fees due for Services actually provided (subject to available appropriations). Nothing in this Agreement waives or limits Subscriber's defenses or immunities under the Illinois Local Government and Governmental Employees Tort Immunity Act, 745 ILCS 10/1 et seq., or other applicable law, and Subscriber does not agree to punitive damages or fines/penalties except to the extent required by law or ordered by a court of competent jurisdiction.

10. TERM & TERMINATION.

10.1. Agreement Term. The term of this Agreement (the "Term") will commence upon the earlier of provision of Services to Subscriber or the execution of an Order between the Parties and will continue until the expiration or termination of all such Orders.

10.2. **Termination for Cause.** If either Party defaults in the performance of any of its material obligations hereunder, such defaulting Party

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will use its reasonable efforts to correct such default within thirty (30) days (provided however that payment defaults will have a ten (10) day cure period) (or such additional time as the Parties may agree) after written notice thereof from the other Party. If any such default cannot be, or is not, corrected within such thirty (30) day period, then the non-defaulting Party will have the right, in addition to any other remedies it may have, to terminate any Order and this Agreement by giving written notice to the Party in default.

10.3. **Termination for Insolvency.** If either Party becomes insolvent, is unable to pay its debts when due, files for bankruptcy, is the subject of involuntary bankruptcy, has a receiver appointed, or has its assets assigned for the benefit of creditors, the other Party may terminate this Agreement without notice and may cancel any unfilled obligations.

10.4. **Effects of Termination.** Except as expressly set forth in this **Section 10,** all rights granted to Subscriber hereunder will immediately terminate upon termination or expiration of any Order. Unless otherwise agreed to between the Parties, Trintech will provide a copy of Subscriber's Data to Subscriber in an electronically readable format within thirty (30) days of termination provided that Subscriber has paid all monies due. Trintech will have no obligation to keep the Subscriber Data thereafter.

10.5. **Survival.** Notwithstanding any other provision of this Agreement, **Sections 1.0, 5.0, 6.0, 7.0, 8.0, 9.0, 10.0, and 11.0,** and all rights and obligations thereunder, will survive the termination of this Agreement and will continue in perpetuity, unless such provisions expire or terminate by their terms.

11. **MISCELLANEOUS.**

11.1. **Independent Contractors.** The Parties are independent contractors. Nothing contained herein or done pursuant to this Agreement will constitute either Party acting as the agent of the other Party for any purpose or in any sense whatsoever, or constitute the Parties as partners or joint venturers. Neither Party has any authority whatsoever to bind the other Party or make any representations on behalf of the other Party.

11.2. **Governing Law.** Disputes under this Agreement will be governed by the laws of the State of Illinois. Each Party consents to the jurisdiction and venue of the State and Federal Courts for the county of DuPage, Illinois, and each party hereby waives any objections to the jurisdiction and venue of such courts; provided, however, an action for injunctive relief may be filed in a jurisdiction where the actions or Party to be enjoined is located. The Parties hereby exclude the application hereto of the United Nations Convention on Contracts for the International Sale of Goods and the Uniform Computer Information Transactions Act.

11.3. **Notices.** All notices, requests, demands, waivers, and other communications required or permitted hereunder will be in writing and will be deemed to have been duly given: (a) when delivered by hand or confirmed facsimile transmission; (b) when delivered by electronic mail, provided that a copy of such notice, request, demand, waiver, or other communication is sent on the same day as the date of the electronic mail transmission by one of the other methods specified in this **Section 10.3, Notices;** (c) one business day after deposit with a reputable overnight delivery service; or (d) three days after being mailed by certified or registered mail, return receipt requested, with postage prepaid, to the address set forth below.

If to Trintech	If to Subscriber
Trintech, Inc.	DuPage County Treasurer
5600 Granite Pkwy Suite 10000	421N. County Farm Road
Plano, TX 75024	Wheaton, IL 60187
Attn: Legal	Attn: Eileen Roberts
Email: legal@trintech.com	Email: eileen.roberts@dupagecounty.gov
With a copy sent to:	
Trintech, Inc.	DuPage County Information Technology

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5600 Granite Pkwy Suite 10000	421 N. County Farm Road
Plano, TX 75024	Wheaton, IL 60187
Attn: Finance	Attn: Roy Clancy
Email: finance@trintech.com	Email: roy.clancy@dupagecounty.gov

11.4. **Insurance.** Trintech shall maintain during the Term of this Agreement, and at its sole expense, insurance up to at least the following limits:

(a) Commercial (Comprehensive) General Liability - $2,000,000 aggregate,
(b) Automobile Liability - $1,000,000 for any one occurrence of death, bodily injury and/or property damage,
(c) Professional Liability - $2,000,000 aggregate and $1,000,000 per incident,
(d) Workers Compensation - applicable statutory limits,
(e) Excess/umbrella liability - $1,000,000,
(f) Employer's Liability- $1,000,000 each accident or injury and $1,000,000 for each employee/disease.

Trintech will include Subscriber as an additional insured solely with respect to the Commercial General Liability required under Section 11.4(a) and ll.4(e). Additional insured status is not applicable to Workers' Compensation/Employer's Liability or to professional/technology errors & omissions, cyber/privacy liability, or crime policies. For claims-made coverages required under Section 11.4(c) (including technology errors & omissions and/or cyber/privacy liability), Trintech will maintain continuous coverage throughout the Term and either (i) a retroactive date no later than the Effective Date, or (ii) an extended reporting period ("tail") of at least twelve (12) months following termination, subject to market availability. Certificates of insurance evidencing the required coverages will be provided at execution and upon reasonable written request. Certificates of insurance demonstrating the required insurance swill be provided at execution of this Agreement and upon reasonable request of Subscriber.

11.5. **Force Majeure.** No delay, failure, or default, other than a failure to pay fees when due, will constitute a breach of this Agreement to the extent caused by acts of war, terrorism, hurricanes, earthquakes, other acts of God or of nature, strikes or other labor disputes, riots or other acts of civil disorder, embargoes, or other causes beyond the performing party's reasonable control.

11.6. **Assignment.** Except where the assignment is to (i) an Affiliate; (ii) a purchaser of all or substantially all of such party's assets; or (iii) to any successor by way of merger, consolidation or similar transaction, neither Party may assign this Agreement without the prior written consent of the other Party, which will not be unreasonably withheld. Any other attempted assignment without the consent of the other Party will be considered void and of no effect.

11.7. **Severability.** To the extent permitted by Governing Law, the Parties hereby waive any provision of law that would render any clause of this Agreement invalid or otherwise unenforceable in any respect. In the event that a provision of this Agreement is held to be invalid or otherwise unenforceable, such provision will be interpreted to fulfill its intended purpose to the maximum extent permitted by Governing Law, and the remaining provisions of this Agreement will continue in full force and effect.

11.8. **No Waiver.** The failure of either Party to enforce at any time any of the provisions of this Agreement, or the failure to require at any time performance by the other Party of any of the provisions of this Agreement, will in no way be construed to be a present or future waiver of such provisions, nor in any way affect the validity of either Party to enforce each and every such provision thereafter. The express waiver by either Party of any provision, condition or requirement of this Agreement will not constitute a waiver of any future obligation to comply with such provision, condition or requirement.

11.9. **Conflicts.** In the event of any conflict or inconsistencies between this Agreement including any exhibits hereto, or any Order, or other document, this Agreement will govern, including any exclusive remedies unless and to the extent expressly noted in an Order or other document, as executed by the Parties.

11.10. **No Third-Party Beneficiaries.** This Agreement is for the benefit of the Parties and their successors and permitted assigns, and does not confer any rights or benefits on any third party.

11.11. **Entire Agreement.** This Agreement and any Orders hereunder constitute the entire agreement between the Parties with respect to the subject matter hereof and supersedes all previous versions and contemporaneous agreements and understandings, whether oral or written, between the Parties.

SIGNATURE PAGE TO FOLLOW

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TRINTECH
Make time count.

trintech.com

IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed by their duly authorized representatives.

TRINTECH INC.

[redacted]

Name: Jesse Lajoye

Title: SVP, Global Sales

Date: 06 November 2025

DUPAGE COUNTY TREASURER

Name:

Title:

Date:

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EXHIBIT A
ACCEPTABLE USE POLICY

This Acceptable Use Policy ("AUP") forms part of the Adra Service Agreement ("Agreement") and applies to Subscriber's use of Trintech's Adra Service. Refer to the Adra Service Agreement ("Agreement") for any terms capitalized but not defined in this AUP. This AUP governs the Subscriber Data, and Subscriber's responsibilities for the Services. Please read this document carefully prior to use or download of any Adra Services.

1. CONTENT RESTRICTIONS OF THE SERVICE

Trintech does not monitor the content of communications or the data that Subscriber may transmit through the Services and will not be responsible for such. Subscriber will use the Services for authorized purposes only, and in accordance with all applicable laws, regulations, and Trintech requirements. Subscriber will not post or upload any content or data which (a) is libelous, defamatory, obscene, pornographic, abusive, harassing or threatening; (b) violates the rights of others, such as data which infringes on any intellectual property rights or violates any right of privacy or publicity; or, (c) otherwise violates any applicable law.

Trintech may remove any violating content or data posted or transmitted through the Services, without notice to Subscriber. Trintech may suspend or terminate any User's access to the Services upon notice in the event Trintech reasonably determines that such User has violated the terms and conditions of this AUP.

2. USE RESTRICTIONS OF THE SERVICE

During the Term, Subscriber will not (a) use the Services for service bureau or time-sharing purposes or in any other way allow third parties to exploit the Services; (b) provide passwords or other log-in information of the Services to any third party; (c) share non-public features or content of the Services with any third party; (d) access the Services in order to build a competitive product or service, to build a product using similar ideas, features, functionality or graphics of the Services, or to copy any ideas, features, functions or graphics of the Services; or (e) engage in web scraping or data scraping on or related to the Services, including without limitation collection of information through any software that simulates human activity or any bot or web crawler.

In order to protect the security and safety of Trintech's cloud environment, Trintech may suspend Subscriber's access to the Services without notice upon reasonable belief that Subscriber is violating the content or use restrictions above, in addition to any other remedies Trintech may pursue by contract or by law.

Use of Robotic Process Automation ("RPA") Bots. Subscriber may use RPA bots to access the Service subject to the terms of this Agreement and the following conditions:

i. Subscriber shall provide advance written notice to Trintech of any RPA bot usage and the RPA bot shall identify themselves using a special "User-Agent" HTTP header or "email address" where applicable;

ii. Each Subscriber RPA bot accessing the Service shall be deemed a User under the Adra Service Agreement ("Agreement") and as specified in the applicable Order.

(iii) Trintech does not support and disclaims all responsibility for Subscriber's use of RPA bots;

iv. Subscriber shall provide feedback to Trintech concerning use of RPA bots where an API is not currently available through our Ideas Portal, https://adra.ideas.aha.io/, and only make use of the UI for RPA bots if an API is not available;

v. Trintech reserves the right at its sole discretion and without advance notice to (a) throttle and/or deactivate RPA bot Users as a result of their impact on the performance of the Service; and/or (b) update the Service UI, with Trintech taking no responsibility' for any impact on your usage of RPA bots as a result; and

Use of Trintech APIs. If Subscriber wish to access, or make use of, Trintech APIs, Subscriber may do so by following the documentation and requirements established in Trintech's Developer Portal available at https://developer.adra.com/. This Portal may be updated from time-to-time.

3. **SERVICE USE LIMITS**

Subscriber will comply with the use limits for the Services as provided in the tables below.

The tables below show the maximum usage limits permitted per each Subscriber's unique Balancer, Task Manager, Matcher, and Accounts engagements:

ze per uploaded file

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Type

Max Limit
100 MB

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Number of legal entities	150
Number of accounts in a period	20,000
Number of transactions per account in an import	1,000
Number of transactions per file in an import	10,000
Number of account roles assigned to a unique user	4,000
Number of account roles on an account	20
Number of active extra fields on transactions	15
Frequency of auto import of balances*	12 times per 24 hours

** If only accounts with balance changes are imported and/or the number of accounts in the import is less than 500, more frequent imports are allowed after confirmation from Trintech.*

TASK MANAGER

Type	Max limit
Size per uploaded file	100 MB
Number of Task Templates in a single import file	5,000
Number of Extra Field values in a single import file	5,000
Total number of Task Templates in Library	5,000
Total number of Tasks on a single Task List	2,500
Total number of Task Lists copied simultaneously	SO Task Lists with max total of tasks in all 10,000 (200 per list in ex).
Total number of un-archived "List-Tasks" under "Tasks".	20,000
Number of open Tasks assigned to a single person	5,000
Total number of "Auto Recurring-Tasks" per month	1,000

MATCHER

Type	Max limit
Uploaded transactions per year across all reconciliation groups	100 million
Number of historic reconciled transaction in a single reconciliation group	10 million
Number of Extra Fields per Transaction	
Number of Transactions in a single import file	
Size per uploaded file	

Number of Legal Entities Number of Reconciliation Groups Number of Accounts across all

Reconciliation Groups	15
	100,000
	50MB
	150
	1,000
	3,000

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Number of Reconciliation Groups in a single Legal Entity	200
Number of Accounts in a reconciliation group	20
Number of Matching Rules per reconciliation group*	30
Total number of reconciliation rules across all reconciliation groups	20,000
Number of unmatched items in a reconciliation group to be reconciled at once*	150,000

**When using Many to one or Many to Many matching rules where one of the sources has the "Required number of transactions" option ticked off, the Service will try different combinations within the grouped parameters and dates. Depending on the number of transactions within the group/date parameters and the number of transactions set to match, the number of possible combinations should not exceed 5.000.000. For example, 250 items with the same date and reference where the number of transactions has been chosen as "3" has 2.5 million combinations. If matching rules are run that exceed 5.000.000 combinations, they may be restricted by the Service.*

**Note: Red values have not yet been officially tested as of now. However, PM/PO in agreement that Accounts should be able to handle these volumes based on previous experience, current customer usage and technical knowledge about the application.*

ACCOUNTS

Type	**Max Limit**
Uploaded transactions per year across all account groups {*1)	20 million
Uploaded transactions per year within *a single* account group {*1)	5 million
Number of historic reconciled transactions in a single account group {*1)	15 million
Number of Extra Fields per Transaction	10
Number of Transactions in a single import file	500,000
Size per uploaded file	100 MB
Number of Clients	150
Number of Account Groups	2000
Number of Accounts	5000
Number of Account Groups in a single Client	200
Number of Accounts in a reconciliation group	20
Visible transactions per page (*1)	50,000
Reconciliation rules per account group	30
Total number of reconciliation rules across all account groups	10,000
Number of reconciliation rules to be run at the same time in one go across all clients {*2)	1,000
Number of unmatched items in a reconciliation group to be reconciled at once	150,000

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**1 Max number of extra fields for this volume is 2 per transaction. Adding more is possible, but the Service may become slower when loading exceptions or matched items.*

**2 When using Many to one or Many to Many matching rules where one of the sources has the "Group Items" option ticked off, the software will try different combinations within the grouped parameters and dates. Depending on the number of transactions within the group/date parameters and the number of transactions that has been set to match, the number of possible combinations should not exceed 5.000.000. In example, 250 items with the same date and reference where the number of transactions has been chosen as "3" has 2.5 million combinations. If matching rules are run that exceed 5.000.000 combinations, they may be stopped by the system.*

ANALYTICS API

Type	Max Limit
Maximum amount of data synced per engagement per 24 hours	100 MB
Maximum API connections per 24 hours	8

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EXHIBIT B
SERVICE LEVEL ADDENDUM

This Service Level Addendum forms part of the Adra Service Agreement ("Agreement") and applies to Trintech's Adra service (the **"Service").** The requirements contained within this Exhibit Bare applicable to Subscriber production environments only, and not applicable to Subscriber's test environment unless otherwise described in the applicable Order. Any capitalized terms not defined in this Service Level Addendum will have the meanings ascribed to them in the Agreement. Each may be referred to as a "Party" or jointly the "Parties".

Service Levels are designed to set expectations and help ensure that both Parties understand and agree to mutual levels of service for production environments for the Adra Services.

Availability Guarantee. Trintech provides at least 99.9% uptime with respect to the Adra Services during each calendar month of Subscriber's term (collectively, the "Availability Guarantee"). Total possible uptime is calculated by taking the total time the Service would be available in a given month and subtracting the total time for Scheduled Maintenance, down periods initiated by Subscriber, or events that are beyond Trintech's reasonable control such as issues associated with Subscriber-provided hardware or software.

If in any calendar month Trintech fails to meet the Availability Guarantee and Subscriber is negatively impacted by any unscheduled downtime excluding Scheduled Maintenance (i.e., inability to log into, access, or use the Services) Trintech will provide, as the sole and exclusive remedy and liability to Subscriber for Trintech's failure to meet the Availability Guarantee, service credits as provided in the table below ("Service Credit").

Availability Guarantee	Service Credit Percentage
95%-99.89%	3%
90%-94.99%	5%
Less than 90%	10%

Service Credits. Service Credits are calculated based on Subscriber's pro-rated monthly Services fees for each given month in the Term. In order for Subscriber to receive a Service Credit, Subscriber must request it not later than fifteen days from the end of the applicable month in which Subscriber believes Trintech did not meet the Availability Guarantee. Each Service Credit request submitted must detail when Subscriber discovered the downtime and the negative impact Subscriber suffered. Service Credit requests must be submitted to **support@adra.com.**

Trintech will use its system logs and other records to confirm the downtime prior to issuing any Service Credit. If Subscriber is past due or in default with respect to any payment or material contractual obligations to Trintech, Subscriber will not be eligible for any Service Credit. Service Credits will be applied collectively to the next renewal Term or billing cycle. Trintech will not refund any Service fees paid in advance for any failure to meet the Availability Guarantee.

Scheduled Maintenance. Periodic maintenance will be performed on the Services for system and software upgrades, service packs, hardware replacements and upgrades, and maintenance and backup procedures **("Scheduled Maintenance"). Scheduled Maintenance time does not count as downtime for purposes of the Availability Guarantee and Service Credits.** Scheduled Maintenance typically is communicated no less than two weeks in advance, scheduled to occur on the weekend.

Response Time Goals. When alerted of a potentially critical problem by any of its monitoring systems, Trintech will begin troubleshooting and addressing the problem and will initiate contacting Subscriber through a support ticket, telephone call, or both depending upon the severity of the situation or the rules of engagement according to the table below. Support tickets initiated by Subscriber will receive responses in the same manner.

Priority Level	Example Situation	Response Time Goal
Emergency: Pl	Subscriber cannot access the Services	Within 1 hour
Urgent: P2	Services are accessible but in a reduced state *(timeouts or slow state of response)*	Within 4 hours
Standard: P3	Information or assistance *(Services are functioning within acceptable parameters, but Subscriber requires information or assistance)*	Within 8 hours

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Trintech will exercise commercially reasonable efforts to meet the Jo/lawing response times goals but daes nat guarantee that the response times will always be met. Response times are not subject to Service Credits.

Support. Trintech will take all reasonable steps in assisting Subscriber in resolving problems with the Services. Subscriber will get access to our Success Center (jittps://success adra com/l where support inquiries can be raised. Through this portal they will get the opportunity to see the status on cases, number of cases raised and to escalate cases where necessary.

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EXHIBITC
SECURITY ADDENDUM

This Security Addendum contains the information security, and third-party audited controls that apply to the Adra Services and forms part of the Adra Service Agreement ("Agreement"). Any capitalized terms not defined in this Security Addendum are found in the Agreement. If an industry-standard term is used in this Security Documentation, but not defined here or in the Agreement, it will default to those definitions in the National Institute of Standards and Technology ("NIST") glossary of standard information security terms.

STANDARD TRINTECH SECURITY & AUDIT REQUIREMENTS

Trintech is subject to the following certifications and compliance standards as provided in the table below:

Standard	Activities	Evidence
SOC 1 &SOC2 Audited	Ongoing annual third-party audits to maintain SSAE 18 (or then current standard as evolved by AICPA) SOC 1 (Type II) and SOC 2 (Type II) attestations and reports.	Reports and bridge letters are available upon written request to Trintech Support.
HIPAA Compliant	Ongoing annual third-party audits to maintain HIPAA con,plian<::e.	Confirmation is available upon request to Trintech Support. Ability to execute Business Associate Agreements (BAAs)with covered entities.
ISO/IEC 27001:2022		Certificate of Registration are available upon written request to Trintech Support

Trintech will provide SOC 1 and SOC 2 reports to Subscriber upon request to Trintech Support. Subscriber agrees that any request will be limited to the most recent, applicable audit, and will be requested no more than once in a rolling twelve (12) month period, except in the case of a security breach with the potential to expose Subscriber's Data.

Trintech will notify Subscriber within seventy-two (72) hours of becoming aware of a security breach with the potential to expose Subscriber Data **("Security Breach Notification").** As such information becomes available and without undue delay, Trintech will provide Subscriber with relevant root cause detail, forensics, and logs upon removal of information that may identify other Subscribers.

To assist Subscriber with security questionnaires, audits, and/or compliance activities, Trintech will permit an onsite audit at Trintech's Texas corporate headquarters upon written request to Trintech Support. During the audit, Subscriber's authorized employees, auditors and/or agents will be permitted to view but not copy or retain the complete table of contents of confidential and proprietary documents relevant to audited operating controls and security policies subject to a non-disclosure agreement. In the absence of a security breach, audits may be requested no more than once per rolling twelve (12) month period and require at least thirty (30) days' prior written notice to Trintech for scheduling. Additional audits may be requested following any Security Breach Notification.

CLOUD DATA CENTER SECURITY & AUDIT REQUIREMENTS

The Services are delivered from a data center operated by a third-party hosting provider **("Hosting Provider").** Information regarding the Hosting Provider is available through Trintech Support.

Trintech will not migrate, transfer, or otherwise move Subscriber Data to a data center of Hosting Provider located in a different country

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from the original data center in which the applicable production environment is established **{"Data Center Location")** without Subscriber's prior consent. If Trintech initiates a change to the Data Center Location, it will notify Subscriber promptly, without undue delay, and Subscriber will have the one-time right to terminate the Agreement within 30 days from receipt of such notice from Trintech; provided that Trintech may initiate a change in Data Center Location, without notice, if: {i) Trintech deems such move reasonably necessary to prevent, mitigate, or remedy, a critical security vulnerability; or {ii) in the event of a disaster recovery event; *provided further that* Subscriber may not terminate if the purpose of 2.4 (i) or {ii) above was initiated to protect Subscriber's Data, and Trintech returns Subscriber Data to the original Data Center Location within a reasonable time.

ENCRYPTION OF SUBSCRIBER DATA

Trintech will provide Subscriber with an industry standard level of encryption for Subscriber Data both in transit and at rest **("Encryption").** Encryption at rest encompasses all Subscriber Data (disk, tape, and offsite) at the primary site, secondary site (i.e., maintained for BC/DR), and any offsite locations used by the Hosting Provider for vaulting of backup media. The standard level of encryption that Subscriber receives, pursuant to the applicable Order is:

Data in Transit	Encryption of all Subscriber data in transit using industry standard secure protocols {e.g., HTTPS, SFTP, SSL, TLS **(1.2** or **greater),** etc.)
Data at Rest	Encryption of all Subscriber data at rest {disk, tape, and offsite) including database data, reporting data, file attachments, and integrations using industry standard encryption (e.g., public/private key, AES 256, FIPS 140-2 Level 2.

BUSINESS CONTINUITY PLANNING AND DISASTER RECOVERY ("BCP/DR")

Trintech provides comprehensive BCP/DR for Subscriber production environments to ensure that Services remain available in the event of a non-Force Majeure disaster with the potential to impact Services.

RPO: 4 hours	In the event of a disaster, all production data will be cu;crenttciwithin 4 hours:
RTO: 12 hours	In the event of a disaster, all production services will be available from the secondary site within 12 hours.
Backup Strategy	Daily differential/incremental and weekly full backups are performed for all production systems. Hourly transaction lpg and dailY full database backups are performed for all productibn databases.

Full BCP/DR plans are confidential and proprietary and may be viewed subject to audit requirements contained within this Security Documentation. Subscribers will not schedule or participate in Trintech's BCP/DR testing.

Trintech retains backups of Subscriber Data for up to 30 days to ensure that BCP/DR requirements are met. Trintech will remove Subscriber Data, inclusive of third-party Hosting Provider managed backups, and all encryption keys within thirty (30) days of receipt of written request and/or notice of termination. Upon request from Subscriber, Trintech Support can provide confirmation that Subscriber encryption keys and Subscriber Data have been removed.

The requirements contained within this Security Documentation are applicable to Subscriber production environments only, and not applicable to Subscriber's test environment unless otherwise described in the applicable Order.

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SECURE CODING GUIDELINES & MALWARE DETECTION

Trintech follows industry standard secure coding guidelines and takes appropriate measures to protect the Services against unauthorized modifications to the Services or the Subscriber Data without the consent of Subscriber or Trintech.

- Prior to release, both Static Application Security Testing (SAST) and Dynamic Application Security Testing (DAST) is conducted to identify potential vulnerabilities in the Trintech Software.
- Access to systems is controlled by an industry standard authentication method leveraging strong authentication and a unique User ID and strong password.
- Remote access (if applicable) is secured through multi-factor authentication.
- Passwords may never be stored in clear text.
- Secure Coding Guidelines, aligning to Microsoft SDL and OWASP

Trintech uses commercially reasonable, and industry standard malware detection measures to prevent the distribution of malware upon implementation or delivery of Services. Subscriber is expected to maintain a secure internal network for its own purposes outside the Services, and, malware, harmful code, or other invasive or unauthorized programs are not sanctioned by Trintech **("Malware").** Trintech will not be liable to Subscriber or any third-party if harm is caused by the failure of Subscriber's internal network to detect malware originating from third-party software, or Subscriber's internal network not within the reasonable control of Trintech.

GENERAL USER TERMS

The Parties agree that Trintech does not provide onsite credentials management for Subscriber, and that Subscriber, it's Users, or holders and handlers of credentials are collectively responsible for the damage or harm caused by: (i) the use or distribution of User credentials or (ii) the misuse of Services. Subscriber agrees and understands that completion of annual security awareness training is necessary to prevent the harmful, unlawful, or improper release of User credentials by Subscriber Users, and any harms caused by improper release of Subscriber credentials or access to the Services, will be the sole responsibility of Subscriber.

The Parties agree that, during the term of any Services, Subscriber will maintain up-to-date credentials management practices and safeguards that meet single-factor authentication. If Subscriber chooses to use single-factor authentication for the Services, Subscriber understands and agrees to the risks associated with the lack of multi-factor authentication The Parties agree to reference NIST SPS00-63B **("Authentication Definitions")** for definitions, and that any Trintech Software under the applicable Order may use AALI (as defined in the Authentication Definitions) unless noted otherwise.

Subscribers will ensure that passwords are aligned with current NIST password guidance which recommends the following:

- An eight-character minimum and 64-character maximum length
- The ability to use all special characters but no special requirement to use them
- Restrict sequential and repetitive characters (e.g. 12345 or aaaaaa)
- Restrict context specific passwords (e.g. the name of the site, etc.)
- Restrict commonly used passwords (e.g. p@ssw0rd, etc.)
- Passwords obtained from previous breach corpuses.

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EXHIBIT D

DATA PROTECTION ADDENDUM

This Data Protection Addendum, **("Addendum")** is made and entered into as of the date of execution of an Order referencing and incorporating the Adra Service Agreement **("Agreement") ("Addendum Effective Date")** by and between Trintech **("Trintech")** and the corporation, LLC, partnership, sole proprietorship, or other business entity executing such Order **("Subscriber").** The Agreement between Trintech and Subscriber is for the purchase by Subscriber of Services, as defined in such Agreement.

All terms not herein defined shall have the respective meanings given to them in the Applicable Privacy Laws.

Now, therefore, the parties, in consideration of the promises set forth herein, do hereby agree as follows:

Notwithstanding anything to the contrary elsewhere in the Agreement:

i. Trintech will process information relating to an identified or identifiable natural person pursuant to Services under the Agreement **("Personal Data")** solely for the purpose of the performance of the Services under the Agreement and in accordance with the written instructions of Subscriber as set forth in the Agreement, this Addendum (including the **"Data Processing Details"** attached hereto as Exhibit E) and any statement of work (unless Trintech is required by law to process Personal Data in a different manner);

ii. Trintech certifies that it understands and will comply with the restrictions on the use of Personal Data in connection with the Services set forth in this Addendum. Trintech will ensure that any employees, subcontractors, and agents involved in performing Services under the Agreement comply with the terms of this Addendum;

iii. Trintech will, upon Subscriber's written request, provide reasonable assistance, information, and cooperation to Subscriber to ensure Subscriber's compliance with its obligations under applicable data protection, privacy, breach notification, and data security laws **("Applicable Privacy Laws"),** including with respect to responding to requests from individuals to exercise their rights relating to Personal Data about them and allowing for, and contributing to, audits conducted by Subscriber or another auditor mandated by Subscriber provided that such audits shall occur no more than once per calendar year and upon no less than 30 business days' prior written notice;

iv. Trintech will act as a processor under Applicable Privacy Laws while Subscriber will act as the controller;

v. Trintech will provide notice to Subscriber without undue delay of any event involving any actual or suspected, compromise of the confidentiality, integrity, or availability of Personal Data or the networks, systems, or databases on which the Personal Data is stored, transmitted, or otherwise processed, including, but not limited to, any accidental, unlawful, or unauthorized disclosure, use, viewing, destruction, loss, alteration, or acquisition of, or access to, any Personal Data;

vi. Trintech will respond promptly to all inquiries from Subscriber regarding Trintech's processing of Personal Data, and, within 5 business days of receipt, notify Subscriber of any inquiry received from an individual or a data protection authority or other government regulator regarding Trintech's processing of Personal Data;

vii. Trintech will implement and maintain, at its own cost and expense, appropriate technical and organizational measures in relation to its processing of Personal Data, as defined under Exhibit C, the Adra Security Addendum, so as to comply with Applicable Privacy Laws at all times when performing the Services and ensure an appropriate level of security with respect to Personal Data processed by Trintech;

viii. Trintech will notify Subscriber if Trintech believes that any instruction from Subscriber violates any Applicable Privacy Law;

ix. Trintech will ensure that its employees and agents authorized to process Personal Data have committed themselves to confidentiality, or are under a statutory obligation of confidentiality;

Docusign Envelope ID: 34B05D25-369F-4127-9604-23532305D137

x. Subscriber generally authorizes Trintech to engage any third-party Processor engaged in the Processing of Personal Data to process Personal Data (the "Sub-processors") provided that (i) the third party is a Sub-processor processing Personal Data in connection with the performance of Trintech's obligations under the Agreement, (ii) Trintech has entered into a written contract with the Sub-processor requiring the Sub-processor to abide by terms materially equivalent to those set forth in the Agreement regarding the processing and protection of Personal Data and (iii) Trintech will remain fully liable to Subscriber for the performance of said Sub-Processor's obligations. As of the Addendum Effective Date, Trintech engages, as applicable, the Sub-processors listed under Exhibit F. Trintech will notify Subscriber in writing of any intended changes regarding the addition or replacement of Sub-Processors by updating the Addendum found at https://www.trintech.com/terms-and-conditions/adra-terms-a_nd-conditions/. Subscriber may object to such changes within 15 days of such notice if Subscriber reasonably determines that such changes are contrary to the terms of this Addendum or Applicable Privacy Laws. Upon receipt of a valid objection notice, Trintech may use reasonable efforts to recommend a change in the Services to avoid the objected changes. If Subscriber does not accept such recommendation or if Trintech does not make a recommendation within 15 days of such objection, the applicable Agreement or amendments thereto will be deemed terminated insofar as such new Sub-processor would be used for the Services under the Agreement. In such case, Trintech shall promptly refund prepaid fees to Subscriber for unused Services, without penalty;

xi. Trintech will process Personal Data relating to individuals residing in the European Economic Area **("EEA")** or Switzerland in a jurisdiction not acknowledged by the European Union under Article 45 of GDPR as a safe jurisdiction with an adequate level of data protection **("Third Country")** in compliance with the Applicable Privacy Laws and, without limiting the foregoing whenever applicable, (i) Module Two of the Standard Contractual Clauses approved by the European Commission (for controller to processor transfers where Trintech is located in a Third Country and Subscriber is acting as the controller), (ii) Module Three of the Standard Contractual Clauses approved by the European Commission (for processor to processor transfers where Trintech is located in a Third Country and Subscriber is acting as a processor) and (iii) the UK Addendum to said Standard Contractual Clauses approved as of 23 March 2022 by the UK Parliament, shall apply, the terms of which are hereby incorporated by reference and subject to the terms of Exhibit Band C respectively. If Trintech is not located in a Third Country and acts as a data exporter, Trintech has entered into Module Three of the Standard Contractual Clauses approved by the European Commission (for processor to processor transfers) with the relevant Sub- processors acting as data importers;

xii. at the Agreement's termination or expiration, upon Subscriber's written request, securely destroy all Personal Data processed by Trintech and/or its subcontractors in connection with performance of the Services or, alternatively, return such Personal Data to Subscriber. Notwithstanding the foregoing, Trintech may retain Personal Data to the extent such retention is required by applicable law.

Docusign Envelope ID: 34B05D25-369F-4127-9604-23532305D137

Exhibit E

Data Processing Details

Data Processing	Details
Duration of processing	For the duration of the Agreement.
Categories of Data Subjects	Personnel of Subscriber.
Description of data • Personal Data which Trintech may process under this Agreement includes the following	Contact details of personnel of the Subscriber. Any Personal Data Subscriber uploads into the Services in violation of the Trintech Data Acceptance Policy.
Spe cial Data	None.
Purposes of Processing	Subscriber Personal Data will be processed by Trintech for the purposes of providing the Services.
Duration of Processing	The duration of the Agreement.
Location of Personal Data	Subscriber's Personal Data will be processed in the EEA, the United Kingdom, and the United States of America.
Nature of Processing	Collection, storage, comparison, modification, consultation, retrieval, and erasure.

Docusign Envelope ID: 34B05D25-369F-4127-9604-23532305D137

EXHIBIT E

List of Sub-processors

1. **Infrastructure Sub-processors.**

Trintech may use the following Sub-processors to host Subscriber Data or provide other infrastructure that supports the delivery of our Services:

Entity name	Entity Activity	Entity location
Dell Computer Corporation	Hosting Service Provider for the Adra Services Accounts, Receivables	
Microsoft Corporation	Cloud Service Provider	USA (USA Subscriber only), Australia (APAC Subscribers only), Netherlands and Ireland (EMEA Subscribers and UK only), Norway (Norwegian Subscribers only since 3 May 2022 or later)

2. **Service-specific Sub-processors.**

Trintech works with the sub-processors listed below to provide specific functionality.

Entity name	Entity Activity	Entity location
Trintech Inc.	Trintech affiliate, to perform possible ad-hoc support services that require escalation to Trintech support team in USA provided Subscriber gives prior approval.	USA
Salesforce, inc.	Cloudabased Service s J ar T rintech Supl)Ort•	USA

END OF DOCUMENT

Docusign Envelope ID: 3EEE8D5A-D890-449C-9E51-F36F85ACECB4

DuPage County
Finance Department
Procurement Division
421 North County Farm Road
Room 3-400
Wheaton, Illinois 60187-3978

REQUIRED VENDOR ETHICS DISCLOSURE STATEMENT

Section I: Contact Information

Please complete the contact information below.

BID NUMBER:	TR11-6-2025
COMPANY NAME:	Trintech, Inc.
CONTACT PERSON:	Heather McNally
CONTACT EMAIL:	Heather.McNally@trintech.com

Section II: Procurement Ordinance Requirements

Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the County, shall provide to the Procurement Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor to any incumbent County Board member, County Board chairman, or Countywide elected official whose office the contract to be awarded will benefit within the current and previous calendar year. The contractor, union, or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors, and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

Has the Bidder made contributions as described above?

- ☐ Yes
- ☒ No

If "Yes", complete the required information in the table below.

RECIPIENT	DONOR	DESCRIPTION (e.g., cash, type of item, in-kind services, etc.)	AMOUNT/VALUE	DATE MADE

All contractors and vendors who have obtained or are seeking contracts with the County shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

Has the Bidder had or will the Bidder have contact with lobbyists, agents, representatives or individuals who are or will be having contact with county officers or employees as described above.

- ☐ Yes
- ☒ No

If "Yes", list the name, phone number, and email of lobbyists, agents, representatives, and all individuals who are or will be having contact with county officers or employees in the table below.

NAME	PHONE	EMAIL

Section III: Violations

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future County contracts. Continuing and supplemental disclosure is required. The Bidder agrees to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner;
- 30 days prior to the optional renewal of any contract;
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text of the County's Ethics Ordinance is available at:

Ethics | DuPage Co, IL

The full text of the County's Procurement Ordinance is available at:

ARTICLE VI. - PROCUREMENT | Code of Ordinances | DuPage County, IL | Municode Library

Section IV: Certification

By signing below, the Bidder hereby acknowledges that it has received, read, and understands these requirements, and certifies that the information submitted on this form is true and correct to the best of its knowledge.

Printed Name: _Heather McNally_____ Signature: _____[redacted]_____

Title: _VP, Global Controller_____ Date: ___November 12, 2025_____

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: FI-P-0030-25 **Agenda Date:** 11/25/2025 **Agenda #:** 9.R.

AWARDING RESOLUTION ISSUED TO
FEDERAL EXPRESS
TO PROVIDE EXPRESS MAIL SERVICES
FOR VARIOUS COUNTY DEPARTMENTS
(CONTRACT TOTAL AMOUNT $39,600)

WHEREAS, a vendor has been selected in accordance with County Board policy; and

WHEREAS, the Finance Committee recommends County Board approval for the issuance of a contract to Federal Express, to provide express mail services, for the period of December 1, 2025 through November 30, 2026, for various County Departments.

NOW, THEREFORE BE IT RESOLVED, that said contract to provide express mail services, for the period of December 1, 2025 through November 30, 2026, for various County Departments, per NASPO Agreement #MA454, be, and it is hereby approved for the issuance of a contract purchase order by the Procurement Division to Federal Express, 900 7th Street NW, Washington, DC 20001, for a contract total amount of $39,600.

Enacted and approved this 25th day of November, 2025 at Wheaton, Illinois.

_____

DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: _____

JEAN KACZMAREK, COUNTY CLERK

Procurement Review Comprehensive Checklist
Procurement Services Division
This form must accompany all Purchase Order Requisitions

SECTION 1: DESCRIPTION

General Tracking		*Contract Terms*	
FILE ID#: FI-P-0030-25	RFP, BID, QUOTE OR RENEWAL #: NASPO Agreement #MA454	INITIAL TERM WITH RENEWALS: 1 YR + 1 X 1 YR TERM PERIOD	INITIAL TERM TOTAL COST: $39,600.00
COMMITTEE: FINANCE	TARGET COMMITTEE DATE: 11/25/2025	PROMPT FOR RENEWAL:	CONTRACT TOTAL COST WITH ALL RENEWALS: $39,600.00
	CURRENT TERM TOTAL COST: $39,600.00	MAX LENGTH WITH ALL RENEWALS: ONE YEAR	CURRENT TERM PERIOD: INITIAL TERM
Vendor Information		*Department Information*	
VENDOR: Federal Express	VENDOR #: 11196	DEPT: Office Supply	DEPT CONTACT NAME: Juan Romero
VENDOR CONTACT: Joselyn Henderson	VENDOR CONTACT PHONE: 816-309-1546	DEPT CONTACT PHONE #: 630-407-6209	DEPT CONTACT EMAIL: juan.romero@dupagecounty.gov
VENDOR CONTACT EMAIL: jchenderson@fedex.com	VENDOR WEBSITE: www.fedex.com	DEPT REQ #:	

Overview

DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.).
To provide express mail services for various County Departments, at the best pricing, through NASPO Valuepoint with the State of Illinois Contract #MA454

JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished
For annual express mail service, a comparison has been done and FedEx has consistently had the lowest pricing for the specific size of packages shipped.

SECTION 2: DECISION MEMO REQUIREMENTS

DECISION MEMO NOT REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required.
DECISION MEMO REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.

COOPERATIVE (DPC2-352), GOVERNMENT JOINT PURCHASING ACT (30ILCS525) OR GSA SCHEDULE PRICING

SECTION 3: DECISION MEMO

SOURCE SELECTION	Describe method used to select source. Comparison with other carriers. FedEx provides the lowest pricing for County needs
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action). 1. Provide departments express mail service utilizing FedEx through the State of Illinois Joint Purchase Agreement. 2. Allow departments to use any carrier individually and pay a higher cost. 3. Do nothing and let the departments select and not obtain the best price for the County.

SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION	
JUSTIFICATION	Select an item from the following dropdown menu to justify why this is a sole source procurement.
NECESSITY AND UNIQUE FEATURES	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.
MARKET TESTING	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
AVAILABILITY	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

SECTION 5: Purchase Requisition Information			
Send Purchase Order To:		*Send Invoices To:*	
Vendor: Federal Express	Vendor#: 11196	Dept: Office Supply	Division: Finance
Attn: Joselyn Henderson	Email: jchenderson1@fedex.com	Attn: Juan Romero	Email: juan.romero@dupagecounty.gov
Address: 900 7th Street NW	City: Washington	Address: 421 N. County Farm Rd	City: Wheaton
State: DC	Zip: 20001	State: IL	Zip: 60187
Phone: 816-309-1546	Fax:	Phone: 630-407-6209	Fax:
Send Payments To:		*Ship to:*	
Vendor: Federal Express	Vendor#: 11196	Dept: SAME	Division:
Attn: FedEx Revenue Services	Email: fedex.com/usgovt	Attn:	Email:
Address: PO Box 37161	City: Pittsburgh	Address:	City:
State: PA	Zip: 15250	State:	Zip:
Phone: 800-645-9424	Fax:	Phone:	Fax:
Shipping		Contract Dates	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): 12/01/2025	Contract End Date (PO25): 11/30/2026

Purchase Requisition Line Details											
LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/ Activity Code	Unit Price	Extension
1	1	EA		See Attachment	FY26					39,600.00	39,600.00
FY is required, ensure the correct FY is selected.										Requisition Total	$ 39,600.00

Comments	
HEADER COMMENTS	Provide comments for P020 and P025. This Contract purchase order is to provide express mail services from December 1, 2025 through November 30, 2026.
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO. Please see attached sheet for line breakouts.
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO.
APPROVALS	Department Head signature approval for procurements under $15,000. Procurement Officer Approval for ETSB.

FedEx

LN	Description	FY	Company	AU	Acct Code	Sub-accounts/ Activity Code	Price
1	ANS - POSTAGE/POSTAL	FY26	1100	1300	53804		$2,200.00
2	DCC - POSTAGE/POSTAL	FY26	1200	2000	53804		$500.00
3	CCT - POSTAGE/POSTAL	FY26	1000	5900	53804		$100.00
4	COR - POSTAGE/POSTAL	FY26	1300	4130	53804		$350.00
5	CB - POSTAGE/POSTAL	FY26	1000	1001	53804		$150.00
6	CS -CDBG- POSTAGE/POSTAL	FY26	5000	1440	53804	CD25 ADMIN	$250.00
7	CS - CSBG - POSTAGE/POSTAL	FY26	5000	1650	53804	25-231028	$50.00
8	CS - WEX - POSTAGE/POSTAL	FY26	5000	1400	53804	23-461028	$50.00
9	CS - HS - POSTAGE/POSTAL	FY26	1000	1750	53804		$300.00
10	CS - SENIORS - POSTAGE/POSTAL	FY26	5000	1720	53804	26-703S	$200.00
11	DOT - POSTAGE/POSTAL	FY26	1500	3500	53804		$1,500.00
12	ETSB - POSTAGE/POSTAL	FY26	4000	5820	53804		$500.00
13	FIN - POSTAGE/POSTAL	FY26			53804		
14	HR - POSTAGE/POSTAL	FY26	1000	1120	53804		$250.00
15	JC - POSTAGE/POSTAL	FY26	1000	5910	53804		$200.00
16	OHSEM - POSTAGE/POSTAL	FY26	1000	1130	53804		$50.00
17	OHSEM - POSTAGE/POSTAL	FY26	1000	1900	53804		$100.00
18	PROB - POSTAGE/POSTAL	FY26	1000	6100	53804		$150.00
19	PROB - POSTAGE/POSTAL	FY26	1400	6120	53804		$400.00
20	PDF - POSTAGE/POSTAL	FY26	1000	6300	53804		$500.00
21	PW - POSTAGE/POSTAL	FY26	2000	2665	53804		$10,000.00
22	ROE - POSTAGE/POSTAL	FY26	1000	5700	53804		$150.00
23	SAO - POSTAGE/POSTAL	FY26	1000	6500	53804		$6,500.00
24	SHF - POSTAGE/POSTAL	FY26	1000	4400	53804		$15,000.00
25	SWM - POSTAGE/POSTAL	FY26	1600	3000	53804		$150.00

STATE OF UTAH COOPERATIVE CONTRACT

1. CONTRACTING PARTIES: This contract is between the Utah Division of Purchasing and the following Contractor:

FedEx Corporate Services, Inc.
Name

900 7th Street NW, Suite 550
Street Address

Washington	DC	20001
City	*State*	*Zip*

Vendor # 35454H Commodity Code #: 91559, 96225 Legal Status of Contractor: For-Profit Corporation

Contact *Name:* Elaine Heath *Phone Number:* +1 858-450-9869 *Email:* elaine.heath@fedex.com

2. CONTRACT FAMILY NAME: Freight and Moving
3. GENERAL PURPOSE OF CONTRACT: Small Package Delivery Services
4. PROCUREMENT: This contract is entered into as a result of the procurement process on 2022, Solicitation# CH21-36
5. CONTRACT PERIOD: Effective Date: Sunday, November 28, 2021. Termination Date: Friday, November 27, 2026 unless terminated early or extended in accordance with the terms and conditions of this contract.
6. NASPO Valuepoint Administrative Fee: One Quarter of One Percent (or 0.25%).
7. Prompt Payment Discount Details (if any): n/a.
8. ATTACHMENT A: Standard Terms and Conditions for Services
   ATTACHMENT B: Scope of Work
   ATTACHMENT C: FedEx Rates
   ATTACHMENT D: Service Guide
   ATTACHMENT E: NASPO Value Point Solicitation Document
   ATTACHMENT F: FedEx Response to Solicitation

Any conflicts between Attachment A and the other Attachments will be resolved in favor of Attachment A.

9. DOCUMENTS INCORPORATED INTO THIS CONTRACT BY REFERENCE BUT NOT ATTACHED:
   a. All other governmental laws, regulations, or actions applicable to the goods and/or services authorized by this contract.
   b. Utah Procurement Code, Procurement Rules, and Contractor's response to solicitation #CH21-36.
10. Each person signing this Agreement represents and warrants that he/she is duly authorized and has legal capacity to execute and deliver this Agreement and bind the parties hereto. Each signatory represents and warrants to the other that the execution and delivery of the Agreement and the performance of each party's obligations hereunder have been duly authorized and that the Agreement is a valid and legal agreement binding on the parties and enforceable in accordance with its terms.

    IN WITNESS WHEREOF, the parties sign and cause this contract to be executed. Notwithstanding verbal or other representations by the parties, the "Effective Date" of this Contract shall be the date provided within Section 5 above.

CONTRACTOR

[redacted] 10-06-2021
Contractor's signature Date

Elaine Heath, WWAM
Type or Print Name and Title

DIVISION OF PURCHASING

[redacted] 10/6/2021
Director, Division of Purchasing Date

An updated Vendor Ethics Disclosure form has been requested.

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: FI-P-0031-25 **Agenda Date:** 11/25/2025 **Agenda #:** 9.S.

AWARDING RESOLUTION ISSUED TO
MIDLAND PAPER
FOR COPY AND BOND PAPER
FOR THE MAILROOM
(CONTRACT TOTAL AMOUNT $147,645.40)

WHEREAS, bids have been accepted and evaluated in accordance with County Board policy; and

WHEREAS, the Finance Committee recommends County Board approval for the issuance of a contract to Midland Paper, for copy and bond paper, for the period of December 1, 2025 through November 30, 2026, for the Mailroom to distribute to various County Departments.

NOW, THEREFORE BE IT RESOLVED, that said contract for copy and bond paper, for the period of December 1, 2025 through November 30, 2026, for the Mailroom to distribute to various County Departments, per bid #25-118-FIN, be, and it is hereby approved for the issuance of a contract purchase order by the Procurement Division to Midland Paper, 101 E. Palatine Road, Wheeling, IL 60090, for a contract total amount of $147,645.40.

Enacted and approved this 25th day of November, 2025 at Wheaton, Illinois.

_____

DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: _____

JEAN KACZMAREK, COUNTY CLERK

Procurement Review Comprehensive Checklist
Procurement Services Division
This form must accompany all Purchase Order Requisitions

SECTION 1: DESCRIPTION

General Tracking		*Contract Terms*	
FILE ID#: FI-P-0031-25	RFP, BID, QUOTE OR RENEWAL #: 25-118-FIN	INITIAL TERM WITH RENEWALS: OTHER	INITIAL TERM TOTAL COST: $147,645.40
COMMITTEE: FINANCE	TARGET COMMITTEE DATE: 11/25/2025	PROMPT FOR RENEWAL:	CONTRACT TOTAL COST WITH ALL RENEWALS: $147,645.40
	CURRENT TERM TOTAL COST: $147,645.40	MAX LENGTH WITH ALL RENEWALS: ONE YEAR	CURRENT TERM PERIOD: INITIAL TERM
Vendor Information		*Department Information*	
VENDOR: Midland Paper	VENDOR #: 10673	DEPT: Finance - Mailroom Division	DEPT CONTACT NAME: Nicole Long
VENDOR CONTACT: Doug Damasars	VENDOR CONTACT PHONE: 847-777-2710	DEPT CONTACT PHONE #: 630-407-6140	DEPT CONTACT EMAIL: Nicole.Long@dupagecounty.gov
VENDOR CONTACT EMAIL: doug.damascus@midlandpaper.com	VENDOR WEBSITE:	DEPT REQ #:	

Overview

DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.).
To furnish and deliver copy and bond paper to the Mailroom for distribution to all County departments.

JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished
Ordering in bulk has allowed the County to receive the best available pricing.

SECTION 2: DECISION MEMO REQUIREMENTS

DECISION MEMO NOT REQUIRED Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required.
LOWEST RESPONSIBLE QUOTE/BID (QUOTE < $25,000, BID ≥ $25,000; ATTACH TABULATION)

DECISION MEMO REQUIRED Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.

SECTION 3: DECISION MEMO

SOURCE SELECTION	Describe method used to select source.
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action).

SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION	
JUSTIFICATION	Select an item from the following dropdown menu to justify why this is a sole source procurement.
NECESSITY AND UNIQUE FEATURES	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.
MARKET TESTING	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
AVAILABILITY	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

SECTION 5: Purchase Requisition Information			
Send Purchase Order To:		*Send Invoices To:*	
Vendor: Midland Paper	Vendor#: 10673	Dept: DuPage County Finance	Division:
Attn: Doug Damascus	Email: doug.damascus@midlandpaper.com	Attn: Nicole Long	Email: Nicole.Long@dupagecounty.gov
Address: 101 E Palatine Road	City: Wheeling	Address: 421 N County Farm Road	City: Wheaton
State: IL	Zip: 60090	State: IL	Zip: 60187
Phone: 847-777-2710	Fax: 847-403-6875	Phone: 630-407-6140	Fax:
Send Payments To:		*Ship to:*	
Vendor: Midland Paper	Vendor#: 10673	Dept: DuPage County - Mailroom Division	Division:
Attn:	Email:	Attn:	Email:
Address: 1140 Payspere Circle	City: Chicago	Address: 421 N County Farm Road	City: Wheaton
State: IL	Zip: 60674	State: IL	Zip: 60187
Phone: 847-777-2710	Fax: 847-403-6875	Phone: 630-407-6205	Fax:
Shipping		Contract Dates	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): Dec 1, 2025	Contract End Date (PO25): Nov 30, 2026

Purchase Requisition Line Details

LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/ Activity Code	Unit Price	Extension
1	4320	EA		Xerocopy Paper, 8.5" x 11" 20# 92 Brightness 5,000 Sheets	FY26	1000	1150	52200		33.97	146,750.40
2	10	EA		Xerocopy Paper, 8.5" x 14" 20# 92 Brightness 5,000 Sheets	FY26	1000	1150	52200		50.20	502.00
3	10	EA		Xerocopy Paper, 11" x 17" 20# 92 Brightness 5,000 Sheets	FY26	1000	1150	52200		39.30	393.00
FY is required, ensure the correct FY is selected.										Requisition Total	$ 147,645.40

Comments	
HEADER COMMENTS	Provide comments for P020 and P025. Contract is from 12/01/25 - 11/30/26
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO. Leave unencumbered
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO.
APPROVALS	Department Head signature approval for procurements under $15,000. Procurement Officer Approval for ETSB.

THE COUNTY OF DUPAGE
FINANCE - PROCUREMENT
COPY PAPER 25-118-FIN
BID TABULATION

✓

NO.	ITEM	UOM	QTY	**Midland Paper**		Staples, Inc. dba Staples Contract & Commercial LLC	
				PRICE	**EXTENDED PRICE**	PRICE	EXTENDED PRICE
1	Xerocopy Paper, 8.5” x 11” 20# 92 Brightness – 5,000 Sheets	CT	4,320	**$ 33.97**	**$ 146,750.40**	$ 39.99	$ 172,756.80
2	Xerocopy Paper, 8.5” x 14” 20# 92 Brightness – 5,000 Sheets	CT	10	**$ 50.20**	**$ 502.00**	$ 82.75	$ 827.50
3	Xerocopy Paper, 11” x 17” 20# 92 Brightness – 5,000 Sheets	CT	10	**$ 39.30**	**$ 393.00**	$ 52.64	$ 526.40
4	Royal Cotton Light Cockle Bond 8.5” x 11” – 5,000 Sheets	CT	10	**NO BID**		NO BID	
				GRAND TOTAL	**$ 147,645.40**		$ 174,110.70

NOTES
1. Dworak Construction Inc. has been deemed non-responsive due to incomplete submission.
2. Midland Paper Bid Tabulation was adjusted to correct for submission error:
   • Grand Total was corrected from $149,413.40 to $147,645.40.
3. Staples, Inc. dba Staples Contract & Commercial LLC Bid Tabulation was adjusted to correct for submission errors:
   • NO. 1, when multiplied, ($39.99 x 4,320 = $172,756.80), resulted in an increase of $3,444.90.
   • Grand Total was corrected from $169,311.90 to $174,110.70.

Bid Opening 11/6/2025 @ 2:30 PM	HK, SR, BR
Invitations Sent	29
Total Vendors Requesting Documents	6
Total Bid Responses	3

BID PRICING FORM

Section I: Contact Information

Please complete the contact information below.

BID NUMBER:	**25-118-FIN**
COMPANY NAME:	Midland Paper
CONTACT PERSON:	Doug Damascus
CONTACT EMAIL:	Doug.Damascus@midlandco.com

Section II: Pricing

Quantities listed are canvassing quantities and are intended to establish pricing. All goods shall be shipped F.O.B. Destination.

NO.	ITEM	UOM	QTY	PRICE	EXTENDED PRICE
1	Xerocopy Paper, 8.5" x 11" 20# 92 Brightness – 5,000 Sheets	CT	4,320	$ 33,97	$ 146,750.40
2	Xerocopy Paper, 8.5" x 14" 20# 92 Brightness – 5,000 Sheets	CT	10	$ 50,20	$ 502,00
3	Xerocopy Paper, 11" x 17" 20# 92 Brightness – 5,000 Sheets	CT	10	$ 39,30	$ 393,00
4	Royal Cotton Light Cockle Bond 8.5" x 11" – 5,000 Sheets *	CT	10	$ 176,80	$ 1,768,00
				GRAND TOTAL	$ 149,413,40
GRAND TOTAL (In words)	One Hundred Forty Nine Thousand, four hundred thirteen & 40/100				

* Royal cotton brand has been discontinued. Quote is for Capital Bond 20# Light cockle finish.

Section III: Certification

By signing below, the Bidder agrees to provide the required goods and/or services described in the Bid Specifications for the prices quoted on this Bid Pricing Form.

Printed Name: Doug Damascus Signatur[redacted]

Title: Sales Executive Date: 10/4/25

DuPage County
Finance Department
Procurement Division
421 North County Farm Road
Room 3-400
Wheaton, Illinois 60187-3978

MANDATORY FORM

Section I: Contact Information

Complete the contact information below.

BID NUMBER:	**25-118-FIN**
COMPANY NAME:	Midland Paper
MAIN ADDRESS:	101 E. Palatine Rd.
CITY, STATE, ZIP CODE:	Wheeling, IL 60090
TELPHONE NO.:	847-777-2710
BID CONTACT PERSON:	Doug Damascus
CONTACT EMAIL:	Doug.Damascus@midlandco.com

Section II: Contract Administration Information

Complete the contract administration information below.

CORRESPONDENCE TO CONTRACTOR:		REMIT TO CONTRACTOR:	
NAME:	Midland Paper	NAME:	Midland Paper
CONTACT:	Doug Damascus	CONTACT:	Doug Damascus
ADDRESS:	101 E. Palatine Rd.	ADDRESS:	101 E. Palatine Rd.
CITY, ST., ZIP:	Wheeling, IL 60090	CITY, ST., ZIP:	Wheeling, IL 60090
PHONE NO.:	847-777-2718	PHONE NO.:	847-777-2710
EMAIL:	Doug.Damascus@midlandco.com	EMAIL:	Doug.Damascus@midlandco.com

Payments!
Midland Paper
1140 Skysphere Circle
Chicago, IL 60674

Section III: Certification

The undersigned certifies that they are:

☐ The Owner or Sole Proprietor	☑ A Member authorized to sign on behalf of the Partnership	☐ An Officer of the Corporation	☐ A Member of the Joint Venture

Herein after called the Bidder and that the members of the Partnership or Officers of the Corporation are as follows:

Mike Graves
(President or Partner)

Jim O'Toole
(Vice-President or Partner)

(Secretary or Partner)

(Treasurer or Partner)

Further, the undersigned declares that the only person or parties interested in this bid as principals are those named herein; that this bid is made without collusion with any other person, firm or corporation; that he has fully examined the proposed forms of agreement and the contract specifications for the above designated purchase, all of which are on file in the office of the Procurement Officer, DuPage County, 421 North County Farm Road, Wheaton, Illinois 60187, and all other documents referred to or mentioned in the contract documents, specifications and attached exhibits, including Addenda No. NA, _____, and _____ issued thereto.

Further, the undersigned proposes and agrees, if this bid is accepted, to provide all necessary machinery, tools, apparatus, and other means of construction, including transportation services necessary to furnish all the materials and equipment specified or referred to in the contract documents in the manner and time and at the price therein prescribed.

Further, the undersigned certifies and warrants that they are duly authorized to execute this certification/affidavit on behalf of the Bidder and in accordance with the Partnership Agreement or by-laws of the Corporation, and the laws of the State of Illinois and that this Certification is binding upon the Bidder and is true and accurate.

Further, the undersigned certifies that the Bidder is not barred from bidding on this contract as a result of a violation of either Chapter 720 Illinois Compiled Statutes 5/33 E-3 or 5/33 E-4, bid rigging or bid-rotating, or as a result of a violation of 820 ILCS 130/1 et seq., the Illinois Prevailing Wage Act.

The undersigned certifies that they have examined and carefully prepared this bid and have checked the same in detail before submitting this bid, and that the statements contained herein are true and correct.

If a Corporation, the undersigned, further certifies that the recitals and resolutions attached hereto and made a part hereof were properly adopted by the Board of Directors of the Corporation at a meeting of said Board of Directors duly called and held and have not been repealed nor modified, and that the same remain in full force and effect. (Bidder may be requested to provide a copy of the corporate resolution granting the individual executing the contract documents authority to do so.)

Further, the Bidder certifies that it has provided equipment, supplies, or services comparable to the items specified in this contract to the parties listed in the reference section below and authorizes the County to verify references of business and credit at its option.

Finally, the Bidder, if awarded the contract, agrees to do all other things required by the contract documents, and that it will take in full payment therefore the sums set forth in the bidding schedule (subject to unit quantity adjustments based upon actual usage).

By signing below, the Bidder agrees to the terms of this Mandatory Form and certifies that the information on this form is true and correct to the best of its knowledge.

Printed Name: Doug Damascus

Signature: [redacted]

Title: Sales Executive

Date: 11/4/25

DuPage County
Finance Department
Procurement Division
421 North County Farm Road
Room 3-400
Wheaton, Illinois 60187-3978

REQUIRED VENDOR ETHICS DISCLOSURE STATEMENT

Section I: Contact Information

Please complete the contact information below.

BID NUMBER:	**25-118-FIN**
COMPANY NAME:	Midland Paper
CONTACT PERSON:	Doug Damascus
CONTACT EMAIL:	Doug.Damascus@midlandco.com

Section II: Procurement Ordinance Requirements

Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the County, shall provide to the Procurement Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor to any incumbent County Board member, County Board chairman, or Countywide elected official whose office the contract to be awarded will benefit within the current and previous calendar year. The contractor, union, or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors, and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

Has the Bidder made contributions as described above?

- ☐ Yes
- ☑ No

If "Yes", complete the required information in the table below.

RECIPIENT	DONOR	DESCRIPTION (e.g., cash, type of item, in-kind services, etc.)	AMOUNT/VALUE	DATE MADE

All contractors and vendors who have obtained or are seeking contracts with the County shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

Has the Bidder had or will the Bidder have contact with lobbyists, agents, representatives or individuals who are or will be having contact with county officers or employees as described above.

- ☐ Yes
- ☑ No

If "Yes", list the name, phone number, and email of lobbyists, agents, representatives, and all individuals who are or will be having contact with county officers or employees in the table below.

NAME	PHONE	EMAIL

Section III: Violations

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future County contracts. Continuing and supplemental disclosure is required. The Bidder agrees to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner;
- 30 days prior to the optional renewal of any contract;
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text of the County's Ethics Ordinance is available at:

Ethics | DuPage Co, IL

The full text of the County's Procurement Ordinance is available at:

ARTICLE VI. - PROCUREMENT | Code of Ordinances | DuPage County, IL | Municode Library

Section IV: Certification

By signing below, the Bidder hereby acknowledges that it has received, read, and understands these requirements, and certifies that the information submitted on this form is true and correct to the best of its knowledge.

Printed Name: Doug Damascus Signature [redacted]

Title: Sales Executive Date: 11/4/25

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: FI-P-0032-25 **Agenda Date:** 11/25/2025 **Agenda #:** 9.T.

AWARDING RESOLUTION ISSUED TO
PRINTING SUPPLIES USA, LLC
FOR VARIOUS TONER CARTRIDGES
FOR VARIOUS COUNTY DEPARTMENTS
(CONTRACT TOTAL AMOUNT $47,700)

WHEREAS, bids have been accepted and evaluated in accordance with County Board policy; and

WHEREAS, the Finance Committee recommends County Board approval for the issuance of a contract to Printing Supplies USA, LLC, for various re-manufactured and OEM toner cartridges, for the period of December 1, 2025 through November 30, 2026, for various County Departments.

NOW, THEREFORE BE IT RESOLVED, that said contract for various re-manufactured and OEM toner cartridges, for the period of December 1, 2025 through November 30, 2026, for various County Departments, per bid #25-119-FIN, be, and it is hereby approved for the issuance of a contract purchase order by the Procurement Division to Printing Supplies USA, LLC, 10 Schalks Crossing Road, Suite 501A-301, Plainsboro, NJ, 08536, for a contract total amount of $47,700.

Enacted and approved this 25th day of November, 2025 at Wheaton, Illinois.

_____

DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: _____

JEAN KACZMAREK, COUNTY CLERK

Procurement Review Comprehensive Checklist
Procurement Services Division
This form must accompany all Purchase Order Requisitions

SECTION 1: DESCRIPTION

General Tracking		*Contract Terms*	
FILE ID#: FI-P-0032-25	RFP, BID, QUOTE OR RENEWAL #: 25-119-FIN	INITIAL TERM WITH RENEWALS:	INITIAL TERM TOTAL COST: $47,700.00
COMMITTEE: FINANCE	TARGET COMMITTEE DATE: 11/25/2025	PROMPT FOR RENEWAL:	CONTRACT TOTAL COST WITH ALL RENEWALS: $47,700.00
	CURRENT TERM TOTAL COST: $47,700.00	MAX LENGTH WITH ALL RENEWALS: ONE YEAR	CURRENT TERM PERIOD: INITIAL TERM
Vendor Information		*Department Information*	
VENDOR: Printing Supplies USA, LLC	VENDOR #: 38035	DEPT: Finance - Mailroom Division	DEPT CONTACT NAME: Nicole Long
VENDOR CONTACT: Luke Xu	VENDOR CONTACT PHONE: (609) 799-3800	DEPT CONTACT PHONE #: (630) 407-6140	DEPT CONTACT EMAIL: Nicole.Long@dupagecounty.gov
VENDOR CONTACT EMAIL: luke@printingsuppliesusa.com	VENDOR WEBSITE: www.printingsuppliesusa.com	DEPT REQ #:	

Overview

DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.).
To supply various re-manufactured and OEM toner cartridges to various County Departments with the best pricing available.

JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished
To get the best pricing for re-manufactured and OEM toners for County Departments.

SECTION 2: DECISION MEMO REQUIREMENTS

DECISION MEMO NOT REQUIRED Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required.
LOWEST RESPONSIBLE QUOTE/BID (QUOTE < $25,000, BID ≥ $25,000; ATTACH TABULATION)

DECISION MEMO REQUIRED Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.

SECTION 3: DECISION MEMO

SOURCE SELECTION	Describe method used to select source.
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action).

SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION	
JUSTIFICATION	Select an item from the following dropdown menu to justify why this is a sole source procurement.
NECESSITY AND UNIQUE FEATURES	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.
MARKET TESTING	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
AVAILABILITY	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

SECTION 5: Purchase Requisition Information			
Send Purchase Order To:		*Send Invoices To:*	
Vendor: Printing Supplies USA, LLC	Vendor#: 38035	Dept: DuPage County Finance	Division:
Attn: Luke Xu	Email: luke@printingsuppliesusa.com	Attn: Nicole Long	Email: Nicole.Long@dupagecounty.gov
Address: 10 Schalks Crossing Road, Suite 501A-301	City: Plainsboro	Address: 421 N County Farm Road	City: Wheaton
State: NJ	Zip: 08536	State: IL	Zip: 60187
Phone: (609) 799-3800	Fax: (609) 228-7579	Phone: (630) 407-6140	Fax:
Send Payments To:		*Ship to:*	
Vendor: Printing Supplies USA, LLC	Vendor#:	Dept: DuPage County - Mailroom Division	Division:
Attn:	Email: customercare@printingsuppliesusa.com	Attn:	Email:
Address: 10 Schalks Crossing Road, Suite 501A-301	City: Plainsboro	Address: 421 N County Farm Road	City: Wheaton
State: NJ	Zip: 08536	State: IL	Zip: 60187
Phone: (609) 799-3800	Fax: (609) 228-7579	Phone: (630) 407-6140	Fax:
Shipping		Contract Dates	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): Dec 1, 2025	Contract End Date (PO25): Nov 30, 2026

Purchase Requisition Line Details

LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/ Activity Code	Unit Price	Extension
1	1	EA		Auditor - Toner	FY26	1000	4000	52200		750.00	750.00
2	1	EA		DCC - Admin - Toner	FY26	1200	2000	52200		750.00	750.00
3	1	EA		DCC - Fin DVC - Toner	FY26	1200	2010	52200		250.00	250.00
4	1	EA		DCC - Dining - Toner	FY26	1200	2025	52200		500.00	500.00
5	1	EA		DCC - Laundry - Toner	FY26	1200	2030	52200		100.00	100.00
6	1	EA		DCC - Housek - Toner	FY26	1200	2035	52200		500.00	500.00
7	1	EA		DCC - Nursing - Toner	FY26	1200	2050	52200		750.00	750.00
8	1	EA		DCC - Rehab - Toner	FY26	1200	2060	52200		300.00	300.00
9	1	EA		DCC - Rec - Toner	FY26	1200	2065	52200		300.00	300.00
10	1	EA		DCC - Soc Svc - Toner	FY26	1200	2070	52200		750.00	750.00
11	1	EA		DCC - Clinic - Toner	FY26	1200	2075	52200		250.00	250.00
12	1	EA		DCC - Vol Svc - Toner	FY26	1200	2080	52200		250.00	250.00
13	1	EA		DCC - Pharm - Toner	FY26	1200	2085	52200		500.00	500.00
14	1	EA		DCC - Well Ctr - Toner	FY26	1200	2095	52200		100.00	100.00
15	1	EA		CCT - Toner	FY26	1000	5900	52200		2,500.00	2,500.00
16	1	EA		COR - Toner	FY26	1300	4130	52200		100.00	100.00
17	1	EA		CB - Toner	FY26	1000	1001	52200		1,200.00	1,200.00
18	1	EA		CS - CDBG - Toner	FY26	5000	1440	52200	CD25 ADMIN	150.00	150.00
19	1	EA		CS - LIHEAP - Toner	FY26	5000	1420	52200	25-224028	1,000.00	1,000.00
20	1	EA		CS - LIHEAP - Toner	FY26	5000	1495	52200	26-254028	1,000.00	1,000.00
21	1	EA		CS - CSBG - Toner	FY26	5000	1650	52200	25-231028	250.00	250.00
22	1	EA		CS - WEX - Toner	FY26	5000	1400	52200	23-461028	100.00	100.00
23	1	EA		CS - Fam Ctr - Toner	FY26	1000	1640	52200		400.00	400.00
24	1	EA		CS - Hum Serv - Toner	FY26	1000	1750	52200		400.00	400.00
25	1	EA		CS - Seniors - Toner	FY26	5000	1720	52200	26-703S	400.00	400.00
26	1	EA		FIN - Toner	FY26	1000	1150	52200		1,000.00	1,000.00
27	1	EA		HR - Toner	FY26	1000	1120	52200		150.00	150.00
28	1	EA		PROB - Toner	FY26	1000	6100	52200		6,000.00	6,000.00
29	1	EA		PDF - Toner	FY26	1000	6300	52200		1,800.00	1,800.00
30	1	EA		PW - Toner	FY26	2000	2665	52200		500.00	500.00
31	1	EA		SAO - Toner	FY26	1000	6500	52200		4,500.00	4,500.00
32	1	EA		SAO - CAC - Toner	FY26	1000	6510	52200		1,500.00	1,500.00
33	1	EA		SHF - Toner	FY26	1000	4404	52200		18,000.00	18,000.00
34	1	EA		SOA - Toner	FY26	1000	1800	52200		100.00	100.00
35	1	EA		VAC - Toner	FY26	4500	5851	52200		200.00	200.00
36	1	EA		WDD - Toner	FY26	5000	2840	52200		400.00	400.00

FY is required, ensure the correct FY is selected.

Requisition Total $ 47,700.00

Comments	
HEADER COMMENTS	Provide comments for P020 and P025. Contract is from 12/01/25- 11/30/26
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO. Leave unencumbered
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO.
APPROVALS	Department Head signature approval for procurements under $15,000. Procurement Officer Approval for ETSB.

THE COUNTY OF DUPAGE
FINANCE - PROCUREMENT
TONER 25-119-FIN
BID TABULATION

✓

NO.	ITEM	UOM	QTY	**B2B Supplies USA LLC dba Printing Supplies USA LLC**	The Tree House, Inc.	The Office Pal	Leonard Connelly Enterprises, Inc. dba Laser Connection	Warehouse Direct, Inc.
				PRICE	PRICE	PRICE	PRICE	PRICE
1	50F1X00CTS	EA	1	**$ 30.00**	$ 47.00	$ 39.00	$ 159.95	$ 89.24
2	787-1	EA	1	**$ 20.00**	$ 65.00	$ 116.99	$ 54.95	NO BID
3	C4127X	EA	1	**$ 15.00**	$ 35.00	$ 79.00	$ 34.95	$ 64.25
4	C7115XCTA	EA	1	**$ 9.00**	$ 16.00	$ 13.20	$ 32.95	$ 39.46
5	CB435A	EA	1	**$ 5.00**	$ 10.00	$ 9.33	$ 19.95	$ 32.21
6	CC364ACTA	EA	1	**$ 18.00**	$ 21.00	$ 24.79	$ 49.95	$ 69.41
7	CE255ACTA	EA	1	**$ 13.00**	$ 18.00	$ 17.87	$ 31.95	$ 58.74
8	CE390A	EA	1	**$ 21.00**	$ 20.00	$ 23.40	$ 39.95	$ 72.21
9	CE410A	EA	1	**$ 9.00**	$ 14.00	$ 11.31	$ 19.95	$ 46.27
10	CF226A	EA	1	**$ 9.00**	$ 14.00	$ 14.99	$ 22.95	$ 70.58

				B2B Supplies USA LLC dba Printing Supplies USA LLC	The Tree House, Inc.	The Office Pal	Leonard Connelly Enterprises, Inc. dba Laser Connection	Warehouse Direct, Inc.
NO.	ITEM	UOM	QTY	**PRICE**	PRICE	PRICE	PRICE	PRICE
11	CF226XCTA	EA	1	**$ 35.00**	$ 15.00	$ 14.30	$ 25.95	$ 94.67
12	CF230A	EA	1	**$ 7.00**	$ 11.00	$ 8.92	$ 24.95	$ 43.91
13	CF230XCTS	EA	1	**$ 6.00**	$ 12.00	$ 8.92	$ 26.95	$ 56.02
14	CF232ACD	EA	1	**$ 8.00**	$ 14.00	$ 11.62	$ 54.95	$ 45.80
15	CF248A	EA	1	**$ 5.00**	$ 13.00	$ 11.62	$ 24.95	$ 42.41
16	CF258A	EA	1	**$ 79.00**	$ 37.00	$ 26.00	$ 31.95	$ 90.89
17	CF280XCTA	EA	1	**$ 32.00**	$ 13.00	$ 13.15	$ 21.95	$ 54.54
18	CF281A	EA	1	**$ 18.00**	$ 26.00	$ 27.95	$ 41.95	$ 74.35
19	CF283A	EA	1	**$ 29.00**	$ 9.00	$ 8.45	$ 19.95	$ 36.36
20	CF287XCTA	EA	1	**$ 13.00**	$ 16.00	$ 24.79	$ 41.95	$ 108.46
21	CF410XCTA	EA	1	**$ 16.00**	$ 16.00	$ 14.62	$ 24.95	$ 78.08
22	CF411XCTA	EA	1	**$ 16.00**	$ 16.00	$ 14.62	$ 24.95	$ 90.12
23	CF412XCTA	EA	1	**$ 16.00**	$ 16.00	$ 14.62	$ 24.95	$ 90.12

				B2B Supplies USA LLC dba Printing Supplies USA LLC	The Tree House, Inc.	The Office Pal	Leonard Connelly Enterprises, Inc. dba Laser Connection	Warehouse Direct, Inc.
NO.	ITEM	UOM	QTY	**PRICE**	PRICE	PRICE	PRICE	PRICE
24	CF413XCTA	EA	1	**$ 16.00**	$ 16.00	$ 14.62	$ 24.95	$ 90.12
25	FX4	EA	1	**$ 18.00**	$ 34.00	$ 59.25	$ 34.95	$ 67.86
26	HP 58A OEM	EA	1	**$ 130.00**	$ 37.00	$ 117.99	$ 64.95	$ 90.89
27	Q5942ACTAU	EA	1	**$ 22.00**	$ 25.00	$ 22.10	$ 39.95	$ 81.46
28	Q5949XCTA	EA	1	**$ 9.00**	$ 16.00	$ 15.36	$ 25.95	$ 40.69
29	Q7553ACTA	EA	1	**$ 6.00**	$ 15.00	$ 13.32	$ 24.95	$ 34.29
30	Q7553XCTA	EA	1	**$ 9.00**	$ 16.00	$ 15.36	$ 25.95	$ 41.31
31	REMAN8773	EA	1	**$ 1.00**	$ 5.00	$ 11.15	$ 22.95	NO BID
32	REMAN8775	EA	1	**$ 1.00**	$ 5.00	$ 11.15	$ 22.95	NO BID
33	REMANHP94	EA	1	**$ 4.00**	$ 8.00	$ 14.42	$ 16.95	NO BID
34	REMANHP95	EA	1	**$ 8.00**	$ 11.00	$ 26.74	$ 16.95	NO BID
35	REMANHP98	EA	1	**$ 5.00**	$ 7.00	$ 17.82	$ 16.95	$ 9.34
36	TK362	EA	1	**$ 22.00**	$ 18.00	$ 43.30	$ 39.95	$ 41.69

				B2B Supplies USA LLC dba Printing Supplies USA LLC	The Tree House, Inc.	The Office Pal	Leonard Connelly Enterprises, Inc. dba Laser Connection	Warehouse Direct, Inc.
NO.	ITEM	UOM	QTY	**PRICE**	PRICE	PRICE	PRICE	PRICE
37	TK362 OEM	EA	1	**$ 50.00**	$ 18.00	$ 66.46	$ 54.95	$ 41.69
38	UNIVC9720A	EA	1	**$ 25.00**	$ 63.00	$ 56.47	$ 39.95	$ 91.48
39	UNIVC9722A	EA	1	**$ 25.00**	$ 58.00	$ 52.37	$ 39.95	$ 91.48
40	UNIVCB435ACTA	EA	1	**$ 5.00**	$ 10.00	$ 9.33	$ 19.95	$ 32.21
41	UNIVCE278ACTA	EA	1	**$ 4.00**	$ 12.00	$ 7.80	$ 19.95	$ 34.69
42	UNIVCE280A	EA	1	**$ 6.00**	$ 13.00	$ 18.12	$ 26.95	$ 40.48
43	UNIVCE410XCTA	EA	1	**$ 9.00**	$ 18.00	$ 14.58	$ 24.95	$ 51.22
44	UNIVCE411ACTA	EA	1	**$ 9.00**	$ 13.00	$ 11.70	$ 24.95	$ 47.92
45	UNIVCE412ACTA	EA	1	**$ 9.00**	$ 13.00	$ 11.70	$ 24.95	$ 47.92
46	UNIVCE413ACTA	EA	1	**$ 9.00**	$ 13.00	$ 11.70	$ 24.95	$ 47.92
47	UNIVCE505ACTA	EA	1	**$ 38.00**	$ 11.00	$ 10.40	$ 26.95	$ 37.19
48	UNIVCE505XCTA	EA	1	**$ 11.00**	$ 13.00	$ 13.16	$ 54.95	$ 52.88
49	UNIVCF283CTA	EA	1	**$ 16.00**	$ 9.00	$ 8.45	$ 19.95	$ 36.36

				B2B Supplies USA LLC dba Printing Supplies USA LLC	The Tree House, Inc.	The Office Pal	Leonard Connelly Enterprises, Inc. dba Laser Connection	Warehouse Direct, Inc.
NO.	ITEM	UOM	QTY	**PRICE**	PRICE	PRICE	PRICE	PRICE
50	UNIVQ261ACTA	EA	1	**$ 5.00**	$ 35.00	$ 8.90	$ 19.95	$ 33.93
51	W1480A	EA	1	**$ 55.00**	$ 41.00	$ 50.37	$ 39.95	$ 93.31
52	UNIVCB435ACTA	EA	1	**$ 5.00**	$ 10.00	$ 9.33	$ 19.95	$ 32.21
			GRAND TOTAL	**$ 961.00**	$ 1,037.00	$ 1,292.88	$ 1,719.40	$ 2,758.64

NOTES
1. American Toner & Ink has been deemed non-responsive for not including required document(s).
2. Warehouse Direct, Inc. Bid Tabulation was adjusted for submission error:
   • Grand Total was corrected from $2,758.24 to $2,758.64.

Bid Opening 10/22/2025 @ 4:00 PM	HK, SR
Invitations Sent	17
Total Vendors Requesting Documents	0
Total Bid Responses	6

QUOTE PRICING FORM

Section I: Contact Information

Please complete the contact information below.

QUOTE NUMBER:	**25-119-FIN**
COMPANY NAME:	**B2B Supplies USA LLC dba Printing Supplies USA LLC**
CONTACT PERSON:	**Luke Xu**
CONTACT EMAIL:	**bid@printingsuppliesusa.com**

Section II: Pricing

Quantities listed are canvassing quantities and are intended to establish pricing and shall not be considered a guarantee of work. Bidders shall enter pricing for toner cartridges that are compatible with the part numbers listed below. All goods shall be shipped F.O.B. Destination.

NO.	ITEM	UOM	QTY	PRICE	EXTENDED PRICE
1	50F1X00CTS	EA	1	$ **30.00**	$ **30.00**
2	787-1	EA	1	$ **20.00**	$ **20.00**
3	C4127X	EA	1	$ **15.00**	$ **15.00**
4	C7115XCTA	EA	1	$ **9.00**	$ **9.00**
5	CB435A	EA	1	$ **5.00**	$ **5.00**
6	CC364ACTA	EA	1	$ **18.00**	$ **18.00**
7	CE255ACTA	EA	1	$ **13.00**	$ **13.00**
8	CE390A	EA	1	$ **21.00**	$ **21.00**
9	CE410A	EA	1	$ **9.00**	$ **9.00**
10	CF226A	EA	1	$ **9.00**	$ **9.00**
11	CF226XCTA	EA	1	$ **35.00**	$ **35.00**
12	CF230A	EA	1	$ **7.00**	$ **7.00**
13	CF230XCTS	EA	1	$ **6.00**	$ **6.00**
14	CF232ACD	EA	1	$ **8.00**	$ **8.00**
15	CF248A	EA	1	$ **5.00**	$ **5.00**
16	CF258A	EA	1	$ **79.00**	$ **79.00**
17	CF280XCTA	EA	1	$ **32.00**	$ **32.00**
18	CF281A	EA	1	$ **18.00**	$ **18.00**
19	CF283A	EA	1	$ **29.00**	$ **29.00**
20	CF287XCTA	EA	1	$ **13.00**	$ **13.00**

NO.	ITEM	UOM	QTY	PRICE	EXTENDED PRICE
21	CF410XCTA	EA	1	$ 16.00	$ 16.00
22	CF411XCTA	EA	1	$ 16.00	$ 16.00
23	CF412XCTA	EA	1	$ 16.00	$ 16.00
24	CF413XCTA	EA	1	$ 16.00	$ 16.00
25	FX4	EA	1	$ 18.00	$ 18.00
26	HP 58A OEM	EA	1	$ 130.00	$ 130.00
27	Q5942ACTAU	EA	1	$ 22.00	$ 22.00
28	Q5949XCTA	EA	1	$ 9.00	$ 9.00
29	Q7553ACTA	EA	1	$ 6.00	$ 6.00
30	Q7553XCTA	EA	1	$ 9.00	$ 9.00
31	REMAN8773	EA	1	$ 1.00	$ 1.00
32	REMAN8775	EA	1	$ 1.00	$ 1.00
33	REMANHP94	EA	1	$ 4.00	$ 4.00
34	REMANHP95	EA	1	$ 8.00	$ 8.00
35	REMANHP98	EA	1	$ 5.00	$ 5.00
36	TK362	EA	1	$ 22.00	$ 22.00
37	TK362OEM	EA	1	$ 50.00	$ 50.00
38	UNIVC9720A	EA	1	$ 25.00	$ 25.00
39	UNIVC9722A	EA	1	$ 25.00	$ 25.00
40	UNIVCB435ACTA	EA	1	$ 5.00	$ 5.00
41	UNIVCE278ACTA	EA	1	$ 4.00	$ 4.00
42	UNIVCE280A	EA	1	$ 6.00	$ 6.00
43	UNIVCE410XCTA	EA	1	$ 9.00	$ 9.00
44	UNIVCE411ACTA	EA	1	$ 9.00	$ 9.00
45	UNIVCE412ACTA	EA	1	$ 9.00	$ 9.00
46	UNIVCE413ACTA	EA	1	$ 9.00	$ 9.00
47	UNIVCE505ACTA	EA	1	$ 38.00	$ 38.00
48	UNIVCE505XCTA	EA	1	$ 11.00	$ 11.00
49	UNIVCF283CTA	EA	1	$ 16.00	$ 16.00
50	UNIVQ261ACTA	EA	1	$ 5.00	$ 5.00
51	W1480A	EA	1	$ 55.00	$ 55.00
52	UNIVCB435ACTA	EA	1	$ 5.00	$ 5.00
				GRAND TOTAL	$ 961.00

GRAND TOTAL
(In words) Nine Hundred and Sixty-one Dollars

Section III: Certification

By signing below, the Bidder agrees to provide the required goods and/or services described in the Quote Specifications for the prices quoted on this Quote Pricing Form.

Printed Name: **Luke Xu** Signature: [redacted]

Title: **President** Date: **10/21/2025**

Orders and inquriy email:
Zen Teruel
customercare@printingsuppliesusa.com

DuPage County
Finance Department
Procurement Division
421 North County Farm Road
Room 3-400
Wheaton, Illinois 60187-3978

SIGNATURE PAGE

Section I: Contact Information

Please complete the contact information below.

QUOTE NUMBER:	**25-119-FIN**
COMPANY NAME:	**B2B Supplies USA LLC dba Printing Supplies USA LLC**
CONTACT PERSON:	**Luke Xu**
CONTACT EMAIL:	**Bid@printingsuppliesusa.com**

Section II: Certification

By signing below, the Bidder agrees to provide the service, and/or supplies as described in this quote and subject, without limitation, to all specifications, terms, and conditions herein contained. Further, the Bidder acknowledges receipt of any addendum issued.

Printed Name: **Luke Xu** Signature: [redacted]

Title: **President** Date: **10/21/2025**

DuPage County
Finance Department
Procurement Division
421 North County Farm Road
Room 3-400
Wheaton, Illinois 60187-3978

REQUIRED VENDOR ETHICS DISCLOSURE STATEMENT

Section I: Contact Information

Please complete the contact information below.

BID NUMBER:	**25-119-FIN**
COMPANY NAME:	**B2B Supplies USA LLC dba Printing Supplies USA LLC**
CONTACT PERSON:	**Luke Xu**
CONTACT EMAIL:	**bid@printingsuppliesusa.com**

Section II: Procurement Ordinance Requirements

Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the County, shall provide to the Procurement Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor to any incumbent County Board member, County Board chairman, or Countywide elected official whose office the contract to be awarded will benefit within the current and previous calendar year. The contractor, union, or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors, and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

Has the Bidder made contributions as described above?

- ☐ Yes
- ☒ No

If "Yes", complete the required information in the table below.

RECIPIENT	DONOR	DESCRIPTION (e.g., cash, type of item, in-kind services, etc.)	AMOUNT/VALUE	DATE MADE

All contractors and vendors who have obtained or are seeking contracts with the County shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

Has the Bidder had or will the Bidder have contact with lobbyists, agents, representatives or individuals who are or will be having contact with county officers or employees as described above.

- ☐ Yes
- ☒ No

If "Yes", list the name, phone number, and email of lobbyists, agents, representatives, and all individuals who are or will be having contact with county officers or employees in the table below.

NAME	PHONE	EMAIL

Section III: Violations

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future County contracts. Continuing and supplemental disclosure is required. The Bidder agrees to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner;
- 30 days prior to the optional renewal of any contract;
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text of the County's Ethics Ordinance is available at:

Ethics | DuPage Co, IL

The full text of the County's Procurement Ordinance is available at:

ARTICLE VI. - PROCUREMENT | Code of Ordinances | DuPage County, IL | Municode Library

Section IV: Certification

By signing below, the Bidder hereby acknowledges that it has received, read, and understands these requirements, and certifies that the information submitted on this form is true and correct to the best of its knowledge.

Printed Name: **Luke Xu** Signature: [redacted]

Title: **President** Date: **10/21/2024**

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: FI-R-0198-25 **Agenda Date:** 11/25/2025 **Agenda #:** 9.E.

ACCEPTANCE AND APPROPRIATION OF INTEREST EARNED ON INVESTMENT
FOR THE DUPAGE ANIMAL FRIENDS UNRESTRICTED PY25 GRANT
COMPANY 5000 - ACCOUNTING UNIT 1310
$24

(Under the administrative direction of Animal Services)

WHEREAS, the County of DuPage heretofore accepted and appropriated the DuPage Animal Friends Unrestricted PY25 Grant, pursuant to Resolution FI-R-0042-25 for the period December 1, 2024 through November 30, 2026; and

WHEREAS, the County of DuPage has invested cash balances in accordance with the DuPage Animal Friends grant requirements and has unappropriated interest income earned in the amount $23.90 (TWENTY-THREE AND 90/100 DOLLARS) during the term of the award, to be used for the support of the DuPage County Animal Friends Unrestricted PY25 Grant; and

WHEREAS, no additional County funds are required to appropriate this interest earned; and

WHEREAS, the DuPage County Board finds that the need to appropriate said interest creates an emergency within the meaning of the Counties Act, Budget Division, (55 ILCS 5/6-1003).

NOW, THEREFORE, BE IT RESOLVED by the DuPage County Board that the interest income earned in the amount $23.90 (TWENTY-THREE AND 90/100 DOLLARS) be and is hereby accepted; and

BE IT FURTHER RESOLVED by the DuPage County Board that the additional appropriation on the attached sheet (Attachment) in the amount of $24 (TWENTY-FOUR AND NO/100 DOLLARS) be made and added to the DuPage Animal Friends Unrestricted PY25 Grant, Company 5000 - Accounting Unit 1310, for the period of December 1, 2024 through November 30, 2026; and

BE IT FURTHER RESOLVED by the DuPage County Board, that should local funding cease for this grant, the Animal Services Committee shall review the need for continuing the specified program; and

BE IT FURTHER RESOLVED, that should the Animal Services Committee determine the need for other funding is appropriate, it may recommend action to the County Board by resolution.

Enacted and approved this 25th day of November, 2025 at Wheaton, Illinois.

_____
DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: _____
JEAN KACZMAREK, COUNTY CLERK

ATTACHMENT I

ADDITIONAL APPROPRIATION FOR THE
DUPAGE ANIMAL FRIENDS UNRESTRICTED GRANT PY25
COMPANY 5000 – ACCOUNTING UNIT 1310
$24

REVENUE		
45000-0000 - Investment Income	$ 24	
TOTAL ANTICIPATED REVENUE		$ 24
EXPENDITURES		
CONTRACTUAL		
53070-0000 - Medical Services	$ 24	
TOTAL CONTRACTUAL		$ 24
TOTAL ADDITIONAL APPROPRIATION		$ 24

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: HS-P-0055-25 **Agenda Date:** 11/18/2025 **Agenda #:** 15.A.

AWARDING RESOLUTION ISSUED TO
LEADINGAGE ILLINOIS
FOR ANNUAL MEMBERSHIP DUES
FOR THE DUPAGE CARE CENTER
(CONTRACT TOTAL AMOUNT $36,000.00)

WHEREAS, an agreement for professional services not subject to competitive bidding per 55 ILCS 5/5-1022(c)has been negotiated in accordance with 2-353(1)(b) of the DuPage County Purchasing Ordinance; and

WHEREAS, the Human Services Committee recommends County Board approval for the issuance of the contract to be issued to LeadingAge Illinois, for annual membership dues, for the period of January 1, 2026 through December 31, 2026, for the DuPage Care Center .

NOW, THEREFORE BE IT RESOLVED, that said contract is for annual membership dues, for the period of January 1, 2026 through December 31, 2026 for the DuPage Care Center, be, and it is hereby approved for the issuance of a contract by the Procurement Division to LeadingAge Illinois, Department #10347, Post Office Box 87618, Chicago, Illinois 60680-0618, for a contract total amount of $36,000.00.

Enacted and approved this 25th day of November, 2025 at Wheaton, Illinois.

_____

DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: _____

JEAN KACZMAREK, COUNTY CLERK

Procurement Review Comprehensive Checklist
Procurement Services Division
This form must accompany all Purchase Order Requisitions

SECTION 1: DESCRIPTION

General Tracking		*Contract Terms*	
FILE ID#: 25-2728	RFP, BID, QUOTE OR RENEWAL #:	INITIAL TERM WITH RENEWALS: OTHER	INITIAL TERM TOTAL COST: $36,000.00
COMMITTEE: HUMAN SERVICES	TARGET COMMITTEE DATE: 11/18/2025	PROMPT FOR RENEWAL:	CONTRACT TOTAL COST WITH ALL RENEWALS: $36,000.00
	CURRENT TERM TOTAL COST: $36,000.00	MAX LENGTH WITH ALL RENEWALS: ONE YEAR	CURRENT TERM PERIOD: INITIAL TERM
Vendor Information		*Department Information*	
VENDOR: LeadingAge Illinois	VENDOR #: 10112	DEPT: DuPage Care Center	DEPT CONTACT NAME: Janelle Chadwick
VENDOR CONTACT: Angela Schneph	VENDOR CONTACT PHONE: 630-325-6170	DEPT CONTACT PHONE #: 630-784-4202	DEPT CONTACT EMAIL: janelle.chadwick@dupagecounty.gov
VENDOR CONTACT EMAIL: aschneph@leadingage.org	VENDOR WEBSITE:	DEPT REQ #: 7544	

Overview

DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.). Annual membership dues for the DuPage Care Center, for the period January 1, 2026 through December 31, 2026, for a total amount of $36,000.00, per Other Professional Services not suitable for competitive bid per 55 ILCS 5/5-1022(c). Vendor selected pursuant to DuPage County Procurement Ordinance 2-353(1)(b).

JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished
LeadingAge Illinois is one of the largest & most respected associations of providers serving Illinois older adults. Committee to advancing excellence, LeadingAge Illinois advocates quality services, promotes innovative practices & fosters collaboration. Leading Age Illinois services the full spectrum of providers including home & community based services (HCBS), senior housing, continuing care retirement communities (CCRC), assisted living, supportive living & skilled nursing/rehabilitation centers. LeadingAge Illinois is the state affiliated of Leading Age national. LeadingAge Illinois is the largest elder-care association in Illinois. Leading Age Illinois is nationally recognized for its innovative programs, leadership & expertise on issues related to long term care & senior housing & services. Along with their national partners, LeadingAge & Argentum (previously the Assisted Living Federation of America (ALFA)), LeadingAge Illinois is highly committed to the advancement of quality & innovation in older adult services. Membership provides access to extensive, diverse programming including but not limited to the following: LeadingAge Illinois advocates for all members, obtaining adequate reimbursement to allow for DPCC to maintain & improve quality to our residents, reducing redundant & innovation-stifling regulations, promoting resident/customer directed care & services, developing protection standards, support additional Medicaid funding for nursing homes, addressing the late Medicaid determinations crisis, Managed Care Oversight, Collaboration with Telligen, a Quality Improvement Organization for the State of IL, Audio Seminars, workshops, Annual conventions, webinars & professional certification programs.

SECTION 2: DECISION MEMO REQUIREMENTS

DECISION MEMO NOT REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required.
DECISION MEMO REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.
OTHER PROFESSIONAL SERVICES (DETAIL SELECTION PROCESS ON DECISION MEMO)	

SECTION 3: DECISION MEMO

SOURCE SELECTION	Describe method used to select source. Financial Planning
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action). 1) Approve LeadingAge Illinois for the DuPage Care Center's annual membership dues, so that services are not interrupted. 2) Do not approve LeadingAge Illinois for the DuPage Care Center's annual membership dues, which would leave DPCC without services that assist with valuable information, programs, workshops, conventions for continued education, quality services and collaboration and latest guidelines and regulations knowledge.

SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION	
JUSTIFICATION	Select an item from the following dropdown menu to justify why this is a sole source procurement.
NECESSITY AND UNIQUE FEATURES	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.
MARKET TESTING	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
AVAILABILITY	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

SECTION 5: Purchase Requisition Information			
Send Purchase Order To:		*Send Invoices To:*	
Vendor: LeadingAge Illinois	Vendor#: 10112	Dept: DuPage Care Center	Division: Administration
Attn: Angela Schnepf	Email: aschnepf@leadingageil.org	Attn: Janelle Chadwick	Email: Janelle.chadwick@dupagecounty.gov
Address: 550 Warrenville Road, Suite 102	City: Lisle	Address: 400 N. County Farm Road	City: Wheaton
State: IL	Zip: 60532	State: IL	Zip: 60187
Phone: 630-325-6170	Fax:	Phone: 630-784-4202	Fax:
Send Payments To:		*Ship to:*	
Vendor: LeadingAge Illinois	Vendor#: 10112	Dept: DuPage Care Center	Division: Administration
Attn:	Email:	Attn: Janelle Chadwick	Email: dupagecounty.gov
Address: Department #10347, PO Box 87618	City: Chicago	Address: 400 N. County Farm Road	City: Wheaton
State: IL	Zip: 60680-0618	State: IL	Zip: 60187
Phone: 630-325-6170	Fax:	Phone: 630-784-4202	Fax:
Shipping		Contract Dates	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): January 1, 2026	Contract End Date (PO25): December 31, 2026

Purchase Requisition Line Details											
LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/ Activity Code	Unit Price	Extension
1	1	EA		Annual Membership Dues for the DuPage Care Center	FY26	1200	2000	53600		36,000.00	36,000.00
FY is required, ensure the correct FY is selected.										Requisition Total	$ 36,000.00

Comments	
HEADER COMMENTS	Provide comments for P020 and P025. Annual membership dues for the DuPage Care Center, for the period January 1, 2026 through December 31, 2026, for a total amount of $36,000.00, per Other Professional Services not suitable for competitive bid per 55 ILCS 5/5-1022(c). Vendor selected pursuant to DuPage County Procurement Ordinance 2-353(1)(b).
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO. November 18, 2025 Human Services November 25, 2025 County Board
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO.
APPROVALS	Department Head signature approval for procurements under $15,000. Procurement Officer Approval for ETSB.

LeadingAge Illinois
Department #10347 P.O. Box 87618
Chicago, IL 60680-0618
6303256170
accounting@leadingageil.org

Estimate

ADDRESS
Christine Kliebhan
DuPage Care Center
400 N County Farm Rd
Wheaton, IL 60187-3908

ESTIMATE # 2026-01
DATE 10/29/2025
EXPIRATION DATE 12/31/2025

DESCRIPTION	AMOUNT
2026 LeadingAge Illinois Dues - estimate	26,000.00
2026 LeadingAge National Dues - estimate	10,000.00

TOTAL **USD 36,000.00**

Accepted By

Accepted Date

Dues paid to LeadingAge Illinois are not deductible as charitable donations but may be deductible as ordinary business expense. 6% of LeadingAge Illinois dues relate to lobbying activities and are not deductible for income tax purposes.

DuPage County
Finance Department
Procurement Division
421 North County Farm Road
Room 3-400
Wheaton, Illinois 60187-3978

REQUIRED VENDOR ETHICS DISCLOSURE STATEMENT

Section I: Contact Information

Please complete the contact information below.

BID NUMBER:	Estimate 2026-01
COMPANY NAME:	LeadingeAge Illinois
CONTACT PERSON:	Angela Schnepf
CONTACT EMAIL:	aschnepf@leadingageil.org

Section II: Procurement Ordinance Requirements

Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the County, shall provide to the Procurement Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor to any incumbent County Board member, County Board chairman, or Countywide elected official whose office the contract to be awarded will benefit within the current and previous calendar year. The contractor, union, or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors, and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

Has the Bidder made contributions as described above?

- ☐ Yes
- ☒ No

If "Yes", complete the required information in the table below.

RECIPIENT	DONOR	DESCRIPTION (e.g., cash, type of item, in-kind services, etc.)	AMOUNT/VALUE	DATE MADE

All contractors and vendors who have obtained or are seeking contracts with the County shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

Has the Bidder had or will the Bidder have contact with lobbyists, agents, representatives or individuals who are or will be having contact with county officers or employees as described above.

- ☐ Yes
- ☒ No

If "Yes", list the name, phone number, and email of lobbyists, agents, representatives, and all individuals who are or will be having contact with county officers or employees in the table below.

NAME	PHONE	EMAIL

Section III: Violations

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future County contracts. Continuing and supplemental disclosure is required. The Bidder agrees to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner;
- 30 days prior to the optional renewal of any contract;
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text of the County's Ethics Ordinance is available at:
http://www.dupagecounty.gov/government/county_board/ethics_at_the_county/

The full text of the County's Procurement Ordinance is available at:

https://www.dupagecounty.gov/government/departments/finance/procurement/procurement_ordinance_and_guiding_principles.php

Section IV: Certification

By signing below, the Bidder hereby acknowledges that it has received, read, and understands these requirements, and certifies that the information submitted on this form is true and correct to the best of its knowledge.

Signature on File

Printed Name: Angela Schnepf Signature: _____

Title: President and CEO Date: 10/30/2025

Rev. 1-2025

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: HS-P-0056-25 **Agenda Date:** 11/18/2025 **Agenda #:** 15.B.

AWARDING RESOLUTION ISSUED TO
SYMBRIA REHAB, INCORPORATED
FOR COMMUNITY WELLNESS PARTNER
FOR THE DUPAGE CARE CENTER
(CONTRACT TOTAL AMOUNT $66,500.00)

WHEREAS, proposals have been taken and evaluated in accordance with County Board policy; and

WHEREAS, the Human Services Committee recommends County Board approval for the issuance of a contract to Symbria Rehab, Inc., for Community Wellness Partner, for the period of December 1, 2025 through November 30, 2026, for the DuPage Care Center.

NOW, THEREFORE BE IT RESOLVED, that said contract is for Community Wellness Partner, for the period of December 1, 2025 through November 30, 2026 for the DuPage Care Center per RFP #25-100-DCC, be, and it is hereby approved for the issuance of a contract purchase order by the Procurement Division to Symbria Rehab, Inc., 7125 Janes Avenue, Suite 300, Woodridge, Illinois 60517, for a contract total amount of $66,500.00.

Enacted and approved this 25th day of November, 2025 at Wheaton, Illinois.

_____

DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: _____

JEAN KACZMAREK, COUNTY CLERK

Procurement Review Comprehensive Checklist
Procurement Services Division
This form must accompany all Purchase Order Requisitions

SECTION 1: DESCRIPTION

General Tracking		*Contract Terms*	
FILE ID#: 25-2730	RFP, BID, QUOTE OR RENEWAL #: 25-100-DCC	INITIAL TERM WITH RENEWALS: 1 YR + 3 X 1 YR TERM PERIODS	INITIAL TERM TOTAL COST: $66,500.00
COMMITTEE: HUMAN SERVICES	TARGET COMMITTEE DATE: 11/18/2025	PROMPT FOR RENEWAL: 3 MONTHS	CONTRACT TOTAL COST WITH ALL RENEWALS: $266,000.00
	CURRENT TERM TOTAL COST: $66,500.00	MAX LENGTH WITH ALL RENEWALS: FOUR YEARS	CURRENT TERM PERIOD: INITIAL TERM
Vendor Information		*Department Information*	
VENDOR: Symbria Rehab, Inc.	VENDOR #: 27600	DEPT: DuPage Care Center	DEPT CONTACT NAME: Karen Cerny
VENDOR CONTACT: Jill Krueger	VENDOR CONTACT PHONE: 630-981-8091	DEPT CONTACT PHONE #: 630-784-4402	DEPT CONTACT EMAIL: karen.cerny@dupagecounty.gov
VENDOR CONTACT EMAIL: jkrueger@symbria.com	VENDOR WEBSITE:	DEPT REQ #: 7545	

Overview

DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.).
Recommendation for the approval of a contract purchase order for Community Wellness Partner for the Wellness Center staffing and management for Outpatient Center at the DuPage Care Center, for the period December 1, 2025 through November 30, 2026, for a contract total not to exceed $66,500.00 per RFP #25-100-DCC.

JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished
To provide staffing and management for the Outpatient Center at the DuPage Care Center.

SECTION 2: DECISION MEMO REQUIREMENTS

DECISION MEMO NOT REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required.
DECISION MEMO REQUIRED RFP (REQUEST FOR PROPOSAL)	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.

SECTION 3: DECISION MEMO

SOURCE SELECTION	Describe method used to select source. 22 invitations sent 1 document requested 2 bid responses received RFP #25-100-DCC was opened on October 9, 2025 and two (2) responses were submitted. The information submitted by each respondent was reviewed by both Procurement and the Care Center staff. Based on this detailed review, the most appropriate respondent was determined to be Symbria Rehab, Inc.. In awarding a contract for these services, numerous factors were taken into consideration when choosing a vendor, which were as follows: Firm Qualifications: Experience in similar environments and financial stability; Key Qualifications: staffing resources/ accreditations and Marketing strategies and Project Understanding: Clarity and detailed scope, sustainability, outcomes and Goals and Philosophy.
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action). 1) Approve contract for Community Wellness Partner for the Wellness Center staffing and management for Outpatient Center at the DuPage Care Center, for the period December 1, 2025 through November 30, 2026, for a contract total not to exceed $66,500.00 2) Do not approve contract renewal for Community Wellness Partner for the Wellness Center staffing and management for Outpatient Center at the DuPage Care Center, for the period December 1, 2025 through November 30, 2026, for a contract total not to exceed $66,500.00 however, this would potentially result in the closing of the Wellness Center to the community.

SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION	
JUSTIFICATION	Select an item from the following dropdown menu to justify why this is a sole source procurement.
NECESSITY AND UNIQUE FEATURES	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.
MARKET TESTING	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
AVAILABILITY	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

SECTION 5: Purchase Requisition Information			
Send Purchase Order To:		*Send Invoices To:*	
Vendor: Symbria Rehab, Inc.	Vendor#: 27600	Dept: DuPage Care Center	Division: Rehab & Therapy Services
Attn: Jill Krueger	Email: jkrueger@symbria.com	Attn: Karen Cerny	Email: karen.cerny@dupagecounty.gov
Address: 7125 Janes Avenue, Suite 300	City: Woodridge	Address: 400 N. County Farm Road	City: Wheaton
State: IL	Zip: 60517	State: IL	Zip: 60187
Phone: 630-981-8091	Fax:	Phone: 630-784-4402	Fax:
Send Payments To:		*Ship to:*	
Vendor: Symbria Rehab, Inc.	Vendor#: 27600	Dept: DuPage Care Center	Division:
Attn: Bruce Pultini	Email: bpultini@symbria.com	Attn:	Email: dupagecounty.gov
Address: 28100 Torch Parkway, Suite 600	City: Warrenville	Address: 400 N. County Farm Road	City: Wheaton
State: IL	Zip: 60555	State: IL	Zip: 60187
Phone: 630-981-8091	Fax:	Phone: 630-784-4402	Fax:
Shipping		Contract Dates	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): December 1, 2025	Contract End Date (PO25): November 30, 2026

Purchase Requisition Line Details

LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/ Activity Code	Unit Price	Extension
1	1	EA		Community Wellness Partner for Wellness Center staffing and management	FY26	1200	2095	53090		66,500.00	66,500.00

FY is required, ensure the correct FY is selected. Requisition Total $ 66,500.00

Comments	
HEADER COMMENTS	Provide comments for P020 and P025. Recommendation for the approval of a contract purchase order for Community Wellness Partner for the Wellness Center staffing and management for Outpatient Center at the DuPage Care Center, for the period December 1, 2025 through November 30, 2026, for a contract total not to exceed $66,500.00 per RFP #25-100-DCC.
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO. November 18, 2025 Human Services Committee November 25, 2025 County Board
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO.
APPROVALS	Department Head signature approval for procurements under $15,000. Procurement Officer Approval for ETSB.

THE COUNTY OF DUPAGE
FINANCE - PROCUREMENT
COMMUNITY WELLNESS PARTNER FOR DUPAGE
COUNTY CARE CENTER 25-100-DC
BID TABULATION

√

Criteria	Available Points	Millennium Health & Fitness, Inc.	Symbria, Inc.
Firm Qualifications	15	11	**15**
Key Qualifications	10	8	**9**
Project Understanding	50	29	**46**
Price	25	13	**25**
Total	100	61	**94**

Fee and Rate Proposal (Design Only)	$ 66.00	**$ 34.00**
Percentage of points	52%	**100%**
Points awarded	13	**25**

NOTES

RFP Posted on 9/15/2025 Bid Opened On 10/09/2025, 2:30 PM by	VC, SR
Invitations Sent	22
Total Requesting Documents	1
Total Bid Responses Received	2

Symbria®

Trusted partner. Proven outcomes.

Addendum E:

Bid Forms

PROPOSAL PRICING FORM

Section I: Contact Information

Please complete the contact information below.

BID NUMBER:	25-100-DCC
COMPANY NAME:	Symbria, Inc.
CONTACT PERSON:	Jill Krueger
CONTACT EMAIL:	jkrueger@symbria.com

Section II: Pricing

NO.	ITEM	UOM	QTY	PRICE
1	Wellness Center Services (Hourly Rate)	HR	1	$34.00
Additional Program Fees (list fees individually below)				License fee: Waived
2			1	$
3			1	$
4			1	$
5			1	$
6			1	$
7			1	$
8			1	$
			GRAND TOTAL	$
GRAND TOTAL (In words)				

Section III: Certification

By signing below, the Bidder agrees to provide the required goods and/or services described in the Bid Specifications for the prices quoted on this Proposal Pricing Form.

Signature on File

Printed Name: Jill Krueger

Signature: [signature]

Title: President & CEO

Date: October 8, 2025

DuPage County
Finance Department
Procurement Division
421 North County Farm Road
Room 3-400
Wheaton, Illinois 60187-3978

PROPOSAL FORM

Section I: Contact Information

Complete the contact information below.

RFP NUMBER:	25-100-DCC
COMPANY NAME:	Symbria, Inc.
MAIN ADDRESS:	7125 Janes Avenue, Suite 300
CITY, STATE, ZIP CODE:	Woodridge, Illinois 60517
TELPHONE NO.:	630-981-8091
CONTACT PERSON:	Jill Krueger
CONTACT EMAIL:	jkrueger@symbria.com

Section III: Certification

The undersigned certifies that they are:

- ☐ The Owner or Sole Proprietor
- ☐ A Member authorized to sign on behalf of the Partnership
- ☑ An Officer of the Corporation
- ☐ A Member of the Joint Venture

Herein after called the Offeror and that the members of the Partnership or Officers of the Corporation are as follows:

Jill Krueger
(President or Partner)

(Vice-President or Partner)

(Secretary or Partner)

(Treasurer or Partner)

Further, the undersigned declares that the only person or parties interested in this Proposal as principals are those named herein; that this Proposal is made without collusion with any other person, firm or corporation; that he has fully examined the proposed forms of agreement and the contract specifications for the above designated purchase, all of which are on file in the office of the Procurement Officer, DuPage County, 421 North County Farm Road, Wheaton, Illinois 60187, and all other documents referred to or mentioned in the contract documents, specifications and attached exhibits, including Addenda No. A_____, _____, and _____ issued thereto.

Further, the undersigned proposes and agrees, if this Proposal is accepted, to provide all necessary machinery, tools, apparatus, and other means of construction, including transportation services necessary to furnish all the materials and equipment specified or referred to in the contract documents in the manner and time and at the price therein prescribed.

Further, the undersigned certifies and warrants that they are duly authorized to execute this certification/affidavit on behalf of the Offeror and in accordance with the Partnership Agreement or by-laws of the Corporation, and the laws of the State of Illinois and that this Certification is binding upon the Offeror and is true and accurate.

Further, the undersigned certifies that the Offeror is not barred from proposing on this contract as a result of a violation of either 720 Illinois Compiled Statutes 5/33 E-3 or 5/33 E-4, Proposal rigging or Proposal-rotating, or as a result of a violation of 820 ILCS 130/1 et seq., the Illinois Prevailing Wage Act.

The undersigned certifies that they have examined and carefully prepared this Proposal and have checked the same in detail before submitting this Proposal, and that the statements contained herein are true and correct.

If a Corporation, the undersigned, further certifies that the recitals and resolutions attached hereto and made a part hereof were properly adopted by the Board of Directors of the Corporation at a meeting of said Board of Directors duly called and held and have not been repealed nor modified, and that the same remain in full force and effect. (Offeror may be requested to provide a copy of the corporate resolution granting the individual executing the contract documents authority to do so.)

Further, the Offeror certifies that they have provided equipment, supplies, or services comparable to the items specified in this contract to the parties listed in the reference section below and authorizes the County to verify references of business and credit at its option.

Finally, the Offeror, if awarded the contract, agrees to do all other things required by the contract documents, and that it will take in full payment therefore the sums set forth in the cost schedule.

PROPOSAL AWARD CRITERIA

The Offeror acknowledges and agrees that the proposal will be awarded to the most responsive, responsible vendor meeting specifications based upon the highest score compiled during evaluation of the proposals outlined in the selection process.

The Offeror agrees to provide the service described in this solicitation and in the contract specifications under the conditions outlined in attached documents for the amount stated.

By signing below, the Offeror agrees to the terms of this Proposal Form and certifies that the information submitted on this form is true and correct to the best of its knowledge.

Offeror: Jill Krueger

Signature: Signature on File

Title: President & CEO

Date: October 8, 2025

DuPage County
Finance Department
Procurement Division
421 North County Farm Road
Room 3-400
Wheaton, Illinois 60187-3978

REQUIRED VENDOR ETHICS DISCLOSURE STATEMENT

Section I: Contact Information

Please complete the contact information below.

BID NUMBER:	25-100-DCC
COMPANY NAME:	Symbria, Inc.
CONTACT PERSON:	Jill Krueger
CONTACT EMAIL:	jkrueger@symbria.com

Section II: Procurement Ordinance Requirements

Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the County, shall provide to the Procurement Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor to any incumbent County Board member, County Board chairman, or Countywide elected official whose office the contract to be awarded will benefit within the current and previous calendar year. The contractor, union, or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors, and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

Has the Bidder made contributions as described above?

- ☐ Yes
- ☑ No

If "Yes", complete the required information in the table below.

RECIPIENT	DONOR	DESCRIPTION (e.g., cash, type of item, in-kind services, etc.)	AMOUNT/VALUE	DATE MADE

All contractors and vendors who have obtained or are seeking contracts with the County shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

Has the Bidder had or will the Bidder have contact with lobbyists, agents, representatives or individuals who are or will be having contact with county officers or employees as described above.

- ☐ Yes
- ☒ No

If "Yes", list the name, phone number, and email of lobbyists, agents, representatives, and all individuals who are or will be having contact with county officers or employees in the table below.

NAME	PHONE	EMAIL

Section III: Violations

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future County contracts. Continuing and supplemental disclosure is required. The Bidder agrees to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner;
- 30 days prior to the optional renewal of any contract;
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text of the County's Ethics Ordinance is available at:

Ethics | DuPage Co, IL

The full text of the County's Procurement Ordinance is available at:

ARTICLE VI. - PROCUREMENT | Code of Ordinances | DuPage County, IL | Municode Library

Section IV: Certification

By signing below, the Bidder hereby acknowledges that it has received, read, and understands these requirements, and certifies that the information submitted on this form is true and correct to the best of its knowledge.

Signature on File

Printed Name: Jill Krueger Signature: _

Title: President & CEO Date: October 8, 2025

Rev. 4-2025

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: HS-P-0057-25 **Agenda Date:** 11/18/2025 **Agenda #:** 15.C.

AWARDING RESOLUTION ISSUED TO
PROFESSIONAL MEDICAL & SURGICAL SUPPLY
TO PROVIDE EXAMINATION GLOVES FOR THE DUPAGE CARE CENTER
(CONTRACT TOTAL AMOUNT $90,000.00)

WHEREAS, bids have been taken and evaluated in accordance with County Board policy; and

WHEREAS, the Human Services Committee recommends County Board approval for the issuance of a contract to Professional Medical & Surgical Supply, to provide examination gloves, for the period of January 1, 2026 through December 31, 2026, for the DuPage Care Center.

NOW, THEREFORE BE IT RESOLVED, that said contract is to provide examination gloves, for the period of January 1, 2026 through December 31, 2026 for the DuPage Care Center per bid renewal #23-102-DCC, be, and it is hereby approved for the issuance of a contract purchase order by the Procurement Division to Professional Medical & Surgical Supply, 1917 Garnet Court, New Lenox, Illinois 60451, for a contract total amount of $90,000.00.

Enacted and approved this 25th day of November, 2025 at Wheaton, Illinois.

_____

DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: _____

JEAN KACZMAREK, COUNTY CLERK

Procurement Review Comprehensive Checklist
Procurement Services Division
This form must accompany all Purchase Order Requisitions

SECTION 1: DESCRIPTION

General Tracking		*Contract Terms*	
FILE ID#: 25-2738	RFP, BID, QUOTE OR RENEWAL #: 23-102-DCC	INITIAL TERM WITH RENEWALS: 1 YR + 3 X 1 YR TERM PERIODS	INITIAL TERM TOTAL COST: $63,380.10
COMMITTEE: HUMAN SERVICES	TARGET COMMITTEE DATE: 11/18/2025	PROMPT FOR RENEWAL: 3 MONTHS	CONTRACT TOTAL COST WITH ALL RENEWALS: $343,380.10
	CURRENT TERM TOTAL COST: $90,000.00	MAX LENGTH WITH ALL RENEWALS: FOUR YEARS	CURRENT TERM PERIOD: SECOND RENEWAL
Vendor Information		*Department Information*	
VENDOR: Professional Medical & Surgical Supply	VENDOR #: 11409	DEPT: DuPage Care Center	DEPT CONTACT NAME: Vinit Patel
VENDOR CONTACT: Alan Ferry	VENDOR CONTACT PHONE: 800-648-5190	DEPT CONTACT PHONE #: 630-784-4273	DEPT CONTACT EMAIL: vinit.patel@dupagecounty.gov
VENDOR CONTACT EMAIL: alanf@promedsupply.com	VENDOR WEBSITE:	DEPT REQ #: 7543	

Overview

DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.).
Recommendation for the approval to provide examination gloves for the DuPage Care Center, for the period January 1, 2026 through December 31, 2026, for a total contract amount of $90,000 under bid renewal #23-102-DCC, second of three one-year optional renewals.

JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished
By using examination gloves, the spread of communicable disease and bacteria is minimized. Using gloves protects the residents, staff and visitors of the DuPage Care Center from the spread of disease.

SECTION 2: DECISION MEMO REQUIREMENTS

DECISION MEMO NOT REQUIRED RENEWAL	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required.
DECISION MEMO REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.

SECTION 3: DECISION MEMO

STRATEGIC IMPACT	Select an item from the following dropdown menu of County's strategic priorities that this action will most impact.
SOURCE SELECTION	Describe method used to select source.
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action).

SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION	
JUSTIFICATION	Select an item from the following dropdown menu to justify why this is a sole source procurement.
NECESSITY AND UNIQUE FEATURES	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.
MARKET TESTING	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
AVAILABILITY	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

SECTION 5: Purchase Requisition Information			
Send Purchase Order To:		*Send Invoices To:*	
Vendor: Professional Medical & Surgical Supply	Vendor#: 11409	Dept: DuPage Care Center	Division: DuPage Care Center/Clinical
Attn: Alan Ferry	Email: alanf@profmedsupply.com	Attn: Vinit Patel	Email: vinit.patel@dupagecounty.gov
Address: 1917 Garnet Ct.	City: New Lenox	Address: 400 N. County Farm Road	City: Wheaton
State: IL	Zip: 60451	State: IL	Zip: 60187
Phone: 800-648-5190	Fax: 866-726-7416	Phone: 630-784-4273	Fax:
Send Payments To:		*Ship to:*	
Vendor: Professional Medical & Surgical Supply	Vendor#: 11409	Dept: DuPage Care Center	Division: DuPage Care Center/Clinical
Attn: Alan Ferry	Email: alanf@profmedsupply.com	Attn:	Email:
Address: 1917 Garnet Ct.	City: New Lenox	Address: 400 N. County Farm Road	City: Wheaton
State: IL	Zip: 60451	State: IL	Zip: 60187
Phone: 800-648-5190	Fax: 866-726-7416	Phone: 630-784-4273	Fax:
Shipping		Contract Dates	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): January 1, 2026	Contract End Date (PO25): December 31, 2026
Contract Administrator (PO25): Christine Kliebhan			

Purchase Requisition Line Details											
LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/ Activity Code	Unit Price	Extension
1	1	EA		examination gloves	FY26	1200	2075	52320		90,000.00	90,000.00
FY is required, assure the correct FY is selected.										Requisition Total	$ 90,000.00

Comments	
HEADER COMMENTS	Provide comments for P020 and P025. Recommendation for the approval to provide examination gloves for the DuPage Care Center, for the period January 1, 2026 through December 31, 2026, for a total contract amount of $90,000 under bid renewal #23-102-DCC, second of three one-year optional renewals.
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO. November 18, 2025 Human Services Committee November 25, 2025 Finance/County Board Meeting
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO.
APPROVALS	Department Head signature approval for procurements under $15,000. Procurement Officer Approval for ETSB.

The following documents have been attached: ☐ W-9 ☑ Vendor Ethics Disclosure Statement

The County of DuPage
Finance Department
Procurement Division, Room 3-400
421 North County Farm Road
Wheaton, Illinois 60187

CONTRACT RENEWAL AGREEMENT

This contract, made and entered into by The County of DuPage, 421 North County Farm Road, Wheaton, Illinois, 60187, hereinafter called the "COUNTY" and Professional Medical & Surgical Supply, Inc. located at 1917 Garnet Ct., New Lenox, IL 60451, hereinafter called the "CONTRACTOR", witnesseth;

The COUNTY and the CONTRACTOR have previously entered into a Contract, pursuant to Bid #23-102-DCC which became effective on 1/1/2024 and which will expire 12/31/2025. The contract is subject to the second of three options to renew for a twelve (12) month period.

The contract renewal shall be effective on the date of last signature and shall terminate on 12/31/2026.

The parties now agree to renew said agreement, upon the same terms as previously agreed to, as specified in the original contract.

THE COUNTY OF DUPAGE	**CONTRACTOR**
	Signature on File
SIGNATURE	SIGNATURE
Sara Rogers	Alan Ferry Jr
PRINTED NAME	PRINTED NAME
Buyer I	COO
PRINTED TITLE	PRINTED TITLE
	10-17-2025
DATE	DATE

THE COUNTY OF DUPAGE
FINANCE - PROCUREMENT
EXAMINATION GLOVES 23-102-DCC
BID TABULATION

				Professional Medical & Surgical Supply		Interboro Packaging Corp.		Uweport		Omni Medical Supply	
NO.	ITEM	UOM	QTY	PRICE	EXTENDED PRICE	PRICE	EXTENDED PRICE	PRICE	EXTENDED PRICE	PRICE	EXTENDED PRICE
1	Vinyl Exam Gloves, Small	CS	12	$ 16.95	$ 203.40	$ 19.80	$ 237.60	$ 24.00	$ 288.00	$ 21.35	$ 256.20
2	Vinyl Exam Gloves, Medium	CS	12	$ 16.95	$ 203.40	$ 19.80	$ 237.60	$ 24.00	$ 288.00	$ 21.35	$ 256.20
3	Vinyl Exam Gloves, Large	CS	12	$ 16.95	$ 203.40	$ 19.80	$ 237.60	$ 24.00	$ 288.00	$ 21.35	$ 256.20
4	Vinyl Exam Gloves, X-Large	CS	12	$ 16.95	$ 203.40	$ 19.80	$ 237.60	$ 24.00	$ 288.00	$ 21.35	$ 256.20
5	Medi Pak Performance, Small	BX	1,120	$ 2.08	$ 2,324.00	$ 2.34	$ 2,620.80	$ 2.49	$ 2,788.80	$ 2.89	$ 3,236.80
6	Medi Pak Performance, Medium	BX	12,300	$ 2.08	$ 25,522.50	$ 2.34	$ 28,782.00	$ 2.49	$ 30,627.00	$ 2.89	$ 35,547.00
7	Non-sterile Nitrile Performance, Large	BX	12,600	$ 2.08	$ 26,145.00	$ 2.34	$ 29,484.00	$ 2.49	$ 31,374.00	$ 2.89	$ 36,414.00
8	Non-sterile Nitrile Performance, X-Large	BX	1,000	$ 2.08	$ 2,075.00	$ 2.34	$ 2,340.00	$ 2.49	$ 2,490.00	$ 2.89	$ 2,890.00
9	Non-sterile Latex, X-Large	BX	1,000	$ 6.50	$ 6,500.00	$ 2.90	$ 2,900.00	$ 4.49	$ 4,490.00	No Bid	
		GRAND TOTAL			$ 63,380.10		$ 67,077.20		$ 72,921.80		$ 79,112.60

NOTES
1. Medline amount per case or box has been updated to reflect number of boxes per case or gloves per box.
2. Wilburn Medical Inc. is deemed non-responsive in providing pricing to include shipping and special delivery fees.
3. Shamrock Manufacturing Company is deemed non-responsive in providing a minimum of 120 cases per order.

Bid Opening 9/26/2023 @ 2:30 PM	VC, RJ
Invitations Sent	54
Total Vendors Requesting Documents	7
Total Bid Responses	17

School Health		Omni Medical Supply		The Glove Box		Performance Safety Group		Nashville EMS Supply		Medline	
PRICE	EXTENDED PRICE	PRICE	EXTENDED PRICE	PRICE	EXTENDED PRICE	PRICE	EXTENDED PRICE	PRICE	EXTENDED PRICE	PRICE	EXTENDED PRICE
$ 26.20	$ 314.40	$ 21.35	$ 256.20	$ 33.17	$ 398.04	$ 49.99	$ 599.88	$ 45.00	$ 540.00	$ 35.94	$ 287.52
$ 26.20	$ 314.40	$ 21.35	$ 256.20	$ 33.17	$ 398.04	$ 49.99	$ 599.88	$ 45.00	$ 540.00	$ 35.94	$ 287.52
$ 26.20	$ 314.40	$ 21.35	$ 256.20	$ 33.17	$ 398.04	$ 49.99	$ 599.88	$ 45.00	$ 540.00	$ 35.94	$ 287.52
$ 26.20	$ 314.40	$ 21.35	$ 256.20	$ 33.17	$ 398.04	$ 49.99	$ 599.88	$ 45.00	$ 540.00	$ 35.94	$ 287.52
$ 3.13	$ 3,505.60	$ 3.43	$ 3,841.60	$ 3.27	$ 3,662.40	$ 3.59	$ 4,020.80	$ 3.85	$ 4,312.00	$ 14.74	$ 5,512.76
$ 3.13	$ 38,499.00	$ 3.43	$ 42,189.00	$ 3.27	$ 40,221.00	$ 3.59	$ 44,157.00	$ 3.85	$ 47,355.00	$ 14.74	$ 60,434.00
$ 3.13	$ 39,438.00	$ 3.43	$ 43,218.00	$ 3.27	$ 41,202.00	$ 3.59	$ 45,234.00	$ 3.85	$ 48,510.00	$ 14.74	$ 61,908.00
$ 3.13	$ 3,130.00	$ 3.43	$ 3,430.00	$ 3.27	$ 3,270.00	$ 3.59	$ 3,590.00	$ 3.85	$ 3,850.00	$ 14.74	$ 5,896.00
$ 6.23	$ 6,230.00	No Bid		$ 4.57	$ 4,570.00	$ 4.99	$ 4,990.00	$ 7.90	$ 7,900.00	$ 8.20	$ 9,118.40
	$ 92,060.20		$ 93,703.40		$ 94,517.56		$ 104,391.32		$ 114,087.00		$ 144,019.24

Ebisu Supplies LLC		Omnicare Group		Medfirst Healthcare Supply		Sida Medical		TLB Holdings, Inc.	
PRICE	EXTENDED PRICE	PRICE	EXTENDED PRICE	PRICE	EXTENDED PRICE	PRICE	EXTENDED PRICE	PRICE	EXTENDED PRICE
$ 25.65	$ 307.80	$ 42.00	$ 504.00	$ 31.00	$ 372.00	$ 20.80	$ 249.60	$ 95.00	$ 1,140.00
$ 25.65	$ 307.80	$ 42.00	$ 504.00	$ 31.00	$ 372.00	$ 20.80	$ 249.60	$ 95.00	$ 1,140.00
$ 25.65	$ 307.80	$ 42.00	$ 504.00	$ 31.00	$ 372.00	$ 20.80	$ 249.60	$ 95.00	$ 1,140.00
$ 25.65	$ 307.80	$ 42.00	$ 504.00	$ 31.00	$ 372.00	$ 20.80	$ 249.60	$ 95.00	$ 1,140.00
$ 7.96	$ 8,915.20	$ 6.00	$ 6,720.00	$ 9.08	$ 10,169.60	$ 10.90	$ 12,208.00	$ 17.75	$ 19,880.00
$ 7.96	$ 97,908.00	$ 6.00	$ 73,800.00	$ 9.08	$ 111,684.00	$ 10.90	$ 134,070.00	$ 17.75	$ 218,325.00
$ 2.55	$ 32,130.00	$ 6.00	$ 75,600.00	$ 9.08	$ 114,408.00	$ 10.90	$ 137,340.00	$ 17.75	$ 223,650.00
$ 2.55	$ 2,550.00	$ 6.00	$ 6,000.00	$ 9.08	$ 9,080.00	$ 10.90	$ 10,900.00	$ 17.75	$ 17,750.00
$ 2.55	$ 2,550.00	$ 6.00	$ 6,000.00	$ 5.19	$ 5,190.00	No Bid		No Bid	
	$ 145,284.40		$ 170,136.00		$ 252,019.60		$ 295,516.40		$ 484,165.00

SECTION 8 - BID FORM SIGNATURE PAGE

The Contractor agrees to provide the service, and/or supplies as described in this solicitation and subject, without limitation, to all specifications, terms, and conditions herein contained. Bidder shall acknowledge receipt of each addendum issued in the space provided on the bid form.

Signature on File

X_____ COO

(Signature and Title)

CORPORATE SEAL
(If available)

BID MUST BE SIGNED AND NOTARIZED (WITH SEAL) FOR CONSIDERATION

Subscribed and sworn to before me this 22nd day of September AD, 2023

Signature on File

_____ My Commission Expires: 9/5/2025

(Notary Public)

OFFICIAL SEAL
DENISE M CANNON
NOTARY PUBLIC, STATE OF ILLINOIS
MY COMMISSION EXPIRES: 9/5/2025
SEAL

SECTION 9 - MANDATORY FORM
EXAMINATION GLOVES 23-102-DCC

(PLEASE TYPE OR PRINT THE FOLLOWING INFORMATION)

Full Name of Bidder	Professional Medical & Surgical Supply, Inc.		
Main Business Address	1917 Garnet Ct.		
City, State, Zip Code	New Lenox, IL. 60451		
Telephone Number	800-648-5190	Email Address	alanf@promedsupply.com
Bid Contact Person	Alan Ferry		

The undersigned certifies that he is:

☐ the Owner/Sole Proprietor ☐ a Member authorized to sign on behalf of the Partnership ☒ an Officer of the Corporation ☐ a Member of the Joint Venture

Herein after called the Bidder and that the members of the Partnership or Officers of the Corporation are as follows:

Terry Barnes
(President or Partner)

_____
(Vice-President or Partner)

_____
(Secretary or Partner)

_____
(Treasurer or Partner)

Further, the undersigned declares that the only person or parties interested in this bid as principals are those named herein; that this bid is made without collusion with any other person, firm or corporation; that he has fully examined the proposed forms of agreement and the contract specifications for the above designated purchase, all of which are on file in the office of the Procurement Officer, DuPage County, 421 North County Farm Road, Wheaton, Illinois 60187, and all other documents referred to or mentioned in the contract documents, specifications and attached exhibits, including

Addenda No. 1, _____, _____, and ____ issued thereto.

Further, the undersigned proposes and agrees, if this bid is accepted, to provide all necessary machinery, tools, apparatus, and other means of construction, including transportation services necessary to furnish all the materials and equipment specified or referred to in the contract documents in the manner and time therein prescribed.

Further, the undersigned certifies and warrants that he is duly authorized to execute this certification/affidavit on behalf of the Bidder and in accordance with the Partnership Agreement or by-laws of the Corporation, and the laws of the State of Illinois and that this Certification is binding upon the Bidder and is true and accurate.

Further, the undersigned certifies that the Bidder is not barred from bidding on this contract as a result of a violation of either 720 Illinois Compiled Statutes 5/33 E-3 or 5/33 E-4, bid rigging or bid-rotating, or as a result of a violation of 820 ILCS 130/1 et seq., the Illinois Prevailing Wage Act.

The undersigned certifies that he has examined and carefully prepared this bid and has checked the same in detail before submitting this bid, and that the statements contained herein are true and correct.

If a Corporation, the undersigned, further certifies that the recitals and resolutions attached hereto and made a part hereof were properly adopted by the Board of Directors of the Corporation at a meeting of said Board of Directors duly called and held and have not been repealed nor modified, and that the same remain in full force and effect. (Bidder may be requested to provide a copy of the corporate resolution granting the individual executing the contract documents authority to do so.)

Further, the Bidder certifies that he has provided equipment, supplies, or services comparable to the items specified in this contract to the parties listed in the reference section below and authorizes the County to verify references of business and credit at its option.

EMERGENCY PREPAREDNESS PLAN

The Centers for Medicare and Medicaid Services have established requirements that all participating providers and their suppliers establish an Emergency Preparedness Plan. The DuPage Care Center therefore asks its vendors to participate in a memorandum of understanding (MOU) with the Care Center for the duration of this contract and its renewals.

This MOU is a voluntary agreement used to express the belief and commitment of the undersigned parties that; if a community emergency or disaster occurs, regardless of cause, the Care Center can obtain additional external help. In other words, should an emergency or disaster exceed the effective response capabilities of the DuPage Care Center, the undersigned vendor will use its best efforts to provide additional assistance to the Care Center; with such assistance most likely consisting of additional deliveries, rentals and/or services, to ensure uninterrupted care for our residents.

Please provide a contact person and a phone number so that if an emergency occurs, we can call to determine your availability to help. Additionally, if the vendor already has an Emergency Preparedness Policy (EPP) in place, please submit the EPP along with vendor's quote

EMERGENCY PREPAREDNESS PLAN CONTACT INFORMATION:

EMERGENCY PREPAREDNESS PLAN CONTACT	
NAME	Professional Medical
CONTACT	Alan Ferry
ADDRESS	1917 Garnet Ct.
CITY ST ZIP	New Lenox, IL. 60451
EMERGENCY PHONE NO.	800-648-5190
EMAIL	alanf@promedsupply.com

The County of DuPage
Finance – Procurement 3-400
421 North County Farm Road
Wheaton, Illinois 60187-3978

NO	ITEM	MANUFACTURER	P/N	UOM	QTY	PRICE	EXTENDED PRICE
1	Vinyl Exam Gloves, Small	International Direct	600-V111-CS	CS	12	$ 16.95	$ 203.40
2	Vinyl Exam Gloves, Medium	International Direct	600-V112-CS	CS	12	$ 16.95	$ 203.40
3	Vinyl Exam Gloves, Large	International Direct	600-V113-CS	CS	12	$ 14.95	$ 203.40
4	Vinyl Exam Gloves, X-Large	International Direct	600-V114-CS	CS	12	$ 16.95	$ 203.40
5	Medi Pak Performance, Small	International Direct	600-NW11	BX	1,120	$ 2.075	$ 2,324.00
6	Medi Pak Performance, Medium	International Direct	600-NW12	BX	12,300	$ 2.075	$ 25,522.50
7	Non-sterile Nitrile Performance, Large	International Direct	600-NW13	BX	12,600	$ 2.075	$ 26,145.00
8	Non-sterile Nitrile Performance, X-Large	International Direct	600-NW14	BX	1,000	$ 2.075	$ 2,075.00
9	Non-sterile Latex X-Large, McKesson #14-320	International Direct	600-1114	BX	1,000	$ 6.50	$ 6,500.00
						GRAND TOTAL	$ 63,380.10
GRAND TOTAL (In words)	Sixty-three thousand, three hundred eighty dollars and ten cents.						

DuPage County
Finance Department
Procurement Division
421 North County Farm Road
Room 3-400
Wheaton, Illinois 60187-3978

REQUIRED VENDOR ETHICS DISCLOSURE STATEMENT

Section I: Contact Information

Please complete the contact information below.

BID NUMBER:	23-102-DCC
COMPANY NAME:	Professional Medical & Surgical Supply, Inc
CONTACT PERSON:	Alan Ferry Jr
CONTACT EMAIL:	ALANF@PROMEDSUPPLY.COM

Section II: Procurement Ordinance Requirements

Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the County, shall provide to the Procurement Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor to any incumbent County Board member, County Board chairman, or Countywide elected official whose office the contract to be awarded will benefit within the current and previous calendar year. The contractor, union, or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors, and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

Has the Bidder made contributions as described above?

- ☐ Yes
- ☑ No

If "Yes", complete the required information in the table below.

RECIPIENT	DONOR	DESCRIPTION (e.g., cash, type of item, in-kind services, etc.)	AMOUNT/VALUE	DATE MADE

All contractors and vendors who have obtained or are seeking contracts with the County shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

Has the Bidder had or will the Bidder have contact with lobbyists, agents, representatives or individuals who are or will be having contact with county officers or employees as described above.

- ☐ Yes
- ☑ No

If "Yes", list the name, phone number, and email of lobbyists, agents, representatives, and all individuals who are or will be having contact with county officers or employees in the table below.

NAME	PHONE	EMAIL

Section III: Violations

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future County contracts. Continuing and supplemental disclosure is required. The Bidder agrees to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner;
- 30 days prior to the optional renewal of any contract;
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text of the County's Ethics Ordinance is available at:

Ethics | DuPage Co, IL

The full text of the County's Procurement Ordinance is available at:

ARTICLE VI. - PROCUREMENT | Code of Ordinances | DuPage County, IL | Municode Library

Section IV: Certification

By signing below, the Bidder hereby acknowledges that it has received, read, and understands these requirements, and certifies that the information submitted on this form is true and correct to the best of its knowledge.

Signature on File

Printed Name: Alan Ferry Jr Signature: _

Title: COO Date: 10-17-2025

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: HS-P-0058-25 **Agenda Date:** 11/18/2025 **Agenda #:** 15.D.

AWARDING RESOLUTION ISSUED TO
SYMBRIA REHAB, INCORPORATED
TO PROVIDE PHYSICAL, OCCUPATIONAL, SPEECH AND RESPIRATORY THERAPY CONSULTING SERVICES
FOR THE DUPAGE CARE CENTER
(CONTRACT TOTAL AMOUNT $700,000.00)

WHEREAS, proposals have been taken and evaluated in accordance with County Board policy; and

WHEREAS, the Human Services Committee recommends County Board approval for the issuance of a contract to Symbria Rehab, Inc., to provide physical, occupational, speech and respiratory therapy consulting services, for the period of December 1, 2025 through November 30, 2026, for the DuPage Care Center.

NOW, THEREFORE BE IT RESOLVED, that said contract is to provide physical, occupational, speech and respiratory therapy consulting services, for the period of December 1, 2025 through November 30, 2026 for the DuPage Care Center per RFP #25-092-DCC, be, and it is hereby approved for the issuance of a contract purchase order by the Procurement Division to Symbria Rehab, Inc., 7125 Janes Avenue, Suite 300, Woodridge, Illinois 60517, for a contract total amount of $700,000.00.

Enacted and approved this 25th day of November, 2025 at Wheaton, Illinois.

_____

DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: _____

JEAN KACZMAREK, COUNTY CLERK

Procurement Review Comprehensive Checklist
Procurement Services Division
This form must accompany all Purchase Order Requisitions

SECTION 1: DESCRIPTION

General Tracking		*Contract Terms*	
FILE ID#: 25-2739	RFP, BID, QUOTE OR RENEWAL #: 25-092-DCC	INITIAL TERM WITH RENEWALS: 1 YR + 3 X 1 YR TERM PERIODS	INITIAL TERM TOTAL COST: $700,000.00
COMMITTEE: HUMAN SERVICES	TARGET COMMITTEE DATE: 11/18/2025	PROMPT FOR RENEWAL: 3 MONTHS	CONTRACT TOTAL COST WITH ALL RENEWALS: $2,800,000.00
	CURRENT TERM TOTAL COST: $700,000.00	MAX LENGTH WITH ALL RENEWALS: FOUR YEARS	CURRENT TERM PERIOD: INITIAL TERM
Vendor Information		*Department Information*	
VENDOR: Symbria Rehab, Inc.	VENDOR #: 27600	DEPT: DuPage Care Center	DEPT CONTACT NAME: Karen Cerny
VENDOR CONTACT: Jill Krueger	VENDOR CONTACT PHONE: 630-483-5590	DEPT CONTACT PHONE #: 630-784-4402	DEPT CONTACT EMAIL: karen.cerny@dupagecounty.gov
VENDOR CONTACT EMAIL: jkrueger@symbria.com	VENDOR WEBSITE:	DEPT REQ #: 7546	

Overview

DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.). Provide Physical, Occupational, Speech and Respiratory Therapy Consulting Services for the DuPage Care Center, for the period December 1, 2025 through November 30, 2026, for a contract total not to exceed $700,000.00, per RFP #25-092-DCC.

JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished

To provide Therapy and Consulting Services to the residents at the DuPage Care Center.

SECTION 2: DECISION MEMO REQUIREMENTS

DECISION MEMO NOT REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required.
DECISION MEMO REQUIRED RFP (REQUEST FOR PROPOSAL)	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.

SECTION 3: DECISION MEMO

SOURCE SELECTION	Describe method used to select source. RFP #25-092-DCC 19 invitations sent 10 documents requested 4 bid responses received RFP25-092-DCC was opened October 9, 2025 and four (4) responses were submitted. The information submitted by each respondent was reviewed by both Procurement and the DuPage Care Center staff. Based on this detailed review, the most appropriate respondent was determined to be Symbria Rehab, Inc. In awarding a contract for these services, numerous factors that were taken into consideration when choosing a vendor, which were as follows: Firm Qualifications: Experience in similar environments and financial stability; Key Qualifications: staffing resources/accreditations and Marketing strategies and Project Understanding: Clarity and detailed scope, sustainability, outcomes and Goals and Philosophy.
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action). 1) Approve contract renewal for Therapy and Consulting Services for the residents at the DuPage Care Center, for the period December 1, 2025 through November 30, 2026, for a contract total not to exceed $700,000.00. 2) Do not approve contract renewal for Therapy and Consulting Services for the residents at the DuPage Care Center, for the period December 1, 2025 through November 30, 2026, for a contract total not to exceed $700,000.00., however, this would leave the center unable to offer short-term and sub-acute rehab services to patients, subsequently negatively affecting one of the major revenue sources for the DuPage Care Center.

SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION	
JUSTIFICATION	Select an item from the following dropdown menu to justify why this is a sole source procurement.
NECESSITY AND UNIQUE FEATURES	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.
MARKET TESTING	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
AVAILABILITY	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

SECTION 5: Purchase Requisition Information			
Send Purchase Order To:		*Send Invoices To:*	
Vendor: Symbria Rehab, Inc.	Vendor#: 27600	Dept: DuPage Care Center	Division: Rehab & Therapy Services
Attn: Jill Krueger	Email: jkrueger@symbria.com	Attn: Karen Cerny	Email: karen.cerny@dupagecounty.gov
Address: 7125 Janes Avenue, Suite 300	City: Woodridge	Address: 400 N. County Farm Road	City: Wheaton
State: IL	Zip: 60517	State: IL	Zip: 60187
Phone: 630-981-8091	Fax:	Phone: 630-784-4402	Fax:
Send Payments To:		*Ship to:*	
Vendor: Symbria Rehab, Inc.	Vendor#: 27600	Dept: DuPage Care Center	Division: Rehab & Therapy Services
Attn:	Email:	Attn:	Email: karen.cerny@dupagecounty.gov
Address: 28100 Torch Parkway, Suite 600	City: Warrenville	Address: 400 N. County Farm Road	City: Wheaton
State: IL	Zip: 60555	State: IL	Zip: 60187
Phone: 630-413-5832	Fax:	Phone: 630-784-4402	Fax:
Shipping		Contract Dates	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): December 1, 2025	Contract End Date (PO25): November 30, 2026

Purchase Requisition Line Details

LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/ Activity Code	Unit Price	Extension
1	1	EA		Physical, Occupational, Speech & Respiratory Therapy & Consulting Services	FY26	1200	2060	53090		700,000.00	700,000.00

FY is required, ensure the correct FY is selected. Requisition Total $ 700,000.00

Comments	
HEADER COMMENTS	Provide comments for P020 and P025. Provide Physical, Occupational, Speech and Respiratory Therapy and Consulting Services for the DuPage Care Center, for the period December 1, 2025 through November 30, 2026, for a contract total not to exceed $700,000.00, per RFP #25-092-DCC.
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO. November 18, 2025 Human Services Committee November 25, 2025 County Board
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO.
APPROVALS	Department Head signature approval for procurements under $15,000. Procurement Officer Approval for ETSB.

THE COUNTY OF DUPAGE
FINANCE - PROCUREMENT
THERAPY CONSULTING SERVICES: PHYSICAL, OCCUPATIONAL, SPEECH AND RESPIRATORY THERAPY 25-092-DCC
BID TABULATION

√

Criteria	Available Points	Community Physical Therapy & Associates	Renewal Rehab LLC	**Symbria, Inc.**	Therapy Management Corporation
Firm Qualifications	20	13.00	9.75	**14.00**	9.50
Key Qualifications	20	12.25	10.00	**14.25**	9.25
Project Understanding	25	16.50	14.00	**17.50**	14.00
Price	35	35.00	0.00	**34.80**	30.93
Total	100	76.75	33.75	**80.55**	63.68

Fee and Rate Proposal (Design Only)	$ 7.00	$ -	**$ 7.04**	$ 7.92
Percentage of points	100%	0%	**99%**	88%
Points awarded (wtd against lowest price)	35.00	0.00	**34.80**	30.93

NOTES
1. Renewal Rehab LLC did not providing pricing as requested.

RFP Posted on 9/15/2025 Bid Opened On 10/09/2025, 2:30 PM by	VC, SR
Invitations Sent	19
Total Requesting Documents	10
Total Bid Responses Received	4

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Addendum A:

Pricing Form

PROPOSAL PRICING FORM

Section I: Contact Information

Please complete the contact information below.

BID NUMBER:	25-092-DCC
COMPANY NAME:	Symbria, Inc.
CONTACT PERSON:	Jill Krueger
CONTACT EMAIL:	jkrueger@symbria.com

Section II: Pricing

In the formation of the final awarded contract, the County shall select from the options shown herein, the options which are most advantageous to the County. Pricing shall be maintained for at least one (1) year. If Proposer is unwilling to maintain pricing throughout the term, Proposer may propose alterations for years two (2) through four (4).

MEDICARE A/ MEDICARE ADVANTAGE PDPM

ITEM/DESCRIPTION	UOM	PRICE/PERCENT
Option 1: PDPM Per Diem	Per Diem	$ 55.00
Option 2: Percentage of PT/OT/ST CM	% Of Per Diem Component	32 %
Option 3: PDPM Per Minute	Per Minute	$ 1.08
Option 4: Other	_____	%

MEDICARE B/ MEDICARE ADVANTAGE HMO/PPO B

ITEM/DESCRIPTION	UOM	PRICE/PERCENT
Option 1: Charge Per Minute	Per Minute	$ 1.68
Option 2: Charge Per 15 Minutes	Per 15 Minutes	$ 25.20
Option 3: Percent of Fee Schedule	%	66 %

MEDICARE ADVANTAGE NON PDPM/COMMERCIAL INSURANCE/HMO/PPO

ITEM/DESCRIPTION	UOM	PRICE/PERCENT
Option 1: Charge Per Minute	Per Minute	$ 1.08
Option 2: Charge Per 15 Minutes	Per 15 Minutes	$ 16.20
Option 3: Per Diem	Per Diem	$ 55

MEDICAID

ITEM/DESCRIPTION	UOM	PRICE/PERCENT
Option 1: Charge Per Minute	Per Minute	$ 1.05
Option 2: Charge Per 15 Minutes	Per 15 Minutes	$ 15.75
Option 3: Per Diem	Per Diem	$ 38

CAPITATED ISNP

ITEM/DESCRIPTION	UOM	PRICE/PERCENT
Option 1: Charge Per Minute	Per Minute	$ 1.05
Option 2: Charge Per Unit	Per Unit	$ 15.75
Option 3: Per Diem	Per Diem	$ 38

RESPIRATORY THERAPY

ITEM/DESCRIPTION	UOM	PRICE/PERCENT
Option 1: Charge Per Minute	Per Minute	$ 1.10
Option 2: Charge Per 15 Minutes	Per 15 Minutes	$ 16.50
Option 3: Per Diem	Per Diem	$ 38

ADDITIONAL SERVICES

Please check the appropriate boxes below to indicate if the service is included in the fee or available at an additional charge.

ITEM/DESCRIPTION	INCLUDED IN FEE	ADDITIONAL CHARGE
Rehab Site Leader		no additional charge
Physical Therapy Consulting		mutually agreed upon
Occupational Therapy Consulting		mutually agreed upon
Speech Therapy Consulting		mutually agreed upon
Respiratory Therapy Consulting		mutually agreed upon

NON-MANDATORY SERVICES

Please check the appropriate boxes below to indicate if the service is included in the fee or available at an additional charge or not available.

ITEM/DESCRIPTION	INCLUDED IN FEE	ADDITIONAL CHARGE	NOT AVAILABLE
Develop and maintain unit census	X		
Develop and maintain referral management networks from local referring hospitals.	X	if hours exceed agreed upon limit, additional hours will be billed at a mutually agreed upon rate	
Marketing services to new referral sources.	X		
Develop and maintain managed care networks.		mutually agreed upon	
Strategic planning and development for outpatient services and other niche markets.	X		

Section III: Certification

By signing below, the Bidder agrees to provide the required goods and/or services described in the Bid Specifications for the prices quoted on this Proposal Pricing Form.

Signature on File

Printed Name: Jill Krueger Signature: __

Title: President & CEO Date: October 6, 2025

Symbria®
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Questionnaire

1. Describe your firm's interest, understanding and approach to provide services for this engagement, including a schedule for accomplishing the project.

Symbria Rehab has proudly served DuPage Care Center for 20 years, and we deeply value the partnership we have built together. Over the years, we have worked side by side with your team to support the residents and the community, and we are committed to continuing to strengthen and expand this relationship.

Our interest in this engagement is rooted in our shared mission: to provide compassionate, individualized, and evidence-based therapy services that improve quality of life for every resident. We understand the unique needs of DuPage Care Center—both the clinical and operational priorities—and bring with us a long-standing history of collaboration, adaptability, and proven outcomes.

Because we are already fully staffed on-site, we are positioned to immediately continue services without interruption. Our team members are familiar with your residents, staff, and culture, ensuring seamless care delivery and continuity. We also provide ongoing training, clinical oversight, and program development to ensure that services remain innovative, compliant, and aligned with your goals.

Approach & Schedule

- **Immediate Continuity of Care:** With our established on-site team, services will continue without disruption from day one.
- **Collaborative Planning:** Within the first 30 days, we will review existing programming, outcomes, and staffing together with your leadership to identify opportunities for enhancement.
- **Ongoing Communication:** We will provide regular updates and data-driven reporting on therapy outcomes, regulatory compliance, and resident satisfaction.
- **Continuous Improvement:** Our clinical experts will work with your team to implement best practices, address emerging needs, and ensure alignment with evolving industry standards.

Our approach is centered on partnership, responsiveness, and a deep commitment to the residents of DuPage Care Center. With two decades of shared experience and a dedicated on-site team, Symbria Rehab is uniquely positioned to deliver consistent, high-quality services while continuing to grow with you into the future.

2. Do you use subcontractors for therapists? If so, who?

Our goal is always to provide our therapists with full-time, consistent positions within premier skilled nursing facilities such as DuPage Care Center. This approach ensures continuity of care, strong relationships with residents, and alignment with the facility's culture and expectations. Any additional coverage needs are complemented by our highly qualified PRN therapy team, who are integrated into our model and familiar with our clinical standards.

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Because our therapy model is guided by Symbria's proprietary **Therapy Best Practices** standards, we typically see significant program growth within each facility. This growth often requires an increase in dedicated staff to meet the evolving service needs of both short-term rehabilitation patients and long-term care residents.

We have also invested significant effort and focus on **unique recruiting and retention strategies**. These efforts have enabled us to attract top clinical talent and retain experienced team members, ensuring stable staffing and consistent delivery of high-quality care for our partner facilities.

To ensure that patient and resident needs are always met, we have, on rare occasions, supplemented our team with carefully selected temporary staffing firms. This is used only on a short-term basis to maintain service quality and ensure seamless care while we expand our own internal staffing resources.

This flexible, proactive staffing strategy—combined with our emphasis on recruitment, retention, and best practices—allows us to deliver consistent, innovative, and reliable therapy services while adapting to census changes, program expansion, and resident needs without interruption.

3. Provide the number of years in business using current name in Illinois.

Symbria founded in 1995, has been in business for 30 years. May 2021 marked Symbria Rehab's (formerly Alliance Therapy) 26th year in business, starting operations in the Chicagoland market in May 1999. January 2017 is when Alliance Therapy changed its name to Symbria Therapy.

4. Provide the Employee turnover ratio for the past two years (by category: P.T., C.O.T.A., etc.).

Disciplines – 2023-2024	Number of Employees	Turnover Ratio	Industry Average
COTA - Occupational Therapy Assistant	30	5.1%	9%
OT - Occupational Therapist	30	5.1%	9%
PT - Physical Therapist	36	6.1%	16%
PTA - Physical Therapy Assistant	38	6.4%	13%
RT - Respiratory Therapist	7	1.2%	14%
SLP - Speech Language Pathologist	22	3.7%	11%

Symbria consistently outperforms industry benchmarks, delivering results well above the standard across key metrics. Our clinical outcomes, staff retention, and client satisfaction rates all exceed the industry average, reflecting our commitment to excellence, personalized care, and operational efficiency.

5. List of clients lost in the last three years.

Illinois clients lost in the past three years:

- Greenfields of Geneva – Community sold
- Westmont – Community sold
- Prospect – Community sold

- Oakcrest – Staffing challenges
- Central Baptist – Pricing
- Village Woods – Community closure

6. Provide copies of your current annual report including audited financial statement.

[redacted]

7. Provide outline of support training and development programs.

Symbria has proudly provided therapy services to DuPage Care Center for 20 years, delivering consistent, high-quality rehabilitation and wellness support. Throughout nearly three decades of dedication, our staffing has successfully navigated the natural ebbs and flows of demand. While staffing across this region can present challenges, Symbria remains fully committed to ensuring uninterrupted, high-quality therapy services for DuPage. We actively recruit and employ qualified clinicians, leveraging our regional network and resources, to maintain consistent coverage and deliver the top-level therapy care that patients and the community expect.

New!- Symbria Emerging Professionals Mentorship Program: Symbria's Emerging Professionals Mentorship Program is a new, structured, six-month initiative designed to support and guide new therapy graduate employees as they transition into their professional roles. The program provides a comprehensive introduction to Symbria's policies, processes, and expectations in a supportive environment.

Each new graduate is paired with an on-site peer for daily guidance and an experienced mentor to facilitate knowledge sharing, professional growth, and engagement within the Symbria-owner community. Participants also benefit from collaboration with a broader team of seasoned therapists and clinical experts across regions, fostering a strong network of support.

Through this program, new graduates develop the skills, competence, and confidence needed for successful integration into their roles, while building meaningful connections with fellow mentees and experienced Symbria team members. The Emerging Professionals Mentorship Program reflects Symbria's commitment to professional development, clinical excellence, and nurturing the next generation of therapy leaders.

Symbria provides comprehensive new hire training as well as regular ongoing training to all therapy staff. We take a global approach to training to ensure that all therapists and assistants are knowledgeable about:

New hire training: Therapists are educated on discipline-specific documentation requirements and use iPads and chrome books to accurately document therapy session times. Initial new hire training topics: HIPAA Compliance, Harassment Training, Medicare Parts C & D Fraud, Waste, and Abuse, General Compliance Training, Dementia Training, Freedom from Abuse Education and Resident Rights, Infection Control and Prevention Program.

Program Manager Orientation: Patient-Driven Payment Model (PDPM), Care Guides/Clinical Pathways/Diagnostic Quick References, Survey Preparedness, Medicare Regulations, Part B Programming, Medicaid CMI, ABN/NOMNC, NCCI Edits, BIMS/PHQ 2-9, Section GG Coding, Alternate Modes of Therapy, Billing and Coding, Denials Management, Auditing, AL/IL Outreach, and EMR Training

Ongoing training: Quarterly documentation guidelines and updates are reinforced at program manager meetings, where critical information is shared with staff and specific training is provided as needed.

In addition to this quarterly training, therapists receive ongoing training on new initiatives through lunch-and-learn sessions with PowerPoint presentations and educational materials provided by program managers. Sessions cover clinical, regulatory, and management content to enhance therapy services in the community.

Our Area Managers provide training, supervision, and support to program managers at the community level. Additionally, our Clinical Consulting Team ensures therapists complete documentation and compliance training at each community.

Training topics are reviewed annually and as needed for regulatory changes. Our Clinical Consulting Team conducts audits at Client Communities and provides improvement plans and additional training as necessary. Here are our current training topics: HIPAA Compliance, Harassment Training, Medicare Parts C & D Fraud, Waste, and Abuse, General Compliance Training, Dementia Training, Freedom from Abuse Education and Resident Rights, Infection Control and Prevention Program, Code of Conduct, Alternate Modes of Treatment, ADR and Denials Management, Billing and Coding, Medical Necessity Documentation/Regulations, Medical Necessity/Technical/Specialty Audit Training, FAQ Training – Hot Topics from the Year.

Clinical Education Rotation: Screening Tools, Maintenance Therapy, Section GG Coding, Low Vision, Specialty Programming, Part B Programming, Quality Measures, MDS Changes, Specialty CPT Codes, Supervision, Restorative Nursing Programming, BIMS/PHQ 2-9, Telehealth, Daily Note Documentation, Respiratory Therapy Considerations, SLP Coding, Wounds, Balance Screening Program, Splinting, Wheelchair Positioning, IPA Training Series, Outdoor Therapy, COVID-19 Rehabilitation, etc.

[redacted]

8. Provide name of the therapy software company that firm uses. Is it compatible with Point Click Care? Are these readily accessible to facility staff?

Symbria Rehab utilizes **Net Health** as our therapy software platform. Since we are your current provider at DuPage Care Center, our systems are already fully implemented and ready to continue without disruption.

Net Health is fully compatible with **PointClickCare**, allowing for seamless integration of documentation, billing, and reporting. This ensures efficient workflows, accurate data exchange, and compliance with regulatory standards.

In addition, therapy documentation and reporting are **readily accessible to facility staff**, providing transparency and ease of communication across interdisciplinary teams. This integration supports continuity of care and streamlines collaboration between therapy, nursing, and administrative staff.

9. Identify plan for improving and maintaining post-acute census and relationships with referral networks.

The healthcare industry continues to evolve rapidly, and one of the most critical factors for success is becoming a trusted partner in the continuum of care with hospitals and home health providers. Symbria

Therapy's integrated therapy and wellness model helps set DuPage Care Center apart from other rehabilitation facilities in the region.

Our approach is unique in the marketplace because it is built on Symbria's proprietary Therapy Best Practices. These standards create a consistent foundation for therapy planning, program development, and optimized utilization—resulting in superior clinical outcomes. By combining therapy and wellness programming, including the use of ZIBRIO for advanced falls risk assessments, DuPage Care Center is positioned not only to deliver exceptional care but also to strengthen its market differentiation, increase referrals, and improve census.

As part of these best practices, we have developed Disease Management Modules that target the most common chronic conditions, including those tied to hospital readmission penalties. This programming supports safe, successful discharges and directly aligns with the needs of referring hospitals, who are increasingly seeking post-acute partners capable of reducing readmissions and supporting patients' safe return home. DuPage Care Center has consistently demonstrated its strength as a solid, reliable partner for hospitals in the area.

In addition, the Symbria Therapy team collaborates closely with Dr. Pasquale, Physiatrist, to drive improved patient outcomes and enhance facility differentiation. This integrated therapy and wellness model has positioned DuPage Care Center as a preferred destination for patients discharged from Central DuPage Hospital and Elmhurst Memorial Hospital.

10. Provide evidence of strong network of local management and support staff. Include information on how ongoing corporate support will be provided to DPCC.

Your **Program Manager, Suzanne Russell**, is responsible for daily therapy operations at DuPage Care Center. She works closely with MDS, nursing, and administration to ensure an efficient and effective operation. Supporting her is **Regional Director, Mandy Cline**, who in turn is supported by **Vice President, Courtney McGhee**, and the administrative staff at our corporate office in Woodridge, IL.

Our corporate staff is available to assist both our field team and DuPage Care Center administration in areas including rehabilitation oversight, program development, program enhancement, supervision, quality assurance, and other areas of operations. In addition, IT and billing support from our corporate office allow the Program Manager to efficiently address billing and technical issues.

Our **Human Resources department** is readily available to provide support to the therapy team regarding employment and human resources matters, ensuring a stable and consistent staffing environment.

Therapy Documentation System
Symbria uses the **Net Health** electronic therapy documentation system. Both our field staff and client staff are supported by our corporate Information Technology department as well as by NetHealth's technical support team. NetHealth offers extended support hours and an efficient ticketing system to ensure that inquiries are quickly assessed and resolved. We also maintain a corporate operations consultant who specializes in NetHealth to provide additional expertise and support. Symbria works very closely with our vendors to ensure all regulatory and compliance requirements are fully met. We don't just adopt an EHR—we collaborate to tailor it, making it truly our own to best serve our clients and residents.

Collaboration & Program Development
Suzanne and Mandy will meet regularly with facility administration to identify specific program opportunities or areas of concern that need to be addressed. They will also review quarterly operations to evaluate key performance indicators such as CMG achievement, Part B programming, length of stay, and outcome measures at DuPage Care Center, with comparative benchmarking against other Illinois communities, other states, and Medicare Pepper Reports.

Suzanne will also meet with management quarterly to review program operations, staffing, and program development. These meetings will include a review of program activity by payer source and provide updates on ongoing initiatives across Symbria communities. This process ensures transparency, accountability, and alignment on mutually defined goals.

Executive Team Engagement
Our executive team remains available to participate in strategic planning sessions, joint presentations to payers or referral entities, or other initiatives that advance the shared goals of DuPage Care Center and Symbria.

11. Provide evidence of staffing resources and turnaround times for providing skilled rehabilitation staff during vacations, emergency situations and caseload increases.

Symbria maintains a **dedicated staffing infrastructure** to ensure consistent coverage and high-quality care delivery. We employ **five full-time recruiters** and **four full-time Staffing Coordinators** who work closely with Program Managers to address staffing needs, coordinate vacation and planned time-off coverage, and support ongoing recruitment efforts. This proactive approach allows us to maintain stability within our therapy teams and respond quickly to staffing challenges.

We are proud that many of our therapists at partner communities have been with Symbria for **10 to 25 years**, a testament to our **low turnover rate** and the supportive, desirable work environment we provide. Therapists are required to provide advance notice of time-off requests, at which point the Staffing Coordinator and Program Manager collaborate to determine the level of coverage needed to maintain uninterrupted patient care.

When staffing challenges occur, our **contingency plans** allow us to adapt quickly. These include temporarily reallocating Symbria therapists across communities, leveraging our robust and growing **PRN pool**, engaging contracted local staffing agencies, or utilizing travelers on 12-week assignments. While our priority is always staffing consistency, PRN therapists are used when necessary to ensure patient care is never compromised. Importantly, there are **no additional charges to the community** if we need to engage independent contractors to meet patient care needs.

With our **corporate office based in Woodridge, IL**, Symbria maintains a strong local presence. Our executive and management teams are readily available and can respond quickly to any issues, concerns, or requests that arise at DuPage Care Center, ensuring a seamless and reliable partnership.

12. Describe any ACO networks or managed care provider contracts you are associated with?

Symbria does not directly contract with managed care companies; instead, we work through **facility-specific managed care agreements** and coordinate closely with the associated case management representatives. This structure ensures that our therapy and wellness services are fully aligned with each facility's contracts, priorities, and patient needs.

The **managed care organizations** we serve under these agreements consistently recognize the value of Symbria's integrated Therapy and Wellness model, which is designed to optimize outcomes, reduce readmissions, and support cost-effective care. Our emphasis on evidence-based best practices and disease management programming directly addresses the goals of managed care payers.

Symbria partners with numerous **Accountable Care Organizations (ACOs)** across the nine states where we operate, leveraging our expertise to improve care coordination, manage costs, and achieve measurable quality outcomes. By providing programming that facilitates safe transitions of care and enhances patient wellness, Symbria strengthens the facility's role as a preferred partner within both managed care networks and ACOs.

13. Identify any specialty programs or services that you currently provide to clients.

Respiratory Therapy

Symbria has and will continue to provide a Respiratory Therapist at DuPage to support the community's ability to serve clinically complex patients. By offering respiratory therapy services, our clients are well-positioned to achieve strong outcomes under the Patient-Driven Payment Model (PDPM), as these services directly align with higher-acuity patient needs.

To ensure our partners have the tools and support required to deliver high-quality care, Symbria has developed a suite of resources, including:

- Respiratory Therapy Resources Overview – outlining best practices and implementation strategies.
- Respiratory Therapy Fact Sheet – a quick reference guide for staff and leadership.
- Respiratory Therapy Formulary – ensuring access to evidence-based interventions and treatments.

These resources, combined with the on-site expertise of a dedicated Respiratory Therapist, help ensure that each patient receives the appropriate level of care while also allowing the community to be properly reimbursed for the specialized services provided.

Clinical Consulting team and qualifications

The Clinical team is led by Leanna Bahwell, Director of Clinical Operations, and is made up of a group of clinicians that cover each of the major therapy disciplines. Between the four group members, the following credentials are held:

- Leanna Bahwell, PT, DPT, CLT, QCP, RAC-CTA, RAC-CT
- Mary McVay, MS, OTR/L, RAC-CTA, RAC-CT

- Hayley Pedroso, MS, CCC-SLP, RAC-CT
- Angela Klein, OTR/L, CHC

Three of our consultants are Certified Resident Assessment Coordinators with in-depth knowledge of the RAI Manual and MDS item sets, providing crucial support for coding and reimbursement collaboration to enhance patient care quality and optimize PDPM reimbursement. Our Clinical Consulting Team completes various audits annually to ensure compliance with federal and state requirements, provides ongoing education, and manages ADR and denials. Our consultants are adept at handling medical record requests, probes, appeal letters, and ALJ testimony. We collaborate with facility staff to ensure proper claim payment and maintain high communication standards through Symbria Partner News and MDS Insights. We offer prompt and comprehensive responses for any questions or consultation needs. Our active involvement in key industry organizations like Advion, NARA, AAPACN, APTA, AOTA, and ASHA allows us to stay informed and advocate effectively. Our goal is to make a meaningful difference in patient care and the success of our partners through the expertise and dedication of our Clinical Consulting Team.

Tools

Symbria has a variety of tools built specifically to ensure coding and reimbursement under PDPM is accurate. (We have on-demand training available for each of these tools.) These tools include:

- IPA Focus – explores the various elements in the MDS, when scored differently, as changes occur, may warrant the completing of an IPA. It provides examples to help MDS staff understand how small changes in a patient can support a community's decision to complete an IPA.
- IPA Check – provides MDS with a grouper type tool that allows staff to enter new data that will compare with the Initial Medicare Assessment data and assist MDS personnel to determine whether an IPA will result in a positive or negative financial impact.
- Case Mix Impact – a tool to help MDS and other personnel sort through functional scoring scenarios and resultant impact we see on case mix.
- Nursing IPA Considerations – tool outlines the impact of the presence or absence of depression has on the reimbursement for patients in the clinically complex, special care low or special care high nursing categories. Other factors that can make a difference in patient placement in a nursing RUG/CMG include participation in respiratory therapy services on a daily basis, and involvement in restorative nursing programs.
- PT/OT IPA Considerations – tool outlines how changes in diagnostic categories and functional changes can impact the decision-making regarding IPAs.
- SLP IPA Considerations – tool ensures that any SLP co-morbidities are considered and that all of the SLP factors are reviewed in decision making around the completion of an IPA. Neurological diagnosis with any level of cognitive impairment, swallowing difficulties and mechanically altered diets are all factored into the decision-making process.
- NTA IPA Considerations – tool provides a structured framework for reviewing the 50 elements considered in the NTA component of the PDPM payment so that as patients change and potentially new conditions are considered as a part of the plan of care, pertinent items are properly captured for reimbursement.

- NTA/ST Comparison Report
- BIMS participation

As the speech therapy component of PDPM is one of the most complex, we have a *Speech and Language Pathology PDPM Worksheet that* is meant to be a direct line of communication from the Speech Therapist to the MDS Coordinator to ensure that all the tier 1 and tier 2 speech items that should be coded, are coded.

Case Mix and Part B Program Support

Symbria is actively expanding our staffing to meet the growing needs of DuPage Care Center's Medicare Part B program, ensuring that residents receive the appropriate level of therapy while optimizing case mix performance. We collaborate closely with our partner organizations to enhance resident care and provide comprehensive, detailed training to our Program Managers on case mix principles and Part B program requirements.

Weekly meetings with Symbria Regional Management focus on Part B programming and case mix, fostering productive discussions and strategy development. Program Managers are empowered to develop and maintain their own case mix formulary based on current therapy activities that impact outcomes. This enables them to provide timely updates on case mix projections throughout the quarter and ensure performance benchmarks are consistently achieved.

At Symbria, we go beyond standard therapy services by providing specialized support tailored to resident needs. For our partners at DuPage, this includes proactive contracture management to maintain mobility and comfort, as well as routine reassessments for residents on altered diets to ensure safety, nutrition, and overall well-being. These added services reflect our commitment to individualized care and improved quality of life for every resident.

Symbria Regional Management will be conducting quarterly reviews of case mix with each Program Manager, addressing challenges and supporting efforts to maximize scores for each community. Additionally, Program Managers conduct monthly walking rounds to assess Long-Term Care residents' needs, ensuring that all residents are appropriately screened quarterly. Regular communication with nursing staff and aides in the SNF promotes timely identification of changes in resident status that may require therapy intervention.

Through these proactive measures—and our expanded staffing—Symbria ensures that DuPage Care Center is well-positioned to support Part B growth while maintaining high-quality, resident-centered care.

14. Therapy related denial rate with current client base and measures taken to counteract denials.

For the 2025 reporting year to date, our company's overall denial rate stands at **0.006%**, reflecting **166 denials out of 27,567 episodes of care**. This exceptionally low rate underscores our strong clinical, operational, and documentation processes that consistently withstand payer review.

Symbria's Clinical Team partners closely with community administration to proactively reduce ADRs and denials through comprehensive auditing and education. Opportunities are identified quickly, and solutions are implemented immediately. If a denial occurs, a dedicated regional consultant collaborates with facility administration throughout the appeals process—supporting timely communication, next steps, and resolution

through effective appeal letters, probe management, and participation in administrative law judge hearings. Our commitment is to ensure claims are rightfully paid for the critical care our patients receive.

Each facility receives annual audits covering medical necessity, technical accuracy, and specialty areas to ensure documentation aligns with federal and state regulations and supports skilled service justification. Audit summaries and targeted training address areas for improvement and foster growth. Monthly clinical education sessions for therapy teams focus on enhancing care quality, documentation, and industry knowledge—contributing to our strong track record and low denial rate.

For denials, our clinical consulting team works collaboratively with facility administration through all appeal stages, including redetermination, reconsideration, and ALJ hearings. A regional consultant experienced in appeals, probe management, and hearing testimony leads the process. For Part A denials, our Denials Workbook helps clients navigate factors affecting nursing and NTA CMGs. Symbria remains dedicated to ensuring claims are paid appropriately for the care delivered.

15. Main attributes that differentiate your firm from other competitors.

We understand the challenges mission-driven organizations face.

Symbria was founded by non-profit organizations, and as a result, we have a rare perspective on what it takes to support mission-driven clients such as DuPage Care Center. We strive to ensure alignment on critical business objectives while living up to our mission and helping you live up to yours. But we understand the reality that to fulfill your mission, you need to maintain your financial health.

We are 100% employee owned.

Being employee owned means our employees are empowered to do what's right for our clients and patients, first because it's the right thing to do, but also because they have a vested interest in keeping our company strong. Our employees demonstrate the kind of engagement and commitment that eludes other companies because of one simple factor: our employees own our company and drive our success. We hold each other accountable to do what is in the best interest of our partners, our patients, and our company.

We are progressive and innovative.

Symbria has developed several programs to help our clients remain on the cutting edge. Our analytics capabilities have not only identified opportunities for innovation but also help to ensure their ongoing success is tracked and measured. Our team of industry experts, which includes our Clinical Advisory group, excel at staying on the leading edge of industry trends and take steps to ensure our partners do the same.

Symbria Rehab distinguishes itself from competitors through a combination of longevity, innovation, and an integrated model of care. While many therapy providers focus soley on short-term rehabilitation, Symbria's approach extends beyond therapy to include **wellness, disease management, and interdisciplinary collaboration**. This broader focus positions our partner communities as leaders in outcomes, referrals, and resident satisfaction.

Unlike competitors that often rely heavily on PRN or temporary staffing, Symbria has invested in a **robust recruiting and retention infrastructure**. Our low turnover rate is a direct differentiator in an industry known for staffing volatility.

Our proprietary **Therapy Best Practices** set a consistent standard for therapy planning, programming, and utilization across all partner sites. Competitors may offer therapy services, but few can demonstrate the same level of structured, evidence-based processes that drive measurable results and reduce hospital readmissions. Paired with our **Disease Management Modules**, we directly support value-based care initiatives and align with the goals of managed care organizations and ACOs—an area where traditional providers often fall short.

Finally, Symbria's **local presence** in Woodridge, IL, ensures rapid responsiveness and hands-on support from both our field and corporate leadership. Our executives and clinical experts are actively engaged in strategic planning, program development, and payer relations, providing a level of partnership that goes beyond transactional service delivery.

In short, Symbria delivers not only therapy services but a **comprehensive, outcomes-driven, and partnership-focused model** that differentiates DuPage Care Center in a competitive marketplace, strengthens hospital and ACO relationships, and positions the facility for sustainable census growth.

16. Provide the typical number of PT, OT, and ST frequency per week including but not limited to minutes provided by each discipline per day under skilled stay.

While **industry average is typically 300 minutes,** Symbria focuses on providing the level of therapy that is truly **best for each resident**, rather than simply meeting benchmarks. At Symbria, PT and OT are typically scheduled 5 times a week and ST can range from 3–5 times per week, with sessions typically lasting 30–40 minutes, depending on the resident's individual needs.

This additional therapy time allows our clinicians to address each resident's unique needs, optimize functional outcomes, and support a safe and successful return to independence. By prioritizing quality over quantity, Symbria ensures that residents receive the right care at the right intensity, every day.

17. Provide references of your firm's experience (minimum 2 years) with other skilled nursing facilities.





18. Provide samples of reports including but not limited to those specified below:

See Addendum C – Sample Reports.

a) Evaluation forms.
b) Progress notes.
c) Discharge summaries.
d) Screening reports/forms.
e) Treatment/billing logs.
f) QA and QI reports.
g) Billing reports.
h) Satisfaction Surveys.
i) Rehabilitation utilization reports.
j) Patient Outcome reports.
k) Length of stay reports.
l) Other audit process/reports.

DuPage County
Finance Department
Procurement Division
421 North County Farm Road
Room 3-400
Wheaton, Illinois 60187-3978

REQUIRED VENDOR ETHICS DISCLOSURE STATEMENT

Section I: Contact Information

Please complete the contact information below.

BID NUMBER:	25-092-DCC
COMPANY NAME:	Symbria, Inc.
CONTACT PERSON:	Jill Krueger
CONTACT EMAIL:	jkrueger@symbria.com

Section II: Procurement Ordinance Requirements

Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the County, shall provide to the Procurement Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor to any incumbent County Board member, County Board chairman, or Countywide elected official whose office the contract to be awarded will benefit within the current and previous calendar year. The contractor, union, or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors, and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

Has the Bidder made contributions as described above?

- ☐ Yes
- ☒ No

If "Yes", complete the required information in the table below.

RECIPIENT	DONOR	DESCRIPTION (e.g., cash, type of item, in-kind services, etc.)	AMOUNT/VALUE	DATE MADE

All contractors and vendors who have obtained or are seeking contracts with the County shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

Has the Bidder had or will the Bidder have contact with lobbyists, agents, representatives or individuals who are or will be having contact with county officers or employees as described above.

- ☐ Yes
- ☒ No

If "Yes", list the name, phone number, and email of lobbyists, agents, representatives, and all individuals who are or will be having contact with county officers or employees in the table below.

NAME	PHONE	EMAIL

Section III: Violations

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future County contracts. Continuing and supplemental disclosure is required. The Bidder agrees to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner;
- 30 days prior to the optional renewal of any contract;
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text of the County's Ethics Ordinance is available at:

Ethics | DuPage Co, IL

The full text of the County's Procurement Ordinance is available at:

ARTICLE VI. - PROCUREMENT | Code of Ordinances | DuPage County, IL | Municode Library

Section IV: Certification

By signing below, the Bidder hereby acknowledges that it has received, read, and understands these requirements, and certifies that the information submitted on this form is true and correct to the best of its knowledge.

Printed Name: Jill Krueger Sign [redacted]

Title: President & CEO Date: October 6, 2025

Budget Transfer

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 25-2860 **Agenda Date:** 11/25/2025 **Agenda #:** 7.D.1.

DuPage County, Illinois
BUDGET ADJUSTMENT
Effective April 1, 2025

From: 1300 (Company #)

CORONER'S FEE
From: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance: Prior to Transfer	Finance Dept Use Only Available Balance: After Transfer	Date of Balance
4130	50050		TEMPORARY SALARIES	$ 7,500.00	7,500.00	Ø	11/19/25
4130	50080		SALARY & WAGE ADJUSTMENTS	$ 1,400.00	1,400.00	Ø	11/19/25
4130	51040		EMPLOYEE MED & HOSP INSURANCE	$ 4,059.00	5,098.28	1,039.28	11/19/25
			Total	$ 12,959.00			

To: 1300 (Company #)

CORONER'S FEE
To: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance: Prior to Transfer	Finance Dept Use Only Available Balance: After Transfer	Date of Balance
4130	50000		REGULAR SALARIES	$ 8,900.00	26,630.32	35,530.32	11/19/25
4130	51010		EMPLOYER SHARE I.M.R.F.	$ 2,493.00	2,497.75	4,990.75	11/19/25
4130	51030		EMPLOYER SHARE SOCIAL SECURITY	$ 1,566.00	2,718.22	4,284.22	11/19/25
			Total	$ 12,959.00			

Reason for Request:

Merit bonuses [redacted]

[redacted]
Department Head — 11/19/25 Date

Activity _____ (optional)

[redacted]
Chief Financial Officer — 11/19/25 Date

****Please sign in blue ink on the original form****

Finance Department Use Only

Fiscal Year 25 Budget Journal # _____ Acctg Period _____

Entered By/Date _____ Released & Posted By/Date _____

JPS – Discharge

FIN/CB – 11/25/25

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: JPS-CO-0008-25 **Agenda Date:** 11/18/2025 **Agenda #:** 16.A.

AMENDMENT TO COUNTY CONTRACT 6919-0001 SERV
ISSUED TO SENTINEL OFFENDER SERVICES, LLC
TO PROVIDE COURT ORDERED ALCOHOL MONITORING SERVICES TO CLIENTS
FOR DEPARTMENT OF PROBATION AND COURT SERVICES
(INCREASE ENCUMBRANCE $37,000)

WHEREAS, County Contract 6919-0001 SERV was approved by the Judicial and Public Safety Committee on February 27, 2024; and

WHEREAS, the Judicial and Public Safety Committee recommends changes as stated in the Change Order Notice to County Contract 6919-0001 SERV, issued to Sentinel Offender Services, LLC, to provide court ordered alcohol monitoring services and remote breath RBPro to adult clients, for Department of Probation and Court Services, a grant modification was approved by Bureau of Justice Assistance (BJA) to add Drug Court/VA/MICAP indigent clients to help support payments for their transdermal alcohol monitoring services and remote breath RBPro, and increase the contract by $37,000 resulting in an amended contract total of $37,001 (Grant Funded).

NOW, THEREFORE BE IT RESOLVED, that the County Board adopt the Change Order Notice to County Contract 6919-0001 SERV, issued to Sentinel Offender Services, LLC to provide court ordered alcohol monitoring services and remote breath RBPro to adult clients, for the Department of Probation and Court Services, a grant modification was approved by Bureau of Justice Assistance (BJA) to add Drug Court/VA/MICAP indigent clients to help support payments for their transdermal alcohol monitoring services and remote breath RBPro, and increase the contract by $37,000 resulting in an amended contract total of $37,001 (Grant Funded).

Enacted and approved this 25th day of November 2025, at Wheaton, Illinois.

_____

DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: _____

JEAN KACZMAREK, COUNTY CLERK

JPS 11/18
FI + CB 11/25

REQUEST FOR CHANGE ORDER FORM

Procurement Services Division

Revised 10-01-2025

Date: Nov 5, 2025

File ID #: 25-2723

Purchase Order #: 6919-0001 SERV	**Original Purchase Order Date:** Apr 1, 2024	**Change Order #:** 1	**Department:** Probation and Court Services
Vendor Name: Sentinel Offender Services, LLC		**Vendor #:** 13392	**Dept. Contact:** Sharon Donald

Action Requested and Reason for Change Order Request:

Add $9,500 to line 2 budget code 5000-6155-15PBJA21GG04221 FY'25 (TAM)
Add $2,502 to line 3 budget code 5000-6155-15PBJA21GG04221 FY'25 (RBPro)
Add $20,500 to line 4 budget code 5000-6155-15PBJA21GG04221 FY'26 (TAM)
Add $4,498 to line 5 budget code 5000-6155-15PBJA21GG04221 FY'26 (RBPro)
A grant modification was approved by Bureau of Justice Assistance (BJA) to add Drug Court/VA/MICAP indigent clients to help support payments for their transdermal alcohol monitoring services and remote breath RBPro.
Total of $37,001 (Grant Funded)

IN ACCORDANCE WITH 720 ILCS 5/33E-9

☒ (A) Were not reasonably foreseeable at the time the contract was signed.

☐ (B) The change is germane to the original contract as signed.

☐ (C) Is in the best interest for the County of DuPage and authorized by law.

INCREASE/DECREASE

A	Starting Contract Value	$1.00
B	Net $ Change for Previous Change Order	
C	Current Contract Amount (A + B)	$1.00
D	Amount of this Change Order ☒ Increase ☐ Decrease	$37,000.00
E	New Contract Amount (C + D)	$37,001.00
F	Cumulative Change Order Amount (B + D)	$37,000.00
G	Cumulative Percent of all Change Orders (B+D/A); *(60% maximum on construction contracts)*	3,700,000.00%

DECISION MEMO NOT REQUIRED - *Check Applicable Box(es)*

☐ Cancel Entire Order ☐ Close Contract ☐ Contract Extension (≤59 Days) ☐ Update Budget Code

☐ Change Budget Code From: _____ to: _____

☐ Increase/Decrease Quantity From: _____ to: _____

☐ Price Shows: _____ should be: _____ ☐ Move Funds Between Lines

☐ Decrease Remaining Encumbrance and Close Contract ☐ Increase Encumbrance and Close Contract ☐ Decrease Encumbrance ☐ Increase Encumbrance

DECISION MEMO REQUIRED - *Check Applicable Box(es) and Fill In All Answers Below*

☐ Contract Extension Greater Than 59 Days From _____ to: _____ ☐ Cancel Contract

☒ Cumulative Increase Greater Than $10,000 (Row 'F' Above) ☐ Other - Explain In Summary Explanation Box Below

Summary Explanation - Provide a summary of the action. Explain why it is necessary and what is to be accomplished.
A grant modification was approved by Bureau of Justice Assistance (BJA) to add Drug Court/VA/MICAP indigent clients to help support payments for their transdermal alcohol monitoring services and remote breath RBPro.
Total of $37,001 (Grant Funded)

Original Source Selection/Vetting Information - Describe method used to select source; for instance, bid, RFP, sole source, etc.

Vendor was selected by the NASPO contract pursuant to the Master agreement #22Px0021.

Recommendations/Alternatives - Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request.
Drug Court/VA grant modification was approved to provide alcohol monitoring services and remote breath RBPro to adult clients. The Probation department does not have the funding to provide this program to indigent clients.

Fiscal Impact/Cost Summary - Include projected cost for each fiscal year, approved budget amount and account number
Grant funds are available to support Drug Court/VA/MICAP clients payments for their alcohol transdermal monitoring services and remote breath RBPro.

APPROVALS - *Initials Only*

DHS	8411	Nov 5, 2025	SAD	8413	Nov 5, 2025
Prepared By	Phone Ext.	Date	Recommended for Approval	Phone Ext.	Date
	11/13/2025				
Reviewed by Procurement Officer	Date		Completed by Buyer		Date

DuPage County
Finance Department
Procurement Division
421 North County Farm Road
Room 3-400
Wheaton, Illinois 60187-3978

REQUIRED VENDOR ETHICS DISCLOSURE STATEMENT

Section I: Contact Information

Please complete the contact information below.

BID NUMBER:	
COMPANY NAME:	Sentinel Offender Services LLC
CONTACT PERSON:	Mike Dean, Senior Vice President of Sales
CONTACT EMAIL:	(513) 336-2214

Section II: Procurement Ordinance Requirements

Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the County, shall provide to the Procurement Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor to any incumbent County Board member, County Board chairman, or Countywide elected official whose office the contract to be awarded will benefit within the current and previous calendar year. The contractor, union, or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors, and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

Has the Bidder made contributions as described above?

- ☐ Yes
- ☑ No

If "Yes", complete the required information in the table below.

RECIPIENT	DONOR	DESCRIPTION (e.g., cash, type of item, in-kind services, etc.)	AMOUNT/VALUE	DATE MADE

All contractors and vendors who have obtained or are seeking contracts with the County shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

Has the Bidder had or will the Bidder have contact with lobbyists, agents, representatives or individuals who are or will be having contact with county officers or employees as described above.

- ☐ Yes
- ☑ No

If "Yes", list the name, phone number, and email of lobbyists, agents, representatives, and all individuals who are or will be having contact with county officers or employees in the table below.

NAME	PHONE	EMAIL

Section III: Violations

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future County contracts. Continuing and supplemental disclosure is required. The Bidder agrees to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner;
- 30 days prior to the optional renewal of any contract;
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text of the County's Ethics Ordinance is available at:
http://www.dupagecounty.gov/government/county_board/ethics_at_the_county/

The full text of the County's Procurement Ordinance is available at:

https://www.dupagecounty.gov/government/departments/finance/procurement/procurement_ordinance_and_guiding_principles.php

Section IV: Certification

By signing below, the Bidder hereby acknowledges that it has received, read, and understands these requirements, and certifies that the information submitted on this form is true and correct to the best of its knowledge.

Printed Name: **Signature On File** Signature: **Signature On File**

Title: Chief Financial Officer Date: November 4, 2025

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: JPS-CO-0009-25 **Agenda Date:** 11/18/2025 **Agenda #:** 16.B.

AMENDMENT TO COUNTY CONTRACT P.O. 7523-0001 SERV
ISSUED TO CDW, LLC
FOR PURCHASE OF IT EQUIPMENT AND SUPPLIES
FOR SHERIFF'S OFFICE
(INCREASE ENCUMBRANCE $40,000)

WHEREAS, County Contract 7523-0001-SERV was approved by the DuPage County Board on February 11, 2025; and

WHEREAS, the Judicial and Public Safety Committee recommends changes as stated in the Change Order Notice to County Contract 7523-0001 SERV, issued to CDW, LLC, for the purchase of IT equipment and supplies, for Sheriff's Office, to purchase additional supplies and IT equipment and increase the contract by $40,000 resulting in an amended contract total of $340,000.

NOW, THEREFORE BE IT RESOLVED, that the County Board adopt the Change Order Notice to County Contract 7523-0001-SERV, issued to CDW, LLC, for the purchase of IT equipment and supplies for Sheriff's Office, to purchase additional supplies and IT equipment and increase the contract by $40,000 resulting in an amended contract total of $340,000.

Enacted and approved this 25th day of November, 2025 at Wheaton, Illinois.

_____

DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: _____

JEAN KACZMAREK, COUNTY CLERK

JPS 11/18
FI+CB 11/25

Request for Change Order

Procurement Services Division

Attach copies of all prior Change Orders

Date: Nov 6, 2025

MinuteTraq (IQM2) ID #: 25-2756

Purchase Order #: 7523-0001-SERV	**Original Purchase Order Date:** Feb 11, 2025	**Change Order #:**	**Department:** Sheriff's Office
Vendor Name: CDW LLC		**Vendor #:** 10667	**Dept Contact:** Colleen Zbilski

Background and/or Reason for Change Order Request: Increase PO by $40,000.00 from $300,000.00 to $340,000.00. Increase line 2 by $40,000.00.

IN ACCORDANCE WITH 720 ILCS 5/33E-9

- [x] (A) Were not reasonably foreseeable at the time the contract was signed.
- [ ] (B) The change is germane to the original contract as signed.
- [ ] (C) Is in the best interest for the County of DuPage and authorized by law.

INCREASE/DECREASE

A	Starting contract value	$300,000.00
B	Net $ change for previous Change Orders	
C	Current contract amount (A + B)	$300,000.00
D	Amount of this Change Order [x] Increase [ ] Decrease	$40,000.00
E	New contract amount (C + D)	$340,000.00
F	Percent of current contract value this Change Order represents (D / C)	13.33%
G	Cumulative percent of all Change Orders (B+D/A); (60% maximum on construction contracts)	13.33%

DECISION MEMO NOT REQUIRED

- [ ] Cancel entire order
- [ ] Close Contract
- [ ] Contract Extension (29 days)
- [ ] Consent Only
- [ ] Change budget code from: _____ to: _____
- [ ] Increase/Decrease quantity from: _____ to: _____
- [ ] Price shows: _____ should be: _____
- [ ] Decrease remaining encumbrance and close contract
- [ ] Increase encumbrance and close contract
- [ ] Decrease encumbrance
- [ ] Increase encumbrance

DECISION MEMO REQUIRED

- [ ] Increase (greater than 29 days) contract expiration from: _____ to: _____
- [x] Increase ≥ $2,500.00, or ≥ 10%, of current contract amount
- [ ] Funding Source _____
- [ ] OTHER - explain below:

CZ	2122	Nov 6, 2025	CZ	2122	Nov 6, 2025
Prepared By (Initials)	Phone Ext	Date	Recommended for Approval (Initials)	Phone Ext	Date

REVIEWED BY (Initials Only)

Buyer	Date	Procurement Officer	Date: 11/13/2025
Chief Financial Officer (Decision Memos Over $25,000)	Date	Chairman's Office (Decision Memos Over $25,000)	Date

Decision Memo

Procurement Services Division

This form is required for all Professional Service Contracts over $25,000 and as otherwise required by the Procurement Review Checklist.

Date: Nov 7, 2025

File ID #: 25-2756

Purchase Order #:

Requesting Department:	Sheriff's Office	Department Contact:	Colleen Zbilski
Contact Email:	colleen.zbilski@dupagesheriff.org	Contact Phone:	630-407-2122
Vendor Name:	CDW, LLC	Vendor #:	10667

Action Requested - Identify the action to be taken and the total cost; for instance, approval of new contract, renew contract, increase contract, etc.

We need to increase the P.O. by $40,000.00 to finish out the 2025 budget year.

Summary Explanation/Background - Provide an executive summary of the action. Explain why it is necessary and what is to be accomplished.

We were asked to open a yealy P.O. for CDW, LLC for the first time this year. We underestimated the yearly spend for this year.

Original Source Selection/Vetting Information - Describe method used to select source.

We were asked to open P.O. if we were going to spend more that $30,000.00 with a single vendor.

Recommendations/Alternatives - Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request.

Adding the extra funds to this P.O. is the best option. We have the P.O. currently and they are on state approved contracts. We would have to open a new P.O. with them or another vendor that would put it past the budget year.

Fiscal Impact/Cost Summary - Include projected cost for each fiscal year, approved budget amount and account number, source of funds, and any future funding requirements along with any narrative.

We currently have the funds in the budget but not in this P.O.

DuPage County
Finance Department
Procurement Division
421 North County Farm Road
Room 3-400
Wheaton, Illinois 60187-3978

REQUIRED VENDOR ETHICS DISCLOSURE STATEMENT

Section I: Contact Information

Please complete the contact information below.

BID NUMBER:	
COMPANY NAME:	CDW Government LLC
CONTACT PERSON:	Thomas Sanders, Account Representative
CONTACT EMAIL:	thomas.sanders@cdwg.com

Section II: Procurement Ordinance Requirements

Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the County, shall provide to the Procurement Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor to any incumbent County Board member, County Board chairman, or Countywide elected official whose office the contract to be awarded will benefit within the current and previous calendar year. The contractor, union, or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors, and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

Has the Bidder made contributions as described above?

- ☐ Yes
- ☒ No

If “Yes”, complete the required information in the table below.

RECIPIENT	DONOR	DESCRIPTION (e.g., cash, type of item, in-kind services, etc.)	AMOUNT/VALUE	DATE MADE

All contractors and vendors who have obtained or are seeking contracts with the County shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

Has the Bidder had or will the Bidder have contact with lobbyists, agents, representatives or individuals who are or will be having contact with county officers or employees as described above.

- ❑ Yes
- ☒ No

If "Yes", list the name, phone number, and email of lobbyists, agents, representatives, and all individuals who are or will be having contact with county officers or employees in the table below.

NAME	PHONE	EMAIL

Section III: Violations

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future County contracts. Continuing and supplemental disclosure is required. The Bidder agrees to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner;
- 30 days prior to the optional renewal of any contract;
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text of the County's Ethics Ordinance is available at:
http://www.dupagecounty.gov/government/county_board/ethics_at_the_county/

The full text of the County's Procurement Ordinance is available at:

https://www.dupagecounty.gov/government/departments/finance/procurement/procurement_ordinance_and_guiding_principles.php

Section IV: Certification

By signing below, the Bidder hereby acknowledges that it has received, read, and understands these requirements, and certifies that the information submitted on this form is true and correct to the best of its knowledge.

Printed Name: Jeff Hagen Signature: [redacted]

Title: Manager Vetting Date: 10/30/2025

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: JPS-P-0049-25 **Agenda Date:** 11/18/2025 **Agenda #:** 16.C.

APPROVAL OF A CONTRACT PURCHASE ORDER TO
THE DU PAGE COUNTY HEALTH DEPARTMENT
TO PROVIDE A COURT NAVIGATOR FOR COURT PARTICIPANTS
IN THE 18TH JUDICIAL CIRCUIT COURT
(CONTRACT TOTAL AMOUNT $48,000)

WHEREAS, an agreement has been negotiated in accordance with County Board policy; and

WHEREAS, the Judicial and Public Safety Committee recommends County Board approval for the issuance of a contract to the DuPage County Health Department, to provide a part-time Court Navigator to be housed in the courthouse serving as a point of contact to assist individuals in need of de-escalation and/or crisis intervention, for the period of December 1, 2025 through November 30, 2026, for the 18th Judicial Circuit Court.

NOW, THEREFORE BE IT RESOLVED, that said contract is to provide a part-time Court Navigator, for the period of December 1, 2025 through November 30, 2026 for the 18th Judicial Circuit Court, be, and it is hereby approved for the issuance of a contract purchase order by the Procurement Division to DuPage County Health Department, 111 North County Farm Road, Wheaton, Illinois 60187, for a contract total amount of $48,000.

Enacted and approved this 25th day of November, 2025 at Wheaton, Illinois.

_____

DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: _____

JEAN KACZMAREK, COUNTY CLERK

Procurement Review Comprehensive Checklist
Procurement Services Division
This form must accompany all Purchase Order Requisitions

SECTION 1: DESCRIPTION

General Tracking		*Contract Terms*	
FILE ID#: 25-2579	RFP, BID, QUOTE OR RENEWAL #:	INITIAL TERM WITH RENEWALS:	INITIAL TERM TOTAL COST: $48,000.00
COMMITTEE: JUDICIAL AND PUBLIC SAFETY	TARGET COMMITTEE DATE: 11/18/2025	PROMPT FOR RENEWAL:	CONTRACT TOTAL COST WITH ALL RENEWALS: $48,000.00
	CURRENT TERM TOTAL COST: $48,000.00	MAX LENGTH WITH ALL RENEWALS: ONE YEAR	CURRENT TERM PERIOD: INITIAL TERM
Vendor Information		*Department Information*	
VENDOR: DuPage Health Department	VENDOR #: 19161	DEPT: 18th Judicial Circuit Court	DEPT CONTACT NAME: Suzanne Armstrong
VENDOR CONTACT: Adam Forker	VENDOR CONTACT PHONE: 630-221-7419	DEPT CONTACT PHONE #: 630-407-8888	DEPT CONTACT EMAIL: Suzanne.Armstrong@DuPageCourts.gov
VENDOR CONTACT EMAIL: Adam.Forker@dupagehealth.org	VENDOR WEBSITE:	DEPT REQ #:	

Overview

DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.).
Intergovernmental agreement with the DuPage Health Department for a part time navigator to provide mental health and social services guidance to court visitors.

JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished
This will provide courthouse visitors in need to receive immediate assistance, and/or guidance to resources while assisting court personnel who may not have the training to provide these services. This will improve the quality of services to court participants.

SECTION 2: DECISION MEMO REQUIREMENTS

DECISION MEMO NOT REQUIRED Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required.
IGA (INTERGOVERNMENTAL AGREEMENT)

DECISION MEMO REQUIRED Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.

SECTION 3: DECISION MEMO

SOURCE SELECTION	Describe method used to select source.
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action).

SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION	
JUSTIFICATION	Select an item from the following dropdown menu to justify why this is a sole source procurement.
NECESSITY AND UNIQUE FEATURES	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.
MARKET TESTING	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
AVAILABILITY	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

SECTION 5: Purchase Requisition Information			
Send Purchase Order To:		*Send Invoices To:*	
Vendor: DuPage County Health Dept	Vendor#: 191610	Dept: 18th Judicial Circuit	Division:
Attn: Adam Forker	Email: Adam.Forker@dupagehealth.org	Attn: Suzanne Armstrong	Email: Suzanne.Armstrong@DuPageCourts.gov
Address: 111 N County Farm Road	City: Wheaton	Address: 505 N County Farm Rd	City: Wheaton
State: IL	Zip: 60187	State: IL	Zip: 60187
Phone: 630-221-7419	Fax:	Phone: 630-407-8901	Fax:
Send Payments To:		*Ship to:*	
Vendor: same as above	Vendor#:	Dept: same as above	Division:
Attn:	Email:	Attn:	Email:
Address:	City:	Address:	City:
State:	Zip:	State:	Zip:
Phone:	Fax:	Phone:	Fax:
Shipping		Contract Dates	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): Dec 1, 2025	Contract End Date (PO25): Nov 30, 2026

Purchase Requisition Line Details											
LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/ Activity Code	Unit Price	Extension
1	12	EA	Monthly Navigator Service	Part-time Court Navigator Services	FY26	1000	5900	53090		4,000.00	48,000.00
FY is required, ensure the correct FY is selected.										Requisition Total	$ 48,000.00

Comments	
HEADER COMMENTS	Provide comments for P020 and P025.
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO.
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO.
APPROVALS	Department Head signature approval for procurements under $15,000. Procurement Officer Approval for ETSB. [redacted]

AGREEMENT FOR PROFESSIONAL SERVICES BETWEEN THE DUPAGE COUNTY HEALTH DEPARTMENT AND THE 18TH JUDICIAL CIRCUIT COURT

This Agreement by and between the DuPage County Health Department, a certified local health department pursuant to Illinois law, (hereinafter referred to as the Health Department) and the 18th Judicial Circuit Court is entered this 1st day of December, 2025.

RECITALS

WHEREAS, the Illinois General Assembly has granted the Health Department authority to establish and carry out health and mental health programs and administrative services (55 ILCS 5/5 -25013); and

WHEREAS, Circuit Court participants may benefit from mental health-related resources in addition to what is provided through existing Circuit Court programs; and

WHEREAS, the Health Department has experience and expertise in the provision and referral of services for persons who are Circuit Court-involved and may be experiencing mental illness and/or crisis; and

WHEREAS, the Circuit Court seeks to improve the quality of services provided to Circuit Court participants in need of mental health resources; and

WHEREAS, the Health Department can provide resources and support that will improve the Circuit Court user experience.

NOW THEREFORE, in consideration of the promises and mutual covenants herein, the parties agree as follows:

ARTICLE I. SERVICES.

1.1 The Health Department will provide a part-time Court Navigator to be housed in the courthouse during peak hours, serving as a direct and immediate point of contact to assist individuals in need of de-escalation, crisis intervention. The Court Navigator may link individuals with resources with the Health Department or other community providers. The Court Navigator will be available to visitors throughout the courthouse, including litigants and their family members, victims, witnesses, jurors and court staff.

1.2 The Circuit Court and the Health Department will conform to all state, federal, professional and program standards governing confidentiality of participant information.

1.3 Staffing and Licensure: The Health Department shall provide appropriate clinical and support staff in order to provide resources and services pursuant to this Agreement. All mental health treatment to be performed by Health Department professionals shall be performed by persons licensed by the State of Illinois to practice in the applicable discipline, and/or credentialed by Medicaid Part 132 credentialing standards.

1.4 The Health Department will provide such clinical and support personnel necessary for the rendering of resources pursuant to this Agreement.

ARTICLE II. PROBLEM RESOLUTION

The Circuit Court and the Health Department agree to engage in problem resolution activities that will minimize interference with service delivery to mutual recipients. Problem resolution will occur at the earliest opportunity and at the most appropriate administrative level. If problems are not resolved informally, problem resolution activities will include, but are not limited to the following:

2.1 The parties to this Agreement will both participate in the identification and resolution of problems, which may arise in its implementation.

2.2 Either party will notify the other party in writing and personally when a problem exists, and a meeting to discuss and resolve the problem will occur within five (5) working days. Each party shall have a supervisor present for such meeting.

2.3 If a resolution of a problem cannot be reached by the signers of this Agreement, either party may notify the other in writing that the problem remains unsolved, and may identify additional action, which is proposed to resolve the problem.

ARTICLE III. SERVICE AGREEMENT REVIEW

The Circuit Court and Health Departments agree to meet with appropriate personnel and review, at least semi-annually, to ensure that the terms of the Agreement are being met.

ARTICLE IV. COMPENSATION

The Circuit Court will pay the Health Department $48,000.00 annually for services provided. Payment will be made as follows:

4.1 The Circuit Court will pay the Health Department $48,000.00. A monthly invoice of $4,000.00 will be sent by the Health Department to the Circuit Court.

4.2 In the event of early termination of this Agreement, the Circuit Court shall only be obligated to pay the fees incurred up to the date of termination. In no event shall the Circuit Court be liable for any costs incurred or services performed after the effective date of termination as provided herein.

ARTICLE V. TERM AND TERMINATION OF AGREEMENT

5.1 Term. This Agreement will be effective from December 1, 2025 through November 30, 2026.

5.2 Termination. Either party may terminate this Agreement without cause by giving the other party at least thirty (30) days' notice. In addition, either party may terminate this Agreement upon breach by the other party of any material provision of this Agreement, provided such breach continues for 15 days after receipt by the breaching party of written notice of such breach from non-breaching party.

5.3 Effect of Termination.

5.3.a In the event of termination, as of the effective date of termination of this Agreement, neither party shall have any further rights or obligations hereunder except for rights and obligations accruing prior to such effective date of termination or arising as a result of any breach of this Agreement or related to paragraphs b and c of this section.

5.3.b Except as provided in paragraph c of this section, upon termination of this Agreement, for any reason, the Circuit Court shall return or destroy all Protected Health Information received from the Health Department or created or received by the Circuit Court on behalf of the Health Department that is in possession of subcontractors or agents of the Circuit Court. The Circuit Court, its subcontractors and its agents shall retain no copies of the Protected Health Information.

5.3.c In the event that the Circuit Court determines that returning or destroying the Protected Health Information is infeasible, the Circuit Court shall provide to the Health Department notification by mail of the conditions that make return or destruction infeasible within 15 business days. The Circuit Court shall extend the protections of this Agreement to such Protected Health Information and limit further uses and disclosures of such Protected Health Information to those purposes that make the return or destruction infeasible, for so long as the Circuit Court maintains such Protected Health Information.

5.3.d In the event of termination by either party, the parties understand that said termination shall be consistent with DuPage County Health Department's termination policy for behavioral health.

ARTICLE VI. GENERAL PROVISIONS

6.1 Independent Contractors. None of the provisions of this Agreement is intended to create nor shall any be deemed or construed by the parties to create any relationship between the parties hereto other than that of independent entities contracting with each other solely for the purpose of effecting the provisions of this Agreement.

6.2 Entire Agreement Modification. This Agreement contains the entire understanding of the parties with respect to the subject matter hereof and supersedes all prior agreements, oral or written, and all other communications between the parties to such subject matter. This Agreement may not be amended or modified except by mutual written agreement.

6.3 Compliance with Law. Each party agrees to comply with all applicable state and federal law including, but not limited to, the Illinois Mental Health and Development Disabilities Code and Act (405 ILCS 5/1-100, et seq.) as may be amended from time-to-time Governing Law. This Agreement shall be construed in accordance with the laws of the State of Illinois.

6.4 Counterparts. This Agreement may be executed in one or more counterparts, all of which together shall constitute only one Agreement.

6.5 Partial Invalidity. If any provision of this Agreement is prohibited by any applicable law or Circuit Court decree, said prohibition shall not invalidate or affect the remaining provisions of this Agreement.

6.6 Notices. All notices hereunder by either party to the other shall be in writing, delivered personally, by certified or registered mail, return receipt requested, or by Federal Express or Express Mail, and shall be deemed to have been duly given when delivered personally as follows:

If to the Circuit Court:
18th Judicial Circuit Court
Office of the Chief Judge
505 North County Farm Road
Wheaton, Illinois 60187
Attention: Suzanne Armstrong, Court Administrator

If to the Health Department:
DuPage County Health Department
111 North County Farm Road
Wheaton, Illinois 60187
Attention: Adam Forker, Executive Director

Or to such other persons or places as either party may from time to time designate by written notice to the other.

6.7 Waiver. A waiver by either party of a breach or failure to perform hereunder shall not constitute a waiver of any subsequent breach or failure.

6.8 Captions. The captions contained herein are used solely for convenience and shall not be deemed to define or limit the provisions of this Agreement.

6.9 Assignment, Binding Effect. The Health Department shall not assign or transfer, in whole or in part, this Agreement or any of the Health Department's rights, duties or obligations under this Agreement without the prior written consent of the Circuit Court, and any assignment or transfer by the Health Department without such consent shall be null and void. This Agreement shall inure to the benefit of and be binding upon the parties hereto and their respective heirs, representatives, successors and permitted assigns.

6.10 Assignment, Binding Effect. The Circuit Court shall not assign or transfer, in whole or in part, this Agreement of any of Circuit Court's rights, duties or obligations under this Agreement without the prior written consent of the Health Department, and any assignment or transfer by the Circuit Court without such consent shall be null and void. This Agreement shall inure to the benefit of and be binding upon the parties hereto and their respective heirs, representatives, successors and permitted assigns.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first written above.

For the Health Department:

[redacted]

Adam Forker
Executive Director

Date 10/28/2025

For the Circuit Court:

[redacted]

Bonnie M. Wheaton
Chief Judge

Date 10-30-25

Required Vendor Ethics Disclosure Statement

Failure to complete and return this form may result in delay or cancellation of the County's Contractural Obligation.

Date: _____

Bid/Contract/PO #: _____

Company Name: DuPage County Health Department	Company Contact: Adam Forker
Contact Phone: 630-221-7419	Contact Email: adam.forker@dupagehealth.org

The DuPage County Procurement Ordinance requires the following written disclosures prior to award:

1. Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the county resulting in an aggregate amount at or in excess of $25,000, shall provide to Procurement Services Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor within the current and previous calendar year to any incumbent county board member, county board chairman, or countywide elected official whose office the contract to be awarded will benefit. The contractor, union or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

☒ **NONE (check here) - If no contributions have been made**

Recipient	Donor	Description (e.g. cash, type of item, in-kind services, etc.)	Amount/Value	Date Made

2. All contractors and vendors who have obtained or are seeking contracts with the county shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

☒ **NONE (check here) - If no contacts have been made**

Lobbyists, Agents and Representatives and all individuals who are or will be having contact with county officers or employees in relation to the contract or bid	Telephone	Email

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future county contracts.

Continuing disclosure is required, and I agree to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner
- 30 days prior to the optional renewal of any contract
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text for the county's ethics and procurement policies and ordinances are available at:
http://www.dupageco.org/CountyBoard/Policies/

I hereby acknowledge that I have received, have read, and understand these requirements.

Authorized Signature [redacted]

Printed Name Adam Forker

Title Executive Director

Date Oct 28, 2025

Attach additional sheets if necessary. Sign each sheet and number each page. Page _____ of _____ (total number of pages)

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: JPS-P-0050-25 **Agenda Date:** 11/18/2025 **Agenda #:** 16.D.

AWARDING RESOLUTION ISSUED TO
MEGAN ELSNER
OF LAFATA LAW LLC.
FOR AN AGREEMENT TO PROVIDE PROFESSIONAL SERVICES
TO THE 18TH JUDICIAL CIRCUIT COURT
(CONTRACT TOTAL AMOUNT $42,000)

WHEREAS, an agreement has been negotiated in accordance with County Board policy; and

WHEREAS, the Judicial and Public Safety Committee recommends County Board approval for the issuance of a contract purchase order to provide professional services as a Child Protection GAL Attorney assigned to juvenile cases, representing abused, neglected, dependent or delinquent minors or family members, where the DuPage County Public Defender may not represent a party, including appeals in these matters, for the period of December 1, 2025 through November 30, 2026, for the 18th Judicial Circuit Court.

NOW, THEREFORE BE IT RESOLVED, that said contract is to provide professional services as a Child Protection GAL Attorney assigned to juvenile cases, representing abused, neglected, dependent or delinquent minors or family members, where the DuPage County Public Defender may not represent a party, including appeals in these matters, for the period of December 1, 2025 through November 30, 2026 for the 18th Judicial Circuit Court, be, and it is hereby approved for the issuance of a contract purchase order by the Procurement Division to Megan Elsner, of Lafata Law LLC., 2100 Manchester Road, Suite C1720, Wheaton, IL 60187, for a contract total amount not to exceed $42,000.

Enacted and approved this 25th day of November, 2025 at Wheaton, Illinois.

_____

DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: _____

JEAN KACZMAREK, COUNTY CLERK

Procurement Review Comprehensive Checklist
Procurement Services Division
This form must accompany all Purchase Order Requisitions

SECTION 1: DESCRIPTION

General Tracking		*Contract Terms*	
FILE ID#: 25-2581	RFP, BID, QUOTE OR RENEWAL #:	INITIAL TERM WITH RENEWALS:	INITIAL TERM TOTAL COST: $42,000.00
COMMITTEE: JUDICIAL AND PUBLIC SAFETY	TARGET COMMITTEE DATE: 11/18/2025	PROMPT FOR RENEWAL:	CONTRACT TOTAL COST WITH ALL RENEWALS: $42,000.00
	CURRENT TERM TOTAL COST: $42,000.00	MAX LENGTH WITH ALL RENEWALS: ONE YEAR	CURRENT TERM PERIOD: INITIAL TERM
Vendor Information		*Department Information*	
VENDOR: Lafata Law LLC.	VENDOR #: 45307	DEPT: 18th Judicial Circuit Court	DEPT CONTACT NAME: Nicole Swiss
VENDOR CONTACT: Megan Elsner	VENDOR CONTACT PHONE: 630-926-5858	DEPT CONTACT PHONE #: 630-407-8788	DEPT CONTACT EMAIL: Nicole.Swiss@DuPageCourts.gov
VENDOR CONTACT EMAIL: Megan@LafataLaw.com	VENDOR WEBSITE:	DEPT REQ #:	

Overview

DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.).
Professional services as a Child Protection GAL Attorney assigned to juvenile cases for the period of December 1, 2025 through November 30, 2026 for a total of $42,000.00.

JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished
Statutory need for the court to appoint an attorney for representation of juvenile cases. Attorneys are appointed by the Court to represent abused, neglected, dependent or delinquent minors or family members in cases where the DuPage County Public Defender may not represent a party, including appeals in these matters.

SECTION 2: DECISION MEMO REQUIREMENTS

DECISION MEMO NOT REQUIRED Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required.

DECISION MEMO REQUIRED Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.
OTHER PROFESSIONAL SERVICES (DETAIL SELECTION PROCESS ON DECISION MEMO)

SECTION 3: DECISION MEMO

SOURCE SELECTION	Describe method used to select source. Attorney Elsner has been successfully filing the position and the Judiciary wishes to continue to have her in the position.
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action). 1. To approve contract with Megan Elsner of Lafata Law LLC. 2. To appoint individual private attorneys per case, this would be significantly more expensive. 3. Add a juvenile conflict attorney to the court's headcount.

SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION	
JUSTIFICATION	Select an item from the following dropdown menu to justify why this is a sole source procurement.
NECESSITY AND UNIQUE FEATURES	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.
MARKET TESTING	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
AVAILABILITY	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

SECTION 5: Purchase Requisition Information			
Send Purchase Order To:		*Send Invoices To:*	
Vendor: Lafata Law LLC.	Vendor#:	Dept: 18th Judicial Circuit Court	Division:
Attn: Megan Elsner	Email: Megan@LafataLaw.com	Attn: Nicole Swiss	Email: Nicole.Swiss@DuPageCourts.gov
Address: 2100 Manchester Rd. Suite C1720	City: Wheaton	Address: 505 N. County Farm, Room 2015	City: Wheaton
State: IL	Zip: 60187	State: IL	Zip: 60187
Phone: 630-926-5858	Fax:	Phone: 630-407-8788	Fax: 630-407-8836
Send Payments To:		*Ship to:*	
Vendor: (same as above)	Vendor#:	Dept: (same as above)	Division:
Attn:	Email:	Attn:	Email:
Address:	City:	Address:	City:
State:	Zip:	State:	Zip:
Phone:	Fax:	Phone:	Fax:
Shipping		Contract Dates	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): Dec 1, 2025	Contract End Date (PO25): Nov 30, 2026

Purchase Requisition Line Details											
LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/ Activity Code	Unit Price	Extension
1	12	EA	Monthly Svcs	Child Protection GAL Attorney	FY26	1000	5900	53030		3,500.00	42,000.00
FY is required, ensure the correct FY is selected.										Requisition Total	$ 42,000.00

Comments	
HEADER COMMENTS	Provide comments for P020 and P025.
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO.
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO.
APPROVALS	Department Head signature approval for procurements under $15,000. Procurement Officer Approval for ETSB. [redacted]

AGREEMENT

This AGREEMENT ("Agreement") is effective as of the 1st day of December 2025, and is entered into by and between the Eighteenth Judicial Circuit Court of DuPage County, ("COURT"), and Megan Elsner, of Lafata Law LLC. ("ATTORNEY") an attorney licensed to practice law in the State of Illinois.

RECITALS

WHEREAS, the Court desires that the Attorney render certain services more fully described herein; and

WHEREAS, the Attorney has demonstrated knowledge and expertise in juvenile court law and procedures and has represented that he/she has the requisite knowledge, skill, experience, and other resources necessary to perform such services and is desirous of providing such services for the Court.

NOW, THEREFORE, in consideration of the foregoing and the mutual covenants contained herein, the parties hereby agree as follows:

1. **Incorporation of Recitals:** The matters recited above are hereby incorporated into and made a part of this Agreement.

2. **Term and Termination of Agreement:**

   2.1 Term. This Agreement is for a term commencing December 1, 2025, through November 30, 2026.

   2.2 Termination. Either party may terminate this Agreement without cause by giving the other party at least thirty (30) days' notice. In addition, either party may terminate this Agreement upon breach by the other party of any material provision of this Agreement, provided such breach continues for 15 days after receipt by the breaching party of written notice of such breach from the non-breaching party.

3. **Scope of Services:** Attorney agrees to provide representation to abused, neglected, dependent or delinquent minors or family members in cases where the DuPage County Public Defender may not represent a party. The Court may, from time to time, request changes in the scope of services. Any such changes shall be documented by an amendment to this Agreement in accordance with State and County laws.

4. **Compensation and Payment:** Compensation for Services during the initial term shall not exceed $42,000.00 payable in monthly payments upon presentation of an invoice. Compensation shall be based on actual Services performed during the Term of this Agreement, and the Court shall not be obligated to pay for any Services not in compliance with this Agreement. In the event of early termination of this Agreement, the Court shall only be obligated to pay the fees incurred up to the date of termination. In no event shall the Court be liable for any costs incurred or Services performed after the effective date of termination as provided herein. Attorney shall submit invoices referencing this Agreement with such supporting documentation as may be requested by the Court. The Court will process payment in its normal course of business.

5. **Non-appropriation:** Expenditures not appropriated in the current fiscal year budget are deemed to be contingent liabilities only and are subject to appropriation in subsequent fiscal year budgets. In the event sufficient funds are not appropriated in a subsequent fiscal year by the Court for performance under this Agreement, the Court shall notify Attorney, and this Agreement shall terminate on the last day of the fiscal period for which funds were appropriated. In no event shall the Court be liable to the Attorney for any amount in excess of the current appropriated amount.

6. **Events of Default and Remedies**.

6.1 Events of Default. Events of default include, but are not limited to, any of the following: (i) Any material misrepresentation by Attorney in the inducement of this Agreement or the performance of Services; (ii) Breach of any agreement, representation or warranty made by Attorney in this Agreement; or (iii) Failure of Attorney to perform in accordance with or comply with the terms and conditions of this Agreement.

6.2 Remedies. In the event Attorney defaults under this Agreement and such default is not cured within fifteen (15) calendar days after written notice is given by the Court, the following actions may be taken by the Court: (i) This Agreement may be terminated immediately; and (ii) The Court may deem Attorney non-responsible for future contract awards. The remedies stated herein are not intended to be exclusive and the Court may pursue any and all other remedies available at law or equity.

7. **Assignment**: Neither party may assign this Agreement nor any obligations imposed hereunder without the prior written consent of the other party.

8. **Confidentiality of Documents:** In the performance of Services, Attorney may have access to certain information that is not generally known to others ("Confidential Information") and other information covered by the Juvenile Court Act. Attorney agrees not to use or disclose to any third party, except in the performance of Services, any Confidential Information or any records, reports or documents prepared or generated as a result of this Agreement without the prior written consent of the Court. Attorney shall not issue publicity news releases or grant press interviews, except as may be required by law, during or after the performance of the Services, nor shall Attorney disseminate any information regarding Services without the prior written consent of the Court. Attorney agrees to cause its personnel, staff and/or subcontractors, if any, to undertake the same obligations of confidentiality agreed to by Attorney under this Agreement. The terms of this Paragraph shall survive the expiration or termination of this Agreement.

9. **Representations and Warranties of Attorney:** Attorney represents and warrants that the following shall be true and correct as of the effective date of this Agreement and shall continue to be true and correct during the Term of this Agreement.

9.1 Licensed Professionals. Services required to be performed by professionals shall be performed by professionals licensed to practice by the State of Illinois in the applicable professional discipline.

9.2 Compliance with Laws. Attorney is and shall remain in compliance with all local, state and federal laws, County of DuPage ordinances, and regulations relating to this Agreement and the performance of Services. Further, Attorney is and shall remain in compliance with all Court policies and rules, including, but not limited to, criminal background checks.

9.3 Good Standing. Attorney is not in default and has not been deemed by the Court to be in default under any other Agreement with the Court during the five (5) year period immediately preceding the effective date of this Agreement.

9.4 Authorization. In the event Attorney is an entity other than a sole proprietorship, Attorney represents that he/she has taken all action necessary for the approval and execution of this Agreement, and execution by the person signing on behalf of Attorney is duly authorized by Attorney and has been made with complete and full authority to commit Attorney to all terms and conditions of this Agreement which shall constitute valid, binding obligations of Attorney.

9.5 Gratuities. No payment, gratuity or offer of employment, except as permitted by the Illinois State Gift Ban Act, was made by or to Attorney in relation to this Agreement or as an inducement for award of this Agreement.

9.6 Malpractice Insurance Coverage. At all times during the term of this Agreement, the Attorney shall maintain, at his/her sole expense, malpractice insurance coverage for the Attorney, its employees, officers and independent contractors.

10. **Independent Contractor:** It is understood and agreed that the relationship of Attorney to the Court is and shall continue to be that of an independent contractor and neither Attorney nor any of Attorney's employees shall be entitled to receive County employee benefits. As an independent contractor, Attorney agrees to be responsible for the payment of all taxes and withholdings specified by law, which may be due in regard to compensation paid by the County. Attorney agrees that neither Attorney nor its employees, staff or subcontractors shall represent themselves as employees or agents of the Court. Attorney hereby represents that Attorney's valid taxpayer identification number as defined by the United States Internal Revenue Code (social security number or federal employer identification number) has been provided to the Chief Judge's office.

11. **Indemnification:** Attorney agrees to indemnify and hold harmless the Court and DuPage County, its members, trustees, employees, agents, officers and officials, from and against any and all liabilities, taxes, tax penalties, interest, losses, penalties, damages and expenses of every kind, nature and character, including costs and attorney fees, arising out of, or relating to, any and all claims, liens, damages, obligations, actions, suits, judgments, settlements, or causes of action of every kind, nature and character, in connection with or arising out of the acts or omissions of Attorney or its employees or its subcontractors under this Agreement. This includes, but is not limited to, the unauthorized use of any trade secrets, U.S. patent or copyright infringement. The indemnities set forth herein shall survive the expiration or termination of this Agreement. Notwithstanding the foregoing, the Attorney and Court shall not be deemed to have waived any rights, protections or immunities provided by law including, without limitation, those immunities provided under 745 ILCS 5/0.01, et. seq. (State Lawsuit Immunity Act) and 745 ILCS 10/1-101, et. seq. (Local Government and Governmental Employees Tort Immunity Act).

12. **Notices:** All notices required under this Agreement shall be in writing and sent to the addresses and persons set forth below, or to such other addresses as may be designated by a party in writing. All notices shall be deemed received when (i) delivered personally; (ii) sent by confirmed telex or facsimile (followed by the actual document); or (iii) one (1) day after deposit with a commercial express courier specifying next day delivery, with written verification of receipt.

IF TO THE COURT: Eighteenth Judicial Circuit Court of Du Page County
505 North County Farm Road, Room 2015
Wheaton, IL 60187
Attn: Suzanne H. Armstrong, Court Administrator

IF TO THE ATTORNEY: Megan Elsner
Lafata Law LLC.
2100 Manchester Road, Suite C1720
Wheaton, IL 60187

13. **Entire Agreement and Amendment:** This Agreement, including all exhibits and referenced documents, constitutes the entire agreement of the parties with respect to the matters contained herein. All attached exhibits are incorporated into and made a part of this agreement. No modification of or amendment to this Agreement shall be effective unless such modification or amendment is in writing and signed by both parties hereto. Any prior agreements or representations, either written or oral, relating to the subject matter of this Agreement is of no force or effect.

14. **Governing Law:** This Agreement shall be governed by and construed in accordance with the laws of the State of Illinois without regard to any conflict of law or choice of law principles.

15. **Waiver:** No delay or omission by the Court to exercise any right hereunder shall be construed as a waiver of any such right and the Court reserves the right to exercise any such right from time to time as often and as may be deemed expedient.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their duly authorized representatives as of the date first above written.

EIGHTEENTH JUDICIAL CIRCUIT COURT

By: [redacted]
Bonnie M. Wheaton
Chief Judge

Date: 10-28-2025

ATTORNEY

By: [redacted]
Megan Elsner

Date: 10/28/2025

Required Vendor Ethics Disclosure Statement

Failure to complete and return this form may result in delay or cancellation of the County's Contractural Obligation.

Date: 10/28/25

Bid/Contract/PO #: _____

Company Name: LAFATA LAW LLC	Company Contact: Megan Elsner
Contact Phone: 630-481-6633	Contact Email: Megan@LafataLaw.com

The DuPage County Procurement Ordinance requires the following written disclosures prior to award:

1. Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the county resulting in an aggregate amount at or in excess of $25,000, shall provide to Procurement Services Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor within the current and previous calendar year to any incumbent county board member, county board chairman, or countywide elected official whose office the contract to be awarded will benefit. The contractor, union or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

☒ **NONE (check here) - If no contributions have been made**

Recipient	Donor	Description (e.g. cash, type of item, in-kind services, etc.)	Amount/Value	Date Made

2. All contractors and vendors who have obtained or are seeking contracts with the county shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

☒ **NONE (check here) - If no contacts have been made**

Lobbyists, Agents and Representatives and all individuals who are or will be having contact with county officers or employees in relation to the contract or bid	Telephone	Email

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future county contracts.

Continuing disclosure is required, and I agree to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner
- 30 days prior to the optional renewal of any contract
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text for the county's ethics and procurement policies and ordinances are available at:
http://www.dupageco.org/CountyBoard/Policies/

I hereby acknowledge that I have received, have read, and understand these requirements.

Authorized Signature [redacted]

Printed Name Megan Elsner

Title Owner/Principal

Date Oct 28, 2025

Attach additional sheets if necessary. Sign each sheet and number each page. Page 1 of 1 (total number of pages)

FORM OPTIMIZED FOR ACROBAT AND ADOBE READER VERSION 9 OR LATER

Rev 1.2- 4/1/16

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: JPS-P-0051-25 **Agenda Date:** 11/18/2025 **Agenda #:** 16.E.

AWARDING RESOLUTION ISSUED TO
WILLIAM G. WOROBEC
OF THE LAW FIRM OF WILLIAM G. WOROBEC
FOR AN AGREEMENT TO PROVIDE PROFESSIONAL SERVICES
TO THE 18TH JUDICIAL CIRCUIT COURT
(CONTRACT TOTAL AMOUNT $42,000)

WHEREAS, an agreement has been negotiated in accordance with County Board policy; and

WHEREAS, the Judicial and Public Safety Committee recommends County Board approval for the issuance of a contract purchase order to provide professional services as a Child Protection GAL Attorney assigned to juvenile cases, representing abused, neglected, dependent or delinquent minors or family members, where the DuPage County Public Defender may not represent a party, including appeals in these matters, for the period of December 1, 2025 through November 30, 2026, for the 18th Judicial Circuit Court.

NOW, THEREFORE BE IT RESOLVED, that said contract is to provide professional services as a Child Protection GAL Attorney assigned to juvenile cases, representing abused, neglected, dependent or delinquent minors or family members, where the DuPage County Public Defender may not represent a party, including appeals in these matters, for the period of December 1, 2025 through November 30, 2026 for the 18th Judicial Circuit Court, be, and it is hereby approved for the issuance of a contract purchase order by the Procurement Division to William G. Worobec of the Law Office of William G. Worobec, 207 Reber St., Suite 201, Wheaton, IL 60187, for a contract total amount not to exceed $42,000.

Enacted and approved this 25th day of November, 2025 at Wheaton, Illinois.

_____

DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: _____

JEAN KACZMAREK, COUNTY CLERK

Procurement Review Comprehensive Checklist
Procurement Services Division
This form must accompany all Purchase Order Requisitions

SECTION 1: DESCRIPTION

General Tracking		*Contract Terms*	
FILE ID#: 25-2583	RFP, BID, QUOTE OR RENEWAL #:	INITIAL TERM WITH RENEWALS:	INITIAL TERM TOTAL COST: $42,000.00
COMMITTEE: JUDICIAL AND PUBLIC SAFETY	TARGET COMMITTEE DATE: 11/18/2025	PROMPT FOR RENEWAL:	CONTRACT TOTAL COST WITH ALL RENEWALS: $42,000.00
	CURRENT TERM TOTAL COST: $42,000.00	MAX LENGTH WITH ALL RENEWALS: ONE YEAR	CURRENT TERM PERIOD: INITIAL TERM
Vendor Information		*Department Information*	
VENDOR: Law Offices of William G. Worobec	VENDOR #: 12961	DEPT: 18th Judicial Circuit Court	DEPT CONTACT NAME: Nicole Swiss
VENDOR CONTACT: William G. Worobec	VENDOR CONTACT PHONE: 630-665-3400	DEPT CONTACT PHONE #: 630-407-8788	DEPT CONTACT EMAIL: Nicole.Swiss@DuPageCourts.gov
VENDOR CONTACT EMAIL: William.Worobec@yahoo.com	VENDOR WEBSITE:	DEPT REQ #:	

Overview

DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.).
Professional services as a Child Protection GAL Attorney assigned to juvenile cases for the period of December 1, 2025 through November 30, 2026 for a total of $42,000.00.

JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished
Statutory need for the court to appoint an attorney for representation of juvenile cases. Attorneys are appointed by the Court to represent abused, neglected, dependent or delinquent minors or family members in cases where the DuPage County Public Defender may not represent a party, including appeals in these matters.

SECTION 2: DECISION MEMO REQUIREMENTS

DECISION MEMO NOT REQUIRED Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required.

DECISION MEMO REQUIRED Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.
OTHER PROFESSIONAL SERVICES (DETAIL SELECTION PROCESS ON DECISION MEMO)

SECTION 3: DECISION MEMO

SOURCE SELECTION	Describe method used to select source. Attorney Worobec has been successfully filing the position and the Judiciary wishes to continue to have him in the position.
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action). 1. To approve contract with Law Office of William G. Worobec, attorney William G. Worobec. 2. To appoint individual private attorneys per case, this would be significantly more expensive. 3. Add a juvenile conflict attorney to the court's headcount.

SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION	
JUSTIFICATION	Select an item from the following dropdown menu to justify why this is a sole source procurement.
NECESSITY AND UNIQUE FEATURES	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.
MARKET TESTING	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
AVAILABILITY	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

SECTION 5: Purchase Requisition Information			
Send Purchase Order To:		*Send Invoices To:*	
Vendor: Law Office of William G. Worobec	Vendor#: 12961	Dept: 18th Judicial Circuit Court	Division:
Attn: William G. Worobec	Email: William.Worobec@yahoo.com	Attn: Nicole Swiss	Email: Nicole.Swiss@DuPageCourts.gov
Address: 207 Reber Street, Suite 201	City: Wheaton	Address: 505 N. County Farm, Room 2015	City: Wheaton
State: IL	Zip: 60187	State: IL	Zip: 60187
Phone: 630-665-3400	Fax: 630-260-0040	Phone: 630-407-8788	Fax: 630-407-8836
Send Payments To:		*Ship to:*	
Vendor: (same as above)	Vendor#:	Dept: (same as above)	Division:
Attn:	Email:	Attn:	Email:
Address:	City:	Address:	City:
State:	Zip:	State:	Zip:
Phone:	Fax:	Phone:	Fax:
Shipping		Contract Dates	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): Dec 1, 2025	Contract End Date (PO25): Nov 30, 2026

Purchase Requisition Line Details

LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/ Activity Code	Unit Price	Extension
1	12	EA	Monthly Svcs	Child Protection GAL Attorney	FY26	1000	5900	53030		3,500.00	42,000.00
FY is required, ensure the correct FY is selected.										Requisition Total	$ 42,000.00

Comments	
HEADER COMMENTS	Provide comments for P020 and P025.
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO.
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO.
APPROVALS	Department Head signature approval for procurements under $15,000. Procurement Officer Approval for ETSB. [redacted]

AGREEMENT

This AGREEMENT ("Agreement") is effective as of the 1st day of December 2025, and is entered into by and between the Eighteenth Judicial Circuit Court of DuPage County, ("COURT"), and William G. Worobec, of the Law Office of William G. Worobec ("ATTORNEY") an attorney licensed to practice law in the State of Illinois.

RECITALS

WHEREAS, the Court desires that the Attorney render certain services more fully described herein; and

WHEREAS, the Attorney has demonstrated knowledge and expertise in juvenile court law and procedures and has represented that he/she has the requisite knowledge, skill, experience, and other resources necessary to perform such services and is desirous of providing such services for the Court.

NOW, THEREFORE, in consideration of the foregoing and the mutual covenants contained herein, the parties hereby agree as follows:

1. **Incorporation of Recitals:** The matters recited above are hereby incorporated into and made a part of this Agreement.

2. **Term and Termination of Agreement:**

   2.1 Term. This Agreement is for a term commencing December 1, 2025, through November 30, 2026.

   2.2 Termination. Either party may terminate this Agreement without cause by giving the other party at least thirty (30) days' notice. In addition, either party may terminate this Agreement upon breach by the other party of any material provision of this Agreement, provided such breach continues for 15 days after receipt by the breaching party of written notice of such breach from the non-breaching party.

3. **Scope of Services:** Attorney agrees to provide representation to abused, neglected, dependent or delinquent minors or family members in cases where the DuPage County Public Defender may not represent a party. The Court may, from time to time, request changes in the scope of services. Any such changes shall be documented by an amendment to this Agreement in accordance with State and County laws.

4. **Compensation and Payment:** Compensation for Services during the initial term shall not exceed $42,000.00 payable in monthly payments upon presentation of an invoice. Compensation shall be based on actual Services performed during the Term of this Agreement, and the Court shall not be obligated to pay for any Services not in compliance with this Agreement. In the event of early termination of this Agreement, the Court shall only be obligated to pay the fees incurred up to the date of termination. In no event shall the Court be liable for any costs incurred or Services performed after the effective date of termination as provided herein. Attorney shall submit invoices referencing this Agreement with such supporting documentation as may be requested by the Court. The Court will process payment in its normal course of business.

5. **Non-appropriation:** Expenditures not appropriated in the current fiscal year budget are deemed to be contingent liabilities only and are subject to appropriation in subsequent fiscal year budgets. In the event sufficient funds are not appropriated in a subsequent fiscal year by the Court for performance under this Agreement, the Court shall notify Attorney, and this Agreement shall terminate on the last day of the fiscal period for which funds were appropriated. In no event shall the Court be liable to the Attorney for any amount in excess of the current appropriated amount.

6. **Events of Default and Remedies**.

6.1 Events of Default. Events of default include, but are not limited to, any of the following: (i) Any material misrepresentation by Attorney in the inducement of this Agreement or the performance of Services; (ii) Breach of any agreement, representation or warranty made by Attorney in this Agreement; or (iii) Failure of Attorney to perform in accordance with or comply with the terms and conditions of this Agreement.

6.2 Remedies. In the event Attorney defaults under this Agreement and such default is not cured within fifteen (15) calendar days after written notice is given by the Court, the following actions may be taken by the Court: (i) This Agreement may be terminated immediately; and (ii) The Court may deem Attorney non-responsible for future contract awards. The remedies stated herein are not intended to be exclusive and the Court may pursue any and all other remedies available at law or equity.

7. **Assignment**: Neither party may assign this Agreement nor any obligations imposed hereunder without the prior written consent of the other party.

8. **Confidentiality of Documents:** In the performance of Services, Attorney may have access to certain information that is not generally known to others ("Confidential Information") and other information covered by the Juvenile Court Act. Attorney agrees not to use or disclose to any third party, except in the performance of Services, any Confidential Information or any records, reports or documents prepared or generated as a result of this Agreement without the prior written consent of the Court. Attorney shall not issue publicity news releases or grant press interviews, except as may be required by law, during or after the performance of the Services, nor shall Attorney disseminate any information regarding Services without the prior written consent of the Court. Attorney agrees to cause its personnel, staff and/or subcontractors, if any, to undertake the same obligations of confidentiality agreed to by Attorney under this Agreement. The terms of this Paragraph shall survive the expiration or termination of this Agreement.

9. **Representations and Warranties of Attorney:** Attorney represents and warrants that the following shall be true and correct as of the effective date of this Agreement and shall continue to be true and correct during the Term of this Agreement.

9.1 Licensed Professionals. Services required to be performed by professionals shall be performed by professionals licensed to practice by the State of Illinois in the applicable professional discipline.

9.2 Compliance with Laws. Attorney is and shall remain in compliance with all local, state and federal laws, County of DuPage ordinances, and regulations relating to this Agreement and the performance of Services. Further, Attorney is and shall remain in compliance with all Court policies and rules, including, but not limited to, criminal background checks.

9.3 Good Standing. Attorney is not in default and has not been deemed by the Court to be in default under any other Agreement with the Court during the five (5) year period immediately preceding the effective date of this Agreement.

9.4 Authorization. In the event Attorney is an entity other than a sole proprietorship, Attorney represents that he/she has taken all action necessary for the approval and execution of this Agreement, and execution by the person signing on behalf of Attorney is duly authorized by Attorney and has been made with complete and full authority to commit Attorney to all terms and conditions of this Agreement which shall constitute valid, binding obligations of Attorney.

9.5 Gratuities. No payment, gratuity or offer of employment, except as permitted by the Illinois State Gift Ban Act, was made by or to Attorney in relation to this Agreement or as an inducement for award of this Agreement.

9.6 Malpractice Insurance Coverage. At all times during the term of this Agreement, the Attorney shall maintain, at his/her sole expense, malpractice insurance coverage for the Attorney, its employees, officers and independent contractors.

10. **Independent Contractor:** It is understood and agreed that the relationship of Attorney to the Court is and shall continue to be that of an independent contractor and neither Attorney nor any of Attorney's employees shall be entitled to receive County employee benefits. As an independent contractor, Attorney agrees to be responsible for the payment of all taxes and withholdings specified by law, which may be due in regard to compensation paid by the County. Attorney agrees that neither Attorney nor its employees, staff or subcontractors shall represent themselves as employees or agents of the Court. Attorney hereby represents that Attorney's valid taxpayer identification number as defined by the United States Internal Revenue Code (social security number or federal employer identification number) has been provided to the Chief Judge's office.

11. **Indemnification:** Attorney agrees to indemnify and hold harmless the Court and DuPage County, its members, trustees, employees, agents, officers and officials, from and against any and all liabilities, taxes, tax penalties, interest, losses, penalties, damages and expenses of every kind, nature and character, including costs and attorney fees, arising out of, or relating to, any and all claims, liens, damages, obligations, actions, suits, judgments, settlements, or causes of action of every kind, nature and character, in connection with or arising out of the acts or omissions of Attorney or its employees or its subcontractors under this Agreement. This includes, but is not limited to, the unauthorized use of any trade secrets, U.S. patent or copyright infringement. The indemnities set forth herein shall survive the expiration or termination of this Agreement. Notwithstanding the foregoing, the Attorney and Court shall not be deemed to have waived any rights, protections or immunities provided by law including, without limitation, those immunities provided under 745 ILCS 5/0.01, et. seq. (State Lawsuit Immunity Act) and 745 ILCS 10/1-101, et. seq. (Local Government and Governmental Employees Tort Immunity Act).

12. **Notices:** All notices required under this Agreement shall be in writing and sent to the addresses and persons set forth below, or to such other addresses as may be designated by a party in writing. All notices shall be deemed received when (i) delivered personally; (ii) sent by confirmed telex or facsimile (followed by the actual document); or (iii) one (1) day after deposit with a commercial express courier specifying next day delivery, with written verification of receipt.

IF TO THE COURT: Eighteenth Judicial Circuit Court of Du Page County
505 North County Farm Road Room 2015
Wheaton, IL 60187
Attn: Suzanne H. Armstrong, Court Administrator

IF TO THE ATTORNEY: William G. Worobec
Law Office of William G. Worobec
207 Reber Street, Suite 201
Wheaton, IL 60187

13. **Entire Agreement and Amendment:** This Agreement, including all exhibits and referenced documents, constitutes the entire agreement of the parties with respect to the matters contained herein. All attached exhibits are incorporated into and made a part of this agreement. No modification of or amendment to this Agreement shall be effective unless such modification or amendment is in writing and signed by both parties hereto. Any prior agreements or representations, either written or oral, relating to the subject matter of this Agreement is of no force or effect.

14. **Governing Law:** This Agreement shall be governed by and construed in accordance with the laws of the State of Illinois without regard to any conflict of law or choice of law principles.

15. **Waiver:** No delay or omission by the Court to exercise any right hereunder shall be construed as a waiver of any such right and the Court reserves the right to exercise any such right from time to time as often and as may be deemed expedient.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their duly authorized representatives as of the date first above written.

EIGHTEENTH JUDICIAL CIRCUIT COURT

By: [redacted]
Bonnie M. Wheaton
Chief Judge

Date: 11-4-25

ATTORNEY

By: [redacted]
William G. Worobec

Date: 11/3/25

Required Vendor Ethics Disclosure Statement

Failure to complete and return this form may result in delay or cancellation of the County's Contractural Obligation.

Date: 11/3/25

Bid/Contract/PO #:

Company Name: LAW OFFICE OF WILLIAM B. WOROBEC PC	Company Contact: WILLIAM B. WOROBEC
Contact Phone: 630-665-3400	Contact Email: WILLIAM.WOROBEC@YAHOO.COM

The DuPage County Procurement Ordinance requires the following written disclosures prior to award:

1. Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the county resulting in an aggregate amount at or in excess of $25,000, shall provide to Procurement Services Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor within the current and previous calendar year to any incumbent county board member, county board chairman, or countywide elected official whose office the contract to be awarded will benefit. The contractor, union or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

☐ **NONE (check here) - If no contributions have been made**

Recipient	Donor	Description (e.g. cash, type of item, in-kind services, etc.)	Amount/Value	Date Made
CITIZENS/SAM TORNATORE	LAW OFFICE OF WILLIAM B. WOROBEC	CASH (CHECK)	$100.00	9/25/24

2. All contractors and vendors who have obtained or are seeking contracts with the county shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

☒ **NONE (check here) - If no contacts have been made**

Lobbyists, Agents and Representatives and all individuals who are or will be having contact with county officers or employees in relation to the contract or bid	Telephone	Email

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future county contracts.

Continuing disclosure is required, and I agree to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner
- 30 days prior to the optional renewal of any contract
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text for the county's ethics and procurement policies and ordinances are available at:
http://www.dupageco.org/CountyBoard/Policies/

I hereby acknowledge that I have received, have read, and understand these requirements.

Authorized Signature [redacted]

Printed Name WILLIAM B. WOROBEC

Title ATTORNEY

Date 11/3/25

Attach additional sheets if necessary. Sign each sheet and number each page. Page 1 of 1 (total number of pages)

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: JPS-P-0052-25 **Agenda Date:** 11/18/2025 **Agenda #:** 16.F.

AWARDING RESOLUTION ISSUED TO
WILLIAM G. WOROBEC
OF THE LAW FIRM OF WILLIAM G. WOROBEC
FOR AN AGREEMENT TO PROVIDE PROFESSIONAL SERVICES
TO THE 18TH JUDICIAL CIRCUIT COURT
(CONTRACT TOTAL AMOUNT $48,000)

WHEREAS, an agreement has been negotiated in accordance with County Board policy; and

WHEREAS, the Judicial and Public Safety Committee recommends County Board approval for the issuance of a contract purchase order to provide professional services as a conflict attorney in the Sexually Violent Person Act or Sexually Dangerous Person Act, including appeals in these matters, for the period of December 1, 2025 through November 30, 2026, for the 18th Judicial Circuit Court.

NOW, THEREFORE BE IT RESOLVED, that said contract is to provide professional services as a conflict attorney in the Sexually Violent Person Act or Sexually Dangerous Person Act, including appeals in these matters, for the period of December 1, 2025 through November 30, 2026 for the 18th Judicial Circuit Court, be, and it is hereby approved for the issuance of a contract purchase order by the Procurement Division to William G. Worobec of the Law Office of William G. Worobec, 207 Reber St., Suite 201, Wheaton, IL 60187, for a contract total amount not to exceed $48,000.

Enacted and approved this 25th day of November, 2025 at Wheaton, Illinois.

_____

DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: _____

JEAN KACZMAREK, COUNTY CLERK

Procurement Review Comprehensive Checklist
Procurement Services Division
This form must accompany all Purchase Order Requisitions

SECTION 1: DESCRIPTION

General Tracking		*Contract Terms*	
FILE ID#: 25-2585	RFP, BID, QUOTE OR RENEWAL #:	INITIAL TERM WITH RENEWALS:	INITIAL TERM TOTAL COST: $48,000.00
COMMITTEE: JUDICIAL AND PUBLIC SAFETY	TARGET COMMITTEE DATE: 11/18/2025	PROMPT FOR RENEWAL:	CONTRACT TOTAL COST WITH ALL RENEWALS: $48,000.00
	CURRENT TERM TOTAL COST: $48,000.00	MAX LENGTH WITH ALL RENEWALS: ONE YEAR	CURRENT TERM PERIOD: FIRST RENEWAL
Vendor Information		*Department Information*	
VENDOR: Law Office of William G. Worobec	VENDOR #: 12961	DEPT: 18th Judicial Circuit Court	DEPT CONTACT NAME: Nicole Swiss
VENDOR CONTACT: William G. Worobec	VENDOR CONTACT PHONE: 630-665-3400	DEPT CONTACT PHONE #: 630-407-8788	DEPT CONTACT EMAIL: Nicole.Swiss@DuPageCourts.gov
VENDOR CONTACT EMAIL: William.Worobec@yahoo.com	VENDOR WEBSITE:	DEPT REQ #:	

Overview

DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.).
Professional services as a conflict attorney appointed to represent defendants by the court in cases where Public Defender has a conflict and in cases under the Sexually Violent Persons Commitment Act for the period of December 1, 2025 through November 30, 2026.

JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished
Conflict attorney assigned to represent defendants in Sexually Violent Persons as well as criminal matters in cases where the County Public Defender may not represent a party, including appeals in these matters.

SECTION 2: DECISION MEMO REQUIREMENTS

DECISION MEMO NOT REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required.
DECISION MEMO REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.
OTHER PROFESSIONAL SERVICES (DETAIL SELECTION PROCESS ON DECISION MEMO)	

SECTION 3: DECISION MEMO

SOURCE SELECTION	Describe method used to select source. Attorney William G. Worobec has been successfully filling the position and the Judiciary wishes to continue to have him in the position.
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action). 1. Recommend to approve the renewal contract with attorney William G. Worobec 2. To hire an attorney and add this position to the court's headcount 3. Appoint individual private attorneys per case, this would be significantly more expensive

SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION	
JUSTIFICATION	Select an item from the following dropdown menu to justify why this is a sole source procurement.
NECESSITY AND UNIQUE FEATURES	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.
MARKET TESTING	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
AVAILABILITY	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

SECTION 5: Purchase Requisition Information			
Send Purchase Order To:		*Send Invoices To:*	
Vendor: Law Office of William G. Worobec	Vendor#: 12961	Dept: 18th Judicial Circuit Court	Division:
Attn: William G. Worobec	Email: William.Worobec@yahoo.com	Attn: Nicole Swiss	Email: Nicole.Swiss@DuPageCourts.gov
Address: 207 Reber Street, Suite 201	City: Wheaton	Address: 505 N. County Farm, Room 2015	City: Wheaton
State: IL	Zip: 60187	State: IL	Zip: 60187
Phone: 630-665-3400	Fax: 630-260-0040	Phone: 630-407-8788	Fax: 630-407-8836
Send Payments To:		*Ship to:*	
Vendor: (same as above)	Vendor#:	Dept: (same as above)	Division:
Attn:	Email:	Attn:	Email:
Address:	City:	Address:	City:
State:	Zip:	State:	Zip:
Phone:	Fax:	Phone:	Fax:
Shipping		Contract Dates	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): Dec 1, 2025	Contract End Date (PO25): Nov 30, 2026

Purchase Requisition Line Details											
LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/ Activity Code	Unit Price	Extension
1	12	EA	Service	Legal Services for SVP and conflict cases	FY26	1000	5900	53030		4,000.00	48,000.00
FY is required, ensure the correct FY is selected.										Requisition Total	$ 48,000.00

Comments	
HEADER COMMENTS	Provide comments for P020 and P025.
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO.
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO.
APPROVALS	Department Head signature approval for procurements under $15,000. Procurement Officer Approval for ETSB. [redacted]

AGREEMENT

This AGREEMENT ("Agreement") is effective as of the 1st day of December, 2025 and is entered into by and between the Eighteenth Judicial Circuit Court of DuPage County, ("COURT"), and William G. Worobec, of the Law Office of William G. Worobec ("ATTORNEY") an attorney licensed to practice law in the State of Illinois.

RECITALS

WHEREAS, the Court desires that the Attorney render certain services more fully described herein; and

WHEREAS, the Attorney has demonstrated knowledge and expertise in both civil and criminal law and procedures, and has represented that he/she has the requisite knowledge, skill, experience and other resources necessary to perform such services and is desirous of providing such services for the Court.

NOW, THEREFORE, in consideration of the foregoing and the mutual covenants contained herein, the parties hereby agree as follows:

1. **Incorporation of Recitals:** The matters recited above are hereby incorporated into and made a part of this Agreement.

2. **Term and Termination of Agreement:**

   2.1 Term. This Agreement is for a term commencing December 1, 2025, through November 30, 2026.

   2.2 Termination. Either party may terminate this Agreement without cause by giving the other party at least thirty (30) days' notice. In addition, either party may terminate this Agreement upon breach by the other party of any material provision of this Agreement, provided such breach continues for 15 days after receipt by the breaching party of written notice of such breach from the non-breaching party.

3. **Scope of Services:** Attorney agrees to provide representation to defendants in Sexually Violent Persons and Sexually Dangerous Person matters as well as criminal matters in cases where the DuPage County Public Defender may not represent a party, including appeals in these matters. The Court may, from time to time, request changes in the scope of services. Any such changes shall be documented by an amendment to this Agreement in accordance with State and County laws.

4. **Compensation and Payment:** Compensation for Services during the initial term shall not exceed $48,000.00 payable in monthly payments upon presentation of an invoice. Compensation shall be based on actual Services performed during the Term of this Agreement and the Court shall not be obligated to pay for any Services not in compliance with this Agreement. In the event of early termination of this Agreement, the Court shall only be obligated to pay the fees incurred up to the date of termination. In no event shall the Court be liable for any costs incurred or Services performed after the effective date of termination as provided herein. Attorney shall submit invoices referencing this Agreement with such supporting documentation as may be requested by the Court. The Court will process payment in its normal course of business.

5. **Non-appropriation:** Expenditures not appropriated in the current fiscal year budget are deemed to be contingent liabilities only and are subject to appropriation in subsequent fiscal year budgets. In the event sufficient funds are not appropriated in a subsequent fiscal year by the Court for performance under this Agreement, the Court shall notify Attorney and this Agreement shall terminate on the last day of the fiscal period for which funds were appropriated. In no event shall the Court be liable to the Attorney for any amount in excess of the current appropriated amount.

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6.2 Remedies. In the event Attorney defaults under this Agreement and such default is not cured within fifteen (15) calendar days after written notice is given by the Court, the following actions may be taken by the Court: (i) This Agreement may be terminated immediately; and (ii) The Court may deem Attorney non-responsible for future contract awards. The remedies stated herein are not intended to be exclusive and the Court may pursue any and all other remedies available at law or equity.

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11. **Indemnification:**. Attorney agrees to indemnify and hold harmless the Court and DuPage County, its members, trustees, employees, agents, officers and officials, from and against any and all liabilities, taxes, tax penalties, interest, losses, penalties, damages and expenses of every kind, nature and character, including costs and attorney fees, arising out of, or relating to, any and all claims, liens, damages, obligations, actions, suits, judgments, settlements, or causes of action of every kind, nature and character, in connection with or arising out of the acts or omissions of Attorney or its employees or its subcontractors under this Agreement. This includes, but is not limited to, the unauthorized use of any trade secrets, U.S. patent or copyright infringement. The indemnities set forth herein shall survive the expiration or termination of this Agreement. Notwithstanding the foregoing, the Attorney and Court shall not be deemed to have waived any rights, protections or immunities provided by law including, without limitation, those immunities provided under 745 ILCS 5/0.01, et. seq. (State Lawsuit Immunity Act) and 745 ILCS 10/1-101, et. seq. (Local Government and Governmental Employees Tort Immunity Act).

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15. **Waiver:** No delay or omission by the Court to exercise any right hereunder shall be construed as a waiver of any such right and the Court reserves the right to exercise any such right from time to time as often and as may be deemed expedient.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their duly authorized representatives as of the date first above written.

EIGHTEENTH JUDICIAL CIRCUIT COURT

By: [redacted]
Bonnie M. Wheaton
Chief Judge

Date: 11-4-25

ATTORNEY

By: [redacted]
William G. Worobec

Date: 11/3/25

Required Vendor Ethics Disclosure Statement

Failure to complete and return this form may result in delay or cancellation of the County's Contractural Obligation.

Date: 11/3/25

Bid/Contract/PO #:

Company Name: LAW OFFICE OF WILLIAM B. WOROBEC PC	Company Contact: WILLIAM B. WOROBEC
Contact Phone: 630-665-3400	Contact Email: WILLIAM.WOROBEC@YAHOO.COM

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☐ **NONE (check here) - If no contributions have been made**

Recipient	Donor	Description (e.g. cash, type of item, in-kind services, etc.)	Amount/Value	Date Made
CITIZENS/SAM TORNATORE	LAW OFFICE OF WILLIAM B. WOROBEC	CASH (CHECK)	$100.00	9/25/24

2. All contractors and vendors who have obtained or are seeking contracts with the county shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

☒ **NONE (check here) - If no contacts have been made**

Lobbyists, Agents and Representatives and all individuals who are or will be having contact with county officers or employees in relation to the contract or bid	Telephone	Email

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future county contracts.

Continuing disclosure is required, and I agree to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner
- 30 days prior to the optional renewal of any contract
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text for the county's ethics and procurement policies and ordinances are available at:
http://www.dupageco.org/CountyBoard/Policies/

I hereby acknowledge that I have received, have read, and understand these requirements.

Authorized Signature [redacted]

Printed Name WILLIAM B. WOROBEC

Title ATTORNEY

Date 11/3/25

Attach additional sheets if necessary. Sign each sheet and number each page. Page 1 of 1 (total number of pages)

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: JPS-P-0053-25 **Agenda Date:** 11/18/2025 **Agenda #:** 16.G.

AWARDING RESOLUTION ISSUED TO
DUPAGE COUNTY HEALTH DEPARTMENT
TO PROVIDE MENTAL HEALTH CASE MANAGEMENT SERVICES
TO MENTALLY ILL CLIENTS
FOR PROBATION AND COURT SERVICES
(CONTRACT TOTAL AMOUNT $208,000)

WHEREAS, an agreement has been made in accordance with County Board policy; and

WHEREAS, the Judicial and Public Safety Committee recommends County Board approval for the issuance of a contract to the DuPage County Health Department, to provide mental health case management services to mentally ill clients, for the period of December 1, 2025 through November 30, 2026, for Probation and Court Services.

NOW, THEREFORE BE IT RESOLVED, that said contract is to provide mental health case management services to mentally ill clients, for the period of December 1, 2025 through November 30, 2026, for Probation and Court Services per, be, and it is hereby approved for the issuance of a contract purchase order by the Procurement Division to DuPage County Health Department, 111 North County Farm Road, Wheaton, Illinois 60187 for a contract total amount of $208,000.

Enacted and approved this 25th day of November, 2025 at Wheaton, Illinois.

_____

DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: _____

JEAN KACZMAREK, COUNTY CLERK

Procurement Review Comprehensive Checklist
Procurement Services Division
This form must accompany all Purchase Order Requisitions

SECTION 1: DESCRIPTION

General Tracking		*Contract Terms*	
FILE ID#: 25-2609	RFP, BID, QUOTE OR RENEWAL #:	INITIAL TERM WITH RENEWALS:	INITIAL TERM TOTAL COST:
COMMITTEE: JUDICIAL AND PUBLIC SAFETY	TARGET COMMITTEE DATE: 11/18/2025	PROMPT FOR RENEWAL:	CONTRACT TOTAL COST WITH ALL RENEWALS: $208,000.00
	CURRENT TERM TOTAL COST: $208,000.00	MAX LENGTH WITH ALL RENEWALS: ONE YEAR	CURRENT TERM PERIOD: INITIAL TERM
Vendor Information		*Department Information*	
VENDOR: DuPage County Health Department	VENDOR #: 19161	DEPT: Probation and Court Services	DEPT CONTACT NAME: Sharon Donald
VENDOR CONTACT: Adam Forker	VENDOR CONTACT PHONE: 630-221-7419	DEPT CONTACT PHONE #: 630-407-8413	DEPT CONTACT EMAIL: sharon.donald@dupagecounty.gov
VENDOR CONTACT EMAIL: Adam.forker@dupagehealth.org	VENDOR WEBSITE:	DEPT REQ #:	

Overview

DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.).
DuPage County Health Department provides mental health case management to mentally ill clients that are sentenced to Probation's SNAP and MICAP programs. The Department of Probation has worked successfully with the DuPage County Health Department for several years.

JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished
Mental health services are needed to assist probationers who are mentally ill by providing services for housing, food, transportation and other basic necessities that enable the mentally ill probationers to live successfully in the community.

SECTION 2: DECISION MEMO REQUIREMENTS

DECISION MEMO NOT REQUIRED Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required.
IGA (INTERGOVERNMENTAL AGREEMENT)

DECISION MEMO REQUIRED Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.

SECTION 3: DECISION MEMO

SOURCE SELECTION	Describe method used to select source.
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action).

SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION	
JUSTIFICATION	Select an item from the following dropdown menu to justify why this is a sole source procurement.
NECESSITY AND UNIQUE FEATURES	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.
MARKET TESTING	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
AVAILABILITY	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

SECTION 5: Purchase Requisition Information			
Send Purchase Order To:		*Send Invoices To:*	
Vendor: DuPage County Health Department	Vendor#: 19161	Dept: Probation and Court Services	Division: Finance
Attn: Adam Forker	Email: Adam.Forker@dupagehealth.org	Attn: Sharon Donald	Email: sharon.donald@dupagecounty.gov
Address: 111 N. County Farm Road	City: Wheaton	Address: 503 N County Farm Road	City: Wheaton
State: Illinois	Zip: 60187	State: Illinois	Zip: 60187
Phone: 630-221-7419	Fax:	Phone: 630-407-8413	Fax: 630-407-2502
Send Payments To:		*Ship to:*	
Vendor: DuPage County Health Department	Vendor#: 19161	Dept: Probation and Court Services	Division: Finance
Attn: Adam Forker	Email: Adam.Forker@dupagehealth.org	Attn: Sharon Donald	Email: sharon.donald@dupagecounty.gov
Address: 111 N. County Farm Road	City: Wheaton	Address: 503 N County Farm Road	City: Wheaton
State: Illinois	Zip: 60187	State: Illinois	Zip: 60187
Phone: 630-221-7419	Fax:	Phone: 630-407-8413	Fax: 630-407-2502
Shipping		Contract Dates	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): Dec 1, 2025	Contract End Date (PO25): Nov 30, 2026

Purchase Requisition Line Details

LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/ Activity Code	Unit Price	Extension
1	1	EA		SNAP (Special Needs Advocacy Program) Mental Health Assessment and Services	FY26	1400	6120	53830		208,000.00	208,000.00

FY is required, ensure the correct FY is selected.

Requisition Total $ 208,000.00

Comments	
HEADER COMMENTS	Provide comments for P020 and P025.
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO.
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO.
APPROVALS	Department Head signature approval for procurements under $15,000. Procurement Officer Approval for ETSB.

AGREEMENT FOR PROFESSIONAL SERVICES
BETWEEN THE DUPAGE COUNTY HEALTH DEPARTMENT
AND THE DEPARTMENT OF PROBATION
AND COURT SERVICES OF THE 18TH JUDICIAL CIRCUIT

This Agreement by and between the DuPage County Health Department, a certified local health department pursuant to Illinois law, (hereinafter referred to as the Health Department) and the Department of Probation and Court Services of the 18th Judicial Circuit (Probation Department) is entered this 1st day of December 2025.

RECITALS

WHEREAS, the Illinois General Assembly has granted the Health Department authority to establish and carry out health and mental health programs and administrative services (55 ILCS 5/5 -25013); and

WHEREAS, the Court provides an opportunity through its Mental Illness Court Alternative Program (MICAP) and Special Needs Advocacy Program (SNAP), for individuals charged with crimes to participate in a treatment program with the goal of reducing repeat offenses and re-arrest of the mentally ill; and

WHEREAS, the Health Department has experience and expertise in the provision of services to persons who are mentally ill and have a history of arrest and detention; and

WHEREAS, the Probation Department seeks to reduce repeat offenses and the re-arrest of mentally ill persons; and

WHEREAS, the Health Department can provide services that will reduce repeat offenses and the re-arrest of mentally ill persons.

NOW THEREFORE, in consideration of the promises and mutual covenants herein, the parties agree as follows:

ARTICLE I. SERVICES.

1.1 Specific services to be provided and operational parameters to be observed are articulated in "Exhibit A: Scope of Services, MICAP"; and "Exhibit B: Scope of Services, SNAP".

1.2 The Court and the Health Department will conform to all state, federal, professional and program standards governing confidentiality of participant information.

1.3 The Court will only refer persons who are residents of DuPage County and eighteen (18) years of age or older.

1.4 Staffing and Licensure: The Health Department shall provide appropriate clinical and support staff in order to provide mental health case management services pursuant to this Agreement. All mental health treatment to be performed by Health Department professionals shall be performed by persons licensed by the State of Illinois to practice

in the applicable discipline, and/or credentialed by Medicaid Part 132 credentialing standards.

1.5 The Health Department will provide such clinical and support personnel necessary for the rendering of mental health consultation pursuant to this Agreement.

ARTICLE II. PROBLEM RESOLUTION

The Probation Department and the Health Department agree to engage in problem resolution activities that will minimize interference with service delivery to mutual recipients. Problem resolution will occur at the earliest opportunity and at the most appropriate administrative level. If problems are not resolved informally, problem resolution activities will include, but are not limited to the following:

2.1 The parties to this Agreement will both participate in the identification and resolution of problems, which may arise in its implementation.

2.2 Either party will notify the other party in writing and personally when a problem exists, and a meeting to discuss and resolve the problem will occur within five (5) working days. Each party shall have a supervisor present for such meeting.

2.3 If a resolution of a problem cannot be reached by the signers of this Agreement, either party may notify the other in writing that the problem remains unsolved, and may identify additional action, which is proposed to resolve the problem.

ARTICLE III. SERVICE AGREEMENT REVIEW

The Probation and Health Departments agree to meet with appropriate personnel and review, at least semi-annually, to ensure that the terms of the Agreement are being met.

ARTICLE IV. COMPENSATION

The Probation Department will pay the Health Department $208,000.00 annually for services provided. Payment will be made as follows:

4.1 The Probation Department will pay the Health Department $208,000.00 annually for services outlined in Exhibits A and B. A monthly invoice of $17,333.33 will be sent by the Health Department to the Probation Department, including a service history report that outlines all services provided to program participants and billable service hours to the insurance providers and the non-billable service hours for each participant.

4.2 In the event of early termination of this Agreement, the Probation Department shall only be obligated to pay the fees incurred up to the date of termination. In no event shall the Probation Department be liable for any costs incurred or services performed after the effective date of termination as provided herein.

4.3 Clients who are accepted into the MICAP and SNAP programs will complete a financial profile at the DuPage County Health Department to determine payment for

services. Clients who have Medicare and/or Medicaid benefits will have all services billed to the appropriate payer. In the event a client does not have any medical benefits, the Health Department will assist with the benefit application process. If a client is found to be ineligible for benefits, copays for services will be based on a client's ability to pay, as determined by household income, and then applied to a sliding fee scale consistent with Health Department policy. Clients who do have insurance coverage that is not accepted by the Health Department will receive assistance with linking to a provider within his/her insurance network.

ARTICLE V. TERM AND TERMINATION OF AGREEMENT

5.1 Term. This Agreement will be effective from December 1, 2025, through November 30, 2026.

5.2 Termination. Either party may terminate this Agreement without cause by giving the other Party at least thirty (30) days' written notice. In addition, either Party may terminate this Agreement upon breach by the other Party of any material provision of this Agreement, provided such breach continues for fifteen (15) days after receipt by the breaching Party of written notice of such breach from non-breaching party.

5.3 Effect of Termination.

5.3.a In the event of termination, as of the effective date of termination of this Agreement, neither Party shall have any further rights or obligations hereunder except for rights and obligations accruing prior to such effective date of termination or arising as a result of any breach of this Agreement or related to paragraphs b and c of this section.

5.3.b Except as provided in paragraph c of this section, upon termination of this Agreement, for any reason, the Probation Department shall return or destroy all Protected Health Information received from the Health Department or created or received by the Probation Department on behalf of the Health Department that is in possession of subcontractors or agents of the Probation Department. The Probation Department, its subcontractors and its agents shall retain no copies of the Protected Health Information.

5.3.c In the event that the Probation Department determines that returning or destroying the Protected Health Information is infeasible, the Probation Department shall provide the Health Department notification by mail of the conditions that make return or destruction infeasible within fifteen (15) business days. The Probation Department shall extend the protections of this Agreement to such Protected Health Information and limit further uses and disclosures of such Protected Health Information to those purposes that make the return or destruction infeasible, for so long as the Probation Department maintains such Protected Health Information.

5.3.d In the event of termination by either party, the parties understand that said termination shall be consistent with DuPage County Health Department's termination policy for behavioral health.

ARTICLE VI. GENERAL PROVISIONS

6.1 Independent Contractors. None of the provisions of this Agreement is intended to create nor shall any be deemed or construed by the parties to create any relationship between the parties hereto other than that of independent entities contracting with each other solely for the purpose of effecting the provisions of this Agreement.

6.2 Entire Agreement Modification. This Agreement contains the entire understanding of the Parties with respect to the subject matter hereof and supersedes all prior agreements, oral or written, and all other communications between the parties to such subject matter. This Agreement may not be amended or modified except by mutual written agreement.

6.3 Compliance with Law. Each party agrees to comply with all applicable state and federal law including, but not limited to, the Illinois Mental Health and Development Disabilities Code and Act (405 ILCS 5/1-100, et seq.) as may be amended from time-to-time Governing Law. This Agreement shall be construed in accordance with the laws of the State of Illinois.

6.4 Counterparts. This Agreement may be executed in one or more counterparts, all of which together shall constitute only one Agreement.

6.5 Partial Invalidity. If any provision of this Agreement is prohibited by any applicable law or court decree, said prohibition shall not invalidate or affect the remaining provisions of this Agreement.

6.6 Notices. All notices hereunder by either party to the other shall be in writing, delivered personally, by certified or registered mail, return receipt requested, or by Federal Express or Express Mail, and shall be deemed to have been duly given when delivered personally as follows:

If to the Probation Department:

Department of Probation and Court Services
505 North County Farm Road
Wheaton, Illinois 60187
Attention: Kathy Starkovich, Director

If to the Health Department:

DuPage County Health Department
111 North County Farm Road
Wheaton, Illinois 60187
Attention: Adam Forker, Executive Director

Or to such other persons or places as either party may from time to time designate by written notice to the other.

6.7 Waiver. A waiver by either Party of a breach or failure to perform hereunder shall not constitute a waiver of any subsequent breach or failure.

6.8 Captions. The captions contained herein are used solely for convenience and shall not be deemed to define or limit the provisions of this Agreement.

6.9 Assignment, Binding Effect. The Health Department shall not assign or transfer, in whole or in part, this Agreement or any of the Health Department's rights, duties or obligations under this Agreement without the prior written consent of the Probation Department, and any assignment or transfer by the Health Department without such consent shall be null and void. This Agreement shall inure to the benefit of and be binding upon the parties hereto and their respective heirs, representatives, successors and permitted assigns.

6.10 Assignment, Binding Effect. The Probation Department shall not assign or transfer, in whole or in part, this Agreement of any of Probation Department's rights, duties or obligations under this Agreement without the prior written consent of the Health Department, and any assignment or transfer by the Probation Department without such consent shall be null and void. This Agreement shall inure to the benefit of and be binding upon the parties hereto and their respective heirs, representatives, successors and permitted assigns.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first written above.

For the Health Department:

Signature On File
Adam Forker
Executive Director

Date 11/5/25

For the Probation Department:

Signature On File
Kathy Starkovich
Director

Date :11/5/25

Exhibit A
SCOPE OF SERVICES

This Scope of Services is for the Health Department providing to the Probation Department's MICAP Program and Drug Court certain Services pursuant to the above-referenced Agreement. The undersigned agree that Services shall be conducted pursuant to the terms and conditions of the above-referenced County Report and Contract and by the following terms and conditions:

1. **DESCRIPTION OF PROVIDER'S WORK:**

A. Mental Illness Court Alternative Program (MICAP):

1. Behavioral health evaluations shall be completed by the Health Department of all MICAP participants who have Medicaid, Medicare or are uninsured. Exceptions may be considered.

- The screening and assessment shall consist of a face-to-face meeting between Health Department staff and the MICAP applicant. The assessment will take into account the results of the Adult Risk Assessment as completed by the assigned Probation Officer.
- When referrals are accepted by the Health Department, the initial appointment shall consist of a face-to-face meeting between Health Department staff and each referred Probation Department client. A behavioral health evaluation shall be completed for referrals, which shall include diagnosis of the client's current mental health in accordance with DSM-5 criteria, treatment recommendations, and a determination of whether the client meets Health Department treatment criteria.
- All mental health assessments shall be completed within fifteen (15) business days of the referral from the Probation Department to the Health Department. Health Department staff shall notify the Probation Department if repeated attempts have been unsuccessful in scheduling the mental health assessment appointment. In the event the mental health assessment has not been scheduled within the fifteen (15) business days, the Health Department will communicate in writing with the client's Probation Officer in order to coordinate a meeting with the client at the Probation Department offices.
- In the event the client does not meet Health Department criteria, the written mental health assessment summary shall indicate referrals to other services to address the client's needs.

2. Behavioral health services shall be provided to screened Probation Department clients who meet the Health Department criteria. Upon determination of eligibility into the MICAP program, an individualized treatment plan will be completed to initiate behavioral health services. All behavioral health services shall be delivered in keeping with the individual treatment plan. Services recommended and provided by the

Health Department through the treatment plan may include:

- Individual/Family/Group counseling
- Case management
- Illness/medication education
- Psychiatric evaluation; psychiatric follow-up appointments
- Medication management
- Determination of benefit eligibility
- Assistance in applying for and maintaining benefits
- Crisis intervention
- Facilitation of emergency psychiatric hospitalization, if necessary
- Assessment and assistance in facilitation of referral to services such as residential treatment; inpatient/lOP/PHP substance abuse/co-occurring disorders treatment; and employment training/coaching
- Collaboration if needed with providers of additional services
- Facilitation of other services such as housing, food, transportation and other basic necessities required to successfully live in the community.

3. Assessments, treatment plans, and the provision of services will be monitored by clinical staff dedicated to treatment court programs (i.e., MICAP, SNAP).

4. Prior to termination of an offender's services, the Health Department will contact the Probation Department and notify the Probation Officer of an offender's noncompliance. In accordance with the DuPage County Health Department Failed Appointment Policy, the Health Department and the Probation Officer will work with the offender in an attempt to remedy the noncompliance prior to termination.

5. The Health Department shall attend twice weekly case staffings at designated locations. In addition, the Health Department shall attend the weekly MICAP court call. The Health Department shall attend additional planning or team meetings as scheduled.

6. The Health Department will make available appropriate administrative, medical and other staff to meet once per week with MICAP personnel to address participants' progress and any related issues.

7. The Health Department shall consult with Probation Officers on non-Health Department cases when needed regarding appropriate treatment referrals, diagnosis, treatment and service planning. Additionally, the Health Department shall provide consultation and education to non-clinical stakeholders when needed.

B. Drug Court

1. The Health Department will make available administrative and/or clinical staff for weekly case staffing and weekly drug court call.

2. **DELIVERABLES:**

- The Health Department shall provide the Probation Department with the service history for all applicants and participants on a monthly basis.
- The Health Department shall provide the Probation Department and the offender with a written copy of the recovery maintenance plan upon graduation.

Exhibit B
SCOPE OF SERVICES

This Scope of Services is for the Health Department providing to the Probation Department's Special Needs Advocacy Program (SNAP) certain Services pursuant to the above-referenced Agreement. The undersigned agree that Services shall be conducted pursuant to the terms and conditions of the above- referenced County Report and Contract and by the following terms and conditions:

1. **DESCRIPTION OF THE HEALTH DEPARTMENT'S'S WORK:**
   A. Behavioral health evaluation shall be completed by the Health Department of all referred Probation Department clients.

- The Health Department Therapist will be consulted to identify potential clients either during or prior to the intake phase who would benefit from specialized mental health services. These consultations could be done in person, telephonically or as part of staffings. The identified clients would be referred for a mental health assessment which may or may not include traditional SNAP services.
- The mental health assessment shall consist of a face-to-face meeting between a Health Department Therapist and each referred Probation Department client. The mental health assessment shall include diagnosis of the client's current mental health in accordance with DSM-5 criteria, treatment recommendations, and a determination of whether the client meets Health Department treatment criteria.
- With a goal of increasing attendance and overall compliance, the Health Department Therapist may be required to meet with referred clients or accepted clients in the community. This may be needed when the client and a community visit would assist with stability, when the client's level of engagement is low and meeting in the community would increase the likelihood of participation and follow-through or when the initial contact with the client is proving difficult to complete. These contacts can also be done at the Probation Department in conjunction with a probation office report or in the community accompanied by the probation officer.
- All behavioral health evaluations shall be completed within fifteen (15) business days of the referral from the Probation Department to the Health Department. Health Department staff shall notify the Probation Department if repeated attempts have been unsuccessful in scheduling the mental health assessment appointment. In the event the mental health assessment has not been scheduled within the fifteen (15) business days, the Health Department will communicate in writing with the client's Probation Officer in order to coordinate a meeting with the client at the Probation Department offices.
- In the event the behavioral health evaluation appointment is not completed within thirty business (30) days, the Health Department will provide a written summary to the Probation Department of all attempts to schedule the mental health assessment. The Health Department and Probation Department may then mutually agree to terminate the referral. However,

any mental health assessments not actually completed shall not count against the total number of mental health assessments provided under paragraph B (b) of this Exhibit under this Agreement.

- A written summary of each completed mental health assessment shall be provided to the Probation Department within ten (10) business days of the mental health assessment.
- In the event the client does not meet Health Department criteria, the written mental health assessment summary shall indicate referrals to other services to address the client's needs.

B. Behavioral health services shall be provided to screened Probation Department clients who meet the Health Department treatment criteria. Upon determination of eligibility into the SNAP program, an individualized treatment plan will be completed to initiate behavioral health services. All behavioral health services shall be delivered in keeping with the individual treatment plan.

a. Services recommended and provided by the Health Department through the treatment plan may include:

- Individual/Family/Group counseling.
  - o Should the Health Department and Probation identify and agreed upon curriculum, the Health Department Counselor/Therapist and identified probation staff would co-facilitate the group (s) at an agreed upon time and location.
- Case management.
- Illness/medication education.
- Psychiatric evaluation; psychiatric follow-up appointments.
- Medication management
- Determination of benefit eligibility
- Assistance in applying for and maintaining benefits
- Crisis intervention.
- Facilitation of emergency psychiatric hospitalization, if necessary.
- Assessment and assistance with referrals to other services such as residential treatment; inpatient/IOP/PHP substance abuse/co-occurring disorders treatment; and employment training/coaching.
- Collaboration as necessary with other providers.
- Assistance with access to other services, including housing, food, transportation, and other necessities required to successfully live in the community.
- Should the Health Department and Probation agree upon an ancillary mental health risk assessment, the Counselor/Therapist will assist in the accurate and reliable scoring of the assessment with assigned clients.

b. The Health Department will provide a maximum of eighty (80) completed mental health assessments per year for SNAP referrals.

c. In addition to the clients accepted prior to the term of this agreement, the Health Department will initiate treatment for up to sixty (60) additional clients. For the purpose of counting the number of new clients allowed,

initiation of case management services shall be determined by receipt of the individual treatment plan by the Probation Department. The treatment plan shall be in writing and designate services provided by the Health Department.

C. Assessments, treatment plans, and the provision of services will be managed by a Clinician/Therapist dedicated to the Justice Services programs.

D. The Health Department will assist with the application for and maintenance of benefits.

E. A written status form documenting each active client's progress toward meeting the goals of the treatment plan shall be provided to the Probation Department on a monthly basis.

F. On a bi-monthly basis, the Health Department Counselor/Therapist will meet with designated probation staff to discuss priority cases, including those clients who have exhibited recent suicidal/homicidal ideation; have recently been hospitalized; have active psychosis; are showing increased aggression or are otherwise deemed in need or attention from probation. These staffings may also include non-SNAP clients where similar behaviors are observed or exhibited.

G. Prior to termination of an offender's services, the Health Department will contact the Probation Department and notify the Probation Officer of an offender's noncompliance. In accordance with the DuPage County Health Department's No-Show Policy, the Health Department and the Probation Officer will work with the offender in an attempt to remedy the noncompliance prior to termination.

H. Upon termination of services, a written client outcome summary shall be provided to the Probation Department. This shall include services provided to the client, the client's level of engagement and compliance with services, impact of services upon client's symptoms and overall functioning, and the reason services were terminated. Monthly meetings shall be scheduled in advance at a time mutually agreeable to the Probation Department and Health Department, and will include, at minimum, program supervisors, for the purpose of reviewing administrative and/or clinical items.

I. DELIVERABLES:

- The Health Department shall provide the Probation Department with written summaries of all completed mental health assessments within ten (10) business days of the mental health assessment appointment.
- The Health Department shall provide the Probation Department with written notification of any referred clients for whom mental health assessments have not been completed within fifteen (15) business days of referral.

- The Health Department shall provide the Probation Department with written notification of any referred clients for whom mental health assessments have not been completed within thirty (30) business days of referral.
- The Health Department shall provide the Probation Department with a written individualized treatment plan for all new clients receiving case management services.
- On a monthly basis, the Health Department shall provide a monthly status report for each client receiving case management services.
- On a monthly basis, the Health Department shall provide the Probation Department with an updated list of all clients for whom mental health assessments have been completed and all clients receiving case management services.
- The Health Department shall provide the Probation Department with a monthly service history for each active client.

DuPage County
Finance Department
Procurement Division
421 North County Farm Road
Room 3-400
Wheaton, Illinois 60187-3978

REQUIRED VENDOR ETHICS DISCLOSURE STATEMENT

Section I: Contact Information

Please complete the contact information below.

BID NUMBER:	
COMPANY NAME:	DuPage County Health Department
CONTACT PERSON:	Adam Forker
CONTACT EMAIL:	adam.forker@dupagehealth.org

Section II: Procurement Ordinance Requirements

Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the County, shall provide to the Procurement Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor to any incumbent County Board member, County Board chairman, or Countywide elected official whose office the contract to be awarded will benefit within the current and previous calendar year. The contractor, union, or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors, and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

Has the Bidder made contributions as described above?

- ☐ Yes
- ☑ No

If "Yes", complete the required information in the table below.

RECIPIENT	DONOR	DESCRIPTION (e.g., cash, type of item, In-kind services, etc.)	AMOUNT/VALUE	DATE MADE
N/A				

All contractors and vendors who have obtained or are seeking contracts with the County shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

Has the Bidder had or will the Bidder have contact with lobbyists, agents, representatives or individuals who are or will be having contact with county officers or employees as described above.

- ☐ Yes
- ☑ No

If "Yes", list the name, phone number, and email of lobbyists, agents, representatives, and all individuals who are or will be having contact with county officers or employees in the table below.

NAME	PHONE	EMAIL

Section III: Violations

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future County contracts. Continuing and supplemental disclosure is required. The Bidder agrees to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner;
- 30 days prior to the optional renewal of any contract;
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text of the County's Ethics Ordinance is available at:
http://www.dupagecounty.gov/government/county_board/ethics_at_the_county/

The full text of the County's Procurement Ordinance is available at:

https://www.dupagecounty.gov/government/departments/finance/procurement/procurement_ordinance_and_guiding_principles.php

Section IV: Certification

By signing below, the Bidder hereby acknowledges that it has received, read, and understands these requirements, and certifies that the information submitted on this form is true and correct to the best of its knowledge.

Printed Name: **Signature On File**

Signature: **Signature On File**

Title: Executive Director

Date: 11/5/25

Rev. 1-2025

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: JPS-P-0054-25 **Agenda Date:** 11/18/2025 **Agenda #:** 16.H.

AWARDING RESOLUTION ISSUED TO
STREICHER'S INC.
FOR THE PURCHASE OF BALLISTIC AND STAB RESISTANT ARMOR
FOR SHERIFF'S OFFICE
(CONTRACT TOTAL AMOUNT $400,000)

WHEREAS, the County of DuPage by virtue of its power set forth in the Counties Code (55 ILCS 5/1-1001 *et seq*.) is authorized to enter into this Agreement; and

WHEREAS, pursuant to the Governmental Joint Purchasing Act (30 ILCS 525/2), the County is authorized to enter into a Joint Purchasing Agreement for the purchase of ballistic and stab resistant armor; and

WHEREAS, pursuant to Intergovernmental Agreement between the County of DuPage and the Master Contract #198469, the County of DuPage will contract with Streicher's Inc; and

WHEREAS, the Judicial and Public Safety Committee recommends County Board approval for the issuance of a contract to Streicher's, FOR the purchase of ballistic and stab resistant armor, for the period of December 1, 2025 through November 30, 2026, for Sheriff's Office.

NOW, THEREFORE BE IT RESOLVED, that County contract, covering said for the purchase of ballistic and stab resistant armor, for the period of December 1, 2025 through November 30, 2026, for Sheriff's Office, be, and it is hereby approved for issuance of a contract by the Procurement Division to Streicher's Inc, 4777 N. 124th St Butler, WI 53007, for a contract total amount not to exceed $400,000, per contract pursuant to the Master Contract #198469.

Enacted and approved this 25th day of November, 2025 at Wheaton, Illinois.

_____

DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: _____

JEAN KACZMAREK, COUNTY CLERK

Procurement Review Comprehensive Checklist
Procurement Services Division
This form must accompany all Purchase Order Requisitions

SECTION 1: DESCRIPTION

General Tracking		*Contract Terms*	
FILE ID#: 25-2707	RFP, BID, QUOTE OR RENEWAL #: Master Contract #198469	INITIAL TERM WITH RENEWALS:	INITIAL TERM TOTAL COST: $400,000.00
COMMITTEE: JUDICIAL AND PUBLIC SAFETY	TARGET COMMITTEE DATE: 11/18/2025	PROMPT FOR RENEWAL:	CONTRACT TOTAL COST WITH ALL RENEWALS: $400,000.00
	CURRENT TERM TOTAL COST: $400,000.00	MAX LENGTH WITH ALL RENEWALS:	CURRENT TERM PERIOD: INITIAL TERM
Vendor Information		*Department Information*	
VENDOR: Streicher's Inc	VENDOR #: 40928	DEPT: Sheriff's Office	DEPT CONTACT NAME: Dan Bilodeau
VENDOR CONTACT: Josh Marshall	VENDOR CONTACT PHONE: 262-781-2552	DEPT CONTACT PHONE #: 630-407-2402	DEPT CONTACT EMAIL: dan.bilodeau@dupagesheriff.org
VENDOR CONTACT EMAIL: joshm@streichers.com	VENDOR WEBSITE: streichers.com	DEPT REQ #:	

Overview

DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.).
Acquisition and replacement of ballistic and stab resistant armor. NASPO ValuePoint Cooperative Purchasing Program

JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished
Required to purchase armor for newly hired deputies and replace armor every 5 years (both ballistic and stab) for current deputies. This contract will also provide for combination stab/ballistic armor for corrections deputies so that multiple pieces of armor do not need to be purchased.

SECTION 2: DECISION MEMO REQUIREMENTS

DECISION MEMO NOT REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required.
DECISION MEMO REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required. COOPERATIVE (DPC2-352), GOVERNMENT JOINT PURCHASING ACT (30ILCS525) OR GSA SCHEDULE PRICING

SECTION 3: DECISION MEMO

SOURCE SELECTION	Describe method used to select source. NASPO Contract pricing
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action). Safariland Hardwire body armor selective duty performance and weight considerations. Additionally Safariland offered a combo stab/ballistic that can be utilized for corrections deputies. Pricing was per NASPO Contract pricing

SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION	
JUSTIFICATION	Select an item from the following dropdown menu to justify why this is a sole source procurement.
NECESSITY AND UNIQUE FEATURES	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.
MARKET TESTING	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
AVAILABILITY	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

SECTION 5: Purchase Requisition Information			
Send Purchase Order To:		*Send Invoices To:*	
Vendor: Streicher's Inc.	Vendor#: 40928	Dept: Sheriff's Office	Division: Budget
Attn: Josh Marshall	Email: joshm@streichers.com	Attn: Colleen Zbilski	Email: colleen.zbilski@dupagesheriff.org
Address: 4777 N 124th St	City: Butler	Address: 501 N County Farm Road	City: Wheaton
State: Wisconsin	Zip: 53007	State: IL	Zip: 60187
Phone: 262-781-2552	Fax:	Phone: 630-407-2122	Fax:
Send Payments To:		*Ship to:*	
Vendor: Streicher's Inc.	Vendor#: 40928	Dept: Sheriff's Office	Division: Budget
Attn: Josh Marshall	Email: joshm@streichers.com	Attn: Dan Bilodeau	Email: dan.bilodeau@dupagesheriff.org
Address: 4777 N 124th St	City: Butler	Address: 501 N County Farm Road	City: Wheaton
State: Wisconsin	Zip: 53007	State: IL	Zip: 60187
Phone: 262-781-2552	Fax:	Phone: 630-407-2402	Fax:
Shipping		Contract Dates	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): Dec 1, 2025	Contract End Date (PO25): Nov 30, 2026

Purchase Requisition Line Details											
LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/ Activity Code	Unit Price	Extension
1	1	EA		New Ballistic & Stab Vests	FY26	1000	4400	52000		300,000.00	300,000.00
2	1	EA		Supplies & Material	FY26	1000	4400	52200		100,000.00	100,000.00
FY is required, ensure the correct FY is selected.										Requisition Total	$ 400,000.00

Comments	
HEADER COMMENTS	Provide comments for P020 and P025.
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO.
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO.
APPROVALS	Department Head signature approval for procurements under $15,000. Procurement Officer Approval for ETSB.

Streicher's - Milwaukee
4777 N 124th St
Butler, WI 53007
Phone: 262-781-2552
Fax: 262-781-0444

Federal ID # 41-1458127

STREICHER'S
service since 1953

www.Streichers.com

SALES QUOTE

Sales Quote Number: Q368182
Sales Quote Date: 10/27/25

Sell 35592
To: DuPage County Sheriff
501 N County Farm Rd
Wheaton, IL 60187

Phone: (630) 407-2301
Fax:

Ship
To: DuPage County Sheriff
501 N County Farm Rd
Wheaton, IL 60187

Ship Via
Terms Net 15

Person Ordering: Colleen Zbilski
SalesPerson: Josh Marshall
Phone: 262-781-2552
E-mail: joshm@streichers.com

Item No.	Description	Unit	Quantity	Unit Price	Total Price
	NASPO HARDWIRE VEST				
SBA-WHW68M3A.Z	Ball.Panel Set: NASPO, Hardwire 68, Male, Lvl 3A	EA	1	1,449.00	1,449.00
	1350430-M / MALE OR FEMALE				
SBA-WOS.M2X.Z	Carrier: NASPO, Covert M Series, (spec sz color)	EA	1	129.00	129.00
	1348925				
PRT-WTP.IMPACP158	Trauma Plate: NASPO, Impac P1, S.Threat ICW, 5x8	EA	1	342.00	342.00
	1347571				
	NASPO BALLISTIC/STAB VEST				
SBA-WPRISMME2.Z	Vest: NASPO, Prism MT, Lvl 2/Spike 2 (NS02)	EA	1	1,356.00	1,356.00
	1301972-M / MALE OR FEMALE				
SBA-WOS.M2X.Z	Carrier: NASPO, Covert M Series, (spec sz color)	EA	1	129.00	129.00
	1348925				
SBA-WTP.STP58	Trauma Plate: NASPO, Soft, 5x8	EA	1	33.00	33.00
	1220902-58				
	NASPO SXHP				

Streicher's - Milwaukee
4777 N 124th St
Butler, WI 53007
Phone: 262-781-2552
Fax: 262-781-0444

Federal ID # 41-1458127

STREICHER'S
service since 1953

www.Streichers.com

SALES QUOTE

Sales Quote Number: Q368182
Sales Quote Date: 10/27/25

Sell 35592
To: DuPage County Sheriff
501 N County Farm Rd
Wheaton, IL 60187

Phone: (630) 407-2301
Fax:

Ship
To: DuPage County Sheriff
501 N County Farm Rd
Wheaton, IL 60187

Ship Via
Terms Net 15

Person Ordering: Colleen Zbilski
SalesPerson: Josh Marshall
Phone: 262-781-2552
E-mail: joshm@streichers.com

Item No.	Description	Unit	Quantity	Unit Price	Total Price
SBA-WSXHPM3A.Z	Ballistic Panel Set NASPO SX HP Male Lvl 3A **1365076-M MALE OR FEMALE & STRUCTURED**	EA	1	1,419.00	1,419.00
SBA-WOS.M2X.Z	Carrier: NASPO, Covert M Series, (spec sz color) **1348925**	EA	1	129.00	129.00
PRT-WTP.IMPACP158	Trauma Plate: NASPO, Impac P1, S.Threat ICW, 5x8 **1347571**	EA	1	342.00	342.00
	NASPO Contract 198469				
FRT	Shipping, Handling & Insurance **NASPO FREE FREIGHT**	EA	1		

Quoted prices do not include Sales Tax. All quoted prices are valid for 60 days from the date of the quote.

Total: 5,328.00

DuPage County
Finance Department
Procurement Division
421 North County Farm Road
Room 3-400
Wheaton, Illinois 60187-3978

REQUIRED VENDOR ETHICS DISCLOSURE STATEMENT

Section I: Contact Information

Please complete the contact information below.

BID NUMBER:	NASPO CONTRACT 198469
COMPANY NAME:	STREICHERS
CONTACT PERSON:	EDWARD MAEBEN
CONTACT EMAIL:	EDM@STREICHERS.COM

Section II: Procurement Ordinance Requirements

Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the County, shall provide to the Procurement Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor to any incumbent County Board member, County Board chairman, or Countywide elected official whose office the contract to be awarded will benefit within the current and previous calendar year. The contractor, union, or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors, and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

Has the Bidder made contributions as described above?

☐ Yes

☒ No

If "Yes", complete the required information in the table below.

RECIPIENT	DONOR	DESCRIPTION (e.g., cash, type of item, in-kind services, etc.)	AMOUNT/VALUE	DATE MADE

All contractors and vendors who have obtained or are seeking contracts with the County shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

Has the Bidder had or will the Bidder have contact with lobbyists, agents, representatives or individuals who are or will be having contact with county officers or employees as described above.

☐ Yes

☒ No

If "Yes", list the name, phone number, and email of lobbyists, agents, representatives, and all individuals who are or will be having contact with county officers or employees in the table below.

NAME	PHONE	EMAIL

Section III: Violations

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future County contracts. Continuing and supplemental disclosure is required. The Bidder agrees to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner;
- 30 days prior to the optional renewal of any contract;
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text of the County's Ethics Ordinance is available at:
http://www.dupagecounty.gov/government/county_board/ethics_at_the_county/

The full text of the County's Procurement Ordinance is available at:

https://www.dupagecounty.gov/government/departments/finance/procurement/procurement_ordinance_and_guiding_principles.php

Section IV: Certification

By signing below, the Bidder hereby acknowledges that it has received, read, and understands these requirements, and certifies that the information submitted on this form is true and correct to the best of its knowledge.

Printed Name: EDWARD J. MARBEN Signature: [redacted]

Title: VP CENTRAL REGION Date: 10/27/2025

Participating Addendum for Body Armor and Ballistic Resistant Products between DuPage County Illinois and Safariland, LLC

This Participating Addendum is entered into by DuPage County, a political subdivision of the State of Illinois ("Participating Entity") and the following Contractor (each a "Party" and collectively the "Parties") for the purpose of participating in NASPO ValuePoint Master Agreement Number 198469, executed by Contractor and the State of Colorado ("Lead State") for Body Armor and Ballistic Resistant Products ("Master Agreement"):

Safariland, LLC ("Contractor")
13386 International Parkway
Jacksonville, FL 32218

I. **PARTICIPATING ADDENDUM CONTACTS.**

Contractor's contact for this Participating Addendum is:

Jaime Marini
Program Manager
Jaime.Marini@Safariland.com
904.705.1759

Participating Entity's contact for this Participating Addendum is:

Valerie Calvente
Chief Procurement Officer
valerie.calvente@dupagecounty.gov
630-407-6184

II. **TERM.** This Participating Addendum is effective as of the date of **November 11, 2025**, and will terminate upon termination of the Master Agreement, as amended, unless the Participating Addendum is terminated sooner in accordance with the terms set forth herein.

III. **PARTICIPATION AND USAGE.** This Participating Addendum may be used by all approved departments under the jurisdiction of DuPage County. Participating Entity has sole authority to determine which entities are eligible to use this Participating Addendum. DuPage County is authorized to procure services per Procurement Ordinance FI-O-0016-24 (effective November 26, 2024) and 30 ILCS 525/2 "Governmental Joint Purchasing Act".

IV. **GOVERNING LAW.** The construction and effect of this Participating Addendum and any Orders placed hereunder will be governed by, and construed in accordance with, Participating Entity's laws.

V. **SCOPE.** Except as otherwise stated herein, this Participating Addendum incorporates the scope, pricing, terms, and conditions of the Master Agreement and the rights and obligations set forth therein as applied to Contractor and Participating Entity and Purchasing Entities.

a. **Products.** All products available through the Master Agreement may be offered and sold by Contractor to Purchasing Entity.

b. **Services.** All services available through the Master Agreement may be offered and sold by Contractor to Purchasing Entity.

c. **Contractor Partners**. All subcontractors, dealers, distributors, resellers, and other partners identified on Contractor's NASPO ValuePoint webpage as authorized to provide Products and Services to Participating Entity may provide Products and Services to users of this Participating Addendum. Contractor will ensure that the participation of Contractor's subcontractors, dealers, distributors, resellers, and other partners is in accordance with the terms and conditions set forth in the Master Agreement and in this Participating Addendum.

Any amendment to the Master Agreement shall be concluded solely by written amendment hereto agreed by and between the Parties.

Any conflict between this Participating Addendum and the Master Agreement will be resolved in favor of the Participating Addendum. The terms of this Participating Addendum, including those modifying or adding to the terms of the Master Agreement, apply only to the Parties and shall have no effect on Contractor's participating addenda with other participating entities or Contractor's Master Agreement with the Lead State.

VI. **ORDERS.** Approved departments that fall under the jurisdiction of Purchasing Entity may place orders under this Participating Addendum. Each Order placed under this Participating Addendum is subject to the pricing and terms set forth herein and in the Master Agreement, including applicable discounts, reporting requirements, and payment of administrative fees to NASPO ValuePoint and Participating Entity, if applicable.

VII. **PAYMENT.** Original invoices must be presented for payment in accordance with instructions contained on the Purchasing Entity's Purchase Order including reference to Purchase Order number and submitted to the correct address for processing. The Purchasing Entity shall pay all invoices within sixty (60) days of receipt pursuant to 50 ILCS 505, the Illinois "Local Government Prompt Payment Act". Interest on late payments shall be assessed in accordance with the requirements of the Local Government Prompt Payment Act. Invoices containing charges for work subject to the Illinois Prevailing Wage Act (820 ILCS 130/) are required to be accompanied by the applicable Certified Transcript of Payroll form(s) for acceptance. Payment will not be made on invoices submitted later than six-months (180 days) after delivery of goods and any statute of limitations to the contrary is hereby waived.

VIII. **INDEMNIFICATION.** In addition to the indemnification requirements set forth by the Master Agreement, the Parties agree that nothing contained herein, nor within the Master Agreement, shall be construed as prohibiting the Purchasing Entity, its officers, agents, or its employees, from defending through the selection and use of their own agents, attorneys and experts, any claims, actions or suits brought against them. The Contractor shall likewise be liable for the cost, fees and reasonable expenses incurred in the Purchasing Entity's or the Contractor's defense of any such claims, actions, or suits. Further, nothing contained herein or within the Master Agreement shall be construed as constituting a waiver of the Purchasing Entity's defenses or immunities under the Illinois Local Government and Governmental Employees Tort Immunity Act, 745 ILCS 10/1 et seq. by reason of indemnification or insurance.

IX. **INSURANCE.** Paragraph 13.3 of the Master Agreement is modified as follows:

Coverage. Coverage must be written on an occurrence basis. The minimum acceptable limits will be as indicated below:

13.3.1 Contractor shall maintain Commercial General Liability insurance covering premises operations, independent contractors, products and completed operations, blanket contractual liability, personal injury (including death), advertising liability, and property damage, with a limit of not less than $2 million per occurrence and $2 million general aggregate; as well as Employer's liability coverage in the amount of $1 million per occurrence, accident, employee, and/or disease; Umbrella Excess Liability coverage in the amount of $2 million per occurrence; and Business Auto liability coverage in the amount of $1 million per occurrence;

13.3.2 Contractor must comply with any applicable State Workers Compensation or Employers Liability Insurance requirements.

13.3.4 The Purchasing Entity shall be named as additional insured on all certificates of insurance required by this Section.

X. **FEDERAL FUNDING REQUIREMENTS.** Orders funded with federal funds may have additional contractual requirements or certifications that must be satisfied at the time the Order is placed or upon delivery. When applicable, a Purchasing Entity will identify in the Order any alternative or additional requirements related to the use of federal funds. By accepting the Order, Contractor agrees to comply with the requirements set forth therein.

XI. **NOTICE.** Any notice required herein shall be sent to the following:

For Contractor:

Jaime Marini
Program Manager
Jaime.Marini@Safariland.com
904.705.1759

For Participating Entity:

Valerie Calvente
Chief Procurement Officer
valerie.calvente@dupagecounty.gov
630-407-6184

XII. **SUBMISSION OF PARTICIPATING ADDENDUM TO NASPO VALUEPOINT.** Upon execution, Contractor shall promptly email a copy of this Participating Addendum and any amendments hereto to NASPO ValuePoint at pa@naspovaluepoint.org. The Parties acknowledge and agree that the Participating Addendum, as amended, may be published on the NASPO ValuePoint website.

SIGNATURE

The undersigned for each Party represent and warrants that this Participating Addendum is a valid and legal agreement binding on the Party and enforceable in accordance with the Participating Addendum's terms and that the undersigned is duly authorized and has legal capacity to execute and deliver this Participating Addendum and bind the Party hereto.

IN WITNESS WHEREOF, the Parties have executed this Participating Addendum.

CONTRACTOR:

[redacted]

James Duncan
Printed Name

Vice President and General Manager, Global Armor
Title

October 23, 2025
Date

PARTICIPATING ENTITY:

[redacted]

Valerie Calvente
Printed Name

Chief Procurement Officer
Title

October 23, 2025
Date

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: JPS-P-0055-25 **Agenda Date:** 11/18/2025 **Agenda #:** 16.I.

AWARDING RESOLUTION ISSUED TO
CDW COVERNMENT, LLC
FOR THE PURCHASE OF IT EQUIPMENT AND SUPPLIES
FOR SHERIFF'S OFFICE
(CONTRACT TOTAL AMOUNT $525,000)

WHEREAS, the County of DuPage by virtue of its power set forth in the Counties Code (55 ILCS 5/1-1001 *et seq*.) is authorized to enter into this Agreement; and

WHEREAS, pursuant to the Governmental Joint Purchasing Act (30 ILCS 525/2), the County is authorized to enter into a Joint Purchasing Agreement for IT equipment and supplies; and

WHEREAS, pursuant to Intergovernmental Agreement between the County of DuPage and the Omnia Partners, the County of DuPage will contract with CDW Government, LLC; and

WHEREAS, the Judicial and Public Safety Committee recommends County Board approval for the issuance of a contract to CDW Government, LLC, FOR the purchase of IT equipment and supplies, for the period of December 1, 2025 through November 30, 2026, for Sheriff's Office.

NOW, THEREFORE BE IT RESOLVED, that County contract, covering said for the purchase of IT equipment and supplies, for the period of December 1, 2025 through November 30, 2026, for Sheriff's Office, be, and it is hereby approved for issuance of a contract by the Procurement Division to CDW Government, LLC, 75 Remittance Drive, Suite 1515 Chicago, IL 60674-1515, for a contract total amount not to exceed $525,000, per contract pursuant to the Omnia Contract #2024056-01.

Enacted and approved this 25th day of November, 2025 at Wheaton, Illinois.

_____

DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: _____

JEAN KACZMAREK, COUNTY CLERK

Procurement Review Comprehensive Checklist
Procurement Services Division
This form must accompany all Purchase Order Requisitions

SECTION 1: DESCRIPTION

General Tracking		*Contract Terms*	
FILE ID#: 25-2711	RFP, BID, QUOTE OR RENEWAL #: Omnia Contract 2024056-01	INITIAL TERM WITH RENEWALS:	INITIAL TERM TOTAL COST: $525,000.00
COMMITTEE: JUDICIAL AND PUBLIC SAFETY	TARGET COMMITTEE DATE: 11/18/2025	PROMPT FOR RENEWAL:	CONTRACT TOTAL COST WITH ALL RENEWALS: $525,000.00
	CURRENT TERM TOTAL COST: $525,000.00	MAX LENGTH WITH ALL RENEWALS: ONE YEAR	CURRENT TERM PERIOD: INITIAL TERM
Vendor Information		*Department Information*	
VENDOR: CDW	VENDOR #: 10667	DEPT: IT	DEPT CONTACT NAME: Jason Snow
VENDOR CONTACT: Meagan McKone	VENDOR CONTACT PHONE: 866-245-8102	DEPT CONTACT PHONE #: 630-407-2072	DEPT CONTACT EMAIL: jason.snow@dupagesheriff.org
VENDOR CONTACT EMAIL:	VENDOR WEBSITE:	DEPT REQ #:	

Overview

DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.).
The Sheriff's Office IT department requests a blanket PO to purchase laptops, desktops, monitors, docking stations, toner, and other computer accessories as needed. Omnia Contract 2024056-01.

JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished
The procurement department has asked the Sheriff's Office to open a blanket purchase order for CDWG to cover our annual purchases.

SECTION 2: DECISION MEMO REQUIREMENTS

DECISION MEMO NOT REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required.
DECISION MEMO REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required. COOPERATIVE (DPC2-352), GOVERNMENT JOINT PURCHASING ACT (30ILCS525) OR GSA SCHEDULE PRICING

SECTION 3: DECISION MEMO

SOURCE SELECTION	Describe method used to select source. CDW contracts with Omnia Partners providing us with lowest pricing.
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action). Provide the Sheriff's Office the option to purchase IT supplies at the lowest price available. Do nothing, which would result us in doing single PO's

SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION	
JUSTIFICATION	Select an item from the following dropdown menu to justify why this is a sole source procurement.
NECESSITY AND UNIQUE FEATURES	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.
MARKET TESTING	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
AVAILABILITY	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

SECTION 5: Purchase Requisition Information			
Send Purchase Order To:		*Send Invoices To:*	
Vendor: CDW	Vendor#: 10667	Dept: Sheriff's Office	Division: Budget
Attn: Meagan McKone	Email: meaganm@cdwg.com	Attn: Colleen Zbilski	Email: colleen.zbilski@dupagesheriff.org
Address: 75 Remittance Drive Suite 1515	City: Chicago	Address: 501 N County Farm Rd	City: Wheaton
State: IL	Zip: 60675-1515	State: IL	Zip: 60187
Phone: (866) 245-8102	Fax:	Phone: 630-407-2122	Fax:
Send Payments To:		*Ship to:*	
Vendor: CDW	Vendor#: 10667	Dept: Sheriff's Office	Division: IT
Attn: Meagan McKone	Email: meaganm@cdwg.com	Attn: Jason Snow	Email: jason.snow@dupagesheriff.org
Address: 75 Remittance Drive Suite 1515	City: Chicago	Address: 501 N County Farm Rd	City: Wheaton
State: IL	Zip: 60675-1515	State: IL	Zip: 60187
Phone: (866) 245-8102	Fax:	Phone: 630-407-2072	Fax:
Shipping		Contract Dates	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): Dec 1, 2025	Contract End Date (PO25): Nov 30, 2026

Purchase Requisition Line Details											
LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/ Activity Code	Unit Price	Extension
1	1	EA		Monitors, laptops, docking stations, toner, any other computer accessories	FY26	1000	4404	52000		20,000.00	20,000.00
2	1	EA		Monitors, laptops, docking stations, toner, any other computer accessories	FY26	1000	4404	52100		350,000.00	350,000.00
3	1	EA		Monitors, laptops, docking stations, toner, any other computer accessories	FY26	1000	4404	52200		50,000.00	50,000.00
4	1	EA		Maintenance agreements, technical support, etc	FY26	1000	4404	53806		50,000.00	50,000.00
5	1	EA		IT agreements, subscriptions, etc	FY26	1000	4404	53807		55,000.00	55,000.00
FY is required, ensure the correct FY is selected.										Requisition Total	$ 525,000.00

Comments	
HEADER COMMENTS	Provide comments for P020 and P025.
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO.
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO.
APPROVALS	Department Head signature approval for procurements under $15,000. Procurement Officer Approval for ETSB.

City of Mesa

Contract # 2024056-01

for

Information Technology Solutions Products and Services

with

CDW Government LLC

Effective: July 2, 2024

The following documents comprise the executed contract between the City of Mesa, and CDW Government effective July 2, 2024:

I. City of Mesa/CDW-G Signed Contract
II. Supplier's Response to the RFP, incorporated by reference
    a. OMNIA Partners

mesa·az

AGREEMENT PURSUANT TO SOLICITATION

CITY OF MESA AGREEMENT NUMBER 2024056
INFORMATION TECHNOLOGY SOLUTIONS PRODUCTS AND SERVICES

CITY OF MESA, Arizona ("City")

Department Name	City of Mesa – Purchasing Division
Mailing Address	P.O. Box 1466
	Mesa, AZ 85211-1466
Delivery Address	20 East Main St, Suite 450
	Mesa, AZ 85201
Attention	Ted Stallings Procurement Officer II
E-Mail	Ted.Stallings@MesaAZ.org
Phone	(480) 644-2815

With a copy to: City of Mesa – Department of Inovation and Technology
Attn: Suzanne Alberts

AND

CDW GOVERNMENT, LLC, ("Contractor")

Mailing Address	230 North Milwaukee Avenue
	Vernon Hills, IL 60061
Remit to Address	75 Remittance Drive, Suite 1515
	Chicago, IL 60675
Attention	Emily Nye
E-Mail	emily.nye@cdwg.com
Phone	973-714-0711
Attention	Chris Andreson
E-Mail	chrande@cdgw.com
Phone	847-371-7149

CITY OF MESA AGREEMENT PURSUANT TO SOLICITATION

This Agreement pursuant to Solicitation ("Agreement") is entered into this 5th day of July, 2024, by and between the City of Mesa, Arizona, an Arizona municipal corporation ("City"), and CompanyName, a(n) State corporation/company/natural person ("Contractor"). The City and Contractor are each a "Party" to the Agreement or together are "Parties" to the Agreement.

RECITALS

A. The City issued Solicitation number **2024056** ("Solicitation") for **INFORMATION TECHNOLOGY SOLUTIONS PRODUCTS AND SERVICES**, to which Contractor provided a response ("Response"); and

B. The City Selected Contractor's Response as being in the best interest of the City and wishes to engage Contractor in providing the services/materials described in the Solicitation and Response.

In consideration of the reciprocal promises contained in the Agreement, and for other valuable and good consideration, which the Parties acknowledge the receipt and sufficiency of, the Parties agree to the following Terms & Conditions.

TERMS & CONDITIONS

1. **Term**. This Agreement is for a term beginning on **July 2, 2024** and ending on **July 1, 2028**. The use of the word "Term" in the Agreement includes the aforementioned period as well as any applicable extensions or renewals in accordance with this Section 1.

    1.1 **Renewals.** On the mutual written agreement of the Parties, the Term may be renewed up to a maximum of six (6) years. Any renewal(s) will be a continuation of the same terms and conditions as in effect immediately before the expiration of the then-current term.

    1.2 **Extension for Procurement Processes**. Upon the expiration of the Term of this Agreement, including any renewals permitted herein, at the City's sole discretion, this Agreement may be extended on a month-to-month basis for a maximum of six (6) months to allow for the City's procurement processes in the selection of a Contractor to provide the services/materials provided under this Agreement. The City will notify the Contractor in writing of its intent to extend the Agreement at least thirty (30) calendar days before the expiration of the Term. Any extension under this Subsection 1.2 will be a continuation of the same terms and conditions as in effect immediately prior to the expiration of the then-current term.

    1.3 **Delivery.** Delivery shall be made to the location(s) contained in the Scope of Work within thirty (30) days after receipt of an order. Title to Products and risk of loss or damage during shipment pass from Contractor to City upon delivery to the destination specified on the applicable purchase order (F.O.B. Destination, freight prepaid and allowed). Contractor agrees to deliver all products to be delivered F.O.B. destination, freight pre-paid and allowed to various locations throughout the City. In many cases within the City, the Contractor may be asked to deliver all products to the front counter within a given department. For special orders, the Parties agree to negotiate in good faith an alternative delivery date when necessary. Notwithstanding the foregoing, title to software will remain with the applicable licensor(s), and the City's rights therein are contained in the license agreement between such licensor(s) and the City.

2. **Scope of Work**. The Contractor will provide the necessary staff, services and associated resources to provide the City with the services, materials, and obligations attached to this Agreement as **Exhibit A** ("Scope of Work") Contractor will be responsible for all costs and expenses incurred by Contractor that are incident to the performance of the Scope of Work unless otherwise stated in **Exhibit A.** Contractor will supply all equipment and instrumentalities necessary to perform the Scope of Work. If set forth in **Exhibit A,** the City will provide Contractor's personnel with adequate workspace and such other related

By executing below, each Party acknowledges that it understands, approves, and accepts all of the terms of the Agreement and the attached exhibits.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date first above written.

CITY OF MESA, ARIZONA

By: [redacted]

Edward Quedens
Printed Name

Business Services Director
Title

7/8/24 09:01 MST
Date

CDW GOVERNMENT, LLC

By: [redacted]

Dario Bertocchi
Printed Name

Vice President, Contracting Operations
Title

July 5, 2024
Date

REVIEWED BY:

By: [redacted]
Ted Stallings, CPPB
Procurement Officer II

EXHIBIT B
PRICING

					additional manufacturers/discounts	
Item #	**Product**	**Product / Group**	**Proposed Discount**	**Manufacturer Name**	**Proposed Discount**	**Manufacturer Name**
1.00	Group 1 - Systems	1) Desktops	3.25%	All Manufacturers, excluding Apple	0.50%	Apple
		2) Notebooks	4.00%	All Manufacturers, excluding Apple	0.50%	Apple
		3) Tablets	4.00%	All Manufacturers, excluding Apple	0.50%	Apple
		4) Servers (Physical and Virtual) (1 Processor, 2 Processor, 4+ Processor, Blade, Tower, Unix, Handhelds, etc)	5.00%	All Manufacturers, excluding Apple	0.50%	Apple
2.00	Group 2 - Input Devices	5) Keyboards	7.50%	All Manufacturers, excluding Apple	0.50%	Apple
		6) Mice	7.50%	All Manufacturers, excluding Apple	0.50%	Apple
		7) Imaging Scanners	3.00%	All Manufacturers, excluding Apple	0.50%	Apple
		8) POS Scanners	4.25%	All Manufacturers, excluding Apple	0.50%	Apple
		9) Pointing Devices	5.00%	All Manufacturers, excluding Apple	0.50%	Apple
		10) Bar Code Readers	4.25%	All Manufacturers, excluding Apple	0.50%	Apple
		11) Audio Input	15.00%	All Manufacturers, excluding Apple	0.50%	Apple
		12) Input Adapters	6.00%	All Manufacturers, excluding Apple	0.50%	Apple
		13) PC and Network Cameras	7.00%	All Manufacturers, excluding Apple	0.50%	Apple

		14) Input Cables	15.00%	All Manufacturers, excluding Apple	0.50%	Apple
		15) Input Accessories	7.50%	All Manufacturers, excluding Apple	0.50%	Apple
3.00	Group 3 - Output Devices	16) Displays	5.00%	All Manufacturers, excluding Apple	0.50%	Apple
		17) Printers	3.00%	All Manufacturers, excluding Apple	0.50%	Apple
		18) Inkjet Printres	3.00%	All Manufacturers, excluding Apple	0.50%	Apple
		19) Inkjet Photo Printers	3.00%	All Manufacturers, excluding Apple	0.50%	Apple
		20) Laser Printers	3.00%	All Manufacturers, excluding Apple	0.50%	Apple
		21) Label Printers	4.25%	All Manufacturers, excluding Apple	0.50%	Apple
		22) Dot Matrix Printers	3.00%	All Manufacturers, excluding Apple	0.50%	Apple
		23) Multi-Function Printers	3.00%	All Manufacturers, excluding Apple	0.50%	Apple
		24) Wide Format Printers	3.00%	All Manufacturers, excluding Apple	0.50%	Apple
		25) Multi-Function Inkjet Printers	3.00%	All Manufacturers, excluding Apple	0.50%	Apple
		26) Wide Format Printers	3.00%	All Manufacturers, excluding Apple	0.50%	Apple
		27) Fax Machine Printers	3.00%	All Manufacturers, excluding Apple	0.50%	Apple
		28) Printer Accessories	3.00%	All Manufacturers, excluding Apple	0.50%	Apple
		29) Projectors	5.00%	All Manufacturers, excluding Apple	0.50%	Apple
		30) Projector Accessories	5.00%	All Manufacturers, excluding Apple	0.50%	Apple

		31) Audio Input	15.00%	All Manufacturers, excluding Apple	0.50%	Apple
		32) Video Cards	5.00%	All Manufacturers, excluding Apple	0.50%	Apple
		33) Sound Cards	5.00%	All Manufacturers, excluding Apple	0.50%	Apple
		34) Output Accessories	7.50%	All Manufacturers, excluding Apple	0.50%	Apple
		35) Printer Consumables	3.00%	All Manufacturers, excluding Apple	0.50%	Apple
4.00	Group 4 - Memory	36) Desktop	3.25%	All Manufacturers, excluding Apple	0.50%	Apple
		37) Flash	6.00%	All Manufacturers, excluding Apple	0.50%	Apple
		38) Networking	7.00%	All Manufacturers, excluding Apple	0.50%	Apple
		39) Notebook	4.00%	All Manufacturers, excluding Apple	0.50%	Apple
		40) Printer / Fax	3.00%	All Manufacturers, excluding Apple	0.50%	Apple
		41) Server	5.00%	All Manufacturers, excluding Apple	0.50%	Apple
5.00	Group 5 - Storage Devices	42) Adapters Fibre Channel	7.00%	All Manufacturers, excluding Apple	0.50%	Apple
		43) Adapters FireWire / USB	15.00%	All Manufacturers, excluding Apple	0.50%	Apple
		44) Adapters IDE/ATA/SATA	6.00%	All Manufacturers, excluding Apple	0.50%	Apple
		45) Adapters RAID	6.00%	All Manufacturers, excluding Apple	0.50%	Apple
		46) Adapters SCSI	6.00%	All Manufacturers, excluding Apple	0.50%	Apple
		47) Bridges & Routers	7.00%	All Manufacturers, excluding Apple	0.50%	Apple

		48) Disk Arrays	6.00%	All Manufacturers, excluding Apple	0.50%	Apple
		49) Disk Arrays JBOD	6.00%	All Manufacturers, excluding Apple	0.50%	Apple
		50) Drives Magneto-Optical	6.00%	All Manufacturers, excluding Apple	0.50%	Apple
		51) Drives Removable Disks	6.00%	All Manufacturers, excluding Apple	0.50%	Apple
		52) Fiber Channel Switches	6.00%	All Manufacturers, excluding Apple	0.50%	Apple
		53) Hard Disks - External	6.00%	All Manufacturers, excluding Apple	0.50%	Apple
		54) Hard Disks - Fibre Channel	6.00%	All Manufacturers, excluding Apple	0.50%	Apple
		55) Hard Disks - IDE/ATA/S	6.00%	All Manufacturers, excluding Apple	0.50%	Apple
		56) Hard Disks - Notebook	6.00%	All Manufacturers, excluding Apple	0.50%	Apple
		57) Hard Disks - SCSI	6.00%	All Manufacturers, excluding Apple	0.50%	Apple
		58) Networking Accessories	6.00%	All Manufacturers, excluding Apple	0.50%	Apple
		59) Optical Drives - CD-ROM	6.00%	All Manufacturers, excluding Apple	0.50%	Apple
		60) Optical Drives - CD-RW	6.00%	All Manufacturers, excluding Apple	0.50%	Apple
		61) Optical Drives - DVD-CD	6.00%	All Manufacturers, excluding Apple	0.50%	Apple
		62) Optical Drives - DVD-RW	6.00%	All Manufacturers, excluding Apple	0.50%	Apple
		63) Storage Accessories	6.00%	All Manufacturers, excluding Apple	0.50%	Apple
		64) Storage - NAS	6.00%	All Manufacturers, excluding Apple	0.50%	Apple

		65) Storage - SAN	6.00%	All Manufacturers, excluding Apple	0.50%	Apple
		66) Tape Autoloaders -AIT	6.00%	All Manufacturers, excluding Apple	0.50%	Apple
		67) Tape Autoloaders - DAT	6.00%	All Manufacturers, excluding Apple	0.50%	Apple
		68) Tape Autoloaders - DLT	6.00%	All Manufacturers, excluding Apple	0.50%	Apple
		69) Tape Autoloaders - LTO	6.00%	All Manufacturers, excluding Apple	0.50%	Apple
		70) Tape Drives - 4mm	6.00%	All Manufacturers, excluding Apple	0.50%	Apple
		71) Tape Drives - 8mm/VXA	6.00%	All Manufacturers, excluding Apple	0.50%	Apple
		72) Tape Drives - AIT	6.00%	All Manufacturers, excluding Apple	0.50%	Apple
		73) Tape Drives - DAT	6.00%	All Manufacturers, excluding Apple	0.50%	Apple
		74) Tape Drives - DLT	6.00%	All Manufacturers, excluding Apple	0.50%	Apple
		75) Tape Drives - LTO/Ultrium	6.00%	All Manufacturers, excluding Apple	0.50%	Apple
		76) Tape Drives SDLT	6.00%	All Manufacturers, excluding Apple	0.50%	Apple
		77) Tape Drives - Travan	6.00%	All Manufacturers, excluding Apple	0.50%	Apple
6.00	Group 6 - Network Equipment	78) 10/100 Hubs & Switches	7.00%	All Manufacturers, excluding Apple	0.50%	Apple
		79) Bridges & Routers	7.00%	All Manufacturers, excluding Apple	0.50%	Apple
		80) Gigabit Hubs & Swtiches	7.00%	All Manufacturers, excluding Apple	0.50%	Apple
		81) Concentrators & Multiplexers	7.00%	All Manufacturers, excluding Apple	0.50%	Apple

		82) Hardware Firewalls	7.00%	All Manufacturers, excluding Apple	0.50%	Apple
		83) Intrusion Detection	7.00%	All Manufacturers, excluding Apple	0.50%	Apple
		84) KVM	5.00%	All Manufacturers, excluding Apple	0.50%	Apple
		85) Modems	7.00%	All Manufacturers, excluding Apple	0.50%	Apple
		86) Network Test Equipment	7.00%	All Manufacturers, excluding Apple	0.50%	Apple
		87) Network Adapters	7.00%	All Manufacturers, excluding Apple	0.50%	Apple
		88) Network Cables	15.00%	All Manufacturers, excluding Apple	0.50%	Apple
		89) Network Accessories	7.00%	All Manufacturers, excluding Apple	0.50%	Apple
		90) Repeaters & Transcievers	7.00%	All Manufacturers, excluding Apple	0.50%	Apple
		91) Wireless LAN Accessories	7.00%	All Manufacturers, excluding Apple	0.50%	Apple
		92) Token Authentication	7.00%	All Manufacturers, excluding Apple	0.50%	Apple
		93) 10G Fiber Optic Transceivers	7.00%	All Manufacturers, excluding Apple	0.50%	Apple
		94) 1G Fiber Optic Transceivers	7.00%	All Manufacturers, excluding Apple	0.50%	Apple
7.00	Group 7 - Software	95) Licensing Packages (e.g. Microsoft)	4.00%	All Manufacturers, excluding Apple	0.50%	Apple
		96) Licensing Backup	4.00%	All Manufacturers, excluding Apple	0.50%	Apple
		97) Licensing Barcode/OC	4.00%	All Manufacturers, excluding Apple	0.50%	Apple
		98) Licensing Business Application	4.00%	All Manufacturers, excluding Apple	0.50%	Apple

		99) Licensing CAD/CAM	4.00%	All Manufacturers, excluding Apple	0.50%	Apple
		100) Licensing - Cloning	4.00%	All Manufacturers, excluding Apple	0.50%	Apple
		101) Licensing - Computer Services	4.00%	All Manufacturers, excluding Apple	0.50%	Apple
		102) Licensince - Database	4.00%	All Manufacturers, excluding Apple	0.50%	Apple
		103) Licensing - Development	4.00%	All Manufacturers, excluding Apple	0.50%	Apple
		104) Licensing - Entertainment	4.00%	All Manufacturers, excluding Apple	0.50%	Apple
		105) Licensing - Financial	4.00%	All Manufacturers, excluding Apple	0.50%	Apple
		106) Licensing - Flow Chart	4.00%	All Manufacturers, excluding Apple	0.50%	Apple
		107) Licensing - Graphic Design	4.00%	All Manufacturers, excluding Apple	0.50%	Apple
		108) Licensing - Handheld	4.00%	All Manufacturers, excluding Apple	0.50%	Apple
		109) Licensing - Network OS	4.00%	All Manufacturers, excluding Apple	0.50%	Apple
		110) Licensing - OS	4.00%	All Manufacturers, excluding Apple	0.50%	Apple
		111) Licensing - Personal Organization	4.00%	All Manufacturers, excluding Apple	0.50%	Apple
		112) Licensing - Presentation	4.00%	All Manufacturers, excluding Apple	0.50%	Apple
		113) Licensing - Reference	4.00%	All Manufacturers, excluding Apple	0.50%	Apple
		114) Licensing - Report Analysis	4.00%	All Manufacturers, excluding Apple	0.50%	Apple
		115) Licensing - Spreadhseet	4.00%	All Manufacturers, excluding Apple	0.50%	Apple

		116) Licensing - Utilities	4.00%	All Manufacturers, excluding Apple	0.50%	Apple
		117) Licensing - Warranties	4.00%	All Manufacturers, excluding Apple	0.50%	Apple
		118) Licensing - Web Development	4.00%	All Manufacturers, excluding Apple	0.50%	Apple
		119) Licensing - Word Processing	4.00%	All Manufacturers, excluding Apple	0.50%	Apple
		120) Software - Backup	4.00%	All Manufacturers, excluding Apple	0.50%	Apple
		121) Software - Barcode / OCR	4.00%	All Manufacturers, excluding Apple	0.50%	Apple
		122) Software - Business Application	4.00%	All Manufacturers, excluding Apple	0.50%	Apple
		123) Software - CAD/CAM	4.00%	All Manufacturers, excluding Apple	0.50%	Apple
		124) Software - Cloning	4.00%	All Manufacturers, excluding Apple	0.50%	Apple
		125) Software - Computer Services	4.00%	All Manufacturers, excluding Apple	0.50%	Apple
		126) Software - Database	4.00%	All Manufacturers, excluding Apple	0.50%	Apple
		127) Software - Development	4.00%	All Manufacturers, excluding Apple	0.50%	Apple
		128) Software - Entertainment	4.00%	All Manufacturers, excluding Apple	0.50%	Apple
		129) Software - Financial	4.00%	All Manufacturers, excluding Apple	0.50%	Apple
		130) Software - Flow Chart	4.00%	All Manufacturers, excluding Apple	0.50%	Apple
		131) Software - Graphic Design	4.00%	All Manufacturers, excluding Apple	0.50%	Apple
		132) Software - Handheld	4.00%	All Manufacturers, excluding Apple	0.50%	Apple

		133) Software - OS	4.00%	All Manufacturers, excluding Apple	0.50%	Apple
		134) Software - Personal Organization	4.00%	All Manufacturers, excluding Apple	0.50%	Apple
		135) Software - Presentation	4.00%	All Manufacturers, excluding Apple	0.50%	Apple
		136) Software - Reference	4.00%	All Manufacturers, excluding Apple	0.50%	Apple
		137) Software - Report Analysis	4.00%	All Manufacturers, excluding Apple	0.50%	Apple
		138) Software - Spreadsheet	4.00%	All Manufacturers, excluding Apple	0.50%	Apple
		139) Software - Utilities	4.00%	All Manufacturers, excluding Apple	0.50%	Apple
		140) Software - Warranties	5.00%	All Manufacturers, excluding Apple	0.50%	Apple
		141) Software - Web Development	4.00%	All Manufacturers, excluding Apple	0.50%	Apple
		142) Software - Word Processing	4.00%	All Manufacturers, excluding Apple	0.50%	Apple
8.00	Group 8 - Media Supplies	143) Media - 4mm tape	6.00%	All Manufacturers, excluding Apple	0.50%	Apple
		144) Media - AIT tape	6.00%	All Manufacturers, excluding Apple	0.50%	Apple
		145) Media - DAT tape	6.00%	All Manufacturers, excluding Apple	0.50%	Apple
		146) Media - DLT tape	6.00%	All Manufacturers, excluding Apple	0.50%	Apple
		147) Media LTO / Ultrium tape drive	6.00%	All Manufacturers, excluding Apple	0.50%	Apple
		148) Media - Magneto - Optical	6.00%	All Manufacturers, excluding Apple	0.50%	Apple
		149) Media - Optical	6.00%	All Manufacturers, excluding Apple	0.50%	Apple

		150) Media - SLR tape	6.00%	All Manufacturers, excluding Apple	0.50%	Apple
		151) Media - Travan tape	6.00%	All Manufacturers, excluding Apple	0.50%	Apple
		152) Media - VXA tape	6.00%	All Manufacturers, excluding Apple	0.50%	Apple
		153) Media - zip	6.00%	All Manufacturers, excluding Apple	0.50%	Apple
9.00	Group 9 - Collaboration & IP Telephony	154) IP phones	6.00%	All Manufacturers, excluding Apple	0.50%	Apple
		155) Video conferencing products	6.00%	All Manufacturers, excluding Apple	0.50%	Apple
		156) Monitors/TV's	5.00%	All Manufacturers, excluding Apple	0.50%	Apple
		157) Mounts	5.00%	All Manufacturers, excluding Apple	0.50%	Apple
		158) Voice gateways / servers	6.00%	All Manufacturers, excluding Apple	0.50%	Apple
		159) Headsets	6.00%	All Manufacturers, excluding Apple	0.50%	Apple
		160) Audo conferencing products	6.00%	All Manufacturers, excluding Apple	0.50%	Apple
		161) Analog phones	6.00%	All Manufacturers, excluding Apple	0.50%	Apple
		162) Accessories	6.00%	All Manufacturers, excluding Apple	0.50%	Apple
10.00	Group 10 - Other	163) Advanced Integration	5.00%	All Manufacturers, excluding Apple	0.50%	Apple
		164) Asset Disposal	5.00%	All Manufacturers, excluding Apple	0.50%	Apple
		165) Asset Management	5.00%	All Manufacturers, excluding Apple	0.50%	Apple
		166) Cables	15.00%	All Manufacturers, excluding Apple	0.50%	Apple

		167) Cables - custom	15.00%	All Manufacturers, excluding Apple	0.50%	Apple
		168) Cables - printer	15.00%	All Manufacturers, excluding Apple	0.50%	Apple
		169) Cloud Sorage and Services (such as Azure, Amazon, Wasabi, etc.)	0.00%	All applicable Cloud providers		
		170) Complex warranties	5.00%	All Manufacturers, excluding Apple	0.50%	Apple
		171) Desktop Accessories	7.50%	All Manufacturers, excluding Apple	0.50%	Apple
		172) Display Accessories	5.00%	All Manufacturers, excluding Apple	0.50%	Apple
		173) Electronic Services	5.00%	All Manufacturers, excluding Apple	0.50%	Apple
		174) Handheld Accessories	7.50%	All Manufacturers, excluding Apple	0.50%	Apple
		175) Imaging Accessories	5.00%	All Manufacturers, excluding Apple	0.50%	Apple
		176) Imaging - Camcorders	5.00%	All Manufacturers, excluding Apple	0.50%	Apple
		177) Imaging - Digital Cameras	5.00%	All Manufacturers, excluding Apple	0.50%	Apple
		178) Intrenal Lab Service	0.00%			
		179) Lab fees	0.00%			
		180) Managed Services	0.00%			
		181) Miscellaneous solutions	0.00%			
		182) Mounting hardware for vehicles	7.50%	All Manufacturers, excluding Apple	0.50%	Apple
		183) Networking Warranties	5.00%	All Manufacturers, excluding Apple	0.50%	Apple
		184) Notebook Accessories	7.50%	All Manufacturers, excluding Apple	0.50%	Apple
		185) Notebook Batteries	5.00%	All Manufacturers, excluding Apple	0.50%	Apple

		186) PC Lab order services	0.00%			
		187) POS Accessories	4.25%	All Manufacturers, excluding Apple	0.50%	Apple
		188) POS Displays	4.25%	All Manufacturers, excluding Apple	0.50%	Apple
		189) Power Accessories	5.00%	All Manufacturers, excluding Apple	0.50%	Apple
		190) Power Surge Protection	5.00%	All Manufacturers, excluding Apple	0.50%	Apple
		191) Power UPS	5.00%	All Manufacturers, excluding Apple	0.50%	Apple
		192) Server Accessories	5.00%	All Manufacturers, excluding Apple	0.50%	Apple
		193) Service Charge	0.00%			
		194) System Components	0.00%			
		195) Training Courses	0.00%			
		196) Training Reference Manuals	0.00%			
		197) Warranties - Electronic	5.00%	All Manufacturers, excluding Apple	0.50%	Apple
		198) iPAD / Tablet Stylus	0.50%	All Manufacturers, excluding Apple	0.50%	Apple
		199) Mouse / Wrist Pads	7.50%	All Manufacturers, excluding Apple	0.50%	Apple
		200) Security Locks and Hardware	7.50%	All Manufacturers, excluding Apple	0.50%	Apple
		201) Tools	7.50%	All Manufacturers, excluding Apple	0.50%	Apple
		203) Document Scanner Accessories	3.00%	All Manufacturers, excluding Apple	0.50%	Apple
		204) Flatbed Scanners	3.00%	All Manufacturers, excluding Apple	0.50%	Apple
		205) Mobile Scanners	3.00%	All Manufacturers, excluding Apple	0.50%	Apple

		206) Network Scanners	3.00%	All Manufacturers, excluding Apple	0.50%	Apple
		207) Sheetfed Scanners	3.00%	All Manufacturers, excluding Apple	0.50%	Apple
		208) Wide Format Scanners	3.00%	All Manufacturers, excluding Apple	0.50%	Apple
		209) Workgroup / Department Scanner	3.00%	All Manufacturers, excluding Apple	0.50%	Apple
		210) Build to Order Desktops	3.25%	All Manufacturers, excluding Apple	0.50%	Apple
		211) Nettop	3.25%	All Manufacturers, excluding Apple	0.50%	Apple
		212) Point of Sale	4.25%	All Manufacturers, excluding Apple	0.50%	Apple
		213) Ultra Small Form Factor	3.25%	All Manufacturers, excluding Apple	0.50%	Apple
		214) Apple / Mac Memory Upgrades	0.50%	All Manufacturers, excluding Apple	0.50%	Apple
		215) Chips / SIMMs/SIPPs / ROMs	6.00%	All Manufacturers, excluding Apple	0.50%	Apple
		216) Computer Cases	3.25%	All Manufacturers, excluding Apple	0.50%	Apple
		217) CPUs / Fans	5.00%	All Manufacturers, excluding Apple	0.50%	Apple
		218) Membory Accessories	0.00%			
		219) Motherboards / Chassis	5.00%	All Manufacturers, excluding Apple	0.50%	Apple
		220) 1 - 2 port Serial Boards	7.00%	All Manufacturers, excluding Apple	0.50%	Apple
		221) 3+ port Serial Boards	7.00%	All Manufacturers, excluding Apple	0.50%	Apple
		222) Console Server	7.00%	All Manufacturers, excluding Apple	0.50%	Apple

		223) Device Server	7.00%	All Manufacturers, excluding Apple	0.50%	Apple
		224) Terminal Server	7.00%	All Manufacturers, excluding Apple	0.50%	Apple
		225) Content Management	0.00%			
		226) Firewall / VPN Applicances	7.00%	All Manufacturers, excluding Apple	0.50%	Apple
		227) Multifunction Security Appliances	7.00%	All Manufacturers, excluding Apple	0.50%	Apple
		228) Network Camera Accessories	7.00%	All Manufacturers, excluding Apple	0.50%	Apple
		229) Network Cameras	7.00%	All Manufacturers, excluding Apple	0.50%	Apple
		230) Physical/Environmental Security	7.00%	All Manufacturers, excluding Apple	0.50%	Apple
		231) Security Applicance Accessories	7.00%	All Manufacturers, excluding Apple	0.50%	Apple
		232) Security Tokens	7.00%	All Manufacturers, excluding Apple	0.50%	Apple
		233) Unified Threat Management	7.00%	All Manufacturers, excluding Apple	0.50%	Apple
		234) 2-way Radios / Walkie Talkies	7.50%	All Manufacturers, excluding Apple	0.50%	Apple
		235) Apple Notebooks	0.50%	All Manufacturers, excluding Apple	0.50%	Apple
		236) Convertible PCs / Slate PCs / iPAD	4.00%	All Manufacturers, excluding Apple	0.50%	Apple
		237) iPAD	0.50%	All Manufacturers, excluding Apple	0.50%	Apple
		238) Slate Tablet Computers	4.00%	All Manufacturers, excluding Apple	0.50%	Apple
		239) GPS / PDA	7.50%	All Manufacturers, excluding Apple	0.50%	Apple

		240) Wireless Communication Devices	4.25%	All Manufacturers, excluding Apple	0.50%	Apple
		241) Batteries	5.00%	All Manufacturers, excluding Apple	0.50%	Apple
		242) Power Supplies / Adapters	7.50%	All Manufacturers, excluding Apple	0.50%	Apple
		243) Rackmountain Equipment	6.00%	All Manufacturers, excluding Apple	0.50%	Apple
		244) Remote Power Management	5.00%	All Manufacturers, excluding Apple	0.50%	Apple
		245) Surge Suppressors	5.00%	All Manufacturers, excluding Apple	0.50%	Apple
		246) UPS / Battery Backup	5.00%	All Manufacturers, excluding Apple	0.50%	Apple
		247) 14" & smaller LCD Display	5.00%	All Manufacturers, excluding Apple	0.50%	Apple
		248) 15-19" LCD Display	5.00%	All Manufacturers, excluding Apple	0.50%	Apple
		249) 15-19" Wide LCD Display	5.00%	All Manufacturers, excluding Apple	0.50%	Apple
		250) 15-19" Wide LED Display	5.00%	All Manufacturers, excluding Apple	0.50%	Apple
		251) 20-30" LCD Display	5.00%	All Manufacturers, excluding Apple	0.50%	Apple
		252) 20-30" Wide LCD Display	5.00%	All Manufacturers, excluding Apple	0.50%	Apple
		253) 20-30" Wide LED Display	5.00%	All Manufacturers, excluding Apple	0.50%	Apple
		254) PCoIP and Zero Client Displays	5.00%	All Manufacturers, excluding Apple	0.50%	Apple
		255) Arm Mounts	5.00%	All Manufacturers, excluding Apple	0.50%	Apple
		256) Ceiling Mounts	5.00%	All Manufacturers, excluding Apple	0.50%	Apple

		257) Combo Mounts	5.00%	All Manufacturers, excluding Apple	0.50%	Apple
		258) Desktop Stands / Risers	5.00%	All Manufacturers, excluding Apple	0.50%	Apple
		259) Flat Wal Mounts	5.00%	All Manufacturers, excluding Apple	0.50%	Apple
		260) Mount Accessories	5.00%	All Manufacturers, excluding Apple	0.50%	Apple
		261) Pole Display	5.00%	All Manufacturers, excluding Apple	0.50%	Apple
		262) Stands / Carts / Feet	5.00%	All Manufacturers, excluding Apple	0.50%	Apple
		263) Tilt Wall Mounts	5.00%	All Manufacturers, excluding Apple	0.50%	Apple
		264) C-Cure Products	0.00%			
		265) Istar Products	0.00%			
		266) Information Technology/Educational Furniture	6.00%	All Manufacturers, excluding Apple	0.50%	Apple
11.00	Group 11 - Services	**SERVICE**	**STANDARD HOURLY RATE**	**DISCOUNT FROM STANDARD RATE**		
		267) Data / Mobility Architect Consultant	See Table 3 below			
		268) Design and Analysis	See Table 3 below			
		269) Cable Technician	See Table 3 below			
		270) Configuration	See Table 3 below			
		271) Engineer	See Table 3 below			
		272) Implementation	See Table 3 below			
		273) Installation	See Table 3 below			
		274) Project Coordinator	See Table 3 below			
		275) Project Manager	See Table 3 below			
		276) Technician	See Table 3 below			
		277) Training	See Table 3 below			
		278) Maintenance & Support	See Table 3 below			

		279) Solution Architect / Consultant	See Table 3 below	
		280) Staff Augmentation Services and Support	See Table 3 below	
		281) Additional Services Offered (please list any additional services offered and applicable discount / fees on a separate page and attach)	See Table 3 below	
12.00	Group 12 - Additional Products/Services Not Identified	See Table 2 below		

CDW•G- City of MESA- Contract Pricing Structure & Management

CDW•G has conformed to the National Pricing Discount structure aligning to the table above- However, CDW•G will manage the resultant contract in accordance with CDW•G's taxonomy in tables below, which shall govern all purchases under the resultant contract - This provides complete representation of CDW•G's offerings aligned with the scope of the RFP, while maintaining continuity for the City and OMNIA PPA's under the incumbent contract.

Pricing will be applied to the resultant contract, as listed in the tables below- Table 1 is based on Discount % off CDW•G's Nationally Advertised Pricing (NAP), publicly verifiable at www.cdwg.com. Additionally, certain Groups and Products such as Cloud offerings under Group 10, Services pricing under Group 11 and Group 12 are highlighted under Table 2 and 3.

Table 1- CDWG Pricing

Category	Minimum Discount off CDW•G Advertised
Accessories (A)	7.50%
Power, Cooling & Racks (B)	5.00%
Desktop Computers (C)	3.25%
Data Storage/Drives (D)	6.00%
Enterprise Storage (E)	6.00%
Point of Sale/Data Capture (F)	4.25%
Servers & Server Management (H)	5.00%
Services (CDW Delivered) (J)*	0.00%
Notebook/Mobile Devices (L)	4.00%
Chromebooks (CBK)	0.00%
NetComm Products (N)	7.00%

Carts and Furniture (O)	6.00%
Printing & Document Scanning (P)	3.00%
Services (Partner Delivered) (Q)*	5.00%
Client Configure-to-Order (R)	3.25%
Software (S)	4.00%
Collaboration Hardware (T)	6.00%
Video & Audio (V)	5.00%
Cables (W)	15.00%
Apple (All Categories)	0.50%

CDW•G is pleased to offer the City of Mesa and OMNIA Partners Participating Public Agencies ("PPA") a discount off CDW•G Nationally Advertised Pricing (NAP) structure.

Cloud offerings are constantly evolving and increasingly complex, with a range of subscription and consumption-based offerings, SaaS, IaaS, PaaS, among others. CDW•G's pricing is based on Discount 0% off MSRP where available to CDW•G. In cases where MSRP pricing is not available and/or the offering is unique, pricing will be based on CDW•G invoiced price. This structure provides the necessary flexibility, to enable the City of Mesa and OMNIA Partners Participating Public Agencies to make purchases offerings, as cloud offerings evolve, through life of our contract.

The City of Mesa and OMNIA Partners Participating Public Agencies acknowledge that CDW•G is not the provider of the Cloud Services and in purchasing the Cloud Services, City of Mesa, OMNIA Partners, and Participating Public Agencies rely only on the Cloud Service.

Provider's service descriptions and the terms and conditions set forth in the Cloud Provider's Services Terms and Conditions. Accordingly, City of Mesa and OMNIA Partners shall consider the Cloud Service Provider to be the party responsible for providing the Cloud Services and City of Mesa, OMNIA Partners, and its members/participating entities, may be required to execute additional agreements, prior to provisioning/purchase of certain cloud offering.

CDW•G will provide Customer with a discount as a percentage off of CDW•G's Nationally Advertised Price (NAP) for the CDW•G defined Product Categories listed above, provided that Customer references this Agreement when placing an order with CDW•G.

Prices include lowest ground freight within the 48 contiguous United States when referencing this Agreement. All orders are subject to CDW•G's standard shipping policies in effect at the time of order placement. In those instances that call for express or overnight delivery, shipping costs will be pre-paid by CDW•G and added to the customer invoice.

Clarifications
*These are services tied to CDW•G internal taxonomy J and Q, which includes subset of offerings such as configurations, warranty, and specific installation services, and are not subject to a Statement of Work. These do not include the services broken out in the individual tabs, including other professional services, which require a mutually executed Statement of Work between CDW•G and Customer.

Table 2

For group 12, specialized offerings not specifically contemplated under this RFP but existing under the scope of Technology offerings, CDW•G and OMNIA PPA will mutually agree upon/execute document, such as a Statement of Work (SOW), and pricing will be based on CDW•G invoice.

Table 3

For Services under Group 11, we have included rate cards with hourly rates/services pricing for the following categories:

Digital Velocity Services
ServiceNow Services
Amplified IT Services
Staff Augmentation Services
Managed Services
Other Professional Services

For all hourly rates proposed by CDW•G in this pricing file and contained within our proposal, our offer is contingent on a 5% year over year escalation, on the contract's annual anniversary date, which will act as a not to exceed rate. Given the timespan between submission and official award and contract start dates, CDW•G reserves the right to impose up to an additional, one-time 5% increase in the first year of this agreement on or after May 1, 2024 to ensure alignment with standard rate adjustments.

CDW•G has been very successful in managing labor rates during unstable market conditions including taking advantage of our vast in-house, in-market resources and certified, approved subcontract pool while also leveraging remote services, where practical and applicable. During the contract term, CDW•G reserves the right to propose changes to labor rate categories to reflect extraordinary market conditions which might impact labor rates and present to City of Mesa and OMNIA Partners for review and approval. City of Mesa and OMNIA Partners will review and approve such rates through a mutually agreed upon amendment no later than 30 calendar days upon presentation.

Services requiring a specific Statement of Work (SoW) must be mutually executed between the customer and CDW•G before work begins. We have provided a sample SoW at the end of Tab E in our response.

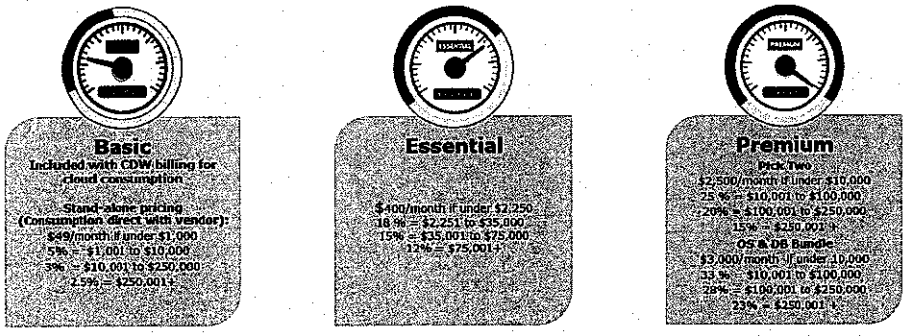
For any service engagement, if there are applicable Travel and Expenses (T&E) charges, they will be agreed and mutually executed upon in a comprehensive Statement of Work. However, CDW•G will utilize its national footprint of service providers and in-market engineers. We also utilize remote technologies and services where applicable to mitigate such expenses.

Digital Velocity Services	
Role	Hourly Rate
DVS F-CTO	$350.00
DVS Digital Strategy Consultant	$305.00
DVS Digital Product Strategist	$270.00
DVS Principal Engineer/Tech Lead	$350.00
DVS Architect	$300.00
DVS Senior Engineer	$250.00
DVS Engineer	$225.00
DVS Associate Engineer	$200.00
DVS Program Manager	$245.00
DVS Sr. Technical Project Manager	$230.00
DVS Technical Project Manager	$205.00
DVS Project Coordinator	$165.00

ServiceNow Solutions Services	
Role	Hourly Rate
ServiceNow Associate Project Manager	$165.00
ServiceNow Associate Consulting Engineer	$170.00
ServiceNow Engagement Manager	$235.00
ServiceNow Business Process Consultant	$255.00
ServiceNow Principal Consultant	$275.00
ServiceNow Organizational Change Management Consultant	$275.00
ServiceNow Integration Expert	$250.00
ServiceNow Quality Assurance Expert	$200.00
ServiceNow Solution Architect	$255.00
ServiceNow Technical Consultant/Developer	$220.00
ServiceNow Trainer	$235.00

Managed Services	
Managed Service Basic/Essential/Premium Support for AWS, GCP, and AZURE	Monthly Price* Fees are based on a percentage of the customer's actual consumption of AWS, GCP, Azure services
Basic Service - $0 to 10K	As Invoiced
Basic Service - $10K to $250K	As Invoiced
Basic Service - $250K+	As Invoiced
Essential Service - $0 to $35K	As Invoiced
Essential Service - $35 to $75K	As Invoiced
Essential Service - $75K+	As Invoiced

Premium Service - $0 to $100K	As Invoiced
Premium Service - $100K to $250K	As Invoiced
Premium Service - $250K+	As Invoiced
*If CDW•G is billing the customer for Basic consumption, no pricing uplift is applied.	



PERCENTAGE BASED ON MONTHLY CLOUD CONSUMPTION

The offered pricing discount below applies to a la carte and bundle packages of Gopher applications.

Amplified IT SaaS Offerings*	
Option	Discount off MSRP
Gopher products	2%
Little SIS	2%

SaaS items are priced at a 2% Discount off MSRP. Amplified IT MSRP can be found at the following link: https://www.amplifiedit.com/msrp/

Amplified Services	
Google for Educations (GFE)	
Option	Discount off MSRP
GFE Audit - K-12	2%
GFE Audit - Higher Ed	2%
GFE KickStart Package	2%
GFE Support - Support Hours	2%
GFE Support - 20 Support Hours	2%
GFE Support - 40 Support Hours	2%
GFE Support - Adhoc Support Hours	2%
North American GFE Technical Collaborative	2%
GFE Training/Consultancy - Full Day Onsite	2%
GFE Chrome Checkup	2%
Amplified IT Training	
Option	Discount off MSRP
Amplified IT Admin Level 1 Certification Training - Self-Paced	2%
Amplified IT Admin Level 2 Certification Training - Self-Paced	2%
Amplified IT Admin Security Specialist Certification Training - Self-Paced	2%
Amplified IT Admin Security Bundle	2%

These services are available to education entities only.

Staff Augmentation Services			
Role	Standard	Mid-Level	Senior
Infrastructure Architects	$170.00	$180.00	$195.00
Solutions Architects	$175.00	$195.00	$215.00
Site Reliability Engineers	$185.00	$195.00	$205.00
Network Administrators	$100.00	$115.00	$125.00

Network Engineers	$135.00	$150.00	$165.00
Network BAs/BSAs	$130.00	$135.00	$140.00
Systems Administrators	$115.00	$130.00	$145.00
Systems Engineers	$140.00	$155.00	$170.00
Systems BAs/BSAs	$135.00	$145.00	$155.00
Storage Engineers	$165.00	$160.00	$195.00
Virtualization Engineers	$135.00	$155.00	$180.00
Salesforce Administrators	$125.00	$155.00	$185.00
Salesforce Engineers	$175.00	$195.00	$215.00
Salesforce Developers	$165.00	$175.00	$185.00
ServiceNow Administrators	$155.00	$165.00	$175.00
ServiceNow Engineers	$165.00	$180.00	$195.00
ServiceNow Developers	$150.00	$165.00	$180.00
SolarWinds Engineers	$165.00	$180.00	$205.00
AWS Engineers	$185.00	$205.00	$225.00
AWS Developers	$170.00	$175.00	$180.00
Azure Engineers	$180.00	$195.00	$215.00
Azure Developers	$135.00	$145.00	$160.00
GCP Engineers	$200.00	$235.00	$265.00
GCP Developers	$200.00	$235.00	$265.00
Front-end Developers	$165.00	$170.00	$175.00
Back-end Developers	$170.00	$180.00	$185.00
Scala Developers	$200.00	$215.00	$225.00
Project Managers	$135.00	$150.00	$165.00
Scrum Masters	$165.00	$180.00	$195.00
DevOps Engineers	$165.00	$175.00	$190.00
Software Development Engineer in Test	$170.00	$180.00	$195.00
InfoSec Analysts	$145.00	$160.00	$175.00
Quality Assurance Analysts	$140.00	$150.00	$160.00
Quality Assurance Engineers	$140.00	$150.00	$160.00

Managed Services Application	
Item	Rate
Microsoft System Center Configuration Manager (SCCM) - Gold	$517.50
Microsoft Active Directory - Small Environment 2-10 DCs - Gold	$545.10
DHCP Support add to MS AD above	$155.94
Microsoft Active Directory - Medium Environment 11-20 DCs - Gold	$828.00
Microsoft Active Directory - Large Environment 21+ DCs - Gold	$1,587.00
Microsoft Active Directory Federation Services (ADFS) - Gold	$745.20
Mimix/iTERA for iSeries - Gold (Priced PER "a" and "b" side)	$207.00

Managed Services Backup	
Item	Rate
IBM Tivoli Storage Manager Gold	$2,070.00
Commvault RMS Backup Environment SM: 1-250 VMs - Gold	$1,138.50
Cohesity RMS SM: 1-250 VMs - Gold	$1,138.50
Commvault RMS Backup Environment Med: 251-600 VMs - Gold	$1,656.00
Commvault RMS Backup Environment Large: 601-1000 VMs - Gold	$2,070.00
Commvault RMS Backup Environment XL: 1000+ VMs - Gold	$2,622.00
Veeam RMS SM: 1-250 VMs - Gold	$1,138.50
Veeam RMS Med: 251-600 VMs - Gold	$1,656.00
Veeam RMS Lrg: 601-1000 VMs - Gold	$2,070.00
Veeam RMS XL: 1000+ VMs - Gold	$2,622.00
EMC Avamar RMS SM: 1-250 VMs - Gold	$1,138.50
EMC Avamar RMS Med: 251-600 VMs - Gold	$1,656.00
EMC Avamar RMS Lrg: 601-1000 VMs - Gold	$2,070.00
EMC Avamar RMS XL: 1000 VMs - Gold	$2,622.00

EMC Data Domain - Gold	$2,070.00
Microsoft System Center DPM - SM <100 - Gold	$1,656.00
Microsoft System Center DPM - Med 100 - 500 - Gold	$2,070.00
Microsoft System Center DPM - Lrg >500 Gold	$2,622.00
Microsoft System Center DPM - XL - Gold	$3,312.00

Managed Services OS	
Item	Rate
Windows - Gold	77.63 O/S
Linux O/S (Red Hat/SUSE) - Gold	$155.94
AIX O/S - Gold	$295.32
IBM System I - Gold	$1,242.00

Managed Services Security	
Item	Rate
Cisco ASA - Gold	$560.28
Cisco Firepower Services (Per Sensor) - Gold	$313.26
Cisco Firepower Threat Defense - Gold	$614.10
Palo Alto Firewall wo Panorama - Gold	$523.02
Palo Alto Firewall w Panorama - Gold	$523.02
Palo Alto Panorama - Gold	$253.92
Cisco Identity Services Engine (ISE) - Gold	$513.87
Fortinet Firewall wo FortiManager – Gold	$523.02
Fortinet Firewall w FortiManager – Gold	$523.02
Fortinet FortiManager – Gold	$253.92
Fortinet FortiAnalyzer – Gold	$77.28
Cisco Umbrella - Gold (Per User)	$0.84

Managed Services Virtualization	
Item	Rate
VMware ESXi - Gold	$200.10
Nutanix AHV - Gold	$200.10
Microsoft Hyper-V - Gold	$200.10

Managed Services Storage	
Item	Rate
Controller: IBM Storage Virtualization (priced per controller) - Gold	$1,035.00
Storage: Disk per 1 TB Raw [For first 100 TB] - Gold	$16.56
Storage: Disk per 1 TB Raw [For TBs over 100 TB] - Gold	$2.21
SAN Switch - Gold	$227.70
Controller: NetApp (Priced per controller) - Gold	$1,035.00
Controller: EMC (Priced per controller) - Gold	$1,035.00
Controller: IBM (Priced per controller) - Gold	$1,035.00

Managed Services UC	
Item	Rate
Call Control: Cisco Analog Voice Gateway- Gold	$18.63
Call Control: Cisco CUCM/IM&P Server - Gold	$517.50
Call Control: Cisco Unity Connection (UCONN) - Gold	$379.50
Call Control: Cisco Voice Gateway - Gold	$69.00
Call Control: Cisco Business Edition 6000 Lifeline - Gold	$772.39
Call Control: Cisco Attendant Console (CUxAC) - Gold	$517.50
Call Control: VistaPoint Attendant Console - Gold	$517.50

Call Control: Cisco Call Manager Express - Gold	$172.50
Call Control: Cisco Unified Border Element (CUBE) - Gold	$172.50
Call Control: Cisco Prime License Manager (ELM/PLM) - Gold	$138.00
Call Control: Cisco Prime Collaboration Deployment - Gold	$138.00
911: Cisco Emergency Responder (CER) - Gold	$379.50
Voice Mail: Cisco Unity Express - Gold	$172.50
Notification: InformaCast from Singlewire - Gold	$379.50
Call Experience Testing - 2CPH - Gold	$472.10

Managed Services Contact Center	
Item	Rate
Contact Center: Exony Virtual Integration Manager (VIM) - Gold	$450.00
Contact Center: Unified Contact Center Enterprise Server (UCCE) - Gold (Includes: CVP Call Server, CVP Reporting Server, CVP VXML Server, Call Server, Data Server, Administration Server (AW-HDS-DDS), Historical Data Server (HDS), Client Administrative WorkStation (Client AW), Central Controller, Dialer, Logger, CUIC, Rogger, and Peripheral Gateway (PG).)	$434.70
Contact Center: Cisco / Calabrio Quality Management (QM) - Gold	$434.70
Contact Center: Cisco / Calabrio Workforce Management (WFM) - Gold	$386.40
Contact Center: Virtualized Voice Browser (VVB) - Gold	$103.50
Contact Center: UCC Express (UCCX) / Finesse - Gold (Contact Center Express, Cisco Finesse, or IPIVR/VRU)	$434.70
Contact Center: Cisco Unified Intelligence Center - Gold	$432.54
Contact Center: SocialMiner - Gold	$434.70

Contact Center: 2Ring Dashboards and Wallboards - Gold	$434.70
Contact Center: Email Interaction Manager (EIM/WIM/CIM) - Gold	$434.70
Contact Center: Enterprise Chat and Email (ECE) - Gold	$434.70
Contact Center: eGain Analytics - Gold	$386.40
Contact Center: ESNA Cloudlink - Gold	$138.00
CVP: CVP Operations Console - Gold	$386.40
CVP: SIP Proxy (CUSP) - Gold	$193.10
CVP: Ingress Gateway - Gold	$103.50
CVP: VXML Gateway - Gold	$103.50
Bucher and Suter (Connector for Salesforce.com) - Gold	$138.00

Managed Services UC Video	
Item	Rate
Cisco WebEx Meetings Server (CWMS) - Gold	$379.50
Cisco WebEx Cloud Connected Audio - Gold	$424.81
Cisco Meeting Place Express - Gold	$379.50
UC Video: Cisco Meeting Server (CMS) - Gold	$207.00
UC Video: Cisco Meeting Manager (CMM) - Gold	$207.00
UC Video: Cisco Telepresence Content Server - Gold	$379.50
UC Video: Expressway-C / Expressway-E - Gold	$207.00
UC Video: Telepresense Management Suite (TMS) - Gold	$517.50
Cisco Webex Hybrid Directory Connector - Gold	$207.00
UC Video: PEXIP Infinity / Infinity Connect Management Node - Gold	$207.00
UC Video: PEXIP Infinity / Infinity Connect Conferencing Node - Gold	$207.00
UC Video: MSE Chassis - Gold	$138.00
UC Video: MCU MSE Blade - Gold	$103.50
UC Video: Gateway (GW) MSE Blade - Gold	$103.50

UC Video: Endpoint Management - Gold	$69.00
UC Video: Telepresense Server Blade - Gold	$103.50
UC Video: Telepresense MCU - Gold	$103.50
Bucher and Suter (Connector for Salesforce.com) - Gold	$138.00

Managed Additional Services	
Item	Rate
Managed Services Engineering and Consulting	$240.00

These rates are subject to re-evaluation after the initial contract base term.
Time and materials support - out of scope services
Hourly price is $240
Recurring services are subject to monthly minimum fees and time and materials support is subject to additional terms
Unscheduled after hours support is 2x hourly rate with a 2 hour minimum requirement
Managed Services Application requires a specific Statement of Work executed between the customer and CDW•G.

Other Professional Services	
Role	Hourly Rate
Associate Consulting Engineer	$175.00
Consulting Engineer	$215.00
Senior Consulting Engineer	$225.00
Technical Lead / Principal Consulting Engineer	$255.00
Enterprise Consulting Architect	$255.00
Business Consulting Analyst	$245.00
Project Administrator	$165.00
Project Manager	$210.00
Senior Project Manager	$215.00
Enterprise Project Manager, PMO Lead	$230.00
Program Manager	$230.00
Technical Architect	$350.00
Incident Responder/Forensic Analyst	$350.00

DuPage County
Finance Department
Procurement Division
421 North County Farm Road
Room 3-400
Wheaton, Illinois 60187-3978

REQUIRED VENDOR ETHICS DISCLOSURE STATEMENT

Section I: Contact Information

Please complete the contact information below.

BID NUMBER:	
COMPANY NAME:	CDW Government LLC
CONTACT PERSON:	Thomas Sanders, Account Representative
CONTACT EMAIL:	thomas.sanders@cdwg.com

Section II: Procurement Ordinance Requirements

Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the County, shall provide to the Procurement Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor to any incumbent County Board member, County Board chairman, or Countywide elected official whose office the contract to be awarded will benefit within the current and previous calendar year. The contractor, union, or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors, and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

Has the Bidder made contributions as described above?

- ☐ Yes
- ☒ No

If “Yes”, complete the required information in the table below.

RECIPIENT	DONOR	DESCRIPTION (e.g., cash, type of item, in-kind services, etc.)	AMOUNT/VALUE	DATE MADE

All contractors and vendors who have obtained or are seeking contracts with the County shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

Has the Bidder had or will the Bidder have contact with lobbyists, agents, representatives or individuals who are or will be having contact with county officers or employees as described above.

- ❑ Yes
- ☒ No

If "Yes", list the name, phone number, and email of lobbyists, agents, representatives, and all individuals who are or will be having contact with county officers or employees in the table below.

NAME	PHONE	EMAIL

Section III: Violations

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future County contracts. Continuing and supplemental disclosure is required. The Bidder agrees to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner;
- 30 days prior to the optional renewal of any contract;
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text of the County's Ethics Ordinance is available at:
http://www.dupagecounty.gov/government/county_board/ethics_at_the_county/

The full text of the County's Procurement Ordinance is available at:

https://www.dupagecounty.gov/government/departments/finance/procurement/procurement_ordinance_and_guiding_principles.php

Section IV: Certification

By signing below, the Bidder hereby acknowledges that it has received, read, and understands these requirements, and certifies that the information submitted on this form is true and correct to the best of its knowledge.

Printed Name: Jeff Hagen Signature: [redacted]

Title: Manager Vetting Date: 10/30/2025

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: JPS-P-0056-25 **Agenda Date:** 11/18/2025 **Agenda #:** 16.J.

AWARDING RESOLUTION ISSUED TO
HEARTLAND BUSINESS SYSTEMS
FOR THE PURCHASE OF IT EQUIPMENT AND SUPPLIES
FOR SHERIFF'S OFFICE
(CONTRACT TOTAL AMOUNT $650,000)

WHEREAS, the County of DuPage by virtue of its power set forth in the Counties Code (55 ILCS 5/1-1001 *et seq*.) is authorized to enter into this Agreement; and

WHEREAS, pursuant to the Governmental Joint Purchasing Act (30 ILCS 525/2), the County is authorized to enter into a Joint Purchasing Agreement for the purchase of IT equipment and supplies; and

WHEREAS, pursuant to Intergovernmental Agreement between the County of DuPage and the TIPS Contract #220105, the County of DuPage will contract with Heartland Business Systems; and

WHEREAS, the Judicial and Public Safety Committee recommends County Board approval for the issuance of a contract to Heartland Business Systems, FOR the purchase of IT equipment and supplies, for the period of December 1, 2025 through November 30, 2026, for Sheriff's Office.

NOW, THEREFORE BE IT RESOLVED, that County contract, covering said for the purchase of IT equipment and supplies, for the period of December 1, 2025 through November 30, 2026, for Sheriff's Office, be, and it is hereby approved for issuance of a contract by the Procurement Division to Heartland Business Systems, 5400 Patton Drive Suite 4B Lisle, IL 60532, for a contract total amount not to exceed $650,000, per contract pursuant to the TIPS Contract #220105.

Enacted and approved this 25th day of November, 2025 at Wheaton, Illinois.

_____

DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: _____

JEAN KACZMAREK, COUNTY CLERK

Procurement Review Comprehensive Checklist
Procurement Services Division
This form must accompany all Purchase Order Requisitions

SECTION 1: DESCRIPTION

General Tracking		*Contract Terms*	
FILE ID#: 25-2712	RFP, BID, QUOTE OR RENEWAL #: TIPS Contract# 220105	INITIAL TERM WITH RENEWALS:	INITIAL TERM TOTAL COST: $650,000.00
COMMITTEE: JUDICIAL AND PUBLIC SAFETY	TARGET COMMITTEE DATE: 11/18/2025	PROMPT FOR RENEWAL:	CONTRACT TOTAL COST WITH ALL RENEWALS: $650,000.00
	CURRENT TERM TOTAL COST: $650,000.00	MAX LENGTH WITH ALL RENEWALS: ONE YEAR	CURRENT TERM PERIOD: INITIAL TERM
Vendor Information		*Department Information*	
VENDOR: Heatland Business Systems	VENDOR #: 30498	DEPT: IT	DEPT CONTACT NAME: Jason Snow
VENDOR CONTACT: Mike Carroll	VENDOR CONTACT PHONE: 608-444-7994	DEPT CONTACT PHONE #: 630-407-2072	DEPT CONTACT EMAIL: jason.snow@dupagesheriff.org
VENDOR CONTACT EMAIL: mcarroll@hbs.net	VENDOR WEBSITE:	DEPT REQ #:	

Overview

DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.).
The Sheriff's Office IT department requests a blanket PO to purchase renewal, software, laptops, desktops, monitors, docking stations, and other computer accessories as needed. TIPS contract 220105.

JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished
The procurement department has asked the Sheriff's Office to open a blanket purchase order for HBS to cover our annual purchases.

SECTION 2: DECISION MEMO REQUIREMENTS

DECISION MEMO NOT REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required.
DECISION MEMO REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required. COOPERATIVE (DPC2-352), GOVERNMENT JOINT PURCHASING ACT (30ILCS525) OR GSA SCHEDULE PRICING

SECTION 3: DECISION MEMO

SOURCE SELECTION	Describe method used to select source. HSB contracts with TIPS contract 220105, providing us with lowest pricing.
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action). Provide the Sheriff's Office the option to purchase IT supplies at the lowest price available. Do nothing, which would result us in doing single PO's

SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION	
JUSTIFICATION	Select an item from the following dropdown menu to justify why this is a sole source procurement.
NECESSITY AND UNIQUE FEATURES	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.
MARKET TESTING	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
AVAILABILITY	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

SECTION 5: Purchase Requisition Information			
Send Purchase Order To:		*Send Invoices To:*	
Vendor: Heatland Business Systems	Vendor#: 30498	Dept: Sheriff's Office	Division: Budget
Attn: Mike Carroll	Email: mcarroll@hbs.net	Attn: Colleen Zbilski	Email: colleen.zbilski@dupagesheriff.org
Address: 5400 Patton Drive Suite 4B	City: Lisle	Address: 501 N County Farm Rd	City: Wheaton
State: IL	Zip: 60532	State: IL	Zip: 60187
Phone: 608-444-7994	Fax:	Phone: 630-407-2122	Fax:
Send Payments To:		*Ship to:*	
Vendor: Heatland Business Systems	Vendor#: 30498	Dept: Sheriff's Office	Division: IT
Attn: Mike Carroll	Email: mcarroll@hbs.net	Attn: Jason Snow	Email: jason.snow@dupagesheriff.org
Address: 5400 Patton Drive Suite 4B	City: Lisle	Address: 501 N County Farm Rd	City: Wheaton
State: IL	Zip: 60532	State: IL	Zip: 60187
Phone: 608-444-7994	Fax:	Phone: 630-407-2072	Fax:
Shipping		Contract Dates	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): Dec 1, 2025	Contract End Date (PO25): Nov 30, 2026

Purchase Requisition Line Details

LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/ Activity Code	Unit Price	Extension
1	1	EA		Monitors, laptops, docking stations, toner, any other computer accessories	FY26	1000	4404	52000		40,000.00	40,000.00
2	1	EA		Monitors, laptops, docking stations, toner, any other computer accessories	FY26	1000	4404	52100		75,000.00	75,000.00
3	1	EA		Monitors, laptops, docking stations, toner, any other computer accessories	FY26	1000	4404	52200		50,000.00	50,000.00
4	1	EA		HBS Actual Hourly Labor Rate	FY26	1000	4404	53020		200,000.00	200,000.00
5	1	EA		IT agreements, subscriptions, etc	FY26	1000	4404	53807		285,000.00	285,000.00
FY is required, ensure the correct FY is selected.										Requisition Total	$ 650,000.00

Comments	
HEADER COMMENTS	Provide comments for P020 and P025.
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO.
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO.
APPROVALS	Department Head signature approval for procurements under $15,000. Procurement Officer Approval for ETSB.

DuPage County
Finance Department
Procurement Division
421 North County Farm Road
Room 3-400
Wheaton, Illinois 60187-3978

REQUIRED VENDOR ETHICS DISCLOSURE STATEMENT

Section I: Contact Information

Please complete the contact information below.

BID NUMBER:	
COMPANY NAME:	Heartland Business Systems, LLC
CONTACT PERSON:	Jonathan Groh, Staff Attorney
CONTACT EMAIL:	legal@hbs.net

Section II: Procurement Ordinance Requirements

Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the County, shall provide to the Procurement Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor to any incumbent County Board member, County Board chairman, or Countywide elected official whose office the contract to be awarded will benefit within the current and previous calendar year. The contractor, union, or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors, and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

Has the Bidder made contributions as described above?

- ☐ Yes
- ☑ No

If "Yes", complete the required information in the table below.

RECIPIENT	DONOR	DESCRIPTION (e.g., cash, type of item, in-kind services, etc.)	AMOUNT/VALUE	DATE MADE

All contractors and vendors who have obtained or are seeking contracts with the County shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

Has the Bidder had or will the Bidder have contact with lobbyists, agents, representatives or individuals who are or will be having contact with county officers or employees as described above.

- ☐ Yes
- ☑ No

If "Yes", list the name, phone number, and email of lobbyists, agents, representatives, and all individuals who are or will be having contact with county officers or employees in the table below.

NAME	PHONE	EMAIL

Section III: Violations

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future County contracts. Continuing and supplemental disclosure is required. The Bidder agrees to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner;
- 30 days prior to the optional renewal of any contract;
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text of the County's Ethics Ordinance is available at:
http://www.dupagecounty.gov/government/county_board/ethics_at_the_county/

The full text of the County's Procurement Ordinance is available at:

https://www.dupagecounty.gov/government/departments/finance/procurement/procurement_ordinance_and_guiding_principles.php

Section IV: Certification

By signing below, the Bidder hereby acknowledges that it has received, read, and understands these requirements, and certifies that the information submitted on this form is true and correct to the best of its knowledge.

Printed Name: Jonathan Groh

Signature: [redacted]

Title: Staff Attorney

Date: October 17, 2025

Printed 30 November 2023

www.hbs.net

Heartland Business Systems LLC

EMAIL PO & VENDOR QUOTE TO: TIPSPO@TIPS-USA.COM
PO MUST REFERENCE VENDOR'S TIPS CONTRACT NUMBER

PAYMENT TO		TIPS CONTACT	
ADDRESS	1700 Stephen Street	NAME	Charlie Martin
CITY	Little Chute	PHONE	(866) 839-8477
STATE	WI	FAX	(866) 839-8472
ZIP	54140	EMAIL	tips@tips-usa.com

DISADVANTAGED/MINORITY/WOMAN BUSINESS ENTERPRISE: N HUB: N

SERVING STATES

AZ | AR | IL | IA | KS | MI | MN | MO | NE | OK | TX | WI

Overview

HBS provides complete, local, end-to-end technology solutions. We assist with any technology need, solve problems, and exceed expectations. At every level of the company, we are committed to providing high-quality services to each of our clients. With multiple locations in the Midwest, HBS serves commercial, public sector and small to medium business with results-driven information technology services. Everything we do is to help clients achieve their full potential. We are committed to developing long-term trusting relationships with clients large or small, across all industries. We help clients achieve their full potential by providing end-to-end customized technology solutions backed by a local team of highly skilled experts.

AWARDED CONTRACTS "View EDGAR Doc" on Website

Contract	Comodity	Exp Date	EDGAR
220105	Technology Solutions Products and Services	05/31/2027	See EDGAR Certification Doc.

CONTACTS BY CONTRACTS

220105

Brad Ellingsworth	General Manager -	(417) 343-0265	bellingsworth@hbs.net
Jennifer Bricker	Solutions Consultant	(870) 530-1444	jbricker@hbs.net

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: JPS-P-0057-25 **Agenda Date:** 11/18/2025 **Agenda #:** 16.K.

AWARDING RESOLUTION ISSUED TO
AMERICAN INFRASTRUCTURE & TOWER, LLC
TO PROVIDE PREVENTATIVE MAINTENACE FOR DIGITAL RADIO EQUIPMENT
FOR SHERIFF'S OFFICE
(CONTRACT TOTAL AMOUNT $252,676)

WHEREAS, bids have been taken and processed in accordance with County Board policy; and

WHEREAS, the Judicial & Public Safety Committee recommends County Board approval for the issuance of a contract to American Infrastructure & Tower LLC, to provide preventative maintenance for digital radio equipment, for the period of December 1, 2025 through November 30, 2026, for Sheriff's Office.

NOW, THEREFORE BE IT RESOLVED, that said contract is to provide preventative maintenance for digital radio equipment, for the period of December 1, 2025 through November 30, 2026, for Sheriff's Office, be, and it is hereby approved for issuance of a contract by the Procurement Division to American Infrastructure & Tower LLC, 585 Aztec Dr Carol Stream, IL 60188, for a contract total amount not to exceed $252,676, per lowest responsible bid #25-102-SHF.

Enacted and approved this 25th day of November, 2025 at Wheaton, Illinois.

_____

DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: _____

JEAN KACZMAREK, COUNTY CLERK

Procurement Review Comprehensive Checklist
Procurement Services Division
This form must accompany all Purchase Order Requisitions

SECTION 1: DESCRIPTION

General Tracking		*Contract Terms*	
FILE ID#: 25-2714	RFP, BID, QUOTE OR RENEWAL #: 25-102-SHF	INITIAL TERM WITH RENEWALS: 1 YR + 3 X 1 YR TERM PERIODS	INITIAL TERM TOTAL COST: $252,676.00
COMMITTEE: JUDICIAL AND PUBLIC SAFETY	TARGET COMMITTEE DATE: 11/18/2025	PROMPT FOR RENEWAL: 3 MONTHS	CONTRACT TOTAL COST WITH ALL RENEWALS: $1,010,704.00
	CURRENT TERM TOTAL COST: $252,676.00	MAX LENGTH WITH ALL RENEWALS: FOUR YEARS	CURRENT TERM PERIOD: INITIAL TERM
Vendor Information		*Department Information*	
VENDOR: American Infrastructure & Tower LLC	VENDOR #:	DEPT: Sheriff	DEPT CONTACT NAME: Dan Bilodeau
VENDOR CONTACT: William Steele	VENDOR CONTACT PHONE: 309-798-8110	DEPT CONTACT PHONE #: 630-407-2402	DEPT CONTACT EMAIL: dan.bilodeau@dupagesheriff.org
VENDOR CONTACT EMAIL: ws@aitconstruction.com	VENDOR WEBSITE: https://aitconstruction.com/	DEPT REQ #:	

Overview

DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.).
Preventative maintenance and upkeep for digital radio equipment at multiple sites within the County. Vendor selected via bid through procurement.

JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished
Maintenance required for continued emergency communications

SECTION 2: DECISION MEMO REQUIREMENTS

DECISION MEMO NOT REQUIRED Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required.
LOWEST RESPONSIBLE QUOTE/BID (QUOTE < $25,000, BID ≥ $25,000; ATTACH TABULATION)

DECISION MEMO REQUIRED Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.

SECTION 3: DECISION MEMO

SOURCE SELECTION	Describe method used to select source.
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action).

SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION	
JUSTIFICATION	Select an item from the following dropdown menu to justify why this is a sole source procurement.
NECESSITY AND UNIQUE FEATURES	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.
MARKET TESTING	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
AVAILABILITY	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

SECTION 5: Purchase Requisition Information			
Send Purchase Order To:		*Send Invoices To:*	
Vendor: American Infrastructure & Tower LLC	Vendor#:	Dept: Sheriff	Division: Budget
Attn: William Steele	Email: ws@aitconstruction.com	Attn: Colleen Zbilski	Email: colleen.zbilski@dupagesheriff.org
Address: 585 Aztec Dr	City: Carol Stream	Address: 501 N County Farm Rd	City: Wheaton
State: IL	Zip: 60188	State: IL	Zip: 60187
Phone: 309-798-8110	Fax:	Phone: 630-407-2212	Fax:
Send Payments To:		*Ship to:*	
Vendor: American Infrastructure & Tower LLC	Vendor#:	Dept:	Division:
Attn: William Steele	Email: ws@aitconstruction.com	Attn:	Email:
Address: 585 Aztec Dr	City: Carol Stream	Address:	City:
State: IL	Zip: 60188	State:	Zip:
Phone: 309-798-8110	Fax:	Phone:	Fax:
Shipping		Contract Dates	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): Dec 1, 2025	Contract End Date (PO25): Nov 30, 2026

Purchase Requisition Line Details

LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/ Activity Code	Unit Price	Extension
1	12	EA		Monthly preventative maintenance	FY26	1000	4401	53370		11,723.00	140,676.00
2	1	EA		Parts Markup from contractors cost	FY26	1000	4401	53370		112,000.00	112,000.00
FY is required, ensure the correct FY is selected.										Requisition Total	$ 252,676.00

Comments	
HEADER COMMENTS	Provide comments for P020 and P025.
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO.
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO.
APPROVALS	Department Head signature approval for procurements under $15,000. Procurement Officer Approval for ETSB.

DuPage County
Finance Department
Procurement Division
421 North County Farm Road
Room 3-400
Wheaton, Illinois 60187-3978

REQUIRED VENDOR ETHICS DISCLOSURE STATEMENT

Section I: Contact Information

Please complete the contact information below.

BID NUMBER:	25-102-SHF
COMPANY NAME:	American Infrastructure & Tower LLC
CONTACT PERSON:	William Steele
CONTACT EMAIL:	ws@aitconstruction.com

Section II: Procurement Ordinance Requirements

Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the County, shall provide to the Procurement Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor to any incumbent County Board member, County Board chairman, or Countywide elected official whose office the contract to be awarded will benefit within the current and previous calendar year. The contractor, union, or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors, and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

Has the Bidder made contributions as described above?

- ☐ Yes
- ☑ No

If “Yes”, complete the required information in the table below.

RECIPIENT	DONOR	DESCRIPTION (e.g., cash, type of item, in-kind services, etc.)	AMOUNT/VALUE	DATE MADE

All contractors and vendors who have obtained or are seeking contracts with the County shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

Has the Bidder had or will the Bidder have contact with lobbyists, agents, representatives or individuals who are or will be having contact with county officers or employees as described above.

- ❑ Yes
- ☑ No

If "Yes", list the name, phone number, and email of lobbyists, agents, representatives, and all individuals who are or will be having contact with county officers or employees in the table below.

NAME	PHONE	EMAIL

Section III: Violations

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future County contracts. Continuing and supplemental disclosure is required. The Bidder agrees to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner;
- 30 days prior to the optional renewal of any contract;
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text of the County's Ethics Ordinance is available at:

Ethics | DuPage Co, IL

The full text of the County's Procurement Ordinance is available at:

ARTICLE VI. - PROCUREMENT | Code of Ordinances | DuPage County, IL | Municode Library

Section IV: Certification

By signing below, the Bidder hereby acknowledges that it has received, read, and understands these requirements, and certifies that the information submitted on this form is true and correct to the best of its knowledge.

Printed Name: William Steele _____ Signature: [redacted] _____

Title: President _____ Date: October 21, 2025 _____

BID PRICING FORM

Section I: Contact Information

Please complete the contact information below.

BID NUMBER:	25-102-SHF
COMPANY NAME:	AMERICAN INFRASTRUCTURE & TOWER LLC
CONTACT PERSON:	William Steele
CONTACT EMAIL:	ws@aitconstruction.com

Section II: Pricing

NO	ITEM	UOM	QTY	PRICE	EXTENDED PRICE
PREVENTATIVE MAINTENANCE					
1	Monthly Preventative Maintenance	MO	12	$ 11,723	$ 140,676
LABOR RATES FOR SERVICES					
2	Monday- Friday	HR	1	$	$
	Charge	HR	1	$	$

See attached page for Labor Rates for Services

NO	ITEM	EST QTY	MARK-UP or DISCOUNT	EXTENDED PRICE
PARTS MARKUP				
6	Parts Markup from Contractors Cost: $100,000.00 of Markup (The Contractor must provide OEM/Part source invoices). Example: $100,000.00 x 10% Markup = $110,000.00	$100,000.00	12 %	$ 112,000
			GRAND TOTAL	$ 252,676
GRAND TOTAL (in words)	Two-hundred fifty-two thousand six-hundred seventy-six dollars			

Section II: Pricing (continued)

LABOR RATES FOR SERVICES

ITEM	UOM	QTY	PRICE ($) WITHOUT TOWER CLIMBING OR LIFT	PRICE ($) WITH TOWER CREW
Monday-Friday	HR	1	191	350
Saturday	HR	1	206	400
Sundays & Holidays	HR	1	230	490
Scheduled Mobilization	EA	1	85	255
Unscheduled (Emergency) Call Out Mobilization	EA	1	200	350
Boom Lift or similar specialty access equipment (necessary to access antennas on water towers & possibly rooftops). *Fee not applicable to annual inspections detailed in SOW*	EA	1	Not Applicable	Cost + 10% Mark Up *Contractor to supply rental invoices*

AMERICAN INFRASTRUCTURE & TOWER LLC

Section III: Certification

By signing below, the Bidder agrees to provide the required goods and/or services described in the Bid Specifications for the prices quoted on this Bid Pricing Form.

Printed Name: William Steele Signature: [redacted]

Title: President Date: 10/19/2025

DuPage County
Finance Department
Procurement Division
421 North County Farm Road
Room 3-400
Wheaton, Illinois 60187-3978

MANDATORY FORM

Section I: Contact Information

Complete the contact information below.

BID NUMBER:	25-102-SHF
COMPANY NAME:	American Infrastructure & Tower LLC
MAIN ADDRESS:	585 Aztec Dr
CITY, STATE, ZIP CODE:	Carol Stream, IL 60188
TELPHONE NO.:	309-798-8110
BID CONTACT PERSON:	William Steele
CONTACT EMAIL:	ws@aitconstruction.com

Section II: Contract Administration Information

Complete the contract administration information below.

CORRESPONDENCE TO CONTRACTOR:		REMIT TO CONTRACTOR:	
NAME:	American Infrastructure & Tower LLC	NAME:	American Infrastructure & Tower LLC
CONTACT:	William Steele	CONTACT:	William Steele
ADDRESS:	585 Aztec Dr.	ADDRESS:	585 Aztec Dr.
CITY, ST., ZIP:	Carol Stream, IL 60188	CITY, ST., ZIP:	Carol Stream, IL 60188
PHONE NO.:	309-798-8110	PHONE NO.:	309-798-8110
EMAIL:	ws@aitconstruction.com	EMAIL:	ws@aitconstruction.com

Section III: Certification

The undersigned certifies that they are:

☑ The Owner or Sole Proprietor	❒ A Member authorized to sign on behalf of the Partnership	❒ An Officer of the Corporation	❒ A Member of the Joint Venture

Herein after called the Bidder and that the members of the Partnership or Officers of the Corporation are as follows:

William Steele _____
(President or Partner)

_____
(Vice-President or Partner)

_____
(Secretary or Partner)

_____
(Treasurer or Partner)

Further, the undersigned declares that the only person or parties interested in this bid as principals are those named herein; that this bid is made without collusion with any other person, firm or corporation; that he has fully examined the proposed forms of agreement and the contract specifications for the above designated purchase, all of which are on file in the office of the Procurement Officer, DuPage County, 421 North County Farm Road, Wheaton, Illinois 60187, and all other documents referred to or mentioned in the contract documents, specifications and attached exhibits, including Addenda No._____, _____, and _____ issued thereto.

Further, the undersigned proposes and agrees, if this bid is accepted, to provide all necessary machinery, tools, apparatus, and other means of construction, including transportation services necessary to furnish all the materials and equipment specified or referred to in the contract documents in the manner and time and at the price therein prescribed.

Further, the undersigned certifies and warrants that they are duly authorized to execute this certification/affidavit on behalf of the Bidder and in accordance with the Partnership Agreement or by-laws of the Corporation, and the laws of the State of Illinois and that this Certification is binding upon the Bidder and is true and accurate.

Further, the undersigned certifies that the Bidder is not barred from bidding on this contract as a result of a violation of either Chapter 720 Illinois Compiled Statutes 5/33 E-3 or 5/33 E-4, bid rigging or bid-rotating, or as a result of a violation of 820 ILCS 130/1 et seq., the Illinois Prevailing Wage Act.

The undersigned certifies that they have examined and carefully prepared this bid and have checked the same in detail before submitting this bid, and that the statements contained herein are true and correct.

If a Corporation, the undersigned, further certifies that the recitals and resolutions attached hereto and made a part hereof were properly adopted by the Board of Directors of the Corporation at a meeting of said Board of Directors duly called and held and have not been repealed nor modified, and that the same remain in full force and effect. (Bidder may be requested to provide a copy of the corporate resolution granting the individual executing the contract documents authority to do so.)

Further, the Bidder certifies that it has provided equipment, supplies, or services comparable to the items specified in this contract to the parties listed in the reference section below and authorizes the County to verify references of business and credit at its option.

Finally, the Bidder, if awarded the contract, agrees to do all other things required by the contract documents, and that it will take in full payment therefore the sums set forth in the bidding schedule (subject to unit quantity adjustments based upon actual usage).

By signing below, the Bidder agrees to the terms of this Mandatory Form and certifies that the information on this form is true and correct to the best of its knowledge.

Printed Name: William Steele _____ Signature: [redacted]

Title: President _____ Date: 10/19/2025 _____

THE COUNTY OF DUPAGE
FINANCE - PROCUREMENT
PREVENTIVE MAINTENANCE OF FIXED STATION EQUIPMENT
25-102-SHF
BID TABULATION

✓

				American Infrastructure & Tower LLC	
NO.	ITEM	UOM	QTY	**PRICE**	**EXTENDED PRICE**
1	Monthly Preventative Maintenance	MO	12	**$ 11,723.00**	**$ 140,676.00**

NO.	ITEM	EST QTY	MARK-UP or DISCOUNT	EXTENDED PRICE
2	Parts Markup from Contractors Cost: $100,000.00 of Markup	$100,000	**12%**	**$ 112,000.00**
			GRAND TOTAL	**$ 252,676.00**

NOTES

Bid Opening 10/24/25 @ 2:30 PM	DW,SR
Invitations Sent	25
Total Vendors Requesting Documents	2
Total Bid Responses	1

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: JPS-P-0058-25 **Agenda Date:** 11/18/2025 **Agenda #:** 16.L.

AWARDING RESOLUTION ISSUED TO
JOURNAL TECHNOLOGIES, INC.,
FOR A CASE MANAGEMENT SYSTEM AND
MONTHLY STORAGE COSTS AND UPGRADES
FOR THE PUBLIC DEFENDER'S OFFICE
(CONTRACT TOTAL AMOUNT $270,976)

WHEREAS, proposals have been taken and evaluated in accordance with County Board policy; and

WHEREAS, the Judicial and Public Safety Committee recommends County Board approval for the issuance of a contract to Journal Technologies, Inc., for a case management system and monthly storage costs and upgrades, for the period of December 1, 2025 through November 30, 2026, for the Public Defender's Office.

NOW, THEREFORE BE IT RESOLVED, that said contract for a case management system and monthly storage costs and upgrades, for the period of December 1, 2025 through November 30, 2026, for the Public Defender's Office, per renewal of RFP #17-143-BF, be, and it is hereby approved for the issuance of a contract purchase order by the Procurement Division to Journal Technologies, Inc., 915 E. 1st Street, Los Angeles, California 90012, for a contract total amount of $270,976.

Enacted and approved this 25th day of November, 2025 at Wheaton, Illinois.

_____

DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: _____

JEAN KACZMAREK, COUNTY CLERK

Procurement Review Comprehensive Checklist
Procurement Services Division
This form must accompany all Purchase Order Requisitions

SECTION 1: DESCRIPTION

General Tracking		*Contract Terms*	
FILE ID#: 25-2720	RFP, BID, QUOTE OR RENEWAL #: 17-143-BF	INITIAL TERM WITH RENEWALS: OTHER	INITIAL TERM TOTAL COST: $270,976.00
COMMITTEE: JUDICIAL AND PUBLIC SAFETY	TARGET COMMITTEE DATE: 11/18/2025	PROMPT FOR RENEWAL:	CONTRACT TOTAL COST WITH ALL RENEWALS:
	CURRENT TERM TOTAL COST: $270,976.00	MAX LENGTH WITH ALL RENEWALS: ONE YEAR	CURRENT TERM PERIOD: SECOND RENEWAL
Vendor Information		*Department Information*	
VENDOR: Journal Technologies, Inc.	VENDOR #: 27873	DEPT: Public Defender	DEPT CONTACT NAME: Jeff York
VENDOR CONTACT: Brian Cardile	VENDOR CONTACT PHONE: (301) 922-7711	DEPT CONTACT PHONE #: 630-407-8303	DEPT CONTACT EMAIL: Melissa.Buckardt@dupagecounty.gov
VENDOR CONTACT EMAIL: bcardile@journaltech.com	VENDOR WEBSITE: www.journaltech.com	DEPT REQ #:	

Overview

DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.).
Renewal - Case Management System #17-143-BF

JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished
Provide Licenses, Maintenance, hosting, storage and upgrades to or our Case Management System.

SECTION 2: DECISION MEMO REQUIREMENTS

DECISION MEMO NOT REQUIRED RENEWAL	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required.
DECISION MEMO REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.

SECTION 3: DECISION MEMO

SOURCE SELECTION	Describe method used to select source.
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action).

SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION	
JUSTIFICATION	Select an item from the following dropdown menu to justify why this is a sole source procurement.
NECESSITY AND UNIQUE FEATURES	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.
MARKET TESTING	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
AVAILABILITY	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

SECTION 5: Purchase Requisition Information			
Send Purchase Order To:		*Send Invoices To:*	
Vendor: Journal Technologies, Inc.	Vendor#: 26753	Dept: Public Defender	Division:
Attn: Brian Cardile	Email: bcardile@journaltech.com	Attn: Melissa Buckardt	Email: Melissa.Buckardt@dupagecounty.gov
Address: 915 E. 1st Street	City: Los Angeles	Address: 503 N. County Farm Road, 3rd Floor	City: Wheaton
State: CA	Zip: 90012	State: IL	Zip: 60187
Phone: (301) 922-7711	Fax:	Phone: 630-407-8303	Fax: 630-407-8310
Send Payments To:		*Ship to:*	
Vendor: Journal Technologies, Inc.	Vendor#: 26753	Dept: Public Defender	Division:
Attn: Accounts Payable	Email: accounting@journaltech.com	Attn: Melissa Buckardt	Email: Melissa.Buckardt@dupagecounty.gov
Address: 915 E. 1st Street	City: Los Angeles	Address: 503 N. County Farm Road, 3rd Floor	City: Wheaton
State: CA	Zip: 90012	State: IL	Zip: 60187
Phone: 213-229-5300	Fax:	Phone: 630-407-8303	Fax: 630-407-8310
Shipping		Contract Dates	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): Dec 1, 2025	Contract End Date (PO25): Nov 30, 2026

Purchase Requisition Line Details

LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/ Activity Code	Unit Price	Extension
1	1	EA		Annual License Maintenance and Hosting Fee	FY26	1000	6300	53807		188,976.00	188,976.00
2	1	EA		Monthly Storage	FY26	1000	6300	53807		78,000.00	78,000.00
3	1	EA		Upgrades to our system that allow for better case joinder functionality	FY26	1000	6300	53807		4,000.00	4,000.00

FY is required, ensure the correct FY is selected. Requisition Total $ 270,976.00

Comments	
HEADER COMMENTS	Provide comments for P020 and P025. Please do not encumber line 2 monthly storage and line 3 for integration of icon in eDefender
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO. 1st allowed invoice date of 12/1/2025.
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO.
APPROVALS	Department Head signature approval for procurements under $15,000. Procurement Officer Approval for ETSB.

Journal Technologies, Inc.

SOFTWARE LICENSE, MAINTENANCE AND SUPPORT AGREEMENT

This SOFTWARE LICENSE, MAINTENANCE AND SUPPORT AGREEMENT (this "**Agreement**"), by and between JOURNAL TECHNOLOGIES, INC., a Utah corporation (hereinafter "**Licensor**"), and COUNTY OF DUPAGE, a body politic and corporate, with offices at 421 North County Farm Road, Wheaton, Illinois, on behalf of the DUPAGE COUNTY PUBLIC DEFENDER'S OFFICE (hereinafter "**Licensee**"), is made as of the date executed by both Licensor and Licensee (the "**Effective Date**"). In consideration for the representations and agreements contained herein, the parties hereby covenant and agree as follows:

1. DEFINITIONS

1.1 **Application Administrator** is a designated employee or contractor of Licensee responsible for managing the case management system. This role includes communicating with Licensor staff for support, troubleshooting problems, and coordinating maintenance tasks.

1.2 **Customer Data** means all non-configuration, case-related data entered into, contained in, modified in, or deleted from the Licensed Software, but not the Licensed Software itself.

1.3 **Documentation** includes user, administrative and technical electronic guides which facilitate the use of and relate to the Licensed Software, together with any written product information, instructions, specifications or use guidelines made available by Licensor.

1.4 **Go Live** means that the Licensed Software is being Used (as defined below) in an operational capacity with operational data in Licensee's production environment.

1.5 **Licensed Software** means the proprietary computer software program or programs identified in Exhibit A ("LICENSE, MAINTENANCE AND SUPPORT FEES"), together with all related Documentation.

1.6 **License, Maintenance and Support Fees** means the fees to be paid by Licensee to Licensor annually in advance of each year of the License Term pursuant to Section 2.2.2 ("License, Maintenance and Support Fees").

1.7 **Loss Event Expenses** means all losses, liabilities, damages, causes of action, claims, demands, expenses, professional services (including fees and costs for attorneys, crisis management, public relations, investigation, and remediation), and breach notification costs arising from, in connection with, or related to any of the following:

(1) a data security breach involving Customer Data;

(2) a violation of any law, statute, or regulation related to data security or data privacy involving Customer Data;

(3) unauthorized access to or acquisition of Customer Data;

(4) a loss of Customer Data;

(5) a ransom or cyber extortion demand involving Customer Data;

(6) misuse of Customer Data; or

(7) an actual or alleged failure to:

(a) provide adequate notice, choice, consent, access, or security regarding Customer Data;

(b) take appropriate steps to ensure the accuracy of Customer Data;

(c) adequately minimize the collection, processing, use, or retention of Customer Data; or

(d) comply with cross-border data transfer laws and regulations regarding Customer Data.

1.8 **Maintenance** means enhancements, upgrades and new releases of the Licensed Software, which includes only those additions and/or modifications to the Licensed Software which (A) enhance functionality and/or performance without fundamentally altering the nature or manner in which the Licensed Software operates, and (B) are made generally available without additional or increased charges to other persons entitled to receive maintenance from Licensor.

1.9 **Professional Services Agreement** means that certain Professional Services Agreement between Licensor and Licensee, of even date herewith.

1.10 **Support** means access to technical assistance for the Licensed Software, including support for questions about functionality, the resolution of error messages, bug fixes and troubleshooting.

1.11 **Use** or **Using** means (i) transferring any portion of the Licensed Software from storage units or media into computer or terminal equipment for utilization or processing; (ii) accessing any portion of the Licensed Software for any purpose (including, without limitation, viewing information already in the Licensed Software); or (iii) merging any Licensed Software in machine readable form into another program.

1.12 **User** means (a) any individual person, computer terminal or computer system (including, without limitation, any workstation, pc/cpu, laptop and wireless or network node) that has been authorized by the Licensee (through a username and password) to use the Licensed Software, (b) any other non-court government employees

and contractors who are performing their jobs, or a computer terminal or computer system used by such a person, in each case, interfacing with or accessing the Licensed Software through an interface or its public portal or (c) any individual person who is a member of the general public (including litigants and their attorneys, reporters and interested citizens, but not government employees or contractors who are performing their jobs), or a computer terminal or computer system used by such a person, accessing the Licensed Software at any given time for any reason through its public portal (including to file documents electronically or to view information already in or accessible through the Licensed Software).

2. LICENSE

2.1 Grant of License. Upon commencement of the License Term, Licensor grants to Licensee and Licensee hereby accepts from Licensor a non-exclusive, non-transferable, personal license to install and Use the Licensed Software; provided, however, that Licensee's rights with respect to the Licensed Software are at all times and in all respects subject to the terms and conditions of this Agreement. Licensee's authorized Users may Use the Licensed Software only during the License Term and only so long as Licensee has paid the required License, Maintenance and Support Fees for such Users and is not otherwise in default under this Agreement. This license includes the right to make one copy of the Licensed Software in machine-readable form solely for Licensee's back-up purposes. The Licensed Software is the proprietary information and a trade secret of Licensor and this Agreement grants Licensee no title or rights of ownership in the Licensed Software. The Licensed Software is being licensed and not sold to the Licensee. The Licensed Software is protected by United States copyright laws and international copyright treaties, as well as other intellectual property laws.

2.2 License Term and License, Maintenance and Support Fees.

2.2.1 License Term. The License Term shall commence on the date of initial Go Live; provided that the License, Maintenance and Support Fees for the first year of the License Term for any Users that will Use the Licensed Software as of or immediately following such Go Live must have been received prior to such date (and the license file shall not be delivered, and the License Term shall not begin, until such License, Maintenance and Support Fees have been received by Licensor). The License Term shall continue until the fifth anniversary of the date of final Go Live, and shall thereafter automatically renew for successive one-year periods (the "**License Term**"), unless Licensee elects to not renew the License Term upon written notice to Licensor given not less than ninety (90) days prior to the end of the then-current License Term.

2.2.2 License, Maintenance and Support Fees. Licensee shall make payment of the License, Maintenance and Support Fees to Licensor based on the number of Users and calculated in accordance with Exhibit A, in advance of each applicable year of the License Term, including each year of the original License Term and each one-year extension; provided that the License, Maintenance and Support Fees for the first year of the License Term must be paid prior to initial Go Live in accordance with the proviso set forth in Section 2.2.1. Annual License, Maintenance and Support Fees are subject to

increase in accordance with Exhibit A. Licensee may increase the number of Users at any time upon written notice to Licensor, which shall be promptly followed by payment reflecting the increased License, Maintenance and Support Fees, calculated according to Exhibit A, and pro-rated for any partial year of the License Term. Licensee may also reduce the number of Users of the Licensed Software, and the commensurate fee payable, but such reduction shall only become effective at the beginning of the following year of the License Term, and the written reduction notice must be given at least sixty (60) days before the next anniversary of the start of the License Term. All sales taxes or similar fees levied on account of payments to Licensor are the responsibility of Licensee.

2.2.3 Certain Specific Limitations. Licensee shall not, and shall not permit any User or other party to, (a) copy or otherwise reproduce, reverse engineer or decompile all or any part of the Licensed Software, (b) make alterations to or modify the Licensed Software, (c) grant sublicenses, leases or other rights in or to the Licensed Software, or (d) permit any party access to the Licensed Software for purposes of programming against it. Licensee shall be solely responsible for preventing improper, unauthorized, accidental, or unlawful (1) misuse of User accounts for the Licensed Software; (2) changes by the Licensee to the Licensed Software or its database; or (3) software scripts from being added to the Licensed Software or its database by the Licensee. Licensee is also solely responsible for, and shall indemnify, defend, and hold harmless Licensor regarding, any Loss Event Expenses that arise from unlawful or accidental access or disclosure of Customer Data that is stored on a computer system, network, server, workstation, PC, desktop, notebook, or mobile device of the Licensee or one of its agents or contractors (other than Licensor or one of its agents or contractors). Section 6.2 ("Licensor's Responsibilities") shall apply to Customer Data stored on computer systems of Licensor or one of its agents or contractors.

2.2.4 E-Commerce Functionality Fees. If Public Portal is included in the Licensed Software and the e-commerce functionality of Public Portal is utilized, Licensor shall provide a PCI compliant payment gateway and payment processing functionality. A merchant services agreement will be provided to Licensee upon request. If Licensee requires an alternate payment processor provider, Licensee is responsible for all additional development costs to connect Public Portal with the payment processor provider.

2.2.5 Source Code Escrow. Licensee shall have the opportunity to be added as a beneficiary under the Software Source Code Agreement between Licensor and InnovaSafe, Inc., as it may be amended from time to time, a copy of which is attached as Exhibit B ("SOURCE CODE ESCROW AGREEMENT"). Licensee shall complete the beneficiary enrollment form and pay the required fees directly to InnovaSafe.

2.2.6 Hosted Services. If Licensee desires for Licensor to provided hosted services for the Licensed Software, Licensor can provide such services subject to the terms and conditions set forth in Exhibit C ("HOSTED SERVICES") and to the payment of the requisite hosting fees set forth therein. Notwithstanding the foregoing, Licensor shall not provide hosted services unless Licensor has attached Exhibit C to this Agreement upon Licensee's request therefor, or Licensee and Licensor have entered into a separate written agreement for such services.

3. MAINTENANCE AND SUPPORT

3.1 Maintenance. Maintenance will be provided for the Licensed Software provided that Licensee has paid the applicable License, Maintenance and Support Fees described in Section 2.2.2, and subject to all of the terms and conditions of this Agreement. Maintenance for the Licensed Software will be available when the applicable enhancement, upgrade or release is first made generally available to persons entitled to receive maintenance from Licensor.

3.2 Support. Support for eDefender and Public Portal is available by telephone, e-mail, or internet support forum from 5:00 am to 6:00 pm Mountain time, Monday through Friday, except for federal holidays. Support for interfaces using eDefender API provided by Licensor is available by the same contact methods and during the same times for ninety (90) days following Go Live. Licensor shall generally provide an initial response within four (4) hours of first contact. Licensor shall use all reasonable diligence in correcting verifiable and reproducible errors reported to Licensor. Licensor shall, after verifying that such an error is present, initiate work in a diligent manner toward development of a solution. If the error is categorized as "Critical" (meaning an error for which there is no workaround and which causes data loss, affects a mission critical task or poses a possible security risk that could compromise the system), Licensor shall provide a solution through a service release as soon as possible. Licensor shall not be responsible for correcting errors in any version of the Licensed Software other than the current version, with the exception of Critical errors, for which a service release will be provided for the most recent previous version as well. Licensor shall not be responsible for errors caused by hardware limitations or failures, network infrastructure, operating system problems, operator errors or any errors related to processes, interfaces or other software.

3.3 Conditions to Receive Support. Licensee must designate one or more Application Administrators, each of whom shall be an employee or contractor of Licensee. Only a designated Application Administrator may request Support. It is the responsibility of Licensee to instruct Users to route Support requests through the Application Administrator.

3.4 Other Support. Services that go beyond routine Support may be provided under the terms of a professional services agreement upon agreement of the parties.

4. WARRANTY

4.1 Licensed Software Warranty. Licensor warrants that the Licensed Software will perform in all material respects during the License Term in accordance with the applicable user, administrative, and technical electronic guides. Notwithstanding the foregoing, this warranty shall not apply and Licensor will incur no liability whatsoever if there is or has been (a) the use of any non-current version (or the most recent previous version) of the Licensed Software, (b) the combination of the Licensed Software with any other software not recommended, provided or authorized by Licensor, (c) modification of the Licensed Software, (d) any use of the Licensed Software in breach of this Agreement or (e) any failure to satisfy the conditions to receive Support under Section 3.4 ("Other

Support") above. If at any time during the License Term the Licensed Software fails to perform according to this warranty, Licensee shall promptly notify Licensor in writing of such alleged nonconformance, and Licensor shall provide bug fixes and other Support, but only so long as the alleged nonconformance is not caused by an act of Licensee or any third party not under the control of or authorized by Licensor. After the bug fixes and Support have been provided, if any such non-performance materially impairs the ability of Licensee to utilize the Licensed Software, Licensee shall have the right, on thirty (30) days' notice, to terminate the license and this Agreement (with a credit for License, Maintenance and Support Fees paid with respect to the period in which utilization was materially impaired).

4.2 Warranty of Law. Licensor represents and warrants that to the best of Licensor's knowledge: (i) there is no claim, litigation or proceeding pending or threatened against Licensor with respect to the Licensed Software or any component thereof alleging infringement of any patent or copyright or any trade secret or any proprietary right of any person; (ii) the Licensed Software complies in all material respects with applicable laws, rules and regulations; (iii) Licensor has full authority to enter into this Agreement and to consummate the transactions contemplated hereby; and (iv) this Agreement is not prohibited by any other agreement to which Licensor is a party or by which it may be bound (the "**Legal Warranty**"). In the event of a breach of the Legal Warranty, Licensor shall indemnify and hold harmless Licensee from and against any and all losses, liabilities, damages, causes of action, claims, demands, and expenses (including reasonable legal fees and expenses) incurred by Licensee, arising out of or resulting from said breach.

4.3 Warranty of Title. Licensor further warrants that (i) it has good title to the Licensed Software; (ii) it has the absolute right to license the Licensed Software; (iii) as long as Licensee is not in material default hereunder, Licensee shall be able to quietly and peacefully possess and Use the Licensed Software provided hereunder subject to and in accordance with the provisions of this Agreement; and (iv) Licensor shall be responsible for and have full authority to license all proprietary and/or third party software modules, algorithms and protocols that are incorporated into the Licensed Software (the "**Title Warranty**"). In the event of a breach of the Title Warranty, Licensor shall indemnify and hold harmless Licensee from and against any and all losses, liabilities, damages, causes of action, claims, demands, and expenses (including reasonable legal fees and expenses) incurred by Licensee, arising out of or resulting from said breach.

4.4 No Other Warranties. THE WARRANTIES AND REPRESENTATIONS STATED WITHIN THIS AGREEMENT ARE EXCLUSIVE, AND IN LIEU OF ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE.

5. LIMITATIONS ON LIABILITY

NOTWITHSTANDING ANY OTHER PROVISION OF THIS AGREEMENT, NEITHER PARTY SHALL BE LIABLE TO THE OTHER FOR ANY INDIRECT, SPECIAL OR CONSEQUENTIAL DAMAGES OR LOSS OF ANTICIPATED PROFITS

OR REVENUES IN CONNECTION WITH OR ARISING OUT OF THE SUBJECT MATTER OF THIS AGREEMENT. FURTHERMORE, LICENSEE'S TOTAL LIABILITY WITH RESPECT TO CLAIMS ARISING OUT OF THE SUBJECT MATTER OF THIS AGREEMENT SHALL NOT EXCEED, IN THE AGGREGATE, THE TOTAL AMOUNT OF FEES PAYABLE HEREUNDER TO LICENSOR. IN NO EVENT SHALL LICENSOR'S TOTAL LIABILITY WITH RESPECT TO CLAIMS ARISING OUT OF THE SUBJECT MATTER OF THIS AGREEMENT EXCEED, IN THE AGGREGATE, THE TOTAL AMOUNT OF FEES PAID HEREUNDER TO LICENSOR FOR THE FIRST FIVE-YEARS OF THE LICENSE TERM.

6. CONFIDENTIALITY

6.1 Licensee's Responsibilities. Licensee shall implement reasonable and appropriate measures designed to help secure the Licensed Software and other materials received from Licensor under this Agreement from accidental or unlawful access or unauthorized or improper disclosure. Except as permitted by the terms of Section 2.1 ("Grant of License") or as required by law, Licensee shall not voluntarily and affirmatively disclose the Licensed Software or any of such materials to any third party, in whole or in part, without the prior written consent of Licensor, which may be granted or withheld in its sole discretion. If Licensee becomes aware of any accidental or unlawful access to or unauthorized or improper disclosure of the Licensed Software or any of such materials, it shall notify Licensor promptly, and in any event within 5 business days. Licensee shall also reasonably assist Licensor with preventing the recurrence of such accidental or unlawful access or unauthorized or improper disclosure and with any litigation against the third parties deemed necessary by Licensor to protect its proprietary rights.

6.2 Licensor's Responsibilities. Licensor shall implement reasonable and appropriate measures designed to help secure confidential Customer Data of Licensee that Licensor obtains from Licensee in the course of the performance of this Agreement from accidental or unlawful access or unauthorized or improper disclosure. Except as required by law, Licensor shall not voluntarily and affirmatively disclose to any third party confidential Customer Data that Licensor obtains from Licensee without the prior written consent of Licensee, which may be granted or withheld in its sole discretion. If Licensor becomes aware of any accidental or unlawful access to or unauthorized or improper disclosure of confidential Customer Data, it shall notify Licensee promptly, and in any event within 5 business days. Licensor shall also reasonably assist Licensee with preventing the recurrence of such accidental or unlawful access or unauthorized or improper disclosure and with any litigation against third parties deemed necessary by Licensee to protect its confidential Customer Data. For the avoidance of doubt, this Section is not intended to prevent Licensor's support personnel from accessing Licensee's Customer Data for purposes of investigating or resolving a Support request.

6.3 Confidentiality Breach. In the event a party breaches any of its obligations under this Section 6 ("Confidentiality"), the breaching party shall indemnify, defend and hold harmless the non-breaching party from and against any and all losses, liabilities, damages, causes of action, claims, demands, and expenses (including reasonable legal fees and expenses) incurred by the non-breaching party arising out of such breach. In addition,

the non-breaching party will be entitled to obtain injunctive relief against the breaching party.

6.4 Exclusions. The provisions of this Section 6 ("Confidentiality") shall not apply to any information (a) that is in the public domain prior to the disclosure or that that becomes part of the public domain other than by way of a breach of this Agreement, (b) that was in the lawful possession of the Licensor or Licensee, as the case may be, prior to the disclosure without a confidentiality obligation to any person, (c) that was disclosed to the Licensor or Licensee, as the case may be, by a third party who was in lawful possession of the information without a confidentiality obligation to any person, (d) that was independently developed by Licensor or Licensee, as the case may be, outside the scope of this Agreement or (v) that Licensor or Licensee, as the case may be, is required to disclose by law or legal process.

7. TERM AND TERMINATION

7.1 Term. The term of this Agreement shall expire at the end of the License Term or, if earlier, upon termination of this Agreement in accordance with the terms of this Section 7 ("Term and Termination").

7.2 Termination by Licensor.

7.2.1 Payment Default. Licensor shall have the right to terminate the license granted in Section 2.2 ("License Term and License, Maintenance and Support Fees"), and this Agreement (but reserving cumulatively all other rights and remedies under this Agreement, the Professional Services Agreement, in law and/or in equity), for any failure of Licensee to make payments of amounts due to Licensor when the same are due (including, without limitation, any fees or other amounts due and payable to Licensor for implementation services under the Professional Services Agreement), and such failure continues for a period of thirty (30) days after written notice thereof by Licensor to Licensee.

7.2.2 Other Licensee Defaults. Licensor may terminate the license granted in Section 2.2 ("License Term and License, Maintenance and Support Fees"), and this Agreement (but reserving cumulatively all other rights and remedies under this Agreement, the Professional Services Agreement, in law and/or in equity), for any other material breach by Licensee which breach continues for a period of thirty (30) days after written notice thereof by Licensor to Licensee.

7.3 Termination by Licensee. Licensee shall have the right to terminate this Agreement (reserving cumulatively all other rights and remedies under this Agreement, the Professional Services Agreement, in law and/or in equity) without further obligation or liability to Licensor (except as specified herein and/or in the Professional Services Agreement) if Licensor commits any material violation or breach of this Agreement and fails to remedy such breach within thirty (30) days after written notice by Licensee to Licensor of such breach. Licensee shall have the right to terminate this Agreement effective immediately and without prior notice if Licensor goes into liquidation or

bankruptcy, or if Licensor permanently discontinues Maintenance and Support for the Licensed Software.

7.4 Actions Upon and Following Termination. Termination of this Agreement shall not affect any rights and/or obligations of the parties which arose prior to any such termination and such rights and/or obligations shall survive any such termination. Licensee must cease use of the Licensed Software immediately upon termination, and must remove and return the Licensed Software and all other products and information received by Licensee from Licensor within thirty (30) days after termination. If not removed and returned within such thirty (30) day period, Licensee hereby grants Licensor the right to remove the Licensed Software. In addition, the confidentiality obligations of the parties in Section 6 ("Confidentiality") shall survive the termination of this Agreement.

8. GENERAL

8.1 Waiver, Amendment or Modification. The waiver, amendment or modification of any provision of this Agreement or any right, power or remedy hereunder shall not be effective unless made in writing and signed by both parties. No failure or delay by either party in exercising any right, power or remedy with respect to any of its rights hereunder shall operate as a waiver thereof.

8.2 Notice. All notices under this Agreement shall be in writing and shall be deemed to have been duly given if delivered in person, by commercial overnight courier or by registered or certified mail, postage prepaid, return receipt requested, and addressed as follows:

To Licensor: Journal Technologies, Inc.
915 East First Street
Los Angeles, CA 90012
Attention: President

and

Munger, Tolles & Olson LLP
350 South Grand Avenue, 50th Floor
Los Angeles, CA 90071
Attention: Mark Sayson

To Licensee: DuPage County Department of Information Technology
421 N. County Farm Road
Wheaton, Illinois 60187
ATTN: Lana Long, Business Analyst

and

Jeff York
DuPage County Public Defender
503 N. County Farm Road
Wheaton, Illinois 60187

8.3 No Third Party Beneficiaries. This Agreement is not intended to create any right in or for the public, or any member of the public, any subcontractor, supplier or any other third party, or to authorize anyone not a party to this Agreement to maintain a suit to enforce or take advantage of its terms.

8.4 Successors and Assigns. Neither party may assign this Agreement in whole or part without the prior written consent of the other party; provided that Licensor may assign this Agreement to another subsidiary of Daily Journal Corporation, directly or by operation of law, without the prior written consent of Licensee. Any attempt to assign this Agreement without the prior written consent of the other party is void and without legal effect, and such an attempt constitutes grounds for termination by the other party. Subject to the foregoing, all of the terms, conditions, covenants, and agreements contained herein shall inure to the benefit of, and be binding upon, any successor and any permitted assignees of the respective parties hereto. It is further understood and agreed that consent by either party to such assignment in one instance shall not constitute consent by the party to any other assignment. A transfer of corporate control, merger, sale of substantially all of a party's assets and the like, even though including this Agreement as an assigned asset or contract, shall not be considered an assignment for these purposes.

8.5 Dispute Resolution. Any dispute arising under or related to this Agreement shall be resolved exclusively as follows, with the costs of any mediation to be shared equally by both parties:

8.5.1 Initial Resolution by Meeting. The parties shall first attempt to resolve amicably the dispute by meeting with each other, by telephone or in person at a mutually convenient time and location, within thirty (30) days after written notice of a dispute is delivered from one party to the other. Subsequent meetings may be held upon mutual agreement of the parties.

8.5.2 Mediation. If the dispute is not resolved within sixty (60) days of the first meeting, the parties shall submit the dispute to mediation by an organization or company specializing in providing neutral, third-party mediators. Licensee shall be entitled to select either (i) the location of the mediation or (ii) the organization or company, and Licensor shall select the other. The mediation shall be conducted within sixty (60) days of the date the dispute is submitted to mediation, unless the parties mutually agree on a later date.

8.5.3 Venue. The exclusive venue for resolving any dispute between the parties arising under or related to this Agreement that is not otherwise resolved by meeting or mediation pursuant to the preceding provisions of this Section 8.5, shall be the United States District Court for the Northern District of Illinois, and any respective appellate court.

8.6 Control of Defense. All indemnification obligations under this Agreement are conditioned upon (i) written notice by the indemnified party to the indemnifying party within thirty (30) days of the indemnified party's receipt of any claim for which indemnification is sought, (ii) tender of control over the defense and settlement to the indemnifying party and (iii) such reasonable cooperation by the indemnified party in the defense as the indemnifying party may request; provided, however, the indemnifying party shall not, without the prior written consent of the indemnified party, settle, compromise or consent to the entry of any judgment with respect to any pending or threatened claim unless the settlement, compromise or consent provides for and includes an express, unconditional release of such claim against the indemnified party.

8.7 Governing Law. The validity, construction and performance of this Agreement and the legal relations among the parties to this Agreement shall be governed by and construed in accordance with the laws of the State of Illinois without giving effect to its conflict of law principles.

8.8 Force Majeure. Neither party shall be liable for any delay or non-performance of their obligations (except for any obligations to make payments) caused by any contingency beyond their control including but not limited to Acts of God, war, civil unrest, strikes, walkouts, electrical or power outages, utilities or other telecommunications failures, internet service provider failures or delays, denial of service attacks, fires or natural disasters.

8.9 Severability. In the event any one or more of the provisions of the Agreement shall for any reason be held to be invalid, illegal or unenforceable, the remaining provisions of this Agreement shall be unimpaired, and the invalid, illegal or unenforceable provision shall be replaced by a provision, which, being valid, legal and enforceable, comes closest to the intention of the parties underlying the invalid, illegal or unenforceable provision.

8.10 Counterparts. This Agreement may be executed in counterparts and by the exchange of signatures by facsimile or PDF.

[Continued on Next Page]

IN WITNESS WHEREOF, the parties have caused this instrument to be duly executed as of the date last written below.

JOURNAL TECHNOLOGIES, INC:

By: Signature on file Date: 11/20/17

Printed Name and Title: Gerald L. Salzman, President

COUNTY OF DUPAGE:

By: Signature on file Date: 11/20/17

Printed Name and Title: Jeffrey R. York, DuPage County Public Defender

Attest:

By: Signature on file

~~Paul Hinds, County Clerk~~ Notary Public

Witnessed and Affirmed this 20th day of November, 2017

"OFFICIAL SEAL"
Melissa S. Buckardt
NOTARY PUBLIC, STATE OF ILLINOIS
My Commission Expires 05/18/18

EXHIBIT A
LICENSE, MAINTENANCE AND SUPPORT FEES AND HOSTING FEES

Licensed Software: eDefender®
Annual License, Maintenance and Support Fees for first year of License Term: $62,800, which includes licenses for 55 agency users and a total of 66 User licenses, as calculated below.
Hosting Fees for first year of License Term: $42,500, which includes 1TB of storage, as calculated below.

Annual License, Maintenance and Support Fees

The License, Maintenance and Support Fee for users identified in clause (a) of the definition of "User" in Section 1.12 of the Agreement, is determined in accordance with the following chart:

Pricing Table for System User Licenses for Centralized System

USER GROUPS*	Users	Annual License, Maintenance and Support Fees	
		Per User	For Group
1-50	50	$1,000	$50,000
51-100	50	$800	$40,000

*The actual number of User licenses will be used to determine the annual fee, with 50 licenses being the minimum. The Annual License, Maintenance and Support Fee is governed by a five-year agreement with an annual CPI adjustment (not to exceed 1.5%) that will automatically be applied to the fees for each year of the License Term after the first year.

Other Governmental Agencies
The additional License, Maintenance and Support Fee for users described in clause (b) of the definition of "User" in Section 1.12 of the Agreement shall be computed based on 20% of the total Users described in clause (a) of the definition of "User" in Section 1.12 of the Agreement.

Public Users
The additional License, Maintenance and Support Fee for users described in clause (c) of the definition of "User" in Section 1.12 of the Agreement shall be computed based on 10% of the total Users described in clause (a) of the definition of "User" in Section 1.12 of the Agreement.

The initial Annual License, Maintenance and Support Fee for the first year of the License Term for any Users that will Use the Licensed Software immediately following initial Go

Live must have been received prior to the date of initial Go Live, and shall be due for subsequent years of the License Term immediately prior to each anniversary of initial Go Live. Upon the occurrence of each subsequent Go Live for additional offices, the initial Annual License, Maintenance and Support Fee for the then current year of the License Term (pro-rated for any partial year of the License Term) for any Users that will Use the Licensed Software immediately following such Go Live must have been received prior to the date of such Go Live, and shall be due for subsequent years of the License Term immediately prior to each anniversary of initial Go Live.

Fee Calculation Explanation

Upon Licensee's payment to Licensor immediately prior to Go Live of the annual License, Maintenance and Support Fees of $62,800 for the first year of the License Term, Licensee will receive Licensed Software licenses for 55 agency users (i.e., users identified in Section 1.12(a) of the Agreement), and 11 additional user licenses (i.e., 20% of agency users) for unlimited use of the Licensed Software by non-agency governmental employees and contractors (i.e., users identified in Section 1.12(b) of the Agreement) accessing the Licensed Software via interfaces, for a total of 66 User licenses. An annual CPI adjustment not to exceed 1.5% (as determined by the Bureau of Labor Statistics – Chicago/Gary/Kenosha region) will automatically be applied to the License, Maintenance and Support Fees for each year of the License Term after the first year.

If the number of agency users increases (decreases), the annual License, Maintenance and Support Fees, including an annual CPI adjustment, will be adjusted pursuant to the pricing table set forth on the preceding page. If Licensee elects to have the eDefender Public Portal extended to the public (i.e., users identified in Section 1.12(c) of the Agreement), including lawyers, assuming the 55 agency user numbers set forth above, Licensee would need an additional six user licenses (i.e., 10% of the agency users), for a total of 72 User licenses.

Hosting Fees

The annual hosting fee for JTI to host the Licensed Software and Customer Data in Amazon GovCloud for the first year of the License Term is $42,500, which includes 1TB of storage. Each additional TB of storage will cost $4,000 annually. If the number of agency users increases (decreases), the annual hosting fees, including an annual CPI adjustment not to exceed 1.5% (as determined by the Bureau of Labor Statistics – Chicago/Gary/Kenosha region), will be adjusted pursuant to the below pricing schedule.

		Estimated Annual Hosting Fees	
USER GROUPS*	Users	Per User	For Group
1-50	50	$800	$40,000
51-100	50	$500	$25,000

* The actual number of User licenses will be used to determine the annual fee for 1TB of storage, with 50 licenses being the minimum.

EXHIBIT B
SOURCE CODE ESCROW AGREEMENT

[See attached.]

EXHIBIT C
HOSTED SERVICES

Licensor Hosting. In exchange for an annual hosting fee, Licensor will provide Licensed Software hosted services (the "**Hosted Service**"), which Licensee may access via an Internet connection. Access to the Hosted Service for agency Users of eDefender will be secured and encrypted via a VPN connection. Access to the public portal portion of the Hosted Service will be secured and encrypted via HTTPS.

Licensor hosting utilizes Tier I providers of Cloud infrastructure such as Amazon AWS GovCloud and Microsoft Azure, which eliminates single point of failure interruptions to uptime within the data center, providing a service level of 99.9% uptime with an 8 hour Recovery Point Objective (RPO) and 24 hour Recovery Time Objective (RTO).

Licensor Responsibilities. Licensor's responsibilities with respect to the Hosted Service are as follows:

a. Provide infrastructure for the hosting of Licensee data.
b. Provide Maintenance of the Hosted Service.
c. Provide snapshot backups of data every four hours with a twenty-four hour retention (daily backups are also taken and kept for two weeks).
d. Provide a single copy of Licensee data upon Licensee's request not to exceed once per month.
e. Comply with Section 6.2 of the Agreement concerning Licensor's responsibilities with respect to confidential Customer Data obtained from Licensee. Licensor shall not be responsible, however, for any accidental or unlawful access or disclosure of confidential Customer Data that results from Licensee's failure to comply with subparagraph b. below under the heading "Licensee Responsibilities."

Licensee Responsibilities. Licensee's responsibilities with respect to the Hosted Service are as follows:

a. Pay the annual hosting fees listed in Exhibit A.
b. Licensee is solely responsible for, and shall indemnify, defend, and hold harmless Licensor regarding, any unlawful or accidental access to or unauthorized or improper disclosure of Customer Data that results from (i) the conduct of an authorized User of Licensee, (ii) an unauthorized person obtaining an authorized User's account credentials from such a User or the Licensee, (iii) changes that the Licensee makes to the configuration of the Licensed Software or the hosted database, or (iv) software scripts added to the Licensed Software or the hosted database by the Licensee. Without limiting the foregoing, Licensee shall: (A) notify Licensor immediately of any unauthorized use of any password or account or any other known or suspected breach of security; (B) report to Licensor

immediately and use reasonable efforts to stop immediately any copying or distribution of content that is known or suspected by Licensee or Users; and (C) not impersonate another User or provide false identity information to gain access to or use the Hosted Service.

c. Accept that each hosted instance allows for one terabyte of filing cabinet storage. Storage required for the database server is covered by the Hosting Fees. Licensee will be notified when storage usage thresholds exceed 80%, 95%, and 100%. At 100% usage, storage will automatically be expanded by 500 gigabytes and Licensee's hosting fees will be adjusted accordingly at the then current yearly rate. The current rate is listed in Exhibit A. Additional storage may be pre-purchased at any time, however is not required.

Force Majeure. Neither party will be liable for any delay or failure to perform any obligation under this Agreement (except for any obligations to make payments) where the delay or failure results from any cause beyond such party's reasonable control including, without limitation, acts of God, labor disputes or other industrial disturbances, electrical or power outages, utilities or other telecommunications failures, internet service provider failures or delays, denial of service attacks, earthquake, storms or other elements of nature, blockages, embargoes, riots, acts or orders of government, acts of terrorism, or war.

System Period of Maintenance.

a. *Weekly Maintenance Window* (Wednesday, 9:00PM to Thursday, 4:00AM MT). The Hosted Service shall be subject to a maintenance window each Wednesday evening (Hosted Service maintenance window may include loss of network access, the servers, and the operating system during such window). The Hosted Service will not always be disrupted during each weekly maintenance window.

b. *Extended Maintenance Outage.* If Licensor requires additional time for maintenance or installation, Licensor shall provide written notification to Licensee at least 24 hours prior to implementing an extended maintenance outage. Licensor's notice shall explain the nature and expected duration for the extended maintenance outage.

June 05, 2025

Nicole Yarman
DuPage Public Defender's Office
Wheaton, IL 60187

Delivered via email to Nicole.Yarman@dupagecounty.gov

Re: Renewal Cost Estimate for License Maintenance & Hosting Fee for 98 Licenses (82 type A + 16 type B).

Hi Nicole,

Journal Technologies would like to take this opportunity to present you with a cost estimate for eDefender licenses maintenance & support and hosting fee for the renewal term of **12/01/2025 – 11/30/2026.**

	Users	Cost/Lic.	CPI Increase	Total
License Fee				
Tier 1	50	$1,000.00	1.24	62,000.00
Tier 2	48	$800.00	1.24	47,616.00
Hosting Fee				
Tier 1	50	$800.00	1.24	49,600.00
Tier 2	48	$500.00	1.24	29,760.00
				$188,976.00

The figures above are based on the current CPI change; they might change subject to CPI change when we generate invoice some time in October/November 2025.

Thank you and we appreciate your continued partnership with JTI.

Sincerely,

[redacted]

Adnan Thanwey
Senior Accountant

DuPage County
Finance Department
Procurement Division
421 North County Farm Road
Room 3-400
Wheaton, Illinois 60187-3978

REQUIRED VENDOR ETHICS DISCLOSURE STATEMENT

Section I: Contact Information

Please complete the contact information below.

BID NUMBER:	
COMPANY NAME:	Journal Technologies, Inc.
CONTACT PERSON:	Brian Cardile, Corporate Secretary
CONTACT EMAIL:	bcardile@journaltech.com

Section II: Procurement Ordinance Requirements

Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the County, shall provide to the Procurement Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor to any incumbent County Board member, County Board chairman, or Countywide elected official whose office the contract to be awarded will benefit within the current and previous calendar year. The contractor, union, or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors, and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

Has the Bidder made contributions as described above?

- ☐ Yes
- ☒ No

If "Yes", complete the required information in the table below.

RECIPIENT	DONOR	DESCRIPTION (e.g., cash, type of item, in-kind services, etc.)	AMOUNT/VALUE	DATE MADE

All contractors and vendors who have obtained or are seeking contracts with the County shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

Has the Bidder had or will the Bidder have contact with lobbyists, agents, representatives or individuals who are or will be having contact with county officers or employees as described above.

- ☐ Yes
- ☒ No

If "Yes", list the name, phone number, and email of lobbyists, agents, representatives, and all individuals who are or will be having contact with county officers or employees in the table below.

NAME	PHONE	EMAIL

Section III: Violations

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future County contracts. Continuing and supplemental disclosure is required. The Bidder agrees to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner;
- 30 days prior to the optional renewal of any contract;
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text of the County's Ethics Ordinance is available at:
http://www.dupagecounty.gov/government/county_board/ethics_at_the_county/

The full text of the County's Procurement Ordinance is available at:

https://www.dupagecounty.gov/government/departments/finance/procurement/procurement_ordinance_and_guiding_principles.php

s

Section IV: Certification

By signing below, the Bidder hereby acknowledges that it has received, read, and understands these requirements, and certifies that the information submitted on this form is true and correct to the best of its knowledge.

Printed Name: Brian Cardile Signature: [redacted]

Title: Corporate Secretary Date: 11/4/2025

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: JPS-P-0059-25 **Agenda Date:** 11/18/2025 **Agenda #:** 16.M.

AWARDING RESOLUTION ISSUED TO
VIZOCOM ICT, LLC
FOR THE PURHASE OF NITRILE GLOVES
FOR SHERIFF'S OFFICE
(CONTRACT TOTAL AMOUNT $14,750)

WHEREAS, bids have been taken and processed in accordance with County Board policy; and

WHEREAS, the Judicial and Public Safety Committee recommends County Board approval for the issuance of a contract to Vizocom ICT, LLC, for the purchase of nitrile gloves, for the period of November 1, 2025 through November 30, 2025, for the Sheriff's Office.

NOW, THEREFORE BE IT RESOLVED, that said contract for the purchase of nitrile gloves, for the period of November 1, 2025 through November 30, 2026, for the Sheriff's Office, be, and it is hereby approved for issuance of a contract by the Procurement Division to Vizocom ICT, LLC, 860 Jamacha Road Ste 206 El Cajon, CA 92019, for a contract total amount not to exceed $14,750, per lowest responsible bid/invoice #15763.

Enacted and approved 25th day of November, 2025 at Wheaton, Illinois.

_____

DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: _____

JEAN KACZMAREK, COUNTY CLERK

Procurement Review Comprehensive Checklist
Procurement Services Division
This form must accompany all Purchase Order Requisitions

SECTION 1: DESCRIPTION

General Tracking		*Contract Terms*	
FILE ID#: 25-2783	RFP, BID, QUOTE OR RENEWAL #: Quote	INITIAL TERM WITH RENEWALS: OTHER	INITIAL TERM TOTAL COST: $17,160.00
COMMITTEE:	TARGET COMMITTEE DATE: 11/18/2025	PROMPT FOR RENEWAL:	CONTRACT TOTAL COST WITH ALL RENEWALS: $31,910.00
	CURRENT TERM TOTAL COST: $14,750.00	MAX LENGTH WITH ALL RENEWALS: ONE YEAR	CURRENT TERM PERIOD: INITIAL TERM
Vendor Information		*Department Information*	
VENDOR: Vizocom ICT LLC	VENDOR #: 40365	DEPT: Sheriff's Office	DEPT CONTACT NAME: Ivan Garza
VENDOR CONTACT:	VENDOR CONTACT PHONE: 619-935-6980	DEPT CONTACT PHONE #:	DEPT CONTACT EMAIL:
VENDOR CONTACT EMAIL: finance@vizocom	VENDOR WEBSITE:	DEPT REQ #:	

Overview

DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.).
Purchase of gloves for Sheriff's Office. Quote received for 6 mil.

JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished
Higher specifications are needed for jail.

SECTION 2: DECISION MEMO REQUIREMENTS

DECISION MEMO NOT REQUIRED Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required.
LOWEST RESPONSIBLE QUOTE/BID (QUOTE < $25,000, BID ≥ $25,000; ATTACH TABULATION)

DECISION MEMO REQUIRED Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.

SECTION 3: DECISION MEMO

SOURCE SELECTION	Describe method used to select source.
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action).

SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION	
JUSTIFICATION	Select an item from the following dropdown menu to justify why this is a sole source procurement.
NECESSITY AND UNIQUE FEATURES	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.
MARKET TESTING	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
AVAILABILITY	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

SECTION 5: Purchase Requisition Information			
Send Purchase Order To:		*Send Invoices To:*	
Vendor: Vizocom	Vendor#: 40365	Dept: Sheriff's Office	Division:
Attn: Finance	Email: finance@vizocom.com	Attn: Colleen Zbilski	Email:
Address: 860 Jamacha Road, STE 206	City: El Cajon	Address: 501 N. County Farm Road	City: Wheaton
State: CA	Zip: 92019	State: IL	Zip: 60187
Phone: 619-350-6980	Fax:	Phone: x2122	Fax:
Send Payments To:		*Ship to:*	
Vendor: Same	Vendor#:	Dept: Same	Division:
Attn:	Email:	Attn:	Email:
Address:	City:	Address:	City:
State:	Zip:	State:	Zip:
Phone:	Fax:	Phone:	Fax:
Shipping		Contract Dates	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): 11/01/2025	Contract End Date (PO25): Nov 30, 2025

Purchase Requisition Line Details											
LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/ Activity Code	Unit Price	Extension
1	1	EA		Gloves (Nitrile)	FY25	1000	4400	52200		14,750.00	14,750.00
FY is required, ensure the correct FY is selected.										Requisition Total	$ 14,750.00

Comments	
HEADER COMMENTS	Provide comments for P020 and P025. This contract purchase order is for Nitrile Gloves not to exceed $14,750.00.
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO. Do not send to vendor. Send PO to Colleen and Dan.
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO.
APPROVALS	Department Head signature approval for procurements under $15,000. Procurement Officer Approval for ETSB.

Vizocom ICT LLC
860 Jamacha Rd., Ste 206
El Cajon, CA 92019
+16193506980
finance@vizocom.com

INVOICE

BILL TO
DuPage County Sheriff's Office
Colleen Zbilski
501 N County Farm Rd
Wheaton, Illinois 60187
United States

SHIP TO
DuPage County Sheriff's Office
Ivan Garza
501 N County Farm Rd
Wheaton, Illinois 60187
United States

INVOICE # 15763
DATE 11/05/2025

SHIP DATE	SHIP VIA	TRACKING NO.	PO #
11/05/2025	Others	17078935	4400-JP07312025

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
	MG-SB26B-S	Aurelia 6 Mil black Nitrile Powder-Free Exam Gloves (MG-SB26B) - S	25	74.00	1,850.00
	MG-SB26B-M	Aurelia 6 Mil black Nitrile Powder-Free Exam Gloves (MG-SB26B) - M	25	74.00	1,850.00
	MG-SB26B-L	Aurelia 6 Mil black Nitrile Powder-Free Exam Gloves (MG-SB26B) - L	135	74.00	9,990.00
	MG-SB26B-XL	Aurelia 6 Mil black Nitrile Powder-Free Exam Gloves (MG-SB26B) - XL	135	74.00	9,990.00
	MG-SB26B-XXL	Aurelia 6 Mil black Nitrile Powder-Free Exam Gloves (MG-SB26B) - XXL	25	74.00	1,850.00
	NPP-FM-1	KN95 Mask - 1,200 pcs (NPP-FM-1)	1	300.00	300.00
	DiscountItem	Discount on Aurelia 6 Mil	1	-799.9992	-800.00

Please reply to this email to confirm that you have received the invoice and that the details are correct. If you are not the right person to handle this invoice, please let us know who we should contact instead.

Zelle Account: finance@vizocom.com
Bank details for ACH payment:
Account Name: Vizocom ICT LLC
Bank Name: Bank of America
Routing/ABA#:121000358
Account #:325162033399

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
		black Nitrile Powder-Free Exam Gloves (MG-SB26B) - S			
	DiscountItem	Discount on Aurelia 6 Mil black Nitrile Powder-Free Exam Gloves (MG-SB26B) - M	1	-799.9992	-800.00
	DiscountItem	Discount on Aurelia 6 Mil black Nitrile Powder-Free Exam Gloves (MG-SB26B) - L	1	-4,319.9957	-4,320.00
	DiscountItem	Discount on Aurelia 6 Mil black Nitrile Powder-Free Exam Gloves (MG-SB26B) - XL	1	-4,319.9957	-4,320.00
	DiscountItem	Discount on Aurelia 6 Mil black Nitrile Powder-Free Exam Gloves (MG-SB26B) - XXL	1	-799.9992	-800.00
	DiscountItem	Discount on KN95 Mask - 1,200 pcs (NPP-FM-1)	1	-39.9999	-40.00

ON HOLD UNTIL WE RECEIVE PO FROM CUTOMER-Dennis

SUBTOTAL	14,750.00
TAX	0.00
TOTAL	14,750.00
BALANCE DUE	**$14,750.00**

Please reply to this email to confirm that you have received the invoice and that the details are correct. If you are not the right person to handle this invoice, please let us know who we should contact instead.

Zelle Account: finance@vizocom.com
Bank details for ACH payment:
Account Name: Vizocom ICT LLC
Bank Name: Bank of America
Routing/ABA#:121000358
Account #:325162033399

An updated Vendor Ethics Disclosure form has been requested.

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: JPS-P-0060-25 **Agenda Date:** 11/18/2025 **Agenda #:** 16.N.

AWARDING RESOLUTION
ISSUED TO NEW TRADITIONS
FOR TRANSFERRING BODIES TO THE COUNTY MORGUE
FOR THE CORONER'S OFFICE
(CONTRACT TOTAL AMOUNT: $480,000)

WHEREAS, proposals have been accepted and processed in accordance with County Board policy; and

WHEREAS, the Judicial and Public Safety Committee recommends County Board approval for transferring bodies to the county morgue, for the Coroner's Office, for the period of December 1, 2025 through November 30, 2029.

NOW, THEREFORE BE IT RESOLVED, that County Contract, covering said, for transferring bodies to the county morgue, for the Coroner's Office, for the period of December 1, 2025 through November 30, 2029, be, and it is hereby approved for issuance of a contract by the Procurement Division to New Traditions, 30 W. 415 Whitney Road, West Chicago, IL, 60185, for a total contract amount not to exceed $480,000; per RFP #25-121-COR.

Enacted and approved this 25th day of November, 2025 at Wheaton, Illinois.

_____

DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: _____

JEAN KACZMAREK, COUNTY CLERK

Procurement Review Comprehensive Checklist
Procurement Services Division
This form must accompany all Purchase Order Requisitions

SECTION 1: DESCRIPTION

General Tracking		*Contract Terms*	
FILE ID#:	RFP, BID, QUOTE OR RENEWAL #: 25-121-COR	INITIAL TERM WITH RENEWALS: 3 YRS + 1 X 1 YR TERM PERIOD	INITIAL TERM TOTAL COST: $480,000.00
COMMITTEE: JUDICIAL AND PUBLIC SAFETY	TARGET COMMITTEE DATE: 11/18/2025	PROMPT FOR RENEWAL: 6 MONTHS	CONTRACT TOTAL COST WITH ALL RENEWALS: $480,000.00
	CURRENT TERM TOTAL COST: $480,000.00	MAX LENGTH WITH ALL RENEWALS: FOUR YEARS	CURRENT TERM PERIOD:
Vendor Information		*Department Information*	
VENDOR: New Traditions	VENDOR #: 39145	DEPT: Coroner's Office	DEPT CONTACT NAME: Diane Hewitt
VENDOR CONTACT: Megan Burroughs	VENDOR CONTACT PHONE: 630-230-8399	DEPT CONTACT PHONE #: 630-407-2630	DEPT CONTACT EMAIL: diane.hewitt@dupagecounty.gov
VENDOR CONTACT EMAIL: megan@newtraditionfuneral.com	VENDOR WEBSITE: www.newtraditionfunerals.com/	DEPT REQ #:	

Overview

DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.).
Awarded per RFP#25-121-COR for transferring bodies to the DuPage County morgue.

JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished
We must have a service to quickly and carefully transport bodies to the morgue 24-7-365.

SECTION 2: DECISION MEMO REQUIREMENTS

DECISION MEMO NOT REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required.
DECISION MEMO REQUIRED RFP (REQUEST FOR PROPOSAL)	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.

SECTION 3: DECISION MEMO

SOURCE SELECTION	Describe method used to select source. The score card was used internally. New Traditions received 99 points. 38 invitations to bid were sent out and three bids were received.
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action). Alternative 1: Handle removal of transport services internally, which can't be done due to lack of resources. Alternative 2: Take no action, which can't be done due to the Coroner's responsibility to provide transport services.

SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION	
JUSTIFICATION	Select an item from the following dropdown menu to justify why this is a sole source procurement.
NECESSITY AND UNIQUE FEATURES	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.
MARKET TESTING	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
AVAILABILITY	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

SECTION 5: Purchase Requisition Information			
Send Purchase Order To:		*Send Invoices To:*	
Vendor: New Traditions	Vendor#: 39145	Dept: Coroner's Office	Division: Administration
Attn: Megan Burroughs	Email: megan@newtraditionfuneral.com	Attn: Diane Hewitt	Email: diane.hewitt@dupagecounty.gov
Address: 30 W. 415 Whitney Road	City: West Chicago	Address: 414 N. County Farm Rd.	City: Wheaton
State: IL	Zip: 60185	State: IL	Zip: 60189
Phone: 630-230-8399	Fax: 630-230-8430	Phone: 630-407-2630	Fax: 630-407-2601
Send Payments To:		*Ship to:*	
Vendor: New Traditions	Vendor#: 39145	Dept: Coroner's Office	Division: Administration
Attn: Megan Burroughs	Email: megan@newtraditionfuneral.com	Attn: Diane Hewitt	Email: diane.hewitt@dupagecounty.gov
Address: 30 W. 415 Whitney Road	City: West Chicago	Address: 414 N. County Farm Rd.	City: Wheaton
State: IL	Zip: 60185	State: IL	Zip: 60189
Phone: 630-230-8399	Fax: 630-230-8430	Phone: 630-407-2630	Fax: 630-407-2601
Shipping		Contract Dates	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): 12/1/2025	Contract End Date (PO25): 11/30/2029

Purchase Requisition Line Details

LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/ Activity Code	Unit Price	Extension
1		EA		Body Removal	FY26	1000	4100	53090			$120,000.
2		EA		Body Removal	FY27	1000	4100	53090			$120,000.
3		EA		Body Removal	FY28	1000	4100	53090			$120,000.
4		EA		Body Removal	FY29	1000	4100	53090			$120,000.

FY is required, ensure the correct FY is selected.

Requisition Total $ $480,000.

Comments	
HEADER COMMENTS	Provide comments for P020 and P025.
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO.
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO.
APPROVALS	Department Head signature approval for procurements under $15,000. Procurement Officer Approval for ETSB.

THE COUNTY OF DUPAGE
FINANCE - PROCUREMENT
REMOVAL OF DECEASED PERSONS FOR CORONER'S OFFICE
25-121-COR
BID TABULATION

√

Criteria	Available Points	Aero Removals Trisons Inc.	First Call Mortuary Ltd.	**New Traditions Funeral Services, LLC**
Firm Qualifications	20	18	13	**20**
Key Qualifications	30	19	14	**30**
Project Understanding	30	18	15	**30**
Price	20	13	20	**19**
Total	100	68	61	**99**

Fee and Rate Proposal	$ 475.00	$ 315.78	**$ 325.00**
Percentage of points	66%	100%	**97%**
Points awarded (wtd against lowest price)	**13**	**20**	**19**

NOTES

RFP Posted on 10/3/2025 Bid Opened On 10/23/2025, 2:30 PM by	DW,SR
Invitations Sent	38
Total Requesting Documents	1
Total Bid Responses Received	3

DuPage County
Finance Department
Procurement Division
421 North County Farm Road
Room 3-400
Wheaton, Illinois 60187-3978

PROPOSAL FORM

Section I: Contact Information

Complete the contact information below.

RFP NUMBER:	25-121-COR (REMOVAL OF DECEASED PERSONS FOR CORONER'S OFFICE)
COMPANY NAME:	New Tradition Funeral Services, LLC
MAIN ADDRESS:	30W415 Whitney Road
CITY, STATE, ZIP CODE:	West Chicago, IL 60185
TELPHONE NO.:	Office: 630-230-8399 Removal Line: 630-688-7069
CONTACT PERSON:	Megan Burroughs
CONTACT EMAIL:	megan@newtraditionfunerals.com

Section III: Certification

The undersigned certifies that they are:

☑ The Owner or Sole Proprietor

☐ A Member authorized to sign on behalf of the Partnership

☐ An Officer of the Corporation

☐ A Member of the Joint Venture

Herein after called the Offeror and that the members of the Partnership or Officers of the Corporation are as follows:

Bradley Burroughs, Owner
(President or Partner)

Megan Burroughs, Owner
(Vice-President or Partner)

(Secretary or Partner)

(Treasurer or Partner)

Further, the undersigned declares that the only person or parties interested in this Proposal as principals are those named herein; that this Proposal is made without collusion with any other person, firm or corporation; that he has fully examined the proposed forms of agreement and the contract specifications for the above designated purchase, all of which are on file in the office of the Procurement Officer, DuPage County, 421 North County Farm Road, Wheaton, Illinois 60187, and all other documents referred to or mentioned in the contract documents, specifications and attached exhibits, including Addenda No._____, _____, and _____ issued thereto.

Further, the undersigned proposes and agrees, if this Proposal is accepted, to provide all necessary machinery, tools, apparatus, and other means of construction, including transportation services necessary to furnish all the materials and equipment specified or referred to in the contract documents in the manner and time and at the price therein prescribed.

Further, the undersigned certifies and warrants that they are duly authorized to execute this certification/affidavit on behalf of the Offeror and in accordance with the Partnership Agreement or by-laws of the Corporation, and the laws of the State of Illinois and that this Certification is binding upon the Offeror and is true and accurate.

Further, the undersigned certifies that the Offeror is not barred from proposing on this contract as a result of a violation of either 720 Illinois Compiled Statutes 5/33 E-3 or 5/33 E-4, Proposal rigging or Proposal-rotating, or as a result of a violation of 820 ILCS 130/1 et seq., the Illinois Prevailing Wage Act.

The undersigned certifies that they have examined and carefully prepared this Proposal and have checked the same in detail before submitting this Proposal, and that the statements contained herein are true and correct.

If a Corporation, the undersigned, further certifies that the recitals and resolutions attached hereto and made a part hereof were properly adopted by the Board of Directors of the Corporation at a meeting of said Board of Directors duly called and held and have not been repealed nor modified, and that the same remain in full force and effect. (Offeror may be requested to provide a copy of the corporate resolution granting the individual executing the contract documents authority to do so.)

Further, the Offeror certifies that they have provided equipment, supplies, or services comparable to the items specified in this contract to the parties listed in the reference section below and authorizes the County to verify references of business and credit at its option.

Finally, the Offeror, if awarded the contract, agrees to do all other things required by the contract documents, and that it will take in full payment therefore the sums set forth in the cost schedule.

PROPOSAL AWARD CRITERIA

The Offeror acknowledges and agrees that the proposal will be awarded to the most responsive, responsible vendor meeting specifications based upon the highest score compiled during evaluation of the proposals outlined in the selection process.

The Offeror agrees to provide the service described in this solicitation and in the contract specifications under the conditions outlined in attached documents for the amount stated.

By signing below, the Offeror agrees to the terms of this Proposal Form and certifies that the information submitted on this form is true and correct to the best of its knowledge.

Offeror: Megan Burroughs Signature: _____

Title: Owner, Licensed Funeral Director Date: 10/22/2025

PROPOSAL PRICING FORM

Section I: Contact Information

Please complete the contact information below.

BID NUMBER:	25-121-COR (REMOVAL OF DECEASED PERSONS FOR CORONER'S OFFICE)
COMPANY NAME:	New Tradition Funeral Services, LLC
CONTACT PERSON:	Megan Burroughs
CONTACT EMAIL:	megan@newtraditionfunerals.com

Section II: Pricing

Quantities listed are estimates only and are provided for canvassing purposes.

NO.	ITEM	UOM	QTY	PRICE	EXTENDED PRICE
1	Removal of deceased person	EA	475	$ 325	$ 154,375
				GRAND TOTAL	$ 154,375
GRAND TOTAL (In words)	One hundred and fifty four thousand, three hundred and seventy five dollars				

Section III: Price Adjustment

Pricing shall be maintained for the initial one (1) year period. Price adjustments for years two (2) through four (4) shall be provided by Bidder at the time of bid submission.

Price Adjustment – Year 2 0 (zero) %

Price Adjustment – Year 3 0 (zero) %

Price Adjustment – Year 4 0 (zero) %

Section IV: Certification

By signing below, the Bidder agrees to provide the required goods and/or services described in the Bid Specifications for the prices quoted on this Proposal Pricing Form.

Printed Name: Megan Burroughs Signature: _____

Title: Owner, Licensed Funeral Director Date: 10/22/2025

NTFS

New Tradition Funeral Services

25-121-COR REMOVAL OF DECEASED PERSONS FOR CORONER'S OFFICE

Price Proposal

Removal.....$325

Additional Staff.....$75 per person

Additional staff utilized when necessary, for bariatric removals

Wait Time.....$25 per quarter hour

In the event we are waiting on scene for a long period of time, wait time will be charged after the first 30 minutes. For example, if we wait a total of 1 hour on scene, $50 will be invoiced for the last 30 minutes.

DuPage County
Finance Department
Procurement Division
421 North County Farm Road
Room 3-400
Wheaton, Illinois 60187-3978

REQUIRED VENDOR ETHICS DISCLOSURE STATEMENT

Section I: Contact Information

Please complete the contact information below.

BID NUMBER:	25-121-COR (REMOVAL OF DECEASED PERSONS FOR CORONER'S OFFICE)
COMPANY NAME:	New Tradition Funeral Services, LLC
CONTACT PERSON:	Megan Burroughs
CONTACT EMAIL:	megan@newtraditionfunerals.com

Section II: Procurement Ordinance Requirements

Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the County, shall provide to the Procurement Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor to any incumbent County Board member, County Board chairman, or Countywide elected official whose office the contract to be awarded will benefit within the current and previous calendar year. The contractor, union, or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors, and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

Has the Bidder made contributions as described above?

- ☐ Yes
- ☑ No

If "Yes", complete the required information in the table below.

RECIPIENT	DONOR	DESCRIPTION (e.g., cash, type of item, in-kind services, etc.)	AMOUNT/VALUE	DATE MADE

All contractors and vendors who have obtained or are seeking contracts with the County shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

Has the Bidder had or will the Bidder have contact with lobbyists, agents, representatives or individuals who are or will be having contact with county officers or employees as described above.

- ☐ Yes
- ☑ No

If "Yes", list the name, phone number, and email of lobbyists, agents, representatives, and all individuals who are or will be having contact with county officers or employees in the table below.

NAME	PHONE	EMAIL

Section III: Violations

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future County contracts. Continuing and supplemental disclosure is required. The Bidder agrees to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner;
- 30 days prior to the optional renewal of any contract;
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text of the County's Ethics Ordinance is available at:

Ethics | DuPage Co, IL

The full text of the County's Procurement Ordinance is available at:

ARTICLE VI. - PROCUREMENT | Code of Ordinances | DuPage County, IL | Municode Library

Section IV: Certification

By signing below, the Bidder hereby acknowledges that it has received, read, and understands these requirements, and certifies that the information submitted on this form is true and correct to the best of its knowledge.

Printed Name: Megan Burroughs Signature: _____

Title: Owner, Licensed Funeral Director Date: 10/22/2025

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: JPS-P-0061-25 **Agenda Date:** 11/18/2025 **Agenda #:** 16.O.

AWARDING RESOLUTION
ISSUED TO NMS LABS
FOR TOXICOLOGY LAB SERVICES
FOR THE CORONER'S OFFICE
(CONTRACT TOTAL AMOUNT: $400,000)

WHEREAS, proposals have been accepted and processed in accordance with County Board policy; and

WHEREAS, the Judicial and Public Safety Committee recommends County Board approval for toxicology lab services, for the Coroner's Office, for the period of December 1, 2025 through November 30, 2029.

NOW, THEREFORE BE IT RESOLVED, that County Contract, covering said, for toxicology lab services, for the Coroner's Office, for the period of December 1, 2025 through November 30, 2029, be, and it is hereby approved for issuance of a contract by the Procurement Division to NMS Labs, 200 Welsh Road, Horsham, PA, 19044, for a total contract amount not to exceed $400,000, per RFP #25-120-COR.

Enacted and approved this 25th of November, 2025, at Wheaton, Illinois.

_____

DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: _____

JEAN KACZMAREK, COUNTY CLERK

THE COUNTY OF DUPAGE
FINANCE - PROCUREMENT
FORENSIC TOXICOLOGY
SERVICES 25-120-COR
BID TABULATION

√

Criteria	Available Points	NMS Labs
Firm Qualifications	20	**20**
Key Qualifications	20	**20**
Project Understanding	40	**40**
Price	20	**20**
Total	100	**100**

Fee and Rate Proposal (Design Only)	$ 10,720.00
Percentage of points	100%
Points awarded (wtd against lowest price)	**20**

NOTES

RFP Posted on 10/14/2025 Bid Opened On 11/4/2025, 2:30 PM by	BR, SR, HK
Invitations Sent	44
Total Requesting Documents	3
Total Bid Responses Received	1

DuPage County
Finance Department
Procurement Division
421 North County Farm Road
Room 3-400
Wheaton, Illinois 60187-3978

PROPOSAL FORM

Section I: Contact Information

Complete the contact information below.

RFP NUMBER:	25-120-COR
COMPANY NAME:	NMS Labs
MAIN ADDRESS:	200 Welsh Road
CITY, STATE, ZIP CODE:	Horsham, PA 19044
TELPHONE NO.:	(215) 657-4900
CONTACT PERSON:	Linda Gott
CONTACT EMAIL:	nms@nmslabs.com

Section III: Certification

The undersigned certifies that they are:

☐ The Owner or Sole Proprietor

☐ A Member authorized to sign on behalf of the Partnership

☒ An Officer of the Corporation

☐ A Member of the Joint Venture

Herein after called the Offeror and that the members of the Partnership or Officers of the Corporation are as follows:

Dave Delia, President and CEO
(President or Partner)

Tatyana Kosheleva, CFO
(Vice-President or Partner)

Pierre Cassigneul, Corporate Secretary
(Secretary or Partner)

Michael F. Rieders, Treasurer
(Treasurer or Partner)

Further, the undersigned declares that the only person or parties interested in this Proposal as principals are those named herein; that this Proposal is made without collusion with any other person, firm or corporation; that he has fully examined the proposed forms of agreement and the contract specifications for the above designated purchase, all of which are on file in the office of the Procurement Officer, DuPage County, 421 North County Farm Road, Wheaton, Illinois 60187, and all other documents referred to or mentioned in the contract documents, specifications and attached exhibits, including Addenda No. 1, _____, and _____ issued thereto.

Further, the undersigned proposes and agrees, if this Proposal is accepted, to provide all necessary machinery, tools, apparatus, and other means of construction, including transportation services necessary to furnish all the materials and equipment specified or referred to in the contract documents in the manner and time and at the price therein prescribed.

Further, the undersigned certifies and warrants that they are duly authorized to execute this certification/affidavit on behalf of the Offeror and in accordance with the Partnership Agreement or by-laws of the Corporation, and the laws of the State of Illinois and that this Certification is binding upon the Offeror and is true and accurate.

Further, the undersigned certifies that the Offeror is not barred from proposing on this contract as a result of a violation of either 720 Illinois Compiled Statutes 5/33 E-3 or 5/33 E-4, Proposal rigging or Proposal-rotating, or as a result of a violation of 820 ILCS 130/1 et seq., the Illinois Prevailing Wage Act.

The undersigned certifies that they have examined and carefully prepared this Proposal and have checked the same in detail before submitting this Proposal, and that the statements contained herein are true and correct.

If a Corporation, the undersigned, further certifies that the recitals and resolutions attached hereto and made a part hereof were properly adopted by the Board of Directors of the Corporation at a meeting of said Board of Directors duly called and held and have not been repealed nor modified, and that the same remain in full force and effect. (Offeror may be requested to provide a copy of the corporate resolution granting the individual executing the contract documents authority to do so.)

Further, the Offeror certifies that they have provided equipment, supplies, or services comparable to the items specified in this contract to the parties listed in the reference section below and authorizes the County to verify references of business and credit at its option.

Finally, the Offeror, if awarded the contract, agrees to do all other things required by the contract documents, and that it will take in full payment therefore the sums set forth in the cost schedule.

PROPOSAL AWARD CRITERIA

The Offeror acknowledges and agrees that the proposal will be awarded to the most responsive, responsible vendor meeting specifications based upon the highest score compiled during evaluation of the proposals outlined in the selection process.

The Offeror agrees to provide the service described in this solicitation and in the contract specifications under the conditions outlined in attached documents for the amount stated.

By signing below, the Offeror agrees to the terms of this Proposal Form and certifies that the information submitted on this form is true and correct to the best of its knowledge.

Offeror: Tatyana Kosheleva Signature: _____

Title: CFO Date: 10/30/25

PROPOSAL PRICING FORM

Section I: Contact Information

Please complete the contact information below.

BID NUMBER:	25-120-COR
COMPANY NAME:	NMS Labs
CONTACT PERSON:	Linda Gott
CONTACT EMAIL:	nms@nmslabs.com

Section II: Pricing

Quantities provided are for bid canvassing purposes.

NO.	ITEM	UOM	QTY	PRICE
1	Postmortem, Expanded, Blood (Forensic) (8084B)	EA	1	$ 246
2	Electrolytes and Glucose Panel (Vitreous), Fluid (Forensic) (1919FL)	EA	1	$ 95
3	Alcohol Panel, Blood (0170B)	EA	1	$ 95
4	Carbon Monoxide Exposure, Blood (1009B)	EA	1	$ 170
5	Postmortem, Expanded, Fluid (Forensic) (8052FL)	EA	1	$ 419
6	Postmortem, Expanded, Tissue (Forensic) (8052TI)	EA	1	$ 424
7	Postmortem, Expanded, Urine (Forensic) (8052U)	EA	1	$ 246
8	Postmortem, Expanded, Serum/Plasma (Forensic) (8052SP)	EA	1	$ 246
9	Carbon Monoxide Profile, Blood (1006B)	EA	1	$ 503
10	Special Investigation (7744O)	EA	1	$ 448
11	Postmortem, Basic, Blood (Forensic) (8083B)	EA	1	$ 171
12	Alcohol Panel, Serum/Plasma (0170SP)	EA	1	$ 95
13	Carbon Monoxide - Iron Ratio Profile, Tissue (1006TI)	EA	1	$ 691
14	Tetrafluoroethane and Difluoroethane Panel, Blood (1611B)	EA	1	$ 441
15	Glycols Panel, Blood (2165B)	EA	1	$ 331

NO.	ITEM	UOM	QTY	PRICE
16	Opiates - Free (Unconjugated), Blood (8660B)	EA	1	$ 320
17	Specimen Return/Handling (RETURN)	EA	1	$ 66
18	Betahydroxybutyric Acid, Blood (0420B)	EA	1	$ 227
19	Arsenic, Blood (0460B)	EA	1	$ 115
20	Carbon Monoxide Exposure Biouptake Screen, Blood (1002B)	EA	1	$ 48
21	Designer Opioids (2018 Scope), Blood (1480B)	EA	1	$ 280
22	Designer Opioids (2018 Scope), Serum/Plasma (1480SP)	EA	1	$ 280
23	Diazepam and Metabolites, Serum/Plasma (1501SP)	EA	1	$ 188
24	Doxepin and Metabolite, Blood (1810B)	EA	1	$ 144
25	Ethylene Glycol, Blood (2062B)	EA	1	$ 254
26	Fentanyl and Metabolite, Urine (2079U)	EA	1	$ 132
27	Heroin Metabolites - Free (Unconjugated), Urine (2276U)	EA	1	$ 320
28	Hydrochlorothiazide, Blood (2330B)	EA	1	$ 220
29	Inhalants Panel, Halocarbons, Blood (2414B)	EA	1	$ 214
30	Comprehensive Volatiles Panel, Blood (2423B)	EA	1	$ 515
31	Metformin, Blood (2740B)	EA	1	$ 180
32	Metoprolol, Blood (3043B)	EA	1	$ 153
33	Propranolol, Blood (4000B)	EA	1	$ 105
34	Carbon Monoxide Exposure Biouptake Confirmation, Blood (5654B)	EA	1	$ 83
35	Tryptase, Serum/Plasma - Send Out (7030SP)	EA	1	$ 154
36	Special Investigation (7745O)	EA	1	$ 483
37	Postmortem Designer Opioids Add-On, Blood (Forensic) (8155B)	EA	1	$ 211
38	Novel Psychoactive Substances (NPS) Screen 2, Blood (not available)	EA	1	$ N/A
39	Amphetamines Panel, Blood (8600B)	EA	1	$ 256
40	Opiates - Free (Unconjugated), Serum/Plasma (8660SP)	EA	1	$ 256

NO.	ITEM	UOM	QTY	PRICE
41	6-Monoacetylmorphine - Free (Unconjugated), Fluid (8665FL)	EA	1	$ 331
42	Novel Psychoactive Substances (NPS) Screen 1, Blood (8756B)	EA	1	$ 280
43	Synthetic Cannabinoids Screen, Blood (9560B)	EA	1	$ 284
			GRAND TOTAL	$ 10,720
GRAND TOTAL (In words)	Ten thousand seven hundred twenty dollars			

Section III: Price Adjustment

Pricing shall be maintained for the initial one (1) year period. Price adjustments for years two (2) through four (4) shall be provided by the Bidder at the time of bid submission.

Price Adjustment – Year 2 0 %

Price Adjustment – Year 3 0 %

Price Adjustment – Year 4 4 %

Note: Proposed pricing will remain firm for Years 1, 2, and 3. All other pricing will be locked to the 2025 Fee Schedule for this period. In Year 4, proposed pricing will increase by 4%, and all other pricing will adjust to the applicable rates for that year.

Section IV: Certification

By signing below, the Bidder agrees to provide the required goods and/or services described in the Bid Specifications for the prices quoted on this Proposal Pricing Form.

Printed Name: Tatyana Kosheleva Signature: _____

Title: CFO Date: 10/30/2025

County of DuPage
Forensic Toxicology Services
25-120-COR

NMS Labs Supplemental Cost Proposal

8051B	Postmortem, Basic, Blood (Forensic)	$171.00
8083B	Postmortem, Basic w/Vitreous Alcohol and 6-MAM Confirmation, Blood (Forensic)	$171.00
8051SP	Postmortem, Basic, Serum/Plasma (Forensic)	$171.00
8051U	Postmortem, Basic, Urine (Forensic)	$171.00
8051FL	Postmortem, Basic, Fluid (Forensic)	$295.00
8051TI	Postmortem, Basic, Tissue (Forensic)	$310.00
8052B	Postmortem, Expanded, Blood (Forensic)	$246.00
8084B	Postmortem, Expanded w/Vitreous Alcohol and 6-MAM Confirmation, Blood (Forensic)	$246.00
8052SP	Postmortem, Expanded, Serum/Plasma (Forensic)	$246.00
8052U	Postmortem, Expanded, Urine (Forensic)	$246.00
8052FL	Postmortem, Expanded, Fluid (Forensic)	$419.00
8052TI	Postmortem, Expanded, Tissue (Forensic)	$424.00
1919FL	Electrolytes and Glucose Panel (Vitreous), Fluid (Forensic)	$95.00
1002B	Carbon Monoxide Screen, Confirmation Separate Fee, Blood	$48.00
5654B	Carbon Monoxide Exposure Biouptake Confirmation, Blood	$83.00
53249FL	Alcohols and Acetone Confirmation, Vitreous Fluid (Forensic)	$0.00
0170B	Alcohol Panel, Blood	$95.00
1009B	Carbon Monoxide Exposure, Blood	$170.00
1006B	Carbon Monoxide Profile for Non-standard Samples, Blood	$503.00
77440	Special Request - Investigation	$448.00
77450	Special Request - Investigation	$448.00
77460	Special Request - Investigation	$448.00
77470	Special Request - Investigation	$448.00
77480	Special Request - Investigation	$448.00
0170SP	Alcohol Panel, Serum/Plasma	$95.00
1006TI	Carbon Monoxide Profile for Non-standard Samples, Tissue	$691.00
1611B	Tetrafluoroethane and Difluoroethane Panel, Blood	$441.00
2165B	Glycols Panel, Blood	$331.00
8660B	Opiates - Free (Unconjugated), Blood	$320.00
RETURN	Specimen Return/Handling	$66.00
0420B	Betahydroxybutyric Acid, Blood	$227.00
0460B	Arsenic, Blood	$115.00
1480B	Designer Opioids, Blood	$280.00
1480SP	Designer Opioids, Serum/Plasma	$280.00
1501SP	Diazepam and Metabolites, Serum/Plasma	$118.00
1810B	Doxepin and Metabolite, Blood	$144.00
2062B	Ethylene Glycol, Blood	$254.00

2079U	Fentanyl and Metabolite, Urine	$132.00
2276U	Heroin Metabolites - Free (Unconjugated), Urine	$320.00
2330B	Hydrochlorothiazide, Blood	$220.00
2414B	Inhalants Panel, Halocarbons, Blood	$214.00
2423B	Comprehensive Volatiles Panel, Blood	$515.00
2740B	Metformin, Blood	$180.00
3043B	Metoprolol, Blood	$153.00
4000B	Propranolol, Blood	$105.00
7030SP	Tryptase, Serum/Plasma - Send Out	$154.00
8155B	Postmortem Designer Opioids Add-On, Blood (Forensic)	$211.00
8600B	Amphetamines Panel, Blood	$256.00
8600SP	Amphetamines Panel, Serum/Plasma	$256.00
8665FL	6-Monoacetylmorphine - Free (Unconjugated), Fluid	$331.00
8756B	Novel Psychoactive Substances (NPS) Screen, Blood	$280.00
9560B	Synthetic Cannabinoids Screen, Blood	$284.00

DuPage County
Finance Department
Procurement Division
421 North County Farm Road
Room 3-400
Wheaton, Illinois 60187-3978

REQUIRED VENDOR ETHICS DISCLOSURE STATEMENT

Section I: Contact Information

Please complete the contact information below.

BID NUMBER:	25-120-COR
COMPANY NAME:	NMS Labs
CONTACT PERSON:	Linda Gott
CONTACT EMAIL:	nms@nmslabs.com

Section II: Procurement Ordinance Requirements

Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the County, shall provide to the Procurement Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor to any incumbent County Board member, County Board chairman, or Countywide elected official whose office the contract to be awarded will benefit within the current and previous calendar year. The contractor, union, or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors, and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

Has the Bidder made contributions as described above?

- ☐ Yes
- ☒ No

If "Yes", complete the required information in the table below.

RECIPIENT	DONOR	DESCRIPTION (e.g., cash, type of item, in-kind services, etc.)	AMOUNT/VALUE	DATE MADE

All contractors and vendors who have obtained or are seeking contracts with the County shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

Has the Bidder had or will the Bidder have contact with lobbyists, agents, representatives or individuals who are or will be having contact with county officers or employees as described above.

- ☐ Yes
- ☒ No

If "Yes", list the name, phone number, and email of lobbyists, agents, representatives, and all individuals who are or will be having contact with county officers or employees in the table below.

NAME	PHONE	EMAIL

Section III: Violations

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future County contracts. Continuing and supplemental disclosure is required. The Bidder agrees to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner;
- 30 days prior to the optional renewal of any contract;
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text of the County's Ethics Ordinance is available at:

Ethics | DuPage Co. IL

The full text of the County's Procurement Ordinance is available at:

ARTICLE VI. - PROCUREMENT | Code of Ordinances | DuPage County, IL | Municode Library

Section IV: Certification

By signing below, the Bidder hereby acknowledges that it has received, read, and understands these requirements, and certifies that the information submitted on this form is true and correct to the best of its knowledge.

Printed Name: Tatyana Kosheleva Signature: ____

Title: CFO Date: 10/30/25

Procurement Review Comprehensive Checklist
Procurement Services Division
This form must accompany all Purchase Order Requisitions

SECTION 1: DESCRIPTION

General Tracking		*Contract Terms*	
FILE ID#:	RFP, BID, QUOTE OR RENEWAL #: 25-120-COR	INITIAL TERM WITH RENEWALS: 4 YRS + 0 TERM PERIOD	INITIAL TERM TOTAL COST: $400,000.00
COMMITTEE: JUDICIAL AND PUBLIC SAFETY	TARGET COMMITTEE DATE: 11/18/2025	PROMPT FOR RENEWAL: 6 MONTHS	CONTRACT TOTAL COST WITH ALL RENEWALS: $400,000.00
	CURRENT TERM TOTAL COST: $400,000.00	MAX LENGTH WITH ALL RENEWALS: FOUR YEARS	CURRENT TERM PERIOD:

Vendor Information		*Department Information*	
VENDOR: NMS Labs	VENDOR #: 10212	DEPT: Coroner's Office	DEPT CONTACT NAME: Diane Hewitt
VENDOR CONTACT: Linda Gott	VENDOR CONTACT PHONE: 267-421-1857	DEPT CONTACT PHONE #: 630-407-2630	DEPT CONTACT EMAIL: diane.hewitt@dupagecounty.gov
VENDOR CONTACT EMAIL: Linda.Gott@NMSLABS.COM	VENDOR WEBSITE: www.nmslabs.com	DEPT REQ #:	

Overview

DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.).
Awarded per RFP #25-120-COR for Toxicology Lab Work for the deceased, for the Coroner's Office.

JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished
Toxicology lab work is required to know what chemicals or toxins were involved with their death.

SECTION 2: DECISION MEMO REQUIREMENTS

DECISION MEMO NOT REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required.
DECISION MEMO REQUIRED RFP (REQUEST FOR PROPOSAL)	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.

SECTION 3: DECISION MEMO

SOURCE SELECTION	Describe method used to select source. The score card was used internally and 100% was achieved. 44 invitations to bid were sent out and this was the only bid received.
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action). Alternative 1: Handle toxicology lab work internally, which can not be done due to lack of resources. Alternative 2: Take no action, which can not be done due to the Coroner's responsibility to determine what chemicals or toxins were involved in deaths.

SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION	
JUSTIFICATION	Select an item from the following dropdown menu to justify why this is a sole source procurement.
NECESSITY AND UNIQUE FEATURES	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.
MARKET TESTING	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
AVAILABILITY	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

SECTION 5: Purchase Requisition Information			
Send Purchase Order To:		*Send Invoices To:*	
Vendor: NMS Labs	Vendor#: 10212	Dept: Coroner's Office	Division: Administration
Attn: Linda Gott	Email: Linda.Gott@NMSLABS.COM	Attn: Diane Hewitt	Email: diane.hewitt@dupagecounty.gov
Address: 200 Welsh Road	City: Horsham	Address: 414 N. County Farm Rd.	City: Wheaton
State: PA	Zip: 19044	State: IL	Zip: 60189
Phone: 267-421-1857	Fax: 215-366-1504	Phone: 630-407-2630	Fax: 630-407-2601
Send Payments To:		*Ship to:*	
Vendor: NMS Labs	Vendor#: 10212	Dept: Coroner's Office	Division: Administration
Attn:	Email: nms@nmslabs.com	Attn: Diane Hewitt	Email: diane.hewitt@dupagecounty.gov
Address: PO Box 820090	City: Philadelphia	Address: 414 N. County Farm Rd.	City: Wheaton
State: PA	Zip: 19182-0090	State: IL	Zip: 60189
Phone: 215-657-4900	Fax: 215-366-1504	Phone: 630-407-2630	Fax: 630-407-2601
Shipping		Contract Dates	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): 12/1/2025	Contract End Date (PO25): 11/30/2029

Purchase Requisition Line Details

LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/ Activity Code	Unit Price	Extension
1		EA		Toxicology Lab work	FY26	1000	4100	53070			$100,000.
2		EA		Toxicology Lab work	FY27	1000	4100	53070			$100,000.
3		EA		Toxicology Lab work	FY28	1000	4100	53070			$100,000.
4		EA		Toxicology Lab work	FY29	1000	4100	53070			$100,000.

FY is required, ensure the correct FY is selected.

Requisition Total $ 400,000.

Comments	
HEADER COMMENTS	Provide comments for P020 and P025.
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO.
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO.
APPROVALS	Department Head signature approval for procurements under $15,000. Procurement Officer Approval for ETSB.

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: JPS-P-0062-25 **Agenda Date:** 11/18/2025 **Agenda #:** 16.P.

AUTHORIZATION TO PURCHASE ONE (1) VEHICLE FOR THE
CHILDREN'S ADVOCACY CENTER OF THE
DU PAGE COUNTY STATE'S ATTORNEY'S OFFICE
(CONTRACT AMOUNT NOT TO EXCEED $33,135)

WHEREAS, the Children's Center of the DuPage County State's Attorney's Office ("Children's Advocacy Center") needs to replace a vehicle that was involved in an accident in August of 2025; and

WHEREAS, pursuant to the Governmental Joint Purchasing Act, 30 ILCS 525/2 (State of Illinois - Central Management Services) the County of DuPage will contract with Sutton Ford, Inc.; and

WHEREAS, the Judicial Public Safety Committee recommends County Board approval for the issuance of a contract to Sutton Ford, Inc., to furnish and deliver 1 Ford Escape for the Children's Advocacy Center for the period of November 25, 2025, to November 30, 2026.

NOW, THEREFORE BE IT RESOLVED, that County Contract to furnish and deliver 1 Ford Escape for the Children's Advocacy Center for the period of November 25, 2025 to November 30, 2026, is hereby approved for issuance by the Procurement Division to Sutton Ford, Inc. 21315 Central Avenue, Matteson IL, for a total contract amount not to exceed $33,135. Contract pursuant to the Joint Purchasing Act, per agreement 22-416CMS-BOSS4-P-41049.

Enacted and approved this 25th day of November 2025, at Wheaton, Illinois.

_____

DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: _____

JEAN KACZMAREK, COUNTY CLERK

Procurement Review Comprehensive Checklist
Procurement Services Division
This form must accompany all Purchase Order Requisitions

SECTION 1: DESCRIPTION

General Tracking		*Contract Terms*	
FILE ID#:	RFP, BID, QUOTE OR RENEWAL #: 22-416CMS-BOSS4-P-41049	INITIAL TERM WITH RENEWALS: OTHER	INITIAL TERM TOTAL COST: $33,135.00
COMMITTEE: JUDICIAL AND PUBLIC SAFETY	TARGET COMMITTEE DATE: 11/18/2025	PROMPT FOR RENEWAL:	CONTRACT TOTAL COST WITH ALL RENEWALS: $33,135.00
	CURRENT TERM TOTAL COST: $33,135.00	MAX LENGTH WITH ALL RENEWALS: ONE YEAR	CURRENT TERM PERIOD: INITIAL TERM
Vendor Information		*Department Information*	
VENDOR: Sutton Ford Inc.	VENDOR #: 32600	DEPT: CAC	DEPT CONTACT NAME: Robert Lyons
VENDOR CONTACT: Scott Ourednick	VENDOR CONTACT PHONE: 708-720-8040	DEPT CONTACT PHONE #: 8157	DEPT CONTACT EMAIL: robert.lyons@dupagecounty.gov
VENDOR CONTACT EMAIL: s.ourednick@suttonford.com	VENDOR WEBSITE:	DEPT REQ #:	

Overview

DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.). Recommendation for the approval of a contract purchase order to Sutton Ford to furnish and deliver 1 Ford Escape for the Children's Advocacy Center for contract not to exceed $33,125.00 per governmental joint purchasing act State of Illinois

JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished

To replace a vehicle that was involved in an accident back in August of 2025.

SECTION 2: DECISION MEMO REQUIREMENTS

DECISION MEMO NOT REQUIRED Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required.

DECISION MEMO REQUIRED Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.

COOPERATIVE (DPC2-352), GOVERNMENT JOINT PURCHASING ACT (30ILCS525) OR GSA SCHEDULE PRICING

SECTION 3: DECISION MEMO

SOURCE SELECTION	Describe method used to select source. Illinois Bid Buy 22-146CMS-BOSS4-P-41049
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action). To purchase the Ford Escape to replace a vehicle. Do nothing and have no additional vehicle To go out to a bid without having a replacement vehicle.

SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION	
JUSTIFICATION	Select an item from the following dropdown menu to justify why this is a sole source procurement.
NECESSITY AND UNIQUE FEATURES	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.
MARKET TESTING	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
AVAILABILITY	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

SECTION 5: Purchase Requisition Information			
Send Purchase Order To:		*Send Invoices To:*	
Vendor: Sutton Ford Inc.	Vendor#: 32600	Dept: SAO - Children's Advocacy Center	Division: Administration
Attn: Scott Ordenick	Email: s.ordenick@suttonford.com	Attn: Nicholas Sinn	Email: nicholas.sinn@dupagecounty.gov
Address: 21315 Central Avenue	City: Matteson	Address: 503 N. County Farm Road	City: Wheaton
State: IL	Zip: 60443	State: IL	Zip: 60187
Phone: 708-720-8040	Fax:	Phone: 630-407-8016	Fax: 630-407-8103
Send Payments To:		*Ship to:*	
Vendor: Same as above.	Vendor#:	Dept: Same as above.	Division:
Attn:	Email:	Attn:	Email:
Address:	City:	Address:	City:
State:	Zip:	State:	Zip:
Phone:	Fax:	Phone:	Fax:
Shipping		Contract Dates	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): Nov 25, 2025	Contract End Date (PO25): 11/30/2026

Purchase Requisition Line Details

LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/ Activity Code	Unit Price	Extension
1	1	EA		Ford Escape 2026	FY26	1000	6510	54120		33,135.00	33,135.00
FY is required, ensure the correct FY is selected.										Requisition Total	$ 33,135.00

Comments	
HEADER COMMENTS	Provide comments for P020 and P025.
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO. Copy Nick on purchase order over to vendor.
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO.
APPROVALS	Department Head signature approval for procurements under $15,000. Procurement Officer Approval for ETSB.

STATE OF ILLINOIS
CONTRACT AMENDMENT
JPMC Police Pursuit SUVs and SSVs
22-416CMS-BOSS4-P-41049

The undersigned Agency and Vendor, Sutton Ford, Inc., (the Parties) agree that the following shall amend the Contract referenced herein. All terms and conditions set forth in the original Contract, not amended herein, shall remain in full force and effect as written. In the event of conflict, the terms of this Amendment shall prevail.

IN WITNESS WHEREOF, the Agency and the Vendor cause this Amendment to be executed on the dates shown below by representatives authorized to bind the respective PARTIES.

VENDOR

Vendor Name: Sutton Ford, Inc	Address:21315 Central Ave, Matteson, IL 60443
Signature: [redacted]	Phone: 708.720.8027
Printed Name: ALEXANDER D KADISH	Fax: 708.390.4129
Title: VP OF FLEET OPERATIONS	Email: AKADISH@SUTTONFORD.COM
Date: 10/21/2025	

STATE OF ILLINOIS

Procuring Agency: Central Management Services	Phone: 866-455-2897
Street Address: 300 West Jefferson	Fax:
City, State ZIP: Springfield, Il 62702	
Official Signatur[redacted]	10/29/25
Printed Name: [redacted]	
Official's Title: Director by Agency Purchasing Officer	

STATE USE ONLY **NOT PART OF CONTRACTUAL PROVISIONS**

PBC#22-416CMS-BOSS4-R-100385 Project Title: JPMC Police Pursuit SUVs and SSVs

Contract #22-416CMS-BOSS4-P-41049 Procurement Method (IFB, RFP, Small, etc): IFB

IPB Ref. # 22-416CMS-BOSS4-B-27256 IPB Publication Date: 02/28/2022 Award Code: A

Subcontractor Utilization? ☐ Yes x☐ No Subcontractor Disclosure? ☐ Yes x ☐ No

Funding Source Obligation #

CPO 33 – General Counsel Approval:

Signature Printed Name Date

1. **CONTRACT DESCRIPTION** (including Original Purchase Order or Contract Number): 22-416CMS-BOSS4-P-41049 JPMC Police Pursuit SUVs and SSVs

2. **CHANGE ORDER**: Is this amendment a change order as defined in 30 ILCS 500/1-15.12 and 720 ILCS 5/33E?

☐ Yes ☒ No

3. **DESCRIPTION OF AMENDMENT** (Check all that apply, complete blanks and explain as necessary):

3.1. The completion date will be ☐ extended, ☐ shortened or ☒ remain the same.

3.1.1. Original completion date: September 7, 2027.

3.2. The method of determining compensation (e.g., hourly rate, fixed fee, etc.) will ☒ stay the same.

3.3. The cost will be ☐ increased, ☐ decreased or ☒ remain the same.

3.3.1. Original cost: $5,020,587.05

3.3.2. The agency is exercising the Economic Adjustment Clause from the section 2.5.2 of the contract. This clause allows a price decrease of line items based on Model Year Changes . As this is a joint purchase master contract that is indefinite quantity there is not a change in value of the contract. Only the cost of the individual line items are decreasing and increasing.

3.3.2.1. Line 1 – Explorer PIU Hybrid current price $49,044.00. Will decrease to $46,909.00

3.3.2.2. Line 5 – Explorer PIU Ecoboost current price $49,921.00. Will decrease to $49,572.00

3.3.2.3. Line 51 – F150 Responder current price $51,964.00. Will increase to $52,503.00

3.3.3. The agency is exercising the Economic Adjustment Clause from the section 2.5.1 of the contract. This clause allows the cost of such individual accessories, options, or packages (MSRP) to which the percent discount will be applied may fluctuate based on the manufacturer and the most current approved price list. As this is a joint purchase master contract that is indefinite quantity there is not a change in value of the contract.

3.4. The supplies or services to be provided will ☒ stay the same.

3.5. Subcontractors are being ☐ added, ☐ deleted, or ☒ remain the same.

4. **EFFECTIVE DATE OF AMENDMENT**: This contract amendment shall commence upon the last dated signature of the Parties.

STATE OF ILLINOIS
TAXPAYER IDENTIFICATION NUMBER

I certify that:

The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and

I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and

I am a U.S. person (including a U.S. resident alien).

- If you are an individual, enter your name and SSN as it appears on your Social Security Card.
- If you are a sole proprietor, enter the owner's name on the name line followed by the name of the business and the owner's SSN or EIN.
- If you are a single-member LLC that is disregarded as an entity separate from its owner, enter the owner's name on the name line and the D/B/A on the business name line and enter the owner's SSN or EIN.
- If the LLC is a corporation or partnership, enter the entity's business name and EIN and for corporations, attach IRS acceptance letter (CP261 or CP277).
- For all other entities, enter the name of the entity as used to apply for the entity's EIN and the EIN.

Name:

Business Name: Sutton Ford, Inc.

Taxpayer Identification Number:

Social Security Number:

or

Employer Identification Number : [redacted]

Legal Status (check one):

☐ Individual	☐ Governmental
☐ Sole Proprietor	☐ Nonresident alien
☐ Partnership	☐ Estate or trust
☐ Legal Services Corporation	☐ Pharmacy (Non-Corp.)
☐ Tax-exempt	☐ Pharmacy/Funeral Home/Cemetery (Corp.)
☐ Corporation providing or billing medical and/or health care services	☐ Limited Liability Company (select applicable tax classification)
☒ Corporation NOT providing or billing medical and/or health care services	☐ D = disregarded entity ☐ C = corporation ☐ P = partnership

Signature of Authorized Representative: [redacted]

Date: Tuesday, October 21, 2025

STATE OF ILLINOIS
CONTRACT

Central Management Services
JPMC Police Pursuit and Special Service Vehicles
22-416CMS-BOSS4-P-41049

The Parties to this contract are the State of Illinois acting through the undersigned Agency (collectively the State) and the Vendor. This contract, consisting of the signature page and numbered sections listed below and any attachments referenced in this contract, constitute the entire contract between the Parties concerning the subject matter of the contract, and in signing the contract, the Vendor affirms that the Certifications and Financial Disclosures and Conflicts of Interest attached hereto are true and accurate as of the date of the Vendor's execution of the contract. This contract supersedes all prior proposals, contracts and understandings between the Parties concerning the subject matter of the contract. This contract can be signed in multiple counterparts upon agreement of the Parties.

Contract includes BidBuy Purchase Order? (The Agency answers this question prior to contract filing.)

☐ Yes

☒ No

Contract uses Illinois Procurement Gateway Certifications and Disclosures?

☐ Yes (IPG Certifications and Disclosures including FORMS B)

☒ No

1. DESCRIPTION OF SUPPLIES AND SERVICES

2. PRICING

3. TERM AND TERMINATION

4. STANDARD BUSINESS TERMS AND CONDITIONS

5. STATE SUPPLEMENTAL PROVISIONS

6. STANDARD CERTIFICATIONS

7. FINANCIAL DISCLOSURES AND CONFLICTS OF INTEREST

8. CONTRACT SPECIFIC CERTIFICATIONS AND DISCLOSURES – "FORMS B" (IF APPLICABLE)

9. PURCHASE ORDER FROM BIDBUY (IF APPLICABLE)

In consideration of the mutual covenants and agreements contained in this contract, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree to the terms and conditions set forth herein and have caused this contract to be executed by their duly authorized representatives on the dates shown on the following CONTRACT SIGNATURES page

STATE OF ILLINOIS
CONTRACT

Central Management Services
JPMC Police Pursuit and Special Service Vehicles
22-416CMS-BOSS4-P-41049

VENDOR

Vendor Name: Sutton Ford, Inc.	Address: 21315 Central Ave.
Signatur[redacted]	Address (City/State/Zip): Matteson, IL 60443
Printed Name: Karen Sutton Ford	Phone: 708-720-8000
Title: Dealer Principal	Fax: 708-720-4035
Date: 04/11/2022	Email: kford@suttonautoteam.com

STATE OF ILLINOIS

Procuring Agency: Central Management Services	Phone: 866-455-2897
Street Address: 1000 E Converse St	
City, State ZIP: Springfield, IL 62702	
Official Signature:[redacted]	
Printed Name: Anthony Pascente by Will Stephens	
Official's Title: Acting Director by Agency Purchasing Officer	

AGENCY USE ONLY **NOT PART OF CONTRACTUAL PROVISIONS**

- Agency Reference #: 22-416CMS-BOSS4-R-100385
- Project Title: JPMC Police Pursuit and Special Service Vehicles
- Contract #: 22-416CMS-BOSS4-P-41049
- Procurement Method (IFB, RFP, Small Purchase, etc.): IFB
- BidBuy Reference #: 22-416CMS-BOSS4-B-27256
- BidBuy Publication Date: 2/28/22
- Award Code: A
- Subcontractor Utilization? ☐ Yes ☒ No Subcontractor Disclosure? ☐ Yes ☒ No
- Funding Source:
- Obligation #:
- Small Business Set-Aside? ☐ Yes ☒ No Percentage:
- Minority Owned Business? ☒ Yes ☐ No Percentage: 100%
- Women Owned Business? ☒ Yes ☐ No Percentage: 100%
- Persons with Disabilities Owned Business? ☐ Yes ☒ No Percentage:
- Veteran Owned Small Business? ☐ Yes ☒ No Percentage:
- Other Preferences?

1. DESCRIPTION OF SUPPLIES AND SERVICES

1.1. GOAL: To establish a joint purchase master contract (JPMC) for police pursuit (PPV) and special service (SSV) vehicles to be purchased on an as-needed basis during the contract period.

This JPMC may be utilized by all governmental units and qualified not-for-profit agencies with law enforcement component as defined in Section 5 of this Contract.

1.2. SUPPLIES AND/OR SERVICES REQUIRED:

1.2.1 For purposes of this Contract, a police pursuit vehicle is rated for patrol and pursuit duty and special service vehicles are for departmental needs that do not require pursuit capability. PPV and SSV sport utility vehicles include crossover vehicles, provided all specifications are met.

1.2.2 Vendor will provide vehicles on as as-needed basis. PPVs and SSVs shall be new, unused and the manufacturer's current models in production at the time of order. Governmental units and qualified not-for-profit agencies with law enforcement component may be allowed to purchase new and unused previous model years vehicles with full manufacturer's warranty, referenced as leftovers.

1.2.3 All vehicles will be classified by the U.S. Department of Energy and the U.S. Environmental Protection Agency in the published Fuel Economy Guide. Vehicles will be fully compliant with all applicable federal and state laws, regulations, specifications, standards, and requirements. Vehicles shall conform to all applicable Federal Motor Vehicle Safety Standards and shall be designed, constructed, equipped, and installed to be fully suitable for their scope, intended use, purpose and service.

1.2.4 The Vendor will not display a dealer logo of any kind on any portion of the vehicle (e.g. decals, mud flaps, license plate frames, etc.).

1.2.5 Vendor will ensure that all new vehicle information, as required by applicable laws and regulations, shall be affixed at the time of delivery (e.g. window sticker, Environmental Protection Agency {EPA} mileage information, body builder certification, etc.).

1.2.6 All vehicles must adhere to the following criteria:

1.2.6.1 Unless the State specifies otherwise in the Contract, all vehicles must be equipped with all original manufacturers' equipment advertised as standard consumer equipment. Deletions of standard equipment offered by the manufacturer is not permitted.

All standard equipment, including any optional equipment indicated shall be original manufacturer's' equipment, shall not consist of substitute of aftermarket equipment unless the equipment is not offered by the manufacturer, installed and fully functional upon delivery.

1.2.6.2 All vehicles must comply with all applicable Federal and State motor vehicle safety standards and governmental emission requirements in effect at the time of purchase.

1.2.6.3 All vehicles delivered must include a minimum of one quarter (1/4) tank of fuel as registered by the vehicle fuel gauge at time of delivery. Electric and hybrid vehicles will be charged.

1.2.6.4 All vehicle engine types that require antifreeze must be permanent type and sufficient to protect the vehicle's system down to negative 34°F (-34°F). Radiator to be so notated in a semi-permanent manner (e.g. tagged).

1.2.6.5 All PPV vehicles must be equipped with original manufacturer tires of the size and load range required by the manufacturer for the vehicle model and/or gross vehicle weight rating (GVWR) and pursuit rated.

All SSV vehicles must be equipped with original manufacturer tires of the size and load range required by the manufacturer for the vehicle model and/or gross vehicle weight rating (GVWR), unless specified otherwise.

If called for or offered as standard equipment, spare tire, wheel, and carrier (hold down) to be included on all vehicles.

1.2.6.6 All applicable vehicles are to include a wheel wrench and lifting device (such as a mechanical or hydraulic jack) capable of lifting the vehicle under the maximum rated load to remove and replace any wheel. If the vehicles do not come with the option, it must be equipped with an alternative such as a compressor and sealant kit to temporarily fix a flat tire from a typical puncture.

1.2.6.7 Vendor will provide options and trim packages as applicable to the category of the PPV or SSV. Options and trim packages may include, but not be limited to engine block heater, seat delete, 3rd row bucket seats, flex tailgate, all-wheel drive, assist steps/running boards, dark mode, off-road tires, tow package, 4-wheel drive, and all terrain tires.

1.2.6.8 Additional emergency red/blue/amber/clear warning equipment is defined as oscillating lights, rotating lights, flashing lights, siren, or any

combination thereof on, or within police vehicles. A full emergency warning equipment package means a marked or unmarked vehicle with front and rear lights, a siren, an operable camera and a working mobile or portable police radio. All wiring will meet all regulations, installed and functional at time of delivery required for the use of the PPV and/or SSV, such as SEA International (formerly the Society of Automotive Engineers).

Wiring for options will meet all proper standards with quality connectors and materials for any installation as follows:

a. Wiring shall be fastened and protected to prevent the possibility of damage.
b. Conduit shall be utilized for all exposed wiring with grommets protecting the wire when running through metal or sharp surfaces.
c. All connections shall utilize weather pack terminals and adhesive style heat-shrink tubing for corrosion resistance. Scotch locks and butt connectors are not allowed.
d. All fuse holders shall be rated for the amperage demands.
e. All fuse holders subject to the weather shall be of weatherproof design.
f. All accessory fuse panels shall have protective covers and shall be installed inside the cabin when possible.
g. All individual light circuits and individual accessory circuits shall be fused, or circuit protected independently.
h. All circuits operated by a relay shall not exceed 80% of its rated load when fully loaded.
i. All wiring shall be of adequate size and of the correct insulating value for the intended load and location.
j. Connections to the vehicle wiring shall meet OEM standards.

1.2.7 There is no guarantee of quantities for actual orders or usage. Vendor shall furnish all requirements during the contract period.

1.2.8 Governmental units and qualified not-for-profit agencies may utilize their own purchase order system.

1.2.9 The Vendor will provide the ordering entity with the necessary information for title, licensing, registration, and warranty, etc.

1.2.10 In the event that a PPV or SSV model is discontinued and to ensure availability of vehicles to governmental units and qualified not-for-profit agencies, the Vendor may be requested to provide an alternate model meeting specifications and any alternative fuel requirements. Any substitutions for discontinued PPVs or SSVs will be accomplished through a formal amendment.

1.2.11 Per Section 5040.210 of the Fuel Economy Standards, all new passenger automobiles purchased or leased by any State entity or used passenger automobiles obtained from Property Control (including inter-agency transfer) must be rated by the U.S. Environmental Protection Agency as meeting the minimum average fuel economy for the model year of the automobile, in miles per gallon, imposed upon manufacturers of vehicles pursuant to Title V of the Motor Vehicle Information and Cost Savings Act (15 USC 2001 et seq.) as amended.

For procurements conducted in BidBuy, the State may include in this contract the BidBuy Purchase Order as it contains the agreed Supplies and/or Services.

1.3. MILESTONES AND DELIVERABLES:

1.3.1. Vendor shall ensure that PPVs and SSVs are completely prepared for delivery in accordance with the manufacturer's specifications and options ordered. All ordered options will be installed and functional prior to delivery.

1.3.2 Vendor will provide an accompanying owner/operator manual for each PPV and/or SSV ordered. This manual shall provide detailed instruction for general/scheduled maintenance as well as the repairs normally undertaken during the life of the vehicle. Manual(s) may be in hard copy or electronic, as requested by the ordering entity.

1.3.3 Vendor shall furnish the warranty card for each vehicle, imprinted with the name of the governmental unit or qualified not-for-profit agency that is being invoiced for the purchase. For governmental units deemed State Agencies, indicating "State of Illinois" is not sufficient identification on the warranty card.

1.3.4 Vendor will ensure that all governmental units and qualified not-for-profit agencies that have made purchases receive timely updates of information related to vehicle warranties, recall notices, services manuals, service bulletins and services schooling available.

1.3.5 It is the Vendor's responsibility to inform CMS of the manufacturer's order start up and cut-off dates for the PPVs and SSVs.

1.3.6 Vendor will provide the name and availability information for the diagnostic software/tools necessary for the repair and maintenance of the vehicle, if requested. This may include all allied equipment provided with the vehicle.

1.3.7 For governmental units such as the Illinois State Police or Secretary of State: If the delivery time of the vehicle(s) and State's receipt of the applicable invoice will not occur on or before July 31st, then it shall be the responsibility of the Vendor to inform CMS and mutually agree upon a new order cut-off date for

State of Illinois vehicles that would allow vehicles to be delivered and invoiced on or before July 31st.

1.3.8 The Vendor has the right not to accept orders after the model year order cutoff date has been issued by the manufacturer until pricing has been mutually agreed upon for the next model year. If the Vendor and the State are unable to come to a mutual agreement, CMS reserves the right to cancel the contract.

1.3.9. The Vendor will report to the Department of Central Management Services Bureau of Strategic Sourcing (BOSS) an annual Contract Usage Report. This report shall be in a tab-delimited text file or an Excel spreadsheet that references the BidBuy Purchase Order (PO) number, time period being reported, and must include the following (see example):

Line Item #	Description	Quantity	Identify the governmental unit or qualified not-for-profit agency
1	PPV Sedan flex fuel	9	The Illinois Toll Highway Authority
2	PPV Sedan V6 gasoline	2	Carbondale Police Dept.

The report will be sent to the following email address: CMS.BOSS.Sourcing@illinois.gov.

1.4. VENDOR / STAFF SPECIFICATIONS:

1.4.1. The Vendor shall be the manufacturer, or an authorized dealer or distributor of the police pursuit and/or special service vehicles needed.

1.4.2 The Vendor must be capable of providing genuine parts, assemblies and accessories as supplied by the original equipment manufacturer (OEM) for basic SUVs and options. Remanufactured and/or reconditioned equipment will not be accepted.

1.4.3 The Vendor shall be capable of furnishing original product warranties and other information regarding manufacturer's related services including, but not limited to vehicle information and vehicle recall notices.

1.4.4 The Vendor may be required to submit a letter from the manufacturer to evidence the Vendor's authority to distribute the manufacturer's equipment at CMS' request.

1.4.5 Vendor will designate a customer service representative who shall be responsible for addressing ordering and purchasing questions and issues pertaining to this Contract.

Kyle Mohrbach, kmohrbach@suttonford.com, 708-720-8013

1.5. TRANSPORTATION AND DELIVERY:

1.5.1. Vendor's pre-delivery services must be performed in accordance with the manufacturer's procedures and shall include but not be limited to cleaning the vehicle(s): interior minimum of vacuuming and wiping down all surfaces, washing windows; exterior minimum of washing that entails removal of dirt, pollen, debris, snow and ice, washing windows, and installation of options that are not factory installed.

1.5.2 Delivery will include F.O.B. Destination to any location within the State of Illinois. The minimum order is one (1) vehicle.

1.5.3 At the time of delivery, the Vendor must provide the following information to the purchaser:

1.5.3.1 A certificate of origin for each vehicle.

1.5.3.2 Two (2) identical delivery tags must accompany each vehicle. The delivery tags must include the following information:

a. Purchasing governmental unit or qualified not-for-profit agency

b. Purchase Order number

c. Line Item number

d. Vehicle Identification Number (VIN)

e. Equipment number of trade-in (if applicable)

f. Signature block for receiving individual

g. Key Coding number to be provided with each vehicle

h. State of Illinois Tax form RR-556, as revised

i. Mileage certification form

1.5.3.3 Two (2) copies of the Vendor's invoice which shall contain similar information as required on the delivery tag.

1.5.3.4 No documents are to be signed by the purchaser acknowledging receipt of a vehicle if the document contains terms of the sale, nor shall any other language on these documents change or alter the terms of the contract. The person signing and acknowledging receipt of the vehicle(s) is not authorized to change or alter the terms of any State agreement.

1.5.3.5 Vehicles(s) will not be accepted if the Vendor does not meet the requirements of this Section.

1.5.4 At CMS' discretion, the Vendor may be required to complete a pre-delivery checklist provided by the State for every PPV and/or SSV purchased by a State Agency as defined under this Contract.

1.5.5 A large quantity order may necessitate the establishment of a delivery schedule. The Vendor may not accelerate a delivery schedule without the purchaser's written permission.

1.5.6 Deliveries to governmental units such as CMS Division of Vehicles, Illinois State Police, Secretary of State, and Illinois Toll Highway Authority shall be Freight on Board (F.O.B.) Destination to the following locations Monday through Friday, 8:30 a.m. to 2: 00 p.m. CST except Federal and State holidays:

Central Management Services, 200 East Ash Street, Springfield IL 62704
Central Management Services, 595 South State Street, Elgin IL 60123
Illinois State Police, 601 Sangamon Avenue, Springfield, IL 62702
Illinois Toll Highway Authority, 2700 Ogden Avenue, Downers Grove, IL 60515
Illinois State Tollway, 3460 Finley Road, Downers Grove, IL 60515

Vendor shall notify the contact person listed on the Release Purchase Order at least two (2) business days prior to the actual date of delivery. No deliveries shall be made without advance notice.

1.5.7 Deliveries to other governmental units and qualified not-for-profit agencies shall be arranged F.O.B. Destination between the ordering entity and the Vendor, unless the governmental unit or qualified not-for-profit agency accepts F.O.B. Vendor's place of business with no delivery charge.

Vendor shall notify the contact person listed on the purchase order at least two (2) business days prior to the actual date of delivery. No deliveries shall be made without advance notice. The cost for delivery to a governmental unit or qualified not-for-profit agency is dependent upon the number of vehicles ordered.

1.5.8 Governmental units and qualified not-for-profit agencies reserve the right to inspect each vehicle after delivery to determine whether the vehicle(s) meets the contract and order specifications. If within thirty (30) days of delivery, it is determined that any PPV and/or SSV does not meet the contract or other specifications, the governmental unit or qualified not-for-profit agency at its sole discretion may:

1.5.8.1 Reject the vehicle(s), in whole or in part, and return them to the Vendor at the Vendor's expense, at which time the governmental unit obligations to the Vendor as to the rejected goods shall become null and void.

1.5.8.2 Require the Vendor to conform the vehicle(s) to contract and/or order specifications. This work shall be performed properly within the time limits established by the governmental unit or qualified not-for-profit agency and at no cost to the ordering entity.

1.5.9 Vendor will apprise CMS BOSS or ordering entities with most current ordering and delivery timelines (i.e. 85 days, 120 days, etc.).

If Vendor is unable, or anticipates that it will not be able, to fulfill an order in accordance with the requirements of the contract, Vendor will submit a request to delay order fulfillment to the ordering entity in writing within [30] calendar days of receipt of the applicable order and will include in such request its best estimate of the duration of the delay and the reasons for the delay. At the ordering entity's discretion, the entity may choose to approve the delay or be relieved from its obligations to purchase any quantities of supplies or equipment in such order and may cancel such quantities effective upon notice to the Vendor. The ordering entity may elect to pursue alternative sources to fulfill the obligations of the canceled order. Vendor shall, at its own cost, use commercially reasonable efforts to remedy any shortage of supply and resume meeting the requirements of the Contract as soon as possible.

1.6. SUBCONTRACTING

Subcontractors are allowed.

1.6.1. Will subcontractors be utilized? ☐ Yes ☒ No

A subcontractor is a person or entity that enters into a contractual agreement with a total value of $50,000 or more with a person or entity who has a contract subject to the Illinois Procurement Code pursuant to which the person or entity provides some or all of the goods, services, real property, remuneration, or other

monetary forms of consideration that are the subject of the primary State contract, including subleases from a lessee of a State contract.

All contracts with subcontractors must include Standard Certifications completed and signed by the subcontractor.

1.6.2. Please identify below subcontracts with an annual value of $50,000 or more that will be utilized in the performance of the contract, the names and addresses of the subcontractors, and a description of the work to be performed by each.

- Subcontractor Name: N/A

  Amount to Be Paid: N/A

  Address: N/A

  Description of Work: N/A

- Subcontractor Name: N/A

  Amount to Be Paid: N/A

  Address: N/A

  Description of Work: N/A

  If additional space is necessary to provide subcontractor information, please attach an additional page.

1.6.3. All contracts with the subcontractors identified above must include the Standard Certifications completed and signed by the subcontractor.

1.6.4. If the annual value of any the subcontracts is more than $50,000, then the Vendor must provide to the State the Financial Disclosures and Conflicts of Interest for that subcontractor.

1.6.5. If at any time during the term of the Contract, Vendor adds or changes any subcontractors, Vendor is required to promptly notify, in writing, the State Purchasing Officer or the Chief Procurement Officer of the names and addresses and the expected amount of money that each new or replaced subcontractor will receive pursuant to this Contract. Any subcontracts entered into prior to award of this Contract are done at the sole risk of the Vendor and subcontractor(s).

1.7. SUCCESSOR VENDOR

☐ Yes ☒ No This contract is for services subject to 30 ILCS 500/25-80. Heating and air conditioning service contracts, plumbing service contracts, and electrical service contracts are not subject to this requirement. Non-service contracts, construction contracts, qualification-based selection contracts, and professional and artistic services contracts are not subject to this requirement.

1.8. WHERE SERVICES ARE TO BE PERFORMED: Unless otherwise disclosed in this section all services shall be performed in the United States. If the Vendor performs the services purchased hereunder in another country in violation of this provision, such action may be deemed by the State as a breach of the contract by Vendor.

Vendor shall disclose the locations where the services required shall be performed and the known or anticipated value of the services to be performed at each location. If the Vendor received additional consideration in the evaluation based on work being performed in the United States, it shall be a breach of contract if the Vendor shifts any such work outside the United States.

- Location where services will be performed: 21315 CENTRAL AVE., MATTESON, IL 60443

  % Value of services performed at this location: 98

- Location where services will be performed: 2645 FEDERAL SIGNAL DR., UNIVERSITY PARK, IL 60484

  % Value of services performed at this location: 2

2. PRICING

2.1 FORMAT OF PRICING:

2.1.1 Vendor shall submit pricing in the format shown below, based on the terms and conditions set forth in section 1 of this Contract.

2.1.2 Pricing shall be submitted by entering the cost per unit of measure based and percent discount, as applicable, on each line item in BidBuy. Prices and percent discounts must include all installation of options, systems and/or packages. Prices must include all costs shipped F.O.B. Destination and may not include any additional costs due to taxes (federal or otherwise) unless accompanied by proof the State is subject to the tax.

2.2 TYPE OF PRICING: The Illinois Office of the Comptroller requires the State to indicate whether the contract price is firm or estimated at the time it is submitted for obligation. The total price of this contract is estimated.

2.3 EXPENSES ALLOWED: Expenses are not allowed.

2.4 DISCOUNT: The State may receive a 0 % discount for payment within 0 days of receipt of correct invoice. This discount will not be a factor in making the award.

2.5 VENDOR'S PRICING:

2.5.1. The percent discounts for options and delivery prices will remain firm for the entire term of the contract.

2.5.1.1 The cost of such individual accessories, options, or packages (MSRP) to which the percent discount will be applied may fluctuate based on the manufacturer and the most current approved price lists.

2.5.1.2 For any price adjustments within the MSRP, the Vendor will submit a written request and an updated MSRP in a catalog, Excel/CSV, or PDF format to CMS BOSS no more than annually.

2.5.1.3 Vendor shall not be entitled to apply an upward price adjustment without first obtaining approval of such request from CMS BOSS.

2.5.1.4 Once approved by CMS BOSS, the updated MSRP will be added to the PO without a formal amendment. Updated MSRP changes cannot be applied to release orders executed prior to CMS BOSS approval.

2.5.2 Model Year Economic Adjustment for PPV and SSV Vehicles

2.5.2.1 In the event the vendor's quoted price for the vehicles covered by this contract should increase due to manufacturer's mandated changes in standard equipment on the vehicle from model year to model year, the contract price(s) may, upon submission of written proof of such

increase, and approval by the State of Illinois, be adjusted by an amount sufficient to compensate the vendor for such increase.

2.5.2.2 The claim for such adjustment must include, as applicable, a certification from the Vendor verifying cost at the time of the award and at the time of the requested increase and a letter from the Manufacturer verifying the increase.

The increase will be only applicable to the manufacturer's cost to the Vendor, no increase or change in the vendor's overhead, profit or other factors will be approved.

2.5.2.3 The State reserves the right to ask for invoices, published price lists, or any other evidence establishing vendor's cost to support the requested increase.

2.5.2.4 In all cases, the vendor must file a claim for such adjustment at the beginning of the new model year before delivery of vehicles to ordering entities.

The increase shall be equal to or less than the manufacturer's published dealer cost.

2.5.2.5 Claims for economic adjustment will not apply to release orders executed prior to the date CMS approved the requested increase.

2.5.2.6 Once approved by CMS, contract pricing will be adjusted without a formal amendment.

2.5.2.7 If the vendor has excessive complaints filed against them for non-delivery or poor quality, the request may be denied until such time as all past complaints are resolved.

2.5.2.8 In the event the price should decrease due to manufacturer's mandated changes in standard equipment for a model year during the contract period, the vendor shall adjust the price downward to completely and precisely account for such decrease. Such decreases shall become effective upon the effective date of the manufacturer's mandated change. It is the responsibility of the vendor to notify CMS of any such decrease.

2.5.3 Market Adjustment

2.5.3.1 An economic adjustment which is not based on the model year may be requested by the Vendor or the State to the price of all Contract Line Items. The State may, in its sole discretion, accept an equitable adjustment in the Contract terms or pricing if pricing or availability of supply is affected by extreme and unforeseen volatility in the marketplace, that is, by circumstances that satisfy all the following

criteria: (1) the volatility is due to causes wholly beyond the Vendor's control, (2) the volatility affects the marketplace or industry, not just the particular Contract source of supply, (3) the effect on pricing or availability of supply is substantial, (4) the volatility so affects the Vendor that continued performance of the Contract would result in a substantial loss and (5) No price adjustment will be approved to compensate a vendor for inefficiency or for errors or omissions in judgment or for additional profit or overhead of any kind.

2.5.3.2 If approved by the State, such economic adjustments not based on the model year are limited to one upward price adjustment during any given twelve (12) month period.

2.5.3.3 Verifiable documentation of such changes, including but not limited to, invoices or official price bulletins, etc., from the Vendor's supplier, shall be provided with the request for economic adjustment in order to substantiate any requested change. The State reserves the right to consider various pertinent information sources to evaluate price increase requests (such as the CPI and PPI, as published by the US Department of Labor, Bureau of Labor Statistics). The State also reserves the right to consider other information related to special economic and/or industry circumstances, when evaluating a price change request. Changes may be either increases or decreases and may be requested by either party.

2.5.3.4 In all cases, the vendor must file a claim in writing for such adjustment prior to the delivery of goods. In any event, the claim for such adjustment will not apply to release orders provided prior to the date the BOSS approved the economic adjustment request.

2.5.3.5 If the vendor has unresolved complaints filed against it for non-delivery of or poor-quality service, the increase request may be denied until such time as all past complaints are resolved to the satisfaction of the State.

2.5.3.6 Once the increase is approved by CMS, contract pricing will be adjusted without a formal amendment.

For procurements conducted in BidBuy, the State may include in this Contract the BidBuy Purchase Order as it contains the agreed pricing.

2.6 MAXIMUM AMOUNT: This joint purchase master contract is an indefinite quantity contract.

3. TERM AND TERMINATION

3.1 TERM OF THIS CONTRACT: This contract has a term of five (5) years commencing upon the last dated signature of the Parties.

For procurements conducted in BidBuy, the State may include in this contract the BidBuy Purchase Order as it contains the agreed term.

3.1.1 In no event will the total term of the contract, including the initial term, any renewal terms, and any extensions, exceed ten (10) years. 30 ILCS 500/20-60

3.1.2 Vendor shall not commence billable work in furtherance of the contract prior to final execution of the contract except when permitted pursuant to 30 ILCS 500/20-80.

3.2 RENEWAL: not applicable

3.3 TERMINATION FOR CAUSE: The State may terminate this contract, in whole or in part, immediately upon notice to the Vendor if: (a) the State determines that the actions or inactions of the Vendor, its agents, employees or subcontractors have caused, or reasonably could cause, jeopardy to health, safety, or property, or (b) the Vendor has notified the State that it is unable or unwilling to perform the contract.

If Vendor fails to perform to the State's satisfaction any material requirement of this contract, is in violation of a material provision of this contract, or the State determines that the Vendor lacks the financial resources to perform the contract, the State shall provide written notice to the Vendor to cure the problem identified within the period of time specified in the State's written notice. If not cured by that date the State may either: (a) immediately terminate the contract without additional written notice or (b) enforce the terms and conditions of the contract.

For termination due to any of the causes contained in this Section, the State retains its rights to seek any available legal or equitable remedies and damages.

3.4 TERMINATION FOR CONVENIENCE: The State may, for its convenience and with thirty (30) days prior written notice to Vendor, terminate this contract in whole or in part and without payment of any penalty or incurring any further obligation to the Vendor.

Upon submission of invoices and proof of claim, the Vendor shall be entitled to compensation for supplies and services provided in compliance with this contract up to and including the date of termination.

3.5 AVAILABILITY OF APPROPRIATION: This contract is contingent upon and subject to the availability of funds. The State, at its sole option, may terminate or suspend this contract,

in whole or in part, without penalty or further payment being required, if (1) the Illinois General Assembly or the federal funding source fails to make an appropriation sufficient to pay such obligation, or if funds needed are insufficient for any reason (30 ILCS 500/20-60), (2) the Governor decreases the Agency's funding by reserving some or all of the Agency's appropriation(s) pursuant to power delegated to the Governor by the Illinois General Assembly, or (3) the Agency determines, in its sole discretion or as directed by the Office of the Governor, that a reduction is necessary or advisable based upon actual or projected budgetary considerations. Contractor will be notified in writing of the failure of appropriation or of a reduction or decrease.

4. STANDARD BUSINESS TERMS AND CONDITIONS

4.1 PAYMENT TERMS AND CONDITIONS:

4.1.1 Late Payment: Payments, including late payment charges, will be paid in accordance with the State Prompt Payment Act and rules when applicable. 30 ILCS 540; 74 III. Adm. Code 900. This shall be Vendor's sole remedy for late payments by the State. Payment terms contained in Vendor's invoices shall have no force or effect.

4.1.2 Minority Contractor Initiative: Any Vendor awarded a contract of $1,000 or more under Section 20-10, 20-15, 20-25 or 20-30 of the Illinois Procurement Code (30 ILCS 500) is required to pay a fee of $15. The Comptroller shall deduct the fee from the first check issued to the Vendor under the contract and deposit the fee in the Comptroller's Administrative Fund. 15 ILCS 405/23.9.

4.1.3 Expenses: The State will not pay for supplies provided or services rendered, including related expenses, incurred prior to the execution of this contract by the Parties even if the effective date of the contract is prior to execution.

4.1.4 Prevailing Wage: As a condition of receiving payment Vendor must (i) be in compliance with the contract, (ii) pay its employees prevailing wages when required by law, (iii) pay its suppliers and subcontractors according to the terms of their respective contracts, and (iv) provide lien waivers to the State upon request. Examples of prevailing wage categories include public works, printing, janitorial, window washing, building and grounds services, site technician services, natural resource services, security guard and food services. The prevailing wages are revised by the Illinois Department of Labor (DOL) and are available on DOL's official website, which shall be deemed proper notification of any rate changes under this subsection. Vendor is responsible for contacting DOL at 217-782-6206 or (*http://www.state.il.us/agency/idol/index.htm*) to ensure understanding of prevailing wage requirements.

4.1.5 Federal Funding: This contract may be partially or totally funded with Federal funds. If Federal funds are expected to be used, then the percentage of the good/service paid using Federal funds and the total Federal funds expected to be used will be provided to the awarded Vendor in the notice of intent to award.

4.1.6 Invoicing: By submitting an invoice, Vendor certifies that the supplies or services provided meet all requirements of this contract, and the amount billed, and expenses incurred are as allowed in this contract. Invoices for supplies purchased, services performed, and expenses incurred through June 30 of any year must be submitted to the State no later than July 31 of that year; otherwise Vendor may have to seek payment through the Illinois Court of Claims. 30 ILCS 105/25. All invoices are subject to statutory offset. 30 ILCS 210.

4.1.6.1 Vendor shall not bill for any taxes unless accompanied by proof that the State is subject to the tax. If necessary, Vendor may request the

applicable Agency's Illinois tax exemption number and Federal tax exemption information.

4.1.6.2 Vendor shall invoice at this completion of the contract unless invoicing is tied in this contract to milestones, deliverables, or other invoicing requirements agreed to in the contract.

Send invoices to:

Agency:	Requesting Agency/Entity
Attn:	Requesting Agency/Entity
Address:	Requesting Agency/Entity
City, State Zip	Requesting Agency/Entity

For procurements conducted in BidBuy, the Agency may include in this contract the BidBuy Purchase Order as it contains the Bill To address.

4.2 ASSIGNMENT: This contract may not be assigned or transferred in whole or in part by Vendor without the prior written consent of the State.

4.3 SUBCONTRACTING: For purposes of this section, subcontractors are those specifically hired to perform all, or part of the work covered by this contract. Vendor must receive prior written approval before use of any subcontractors in the performance of this contract. Vendor shall describe, in an attachment if not already provided, the names and addresses of all authorized subcontractors to be utilized by Vendor in the performance of this contract, together with a description of the work to be performed by the subcontractor and the anticipated amount of money that each subcontractor is expected to receive pursuant to this contract. If required, Vendor shall provide a copy of any subcontracts within fifteen (15) days after execution of this contract. All subcontracts must include the same certifications that Vendor must make as a condition of this contract. Vendor shall include in each subcontract the subcontractor certifications as shown on the Standard Certification form available from the State. If at any time during the term of the Contract, Vendor adds or changes any subcontractors, then Vendor must promptly notify, by written amendment to the Contract, the State Purchasing Officer or the Chief Procurement Officer of the names and addresses and the expected amount of money that each new or replaced subcontractor will receive pursuant to the Contract. 30 ILCS 500/20-120.

4.4 AUDIT/RETENTION OF RECORDS: Vendor and its subcontractors shall maintain books and records relating to the performance of this contract and any subcontract necessary to support amounts charged to the State pursuant this contract or subcontract. Books and records, including information stored in databases or other computer systems, shall be maintained by the Vendor for a period of three (3) years from the later of the date of final payment under the contract or completion of the contract, and by the subcontractor for a period of three (3) years from the later of final payment under the term or

completion of the subcontract. If Federal funds are used to pay contract costs, the Vendor and its subcontractors must retain their respective records for five (5) years. Books and records required to be maintained under this section shall be available for review or audit by representatives of: the procuring Agency, the Auditor General, the Executive Inspector General, the Chief Procurement Officer, State of Illinois internal auditors or other governmental entities with monitoring authority, upon reasonable notice and during normal business hours. Vendor and its subcontractors shall cooperate fully with any such audit and with any investigation conducted by any of these entities. Failure to maintain books and records required by this section shall establish a presumption in favor of the State for the recovery of any funds paid by the State under this contract or any subcontract for which adequate books and records are not available to support the purported disbursement. The Vendor or subcontractors shall not impose a charge for audit or examination of the Vendor's or subcontractor's books and records. 30 ILCS 500/20-65.

4.5 TIME IS OF THE ESSENCE: Time is of the essence with respect to Vendor's performance of this contract. Vendor shall continue to perform its obligations while any dispute concerning this contract is being resolved unless otherwise directed by the State.

4.6 NO WAIVER OF RIGHTS: Except as specifically waived in writing, failure by a Party to exercise or enforce a right does not waive that Party's right to exercise or enforce that or other rights in the future.

4.7 FORCE MAJEURE: Failure by either Party to perform its duties and obligations will be excused by unforeseeable circumstances beyond its reasonable control and not due to its negligence, including acts of nature, acts of terrorism, riots, labor disputes, fire, flood, explosion, and governmental prohibition. The non-declaring Party may cancel this contract without penalty if performance does not resume within thirty (30) days of the declaration.

4.8 CONFIDENTIAL INFORMATION: Each Party to this contract, including its agents and subcontractors, may have or gain access to confidential data or information owned or maintained by the other Party in the course of carrying out its responsibilities under this contract. Vendor shall presume all information received from the State or to which it gains access pursuant to this contract is confidential. Vendor information, unless clearly marked as confidential and exempt from disclosure under the Illinois Freedom of Information Act, shall be considered public. No confidential data collected, maintained, or used in the course of performance of this contract shall be disseminated except as authorized by law and with the written consent of the disclosing Party, either during the period of this contract or thereafter. The receiving Party must return any and all data collected, maintained, created or used in the course of the performance of this contract, in whatever form it is maintained, promptly at the end of this contract, or earlier at the request of the disclosing Party, or notify the disclosing Party in writing of its destruction. The foregoing obligations shall not apply to confidential data or information lawfully in the receiving Party's possession prior to its acquisition from the disclosing Party; received

in good faith from a third Party not subject to any confidentiality obligation to the disclosing Party; now is or later becomes publicly known through no breach of confidentiality obligation by the receiving Party; or that is independently developed by the receiving Party without the use or benefit of the disclosing Party's confidential information.

4.9 USE AND OWNERSHIP: All work performed or supplies created by Vendor under this contract, whether written documents or data, goods or deliverables of any kind, shall be deemed work for hire under copyright law and all intellectual property and other laws, and the State of Illinois is granted sole and exclusive ownership to all such work, unless otherwise agreed in writing. Vendor hereby assigns to the State all right, title, and interest in and to such work including any related intellectual property rights, and/or waives any and all claims that Vendor may have to such work including any so-called "moral rights" in connection with the work. Vendor acknowledges the State may use the work product for any purpose. Confidential data or information contained in such work shall be subject to the confidentiality provisions of this contract.

4.10 INDEMNIFICATION AND LIABILITY: The Vendor shall indemnify and hold harmless the State of Illinois, its agencies, officers, employees, agents and volunteers from any and all costs, demands, expenses, losses, claims, damages, liabilities, settlements and judgments, including in-house and contracted attorneys' fees and expenses, arising out of: (a) any breach or violation by Vendor of any of its certifications, representations, warranties, covenants or agreements; (b) any actual or alleged death or injury to any person, damage to any real or personal property, or any other damage or loss claimed to result in whole or in part from Vendor's negligent performance; (c) any act, activity or omission of Vendor or any of its employees, representatives, subcontractors or agents; or (d) any actual or alleged claim that the services or goods provided under this contract infringe, misappropriate, or otherwise violate any intellectual property (patent, copyright, trade secret, or trademark) rights of a third party. In accordance with Article VIII, Section 1(a),(b) of the Constitution of the State of Illinois, the State may not indemnify private parties absent express statutory authority permitting the indemnification. Neither Party shall be liable for incidental, special, consequential, or punitive damages.

4.11 INSURANCE: Vendor shall, at all times during the term of this contract and any renewals or extensions, maintain and provide a Certificate of Insurance naming the State as an additionally insured for all required bonds and insurance. Certificates may not be modified or canceled until at least thirty (30) days' notice has been provided to the State. Vendor shall provide: (a) General Commercial Liability insurance in the amount of $1,000,000 per occurrence (Combined Single Limit Bodily Injury and Property Damage) and $2,000,000 Annual Aggregate; (b) Auto Liability, including Hired Auto and Non-owned Auto (Combined Single Limit Bodily Injury and Property Damage), in amount of $1,000,000 per occurrence; and (c) Worker's Compensation Insurance in the amount

required by law. Insurance shall not limit Vendor's obligation to indemnify, defend, or settle any claims.

4.12 INDEPENDENT CONTRACTOR: Vendor shall act as an independent contractor and not an agent or employee of, or joint venturer with the State. All payments by the State shall be made on that basis.

4.13 SOLICITATION AND EMPLOYMENT: Vendor shall not employ any person employed by the State during the term of this contract to perform any work under this contract. Vendor shall give notice immediately to the Agency's director if Vendor solicits or intends to solicit State employees to perform any work under this contract.

4.14 COMPLIANCE WITH THE LAW: The Vendor, its employees, agents, and subcontractors shall comply with all applicable Federal, State, and local laws, rules, ordinances, regulations, orders, Federal circulars and all license and permit requirements in the performance of this contract. Vendor shall be in compliance with applicable tax requirements and shall be current in payment of such taxes. Vendor shall obtain at its own expense, all licenses, and permissions necessary for the performance of this contract.

4.15 BACKGROUND CHECK: Whenever the State deems it reasonably necessary for security reasons, the State may conduct, at its expense, criminal and driver history background checks of Vendor's and subcontractor's officers, employees, or agents. Vendor or subcontractor shall immediately reassign any individual who, in the opinion of the State, does not pass the background check.

4.16 APPLICABLE LAW:

4.16.1 **PREVAILING LAW:** This contract shall be construed in accordance with and is subject to the laws and rules of the State of Illinois.

4.16.2 **EQUAL OPPORTUNITY:** The Department of Human Rights' Equal Opportunity requirements are incorporated by reference. 44 Ill. Adm. Code 750.

4.16.3 **COURT OF CLAIMS; ARBITRATION; SOVEREIGN IMMUNITY:** Any claim against the State arising out of this contract must be filed exclusively with the Illinois Court of Claims. 705 ILCS 505/1. The State shall not enter into binding arbitration to resolve any dispute arising out of this contract. The State of Illinois does not waive sovereign immunity by entering into this contract.

4.16.4 **OFFICIAL TEXT:** The official text of the statutes cited herein is incorporated by reference. An unofficial version can be viewed at (*www.ilga.gov/legislation/ilcs/ilcs.asp*).

4.17 ANTI-TRUST ASSIGNMENT: If Vendor does not pursue any claim or cause of action it has arising under Federal or State antitrust laws relating to the subject matter of this contract,

then upon request of the Illinois Attorney General, Vendor shall assign to the State all of Vendor's rights, title and interest to the claim or cause of action.

4.18 CONTRACTUAL AUTHORITY: The Agency that signs this contract on behalf of the State of Illinois shall be the only State entity responsible for performance and payment under this contract. When the Chief Procurement Officer or authorized designee or State Purchasing Officer signs in addition to an Agency, he/she does so as approving officer and shall have no liability to Vendor. When the Chief Procurement Officer or authorized designee or State Purchasing Officer signs a master contract on behalf of State agencies, only the Agency that places an order or orders with the Vendor shall have any liability to the Vendor for that order or orders.

4.19 EXPATRIATED ENTITIES: Except in limited circumstances, no business or member of a unitary business group, as defined in the Illinois Income Tax Act, shall submit a bid for or enter into a contract with a State agency if that business or any member of the unitary business group is an expatriated entity.

4.20 NOTICES: Notices and other communications provided for herein shall be given in writing via electronic mail whenever possible. If transmission via electronic mail is not possible, then notices and other communications shall be given in writing via registered or certified mail with return receipt requested, via receipted hand delivery, via courier (UPS, Federal Express or other similar and reliable carrier), or via facsimile showing the date and time of successful receipt. Notices shall be sent to the individuals who signed this contract using the contact information following the signatures. Each such notice shall be deemed to have been provided at the time it is actually received. By giving notice, either Party may change its contact information.

4.21 MODIFICATIONS AND SURVIVAL: Amendments, modifications and waivers must be in writing and signed by authorized representatives of the Parties. Any provision of this contract officially declared void, unenforceable, or against public policy, shall be ignored and the remaining provisions shall be interpreted, as far as possible, to give effect to the Parties' intent. All provisions that by their nature would be expected to survive, shall survive termination. In the event of a conflict between the State's and the Vendor's terms, conditions and attachments, the State's terms, conditions, and attachments shall prevail.

4.22 PERFORMANCE RECORD / SUSPENSION: Upon request of the State, Vendor shall meet to discuss performance or provide contract performance updates to help ensure proper performance of this contract. The State may consider Vendor's performance under this contract and compliance with law and rule to determine whether to continue this contract, suspend Vendor from doing future business with the State for a specified period of time, or whether Vendor can be considered responsible on specific future contract opportunities.

4.23 FREEDOM OF INFORMATION ACT: This contract and all related public records maintained by, provided to, or required to be provided to the State are subject to the Illinois Freedom of Information Act (FOIA) notwithstanding any provision to the contrary that may be found in this contract. 5 ILCS 140.

4.24 SCHEDULE OF WORK: Any work performed on State premises shall be performed during the hours designated by the State and performed in a manner that does not interfere with the State and its personnel.

4.25 WARRANTIES FOR SUPPLIES AND SERVICES:

4.25.1. Vendor warrants that the supplies furnished under this contract will: (a) conform to the standards, specifications, drawing, samples or descriptions furnished by the State or furnished by the Vendor and agreed to by the State, including but not limited to all specifications attached as exhibits hereto; (b) be merchantable, of good quality and workmanship, and free from defects for a period of twelve months or longer if so specified in writing, and fit and sufficient for the intended use; (c) comply with all federal and state laws, regulations and ordinances pertaining to the manufacturing, packing, labeling, sale and delivery of the supplies; (d) be of good title and be free and clear of all liens and encumbrances and; (e) not infringe any patent, copyright or other intellectual property rights of any third party. Vendor agrees to reimburse the State for any losses, costs, damages, or expenses, including without limitations, reasonable attorney's fees, and expenses, arising from failure of the supplies to meet such warranties.

4.25.2. Vendor shall ensure that all manufacturers' warranties are transferred to the State and shall provide to the State copies of such warranties. These warranties shall be in addition to all other warranties, express, implied, or statutory, and shall survive the State's payment, acceptance, inspection, or failure to inspect the supplies.

4.25.3. Vendor warrants that all services will be performed to meet the requirements of this contract in an efficient and effective manner by trained and competent personnel. Vendor shall monitor performances of each individual and shall immediately reassign any individual who does not perform in accordance with this contract, who is disruptive or not respectful of others in the workplace, or who in any way violates the contract or State policies.

4.26 REPORTING, STATUS AND MONITORING SPECIFICATIONS: Vendor shall immediately notify the State of any event that may have a material impact on Vendor's ability to perform this contract.

4.27 EMPLOYMENT TAX CREDIT: Vendors who hire qualified veterans and certain ex-offenders may be eligible for tax credits. 35 ILCS 5/216, 5/217. Please contact the Illinois Department of Revenue (telephone #: 217-524-4772) for information about tax credits.

The Vendor is required to report to Central Management Services – Bureau of Strategic Sourcing (BOSS) an annual report on the hiring of Veterans and Ex-Offenders, this report must be sent by September 30th of every year. The report shall be attached and sent to the following email address: CMS.BOSS.Sourcing@illinois.gov.

5. STATE SUPPLEMENTAL PROVISIONS

☒ Agency Definitions

5.1. "Chief Procurement Officer" means the chief procurement officer appointed pursuant to 30 ILCS 500/10-20(a)(4).

5.2. "Governmental unit" means State of Illinois, any State agency as defined in Section 1-15.100 of the Illinois Procurement Code, officers of the State of Illinois, any public authority which has the power to tax, or any other public entity created by statute with a law enforcement component.

5.3. "Qualified not-for-profit agency" means any not-for-profit agency that qualifies under Section 45-35 of the Illinois Procurement Code and that either (1) acts pursuant to a board established by or controlled by a unit of local government or (2) receives grant funds from the State or from a unit of local government and (3) has a law enforcement component.

☐ Required Federal Clauses, Certifications and Assurances

☐ Public Works Requirements (construction and maintenance of a public work) 820 ILCS 130/4.

☐ Prevailing Wage (janitorial cleaning, window cleaning, building and grounds, site technician, natural resources, food services, security services, and printing, if valued at more than $200 per month or $2,000 per year) 30 ILCS 500/25-60.

☒ Agency Specific Terms and Conditions

5.4. The Chief Procurement Officer for General Services makes this contract available to all governmental units and qualified not-for-profit agencies with law enforcement component.

5.5. Vendor agrees to extend all terms and conditions, specifications, and pricing or discounts specified in this contract for the items in this contract to all governmental units and qualified not-for-profit agencies with law enforcement component.

5.6. The supplies or services subject to this Contract shall be distributed or rendered directly to each governmental unit or qualified not-for-profit agency with law enforcement component.

5.7. Vendor shall bill each governmental unit or qualified not-for-profit agency with law enforcement component separately for its actual share of the costs of the supplies or services purchased.

5.8. The credit or liability of each governmental unit or qualified not-for-profit agency with law enforcement component shall remain separate and distinct.

5.9. Disputes between vendors and governmental units or qualified not-for-profit agencies with law enforcement component shall be resolved between the affected parties.

5.10. All terms and conditions in this Contract apply with full force and effect to all purchase orders.

☒ Other (describe)

5.11 COVID-19 PROTECTIONS: In response to the COVID-19 pandemic, Governor J.B. Pritzker issued Executive Order 2021-22 and 2021-23. These Executive Orders mandate certain contractors shall use face coverings, have COVID-19 vaccinations, or undergo testing for COVID-19 when in indoor public places, Health Care Facilities, Schools, Institutions of Higher Education, and State-owned and operated congregate facilities. Vendor shall adhere to the requirements of these Executive Orders as applied by the Agency. The Agency may also implement vaccination or testing requirements that exceed those in the Executive Orders.

DuPage County
Finance Department
Procurement Division
421 North County Farm Road
Room 3-400
Wheaton, Illinois 60187-3978

REQUIRED VENDOR ETHICS DISCLOSURE STATEMENT

Section I: Contact Information

Please complete the contact information below.

BID NUMBER:	
COMPANY NAME:	SUTTON FORD, INC.
CONTACT PERSON:	SCOTT OUREDNIK
CONTACT EMAIL:	SOUREDNIK@SUTTONFORD.COM

Section II: Procurement Ordinance Requirements

Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the County, shall provide to the Procurement Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor to any incumbent County Board member, County Board chairman, or Countywide elected official whose office the contract to be awarded will benefit within the current and previous calendar year. The contractor, union, or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors, and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

Has the Bidder made contributions as described above?

☐ Yes

☒ No

If "Yes", complete the required information in the table below.

RECIPIENT	DONOR	DESCRIPTION (e.g., cash, type of item, in-kind services, etc.)	AMOUNT/VALUE	DATE MADE

All contractors and vendors who have obtained or are seeking contracts with the County shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

Has the Bidder had or will the Bidder have contact with lobbyists, agents, representatives or individuals who are or will be having contact with county officers or employees as described above.

☐ Yes

☒ No

If "Yes", list the name, phone number, and email of lobbyists, agents, representatives, and all individuals who are or will be having contact with county officers or employees in the table below.

NAME	PHONE	EMAIL

Section III: Violations

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future County contracts. Continuing and supplemental disclosure is required. The Bidder agrees to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner;
- 30 days prior to the optional renewal of any contract;
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text of the County's Ethics Ordinance is available at:
http://www.dupagecounty.gov/government/county_board/ethics_at_the_county/

The full text of the County's Procurement Ordinance is available at:

https://www.dupagecounty.gov/government/departments/finance/procurement/procurement_ordinance_and_guiding_principles.php

Section IV: Certification

By signing below, the Bidder hereby acknowledges that it has received, read, and understands these requirements, and certifies that the information submitted on this form is true and correct to the best of its knowledge.

Printed Name: SCOTT OUREDNIK_____ Signature: [redacted]

Title: COMMERCIAL ACCOUNT MANAGER_____ Date: 09/29/2025_____

Rev. 1-2025

Sutton Ford COMMERCIAL & FLEET

SUTTON FORD INC.
21315 CENTRAL AVE.
MATTESON IL 60443

INVOICE

Thursday, November 13, 2025
DATE

PURCHASER'S NAME

DUPAGE COUNTY

STREET ADDRESS

421 N COUNTY FARM ROAD

CITY	STATE	ZIP	BUS PHONE
WHEATON	IL	60187	630-407-6931

PLEASE ENTER MY ORDER FOR THE FOLLOWING NEW ☑ USED ☐ SUV ☑ TRUCK ☐ CAR ☐

YEAR	MAKE	MODEL	BODY TYPE	COLOR	TRIM	STOCK NO.
2026	FORD	ESCAPE	AWD SUV	BLACK	ACTIVE	TUA02361

VIN NO.	[redacted]	MILES	8	SALES REP	Scott Ourednik

2026 FORD ESCAPE ACTIVE AWD		$34,585.00	*TRADE-IN INFORMATION*		
			MAKE OF USED VEHICLE		
GOVERNMENT DISCOUNT		$2,000.00	YEAR		
			MODEL		
DELIVERY		$300.00	VEHICLE IDENT. NO.		
ALL WEATHER FLOOR MATS		$250.00	MILEAGE		
STATE CONTRACT # 22-416CMS-BOSS4-B-41049			TRADE VALUE		
LINE 201					
SUBTOTAL		$33,135.00	*FLEET SALES INFORMATION*		
ELECTRONIC FILING FEE		$0.00	ORDERING FIN	QB382	
DOCUMENTATION FEE		$0.00	END USER FIN	QB382	
ILLINIOS SALES TAX	7.25%	$0.00	SALES TYPE	3	
COUNTY TAX- COOK	1.00%	$0.00	GPC DISCOUNT		
CITY OF CHICAGO TAX	1.25%	$0.00	GPC REF #		
COOK COUNTY WHEEL TAX		$0.00	56A/CPA DISCOUNT		
LICENSE, TRANSFER, TITLE		$0.00	56M DISCOUNT		
EXTENDED SERVICE CONTRACT		$0.00	RETAIL REBATE #		
TOTAL PRICE		$33,135.00			
CASH DOWN PAYMENT		$0.00			
REBATE		$0.00			
TOTAL DOWN PAYMENT		$0.00			
UNPAID CASH BALANCE DUE ON DELIVERY		**$33,135.00**			

Purchaser agrees that this Order includes all of terms and conditions on both the face and reverse side hereof, that this Order cancels and supersedes any price agreement and as of the date hereof comprises the complete and exclusive statement of the terms of the agreement relating to the subject matters covered hereby ***THIS ORDER IS NOT A BINDING CONTRACT. DEALER SHALL NOT BE OBLIGATED TO SELL UNTIL APPROVAL OF THE TERMS HEREOF IS GIVEN BY A BANK OR FINANCE COMPANY WILLING TO PURCHASE A RETAIL INSTALLMENT CONTRACT BETWEEN THE PARTIES HERETO BASED ON SUCH TERMS. ALL WARRANTIES, IF ANY, BY A MANUFACTURER OR SUPPLIER OTHER THAN DEALER ARE THEIRS, NOT DEALER'S, AND ONLY SUCH MANUFACTURER OR OTHER SUPPLIER SHALL BE LIABLE FOR PERFORMANCE UNDER SUCH WARRANTIES. UNLESS DEALER FURNISHES BUYER WITH A SEPARATE WRITTEN WARRANTY OR SERVICE CONTRACT MADE BY DEALER ON ITS OWN BEHALF, DEALER HEREBY DISCLAIMS ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING ANY IMPLIED WARRANTIES OR MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE: (A) ON ALL GOODS AND SERVICES SOLD BY DEALERS; AND (B) ON ALL USED VEHICLES WHICH ARE HEREBY SOLD "AS IS-NOT EXPRESSLY WARRANTED OR GUARANTEED." TO THE NEGOTIATED CASH SALE PRICE OF EACH VEHICLE. THERE WILL BE ADDED THE SUM OF $303.60 FOR DEALER COSTS AND OVERHEAD FOR ITEM RELATING TO PREPARING, HANDLING AND PROCESSING DOCUMENTS FOR THE MOTOR VEHICLE AND THE CLOSING OF THE TRANSACTION. THE ONLY OTHER ADDITIONAL CHARGES PERMITTED ARE DEALER-ADDED OPTIONS. WARRANTY AND SERVICE CONTRACTS, INSURANCE AND THE ACTUAL COST OF LICENSE AND TITLE REGISTRATION AND TAXES.***

ACCEPTED BY: _____
PURCHASER'S SIGNATURE
DATE 11/13/2025

ACCE [redacted]
DEALER OR HIS AUTHORIZED REPRESENTATIVE
DATE 11/13/2025

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: FM-P-0053-25 **Agenda Date:** 11/18/2025 **Agenda #:** 18.A.

AWARDING RESOLUTION
ISSUED TO HEARTLAND BUSINESS SYSTEMS LLC
TO REPLACE AND EXPAND EXISTING VIDEO SURVEILLANCE FOR THE
CIRCUIT COURT AT THE JUDICIAL OFFICE FACILITY
FOR FACILITIES MANAGEMENT
(CONTRACT AMOUNT NOT TO EXCEED $1,457,141.52)

WHEREAS, pursuant to Intergovernmental Agreement between the County of DuPage and TIPS Contract #220105, the County of DuPage will contract with Heartland Business Systems LLC; and

WHEREAS, the Public Works Committee recommends County Board approval for the issuance of a contract to Heartland Business Systems LLC, to replace and expand existing video surveillance solution with Verkada Command for the Circuit Court at the Judicial Office Facility, for the period November 25, 2025 through November 24, 2026, for Facilities Management.

NOW, THEREFORE BE IT RESOLVED, that County Contract, covering said, to replace and expand existing video surveillance solution with Verkada Command for the Circuit Court at the Judicial Office Facility, for the period November 25, 2025 through November 24, 2026, for Facilities Management, be, and it is hereby approved for issuance of a contract by the Procurement Division to, Heartland Business Systems LLC, 1700 Stephen Street, Little Chute, WI 54140, for a contract total amount not to exceed $1,457,141.52. Contract pursuant to the Intergovernmental Cooperation Act, per the TIPS Contract #220105.

Enacted and approved this 25th day of November, 2025 at Wheaton, Illinois.

_____

DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: _____

JEAN KACZMAREK, COUNTY CLERK

Procurement Review Comprehensive Checklist
Procurement Services Division
This form must accompany all Purchase Order Requisitions

SECTION 1: DESCRIPTION

General Tracking		*Contract Terms*	
FILE ID#: 25-2686	RFP, BID, QUOTE OR RENEWAL #:	INITIAL TERM WITH RENEWALS: OTHER	INITIAL TERM TOTAL COST: $1,457,141.52
COMMITTEE: PUBLIC WORKS	TARGET COMMITTEE DATE: 11/18/2025	PROMPT FOR RENEWAL:	CONTRACT TOTAL COST WITH ALL RENEWALS: $1,457,141.52
	CURRENT TERM TOTAL COST: $1,457,141.52	MAX LENGTH WITH ALL RENEWALS: ONE YEAR	CURRENT TERM PERIOD: INITIAL TERM
Vendor Information		*Department Information*	
VENDOR: Heartland Business Systems, LLC	VENDOR #:	DEPT: Facilities Management	DEPT CONTACT NAME: Mary Ventrella
VENDOR CONTACT: Mike Carroll	VENDOR CONTACT PHONE: 608-444-7994	DEPT CONTACT PHONE #: 630-407-5705	DEPT CONTACT EMAIL: mary.ventrella@dupagecounty.gov
VENDOR CONTACT EMAIL: mcarroll@hbs.net	VENDOR WEBSITE:	DEPT REQ #:	

Overview

DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.).
Recommendation for the approval of a contract to Heartland Business Systems, LLC, to replace and expand existing video surveillance solution with Verkada Command for the Circuit Court at the Judicial Office Facility, for Facilities Management, for the period November 25, 2025 through November 24, 2026, for a total contract amount not to exceed $1,457,141.52; per quote #391347 v2. Contract pursuant to the Intergovernmental Cooperation Act – TIPS Contract #220105.

JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished
Due to current issues with poor image quality, coverage and equipment at or near end of life, we recommend replacing the current systems with one new system that will allow for increased security, visibility and safety for our staff and visitors to the 503, 505, 509 and exterior perimeter of these buildings.

SECTION 2: DECISION MEMO REQUIREMENTS

DECISION MEMO NOT REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required.
DECISION MEMO REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.
COOPERATIVE (DPC2-352), GOVERNMENT JOINT PURCHASING ACT (30ILCS525) OR GSA SCHEDULE PRICING	

SECTION 3: DECISION MEMO

SOURCE SELECTION	Describe method used to select source. This system matches the new system that was selected and installed for the Jail. After careful consideration, testing and discussions with stakeholders, it was determined that this system meets and or exceeds the needs for our Judicial Buildings and parking areas.
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action). The Sheriff's Department,18th Judicial Circuit Court have recommended that we enter an agreement to have this system provided and installed. One option is to leave existing system in place. This does not provide the necessary security, visibility and safety that is required for our buildings. 2nd option is to upgrade the failing equipment, however the systems currently in place do not have the capacity to provide the necessary coverage and functionality that the recommended system provides.

SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION	
JUSTIFICATION	Select an item from the following dropdown menu to justify why this is a sole source procurement.
NECESSITY AND UNIQUE FEATURES	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.
MARKET TESTING	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
AVAILABILITY	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

SECTION 5: Purchase Requisition Information			
Send Purchase Order To:		*Send Invoices To:*	
Vendor: Heartland Business Systems LLC	Vendor#:	Dept: Facilities Management	Division:
Attn: Mike Carroll	Email: mcarroll@hbs.net	Attn:	Email: FMAccountsPayable @dupagecounty.gov
Address: 5400 Patton Drive, Suite 4B	City: Lisle	Address: 421 N. County Farm Road	City: Wheaton
State: IL	Zip: 60532	State: IL	Zip: 60187
Phone: 608-444-7994	Fax:	Phone: 630-407-5700	Fax: 630-407-5701
Send Payments To:		*Ship to:*	
Vendor: Heartland Business Systems LLC	Vendor#:	Dept: Facilities Management	Division:
Attn:	Email:	Attn: Mark Thomas	Email: mark.thomas@dupagecounty.gov
Address: 1700 Stephen Street	City: Little Chute	Address: 505 N. County Farm Road	City: Wheaton
State: WI	Zip: 54140	State: IL	Zip: 60187
Phone:	Fax:	Phone: 630-407-8700	Fax:
Shipping		Contract Dates	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): Nov 25, 2025	Contract End Date (PO25): Nov 24, 2026

Purchase Requisition Line Details

LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/ Activity Code	Unit Price	Extension
1	1	LO		HBS Video Surveillance System	FY26	6000	1220	54010	2505033	1,324,674.11	1,324,674.11
2	1	LO		Contingency	FY26	6000	1220	54010	2505033	132,467.41	132,467.41

FY is required, ensure the correct FY is selected.

Requisition Total $ 1,457,141.52

Comments	
HEADER COMMENTS	Provide comments for P020 and P025. Replace and expand existing video surveillance solution with Verkada Command for the Circuit Court at the Judicial Office Facility, for Facilities Management.
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO. Send PO to Vendor, Mary Ventrella, Cathie Figlewski, Mark Thomas, and Clara Gomez.
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO. Public Works committee: 11/18/25 County Board: 11/25/25 Job #25-05033
APPROVALS	Department Head signature approval for procurements under $15,000. Procurement Officer Approval for ETSB.

The Interlocal Purchasing System
Purchasing Made Personal

Printed 23 October 2025

www.hbs.net

Heartland Business Systems LLC

EMAIL PO & VENDOR QUOTE TO: TIPSPO@TIPS-USA.COM
PO MUST REFERENCE VENDOR'S TIPS CONTRACT NUMBER

PAYMENT TO		TIPS CONTACT	
ADDRESS	1700 Stephen Street	NAME	Charlie Martin
CITY	Little Chute	PHONE	(866) 839-8477
STATE	WI	FAX	(866) 839-8472
ZIP	54140	EMAIL	tips@tips-usa.com

DISADVANTAGED/MINORITY/WOMAN BUSINESS ENTERPRISE: N **HUB:** N

SERVING STATES

AZ | AR | IL | IA | KS | MI | MN | MO | NE | OK | TX | WI

Overview

HBS provides complete, local, end-to-end technology solutions. We assist with any technology need, solve problems, and exceed expectations. At every level of the company, we are committed to providing high-quality services to each of our clients. With multiple locations in the Midwest, HBS serves commercial, public sector and small to medium business with results-driven information technology services. Everything we do is to help clients achieve their full potential. We are committed to developing long-term trusting relationships with clients large or small, across all industries. We help clients achieve their full potential by providing end-to-end customized technology solutions backed by a local team of highly skilled experts.

AWARDED CONTRACTS "View EDGAR Doc" on Website

Contract	Comodity	Exp Date	EDGAR
220105	Technology Solutions Products and Services	05/31/2027	See EDGAR Certification Doc.

CONTACTS BY CONTRACTS

220105

Brad Ellingsworth	General Manager -	(417) 343-0265	bellingsworth@hbs.net
Jennifer Bricker	Solutions Consultant	(870) 530-1444	jbricker@hbs.net

HEARTLAND BUSINESS SYSTEMS

Verkada Camera Implementation - Post 11/17/2025

Quote #391347 v2

Prepared For:

DuPage County Courthouse

Mark Thomas
505 N. County Farm Road
Wheaton, IL 60187-0707

P: (630) 407-8700
E: mark.thomas@dupagecounty.gov

Prepared by:

Chicago Illinois Office

Mike Carroll
5400 Patton Drive
Suite 4B
Lisle, IL 60532

P: 608-444-7994
E: mcarroll@hbs.net

Date Issued:
10.23.2025

Expires:
11.28.2025

Contract	Qty
TIPS Contract #220105	

Surveillance - 10 Year Licensing		Price	Qty	Ext. Price
CD53-256-HW	**Verkada CD53 Indoor Dome Camera, 5MP, Zoom Lens, 256GB of Storage, Maximum 30 Days of Retention**	$950.49	214	$203,404.86
CD53-256E-HW	**Verkada CD53-E Outdoor Dome Camera, 5MP, Zoom Lens, 256GB of Storage, Maximum 30 Days of Retention**	$1,096.83	12	$13,161.96
CD63-512E-HW	**Verkada CD63-E Outdoor Dome Camera, 4K, Zoom Lens, 512GB of Storage, Maximum 30 Days of Retention**	$1,389.51	91	$126,445.41
CD63-512E-HW	**Verkada CD63-E Outdoor Dome Camera, 4K, Zoom Lens, 512GB of Storage, Maximum 30 Days of Retention**	$0.00	1	$0.00
CF83-512E-HW	**Verkada CF83-E Outdoor Fisheye Camera, 12MP, Fixed Lens, 512GB of Storage, Maximum 30 Days of Retention**	$1,316.34	8	$10,530.72
CH53-1TBE-HW	**Verkada CH53-1TBE-HW Outdoor Multisensor Camera 5MP Coverage**	$2,633.41	9	$23,700.69
CP63-1TBE-HW	**Verkada CP63 Outdoor PTZ Camera, 4K, 1TB of Storage, Maximum 30 Days of Retention**	$3,438.29	2	$6,876.58
VX52-HW	**Verkada VX52 Viewing Station**	$365.12	7	$2,555.84
SMTB	**Bogen - Drop Ceiling Tile Bridge - 5-Pack**	$46.28	49	$2,267.72
ACC-CAM-SHIELD-1	**Verkada Camera Weather Shield**	$57.80	27	$1,560.60
ACC-MNT-ANGLE-1	**Verkada Angle Mount, 30 deg**	$109.02	8	$872.16
ACC-MNT-ARM-1	**Verkada Arm Mount**	$72.44	9	$651.96
ACC-MNT-XLARM-1	**Verkada Large Arm Mount (PTZ)**	$116.34	2	$232.68
ACC-MNT-PEND-1	**Verkada Pendant Cap Mount**	$50.49	9	$454.41
ACC-MNT-POLE-1	**Verkada Pole Mount**	$152.93	3	$458.79
ACC-MNT-CORNER-1	**Verkada Corner Mount**	$145.61	9	$1,310.49

HEARTLAND BUSINESS SYSTEMS

Surveillance - 10 Year Licensing		Price	Qty	Ext. Price
ACC-POE-60WHS-NA	**Verkada PoE++ (802.3bt-2018) Injector, GigE, High Surge Protection, North America**	$130.98	9	$1,178.82
ACC-POE-90W-E-NA	**Verkada 90W PoE++ (802.3bt Type 4) Injector, GigE, Outdoor, North America Type B Plug**	$218.78	1	$218.78
GC31-E-HW	**Verkada GC31 Cellular Gateway, Outdoor**	$950.49	1	$950.49
LIC-VX-10Y-CAP	**Verkada 10-Year Viewing Station License, Capacity Increase**	$2,298.28	7	$16,087.96
LIC-CAM-10Y-CAP	**Verkada 10-Year Camera License, Capacity Increase**	$1,148.85	328	$376,822.80
LIC-GC-1VD-5Y-CAP	**Verkada 5 Year Cellular Gateway Data Plan, Includes Unlimited Data for 1 Verkada Video Device, Capacity Increase**	$3,444.83	1	$3,444.83
LIC-CAM-MLT4-10Y-CAP	**10-Year Four-Camera Multisensor License, Capacity Increase**	$4,137.24	9	$37,235.16
LIC-GC-10Y-CAP	**10-Year Cellular Gateway License, Capacity Increase**	$1,551.15	1	$1,551.15
UN874034114/10	**Cable - Plenum - CAT6 - Yellow - 1000ft.**	$372.79	86	$32,059.94
760207274	**Patch Panel - Modular - 24 Port**	$76.19	26	$1,980.94
760254710	**Modular - Surface Box - Ivory - 1 port**	$4.56	343	$1,564.08
760257312	**Data Jack - Insert - Yellow**	$9.52	686	$6,530.72
566-115-001	**Patch Cable - CAT6 - Yellow - 1ft.**	$1.56	343	$535.08
566-115-005	**Patch Cable - CAT6 - Yellow - 5ft.**	$2.52	343	$864.36
566-115-007	**Patch Cable - CAT6 - Yellow - 7ft.**	$2.98	343	$1,022.14
566-115-014	**Patch Cable - CAT6 - Yellow - 14ft.**	$4.97	9	$44.73
Lift Rental	**Lift Rental - 45 foot boom Lift (wouldn't need until close to the end of the job)**	$2,408.12	1	$2,408.12
HBS-MISC-CABLING	**Miscellaneous Expenses**	$10,750.00	1	$10,750.00
			Subtotal:	**$889,734.97**

Fortinet Switches		Price	Qty	Ext. Price
FS-148F-FPOE	**Fortinet FortiSwitch Ethernet Switch - 48 Ports - Manageable - Gigabit Ethernet, 10 Gigabit Ethernet - 10/100/1000Base-T, 10GBase-X - 2 Layer Supported - Modular - 895.70 W Power Consumption - 740 W PoE Budget - Optical Fiber, Twisted Pair -**	$1,688.08	26	$43,890.08
FC-10-148FF-247-02-36	**Fortinet FortiCare Comprehensive Support - Extended Service (Renewal) - 3 Year - Service - 24 x 7 x Next Business Day - Service Depot - Exchange - Parts**	$614.31	26	$15,972.06
			Subtotal:	**$59,862.14**

Services	Price	Qty	Ext. Price
HBS-FF-PROJECT **Fixed Fee Project**	$368,264.00	1	$368,264.00
		Subtotal:	**$368,264.00**

Shipping	Price	Qty	Ext. Price
HBS-SHIPPING-PO **Estimated Shipping**	$6,813.00	1	$6,813.00
		Subtotal:	**$6,813.00**

Non-Returnable/Non-Refundable Language

Fortinet Note:

Customer understands that all orders for Fortinet are final when accepted by Fortinet. No cancellations, returns, exchanges or refunds are allowed.

Verkada Note:

Customer understands that all orders for Verkada offers a 30-day money-back guarantee on their products. If you are not satisfied with your purchase, you can return it within 30 days of the purchase date.

To initiate a return, please contact HBS. Verkada also provides a 10-year product warranty for their security systems, which can be found in their Verkada End User Agreement. The warranty does not cover damage from accidents, misuse, acts of God, or unauthorized hardware use. If a product is discontinued, Verkada will still replace return merchandise authorization (RMA) units with the same discontinued product if available. If not, they will provide a functionally equivalent replacement and transfer the remaining license term.

Quote Summary	Amount
Surveillance - 10 Year Licensing	$889,734.97
Fortinet Switches	$59,862.14
Services	$368,264.00
Subtotal:	**$1,317,861.11**
Shipping:	**$6,813.00**
Total:	**$1,324,674.11**

This Quote does not include any federal or state prevailing wage rates, unless specifically noted. If this project requires compliance with any federal or state prevailing wage laws, the customer must immediately notify Heartland in writing prior to acceptance so that Heartland can provide an updated Quote. Any modifications made after the project commencement will result in additional charges and delays.

This quote may not include applicable sales tax, telecommunications taxes, shipping, handling, and delivery charges. Final applicable sales tax, telecommunications taxes, shipping, handling, and delivery charges are calculated and applied at invoice. The above prices are for hardware/software only, and do not include delivery, setup or installation by Heartland ("HBS") unless otherwise noted. Installation by HBS is available at our regular hourly rates, or pursuant to a prepaid HBSFlex Agreement. This configuration is presented for convenience only. HBS is not responsible for typographical or other errors/omissions regarding prices or other information. Prices and configurations are subject to change without notice. HBS may modify or cancel this quote if the pricing is impacted by a tariff. A 20% restocking fee will be charged on any returned part. Customer is responsible for all costs associated with return of product and a $25.00 processing fee. No returns, cancellations or order changes are accepted by HBS without prior written approval. This quote and any attached agreement are not subject to termination without cause or for convenience. This quote expressly limits acceptance to the terms of this quote, and HBS disclaims any additional terms. Customer may issue a purchase order for administrative purposes only. By providing your "E-Signature," you acknowledge that your electronic signature is the legal equivalent of your manual signature, and you warrant that you have express authority to execute this agreement and legally bind your organization to this proposal and all attached documents. Any purchase that the customer makes from HBS is governed by HBS' Standard Terms and Conditions ("ST&Cs") located at http://www.hbs.net/standard-terms-and-conditions, which are incorporated herein by reference. The ST&Cs are subject to change. When a new order is placed, the ST&Cs on the above-stated website at that time shall apply. If customer has signed HBS' ST&Cs version 2022.v1.0 or later, or the parties have executed a current master services agreement, the signed agreement shall control over any conflicting terms in the version on the website. If a current master services agreement does not cover the purchase of products, the ST&Cs located on the website shall govern the purchase of products. Certain purchases also require customer to be bound by end user terms and conditions. A list of end user terms and conditions related to various manufacturers and vendors is set forth at https://www.hbs.net/End-User-Agreements. Any purchase that customer makes is also governed by the applicable end user terms and conditions, which are incorporated herein by reference. If customer has questions about whether end user terms and conditions apply to a purchase, customer shall contact HBS. Any order(s) that exceeds the credit limit assigned by HBS shall require upfront payment from customer in an amount determined by HBS. HBS shall make this determination at the time of the order, unless customer has previously submitted the required onboarding paperwork. In such event, HBS shall make this determination at the time of quoting. Customer shall ensure that all invoices are timely paid as stated in Section 2 of the ST&Cs, regardless of whether Customer has a financing or leasing company or other third-party issue the purchase order. In the event that a third-party issues the purchase order, Customer shall be

HEARTLAND BUSINESS SYSTEMS

required to sign this Quote for purposes of approving the order. QT.2025.v1.0

Acceptance

Chicago Illinois Office	**DuPage County Courthouse**
Mike Carroll	Mark Thomas
Signature / Name	Signature / Name Initials
10/23/2025	
Date	Date

HEARTLAND
BUSINESS SYSTEMS

STANDARD TERMS AND CONDITIONS

The parties to this agreement are Heartland Business Systems, LLC ("Seller"), with corporate headquarters located at 1700 Stephen Street, Little Chute, WI 54140, and customer ("Buyer").

1. ACCEPTANCE OF TERMS. Buyer accepts these Standard Terms and Conditions as a condition of Buyer's purchase of any products or services from Seller.

2. PAYMENT. All invoices provided by Seller to Buyer shall be paid within the time provided by the Illinois Local Government Prompt Payment Act, 50 ILCS 505/1 *et seq.*. In the event that Buyer is delinquent on paying any amount, Seller reserves the right to charge interest on the unpaid amount at the rate provided for by the Prompt Payment Act. A service charge of $35.00 will be assessed for each check that is returned for insufficient funds.

3. FORCE MAJEURE. Either party's performance hereunder shall be excused if such nonperformance or delay of performance is due to any cause beyond the reasonable control of the party and is the direct or indirect result of, but not limited to, acts of God; acts of the public enemy; acts of the United States of America, or any state, territory or political subdivision thereof; fires; war; riots; terrorism; floods; epidemics; quarantine restrictions; insurrection; strikes; labor shortage; shipping delays; materials shortage; inability to obtain products or services; loss, failure or malfunction of computer or other systems; loss of data or freight embargoes. Any force majeure occurrence shall allow the parties to extend the period for performance for the duration of the delay or in the event that performance is rendered impossible or impracticable, to terminate such performance.

4. SHIPPING. With respect to any products that are to be shipped, shipment shall be FOB Destination, except that freight charges shall be Buyer's responsibility. Delivery shall be deemed completed when the goods have been placed into the hands of Buyer at Buyer's delivery address. Any shipping, delivery, completion or other dates are estimates only. Any claim for loss or damage during shipment must be made as follows: Buyer shall note the loss or damage on the delivery slip at the time of signing, and Buyer shall also provide written notification to Seller within five business days. Title to any software shall remain with the applicable licensor, and Buyer's rights are contained in the license agreement between the licensor and Buyer.

5. WARRANTY. Any hardware, software, parts, licenses or third-party services sold to Buyer, or integrated, included or utilized as part of any Seller service offering sold to Buyer, may be subject to a warranty made by the manufacturer or other third party to Buyer and, if so, the terms and conditions of such warranty are set forth in other documents. Buyer acknowledges that Seller is not a party to any such warranty, and that any rights or remedies that Buyer may have pursuant to said warranty are against the manufacturer or other third party directly, and is not assertable against Seller. Buyer shall look solely to the manufacturer or other third party for any loss, claims, damages or indemnification arising from or related to the above-mentioned products or third-party services. Buyer may also be subject to additional terms and conditions imposed by the manufacturer or other third party. **SELLER MAKES NO WARRANTY WITH RESPECT TO THE PRODUCTS OR SERVICES SOLD HEREUNDER. BUYER ACKNOWLEDGES THAT IT HAS NOT RELIED ON ANY WARRANTY OR REPRESENTATION BY SELLER WITH RESPECT TO THE PRODUCTS OR SERVICES SOLD HEREUNDER, EXCEPT AS ARE EXPRESSLY CONTAINED HEREIN. ANY IMPLIED WARRANTY OF MERCHANTABILITY, AND ANY IMPLIED WARRANTY THAT THE PRODUCTS OR SERVICES SOLD HEREUNDER ARE FIT FOR A PARTICULAR PURPOSE, ARE HEREBY DISCLAIMED.**

6. PROFESSIONAL SERVICES. Seller may provide professional services as requested by Buyer. All services provided by Seller, which include labor and travel charges, are subject to the terms and conditions as set forth in this Agreement. Services provided by Seller to Buyer may be covered under a manufacturer or other third party warranty, may be applied to a pre-paid HBSFLEX Agreement purchased by Buyer, at the rates set forth in the most current version of the HBSFLEX Volume Service Schedule, as updated from time to time, or may be billed out to Buyer at the then-prevailing hourly rate. Regardless of whether the services are covered under warranty, applied to a HBSFLEX Agreement or billed out at an hourly rate, all terms of this Agreement apply. Seller's records shall be the sole measurement of professional services and/or time expended by Seller. HBSFLEX Agreements may not be used to purchase products, and each HBSFLEX Agreement shall automatically expire eighteen months after the date of invoice for that HBSFLEX Agreement.

A. Warranty. If services provided are in connection with a problem that is covered by a manufacturer or other third-party warranty, then such services shall not be counted against a HBSFLEX Agreement or billed out at the then-prevailing hourly rate, to the extent of the warranty coverage. Please refer to your manufacturer or third party provided documentation, which will define what is covered under warranty. Any labor or travel provided that is not covered under the manufacturer or third-party warranty will be applied to a HBSFLEX Agreement or billed out at the then-prevailing hourly rate, whichever applies.

B. HBSFLEX Agreements. Buyer may choose to purchase a pre-paid HBSFLEX Agreement from Seller. When a HBSFLEX Agreement is purchased, labor and travel charges incurred will be applied against the HBSFLEX Agreement. Buyer will receive informational invoices detailing the services as they are provided.

1. When a pre-paid HBSFLEX Agreement is exhausted an additional HBSFLEX Agreement may be purchased. If an additional HBSFLEX Agreement is not purchased, then services will be billed out at the then-prevailing hourly rates.

2. Either party may terminate a pre-paid HBSFLEX Agreement by giving notice to the other, in writing by mail to the party's last known address, of such intent. If this Agreement is terminated before the HBSFLEX Agreement is expended, then Seller shall refund 75% of the unused portion of the fee and may retain the balance.

C. Hourly Rates. Should services provided not be covered under a manufacturer or third-party warranty or should Buyer not have purchased or not have time available on a HBSFLEX Agreement, then all labor and travel will be billed out at Seller's then-prevailing hourly rates.

7. PROFESSIONAL SERVICE ESTIMATES. At times, Buyer may request time estimates for service situations. Seller will provide a best estimate based upon the information that is known at the time of the request. This is to be considered an estimate for service only and not a guarantee. Actual service hours may be less or may be more than the estimate provided.

8. FOUR-HOUR RESPONSE; AFTER HOURS WORK. For calls received on normal business days, excluding holidays, Seller will use its best effort to respond to Buyer's request for service within four business hours (the hours between 8:00 a.m. and 5:00 p.m. CT) of Buyer's request. Any work occurring after 5:00 p.m. or before 8:00 a.m. CT or on weekends is subject to a bill rate of 1.5 times the normal rates.

9. ASSIGNABILITY. Seller may delegate all, or any part of, its duties hereunder to a subcontractor only upon prior written consent of Buyer.

10. EXCLUDED EQUIPMENT. Seller may discontinue providing services with respect to any hardware for which it can no longer readily obtain repair parts or technical assistance.

11. BUYER'S RESPONSIBILITY. Buyer shall use its best efforts to cooperate with Seller in connection with Seller's carrying out its duties hereunder, and Buyer shall refrain from any act or omission that could frustrate Seller's performance. Buyer shall designate one employee for each location at which services may be rendered under this Agreement, with full authority to act for Buyer in the event that Buyer's input is required regarding such services. If Seller agrees to provide services at Buyer's property, Buyer shall maintain sufficient insurance coverage to protect the property and Seller.

12. LICENSING. Buyer warrants and represents to Seller that it possesses a proper license for all software being used by Buyer's organization, and Buyer shall hold Seller harmless from any claims or suits premised upon breach of any third party's proprietary rights with respect to such software. Seller warrants and represents to Buyer that it possesses, shall deliver, and/or shall arrange an opportunity for Buyer's purchase of, a proper license for all software being provided by Seller to Buyer under this Agreement.

13. BACKUP AND SECURITY. Buyer warrants and represents to Seller that Buyer's data and system has been properly backed up, and Buyer understands that Seller shall have no liability whatsoever, under any circumstances, for any damages suffered by Buyer as a result of improper backup situations or data which has not been backed up and that is lost, for any reason, in connection with the services or use of the products sold hereunder. Buyer warrants and represents to Seller that Buyer has properly secured its network and systems, in accordance with current industry best standards, and Buyer understands that Seller shall have no liability whatsoever, under any circumstances, for any damages suffered by Buyer as a result of Buyer's failure to properly secure its network or systems.

14. NON-SOLICITATION. To the extent allowed by applicable law, during the term of this Agreement, and for a period of one year after the termination of this Agreement by either party for whatever reason, Buyer shall not, directly or indirectly, encourage any employee of Seller, who became known to Buyer by virtue of such employee's providing services under this Agreement, to terminate his or her employment with Seller. In addition, to the extent allowed by applicable law, during the term of this Agreement, and for a period of one year after the termination of this Agreement by either party for whatever reason, Buyer shall not, directly or indirectly, solicit any employee of Seller, who became known to Buyer by virtue of such employee's providing services under this Agreement, for employment which would end or diminish that employee's service with Seller. Buyer acknowledges that Seller will suffer irreparable harm as a result of Buyer's violation of this paragraph and that Seller may bring an action for injunctive relief and/or actual damages to enforce this provision.

15. DELINQUENCY. Seller shall have the right to immediately suspend or terminate providing any products and services in the event that Buyer is delinquent on payment of any outstanding invoices or Buyer becomes the subject of a voluntary or involuntary petition in bankruptcy or any proceeding relating to insolvency, receivership, liquidation or the benefit of creditors, (provided that Seller shall first provide Buyer with fourteen days' written notice and opportunity to cure). Buyer shall have the right to immediately suspend or terminate this Agreement in the event Seller is delinquent in satisfying its obligations under this Agreement (provided that Buyer shall first provide Seller with fourteen days' written notice and opportunity to cure) or where Seller becomes the subject of a voluntary or involuntary petition in bankruptcy or any proceeding relating to insolvency, receivership, liquidation or the benefit of creditors.

16. EXCLUSIVE REMEDY/LIMITATION OF LIABILITY. Notwithstanding any other provision herein, Seller's sole and exclusive liability to Buyer for any breach of this Agreement, or breach of any warranty, express or implied, found to have been made in connection with this Agreement, shall be to repair or replace, at its option, any defective hardware, software, or parts sold hereunder, in accordance with the applicable manufacturer's warranty pursuant to Section 5 above. Seller shall have no liability

for any indirect, incidental, special, punitive, exemplary, liquidated or consequential damages, or any loss of profits, revenue, data or data use. In the event that Seller is found liable for any damages, Seller's total aggregate liability for whatever cause, whether in an action in contract or in tort or otherwise, shall not exceed the lesser of the total amount that Buyer actually paid to Seller during the eighteen month period immediately preceding such claim, or Seller's insurance coverage in the amount of three million dollars. Seller shall have no liability whatsoever to Buyer if computer software or computer hardware sold hereunder is subsequently upgraded by any third party, or if any such software or hardware has been serviced by anyone other than Seller. Seller shall have no liability whatsoever, under any circumstances, for any damages suffered by Buyer arising out of or related to data that has not been backed up, or data that is lost, damaged, corrupted, compromised for any reason (including but not limited to weak passwords or network security), or otherwise unsecured, in connection with any services or use of any products sold hereunder, and to the extent permitted by applicable law, Buyer shall indemnify Seller for the same. In the event that Seller recommends a course of action for an engagement, but Buyer instructs Seller to pursue a different course of action despite Seller's recommendation, Buyer shall assume sole responsibility for any problems that arise from Buyer's course of action, and Seller shall have no liability for the same.

17. ACCEPTANCE. Except as stated in the following sentence, Buyer shall be deemed to have irrevocably accepted the products and services sold hereunder if Buyer has not given to Seller a written notice of rejection and any other necessary documentation in order to establish that the product or service is defective, within ten business days after delivery. Product returns, cancellations and order changes are only allowed pursuant to the manufacturer's policies. All data and intellectual property provided by Seller in connection with this Agreement shall belong to Seller ("Seller Materials"). Seller shall retain all rights and interests in and to the Seller Materials after the completion of this Agreement.

18. CLOUD SERVICES. Buyer agrees and acknowledges that in order to provide a high level of service, Seller may store Buyer's information in the public, private or hybrid cloud (collectively the "Cloud"). This information may include but is not limited to drawings, pictures, equipment layouts, passwords, backups, or configuration files. Buyer agrees and acknowledges that the Cloud is a separate and independent network, which is not controlled by Seller, and that Seller shall have no liability whatsoever, under any circumstances, for any damages arising out of or relating to the use of the Cloud, including but not limited to the loss of any information. In addition, Seller shall have no liability for the accuracy of any data uploaded by Buyer or any other users. If Buyer is dissatisfied with any Cloud services, Buyer's sole and exclusive remedy is to discontinue use of such services. In the event that Buyer has Seller perform services relating to Buyer's subscription-based services, Buyer shall be responsible for any charges incurred relating to the use of the subscription-based services.

19. VENDORS. The parties agree and acknowledge that Seller shall have the right to utilize vendors or subcontractors located in any geographic area, including but not limited to vendors or subcontractors who may provide technical or other support, at Buyer's request. For purposes of providing a high level of service, these vendors or subcontractors may have the ability to use or access any of Buyer's information in connection with such services. This provision shall supersede any conflicting language in any agreement between the parties. Seller may also refer Buyer to other providers from time to time. Seller shall remain responsible for the services provided by subcontractors utilized by Seller to the same extent as if Seller provided such products and services itself.

20. INDEMNIFICATION. To the extent permitted by applicable law, each party agrees to indemnify, hold harmless and defend the other and its affiliates, officers, employees, and agents from and against all claims, actions, damages, suits, liabilities, obligations, costs, fees, charges, and any other expenses whatsoever, including costs and attorneys' fees, arising out of, or related to violation of any law by the indemnifying party, any misrepresentation, gross negligence or misconduct of the indemnifying party, any claim that the indemnifying party has infringed the intellectual property rights of a third party, or the indemnifying party's violation of any end user agreement. Nothing contained herein shall be construed as prohibiting the Buyer, its officers, agents, or its employees, from defending through the selection and use of their own agents, attorneys and experts, any claims, actions or suits brought against them. Seller, where indemnification is required, shall likewise be liable for the cost, fees and expenses incurred in the Buyer's or the Seller's defense of any such claims, actions, or suits. Nothing herein shall be construed as constituting a waiver of the Buyer's defenses or immunities under the Illinois Local Governmental and Governmental Employees Tort Immunity Act, 745 ILCS 10/1 et seq. However, under no circumstances shall either party's total aggregate liability for indemnification, defense and hold harmless exceed that party's insurance coverage in the amount of three million dollars.

21. AI. AI related products and services include but are not limited to Microsoft OpenAI, Microsoft 365 Copilot, Microsoft Copilots, Azure AI Search, and all other AI services. The parties acknowledge that AI related products or services do not always function as intended, and that errors, defects, or other unintended consequences may occur from time to time. Seller does not sell or support industrial internet of things technologies, and Seller is unable to provide any guarantee or warranty regarding the effectiveness, accuracy, performance, or outcome of any AI related products or services provided or utilized by Seller or any third parties. Buyer agrees and acknowledges that the use of any AI related products or services is strictly at Buyer's sole risk, and that Seller shall have no liability whatsoever, under any circumstances, for any damages arising out of or relating to the use or misuse of any AI related products or services.

22. CHOICE OF LAW; JURISDICTION. This Agreement, and any claim arising under it, or related to the transaction evidenced by it, shall be construed and determined under the laws of Illinois. The parties agree to the exclusive jurisdiction of the courts located in DuPage County, Illinois for the resolution of any disputes arising from or related to this AgreementEach party submits to and accepts, generally and unconditionally, the exclusive jurisdiction of such court. Each party waives any claim that such court is not a convenient forum or the proper venue. The parties agree that neither party may bring or join in any class action litigation

against the other party. No action arising out of this Agreement may be brought by Buyer more than one year after the cause of action has arisen.

23. SEVERABILITY. If any portion of this Agreement is determined by a court or government agency having competent jurisdiction to be invalid or unenforceable, the remainder of this Agreement shall remain in full force and effect to the extent permitted by law.

24. BINDING EFFECT. This Agreement shall bind and inure to the benefit of the parties, and their respective heirs, successors, personal representatives, beneficiaries and assigns.

25. ADDITIONAL WORK. In the event that Seller agrees to provide additional products or services at any time, the terms and conditions of this Agreement shall govern.

26. EXPORT CONTROL. Buyer shall be required to provide written notice to Seller before providing Seller with access to any information that may be subject to the International Traffic in Arms Regulations, U.S. Export Administration Regulations, or any other similar laws, regulations and orders. Buyer shall also be required to label any such information with the appropriate classification so that Seller is informed of the regulations applicable to such information.

27. ENTIRE AGREEMENT. This Agreement, together with any Quote or Statement of Work executed by the parties and all applicable terms and conditions of the cooperative purchasing contract: The Interlocal Purchasing System's "TIPS Vendor Agreement," dated February 15, 2022, derived from "TIPS RFP # 220105 Technology Solutions, Products and Service," is the entire agreement of the parties respecting the sale of any products or services from Seller to Buyer. This Agreement supersedes and replaces any prior agreements between the parties with respect to the subject matter hereof. No modification, addition, or amendment shall be binding unless in writing and signed by both parties.

Authorized Customer Signature:	Signature on File
Date:	12-19-2024
Name and Title (printed):	Valerie Calvente, Chief Procurement Officer
Customer Name:	DuPage County
Customer Address:	421 N. County Farm Road
Customer City, State, and Zip:	Wheaton, IL 60187
Customer Phone Number:	630-407-6184
Customer Tax Number:	

Heartland Business Systems, LLC Authorized Signature and Date:	Signature on File	12/19/2024

By Jonathan Groh, Staff Attorney

DuPage County
Finance Department
Procurement Division
421 North County Farm Road
Room 3-400
Wheaton, Illinois 60187-3978

REQUIRED VENDOR ETHICS DISCLOSURE STATEMENT

Section I: Contact Information

Please complete the contact information below.

BID NUMBER:	
COMPANY NAME:	Heartland Business Systems, LLC
CONTACT PERSON:	Jonathan Groh, Staff Attorney
CONTACT EMAIL:	legal@hbs.net

Section II: Procurement Ordinance Requirements

Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the County, shall provide to the Procurement Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor to any incumbent County Board member, County Board chairman, or Countywide elected official whose office the contract to be awarded will benefit within the current and previous calendar year. The contractor, union, or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors, and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

Has the Bidder made contributions as described above?

- ☐ Yes
- ☑ No

If "Yes", complete the required information in the table below.

RECIPIENT	DONOR	DESCRIPTION (e.g., cash, type of item, in-kind services, etc.)	AMOUNT/VALUE	DATE MADE

All contractors and vendors who have obtained or are seeking contracts with the County shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

Has the Bidder had or will the Bidder have contact with lobbyists, agents, representatives or individuals who are or will be having contact with county officers or employees as described above.

- ☐ Yes
- ☑ No

If "Yes", list the name, phone number, and email of lobbyists, agents, representatives, and all individuals who are or will be having contact with county officers or employees in the table below.

NAME	PHONE	EMAIL

Section III: Violations

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future County contracts. Continuing and supplemental disclosure is required. The Bidder agrees to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner;
- 30 days prior to the optional renewal of any contract;
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text of the County's Ethics Ordinance is available at:
http://www.dupagecounty.gov/government/county_board/ethics_at_the_county/

The full text of the County's Procurement Ordinance is available at:

https://www.dupagecounty.gov/government/departments/finance/procurement/procurement_ordinance_and_guiding_principles.php

Section IV: Certification

By signing below, the Bidder hereby acknowledges that it has received, read, and understands these requirements, and certifies that the information submitted on this form is true and correct to the best of its knowledge.

Printed Name: Jonathan Groh

Signature: Signature on File

Title: Staff Attorney

Date: October 17, 2025

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: FM-R-0012-25 **Agenda Date:** 11/18/2025 **Agenda #:** 18.B.

AGREEMENT BETWEEN THE COUNTY OF DU PAGE, ILLINOIS AND THE DU PAGE COUNTY EMPLOYEES' CREDIT UNION FOR LEASE OF SPACE AT THE JTK ADMINISTRATION BUILDING AND ATM OPERATION AT THE SHERIFF'S OFFICE

WHEREAS, the County of DuPage ("County") operates and maintains various buildings at the County's seat of government ("DuPage County Government Complex") in accordance with the authority granted by the Illinois Compiled Statutes, Chapter 55, paragraphs 5/5-1108 (55 ILCS 5/5-1108), including the Jack T. Knuepfer ("JTK") Administration Building and the DuPage County Sheriff's Office; and

WHEREAS, the County is authorized to lease real or personal property owned by the County pursuant to the Illinois Compiled Statutes, Chapter 55, paragraph 5/5-1005, subsection 2 (55 ILCS 5/5-1005(2)); and

WHEREAS, the DuPage County Employees' Credit Union ("Credit Union") is a member-owned not-for-profit financial cooperative chartered under the laws of the State of Illinois and providing financial services to employees of the County; and

WHEREAS, the County and Credit Union have previously entered into agreements for the lease of office space at the Jack T. Knuepfer Administration Building by the Credit Union to serve employees of the County (the County and Credit Union sometimes, collectively, being the "Parties" or, individually, a "Party"); and

WHEREAS, the County has further authorized the Credit Union, pursuant to said lease agreements, to locate and operate an automated teller machine ("ATM") in the Sheriff's Office at 501 N. County Farm Road; and

WHEREAS, the current lease agreement is nearing its expiration and the Parties desire to enter into a new lease agreement for the aforesaid office space and an ATM location at the DuPage County Government Complex, specifically described in and subject to terms and conditions of the attached Lease agreement; and

WHEREAS, it is in the best interests of the County to enter into the attached lease agreement with the Credit Union for the purpose of allowing the Credit Union to continue its use, occupancy and operation an office, and to operate one (1) ATM on and about the DuPage County Government Complex; and

WHEREAS, the lease term shall be in effect commencing, approximately, December 1, 2025 and expiring November 30, 2035.

NOW THEREFORE, BE IT RESOLVED, by the County Board of the County of DuPage that the County Board Chair and the County Clerk be and they are hereby authorized and directed to execute on behalf of the County of DuPage the attached lease agreement for office space, and additional floor space, with the

DuPage County Employees' Credit Union; and

BE IT FURTHER RESOLVED, that certified copies of this resolution along with copies of the lease agreement, be transmitted by the County Clerk to the Auditor, Treasurer, Finance Director, Facilities Management, Anthony Hayman, State's Attorney's Office, and the DuPage County Employees' Credit Union, Attention: Kathryn Galles; and Nicholas Alfonso, State's Attorney's Office.

Enacted and approved this 25th day of November, 2025 at Wheaton, Illinois.

_____

DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: _____

JEAN KACZMAREK, COUNTY CLERK

AGREEMENT BETWEEN THE COUNTY OF DU PAGE, ILLINOIS
AND THE DU PAGE COUNTY EMPLOYEES' CREDIT UNION
FOR LEASE OF SPACE AT THE JTK ADMINISTRATION BUILDING AND ATM
OPERATION AT THE SHERIFF'S OFFICE

THIS INDENTURE WITNESSETH: That the County of DuPage, ("Lessor"), does hereby demise and lease unto the DuPage County Employees' Credit Union, ("Lessee"), the following described premises:

> The room, commonly known and described as room 1-700A, consisting of approximately nine hundred square feet of office space in the Jack T. Knuepfer Administration Building, 421 North County Farm Road, together with approximately ten (10) square feet of additional floor space in the lobby of the Sheriff's Office at 501 N. County Farm Road.

To have and to hold said premises for a Term of ten (10) years beginning on the first day of December 2025, and ending on the thirty date of November 2035, unless the Lease shall be sooner terminated as hereinafter provided. By executing this Lease Agreement (hereinafter "Agreement"), the Parties mutually acknowledge and agree that, as of the effective date of this Agreement, the current Lease of the Premises executed by and between the Parties on February 9, 2021, shall be hereby terminated and of no further force and effect. The parties agree and understand that the above-described space allocation for the leased Premises is subject to change and, or, relocation, pending implementation of building occupancy, long-range space planning, or other logistical needs as determined under the sole discretion of the County of DuPage. In all such cases, however, the area of the office constituting the leased Premises shall be approximately the same size as the above-described space, and located within the DuPage County Government Complex, Wheaton, DuPage County, Illinois.

A. In consideration of the covenants of the Lessor, the Lessee covenants and agrees:

1. To pay the Lessor as rent for said premises an annual rate of One Dollar and No Cents ($1.00). Payments shall be made payable to the County of DuPage c/o Facilities Management, 421 North County Farm Road, Wheaton, Illinois, 60187, the first payment being due on the first day of each November each year after commencement of the Lease term. As further consideration for this lease, the DuPage County Employees Credit Union is a not-for-profit financial cooperative owned by its members which will continue to use the leased space to serve the banking and financial needs of DuPage County employees.

2. Upon taking possession of the Premises, Lessee shall maintain the Premises in good tenantable condition throughout the term of the Lease. Lessee shall use and occupy the Premises solely for its own use and for no other purpose. Lessee will replace, at its own expense, any furnishings, fixtures or other equipment damaged or broken by the Lessee, its agents and employees. Lessee shall be further responsible for damaged or broken furnishings, fixtures or other equipment damaged by third persons in which the

damage is due to Lessee's failure to exercise due care or reasonable diligence in the operation of the office, including failure to supervise its wards, charges, clients, guests and invitees.

3. Lessee shall fully indemnify, hold harmless, and defend the Lessor and its officers, agents, and employees from and against any and all claims and demands, actions, causes of action, and cost and fees of any character whatsoever made by anyone whomsoever on account of or in any way growing out of Lessee's negligent, intentional, or reckless acts or omissions on the Lessor's property and involving Lessee's occupancy and/or use of Premises, or arising from of any act or omission, neglect or misconduct of the Lessee's employees, agents, or its subcontractors including, but not limited to, any claims that may be made by Lessee's employees, agents, and subcontractors themselves for injuries to their person or property or otherwise. Nothing contained herein shall be construed as prohibiting the Lessor, its officials, directors, officers, agents, and employees from defending any claims, suits, demands, proceedings, and actions brought against them through the selection and use of their own agents, attorneys, and experts. Pursuant to Illinois law, the attorney representing the Lessor under this paragraph must be the State's Attorney of DuPage County. The Lessor's participation in its defense shall not remove Lessee's duty to indemnify, defend, and hold the Lessor harmless as set forth above. Any indemnity as provided in this Lease shall not be limited by reason of the enumeration of any insurance coverage herein provided. Lessee's indemnification of Lessor shall survive the termination or expiration of this Lease.

4. Lessee shall provide Lessor with satisfactory proof of all insurance coverage(s) required herein prior to commencing its use and occupancy of the Premises:

a. Lessee shall maintain a Commercial (comprehensive) General Liability insurance policy with a limit of not less than Two Million Dollars ($2,000,000) per occurrence; Employer's Liability insurance policy with a limit of not less than One Million Dollars ($1,000,000) per accident/disease; and Umbrella/Excess Liability Coverage with a limit of not less than One Million Dollars ($1,000,000) per occurrence. Lessee shall further maintain Worker's Compensation Insurance where applicable in the statutorily required amount(s).

b. Lessee shall provide Lessor with copies of certificates of insurance and endorsements reasonably required by Lessor prior to the commencement of the Lease Term, as well as renewal certificates of insurance within fifteen (15) days prior to the expiration of any insurance policy required during the Term of the Lease.

c. The Lessee's required insurance policies shall name the Lessor, its officers, and employees as additional insureds. The Certificate(s) of Insurance and Additional Insured Endorsement(s) shall state: "The County of DuPage, its officers, and employees are named as additional insureds as defined in the [insert applicable policy type] insurance policy."

d. The Lessee's required insurance policies shall contain a provision that the coverage afforded will not be canceled, materially changed, or a renewal refused without providing written notice to the Lessor as an additional insured and Lessee as a named insured at least thirty (30) days prior to said cancellation, material change, or refusal to renew the insurance policy.

e. The Lessee's required insurance shall be provided by an insurance company licensed to provide insurance in the State of Illinois and which is acceptable to Lessor. Lessee shall provide Lessor with proof of appropriate insurance coverage prior to commencing its use and occupancy of the Premises.

5. Lessee shall not make any alterations or additions to the Lease Premises without first obtaining the Lessor's prior written consent.

6. Lessee shall not sublet the Premises, in whole or in part, nor assign any right or obligation under this Lease, or any part thereof, without first obtaining the prior written consent of the Lessor.

7. At the expiration or termination of the Lease, Lessee shall surrender the Premises to the Lessor in as good a condition as the Premises were in on the date of the Lessee's taking possession thereof, normal wear and tear excepted.

B. In consideration of the covenants of the Lessee, the Lessor covenants and agrees:

1. If, due to no fault of the Lessee, the Premises are not, at the date of commencement of the Lease or at any time during said Lease, in good, tenantable condition, the Lessor shall return said Premises to such good, tenantable condition within a reasonable time after notice of any untenable condition, in writing, from the Lessee. Lessor agrees to abatement of rent for any period the Premises is not habitable.

2. Lessor shall provide and pay for: i) All electricity used on the Premises, as may be reasonably required for the Lessee's authorized uses thereof; ii) All heat and air conditioning for said Premises, during normal business hours when outdoor weather and temperature require; iii) All fixtures and equipment necessary for electricity, heat and air-conditioning; iv) All necessary maintenance and repairs to all fixtures and equipment; excepting, however, fixtures and equipment damaged, broken, wasted or misused by reason of failure of the Lessee, its agents or employees to exercise due care, for which the Lessee shall reimburse the Lessor for the costs of such maintenance and repairs.

C. The Lessor and Lessee jointly covenant and agree that:

1. Rider "A" attached hereto entitled, "Rules and regulations" is hereby incorporated into and made a part of this Lease. Lessee, and its employees and agents shall obey said "Rules and regulations," and shall exercise care and supervision over its

wards, charges, clients, guests and invitees to ensure that they also obey said "Rules and regulations."

2. Early Termination. Either Party may terminate this Lease early without penalty upon ninety (90) days' advance written notice to the other Party.

3. Lessor shall only look to DuPage County Employees' Credit Union for payment of rent, or other charges, except that the Lessor shall also be entitled to insurance proceeds in the event of any claim or casualty.

4. Notices. Any notice required by the Lease shall be in writing and delivered to the following addresses and Parties:

To LESSEE:

DuPage County Employees' Credit Union
Attn: Kathryn Galles, Administrator
421 N. County Farm Road
Wheaton, IL 60187

To LESSOR:

DuPage County Facilities Management Department
Attn: Director
421 N. County Farm Road
Wheaton, Illinois 60187

Notices sent by mail shall be by registered or certified mail, postage pre-paid, and return receipt requested. If notice is by facsimile transmittal, said notice shall be effective the day of delivery if sent on a business day (defined as Monday through and including Friday, except federal and state holidays) between 9:00 a.m. and 5:00 p.m., and the same notice is also simultaneously mailed via first class regular U.S. mail. Any facsimile transmittal transmitted other than on a business day between 9:00 a.m. and 5:00 p.m. shall become effective on the next business day following the transmittal.

5. The representatives signing the Lease on behalf of the Parties certify that they have authority to execute the Lease and to commit to all described covenants, to the fullest extent such Parties are duly authorized under the law to so act.

6. All improvements to Premises completed on behalf of, or for use of, the Lessee, including work undertaken by the Lessee, directly or through the use of third-party vendors, shall be performed at not less than the prevailing hourly wage rate as determined by the Illinois Department of Labor pursuant to the Prevailing Wage Act, 820 ILCS 130/1 *et seq.*, as amended from time to time, and in compliance with the requirements of that law.

LESSOR:

THE COUNTY OF DUPAGE

By:_____ Date:_____
DEBORAH A. CONROY
COUNTY BOARD CHAIR

ATTESTED:

By:_____ Date:_____
JEAN KACZMAREK
DUPAGE COUNTY CLERK

LESSEE:

By: Signature on File Date: 10/23/2025
Chairman
DuPage County Employees' Credit Union

Subscribed and sworn before me on
this 24 day of October, 2025

Signature on File
Notary Public

DEANNA ELAINE MERLINO
Notary Public, State of Illinois
Commission No. 1014974
My Commission Expires August 07, 2029

RIDER "A"
RULERS AND REGULATIONS

1. SIGNAGE: No sign, picture, advertisement or notice shall be displayed, inscribed, painted or affixed on any part of the outside or inside of said building or on or about the Premises. On the directory board of the Henry J, Hyde Judicial Office Facility, Lessee may affix information pertaining to the leased Premises, but only of such color, size and style of a material as shall be specified by the Lessor in writing.

2. EQUIPMENT: The Lessee shall not (without the Lessor's written consent) put up or operate any steam engine boiler, electric motor, portable heater, machinery or stove upon the Premises nor carry on any mechanical business thereon, nor use flammable fluid thereon. Lessee, or its agents and employees shall bring no contraband, as determined by the Sheriff of DuPage County, into the Henry J, Hyde Judicial Office Facility.

3. LOCKS AND KEYS: No additional locks shall be placed upon any doors of the Premises and Lessee shall not permit any duplicate keys to be made, as all necessary keys will be furnished by the Lessor. But if more than two keys for any door lock are desired, the additional number must be paid for by the Lessee. Upon termination of this lease, the Lessee shall surrender all keys for the Premises and the Henry J, Hyde Judicial Office Facility and give to the Lessor instructions for the combination of all locks on vault doors on the Premises.

4. DELIVERY/RELOCATION OF GOODS: All safes, furniture, boxes and other bulky articles shall be carried up into the Premises at such times and in such times and in such manner as shall be specified by the Lessor; the Lessor reserves the right to prescribe the position of all safes and other heavy articles. Any damage done to the building or to other occupants or tenants in the building by taking in or putting out a safe or other heavy equipment, or from overloading the floor in any way shall be paid for by the Lessee.

5. PROVISION OF SERVICES: Lessor agrees, in addition to the utilities herein described, to furnish hot water in the basins, pipes and faucets of the Premises for Lessee's use, and to provide building elevators and escalators, during the term of this lease. Lessor will be excused from providing such services or utilities on account of Acts of God, civil unrest, labor strikes, accidents, or other causes beyond the control of Lessor, and further except during reasonable periods for the repair of the building's apparatus and equipment. Lessor shall not be liable for any injury or damage whatsoever which may arise or result from his failure to furnish such services, regardless of the cause of said failure, claims for such injury or damage being hereby expressly waived by the Lessee.

6. CUSTODIAL SERVICE: The Lessor shall provide all ordinary custodial work for the leased Premises. In the event that the Lessee requires extraordinary

custodial services because of some special use of the Premises, the Lessee may, with the prior consent of the Lessor, employ persons to do such work, at Lessee's sole expense. Any custodian so employed by the Lessee shall submit a description of the proposed extraordinary custodial work to the DuPage County Deputy Director of Facilities Management for approval before commencing work. Lessee-hired custodians shall be deemed the employees or agents of the Lessee.

7. SECURITY: Lessee shall conform to security regulations as established by the Lessor. The security guards of said building, and DuPage County Sheriff's officers, shall at all times keep a pass key and be allowed admittance to said Premises, to cover and respond to any emergencies that may arise; and to enable such personnel to examine said Premises from time to time.

8. ACCESSIBILITY BY LESSOR: The Lessor and its agents shall have the right to enter the Premises at all reasonable hours to examine or exhibit the same.

9. ELECTRICAL INSTALLATIONS: If the Lessee desires telephone, telecommunications, cable or electrical connections, the Lessor will direct the Lessee-hired electrician as to where and how the wires are to be introduced and without such direction no boring or cutting of the building's walls or structural elements shall be permitted.

10. WINDOW AREAS: No awnings or shades or drapings either inside or outside of the windows may be installed without prior written consent of the Lessor.

11. OBSTRUCTIONS: The Lessee shall not allow anything to be placed against or near any glass on the Premises, or in any location which diminishes the light entering building's public areas. Placement of any object, exhibit, or display shall not be permitted in the halls or corridors without the prior written consent of the Lessor.

12. THERMOSTATS: The Lessee shall not permit persons within the Premises to regulate any thermostat, which control the temperature; but shall report to the Department of Facilities Management whenever the same are not working properly or satisfactorily.

13. ANIMALS/BICYCLES: No bicycle or other vehicle, and no dogs or other animals shall be allowed in offices, halls, corridors or other parts of the building, excepting specially trained "assistance" or "service" dogs for genuinely disabled employees or clients of Lessee.

14. REVISED REGULATIONS: The Lessor reserves the right to make such other, further, reasonable rules and regulations as in its judgment may from time to time be needed for the safety, care and cleanliness of the premises, and for the preservation of good order therein. Lessee acknowledges and agrees that the DuPage County Sheriff and, or, Chief Judge of the Circuit Court retain rule

making authority under Illinois law, and the common law, relative to the use of the Building, and that all parties within the building are obligated to comply with such rules.

15. BUILDING ACCESS: The building shall be open at 7:00 a.m. and closed at 5:00 p.m. daily Monday through Friday except on Court holidays, or at such hours as the Lessor may from time to time alter or make exception.

16. SELLING OF GOODS AND SERVICES: The supply of goods and services for the convenience of the Lessee shall be furnished only by authorized representatives of the Lessor, or by those organizations granted special written authorization or permission by the Lessor. No tenant shall sell any goods or services upon County- owned property.

17. CANVASSING: The Lessees shall not be permitted to canvass among tenants or occupants of the building.

18. REMOVAL OF PROPERTY: The Lessees shall list all articles to be taken from the building upon a blank form furnished by the Lessor. Said list shall be presented to the office of the Department of Facilities Management for approval prior to acceptance by the security guard.

Technology Requisition under $30,000

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 25-2859 **Agenda Date:** 11/25/2025 **Agenda #:** 7.F.1.

Procurement Review Comprehensive Checklist
Procurement Services Division
This form must accompany all Purchase Order Requisitions

SECTION 1: DESCRIPTION

General Tracking		*Contract Terms*	
FILE ID#: 25-2859	RFP, BID, QUOTE OR RENEWAL #:	INITIAL TERM WITH RENEWALS: OTHER	INITIAL TERM TOTAL COST: $22,950.00
COMMITTEE: TECHNOLOGY	TARGET COMMITTEE DATE: 11/25/25 - Discharging at Finance	PROMPT FOR RENEWAL: 3 MONTHS	CONTRACT TOTAL COST WITH ALL RENEWALS: $22,950.00
	CURRENT TERM TOTAL COST: $22,950.00	MAX LENGTH WITH ALL RENEWALS: ONE YEAR	CURRENT TERM PERIOD: INITIAL TERM
Vendor Information		*Department Information*	
VENDOR: EPM Pros Inc. d/b/a/Bakerfield Solutions	VENDOR #:	DEPT: Information Technology	DEPT CONTACT NAME: Roy Clancy
VENDOR CONTACT: Mark Cawi	VENDOR CONTACT PHONE:	DEPT CONTACT PHONE #: 630-407-5015	DEPT CONTACT EMAIL: roy.clancy@dupagecounty.gov
VENDOR CONTACT EMAIL: mark.cawi@bakerfieldsolutions.com	VENDOR WEBSITE:	DEPT REQ #:	

Overview

DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.).
Professional services to implement reconciliation software Adra by Trintech to optimize bank statements to the ERP system, per 55 ILCS 5/5-1022 'Competitive Bids' (D) IT/Telecom Purchases Under $35,000.00.

JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished
The implementation services by Bakerfield is necessary since internal staff due not have the expertise with the implementation of these services. These services will ensure the implementation proceeds on time and on a set budget.

SECTION 2: DECISION MEMO REQUIREMENTS

DECISION MEMO NOT REQUIRED Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required.
PER 55 ILCS 5/5-1022 'COMPETITIVE BIDS' (D) IT/TELECOM PURCHASES UNDER $35,000.00

DECISION MEMO REQUIRED Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.

SECTION 3: DECISION MEMO

SOURCE SELECTION	Describe method used to select source.
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action).

SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION	
JUSTIFICATION	Select an item from the following dropdown menu to justify why this is a sole source procurement.
NECESSITY AND UNIQUE FEATURES	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.
MARKET TESTING	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
AVAILABILITY	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

SECTION 5: Purchase Requisition Information			
Send Purchase Order To:		*Send Invoices To:*	
Vendor: EPM Pros Inc. d/b/a/Bakerfield Solutions	Vendor#:	Dept: IT	Division:
Attn: Mark Cawi	Email: mark.cawi@bakerfieldsolutions.com	Attn: Sarah Godzicki	Email: ITAP@dupagecounty.gov
Address: 550 Congressional Blvd, Suite 115 - #1007	City: Carmel	Address: 421 N. County Farm Road	City: Wheaton
State: IN	Zip: 46032	State: IL	Zip: 60187
Phone:	Fax:	Phone: 630-407-5037	Fax:
Send Payments To:		*Ship to:*	
Vendor: EPM Pros Inc. d/b/a/Bakerfield Solutions	Vendor#:	Dept: IT	Division:
Attn:	Email:	Attn: Roy Clancy	Email: roy.clancy@dupagecounty.gov
Address: 550 Congressional Blvd, Suite 115 - #1007	City: Carmel	Address: 421 N. County Farm Road	City: Wheaton
State: IN	Zip: 46032	State: IL	Zip: 60187
Phone:	Fax:	Phone: 630-407-5015	Fax:
Shipping		Contract Dates	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): Nov 26, 2025	Contract End Date (PO25): Nov 30, 2026

Purchase Requisition Line Details

LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/ Activity Code	Unit Price	Extension
1	102	HR		Implementation Services	FY26	1000	1110	53020		225.00	22,950.00

FY is required, ensure the correct FY is selected.

Requisition Total $ 22,950.00

Comments	
HEADER COMMENTS	Provide comments for P020 and P025.
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO. Please send PO to Sarah Godzicki & Roy Clancy and copy both when emailing to vendor.
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO. Discharge Technology Committee at 11/25/2025 Finance Meeting.
APPROVALS	Department Head signature approval for procurements under $15,000. Procurement Officer Approval for ETSB.

Signature ref: d93565da-0952-4557-9370-a67435798d35

Bakerfield Solutions

STATEMENT OF WORK (SOW) FOR DUPAGE COUNTY TREASURER, IL

Adra Implementation

This Statement of Work ("SOW") for services is made by and between EPM Pros Inc. d/b/a Bakerfield Solutions, a Delaware corporation with offices at 550 Congressional Blvd, Suite 115 - #1007, Carmel, IN 46032, ("Bakerfield") and DuPage County Treasurer, IL ("Client") with offices located at 421 N. County Farm Road Wheaton, IL 60187.

Scope

Bakerfield Solutions will perform the following services:

- Configuration of Trintech Matcher
- Configuration of Trintech Balancer
- Configuration of Trintech Task Manager
- Configuration of Trintech Journal Entries
- Documentation and knowledge transfer for the above

The project schedule, deliverables, milestones and responsibilities are defined in Schedule 1 (Project Plan)

Assumptions

The following assumptions were made relative to the scope and pricing of this initial engagement.

- Client resources will be available as needed for consultation
- Knowledge transfer for administrators will be provided
- Actual hours required may be more or less than the estimates provided below

Service Fees

Bakerfield shall provide the above-defined services and deliverables on a time-and-materials basis in accordance with the following estimates. Bakerfield shall not invoice Client for amounts exceeding the total estimated fees without Client's prior written consent.

Task	Estimated Hours	Rate per Hour	Estimated Fees
Matcher	50	$225	$11,250
Balancer	24	$225	$5,400
Task Manager	8	$225	$1,800
Journal Entries	8	$225	$1,800
Training & Enablement	12	$225	$2,700
Total	**102**	**$225**	**$22,950**

Any out-of-pocket expenses will be pre-approved by Client, and are not included in any of the fees in this SOW. These expenses will be invoiced as incurred.

Project Invoicing

DuPage County will pay Bakerfield all fees pursuant to the Illinois Local Government Prompt Payment Act, 50 ILCS 505/1 *et seq* upon receipt of an invoice.

Signature ref: d93565da-0952-4557-9370-a67435798d35

Bakerfield Solutions

Signatures

IN WITNESS WHEREOF, the parties have signed this Statement of Work as of the last date set forth below by officials authorized to bind their respective organizations:

Bakerfield Solutions

Signature on File

Signature

MarkCawi

Name

President

Title

11-6-2025

Date

DuPage County Treasurer, IL

Signature on File

Signature

Gwen Henry

Name

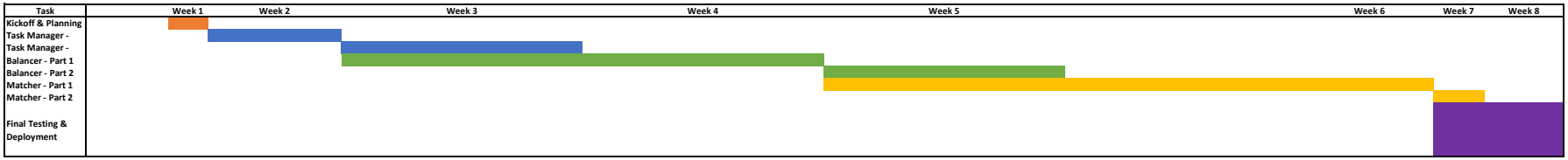
Treasurer

Title

November 6, 2025

Date

Adra Implementation Project Plan								
Week	Due Date	Sprint	Focus Area	Activities/Goals	Deliverables	Owner	Comments	Hours Expected/Actual
Week 0 - 1		Sprint 0	Kickoff & Planning	Kickoff meeting: Define goals, scope, stakeholders, success Setup project champions, key owners Gather initial requirements. Create due dates for Task Manager, Balancer, Matcher.	Project plan, initial backlog items. Defined roles, communication plan, development	Project Manager	Initial planning to ensure alignment and smooth	
Week 1 - 2		Sprint 1	Task Manager - Part 1	Design Task Manager rough draft Begin building task library, assigning requirements Implement task creation, task assignment, basic user	Current close list & other repeated task for finance & Basic task creation & assignment functionality.	Accounting / Finance Teams	Focus on designing intuitive interfaces and basic core	
Week 2 - 3		Sprint 2	Task Manager - Part 2	Begin validation and admin training Set up unique fields, dashboards, and final views. Perform final testing & end user training	Functional Task Manager (task creation, tracking, Completed unit & integration tests for Task Manager.	Accounting / Finance Teams	Add more complex task management features like	
Week 3-4		Sprint 3	Balancer - Part 1	Collect chart of accounts, gl detail, and data formats Define data structure, account unique fields, and rec Setup data automation (SFTP, API, Boomi integration)	Data files and scheduling Raw data scheduling and final format testing	Accounting + IT	Balancer design should focus on user-friendly	
Week 4- 5		Sprint 4	Balancer - Part 2	Validate historical data and final UX/UI Begin change management training / admin training Perform unit and integration testing.	Fully validate prior historical reconciliations / data sources Completed unit & integration tests for Balancer.	Accounting / Finance Teams	Focus on data accuracy and efficiency. Ensure that	
Week 5-6		Sprint 5	Matcher - Part 1	Design Adra Matcher data workflows / exception Define matching criteria Validate current match results	Provide Bakerfield with current recon examples Detailed examples of current matching capabilities by	Accounting + IT	Matcher design should support efficient data matching,	
Week 6-7		Sprint 6	Matcher - Part 2	Test automatic data imports Validate automatic matching percentage Implement notifications for matching results.	 Completed unit & integration tests for Matcher.	IT / Accounting System Admins	Focus on automation / AI performance and ensure	
Week 7-8		Sprint 7	Final Testing & Deployment	Conduct end-to-end testing (UAT, data automation).	Final tested version of Task Manager, Balancer, Matcher.	Accounting / Finance Teams	Final review and testing ensure the system is	



DuPage County
Finance Department
Procurement Division
421 North County Farm Road
Room 3-400
Wheaton, Illinois 60187-3978

REQUIRED VENDOR ETHICS DISCLOSURE STATEMENT

Section I: Contact Information

Please complete the contact information below.

BID NUMBER:	TR11-6-2025
COMPANY NAME:	EPM Pros Inc. dba Bakerfield Solutions
CONTACT PERSON:	Mark Cawi
CONTACT EMAIL:	mark.cawi@bakerfieldsolutions.com

Section II: Procurement Ordinance Requirements

Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the County, shall provide to the Procurement Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor to any incumbent County Board member, County Board chairman, or Countywide elected official whose office the contract to be awarded will benefit within the current and previous calendar year. The contractor, union, or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors, and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

Has the Bidder made contributions as described above?

- ☐ Yes
- ☑ No

If "Yes", complete the required information in the table below.

RECIPIENT	DONOR	DESCRIPTION (e.g., cash, type of item, in-kind services, etc.)	AMOUNT/VALUE	DATE MADE

All contractors and vendors who have obtained or are seeking contracts with the County shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

Has the Bidder had or will the Bidder have contact with lobbyists, agents, representatives or individuals who are or will be having contact with county officers or employees as described above.

- ☐ Yes
- ☑ No

If "Yes", list the name, phone number, and email of lobbyists, agents, representatives, and all individuals who are or will be having contact with county officers or employees in the table below.

NAME	PHONE	EMAIL

Section III: Violations

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future County contracts. Continuing and supplemental disclosure is required. The Bidder agrees to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner;
- 30 days prior to the optional renewal of any contract;
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text of the County's Ethics Ordinance is available at:

Ethics | DuPage Co, IL

The full text of the County's Procurement Ordinance is available at:

ARTICLE VI. - PROCUREMENT | Code of Ordinances | DuPage County, IL | Municode Library

Section IV: Certification

By signing below, the Bidder hereby acknowledges that it has received, read, and understands these requirements, and certifies that the information submitted on this form is true and correct to the best of its knowledge.

Printed Name: Mark Cawi

Signature: Signature on File

Title: President

Date: 11/14/2025

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: TE-P-0025-25 **Agenda Date:** 11/18/2025 **Agenda #:** 20.A.

AWARDING RESOLUTION ISSUED TO
CDW-G
FOR SERVICE AND SUPPORT
FOR INFORMATION TECHNOLOGY
(CONTRACT TOTAL AMOUNT $91,045.70)

WHEREAS, the County of DuPage by virtue of its power set forth in the Counties Code (55 ILCS 5/1-1001 *et seq*.) is authorized to enter into this Agreement; and

WHEREAS, pursuant to the Governmental Joint Purchasing Act (30 ILCS 525/2), the County is authorized to enter into a Joint Purchasing Agreement for service and support; and

WHEREAS, pursuant to Intergovernmental Agreement between the County of DuPage and the Sourcewell contract #121923-CDW, the County of DuPage will contract with CDW-G; and

WHEREAS, the Technology Committee recommends County Board approval for the issuance of a contract to CDW-G, for service and support, for the period of December 6, 2025 through November 30, 2026, for Information Technology.

NOW, THEREFORE BE IT RESOLVED, that County contract, covering said for service and support, for the period of December 6, 2025 through November 30, 2026, for Information Technology, be, and it is hereby approved for issuance of a contract by the Procurement Division to CDW-G, 230 N. Milwaukee Ave., Vernon Hills, IL 60061, for a contract total amount not to exceed $91,045.70, per contract pursuant to the Sourcewell contract #121923-CDW.

Enacted and approved this 25th day of November, 2025 at Wheaton, Illinois.

_____

DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: _____

JEAN KACZMAREK, COUNTY CLERK

Procurement Review Comprehensive Checklist
Procurement Services Division
This form must accompany all Purchase Order Requisitions

SECTION 1: DESCRIPTION

General Tracking		*Contract Terms*	
FILE ID#: 25-2724	RFP, BID, QUOTE OR RENEWAL #: Quote #PRCP521	INITIAL TERM WITH RENEWALS: OTHER	INITIAL TERM TOTAL COST: $91,045.70
COMMITTEE: TECHNOLOGY	TARGET COMMITTEE DATE: 11/18/2025	PROMPT FOR RENEWAL: 3 MONTHS	CONTRACT TOTAL COST WITH ALL RENEWALS: $91,045.70
	CURRENT TERM TOTAL COST: $91,045.70	MAX LENGTH WITH ALL RENEWALS: ONE YEAR	CURRENT TERM PERIOD: INITIAL TERM
Vendor Information		*Department Information*	
VENDOR: CDW-G	VENDOR #: 10667	DEPT: Information Technology	DEPT CONTACT NAME: Joe Hamlin
VENDOR CONTACT: Thomas Sanders	VENDOR CONTACT PHONE: 312-705-9502	DEPT CONTACT PHONE #: 630-407-5000	DEPT CONTACT EMAIL: joe.hamlin@dupagecounty.gov
VENDOR CONTACT EMAIL: Thomas.Sanders@cdwg.com	VENDOR WEBSITE: www.cdwg.com	DEPT REQ #:	

Overview

DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.).
We are purchasing service and support for our Edge network firewalls via Sourcewell State of IL contract for $91,045.70

JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished
The firewall services and support is our main line of defense against cyber threats to the county.

SECTION 2: DECISION MEMO REQUIREMENTS

DECISION MEMO NOT REQUIRED Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required.

DECISION MEMO REQUIRED Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.
COOPERATIVE (DPC2-352), GOVERNMENT JOINT PURCHASING ACT (30ILCS525) OR GSA SCHEDULE PRICING

SECTION 3: DECISION MEMO

SOURCE SELECTION	Describe method used to select source. Sourcewell State of IL #R-257160
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action). 1. Take no action, leave network vulnerable. 2. Purchase the services and keep our network secure.

SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION	
JUSTIFICATION	Select an item from the following dropdown menu to justify why this is a sole source procurement.
NECESSITY AND UNIQUE FEATURES	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.
MARKET TESTING	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
AVAILABILITY	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

SECTION 5: Purchase Requisition Information			
Send Purchase Order To:		*Send Invoices To:*	
Vendor: CDW-G	Vendor#: 10667	Dept: Information Technology	Division:
Attn: Thomas Sanders	Email: Thomas.Sanders@cdwg.com	Attn: Sarah Godzicki	Email: ITAP@dupagecounty.gov
Address: 230 N. Milwaukee Ave.	City: Vernon Hills	Address: 421 N. County Farm Road	City: Wheaton
State: IL	Zip: 60061	State: IL	Zip: 60187
Phone: 312-705-9093	Fax:	Phone: 630-407-5037	Fax:
Send Payments To:		*Ship to:*	
Vendor: CDW Government	Vendor#: 10667	Dept: Information Technology	Division:
Attn:	Email:	Attn: Joe Hamlin	Email: Joe.Hamlin@dupagecounty.gov
Address: 75 Remittance Drive	City: Chicago	Address: 421 N. County Farm Road	City: Wheaton
State: IL	Zip: 60675-1515	State: IL	Zip: 60187
Phone:	Fax:	Phone: 630-407-5000	Fax:
Shipping		Contract Dates	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): 12/06/2025	Contract End Date (PO25): 11/30/2026

Purchase Requisition Line Details

LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/ Activity Code	Unit Price	Extension
1	1	EA	PAN-PA-3420-PAA-R	Prisma Agent	FY26	1000	1110	53806		7,067.00	7,067.00
2	1	EA	PAN-PA-3420-BND-CORESEC-R	Core Security bundle ATP	FY26	1000	1110	53806		29,051.85	29,051.85
3	1	EA	PAN-PA-3420-PAA-R	Prisma Agent	FY26	1000	1110	53806		7,067.00	7,067.00
4	1	EA	PAN-SVC-PREMUSG-3420-R	Premium Support	FY26	1000	1110	53806		9,404.00	9,404.00
5	1	EA	PAN-SVC-PREMUSG-3420-R	Premium Support	FY26	1000	1110	53806		9,404.00	9,404.00
6	1	EA	PAN-PA-3420-BND-CORESEC-R	Core Security bundle ATP	FY26	1000	1110	53806		29,051.85	29,051.85

FY is required, ensure the correct FY is selected.

Requisition Total $ 91,045.70

Comments	
HEADER COMMENTS	Provide comments for P020 and P025.
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO. Please send PO to Sarah Godzicki & Joe Hamlin and copy both when emailing PO to vendor.
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO.
APPROVALS	Department Head signature approval for procurements under $15,000. Procurement Officer Approval for ETSB.

Thank you for choosing CDW. We have received your quote.

Hardware Software Services IT Solutions Brands Research Hub

QUOTE CONFIRMATION

JOE HAMLIN,

Thank you for considering CDW•G for your technology needs. The details of your quote are below. **If you are an eProcurement or single sign on customer, please log into your system to access the CDW site.** You can search for your quote to retrieve and transfer back into your system for processing.

For all other customers, click below to convert your quote to an order.

This quote is subject to CDW's Third Party Cloud Services Order Form Terms and Conditions set forth at https://www.cdwg.com/content/cdwg/en/terms-conditions/third-party-cloud-services-order-form-terms-and-conditions-.html

Convert Quote to Order

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
PRCP521	11/6/2025	[redacted]1-YR	0776067	$91,045.70

QUOTE DETAILS

ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
[redacted] Subscription Bundle Mfg. Part#: [redacted] 12/06/2025 - 11/30/2026 Electronic distribution - NO MEDIA Contract: Sourcewell-State of IL R-257160 (25-448DOIT-TELEC-P-80070)	1	8086145	$29,051.85	$29,051.85
[redacted] Subscription Bundle Mfg. Part#: [redacted] 12/12/2025 - 11/30/2026 Electronic distribution - NO MEDIA Contract: Sourcewell-State of IL R-257160 (25-448DOIT-TELEC-P-80070)	1	8086145	$29,051.85	$29,051.85
[redacted] subscription license renewal Mfg. Part#: [redacted] 12/06/2025 - 11/30/2026 Electronic distribution - NO MEDIA Contract: Sourcewell-State of IL R-257160 (25-448DOIT-TELEC-P-80070)	1	8412755	$7,067.00	$7,067.00
[redacted] subscription license renewal Mfg. Part#: [redacted] 12/12/2025 11/30/2026 Electronic distribution - NO MEDIA Contract: Sourcewell-State of IL R-257160 (25-448DOIT-TELEC-P-80070)	1	8412755	$7,067.00	$7,067.00
[redacted] Premium Support - extended service agreement (renewal) - Mfg. Part#: [redacted]	1	7576283	$9,404.00	$9,404.00

QUOTE DETAILS (CONT.)				
12/06/2025 - 11/30/2026 Electronic distribution - NO MEDIA Contract: Sourcewell-State of IL R-257160 (25-448DOIT-TELEC-P-80070)				
[redacted] Premium Support - extended service agreement (renewal) - Mfg. Part#: [redacted] 12/12/2025 - 11/30/2026 Electronic distribution - NO MEDIA Contract: Sourcewell-State of IL R-257160 (25-448DOIT-TELEC-P-80070)	1	7576283	$9,404.00	$9,404.00

These services are considered Third Party Services, and this purchase is subject to CDW's Third Party Cloud Services Terms and Conditions, unless you have a written agreement with CDW covering your purchase of products and services, in which case this purchase is subject to such other written agreement.

The third-party Service Provider will provide these services directly to you pursuant to the Service Provider's standard terms and conditions or such other terms as agreed upon directly between you and the Service Provider. The Service Provider, not CDW, will be responsible to you for delivery and performance of these services. Except as otherwise set forth in the Service Provider's agreement, these services are non-cancellable, and all fees are non-refundable.

SUBTOTAL	$91,045.70
SHIPPING	$0.00
SALES TAX	$0.00
GRAND TOTAL	**$91,045.70**

PURCHASER BILLING INFO	DELIVER TO
Billing Address: DUPAGE COUNTY DATA PROCESSING 421 N COUNTY FARM RD WHEATON, IL 60187-3978 **Phone:** (630) 682-7030 **Payment Terms:** Net 30 Days-Govt State/Local	**Shipping Address:** DUPAGE COUNTY FACILITIES MANAGMENT MARK THOMAS JOB 1733 505 N COUNTY FARM RD WHEATON, IL 60187-3907 **Shipping Method:** ELECTRONIC DISTRIBUTION
	Please remit payments to:
	CDW Government 75 Remittance Drive Suite 1515 Chicago, IL 60675-1515



Sales Contact Info

Thomas Sanders | (877) 673-2173 | thomas.sanders@cdwg.com

Need Help?

My Account | Support | Call 800.800.4239

About Us | Privacy Policy | Terms and Conditions

This order is subject to CDW's Terms and Conditions of Sales and Service Projects at
http://www.cdwg.com/content/terms-conditions/product-sales.aspx
For more information, contact a CDW account manager.

© 2025 CDW•G LLC, 200 N. Milwaukee Avenue, Vernon Hills, IL 60061 | 800.808.4239

STATE OF ILLINOIS SOURCEWELL PARTICIPATING AGREEMENT

CDW Government LLC (hereinafter "Contractor") And
The State of Illinois (hereinafter "State" or "Participating State/ Entity")

25-448DOIT-TELEC-P-80070

1. **Scope:** This Participating Agreement ("PA") covers the Sourcewell 121923-CDWG contract ("Master Agreement") for use by state agencies and other entities located in the State of Illinois authorized by that state's statutes to utilize State contracts.

Contracts with the prior approval of the Illinois Chief Procurement Officer for General Services ("Illinois CPO"). Purchase Orders placed from this Participating Agreement are limited exclusively to the following products and services:

- Please see Attachment A.
- Services allowed on this contract will only be for items purchased from this contract. This ensures that products and trainings align with purchases. Applicable services will require a Statement of Work.
- Quotes are required for all orders from this Participating Addendum.

2. **Participation:** This Master Agreement may be used by all governmental units qualified to use statewide contracts in the State of Illinois.

3. **Participating State Modifications or Additions to Master Agreement:** The following changes are modifying or supplementing the Master Agreement terms and conditions. These modifications and additions apply only to actions and relationships within the State of Illinois. Any conflict between the terms of the Master Agreement and the terms of this PA shall be governed by the terms of this PA. Those terms that are not otherwise in conflict shall continue in full force and effect.

3.1. Joint and Cooperative Purchasing:

3.1.1 The Chief Procurement Officer for General Services makes this Master Agreement along with this PA available to all governmental unit or qualified not-for-profit agencies.

"Chief Procurement Officer" means the chief procurement officer appointed pursuant to 30 ILCS 500/10- 20(a)(4).

3.1.2 The products purchased subject to the PA shall be rendered directly to each governmental unit. "Governmental unit" means State of Illinois, any State agency as defined in Section 1- 15.100 of the Illinois Procurement Code, officers of the State of Illinois, any public authority in Illinois which has the power to tax, or any other public entity created by Illinois statute.

3.1.3 Contractor agrees to extend all terms and conditions, specifications, and pricing or discounts specified in the Master Agreement for the items in the PA to the State and all authorized governmental units.

3.1.4 Contractor shall bill each governmental unit or qualified not-for-profit agency separately for

its actual share of the costs of the products purchased pursuant to a Purchase Order or other similar State purchasing document such as its Basic Ordering Agreement (cumulatively referred to herein as "PO"). All terms and conditions in this PA apply with full force and effect to all purchase orders. The credit or liability of each governmental unit. shall remain separate and distinct. Disputes between Contractor and governmental units or qualified not for-profit agencies shall be resolved between the affected parties.

3.2 Subcontractors

3.2.1 Will Subcontractors be utilized? Yes _____ No _X_

A subcontractor is a person or entity that enters into a contractual agreement with a total value of
$100,000 or more with a person or entity who has a contract subject to the Illinois Procurement Code pursuant to which the person or entity provides some or all of the goods, services, real property, remuneration, or other monetary forms of consideration that are the subject of the primary State contract, including subleases from a lessee of a State contract.

All contracts with subcontractors where the annual value of the subcontract is greater than $50,000 must include Standard Illinois Certifications completed by the subcontractor.

3.2.2 Please identify below subcontracts with an annual value of $100,000 or more that will be utilized in the performance of this Contract, the names and addresses of the subcontractors, and a description of the work to be performed by each.

3.2.3 All contracts with the subcontractors identified above must include the Standard Illinois Certifications completed

3.2.4 If the annual value of any the subcontracts is more than $100,000, then Vendor must provide to the State the Financial Disclosures and Conflicts of Interest for that subcontractor.

3.2.5 If at any time during the term of the PA, Contractor adds or changes any subcontractors, Contractor will be required to promptly notify the State, in writing, of the names, addresses, and the expected amount of money that each new or replaced subcontractor will receive pursuant to the PA or any PO, together with a description of the work to be performed by the subcontractor. Any subcontracts entered into prior to award of the PA and a subsequent PO are done at the Contractor's and subcontractor's risk.

3.2.6 Any subcontractors must include the same certifications that Contractor must make as a condition of this PA Contractor shall include in each subcontract the subcontractor certifications as shown on the Standard Subcontractor Certification form available from the State.

3.3 Where Services are to be Performed. All Services shall be performed in the United States. If the Contractor performs the services purchased here under in another country in violation of this provision, such action may be deemed by the State as a breach of the contract by the Contractor.

3.4 Schedule of Work. Any work performed on State premises shall be done during the hours designated by the State, or the State of Illinois entity that is a party to the PO and performed in a manner that does not interfere with the State and its personnel.

3.5 Type of Pricing. The Illinois Office of the Comptroller requires the State to indicate whether the Participating Agreement value is firm or estimated at the time it is submitted for obligation. The total value of this Participating Agreement is estimated. Contractor agrees to extend all terms and conditions, specifications, and pricing or discounts specified in the Master Agreement for the items in the PA to the State and all Participating entities. Pricing for Products sold to State shall be as set forth in the Master Agreement.

3.6 Term. This contracts term date begins on the last day of its execution and ends no later than 10/14/2027. No renewal options.

3.6.1 Contractor shall not commence billable work in furtherance of the PA or any PO prior to final execution of each, except when permitted pursuant to 30 ILCS 500/20-80.

3.7 Termination for Cause. The State may terminate or suspend this PA or any PO, in whole or in part, immediately upon notice to the Contractor if: (a) the State determines that the actions or inactions of the Contractor, its agents, employees, or subcontractors have caused, or reasonably could cause, jeopardy to health, safety, or property, or (b) the Contractor has notified the State that it is unable or unwilling to perform the PA or any PO. Contractor shall immediately notify the State of any event that may have a material impact on Contractor's ability to perform the PA or any PO.

3.7.1 If Contractor fails to perform to the State's satisfaction any material requirement of this PA or any PO, is in violation of a material provision of this PA or any PO, or the State determines that the Contractor lacks the financial resources to perform the PA or any PO, the State shall provide written notice to the Contractor to cure the problem identified within the period of time specified in the State's written notice. If not cured by that date, the State may either: (a) immediately terminate or suspend the PA or relevant PO(s) without additional written notice, (b) withhold payment until the default is remedied, (c) enforce the terms and conditions of the Master Agreement, PA, or PO.

3.7.2 For termination or suspension due to any of the causes contained in this Section, the State retains its rights to seek any available legal or equitable remedies and damages.

3.8 Termination for Convenience. The State may, for its convenience and with thirty (30) days' prior written notice to Contractor, terminate this PA or any PO in whole or in part and without payment of any penalty or incurring any further obligation to the Contractor. The Contractor shall be entitled to compensation upon submission of invoices and proof of claim for products provided in compliance with this PA and the applicable PO(s), up to and including the date of termination.

3.9 Availability of Appropriation. The PA and all POs are contingent upon and subject to the availability of funds. The State, at its sole option, may terminate or suspend this PA or any PO, in whole or in part, without penalty or further payment being required, if (1) the Illinois General Assembly or the federal funding source fails to make an appropriation sufficient to pay such obligation, or if funds needed are insufficient for any reason (30 ILCS 500/20-60), (2) the Governor or the State reserves funds, or (3) the Agency determines, in its sole discretion or as directed by the Office of the Governor, that a reduction is necessary or advisable based upon actual or projected budgetary considerations or available funds for payment. Contractor will be notified in writing of the failure of appropriation or of a reduction or decrease and the State's election to terminate or suspend, in whole or in part, as soon as practicable. Any suspension or termination pursuant to this section will be effective upon the date of the written notice unless otherwise indicated.

3.10 Payment Terms and Conditions.

3.10.1 Late Payment: Payments, including late payment charges, will be paid in accordance with the State Prompt Payment Act and rules when applicable. 30 ILCS 540; 74 Ill. Adm. Code 900. This shall be Contractor's sole remedy for late payments by the State. Payment terms contained on Contractor's invoices shall have no force and effect. Section 23 of the Master Agreement shall have no force or effect with respect to the State.

3.10.2 Minority Contractor Initiative: Any Vendor awarded a contract of $1,000 or more under Section 20-10, 20-15, 20- 25 or 20-30 of the Illinois Procurement Code (30 ILCS 500) is required to pay a fee of $15. The Comptroller shall deduct the fee from the first check issued to Vendor under the Contract and deposit the fee in the Comptroller's Administrative Fund. 15 ILCS 405/23.9

3.10.3 Expenses: The State will not pay for supplies provided or services rendered, including related expenses, incurred prior to the execution of this contract by the Parties even if the effective date or the contract is prior to execution.

3.10.4 Prevailing Wage: As a condition of receiving payment Contractor must (i) be in compliance with the contract, (ii) pay its employees prevailing wages when required by law, (iii) pay its suppliers and subcontractors according to the terms of their respective contracts, and (iv) provide lien waivers to the State upon request. Examples of prevailing wage categories include public works, printing, janitorial, window washing, building and grounds services, site technician services, natural resource services, security guard and food services. The prevailing wages are revised by the Department of Labor and are available on the Department's official website, which shall be deemed proper notification of any rate changes under this subsection. Contractor is responsible for contacting the Illinois Department of Labor to ensure understanding of prevailing wage requirements at 217 -782-6206 or (http://www.state.il.us/agency/idol/index.httm).

3.10.5 Federal Funding: POs may be partially or totally funded with Federal funds. If federal funds are expected to be used, then the percentage of the good/service paid using Federal funds and the total Federal funds expected to be used will be provided in the award notice.

3.10.6 Invoicing: By submitting an invoice, Contractor certifies that the products provided meet all requirements of the PA and applicable PO, and the amount billed and expenses incurred are as allowed in the PA and PO. Invoices for products purchased, and expenses incurred through June 30 of any year must be submitted to the State no later than July 31 of that year; otherwise Contractor may have to seek payment through the Illinois Court of Claims. 30 ILCS 105/25. All invoices are subject to statutory offset. 30 ILCS 210.

3.10.7 Contractor shall not bill for any taxes unless accompanied by proof that the State is subject to the tax. If necessary, Contractor may request the applicable Agency/University state tax exemption number and federal tax exemption information.

3.10.8 Contractor shall invoice on a per order basis.

3.11 Assignment. Neither Party may assign this PA nor any PO hereunder without the prior written consent of the other Party.

3.12 **Audit and Retention of Records.** Contractor and its subcontractors shall maintain books and records relating to the performance of the contract or subcontract and necessary to support amounts charged to the State pursuant the contract or subcontract. Books and records, including information stored in databases or other computer systems. shall be maintained by the Contractor for a period of three (3) years from the later of the date of final payment under the PA or PO, or completion of the PA or any PO, and by the subcontractor for a period of three (3) years from the later of final payment under the term or completion of the subcontract. If Federal funds are used to pay contract costs, the Contractor and its subcontractors must retain their respective records for five (5) years. Books and records required to be maintained under this section shall be available for review or audit by representatives of: the State, the Auditor General, the Executive Inspector General, the Chief Procurement Officer, State of Illinois internal auditors or other governmental entities with monitoring authority, upon reasonable notice and during normal business hours. Contractor and its subcontractors shall cooperate fully with any such audit and with any investigation conducted by any of these entities. Failure to maintain books and records required by this section shall establish a presumption in favor of the State for the recovery of any funds paid by the State under this PA, PO, or any subcontract for which adequate books and records are not available to support the purported disbursement. The Contractor or subcontractors shall not impose a charge for audit or examination of the Contractor's or subcontractor's books and records. 30 ILCS 600/20-65.

3.13 **Confidential Information.** Each Party, including its agents and subcontractors, to this contract may have or gain access to confidential data or information owned or maintained by the other Party in the course of carrying out its responsibilities under this PA and any POs. Contractor shall presume all information received from the State or to which it gains access pursuant to this contract is confidential. Contractor information, unless clearly marked as confidential and exempt from disclosure under the Illinois Freedom of Information Act, shall be considered public. No confidential data collected, maintained, or used in the course of performance of the contract shall be disseminated except as authorized by law and with the written consent of the disclosing Party, either during the period of the contract or thereafter. The receiving Party must return any and all data collected, maintained, created or used in the course of the performance of the contract, in whatever form it is maintained, promptly at the end of the contract, or earlier at the request of the disclosing Party, or notify the disclosing Party in writing of its destruction. The foregoing obligations shall not apply to confidential data or information lawfully in the receiving Party's possession prior to its acquisition from the disclosing Party; received in good faith from a third Party not subject to any confidentiality obligation to the disclosing Party; now is or later becomes publicly known through no breach of confidentiality obligation by the receiving Party; or is independently developed by the receiving Party without the use or benefit of the disclosing Party's confidential information.

3.14 **Indemnification and Liability**. The Contractor shall indemnify and hold harmless the State of Illinois, its agencies, officers, employees, agents and volunteers from any and all costs, demands, expenses, losses, claims, damages, liabilities, settlements and judgments, including in-house and contracted attorneys' fees and expenses, arising out of: (a) any breach or violation by Contractor of any of its certifications, representations, warranties, covenants or agreements; (b) any actual or alleged death or injury to any person, damage to any real or personal property, or any other damage or loss claimed to result in whole or in part from Contractor's negligent performance; (c) any act, activity or omission of Contractor or any of its employees, representatives, subcontractors or agents; or (d) any actual or alleged claim that the services or goods provided under this PA or any PO infringe, misappropriate or otherwise violate any intellectual property (patent, copyright, trade secret, or trademark) rights of a third party. In accordance with Article VIII, Section l (a), (b) of the Constitution of the State of Illinois and 1973 Illinois Attorney General Opinion 78, the State may not indemnify private

parties absent express statutory authority permitting the indemnification. Neither Party shall be liable for incidental, special, consequential, or punitive damages. Except for its IP indemnity obligations stated herein, property damage or personal injury, or fraud, Contractor shall not be liable for any amount of damages in excess of the amounts paid and payable for the products giving rise to the claim.

3.15 **Insurance**. Contractor shall, at all times during the term or the PA, POs, and any renewals maintain and provide a Certificate of Insurance listing the State as additionally insured for all required bonds and insurance. Certificates may not be modified or canceled until at least thirty (30) days' notice has been provided to the State. Contractor shall provide; (a) General Commercial Liability occurrence form in amount of $1,000,000 per occurrence (Combined Single Limit Bodily Injury and Property Damage) and $2,000,000 Annual Aggregate; (b) Auto Liability, including Hired Auto and Non-owned Auto, (Combined Single Limit Bodily Injury and Property Damage) in amount of $1,000,000 per occurrence; and (c) Worker's Compensation Insurance in amount required by law. Insurance shall not limit Contractor's obligation to indemnify, defend, or settle any claims.

3.16 **Continual Performance Obligations.** Vendor shall continue to perform its obligations while any dispute concerning this Contract is being resolved unless otherwise directed by the State.

3.17 **No Waiver of Rights.** Except as specifically waived in writing, failure by a Party to exercise or enforce a right does not waive that Party's right to exercise or enforce that or other rights in the future.

3.18 **Force Majeure.** Failure by either Party to perform its duties and obligations will be excused by unforeseeable circumstances beyond its reasonable control and not due to its negligence, including acts of nature, acts of terrorism. riots, labor disputes, fire, flood, explosion, and governmental prohibition. The non-declaring Party may cancel the PA or any effected PO without penalty if performance does not resume within thirty (30) days of the declaration.

3.19 **Independent Contractor**. Contractor shall act as an independent contractor and not an agent or employee of, or joint venture with the State. All payments shall be made on that basis.

3.20 **Solicitation and Employment**. Contractor shall not employ any person employed by the State during the term or this PA or any PO to perform any work under any PO. Contractor shall give notice immediately to the State if Contractor solicits or intends to solicit State employees to perform any work under this PA or any PO.

3.21 **Compliance with the Law**. 'The Contractor, its employees, agents, and subcontractors shall comply with all applicable federal, state, and local laws, rules, ordinances, regulations, orders, federal circulars and all license and permit requirements in the performance of this PA and any POs. Contractor shall be in compliance with applicable tax requirements and shall be current in payment of such taxes. Contractor shall obtain at its own expense, all licenses and permissions necessary for the performance of this contract.

- **Background Check**. Whenever the State deems it reasonably necessary for security reasons, the State may conduct, at its expense, criminal history background checks of Contractors and subcontractors, officers, employees, or agents performing services on State owned, leased or controlled property. Contractor or subcontractor shall reassign immediately any such individual who, in the reasonable opinion of the State, does not pan the background checks. The background checks shall be in compliance will all federal laws. The State further agrees as follows:

- Use of the information collected will be for the specific purpose of facilitating a background check;
- All information collected will be treated as confidential;
- The State will limit access to the information received and will properly store it in a reasonably secure manner;
- The State will promptly dispose in an appropriate manner all collected information when the purpose for which it was originally collected is no longer valid; and
- State must provide notice and consent forms. Contractors and subcontractors' officers, employees or agents performing services on state owned, leased or controlled property not consenting shall be reassigned.

However, in no event can Contractor agree to waive the rights of its employees, nor can Contractor provide the State with any information protected by law, including but not limited to Contractor's background check data.

3.22 Applicable Law.

3.22.1 Prevailing Law. This PA and any POs shall be construed in accordance with and are subject to the laws and rules of the State of Illinois.

3.22.2 Equal Opportunity. The Department of Human Rights' Equal Opportunity requirements are incorporated by reference. 44 Ill. Adm. Code 750.

3.22.3 Court of Claims; Arbitration; Sovereign Immunity. Any claim against the State arising out of the Master Agreement, this PA, or any PO must be filed exclusively with the Illinois Court of Claims. 705 ILCS 505/1. The State shall not enter into binding arbitration to resolve any dispute arising out of the Master Agreement, this PA. or any POs. The State of Illinois does not waive sovereign immunity by entering into this PA or any POs.

3.22.4 Official Text: The official text of the statutes cited herein in incorporated by reference. An unofficial version can be viewed **at** (www.1iqa.gov/leqislation/ilcs/ilcs.asp).

3.23 Antitrust Assignment. If Contractor does not pursue any claim or cause of action it has arising under federal or state antitrust laws relating to the subject matter of the PA or any PO, then upon request of the Illinois Attorney General, Contractor shall assign to the State rights, title, and interest in and to the claim or cause of action.

3.24 Contractual- Authority. The Agency that signs any PO for the State of Illinois shall be the only State of Illinois entity responsible for performance and payment under such PO. When the Chief Procurement Officer or authorized designee signs in addition to an agency, they do so as approving officer and shall have no liability to Contractor. When the Chief Procurement Officer or authorized designee, or State Purchasing Officer signs a master contract on behalf of State agencies, only the Agency that places an order with the Contractor shall have any liability to Contractor for that order.

3.25 Expatriated Entities. Except in limited circumstances, no business or member of a unitary business group, as defined in the Illinois Income Tax Act, shall submit a bid for or enter into a contract with a State agency if that business or any member of the unitary business group is an expatriated entity.

3.26 Notices. Notices and other communications provided for herein shall be given in writing via electronic mail whenever possible. If transmission via electronic mail is not possible, then notices and

other communications shall be given in writing via registered or certified mail with return receipt requested, via receipted hand delivery, via courier (UPS, Federal Express or other similar and reliable carrier), or via facsimile showing the date and time of successful receipt. Notices shall be sent to the individuals who signed this contract using the contact information following the signatures. Each such notice shall be deemed to have been provided at the time it is actually received. By giving notice, either Party may change its contact information.

3.27 Modifications and Survival. Amendments, modifications and waivers must be in writing and signed by authorized representatives of the Parties. Any provision of this contract officially declared void, unenforceable, or against public policy, shall be ignored and the remaining provisions shall be interpreted, as far as possible, to give effect to the Parties' intent. All provisions that by their nature would be expected to survive, shall survive termination. In the event of a conflict between the State's and the Contractor's terms, conditions and attachments, the State's terms, conditions and attachments shall prevail.

3.28 Performance Record/Suspension. Upon request of the State, Contractor shall meet to discuss performance or provide contract performance updates to help ensure proper performance of the PA and any PO. The State may consider Contractor's performance under the POs and compliance with law and rule to determine whether to continue the PA and POs, suspend Contractor from doing future business with the State for a specified period of time, or whether Contractor can be considered responsible on specific future contract opportunities.

3.29 Freedom of Information Act. This PA any POs, and all related public records maintained by, provided to or required to be provided to the State are subject to the Illinois Freedom of Information Act (5 LCS 140) notwithstanding any provision to the contrary that may be found in this contract.

3.30 Warranties for Supplies and Services.

3.30.1 Contractor will pass through all manufacturer warranties associated with any goods or supplies furnished under this PA which are intended for the end user. The State acknowledges that Contractor is not the manufacturer of the goods or supplies and that the only warranties offered are those of the manufacturer, not Contractor or its Affiliates. In purchasing the goods, the State rely on the manufacturer's specifications only and not on any statements or images that may be provided by Vendor or its Affiliates. Contractor warrants that the supplies furnished under this PA and any PO will:

(a) conform to the standards, specifications, drawing, samples or descriptions furnished by the Contractor, including but not limited to all specifications attached as exhibits hereto, to any PO, or to the Master Agreement:

(b) comply with all federal and state laws, regulations and ordinances pertaining to the manufacturing, packing, labeling, sale and delivery of the supplies; AND

(c) be of good title and be free and clear of all liens and encumbrances.

3.30.2 Contractor shall insure that all manufacturers' warranties transferred to the State.

3.31 EXCEPT AS SET FORTH HEREIN, AND SUBJECT TO APPLICABLE LAW, CONTRACTOR MAKES NO OTHER, AND EXPRESSLY DISCLAIMS ALL OTHER, REPRESENTATIONS, WARRANTIES, CONDITIONS AND COVENANTS, EITHER EXPRESS OR IMPLIED (INCLUDING WITHOUT LIMITATION, ANY EXPRESS OR IMPLIED WARRANTIES OR CONDITIONS OF FITNESS FOR A PARTICULAR PURPOSE, MERCHANTABILITY, DURABILITY, ACCURACY OR NON-INFRINGEMENT) ARISING OUT OF, OR RELATED TO, THE PURCHASED ITEMS OR THEIR PERFORMANCE OR NON-PERFORMANCE.

3.32 Primary Contacts The primary contact individuals for this Participating Agreement are as follows (or their named successors):

Contractor
Name: [redacted]
Telephone: [redacted]

Participating Entity
Name: [redacted]
Address: [redacted]
Telephone: [redacted]

3.33 **Orders.** Any Purchase Order placed by governmental units and qualified not-for-profit agencies authorized to use statewide contracts in the State of Illinois for a product and/or service available from the Master Agreement shall be deemed to be a sale under (and governed by the prices and other terms and conditions) of the Master Agreement, as modified by this PA, as well as this PA, unless the parties to the PO agree in writing that another contract or agreement applies to such order.

3.34 **Supplemental Terms.** Notwithstanding any provision to the contrary in Vendor's supplemental terms and conditions, or in any licensing agreement attached hereto:

3.34.2 The procuring Agency and the State do not waive sovereign immunity (including all rights provided in the State Lawsuit Immunity Act, 745 ILCS 5);

3.34.3 The procuring Agency and the State do not consent to be governed by the laws of any state other than Illinois;

3.34.4 The procuring Agency and the State do not consent to be represented in any legal proceeding by any person or entity other than the Illinois Attorney General or his or her designee;

3.34.5 The procuring Agency and the State do not agree to be bound by the terms and conditions contained in any click- wrap agreement, click-wrap license, click-through agreement, click-through license, end user license agreement, or any other agreement or license contained or referenced in the software or any quote provided by Vendor, except as attached to this Contract.

3.34.6 The procuring Agency and the State shall not indemnify Vendor or its subcontractors (including any equipment manufacturers or software companies);

3.34.7 Vendor shall indemnify the procuring Agency and State pursuant to the terms and conditions of the Indemnification and Liability clause of this Contract;

3.34.8 Vendor's liability shall be governed by the terms and conditions contained in the Indemnification and Liability clause of this Contract; and

3.34.9 Vendor must ensure that all information technology, including electronic information, software, systems and equipment, developed or provided under this contract complies with the applicable requirements of the Illinois Information Technology Accessibility Act Standards as published at (www.dhs.state.il.us/iitaa). 30 ILCS 587.

3.34.10 Vendors who hire qualified veterans and certain ex-offenders may be eligible for tax credits. 35 ILCS 5/216, 5/217. Please contact the Illinois Department of Revenue (telephone #: 217-524-4772) for information about tax credits.

3.36 **Reporting:** Pursuant to the Master Agreement (Sourcewell 121923-CDWG), Contractor shall provide quarterly usage reports in the below format. Contractor shall provide Illinois specific quarterly reports until the expiration of the term of the PA. The reporting period and submission due date shall be on the following schedule:

Fiscal Year Quarter 1 July-September due October 31
Fiscal Year Quarter 2 October-December due January 31
Fiscal Year Quarter 3 January-March due April 30
Fiscal Year Quarter 4 April-June due July 31

BidBuy Purchase Order (PO) number, time period being reported, and must include the following:

PO Line Number, Description, Quantity, Ordering Entity

The report will be sent to the following email address: DoIT.ITPO.Communications@illinois.gov

A Sample of the report is as follows:

Line Item #	Description	Quantity	Ordering Entity
1	XXXXXXXXX	XXX	XXXXXXX
2	XXXXXXXXX	XXX	XXXXXXX

3.37 **Employment Tax Credit:** Vendors who hire qualified veterans and certain ex-offenders may be eligible for tax credits. 35 ILCS 5/216, 5/217. Please contact the Illinois Department of Revenue (telephone #: 217-524-4772) for information about tax credits.

3.38 **Standard Certifications and Disclosures.** Contractor agrees to the Standard Certifications and Disclosures in FORMS B, provided in Exhibit A hereto. Contractor agrees that its Disclosures and Conflicts of Interest forms, Illinois Procurement Gateway Sections F, G and I (attached hereto as Exhibit B) are accurate and complete.

3.39 **Individual Customer.** Each State agency and governmental unit authorized to use statewide contracts in the State of Illinois, as a Participating Entity, that purchases products/services will be treated as if they were Individual Customers. Except to the extent modified by this PA, each agency and political subdivision will be responsible to follow the terms and conditions of the Sourcewell Master Agreement: and they will have the same rights and responsibilities for their purchases as the Lead State has in the Sourcewell Master Agreement, as amended by this PA. Each agency and political subdivision will be responsible for their own charges, fees, and liabilities. Each agency and political subdivision will have the same rights to any indemnity or to recover any costs allowed for their purchases. The Contractor will apply the charges to each Participating Entity individually.

The Parties to this Participating Agreement are the State of Illinois, acting through the undersigned Agency, and the Contractor. This Participating Agreement ("PA'"), consisting of the signature page and numbered sections listed above and below and any attachments referenced in this Participating Agreement, constitute the entire agreement between the Parties concerning the subject matter of the Participating Agreement, and in signing the Participating Agreement, the Contractor affirms that the Certifications and if applicable the Financial Disclosures and Conflicts of Interest attached hereto are true and accurate as of the date of the Contractor's execution of the Participating Agreement. This PA supersedes all prior proposals, contracts and understandings between the Parties concerning the subject matter of the agreement. This PA, Standard Certifications, and Financial Disclosures and

Conflicts of Interest will prevail in the event of a conflict between this PA and Master Agreement. This PA can he signed in multiple counterparts upon agreement of the Parties.

4. Piggyback and Participation Contract Terms and Conditions

4.1. Agency Specific Terms and Conditions

In the event of any inconsistency or conflict between the articles, attachments, or provisions which constitute this agreement, the following descending order of precedence shall apply:

1. This State of Illinois Participating Addendum.
2. Master Agreement Number 121923-CDWG
3. Sourcewell Solicitation for Technology products and services

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date of execution by both parties below.

State of Illinois, acting through the Department of Innovation & Technology	**CDW Government, LLC**
Name: [redacted]	Name: [redacted]
Signature: [redacted]	Signature: [redacted]
Title: [redacted]	Title: [redacted]
Date: 4/25/2025	Date: 04/23/2025

AM
AM

Reviewed as to legal clause sufficiency – [redacted] 04/24/2025

DuPage County
Finance Department
Procurement Division
421 North County Farm Road
Room 3-400
Wheaton, Illinois 60187-3978

REQUIRED VENDOR ETHICS DISCLOSURE STATEMENT

Section I: Contact Information

Please complete the contact information below.

BID NUMBER:	
COMPANY NAME:	CDW Government LLC
CONTACT PERSON:	Meagan McKone, Executive Account Manager
CONTACT EMAIL:	MeaganM@cdwg.com

Section II: Procurement Ordinance Requirements

Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the County, shall provide to the Procurement Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor to any incumbent County Board member, County Board chairman, or Countywide elected official whose office the contract to be awarded will benefit within the current and previous calendar year. The contractor, union, or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors, and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

Has the Bidder made contributions as described above?

- ☐ Yes
- ☑ No

If "Yes", complete the required information in the table below.

RECIPIENT	DONOR	DESCRIPTION (e.g., cash, type of item, in-kind services, etc.)	AMOUNT/VALUE	DATE MADE

All contractors and vendors who have obtained or are seeking contracts with the County shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

Has the Bidder had or will the Bidder have contact with lobbyists, agents, representatives or individuals who are or will be having contact with county officers or employees as described above.

- ☐ Yes
- ☑ No

If "Yes", list the name, phone number, and email of lobbyists, agents, representatives, and all individuals who are or will be having contact with county officers or employees in the table below.

NAME	PHONE	EMAIL

Section III: Violations

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future County contracts. Continuing and supplemental disclosure is required. The Bidder agrees to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner;
- 30 days prior to the optional renewal of any contract;
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text of the County's Ethics Ordinance is available at:

Ethics | DuPage Co, IL

The full text of the County's Procurement Ordinance is available at:

ARTICLE VI. - PROCUREMENT | Code of Ordinances | DuPage County, IL | Municode Library

Section IV: Certification

By signing below, the Bidder hereby acknowledges that it has received, read, and understands these requirements, and certifies that the information submitted on this form is true and correct to the best of its knowledge.

Printed Name: Freda Hill Signature: Signature on File

Title: Sr Mgr Proposals Date: 10/1/2025

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 25-2777 **Agenda Date:** 11/18/2025 **Agenda #:** 21.A.

DT-R-0033A-25

AMENDMENT TO RESOLUTION DT-R-0033-25
INTERGOVERNMENTAL AGREEMENT BETWEEN THE COUNTY
OF DUPAGE AND DOWNERS GROVE TOWNSHIP ROAD DISTRICT
2025 ROAD MAINTENANCE PROGRAM SECTION 25-03128-00-RS
(CORRECTION OF PROJECT SECTION NUMBER)

WHEREAS, the DuPage County Board heretofore adopted Resolution DT-R-0033-25 on October 28th, 2025 for the Downers Grove Township Road District 2025 Road Maintenance Program (hereinafter PROJECT), which referenced Project Section Number 25-03128-01-RS; and

WHEREAS, due to a scrivener's error, the Section Number for the PROJECT should have read 25-03128-00-RS.

NOW, THEREFORE, BE IT RESOLVED, by the DuPage County Board, that the Section Number for the PROJECT shall be amended to read 25-01328-00-RS.

Enacted and approved this 25th day of November, 2025 at Wheaton, Illinois.

_____

DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: _____

JEAN KACZMAREK, COUNTY CLERK

INTERGOVERNMENTAL AGREEMENT
BETWEEN THE COUNTY OF DuPAGE
and DOWNERS GROVE ROAD DISTRICT
for DOWNERS GROVE TOWNSHIP ROAD MAINTENANCE PROGRAM
SECTION NO. 25-03128-00-RS

This Intergovernmental Agreement (hereinafter referred to as the "AGREEMENT") is entered into this 28th day of October, 2025, by and between the County of DuPage, a body corporate and politic of the State of Illinois (hereinafter referred to as the "COUNTY") and Downers Grove Township Highway Department, the road district of Downers Grove Township in the County of DuPage, State of Illinois (hereinafter referred to as the "TOWNSHIP"). The COUNTY and the TOWNSHIP are hereinafter sometimes individually referred to as a "party" or together as the "parties."

RECITALS

WHEREAS, the COUNTY and the TOWNSHIP are authorized by the 1970 Illinois Constitution, Article VII, Para. 10 and by the Intergovernmental Cooperation Act 5 ILCS 220/1 *et seq.*, to enter into agreements with each other; and

WHEREAS, the COUNTY is required to hold on deposit Township Motor Fuel Tax (hereinafter "MFT") Funds and when authorized by the TOWNSHIP with the approval of the Illinois Department of Transportation (IDOT), enter into contracts for improvements to township roads using said Township MFT Funds; and

WHEREAS, the COUNTY will, on behalf of the TOWNSHIP, publish a contract proposal for the TOWNSHIP's 2025 Road Maintenance Program, Section No. 25-03128-00-RS (hereinafter "PROJECT") setting forth the terms, conditions and specifications (a copy of which is incorporated herein by reference); and

WHEREAS, the estimated construction cost of said PROJECT is $1,149,817.38; and

WHEREAS, the COUNTY is holding on deposit $300,000.00 in TOWNSHIP MFT Funds which have been authorized by IDOT for use on the PROJECT; and

NOW, THEREFORE, in consideration of the premises, the mutual covenants, terms, and conditions herein set forth, and the understandings of each party to the other, the COUNTY and the TOWNSHIP do hereby mutually covenant, promise and agree as follows:

1. All recitals set forth above are incorporated herein and made part thereof, the same constituting the factual basis for this AGREEMENT.

2. The COUNTY agrees to advertise, let, award and finance the construction of the PROJECT utilizing TOWNSHIP funds.

3. The COUNTY agrees to pay the PROJECT costs with authorized TOWNSHIP MFT Funds ($300,000.00) currently held on deposit with the COUNTY.

4. The TOWNSHIP agrees to provide to the COUNTY the additional funds necessary ($850,000.00) to pay for the construction of the PROJECT if the initial amount proves to be insufficient.

5. The TOWNSHIP further agrees to be the lead agency for design and construction engineering and will be responsible for monitoring and inspecting the work of the contractor, ordering any required material testing, project documentation and close-out and processing of contractor pay estimates all in accordance with MFT funding procedures.

BE IT FURTHER RESOLVED that this AGREEMENT shall become effective on the day on which both parties hereto have executed this document.

(Remainder of page left intentionally blank)

IN WITNESS WHEREOF, the parties hereto have each caused this AGREEMENT to be executed by their duly authorized officers and to be attested to and their corporate seals to be hereunder affixed.

COUNTY OF DU PAGE

Signed this 3rd day of November, 2025 at Wheaton, Illinois.

Signature on file

DuPage County Board

ATTEST: Signature on file

Jean Kaczmarek, County Clerk

DOWNERS GROVE TOWNSHIP ROAD DISTRICT

Signed this 7th day of October, 2025 at Downers Grove, Illinois.

Signature on file

Tom Chlystek, Highway Commissioner
Downers Grove Township Highway Department

ATTEST: Signature on file

Mandy Rougebush, Township Clerk

By: Katherine Bartlett
Deputy Clerk

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: DT-P-0051-25 **Agenda Date:** 11/18/2025 **Agenda #:** 21.B.

AWARDING RESOLUTION
ISSUED TO SID TOOLS COMPANY, D/B/A MSC INDUSTRIAL SUPPLY COMPANY
TO FURNISH AND DELIVER MAINTENANCE AND REPAIR SUPPLIES
AS NEEDED FOR THE DIVISION OF TRANSPORTATION
(CONTRACT TOTAL NOT TO EXCEED $35,000.00)

WHEREAS, pursuant to Intergovernmental Agreement between the County of DuPage and National Intergovernmental Purchasing Alliance (Sourcewell), the County of DuPage will contract with MSC Industrial Supply Company; and

WHEREAS, the Transportation Committee recommends County Board approval for the issuance of a contract to MSC Industrial Supply Company, to furnish and deliver maintenance, repair and operation supplies, as needed for the Division of Transportation, per Sourcewell contract # 091422-MSI.

NOW, THEREFORE, BE IT RESOLVED that said contract to furnish and deliver maintenance, repair and operation supplies, as needed for the Division of Transportation, for the period January 1, 2026 through November 8, 2026, is hereby approved for issuance to MSC Industrial Supply Company, 525 Harbour Place Drive, Davidson, NC 28036, for a contract total not to exceed $35,000.00.

Enacted and approved this 25th day of November, 2025 at Wheaton, Illinois.

_____

DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: _____

JEAN KACZMAREK, COUNTY CLERK

Procurement Review Comprehensive Checklist
Procurement Services Division
This form must accompany all Purchase Order Requisitions

SECTION 1: DESCRIPTION

General Tracking		*Contract Terms*	
FILE ID#: 25-2669	RFP, BID, QUOTE OR RENEWAL #: Sourcewell #091422-MSI	INITIAL TERM WITH RENEWALS: OTHER	INITIAL TERM TOTAL COST: $35,000.00
COMMITTEE: TRANSPORTATION	TARGET COMMITTEE DATE: 11/18/2025	PROMPT FOR RENEWAL: 3 MONTHS	CONTRACT TOTAL COST WITH ALL RENEWALS: $35,000.00
	CURRENT TERM TOTAL COST: $35,000.00	MAX LENGTH WITH ALL RENEWALS: ONE YEAR	CURRENT TERM PERIOD: INITIAL TERM
Vendor Information		*Department Information*	
VENDOR: Sid Tools Company d/b/a MSC Industrial Supply Co.	VENDOR #: 12025	DEPT: Division of Transportation	DEPT CONTACT NAME: Roula Eikosidekas
VENDOR CONTACT: Ingrid Dykes	VENDOR CONTACT PHONE: 224-330-9744	DEPT CONTACT PHONE #: 630-407-6920	DEPT CONTACT EMAIL: roula.eikosidekas@dupagecounty.gov
VENDOR CONTACT EMAIL: dykesi@mscdirect.com	VENDOR WEBSITE:	DEPT REQ #: 25-1500-66	

Overview

DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.).

Recommendation for the approval of a contract purchase order to Sid Tools Company d/b/a MSC Industrial Supply, to furnish and deliver MRO (maintenance, repair and operation) supplies for the Division of Transportation on an as-needed basis, for the period January 1, 2026 through November 8, 2026, for a contract total not to exceed $35,000.00; per contract pursuant to the Intergovernemental Cooperation Act Sourcewell #091422-MSI.

JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished

MRO (maintenance, repair and operation) supplies are crucial for maintaining DOT's fleet and infrastructure, as well as providing essential safety equipment for our staff.

SECTION 2: DECISION MEMO REQUIREMENTS

DECISION MEMO NOT REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required.
DECISION MEMO REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.

COOPERATIVE (DPC2-352), GOVERNMENT JOINT PURCHASING ACT (30ILCS525) OR GSA SCHEDULE PRICING

SECTION 3: DECISION MEMO

SOURCE SELECTION	Describe method used to select source. This contract was setup using the cooperative Sourcewell Contract #091422-MSI.
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action). 1. DOT staff recommends issuing a purchase order to Sid Tools Company d/b/a MSC Industrial Supply, using the Sourcewell Contract #091422-MSI. 2. The Sourcewell cooperative has proven to be cost savings over going out for a bid locally.

SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION	
JUSTIFICATION	Select an item from the following dropdown menu to justify why this is a sole source procurement.
NECESSITY AND UNIQUE FEATURES	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.
MARKET TESTING	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
AVAILABILITY	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

SECTION 5: Purchase Requisition Information			
Send Purchase Order To:		*Send Invoices To:*	
Vendor: Sid Tools Company d/b/a MSC Industrial Supply Co.	Vendor#: 12025	Dept: Division of Transportation	Division: Accounts Payable
Attn: Kristin Serkowski	Email: kristin.serkowski@mscdirect.com	Attn: Kathy Curcio	Email: DOTFinance@dupagecounty.gov
Address: 525 Harbour Place Drive	City: Davidson	Address: 421 N. County Farm Road	City: Wheaton
State: NC	Zip: 28036	State: IL	Zip: 60187
Phone: 262-237-7392	Fax:	Phone: 630-407-6900	Fax:
Send Payments To:		*Ship to:*	
Vendor: Sid Tools Company d/b/a MSC Industrial Supply Co.	Vendor#: 12025	Dept: Division of Transportation	Division: Hwy Maintenance
Attn:	Email:	Attn: John Gavurnik	Email: john.gavurnik@dupagecounty.gov
Address: same as above.	City:	Address: 140 N. County Farm Road	City: Wheaton
State:	Zip:	State: IL	Zip: 60187
Phone:	Fax:	Phone: 630-407-6936	Fax:
Shipping		Contract Dates	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): Jan 1, 2026	Contract End Date (PO25): Nov 8, 2026

Purchase Requisition Line Details

LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/ Activity Code	Unit Price	Extension
1	1	EA		DOT Hwy Maintenance - MRO Supplies	FY26	1500	3510	52200		25,000.00	25,000.00
2	1	EA		DOT Fleet - MRO Supplies	FY26	1500	3520	52200		10,000.00	10,000.00
FY is required, ensure the correct FY is selected.										Requisition Total	$ 35,000.00

Comments	
HEADER COMMENTS	Provide comments for P020 and P025. To furnish and deliver MRO (maintenance, repair and operation) supplies to DOT on an as-needed basis.
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO. Email Approved PO to: Ingrid Dykes, Kristin Serkowski, John Gavurnik, William Bell, Roula Eikosidekas and Mike Figuray.
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO. see above.
APPROVALS	Department Head signature approval for procurements under $15,000. Procurement Officer Approval for ETSB.

DocuSign Envelope ID: D33110AD-E3F0-4F1C-A414-578BEC60DB54

Sourcewell

Solicitation Number: RFP #091422

CONTRACT

This Contract is between Sourcewell, 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479 (Sourcewell) and Sid Tool Co., Inc., 525 Harbour Place Drive, Davidson, NC 28115 (Supplier).

Sourcewell is a State of Minnesota local government unit and service cooperative created under the laws of the State of Minnesota (Minnesota Statutes Section 123A.21) that offers cooperative procurement solutions to government entities. Participation is open to eligible federal, state/province, and municipal governmental entities, higher education, K-12 education, nonprofit, tribal government, and other public entities located in the United States and Canada. Sourcewell issued a public solicitation for Facility MRO, Industrial, and Building-Related Supplies and Equipment from which Supplier was awarded a contract.

Supplier desires to contract with Sourcewell to provide equipment, products, or services to Sourcewell and the entities that access Sourcewell's cooperative purchasing contracts (Participating Entities).

1. TERM OF CONTRACT

A. EFFECTIVE DATE. This Contract is effective upon the date of the final signature below.

B. EXPIRATION DATE AND EXTENSION. This Contract expires November 8, 2026, unless it is cancelled sooner pursuant to Article 22. This Contract may be extended up to two times, for one additional year per extension, upon the request of Sourcewell and written agreement by Supplier.

C. SURVIVAL OF TERMS. Notwithstanding any expiration or termination of this Contract, all payment obligations incurred prior to expiration or termination will survive, as will the following: Articles 11 through 14 survive the expiration or cancellation of this Contract. All other rights will cease upon expiration or termination of this Contract.

2. EQUIPMENT, PRODUCTS, OR SERVICES

A. EQUIPMENT, PRODUCTS, OR SERVICES. Supplier will provide the Equipment, Products, or Services as stated in its Proposal submitted under the Solicitation Number listed above.

DocuSign Envelope ID: D33110AD-E3F0-4F1C-A414-578BEC60DB54

Sourcewell

By [redacted]
Jeremy Schwartz
Title: Chief Procurement Officer
Date: 11/4/2022 | 2:11 PM CDT

Sid Tool Co., Inc.

B [redacted]
David Haugh
Title: Vice President Public Sector
Date: 11/9/2022 | 11:41 AM PST

Approved:

By [redacted]
Chad Coauette
Title: Executive Director/CEO
Date: 11/9/2022 | 2:00 PM CST

MSC | BUILT TO MAKE YOU BETTER™

Sourcewell

Sourcewell Pricing Schedule

MSC Product Line	Proposed Discount
ABRASIVES	16%
CARBIDE INDEXABLE	15%
CUTTING BLADES	17%
ELECTRICAL	20%
FASTENERS	25%
HAND TOOLS	25%
HSS DRILLS & REAMERS	23%
HSS END MILLS & CUTTERS	23%
HVAC	20%
JANITORIAL EQUIPMENT & SUPPLIES	26%
LAMPS & LIGHTING & BALLASTS	20%
MACHINE TOOL ACCESSORIES	9%
MACHINERY	6%

MSC Product Line	Proposed Discount
MATERIAL HANDLING	20%
METALWORKING FLUIDS	12%
OUTDOOR GARDEN EQUIPMENT	20%
PAINTS & ADHEISIVES	20%
PLUMBING	20%
POWER SOURCE	25%
POWER TOOLS	18%
SAFETY & SECURITY	35%
SANITATION CLEANING CHEMICALS & SUPPLIES	26%
TAPS & DIES	23%
OTHER CATEGORIES	Up to 15%
QUOTE-BY-QUOTE (Large volume/project discounts)	Contact MSC Rep

Please sign into your account at MSC Industrial Supply - Metalworking tools and MRO Supplies to see your contract price

Visit Sourcewell MRO website - https://www.sourcewell-mn.gov/cooperative-purchasing/091422-MSI

DuPage County
Finance Department
Procurement Division
421 North County Farm Road
Room 3-400
Wheaton, Illinois 60187-3978

REQUIRED VENDOR ETHICS DISCLOSURE STATEMENT

Section I: Contact Information

Please complete the contact information below.

BID NUMBER:	091422-MSI
COMPANY NAME:	SID Tool Co., Inc. d/b/a MSC Industrial Supply Co.
CONTACT PERSON:	Ingrid Dykes
CONTACT EMAIL:	dykesi@mscdirect.com

Section II: Procurement Ordinance Requirements

Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the County, shall provide to the Procurement Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor to any incumbent County Board member, County Board chairman, or Countywide elected official whose office the contract to be awarded will benefit within the current and previous calendar year. The contractor, union, or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors, and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

Has the Bidder made contributions as described above?

- ❑ Yes
- ☑ No

If “Yes”, complete the required information in the table below.

RECIPIENT	DONOR	DESCRIPTION (e.g., cash, type of item, in-kind services, etc.)	AMOUNT/VALUE	DATE MADE

All contractors and vendors who have obtained or are seeking contracts with the County shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

Has the Bidder had or will the Bidder have contact with lobbyists, agents, representatives or individuals who are or will be having contact with county officers or employees as described above.

☑ Yes

☐ No

If "Yes", list the name, phone number, and email of lobbyists, agents, representatives, and all individuals who are or will be having contact with county officers or employees in the table below.

NAME	PHONE	EMAIL
Ingrid Dykes	847-644-6413	dykesi@mscdirect.com
Kristin Serkowski	262-237-7392	Kristin.Serkowski@mscdirect.com

Section III: Violations

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future County contracts. Continuing and supplemental disclosure is required. The Bidder agrees to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner;
- 30 days prior to the optional renewal of any contract;
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text of the County's Ethics Ordinance is available at:
http://www.dupagecounty.gov/government/county_board/ethics_at_the_county/

The full text of the County's Procurement Ordinance is available at:

https://www.dupagecounty.gov/government/departments/finance/procurement/procurement_ordinance_and_guiding_principles.php

Section IV: Certification

By signing below, the Bidder hereby acknowledges that it has received, read, and understands these requirements, and certifies that the information submitted on this form is true and correct to the best of its knowledge.

Printed Name: Ingrid Dykes Signature: [redacted]

Title: Account Manager Public Sector Date: 10/3/2025

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: DT-P-0052-25 **Agenda Date:** 11/18/2025 **Agenda #:** 21.C.

AGREEMENT BETWEEN THE COUNTY OF DU PAGE, ILLINOIS
AND HBK ENGINEERING, LLC FOR PROFESSIONAL SURVEYING AND
UNDERGROUND LOCATING AND MARKING SERVICES AND SUBSURFACE
UTILITY ENGINEERING SERVICES UPON REQUEST - VARIOUS LOCATIONS
SECTION 25-PULMS-05-MS
(CONTRACT TOTAL NOT TO EXCEED $500,000.00)

WHEREAS, the County of DuPage (hereinafter referred to as COUNTY) by virtue of its power set forth in "Counties Code" (55 ILCS 5/5-1001 et. seq.) and "Illinois Highway Code" (605 ILCS 5/5-101 et. seq.) is authorized to enter into this agreement; and

WHEREAS, the COUNTY requires Professional Surveying and Underground Locating and Marking Services and Subsurface Utility Engineering Services Upon Request for various locations, Section 25-PULMS-05-MS; and

WHEREAS, HBK Engineering, LLC (hereinafter referred to as CONSULTANT) has experience and expertise in this area and is in the business of providing such Professional Surveying and Underground Locating and Marking Services, and is willing to perform the required services for an amount not to exceed $500,000.00 (FIVE HUNDRED THOUSAND AND NO/100 DOLLARS); and

WHEREAS, the COUNTY has selected the CONSULTANT in accordance with the Professional Services Selection Process found in Section 2-353(1)(a) of the DuPage County Procurement Ordinance and the Local Government Professional Services Selection Act, 50 ILCS 510/.01 et seq. ; and

WHEREAS, the Transportation Committee has reviewed and recommends approval of the attached Agreement at the specified amount; and

NOW, THEREFORE, BE IT RESOLVED by the DuPage County Board that the attached Agreement between the County of DuPage and CONSULTANT be hereby accepted and approved for a contract total not to exceed $500,000.00 and that the Chair of the DuPage County Board is hereby authorized and directed to execute the Agreement on behalf of the COUNTY; and

BE IT FURTHER RESOLVED that the County Clerk transmit an original copy of this Resolution and Agreement to HBK Engineering, LLC, 921 West Van Buren Street, Chicago, Illinois 60607, by and through the Division of Transportation.

Enacted and approved this 25th day of November, 2025 at Wheaton, Illinois.

_____

DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: _____

JEAN KACZMAREK, COUNTY CLERK

Procurement Review Comprehensive Checklist
Procurement Services Division
This form must accompany all Purchase Order Requisitions

SECTION 1: DESCRIPTION

General Tracking		*Contract Terms*	
FILE ID#: 25-2750	RFP, BID, QUOTE OR RENEWAL #:	INITIAL TERM WITH RENEWALS: OTHER	INITIAL TERM TOTAL COST: $500,000.00
COMMITTEE: TRANSPORTATION	TARGET COMMITTEE DATE: 11/18	PROMPT FOR RENEWAL:	CONTRACT TOTAL COST WITH ALL RENEWALS:
	CURRENT TERM TOTAL COST: $500,000.00	MAX LENGTH WITH ALL RENEWALS: TWO YEARS	CURRENT TERM PERIOD: INITIAL TERM
Vendor Information		*Department Information*	
VENDOR: HBK Engineering, LLC	VENDOR #: 26102	DEPT: Division of Transportation	DEPT CONTACT NAME: Stephen Zulkowski
VENDOR CONTACT: Brian Mulligan	VENDOR CONTACT PHONE: 312.545.8739	DEPT CONTACT PHONE #: 630.407.6930	DEPT CONTACT EMAIL: stephen.zulkowski@dupagecounty.gov
VENDOR CONTACT EMAIL: bmulligan@hbkengineering.com	VENDOR WEBSITE:	DEPT REQ #:	

Overview

DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.).
Professional Surveying, Underground Locating and Marking Services, and Subsurface Utility Engineering Services, for various locations throughout the County, upon request of the Division of Transportation. Section 25-PULMS-05-MS, for the period December 1, 2025 through October 31, 2027. Total contract not to exceed $500,000.00

JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished
The Division of Transportation is in need of Professional Underground Locating and Marking and Subsurface Utility Engineering (SUE) Services. The locating and marking tasks include processing and distributing tickets received from the Illinois One Call (JULIE) system and field locating county-owned facilities. The SUE services will be performed upon request and may include any quality level depending on the needs of the county. It is anticipated that there could be 12,000-15,000 locate tickets received in an annual period covering both storm sewers and traffic facilities (electrical and fiber optic).

SECTION 2: DECISION MEMO REQUIREMENTS

DECISION MEMO NOT REQUIRED Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required.

DECISION MEMO REQUIRED Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.

PROFESSIONAL SERVICES EXCLUDED PER DUPAGE ORDINANCE (SECTION 2-353) AND 50 ILCS 510/2 (ARCHITECTS, ENGINEERS & LAND SURVEYORS)

SECTION 3: DECISION MEMO

SOURCE SELECTION	Describe method used to select source. The DOT only selects firms that are pre-qualified in accordance with IDOT guidelines. Requests for Statements of Interest were solicited from qualified firms. Statements of Interest were received from 2 firms. The DOT reviewed each submittal taking into consideration the firm's GIS mapping and management experience, strategies to manage multiple simultaneous assignments, and experience of key personnel. Based on a comprehensive review of the submittals, the DOT determined that the project team assembled by HBK Engineering, LLC is qualified and has the staff available to perform the work on behalf of the County.
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action). 1) Award a contract to HBK Engineering, LLC. This is the recommended option. 2) Contract with another firm. Not recommended due to staff's determination that HBK Engineering, LLC is the most qualified. 3) Do not award a contract. Not recommended as the DOT does not possess the staff resources to perform this work and must contract for these services.

SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION	
JUSTIFICATION	Select an item from the following dropdown menu to justify why this is a sole source procurement.
NECESSITY AND UNIQUE FEATURES	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.
MARKET TESTING	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
AVAILABILITY	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

SECTION 5: Purchase Requisition Information			
Send Purchase Order To:		*Send Invoices To:*	
Vendor: DO NOT SEND TO VENDOR	Vendor#:	Dept: Division of Transportation	Division: Finance
Attn:	Email:	Attn: DOT Finance	Email: dotfinance@dupagecounty.gov
Address:	City:	Address: 421 N. County Farm Rd.	City: Wheaton
State:	Zip:	State: IL	Zip: 60187
Phone:	Fax:	Phone:	Fax:
Send Payments To:		*Ship to:*	
Vendor: HBK Engineering, LLC	Vendor#: 26102	Dept:	Division:
Attn: Set up for ACH	Email:	Attn:	Email:
Address:	City:	Address:	City:
State:	Zip:	State:	Zip:
Phone:	Fax:	Phone:	Fax:
Shipping		Contract Dates	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): Dec 1, 2025	Contract End Date (PO25): Oct 31, 2027

Purchase Requisition Line Details

LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/ Activity Code	Unit Price	Extension
1	1	EA		Surveying & Underground Locating and Marking Services and SUE Services	FY26	1500	3500	54040	VV25UTILG	250,000.00	250,000.00
2	1	EA		Surveying & Underground Locating and Marking Services and SUE Services	FY27	1500	3500	54040	VV25UTILG	250,000.00	250,000.00

FY is required, ensure the correct FY is selected. Requisition Total $ 500,000.00

Comments	
HEADER COMMENTS	Provide comments for P020 and P025. Professional Surveying, Underground Locating and Marking Services, and Subsurface Utility Engineering Services, for various locations throughout the County, upon request of the Division of Transportation. Section 25-PULMS-05-MS
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO. Do not notify vendor, DOT will send formal Notice To Proceed.
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO. Copy of PO sent to DOTFinance@dupageco.org, Joan.McAvoy2@dupageco.org
APPROVALS	Department Head signature approval for procurements under $15,000. Procurement Officer Approval for ETSB.

AGREEMENT
BETWEEN THE COUNTY OF DUPAGE, ILLINOIS
AND HBK ENGINEERING, LLC
FOR PROFESSIONAL SURVEYING, UNDERGROUND LOCATING AND MARKING SERVICES, AND SUBSURFACE UTILITY ENGINEERING SERVICES
UPON REQUEST – VARIOUS LOCATIONS
SECTION NO. 25-PULMS-05-MS

This professional services agreement (hereinafter referred to as the AGREEMENT), made this _____ day of _____, 2025, between the County of DuPage, a body corporate and politic, with offices at 421 North County Farm Road, Wheaton, Illinois (hereinafter referred to as the COUNTY) and HBK Engineering, LLC, licensed to do business in the State of Illinois, with offices at 921 W. Van Buren Street, Chicago, Illinois 60607; (hereinafter referred to as the CONSULTANT). The COUNTY and the CONSULTANT are hereinafter sometimes individually referred to as a "party" or together as the "parties."

RECITALS

WHEREAS, the COUNTY by virtue of its power set forth in "Counties Code" (55 ILCS 5/5-1001 *et seq*.) and "Illinois Highway Code" (605 ILCS 5/5-101 *et seq*.) is authorized to enter into this AGREEMENT; and

WHEREAS, the COUNTY requires professional surveying, underground locating and marking services, and subsurface utility engineering services for various locations, Section Number 25-PULMS-05-MS (hereinafter referred to as "WORK ORDER(s)"); and

WHEREAS, the CONSULTANT has experience and expertise in this area and is in the business of providing such professional engineering and engineering-related services and is willing to perform the required services for an amount not to exceed $500,000.00; and

WHEREAS, the CONSULTANT acknowledges that it is pre-qualified with the Illinois Department of Transportation (IDOT)to perform the services covered by this AGREEMENT and is in good standing and has not been barred from performing professional services; and

WHEREAS, the COUNTY has adopted a Stormwater Ordinance. The CONSULTANT acknowledges the necessary oversight to ensure compliance with the Stormwater Ordinance in the event WORK ORDER(s) necessitate this scope of work.

NOW, THEREFORE, in consideration of the premises, the mutual covenants, terms, and conditions herein set forth, and the understandings of each party to the other, the parties do hereby mutually covenant, promise and agree as follows:

1.0 INCORPORATION AND CONSTRUCTION

1.1 All recitals set forth above are incorporated herein and made part thereof, the same constituting the factual basis for this AGREEMENT.

1.2 The headings of the paragraphs and subparagraphs of this AGREEMENT are inserted for convenience of reference only and shall not be deemed to constitute part of this AGREEMENT or to affect the construction hereof.

1.3 The exhibits referenced in this AGREEMENT shall be deemed incorporated herein and made a part hereof.

2.0 SCOPE OF SERVICES

2.1 Services are to be provided by the CONSULTANT according to the Scope of Work, specified as Exhibit A, attached hereto. Services are to be provided by the CONSULTANT upon request by the COUNTY as approved WORK ORDER(s) with a not to exceed amount for each WORK ORDER. The CONSULTANT agrees to obtain all necessary permits requested by the COUNTY when required to do so.

2.2 The CONSULTANT shall prepare and distribute meeting minutes within seven (7) days following meetings between the COUNTY or other group and the CONSULTANT concerning the WORK ORDER(s).

2.3 The COUNTY may, from time to time, request changes in the Scope of Work in this AGREEMENT [or] approved WORK ORDER(s). Any such changes, including any increase or decrease in the CONSULTANT'S compensation and Scope of Work, shall be documented by an amendment to the originally approved WORK ORDER, or by issuance of a new WORK ORDER to cover the changes in scope provided that the increase does not increase the total compensation set forth in this AGREEMENT.

2.4 The relationship of the CONSULTANT to the COUNTY is that of independent contractor, and nothing in this AGREEMENT is intended nor shall be construed to create an agency, employment, joint venture relationship, or any other relationship allowing the COUNTY to exercise control or direction over the manner or method by which the CONSULTANT or its sub-contractors/sub-consultants provide services hereunder. Neither the CONSULTANT nor the CONSULTANT'S employees shall be entitled to receive any COUNTY benefits. The CONSULTANT shall be solely responsible for the payment of all taxes and withholdings required by law which may become due with regard to any compensation paid by the COUNTY to the CONSULTANT.

2.5 Services deemed to be a professional service under this AGREEMENT shall be performed and/or supervised by individuals licensed to practice by the State of Illinois in the applicable professional discipline.

2.6 Neither the CONSULTANT, nor the CONSULTANT'S employees, shall be retained as expert witnesses by the COUNTY except as by separate agreement.

3.0 NOTICE TO PROCEED

3.1 Authorization to proceed shall be given on behalf of the COUNTY by the Director of Transportation (hereinafter referred to as the "Director"), in the form of a written Notice to Proceed following execution of the AGREEMENT by the County Board Chair. Authorization to proceed with various tasks described in Exhibit A will be given to the CONSULTANT by representatives of the Division of Transportation.

3.2 In addition to the Notice to Proceed, the Director, or his/her designee, may, on behalf of the COUNTY, approve, deny, receive, accept or reject any submission, notices or invoices from or by the CONSULTANT, as provided for in this AGREEMENT, including but limited to, acts performed in accordance with Paragraphs 3.3, 4.1, 5.2, 6.1, 7.3, 7.4, 8.2, 8.3, 15.3 and 21.2, as well as any requirements contained in Exhibits A and C attached hereto.

3.3 The CONSULTANT shall not perform additional work related to a submittal until the COUNTY has completed its review of the submittal, unless otherwise directed in writing by the Director or his designee. The CONSULTANT may continue to work on items unrelated to the submittal under review by the COUNTY.

4.0 TECHNICAL SUBCONSULTANTS

4.1 The prior written approval of the COUNTY shall be required before the CONSULTANT hires any sub-consultant(s) to complete COUNTY-ordered technical or professional tasks or services under the terms of this AGREEMENT. COUNTY approval of sub-consultant(s) includes approval of any new and/or modified employee rates (Exhibit C) and/or fee schedules as referenced in Paragraph 7.3.

4.2 The CONSULTANT shall supervise any sub-consultant(s) hired by the CONSULTANT and the CONSULTANT shall be solely responsible for any and all work performed by said sub-consultant, or sub-consultants, in the same manner and with the same liability as if performed by the CONSULTANT.

4.3 The CONSULTANT shall require any sub-consultant hired for the performance of any work or activity in connection to this AGREEMENT to agree and covenant that the sub-consultant also meets the terms of Sections 8.0 and 13.0 and Paragraph 26.3 of this AGREEMENT and shall fully comply therewith while engaged by the CONSULTANT in work for the COUNTY on the WORK ORDER(s).

5.0 TIME FOR PERFORMANCE

5.1 The CONSULTANT shall commence work to meet the requirements for professional services on the WORK ORDER(s) after the COUNTY issues its written Notice to Proceed for this AGREEMENT and/or any approved WORK ORDER(s). The COUNTY is not liable and will not pay the CONSULTANT for any work performed before the date of the Notice to Proceed.

5.2 Unless otherwise defined in Exhibit A, the CONSULTANT shall submit a schedule for completion of each WORK ORDER within ten (10) days of the written approval of said WORK ORDER(s) by the COUNTY. The schedule is subject to approval by the COUNTY. All of the services required hereunder shall be completed by October 31, 2027 unless the term of this AGREEMENT is extended in conformity with Section 15 below.

5.3 If the CONSULTANT is delayed at any time in the progress of the approved WORK ORDER(s) by any act or neglect of the COUNTY or by any employee of the COUNTY or by changes ordered by the COUNTY, or any other causes beyond the CONSULTANT'S control, the sole remedy and allowance shall be an extension of time for completion. Such extension shall be that which is determined reasonable by the COUNTY upon consultation with the CONSULTANT. The CONSULTANT shall accept and bear all other costs, expenses and liabilities that may result from such delay.

6.0 DELIVERABLES

6.1 The CONSULTANT shall provide the COUNTY on or before the expiration of this AGREEMENT, or promptly after notice of termination or when the Director directs, the deliverables specified in Exhibit A and/or approved WORK ORDER(s) or as otherwise agreed to by the COUNTY and CONSULTANT.

7.0 COMPENSATION

7.1. The COUNTY shall pay the CONSULTANT for services rendered and shall only pay in accordance with the provisions of this AGREEMENT. The COUNTY shall not be obligated to pay for any services not in compliance with this AGREEMENT.

7.2. Total payments to the CONSULTANT under the terms of this AGREEMENT shall not under any circumstances exceed $500,000.00. This amount is a "not to exceed" amount. In the event the COUNTY directs the CONSULTANT to do work which would cause the stated amount to be exceeded, the CONSULTANT shall not be responsible for such work until this AGREEMENT is modified pursuant to Article 14.0.

7.3 For services performed, the COUNTY will pay the CONSULTANT at a 2.8 direct labor multiplier applied to the actual hourly rates of staff and/or the fee schedule(s) as incorporated herein. The multiplier shall include the cost of overhead and profit. A chart listing the hourly rate ranges for the CONSULTANT'S staff and approved sub-consultant's staff, identified by classification, is attached and incorporated hereto as Exhibit C. The CONSULTANT may request adjustments to the hourly rate ranges and additions or deletions to the position classifications to/from Exhibit C which will be subject to approval by the COUNTY provided the adjustment(s) do not exceed the total compensation as stated herein.

The COUNTY retains the authority to limit the maximum rate per classification on Exhibit C and the maximum rate allowed (per Exhibit C) at the time of execution of this AGREEMENT shall not increase for the duration of this AGREEMENT. It is the sole responsibility of the CONSULTANT to provide the COUNTY with a current Exhibit C (including Exhibit C for approved sub-consultant(s)) when invoices are submitted for the WORK ORDER(s).

7.3.a If overtime/weekend/holiday (o/w/h) rates are expressly allowed under the AGREEMENT, but such rates are not otherwise specified, the o/w/h rate for each category shall be no more than one hundred fifty percent (150%) of the stated normal rate for that category. The o/w/h rate, when allowed, shall only be permitted if any CONSULTANT personnel have worked more than 40 hours in a given week Sunday-Saturday) on the WORK ORDER(s).

7.3.b If this AGREEMENT or a modification thereto authorizes the CONSULTANT to alter its fees, such fee changes shall be subject to the following unless otherwise provided in the AGREEMENT: (i) The CONSULTANT may only change the fees stated in Exhibit C once per calendar year; (ii) fees may not be changed prior to one hundred twenty (120) days from the date of execution of this AGREEMENT or from the date of any previous fee change; and (iii) the CONSULTANT shall provide the COUNTY with forty-five (45) days' notice of any proposed fee change. The CONSULTANT shall not invoice the COUNTY for an increased fee without compliance with the notice requirements listed above.

7.4 Direct expenses are costs for supplies and materials to be paid for by the COUNTY for completion of all services that is the subject of this AGREEMENT as referenced on the attached Direct Costs Check Sheet made a part hereof and incorporated herein by reference. Approved WORK ORDER(s) may include additional approved direct expenses not included herein. The COUNTY shall pay direct costs referenced on the Direct Costs Check Sheet without any markups added and the CONSULTANT shall include copies of receipts for all direct expenses more than $25 from suppliers for expendable materials with its invoice to the COUNTY.

7.5 If the scope of work for this AGREEMENT includes the use of job classifications covered by the prevailing rate of wages, the prevailing rate must be reflected in the cost estimate for this AGREEMENT. The rates have been ascertained and certified by the Illinois Department of Labor for the locality in which work is to be performed. If the Illinois Department of Labor revises the prevailing rates of wages to be paid, as listed in the specification of rates, the CONSULTANT may not pay less than the revised rates of wages. Current wage rate information shall be obtained by visiting the Illinois Department of Labor web site at http://www.state.il.us/agency/idol/ or calling 312-793-2814. It is the responsibility of the CONSULTANT to review the rates applicable to the work in this AGREEMENT, at regular intervals, in order to insure the timely payment of current rates. Provision of this information to the CONSULTANT, by means of the Illinois Department of Labor web site, satisfies the notification of revisions by the COUNTY to the CONSULTANT pursuant to the Act, and the CONSULTANT agrees that no additional notice is required. The CONSULTANT shall notify each of its sub-consultants of the revised rates of wages.

7.6 The CONSULTANT shall submit invoices for services rendered, including any allowable expenses, to the COUNTY. All invoices shall include a remittance address. The COUNTY shall not be required to pay the CONSULTANT more often than monthly. Each invoice shall be submitted in a format agreed to in advance by the COUNTY. Separate invoices shall be submitted for each approved WORK ORDER and each invoice shall also include a progress report that describes work completed for the invoice period, anticipated work for the next invoice period, outstanding issues or items that require a response, whether the work is progressing according to the approved schedule, and a discussion of the budget status. The CONSULTANT shall be required to submit a monthly progress report to the COUNTY even if a monthly invoice is not submitted to the COUNTY. The CONSULTANT shall provide the COUNTY with a valid taxpayer identification number prior to making any request for

compensation. Payment will not be made for services completed or expenses incurred more than six-months (180 days) prior to submission of any invoice and any statute of limitations to the contrary is hereby waived. The CONSULTANT shall submit detailed itemized certified timesheets as additional documentation for the invoiced services. Timesheets must include names, dates, times and service being billed for on the invoice.

7.7 Upon approval of properly documented invoices, the COUNTY shall reimburse the CONSULTANT the amount—invoiced for services completed in accordance with this AGREEMENT, provided that the amount invoiced together with the amounts of previous partial payments do not exceed the total compensation specified in this AGREEMENT. The COUNTY may not deny a properly documented claim for compensation, in whole or in part, without cause. The COUNTY shall pay all invoices pursuant to 50 ILCS 505, "Local Government Prompt Payment Act."

7.8 In the event of any overcharge by the CONSULTANT, the CONSULTANT shall refund the COUNTY within thirty (30) days of discovery of said overcharge by the CONSULTANT or notice to the CONSULTANT by the COUNTY. The COUNTY reserves the right to offset any overcharges against any amounts due and owing the CONSULTANT under this or any other AGREEMENT between the parties. The COUNTY shall be entitled to the statutory interest rate for judgments under Illinois law for any overcharges not timely refunded (or credited) in accord with this provision, which interest shall be in addition to any other remedies the COUNTY may have under the law or this AGREEMENT.

7.9 Upon acceptance of all deliverables specified in Exhibit A of this AGREEMENT [or] by approved WORK ORDER(s), final payment shall be made to the CONSULTANT, including any retainage.

8.0 CONSULTANT'S INSURANCE

8.1 The CONSULTANT shall maintain, at its sole expense, insurance coverage including:

8.1.a **Worker's Compensation Insurance** in statutory amounts.

8.1.b **Employer's Liability Insurance** in an amount of one million dollars ($1,000,000.00) each accident/injury and one million dollars ($1,000,000.00) each employee / disease.

8.1.c **Commercial(Comprehensive) General Liability Insurance**, (including contractual liability) with a limit of three million dollars ($3,000,000.00) aggregate; including

limits of two million dollars ($2,000,000.00) per occurrence, and one million dollars ($1,000,000.00) excess liability. **An Endorsement must also be provided naming the County of DuPage c/o the Director of Transportation, DuPage County Division of Transportation, its' Officers, Elected Officials and employees, 421 N. County Farm Rd., Wheaton, IL, 60187, as additional insured. This additional insured endorsement is to be on a primary and non-contributory basis and include a waiver of subrogation endorsement.**

8.1.d **Commercial (Comprehensive) Automobile Liability Insurance** with limits of one million dollars ($1,000,000.00) for any one person and one million dollars ($1,000,000.00) for any one occurrence of death, bodily injury or property damage in the aggregate annually. **An Endorsement must also be provided naming the County of DuPage c/o the Director of Transportation, DuPage County Division of Transportation, its' Officers, Elected Officials and employees, 421 N. County Farm Rd., Wheaton, IL 60187, as an additional insured. This additional insured endorsement is to be on a primary and non-contributory basis and include a waiver of subrogation endorsement.**

8.1.e **Professional Liability Insurance (Errors and Omissions)** shall be provided with limits of one million dollars ($1,000,000.00) per incident/two million dollars ($2,000,000.00) aggregate during the term of this AGREEMENT and shall be maintained in the form of an additional endorsement for a period of four (4) years after the date of the final payment for this AGREEMENT. The CONSULTANT shall provide the COUNTY endorsements at the beginning of each year evidencing same or a new carrier policy that has a retroactive date prior to the date of this AGREEMENT.

8.2 It shall be the duty of the CONSULTANT to provide to the COUNTY copies of the CONSULTANT'S Certificates of Insurance, as well as all applicable coverage and cancellation endorsements before issuance of a Notice to Proceed. It is the further duty of the CONSULTANT to immediately notify the COUNTY if any insurance required under this AGREEMENT has been cancelled, materially changed, or renewal has been refused, and the CONSULTANT shall immediately suspend all work in progress and take the necessary steps to purchase, maintain and provide the required insurance coverage. If a suspension of work should occur due to insurance requirements, upon verification by the COUNTY of the CONSULTANT curing any breach of its required insurance coverage, the COUNTY shall notify the CONSULTANT that

the CONSULTANT can resume work under this AGREEMENT. The CONSULTANT shall accept and bear all costs that may result from the cancellation of this AGREEMENT due to CONSULTANT'S failure to provide and maintain the required insurance.

8.3 The coverage limits required under subparagraphs 8.1.c and 8.1.d above may be satisfied through a combination of primary and excess coverage. The insurance required to be purchased and maintained by the CONSULTANT shall be provided by an insurance company acceptable to the COUNTY, and except for the insurance required in subparagraph 8.1.e licensed to do business in the State of Illinois; and shall include the specific coverage and be written for the limits of the liability specified herein or required by law or regulation whichever is greater; and shall be so endorsed that the coverage afforded will not be canceled or materially changed until at least sixty (60) days prior written notice has been given to the COUNTY except for cancellation due to non-payment of premium for which at least fifteen (15) days prior written notice (five days allowed for mailing time) has been given to the COUNTY. If the CONSULTANT is satisfying insurance required through a combination of primary and excess coverage, the CONSULTANT shall require that said excess/umbrella liability policy include in the "Who is Insured" pages of the excess/umbrella policy wording such as "Any other person or organization you have agreed in a written contract to provide additional insurance" or wording to that effect. The CONSULTANT shall provide a copy of said section of the excess/umbrella liability policy upon request by the COUNTY.

8.4 The CONSULTANT shall require all approved sub-consultants, anyone directly or indirectly employed by any of them, or by anyone for whose acts any of them may be liable under this AGREEMENT to maintain the same insurance required of the CONSULTANT, including naming the COUNTY as an additional insured in the same coverage types and amounts as the CONSULTANT, per Section 8.0. The COUNTY retains the right to obtain evidence of sub-consultants' insurance coverage at any time.

9.0 INDEMNIFICATION

9.1 The CONSULTANT shall indemnify, hold harmless and defend the COUNTY, its officials, officers, agents, and employees from and against all liability, claims, suits, demands, proceedings and actions, including costs, fees and expense of defense, arising from, growing out of, or related to, any loss, damage, injury, death, or loss or damage to property resulting from, or connected with, the CONSULTANT'S negligent or willful acts, errors or omissions in its performance under this AGREEMENT.

9.2 Nothing contained herein shall be construed as prohibiting the COUNTY, its officials, directors, officer and employees from defending through the selection and use of their own agents, attorneys and experts, any claims, suits, demands, proceedings and actions brought against them. Pursuant to Illinois law, any attorney representing the COUNTY, under this paragraph or paragraph 9.1, who is not already an Assistant State's Attorney, is to be appointed a Special Assistant State's Attorney, in accordance with the applicable law. The COUNTY'S participation in its defense shall not remove the CONSULTANT'S duty to indemnify, defend, and hold the COUNTY harmless, as set forth above.

9.3 Any indemnity as provided in this AGREEMENT shall not be limited by reason of the enumeration of any insurance coverage herein provided. The CONSULTANT'S indemnification of the COUNTY shall survive the termination, or expiration, of this AGREEMENT.

9.4 The COUNTY does not waive, by these indemnity requirements, any defenses or protections under the Local Governmental and Governmental Employees Tort Immunity Act (745 ILCS 10/1 *et seq*.) or otherwise available to it, or to the CONSULTANT, under the law.

10.0 SATISFACTORY PERFORMANCE

10.1 The COUNTY is entering into an AGREEMENT with this CONSULTANT because the CONSULTANT professes to the COUNTY that it will employ the standard of care within its profession in the performance of the services herein contracted. Accordingly, the CONSULTANT'S and sub-consultant(s) standard of performance under the terms of this AGREEMENT shall be that which is to the satisfaction of the COUNTY and meets the quality and standards commonly provided by similar professional engineering firms practicing in the COUNTY and the State of Illinois.

10.2 In the event there are no similar professional firms practicing in DuPage County, Illinois, with respect to the type of work for which this CONSULTANT has been engaged, the CONSULTANT'S services shall be performed in a manner consistent with the customary skill and care of its profession.

10.3 If any errors, omissions, or acts, intentional or negligent, are made by the CONSULTANT, or its' sub-consultant(s), in any phase of the work, the correction of which requires additional field or office work, the CONSULTANT shall be required to perform such additional work as may be necessary to remedy same without undue delay and without charge to the COUNTY. In the

event any errors or omissions are detected after the expiration or termination of the AGREEMENT, the CONSULTANT may, at the COUNTY'S option, have the responsibility to cure same under this provision.

10.4 Acceptance of the work shall not relieve the CONSULTANT of the responsibility for the quality of its work, nor its liability for loss or damage resulting from any errors, omissions, or negligent or willful acts by the CONSULTANT or its sub-consultants.

11.0 BREACH OF CONTRACT

11.1 In the event of any breach of this AGREEMENT, the non-breaching party shall give notice to the breaching party stating with particularity the nature of the alleged breach, and the breaching party shall be allowed a reasonable opportunity to cure said breach. Either party's failure to timely cure any breach of this AGREEMENT shall relieve the other party of the requirement to give thirty (30) days' notice for termination of this AGREEMENT in accordance with Paragraph 16.1, below, and in such a case, ten (10) days' written notice to the breaching party is sufficient notice. Notwithstanding the above term, the CONSULTANT'S failure to maintain insurance in accordance with Section 8.0, above, or in the event of any of the contingencies described in Paragraph 16.1 below, shall be grounds for the COUNTY'S immediate termination of this AGREEMENT. Any breach of any covenant or term of this AGREEMENT by one or more of the CONSULTANT'S sub-consultants shall be deemed a breach by CONSULTANT subject to the terms of this AGREEMENT.

12.0 OWNERSHIP OF DOCUMENTS

12.1 The CONSULTANT agrees that any and all deliverables prepared for the COUNTY under the terms of this AGREEMENT shall be properly arranged, indexed and delivered to the COUNTY as provided in paragraph 6.1. An electronic copy of all applicable deliverables, in a format designated by the COUNTY'S representative, shall be provided to the COUNTY.

12.2 The documents and materials made or maintained under this AGREEMENT shall be and will remain the property of the COUNTY which shall have the right to use same without restriction or limitation and without compensation to the CONSULTANT other than as provided in this AGREEMENT. The CONSULTANT waives any copyright interest in said deliverables.

12.3 The COUNTY acknowledges that the use of information that becomes the property of the COUNTY pursuant to Paragraph 12.2, for purposes other than those contemplated in this AGREEMENT, shall be at the COUNTY'S sole risk.

12.4 The CONSULTANT may, at its sole expense, reproduce and maintain copies of deliverables provided to the COUNTY.

13.0 COMPLIANCE WITH THE LAW AND OTHER AUTHORITIES

13.1 The CONSULTANT, and sub-consultant(s), shall comply with Federal, State and Local statutes, ordinances and regulations and obtain permits, licenses, or other mandated approvals, whenever applicable.

13.2 The CONSULTANT, and sub-consultant(s), shall not discriminate against any worker, job applicant, employee or any member of the public, because of race, creed, color, sex, age, handicap, or national origin, or otherwise commit an unfair employment practice. The CONSULTANT, and sub-consultant(s), shall comply with the provisions of the Illinois Human Rights Act, as amended, 775 ILCS 5/-101, *et seq*., and with all rules and regulations established by the Department of Human Rights.

13.3 The CONSULTANT, by its signature on this AGREEMENT, certifies that it has not been barred from being awarded a contract or subcontract under the Illinois Procurement Code, 30 ILCS 500/1-1, *et seq*.; and further certifies that it has not been barred from contracting with a unit of State or local government as a result of a violation of Section 33E-3 or 33E-4 of the Illinois Criminal Code (Illinois Compiled Statutes, Chapter 720, paragraph 5/33E-3).

13.4 The CONSULTANT, by its signature on this AGREEMENT, certifies that no payment, gratuity or offer of employment, except as permitted by the Illinois State Gift Ban Act and the County of DuPage Ethics Ordinance, was made by or to the CONSULTANT, or CONSULTANT’S personnel, in relation to this AGREEMENT. The CONSULTANT has also executed the attached Ethics Disclosure Statement that is made a part hereof and agrees to update contribution information on an ongoing basis during the life of the AGREEMENT as required by said Ordinance.

13.5 The CONSULTANT covenants that it has no conflicting public or private interest and shall not acquire directly or indirectly any such interest which would conflict in any manner with the performance of the CONSULTANT'S services under this AGREEMENT.

13.6 **In accordance with the Vendor Information Reporting Act (35 ILCS 200/18-50.2),** the COUNTY is required to collect and electronically publish data from all consultants and subconsultants as to: (1) whether they are a minority-owned, women-owned or veteran-owned business as defined by the Business Enterprise for Minorities, Women and Persons with Disabilities Act (30 ILCS 575/.01 *et seq.*); and (2) whether the consultant or any subconsultants are self-certifying or whether they hold certifications for those above-referenced categories. If self-certifying, the consultants and subconsultants shall disclose whether they qualify as a small business under federal Small Business Administration standards. **In compliance with the Vendor Information Reporting Act, within 60 calendar days of the COUNTY'S award of the contract for work covered under this AGREEMENT, the awarded consultant, and each subconsultant, must complete the Awarded Vendor Questionnaire (found at https://mwv.dupagecounty.gov/).**

13.7 The CONSULTANT acknowledges knowledge of the COUNTY'S Procurement Ordinance, which is hereby incorporated in this AGREEMENT, and has had an opportunity to review it. The CONSULTANT agrees to submit changes for Scope of Work or compensation in accordance with said Ordinance.

14.0 MODIFICATION OR AMENDMENT

14.1 The parties may modify or amend terms of this AGREEMENT only by a written document duly approved and executed by both parties.

14.2 The CONSULTANT agrees to submit changes for Scope of Work or compensation on a COUNTY designated form.

15.0 TERM OF THIS AGREEMENT

15.1 The term of this AGREEMENT shall begin on the date the AGREEMENT is fully executed, and shall continue in full force and effect until the earlier of the following occurs:

(a) The termination of this AGREEMENT in accordance with the terms of Section 16.0, or

(b) The expiration of this AGREEMENT on October 31, 2027, or to a new date agreed upon by the parties, or

(c) The completion by the CONSULTANT and the COUNTY of their respective obligations under this AGREEMENT, in the event such completion occurs before October 31, 2027.

AGREEMENT
BETWEEN THE COUNTY OF DUPAGE, ILLINOIS
AND HBK ENGINEERING, LLC
FOR PROFESSIONAL SURVEYING, UNDERGROUND LOCATING AND MARKING SERVICES, AND SUBSURFACE UTILITY ENGINEERING SERVICES
UPON REQUEST – VARIOUS LOCATIONS
SECTION NO. 25-PULMS-05-MS

This professional services agreement (hereinafter referred to as the AGREEMENT), made this _____ day of _____, 2025, between the County of DuPage, a body corporate and politic, with offices at 421 North County Farm Road, Wheaton, Illinois (hereinafter referred to as the COUNTY) and HBK Engineering, LLC, licensed to do business in the State of Illinois, with offices at 921 W. Van Buren Street, Chicago, Illinois 60607; (hereinafter referred to as the CONSULTANT). The COUNTY and the CONSULTANT are hereinafter sometimes individually referred to as a "party" or together as the "parties."

RECITALS

WHEREAS, the COUNTY by virtue of its power set forth in "Counties Code" (55 ILCS 5/5-1001 *et seq*.) and "Illinois Highway Code" (605 ILCS 5/5-101 *et seq*.) is authorized to enter into this AGREEMENT; and

WHEREAS, the COUNTY requires professional surveying, underground locating and marking services, and subsurface utility engineering services for various locations, Section Number 25-PULMS-05-MS (hereinafter referred to as "WORK ORDER(s)"); and

WHEREAS, the CONSULTANT has experience and expertise in this area and is in the business of providing such professional engineering and engineering-related services and is willing to perform the required services for an amount not to exceed $500,000.00; and

WHEREAS, the CONSULTANT acknowledges that it is pre-qualified with the Illinois Department of Transportation (IDOT)to perform the services covered by this AGREEMENT and is in good standing and has not been barred from performing professional services; and

WHEREAS, the COUNTY has adopted a Stormwater Ordinance. The CONSULTANT acknowledges the necessary oversight to ensure compliance with the Stormwater Ordinance in the event WORK ORDER(s) necessitate this scope of work.

NOW, THEREFORE, in consideration of the premises, the mutual covenants, terms, and conditions herein set forth, and the understandings of each party to the other, the parties do hereby mutually covenant, promise and agree as follows:

15.2 The CONSULTANT shall not perform any work under this AGREEMENT after the expiration date set forth in Paragraph 15.1(b), above or after the early termination of this AGREEMENT. The COUNTY is not liable and will not reimburse the CONSULTANT for any work performed after the expiration or termination date of the AGREEMENT. However, nothing herein shall be construed so as to relieve the COUNTY of its obligation to pay the CONSULTANT for work satisfactorily performed prior to expiration or termination of the AGREEMENT and delivered in accordance with Paragraph 6.1, above.

15.3 The term for performing this AGREEMENT may be amended by a Change Order, or other COUNTY designated form, signed by both parties without formal amendment pursuant to paragraph 14.1 above.

16.0 TERMINATION

16.1 Except as otherwise set forth in this AGREEMENT, either party shall have the right to terminate this AGREEMENT for any cause or without cause thirty (30) days after having served written notice upon the other party, except in the event of CONSULTANT'S failure to maintain suitable insurance at the requisite coverage amounts, insolvency, bankruptcy or receivership, or if the CONSULTANT is barred from contracting with any unit of government or is subsequently convicted or charged with a violation of any of the statutes or ordinances identified in Section 13.0, above, in which case termination shall be effective immediately upon receipt of notice from COUNTY at COUNTY'S election.

16.2 Upon such termination, the liabilities of the parties to this AGREEMENT shall cease, but they shall not be relieved of the duty to perform their obligations up to the date of termination, or to pay for services rendered prior to termination. There shall be no termination expenses.

16.3 Upon termination of the AGREEMENT, all data, work products, reports and documents produced because of this AGREEMENT shall become the property of the COUNTY. Further, the CONSULTANT shall provide all deliverables within fourteen (14) days of termination of this AGREEMENT in accordance with the other provisions of this AGREEMENT.

17.0 ENTIRE AGREEMENT

17.1 This AGREEMENT, including matters incorporated herein, contains the entire agreement between the parties.

17.2 There are no other covenants, warranties, representations, promises, conditions or understandings; either oral or written, other than those contained herein.

17.3 This AGREEMENT may be executed in one or more counterparts, each of which shall for all purposes be deemed to be an original and all of which shall constitute the same instrument.

17.4 In event of a conflict between the terms or conditions of this AGREEMENT and any term or condition found in any exhibit or attachment, the terms and conditions of this AGREEMENT shall prevail.

18.0 ASSIGNMENT

18.1 Either party may assign this AGREEMENT provided, however, the other party shall first approve such assignment, in writing.

19.0 SEVERABILITY

19.1 In the event, any provision of this AGREEMENT is held to be unenforceable or invalid for any reason, the enforceability thereof shall not affect the remainder of the AGREEMENT. The remainder of this AGREEMENT shall be construed as if not containing the particular provision and shall continue in full force, effect, and enforceability, in accordance with its terms.

19.2 In the event of the contingency described in Paragraph 19.1, above, the parties shall make a good faith effort to amend this AGREEMENT pursuant to Paragraph 14.1, above, in order to remedy and, or, replace any provision declared unenforceable or invalid.

20.0 GOVERNING LAW

20.1 The laws of the State of Illinois shall govern this AGREEMENT as to both interpretation and performance.

20.2 The venue for resolving any disputes concerning the parties' respective performance under this AGREEMENT shall be the Judicial Circuit Court for DuPage County.

21.0 NOTICES

21.1 Any required notice shall be sent to the following addresses and parties:

HBK Engineering, LLC
921 W. Van Buren Street
Chicago, IL 60607
ATTN: Brian Mulligan
Senior Vice President
Phone: 312.545.8739
Email: bmulligan@hbkengineering.com

DuPage County Division of Transportation
421 N. County Farm Road
Wheaton, IL 60187
ATTN: Stephen M. Travia, P.E.
Director of Transportation
Phone: 630.407.6900
Email: stephen.travia@dupagecounty.gov

21.2 All notices required to be given under the terms of this AGREEMENT shall be in writing and either (a) served personally during regular business hours; (8:00a.m.-4:30p.m. CST or CDT Monday–Friday); (b) served by facsimile transmission during regular business hours (8:00a.m.-4:30p.m.CST or CDT Monday–Friday); (c) served by certified or registered mail, return receipt requested, properly addressed with postage prepaid; or (d) served by email transmission during regular business hours (8:00 a.m. – 4:30 p.m. CST or CDT Monday-Friday), return receipt requested. Notices served personally by facsimile or email transmission shall be effective upon receipt, and notices served by mail shall be effective upon receipt as verified by the United States Postal Service. Each party may designate a new location for service of notices by serving notice thereof in accordance with the requirements of this Paragraph, and without compliance to the amendment procedures set forth in Paragraph 14.1, above.

22.0 WAIVER OF/FAILURE TO ENFORCE BREACH

22.1 The parties agree that the waiver of, or failure to enforce, any breach of this AGREEMENT shall not be construed, or otherwise operate, as a waiver of any future breach of this AGREEMENT and shall not prevent the remaining party from enforcing this AGREEMENT with respect to a different breach.

23.0 FORCE MAJEURE

23.1 Neither party shall be liable for any delay or non-performance of their obligations caused by any contingency beyond their control including but not limited to Acts of God, war, civil unrest, strikes, walkouts, fires or natural disasters.

24.0 ACCESS TO PROPERTY

24.1 The CONSULTANT shall make a reasonable effort to obtain access to property of a third party necessary for the performance of its obligations under this AGREEMENT. If the CONSULTANT is unable to obtain access to the property, the COUNTY shall be responsible for securing access for the CONSULTANT. In the event the COUNTY cannot secure access for the CONSULTANT, the COUNTY shall excuse the CONSULTANT from the performance of any work that necessitated such access. The CONSULTANT shall have no claim to compensation for any work excused under this provision. The COUNTY shall provide the CONSULTANT, upon the CONSULTANT'S request, proof of the COUNTY'S permission, or legal authority, to enter onto the property of a third party.

24.2 In the event of the following: a) it is necessary for the CONSULTANT to access the property of a third party in order for the CONSULTANT to perform its obligations under this AGREEMENT, and b) the COUNTY has obtained an easement, license or other grant of authority allowing the CONSULTANT to access such property; the CONSULTANT shall fully abide by and comply with the terms and conditions of said authorizing instrument as though the CONSULTANT were a signatory thereto.

25.0 DISPOSAL OF SAMPLES AND HAZARDOUS SUBSTANCES

25.1 All non-hazardous samples and by-products from sampling processes performed in connection with the services provided under this AGREEMENT shall be disposed of by the CONSULTANT in accordance with applicable law. Any and all materials, including wastes that cannot be introduced back into the environment under existing law without additional treatment shall be deemed hazardous wastes, radioactive wastes, or hazardous substances ("Hazardous Substances") related to the services and shall be packaged in accordance with the applicable law by the CONSULTANT and turned over to the COUNTY for appropriate disposal. The CONSULTANT shall not arrange or otherwise dispose of Hazardous Substances under this AGREEMENT. The CONSULTANT, at the COUNTY'S request, may assist the COUNTY in identifying appropriate alternatives for off-site treatment, storage or disposal of the Hazardous Substances, but the CONSULTANT shall not make any independent determination relating to the selection of a treatment, storage, or disposal facility nor subcontract such activities through transporters or others. The COUNTY shall sign all necessary manifests for the disposal of Hazardous Substances. If the COUNTY requires: (1) the CONSULTANT'S agents or employees to sign such manifests; or (2) the CONSULTANT to hire, for the COUNTY, the Hazardous Substances transportation, treatment, or a disposal contractor for the Hazardous

Substances, then for these two purposes, the CONSULTANT shall be considered to act as the COUNTY'S agent so that the CONSULTANT will not be considered to be a generator, transporter, or disposer of such substances or considered to be the arranger for disposal of Hazardous Substances.

26.0 QUALIFICATIONS

26.1 The CONSULTANT shall employ only persons duly licensed or registered in the appropriate category in responsible charge of all elements of the work covered under this AGREEMENT, for which Illinois Statutes require license or registration, and further shall employ only well qualified persons in responsible charge of any elements of the work covered under this AGREEMENT, all subject to COUNTY approval.

26.2 Failure by the CONSULTANT to properly staff the WORK ORDER(s) with qualified personnel shall be sufficient cause for the COUNTY to deny payment for services performed by unqualified personnel and will serve as a basis for cancellation of this AGREEMENT.

26.3 The CONSULTANT shall require any sub-consultant(s) utilized for the WORK ORDER(s) to employ qualified persons to be the same extent such qualifications are required of the CONSULTANT'S personnel. The COUNTY shall have the same rights under Paragraph 26.2, above, with respect to the CONSULTANT'S sub-consultant(s) being properly staffed while engaged in the WORK ORDER(s).

(Remainder of Page Left Intentionally Blank)

IN WITNESS OF, the parties set their hands and seals as of the date first written above.

COUNTY OF DUPAGE	**HBK ENGINEERING, LLC**
_____	_____
Deborah A. Conroy, Chair DuPage County Board	Brian Mulligan Senior Vice President
ATTEST BY:	ATTEST BY:
_____	_____
Jean Kaczmarek, County Clerk	Signature
	_____
	Print Name
	_____
	Title

DuPage County Division of Transportation
Professional Underground Locating and Marking Services
Section 23-PULMS-05-MS

At the request of **DuPage DOT (DuDOT / Client), HBK Engineering, LLC (HBK / Consultant)** has prepared a scope of services for the professional underground locating and marking services contract. These items are potentials tasks to be completed on a task order basis by HBK and/or any approved subcontractors. A separate document will detail project specifics and cost.

Scope of Services

- Ticket Processing and locating - responsible for the management of all locate tickets, field locating storm sewers, assigning locate requests to the appropriate electrical contractor for traffic signal and fiber optic conduits, as well as maintaining and updating the county facility database and location maps.
- Receive, process and track all locate tickets utilizing a computer-based system.
- Coordinate the location of electrical and fiber optic cables through electrical maintenance contractors.
- Provide all labor and equipment to perform Normal and Emergency locates of Storm Sewer in the field.
- Attend Joint Meet Locates Requests
- Provide reports and updates to the database and maps of county owned facilities using GPS data and GIS mapping capabilities; send and receive updates in standard GIS format.
- Coordinate with JULIE and DIGGER staff on specific project needs and requests from the Count. . Provide and maintain a mapping system that is accessible remotely by county personnel for reviewing utility information and responding to design requests.
- Provide sufficient staffing capabilities to account for seasonal fluctuations.
- Provide damage investigation services.
- Collect field survey data and incorporate it into GIS mapping system.
- Subsurface Utility Engineering: will provide SUE services upon request to support the county's design projects or to support the county's efforts in utility coordination with other entities and other agencies' projects. Work will be assigned based on the FHWA SUE quality levels.
- Construction management services
- Survey services
- Engineering design services

Subcontractor Scope of Services

- Hydrovac services include minor traffic control setup, hard surface demolition (coring), and hydrovac/air excavation.
- SUE preconstruction services include permitting, traffic control plan creation, 81 1 bracketing and marking, GPR / line locating, and on-site planning / job walks.
- Construction activities include traffic control, demolition of pavement and sidewalk, utility excavation, backfill and compaction, temporary and permanent restoration.
- Post construction utility data reporting.
- Sewer pipe and structure cleaning and televising
- Potholing/Daylighting

Respectfully Submitted,

[redacted]

Sarah Sager, PMP
Senior Project Manager

PROFESSIONAL LOCATING AND MARKING SERVICES
ATTACHEMENT A
COMPENSATION

Description of Services	Unit	Unit Rate	Estimated Quantity	Estimated Fee
Locate Request Screening Services for Storm Sewer, Traffice Signal and Fiber Optic Conduits	Locate Request	$ 7.50	33,000	$ 247,500.00
Locate Request Locating Services*	Locate Request	$ 34.50	3,100	$ 106,950.00
Additional Task Order Based Items	Lump Sum	$ 145,550.00	1	$ 145,550.00
Total				$ 500,000.00
Total: Not To Ecxeed				$ 500,000
Notes/Conditions:				
1. *Note: Includes DuDOT Storm Sewer Facilities ONLY				
2. Locating Fee applies for all types of ticket requests filed activity (Normal, Emergency and Joint Field Meet)				

JACK CSI RATE SHEET

		Hourly rate		
LABOR	**Equipment**	**10/14/2025 - 5/31/2026**	**06/01/2026 - 05/31/2027**	**06/01/2027 - 10/31/2027**
2 laborers	TV Van	$420	$433	$445
1 laborer	Vac truck	$318	$327	$337
1 laborer	TV Van	$280	$288	$297

EXHIBIT B

DELIVERABLES

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EXHIBIT C

DUPAGE COUNTY DIVISION OF TRANSPORTATION
Consultant Employee Rate Listing

CONSULTANT: HBK Engineering

PROJECT: 25-PULMS-05-MS Professional Underground Locating and Marking Service

Classification	Rate Range		Reason for Adjustment/Addition/Deletion
	Minimum	Maximum	
Administrative	$29	$49	
Analyst 1	$29	$49	
Analyst 2	$43	$55	
Associate 1	$32	$50	
Associate 2	$39	$59	
Associate 3	$39	$55	
Construction Manager	$56	$70	
Construction Specialist 2	$51	$70	
Designer 0	$34	$54	
Designer 1	$31	$51	
Designer 2	$32	$52	
Designer 3	$42	$62	
Engineer	$42	$65	
Field Lead	$40	$60	
Field Tech	$26	$50	
Licensed Prof Land Surveyor	$55	$85	
Licensed Structural Engineer	$69	$95	
Locator 0	$20	$35	
Locator 1	$23	$40	
Locator 2	$24	$44	
Locator 3	$28	$48	
Permit Coordinator	$29	$54	
Principal	$86	$90	
Program Manager	$75	$90	
Project Coordinator	$35	$55	
Project Manager	$46	$60	
Quality Manager	$68	$90	
Senior Engineer	$53	$78	
Senior Project Manager	$58	$90	

Note: Maximum rate shall not exceed $90.00 per hour.

Signature of Authorized Agent for CONSULTANT: [redacted] Date: 10/23/225

Signature

Sarah Sager

Print Name

Approved By COUNTY: _____ Date: _____

Yifang Lu, Chief Highway Engineer

EXHIBIT C

DUPAGE COUNTY DIVISION OF TRANSPORTATION
Consultant Employee Rate Listing

CONSULTANT: Vector Services

PROJECT: 25-PULMS-05-MS Professional Underground Locating and Marking Services

Classification	Rate Range		Reason for Adjustment/Addition/Deletion
	Minimum	Maximum	
Sewer Camera Labor	$52	$60	
Sewer Camera Operator	$53	$61	
Hydrovac Operator	$63	$72	
Combo Operator	$53	$60	
Auditor	$23	$27	

Note: Maximum rate shall not exceed $90.00 per hour.

Signature of Authorized Agent for CONSULTANT: [redacted] Date:10/23/2025

Signature

Mark Trueblood

Print Name

Approved By COUNTY: _____ Date:_____

Yifang Lu, Chief Highway Engineer

EXHIBIT C

DUPAGE COUNTY DIVISION OF TRANSPORTATION
Consultant Employee Rate Listing

CONSULTANT: Badger Daylighting Corp

PROJECT: DuPage DOT

Classification	Rate Range		Reason for Adjustment/Addition/Deletion
	Minimum	Maximum	
Operating Engineer, Group II	$62	$90	
Operating Engineer, Group IV	$57	$90	

Note: Maximum rate shall not exceed $90.00 per hour.

Signature of Authorized Agent for CONSULTANT: [redacted] Date: 10/31/25
Signature

Jenna Davis
Print Name

Approved By COUNTY: _____ Date:_____
Yifang Lu, Chief Highway Engineer

Exhibit C Notes

1. The Classification represents a position within the CONSULTANT'S operation that is filled by one or more personnel that have similar duties and responsibilities.

2. This Exhibit should include all classifications that *might be* involved with the project. This avoids your resubmittal and the need to go through the approval process again.

3. Minimum rate is the lowest rate being paid to personnel for a particular classification (rounded down to nearest $ amount).

4. Maximum rate is the top rate being paid to personnel for a particular classification considering employee raises within contract period (minimum rate + 15% usually works, rounded up to nearest dollar amount).

5. Revisions to Exhibit C shall be limited to adjustments requested by the CONSULTANT to the hourly rate ranges and additions or deletions to position classifications approved by the COUNTY provided the adjustment(s) do not exceed the total compensation as stated in the AGREEMENT.

Illinois Department of Transportation

Direct Costs Check Sheet

Prime Consultant Name	PTB Number	State Job Number(s)
HBK Engineering, LLC		

☒ Prime ☐ Supplement Date _____

Consultant

Item	Allowable	Utilize W.O. Only	Quantity J.S. Only	Contract Rate	Total
Per Diem (per GOVERNOR'S TRAVEL CONTROL BOARD)	Up to state rate maximum	☐			
Lodging (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual cost (Up to state rate maximum)	☐			
Lodging Taxes and Fees (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual cost	☐			
Air Fare	Coach rate, actual cost, requires minimum two weeks' notice, with prior IDOT approval	☐			
Vehicle Mileage (per GOVERNOR'S TRAVEL CONTROL BOARD)	Up to state rate maximum	☐			
Vehicle Owned or Leased	$32.50/half day (4 hours or less) or $65/full day	☒		$65.00	$0.00
Vehicle Rental	Actual cost (Up to $55/day)	☐			
Rental Vehicle Fuel	Actual cost (Submit supporting documentation)	☐			
Tolls	Actual cost	☐			
Parking	Actual cost	☐			
Overtime	Premium portion (Submit supporting documentation)	☐			
Shift Differential	Actual cost (Based on firm's policy)	☐			
Overnight Delivery/Postage/Courier Service	Actual cost (Submit supporting documentation)	☐			
Copies of Deliverables/Mylars (In-house)	Actual cost (Submit supporting documentation)	☐			
Copies of Deliverables/Mylars (Outside)	Actual cost (Submit supporting documentation)	☐			
Project Specific Insurance	Actual cost	☐			
Monuments (Permanent)	Actual cost	☐			
Photo Processing	Actual cost	☐			
2-Way Radio (Survey or Phase III Only)	Actual cost	☐			
Telephone Usage (Traffic System Monitoring Only)	Actual cost	☐			

587

Item	Allowable	Utilize W.O. Only	Quantity J.S. Only	Contract Rate	Total
CADD	Actual cost (Max $15/hour)	☐			
Website	Actual cost (Submit supporting documentation)	☐			
Advertisements	Actual cost (Submit supporting documentation)	☐			
Public Meeting Facility Rental	Actual cost (Submit supporting documentation)	☐			
Public Meeting Exhibits/Renderings & Equipment	Actual cost (Submit supporting documentation)	☐			
Recording Fees	Actual cost	☐			
Transcriptions (specific to project)	Actual cost	☐			
Courthouse Fees	Actual cost	☐			
Storm Sewer Cleaning and Televising	Actual cost (Requires 2-3 quotes with IDOT approval)	☐			
Traffic Control and Protection	Actual cost (Requires 2-3 quotes with IDOT approval)	☐			
Aerial Photography and Mapping	Actual cost (Requires 2-3 quotes with IDOT approval)	☐			
Utility Exploratory Trenching	Actual cost (Requires 2-3 quotes with IDOT approval)	☐			
Testing of Soil Samples*	Actual cost (Provide breakdown of costs to the Department for approval)	☐			
Lab Services*	Actual cost (Provide breakdown of cost for each lab service to the Department's PM for approval)	☐			
Equipment and/or Specialized Equipment Rental*	Actual cost (Rental - 2-3 quotes needed / Owned - provide depreciated value for IDOT approval)	☐			
Recording Fees	Actual Cost	☒		$500.00	$0.00
Marking Paint and Flags	Actual Cost (Submit Support Docs)	☒		$2,500.00	$0.00
Irthnet System Subscription	Actual Cost Monthly	☒		$30.05	$0.00
Permitting Fees	Actual Cost (Submit Support Docs)	☒		$1,000.00	$0.00
		☐			
		☐			
		☐			
		☐			
		☐			
		☐			
		☐			
				Total Direct Cost	$0.00

*If other allowable costs are needed and not listed, please add in the above spaces provided.

LEGEND

W.O. = Work Order

J.S. = Job Specific

588

Completed 10/24/25

Illinois Department of Transportation

Direct Costs Check Sheet

Prime Consultant Name	PTB Number	State Job Number(s)

☐ Prime ☐ Supplement Date _____

Consultant

Vector Services

Item	Allowable	Utilize W.O. Only	Quantity J.S. Only	Contract Rate	Total
Per Diem (per GOVERNOR'S TRAVEL CONTROL BOARD)	Up to state rate maximum	☐			
Lodging (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual cost (Up to state rate maximum)	☐			
Lodging Taxes and Fees (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual cost	☐			
Air Fare	Coach rate, actual cost, requires minimum two weeks' notice, with prior IDOT approval	☐			
Vehicle Mileage (per GOVERNOR'S TRAVEL CONTROL BOARD)	Up to state rate maximum	☐			
Vehicle Owned or Leased	$32.50/half day (4 hours or less) or $65/full day	☐			
Vehicle Rental	Actual cost (Up to $55/day)	☐			
Rental Vehicle Fuel	Actual cost (Submit supporting documentation)	☐			
Tolls	Actual cost	☐			
Parking	Actual cost	☐			
Overtime	Premium portion (Submit supporting documentation)	☐			
Shift Differential	Actual cost (Based on firm's policy)	☐			
Overnight Delivery/Postage/Courier Service	Actual cost (Submit supporting documentation)	☐			
Copies of Deliverables/Mylars (In-house)	Actual cost (Submit supporting documentation)	☐			
Copies of Deliverables/Mylars (Outside)	Actual cost (Submit supporting documentation)	☐			
Project Specific Insurance	Actual cost	☐			
Monuments (Permanent)	Actual cost	☐			
Photo Processing	Actual cost	☐			
2-Way Radio (Survey or Phase III Only)	Actual cost	☐			
Telephone Usage (Traffic System Monitoring Only)	Actual cost	☐			

Item	Allowable	Utilize W.O. Only	Quantity J.S. Only	Contract Rate	Total
1 Man Hydrovac Crew (ST)	Hourly Rate up to 8 Hours	☑		$289	
1 Man Hydrvac Crew (OT)	Hourly Rate over 8 Hours	☑		$310	
1 Man Hydrovac Crew (DT)	Hourly Rate Premium Time	☑		$360	
Additional Operator (ST)	Hourly Rate up to 8 hours	☑		$140	
Additional Operator (OT)	Hourly Rate over 8 hours	☑		$170	
Additional Operator (DT)	Hourly Rate Premium time	☑		$210	
Coring Truck With Operator (ST)	Hourly Rate up to 8 hours	☑		$220	
Coring Truck With Operator (OT)	Hourly Rate over 8 hours	☑		$260	
Support Truck	Per Day	☑		$195	
Per Diem	Per Day	☑		$185	
Water Supply	Per Fill Up	☑		$100	
Disposal	Per Disposal	☑		$250	
Disposal	Per Ton	☑		Cost+10%	
Remote Hose	Per Foot	☑		$3.50	
		☐			
		☐			
2 Man Sewer CCTV Crew (ST)	Hourly Rate up to 8 hours	☑		$380	
2 Man Sewer CCTV Crew (OT)	Hourly Rate over 8 hours	☑		$455	
		☐			
		☐			
		☐			
		☐			
		☐			
		☐			
		☐			
				Total Direct Cost	

*If other allowable costs are needed and not listed, please add in the above spaces provided.

LEGEND

W.O. = Work Order

J.S. = Job Specific

Illinois Department of Transportation

Direct Costs Check Sheet

Prime Consultant Name	PTB Number	State Job Number(s)

☐ Prime ☐ Supplement Date 10/24/25

Consultant

JACK CSI

Item	Allowable	Utilize W.O. Only	Quantity J.S. Only	Contract Rate	Total
Per Diem (per GOVERNOR'S TRAVEL CONTROL BOARD)	Up to state rate maximum	☐			
Lodging (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual cost (Up to state rate maximum)	☐			
Lodging Taxes and Fees (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual cost	☐			
Air Fare	Coach rate, actual cost, requires minimum two weeks' notice, with prior IDOT approval	☐			
Vehicle Mileage (per GOVERNOR'S TRAVEL CONTROL BOARD)	Up to state rate maximum	☐			
Vehicle Owned or Leased	$32.50/half day (4 hours or less) or $65/full day	☐			
Vehicle Rental	Actual cost (Up to $55/day)	☐			
Rental Vehicle Fuel	Actual cost (Submit supporting documentation)	☐			
Tolls	Actual cost	☐			
Parking	Actual cost	☐			
Overtime	Premium portion (Submit supporting documentation)	☐			
Shift Differential	Actual cost (Based on firm's policy)	☐			
Overnight Delivery/Postage/Courier Service	Actual cost (Submit supporting documentation)	☐			
Copies of Deliverables/Mylars (In-house)	Actual cost (Submit supporting documentation)	☐			
Copies of Deliverables/Mylars (Outside)	Actual cost (Submit supporting documentation)	☐			
Project Specific Insurance	Actual cost	☐			
Monuments (Permanent)	Actual cost	☐			
Photo Processing	Actual cost	☐			
2-Way Radio (Survey or Phase III Only)	Actual cost	☐			
Telephone Usage (Traffic System Monitoring Only)	Actual cost	☐			

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Completed 10/29/25

Item	Allowable	Utilize W.O. Only	Quantity J.S. Only	Contract Rate	Total
CADD	Actual cost (Max $15/hour)	☐			
Website	Actual cost (Submit supporting documentation)	☐			
Advertisements	Actual cost (Submit supporting documentation)	☐			
Public Meeting Facility Rental	Actual cost (Submit supporting documentation)	☐			
Public Meeting Exhibits/Renderings & Equipment	Actual cost (Submit supporting documentation)	☐			
Recording Fees	Actual cost	☐			
Transcriptions (specific to project)	Actual cost	☐			
Courthouse Fees	Actual cost	☐			
Storm Sewer Cleaning and Televising	Actual cost (Requires 2-3 quotes with IDOT approval)	☐	16	$598.00	$9,568.00
Traffic Control and Protection	Actual cost (Requires 2-3 quotes with IDOT approval)	☐			
Aerial Photography and Mapping	Actual cost (Requires 2-3 quotes with IDOT approval)	☐			
Utility Exploratory Trenching	Actual cost (Requires 2-3 quotes with IDOT approval)	☐			
Testing of Soil Samples*	Actual cost (Provide breakdown of costs to the Department for approval)	☐			
Lab Services*	Actual cost (Provide breakdown of cost for each lab service to the Department's PM for approval)	☐			
Equipment and/or Specialized Equipment Rental*	Actual cost (Rental - 2-3 quotes needed / Owned - provide depreciated value for IDOT approval)	☐			
		☐			
		☐			
		☐			
		☐			
		☐			
		☐			
		☐			
		☐			
		☐			
		☐			
		☐			
				Total Direct Cost	$9,568.00

*If other allowable costs are needed and not listed, please add in the above spaces provided.

LEGEND

W.O. = Work Order

J.S. = Job Specific

Illinois Department of Transportation

Direct Costs Check Sheet

Prime Consultant Name	PTB Number	State Job Number(s)
HBK Engineering		

☐ Prime ☐ Supplement Date 10/31/25

Consultant

Badger Infrastructure

Item	Allowable	Utilize W.O. Only	Quantity J.S. Only	Contract Rate	Total
Per Diem (per GOVERNOR'S TRAVEL CONTROL BOARD)	Up to state rate maximum	☐			
Lodging (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual cost (Up to state rate maximum)	☐			
Lodging Taxes and Fees (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual cost	☐			
Air Fare	Coach rate, actual cost, requires minimum two weeks' notice, with prior IDOT approval	☐			
Vehicle Mileage (per GOVERNOR'S TRAVEL CONTROL BOARD)	Up to state rate maximum	☐			
Vehicle Owned or Leased	$32.50/half day (4 hours or less) or $65/full day	☐			
Vehicle Rental	Actual cost (Up to $55/day)	☐			
Rental Vehicle Fuel	Actual cost (Submit supporting documentation)	☐			
Tolls	Actual cost	☒	10	$35.00	$350.00
Parking	Actual cost	☐			
Overtime	Premium portion (Submit supporting documentation)	☒	6	$336.00	$2,016.00
Shift Differential	Actual cost (Based on firm's policy)	☐			
Overnight Delivery/Postage/Courier Service	Actual cost (Submit supporting documentation)	☐			
Copies of Deliverables/Mylars (In-house)	Actual cost (Submit supporting documentation)	☐			
Copies of Deliverables/Mylars (Outside)	Actual cost (Submit supporting documentation)	☐			
Project Specific Insurance	Actual cost	☐			
Monuments (Permanent)	Actual cost	☐			
Photo Processing	Actual cost	☐			
2-Way Radio (Survey or Phase III Only)	Actual cost	☐			
Telephone Usage (Traffic System Monitoring Only)	Actual cost	☐			

Item	Allowable	Utilize W.O. Only	Quantity J.S. Only	Contract Rate	Total
CADD	Actual cost (Max $15/hour)	☐			
Website	Actual cost (Submit supporting documentation)	☐			
Advertisements	Actual cost (Submit supporting documentation)	☐			
Public Meeting Facility Rental	Actual cost (Submit supporting documentation)	☐			
Public Meeting Exhibits/Renderings & Equipment	Actual cost (Submit supporting documentation)	☐			
Recording Fees	Actual cost	☐			
Transcriptions (specific to project)	Actual cost	☐			
Courthouse Fees	Actual cost	☐			
Storm Sewer Cleaning and Televising	Actual cost (Requires 2-3 quotes with IDOT approval)	☒	8	$739.00	$5,912.00
Traffic Control and Protection	Actual cost (Requires 2-3 quotes with IDOT approval)	☒	8	$371.00	$2,968.00
Aerial Photography and Mapping	Actual cost (Requires 2-3 quotes with IDOT approval)	☐			
Utility Exploratory Trenching	Actual cost (Requires 2-3 quotes with IDOT approval)	☒	8	$296.00	$2,368.00
Testing of Soil Samples*	Actual cost (Provide breakdown of costs to the Department for approval)	☐			
Lab Services*	Actual cost (Provide breakdown of cost for each lab service to the Department's PM for approval)	☐			
Equipment and/or Specialized Equipment Rental*	Actual cost (Rental - 2-3 quotes needed / Owned - provide depreciated value for IDOT approval)	☐			
		☐			
		☐			
		☐			
		☐			
		☐			
		☐			
		☐			
		☐			
		☐			
		☐			
		☐			
				Total Direct Cost	$13,614.00

*If other allowable costs are needed and not listed, please add in the above spaces provided.

LEGEND

W.O. = Work Order

J.S. = Job Specific

Required Vendor Ethics Disclosure Statement

Failure to complete and return this form may result in delay or cancellation of the County's Contractual Obligation.

Date: 10/15/25

Bid/Contract/PO #: _____

Company Name: HBK Engineering, LLC	Company Contact: Sarah Sager
Contact Phone: 920-379-4032	Contact Email: ssager@hbkengineering.com

The DuPage County Procurement Ordinance requires the following written disclosures prior to award:

1. Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the county, shall provide to Procurement Services Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor within the current and previous calendar year to any incumbent county board member, county board chairman, or countywide elected official whose office the contract to be awarded will benefit. The contractor, union or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

☑ **NONE (check here) - If no contributions have been made**

Recipient	Donor	Description (e.g. cash, type of item, in-kind services, etc.)	Amount/Value	Date Made

2. All contractors and vendors who have obtained or are seeking contracts with the county shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

☑ **NONE (check here) - If no contacts have been made**

Lobbyists, Agents and Representatives and all individuals who are or will be having contact with county officers or employees in relation to the contract or bid	Telephone	Email

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future county contracts.

Continuing disclosure is required, and I agree to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner
- 30 days prior to the optional renewal of any contract
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text for the county's ethics and procurement policies and ordinances are available at:
http://www.dupagecounty.gov/government/county_board/ethics_at_the_county/

I hereby acknowledge that I have received, have read, and understand these requirements.

Authorized Signature _____

Printed Name Jackie Hanson

Title VP, Finance

Date 10/15/2025

Jaclyn Hanson — Digitally signed by Jaclyn Hanson Date: 2025.10.15 15:29:40 -04'00'

Attach additional sheets if necessary. Sign each sheet and number each page. Page _____ of _____ (total number of pages)

Required Vendor Ethics Disclosure Statement

Failure to complete and return this form may result in delay or cancellation of the County's Contractual Obligation.

Date: 10/24/2025

Bid/Contract/PO #: _____

Company Name: Badger Daylighting Corp.	Company Contact: Aaron Simon
Contact Phone: 734-308-8785	Contact Email: asimon@badgerinc.com

The DuPage County Procurement Ordinance requires the following written disclosures prior to award:

1. Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the county, shall provide to Procurement Services Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor within the current and previous calendar year to any incumbent county board member, county board chairman, or countywide elected official whose office the contract to be awarded will benefit. The contractor, union or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

☑ **NONE (check here) - If no contributions have been made**

Recipient	Donor	Description (e.g. cash, type of item, in-kind services, etc.)	Amount/Value	Date Made

2. All contractors and vendors who have obtained or are seeking contracts with the county shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

☑ **NONE (check here) - If no contacts have been made**

Lobbyists, Agents and Representatives and all individuals who are or will be having contact with county officers or employees in relation to the contract or bid	Telephone	Email

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future county contracts.

Continuing disclosure is required, and I agree to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner
- 30 days prior to the optional renewal of any contract
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text for the county's ethics and procurement policies and ordinances are available at:
http://www.dupagecounty.gov/government/county_board/ethics_at_the_county/

I hereby acknowledge that I have received, have read, and understand these requirements.

Authorized Signature [redacted]

Printed Name Kliffon Gibson

Title Contracts Analyst

Date 10/24/2025

Attach additional sheets if necessary. Sign each sheet and number each page. Page _____ of _____ (total number of pages)

Required Vendor Ethics Disclosure Statement

Failure to complete and return this form may result in delay or cancellation of the County's Contractual Obligation.

Date: _____

Bid/Contract/PO #: _____

Company Name:	J.A.C.K. Contractor Services, Inc	Company Contact:	Cindy Gustafson
Contact Phone:	708.443.5563	Contact Email:	cgustafson@jackcsi.com

The DuPage County Procurement Ordinance requires the following written disclosures prior to award:

1. Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the county, shall provide to Procurement Services Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor within the current and previous calendar year to any incumbent county board member, county board chairman, or countywide elected official whose office the contract to be awarded will benefit. The contractor, union or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

☒ **NONE (check here) - If no contributions have been made**

Recipient	Donor	Description (e.g. cash, type of item, in-kind services, etc.)	Amount/Value	Date Made

2. All contractors and vendors who have obtained or are seeking contracts with the county shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

☒ **NONE (check here) - If no contacts have been made**

Lobbyists, Agents and Representatives and all individuals who are or will be having contact with county officers or employees in relation to the contract or bid	Telephone	Email

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future county contracts.

Continuing disclosure is required, and I agree to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner
- 30 days prior to the optional renewal of any contract
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text for the county's ethics and procurement policies and ordinances are available at:

http://www.dupagecounty.gov/government/county_board/ethics_at_the_county/

I hereby acknowledge that I have received, have read, and understand these requirements.

Authorized Signature [redacted]

Printed Name Cindy Gustafson

Title President

Date 10/22/2025

Attach additional sheets if necessary. Sign each sheet and number each page. Page _____ of _____ (total number of pages)

Required Vendor Ethics Disclosure Statement

Failure to complete and return this form may result in delay or cancellation of the County's Contractual Obligation.

Date: 10/20/2025

Bid/Contract/PO #:

Company Name: Casilo Consulting LLC dba Vector Services	Company Contact: Darnell Cheeks
Contact Phone: 419-467-8252	Contact Email: dcheeks@vectorservicesus.com

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☒ **NONE (check here) - If no contributions have been made**

Recipient	Donor	Description (e.g. cash, type of item, in-kind services, etc.)	Amount/Value	Date Made

2. All contractors and vendors who have obtained or are seeking contracts with the county shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

☒ **NONE (check here) - If no contacts have been made**

Lobbyists, Agents and Representatives and all individuals who are or will be having contact with county officers or employees in relation to the contract or bid	Telephone	Email

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future county contracts.

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- If information changes, within five (5) days of change, or prior to county action, whichever is sooner
- 30 days prior to the optional renewal of any contract
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- With any request for change order except those issued by the county for administrative adjustments

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http://www.dupagecounty.gov/government/county_board/ethics_at_the_county/

I hereby acknowledge that I have received, have read, and understand these requirements.

Authorized Signature [redacted]

Printed Name Allen R. Voss

Title Director of Compliance, Quality, and Safety Administration

Date 10/20/2025

Attach additional sheets if necessary. Sign each sheet and number each page. Page _____ of _____ (total number of pages)

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: FI-R-0193-25 **Agenda Date:** 11/18/2025 **Agenda #:** 9.A.

ACCEPTANCE AND APPROPRIATION OF THE
ILLINOIS DEPARTMENT OF COMMERCE AND ECONOMIC OPPORTUNITY
PY26 STATE SUPPLEMENTAL FUNDS
INTER-GOVERNMENTAL AGREEMENT NO. 26-071006
COMPANY 5000 - ACCOUNTING UNIT 2841
$148,128

(Under the administrative direction of the Human Resources Department)

WHEREAS, the County of DuPage has been notified by the Illinois Department of Commerce and Economic Opportunity (ILDCEO) that grant funds in the amount of $148,128 (ONE HUNDRED FORTY-EIGHT THOUSAND ONE HUNDRED TWENTY-EIGHT AND NO/100 DOLLARS) are available to supplement and support local workforce training priorities; and

WHEREAS, to receive said grant funds, the County of DuPage must enter into Inter-Governmental Agreement No. 26-071006 with the ILDCEO, a copy of which is attached to and incorporated as a part of this resolution by reference (ATTACHMENT II); and

WHEREAS, the period of the grant agreement is from July 1, 2025 through June 30, 2026; and

WHEREAS, no additional County funds are required to receive this funding; and

WHEREAS, acceptance of this grant does not add any additional subsidy from the County; and

WHEREAS, the DuPage County Board finds that the need to appropriate said grant funds creates an emergency within the meaning of the Counties Act, Budget Division, (55 ILCS 5/6-1003).

NOW, THEREFORE, BE IT RESOLVED by the DuPage County Board that Inter-Governmental Agreement No. 26-071006 (ATTACHMENT II) between DuPage County and Illinois Department of Commerce and Economic Opportunity is hereby accepted; and

BE IT FURTHER RESOLVED by the DuPage County Board that the additional appropriation on the attached sheet (ATTACHMENT I) in the amount of $148,128 (ONE HUNDRED FORTY-EIGHT THOUSAND ONE HUNDRED TWENTY-EIGHT AND NO/100 DOLLARS) be made to establish the Illinois Department of Commerce and Economic Opportunity PY26 State Supplemental Funds, Company 5000 - Accounting Unit 2841, for the period July 1, 2025 through June 30, 2026; and

BE IT FURTHER RESOLVED by the DuPage County Board that the Chief Human Resources Officer is approved as the County's Authorized Representative; and

BE IT FURTHER RESOLVED that should state and/or federal funding cease for this grant, the Economic Development Committee shall review the need for continuing the specified program and related head count; and

BE IT FURTHER RESOLVED that should the Economic Development Committee determine the need for other funding is appropriate, it may recommend action to the County Board by resolution.

Enacted and approved this 25th day of November, 2025 at Wheaton, Illinois.

_____

DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: _____

JEAN KACZMAREK, COUNTY CLERK

ATTACHMENT I

APPROPRIATION TO ESTABLISH THE
ILLINOIS DEPARTMENT OF COMMERCE AND ECONOMIC OPPORTUNITY
PY26 STATE SUPPLEMENTAL FUNDS
INTER-GOVERNMENTAL AGREEMENT NO. 26-071006
COMPANY 5000 – ACCOUNTING UNIT 2841
$148,128

REVENUE		
41400-0006 - State Operating Grant - IDCEO	$ 148,128	
TOTAL ANTICIPATED REVENUE		$ 148,128
EXPENDITURES		
PERSONNEL		
50000-0000 - Regular Salaries	$ 32,041	
51010-0000 - Employer Share I.M.R.F.	2,855	
51030-0000 - Employer Share Social Security	2,451	
51040-0000 - Employee Med & Hosp Insurance	5,908	
TOTAL PERSONNEL		$ 43,255
COMMODITIES		
52200-0000 - Operating Supplies & Materials	$ 3,643	
TOTAL COMMODITIES		$ 3,643
CONTRACTUAL		
53510-0000 - Travel Expense	$ 6,000	
53820-0000 - Grant Services	95,230	
TOTAL CONTRACTUAL		$ 101,230
TOTAL ADDITIONAL APPROPRIATION		$ 148,128

GRANT AGREEMENT
BETWEEN
THE STATE OF ILLINOIS, DEPARTMENT OF COMMERCE AND ECONOMIC OPPORTUNITY
AND
DuPage County

The parties to this Grant Agreement (Agreement) are the State of Illinois (State), acting through the undersigned agency (Grantor) and DuPage County (Grantee) (collectively, the "Parties" and individually, a "Party"). The Agreement, consisting of the signature page, the parts listed below, and any additional exhibits or attachments referenced in this Agreement, constitute the entire agreement between the Parties. No promises, terms, or conditions not recited, incorporated or referenced herein, including prior agreements or oral discussions, are binding upon either Grantee or Grantor.

PART ONE – The Uniform Terms

Article I	**Definitions**
Article II	**Award Information**
Article III	**Grantee Certifications and Representations**
Article IV	**Payment Requirements**
Article V	**Scope of Award Activities/Purpose of Award**
Article VI	**Budget**
Article VII	**Allowable Costs**
Article VIII	**Lobbying**
Article IX	**Maintenance and Accessibility of Records; Monitoring**
Article X	**Financial Reporting Requirements**
Article XI	**Performance Reporting Requirements**
Article XII	**Audit Requirements**
Article XIII	**Termination; Suspension; Non-compliance**
Article XIV	**Subcontracts/Subawards**
Article XV	**Notice of Change**
Article XVI	**Structural Reorganization and Reconstitution of Board Membership**
Article XVII	**Conflict of Interest**
Article XVIII	**Equipment or Property**
Article XIX	**Promotional Materials; Prior Notification**
Article XX	**Insurance**
Article XXI	**Lawsuits and Indemnification**
Article XXII	**Miscellaneous**
Exhibit A	**Project Description**
Exhibit B	**Deliverables or Milestones**
Exhibit C	**Contact Information**
Exhibit D	**Performance Measures and Standards**
Exhibit E	**Specific Conditions**

PART TWO – Grantor-Specific Terms

PART THREE – Project-Specific Terms

The Parties or their duly authorized representatives hereby execute this Agreement.

ILLINOIS DEPARTMENT OF COMMERCE AND ECONOMIC OPPORTUNITY

By: _____
Signature of Kristin A. Richards, Director

Date: _____

By: _____
Signature of Designee

Date: _____

Printed Name: _____

Printed Title: _____
Designee

By: _____
Signature of Second Grantor Approver, if applicable

Date: _____

Printed Name: _____

Printed Title: _____
Second Grantor Approver

By: _____
Signature of Third Grantor Approver, if applicable

Date: _____

Printed Name: _____

Printed Title: _____
Third Grantor Approver

DUPAGE COUNTY

By: _____
Signature of Authorized Representative

Date: _____

Printed Name: Deborah A Conroy

Printed Title: County Board Chairperson

Email: chair@dupageco.org

By: _____
Signature of Second Grantee Approver, if applicable

Date: _____

Printed Name: _____

Printed Title: _____
Second Grantee Approver
(optional at Grantee's discretion)

PART ONE – THE UNIFORM TERMS

ARTICLE I
DEFINITIONS

1.1. Definitions. Capitalized words and phrases used in this Agreement have the meanings stated in 2 CFR 200.1 unless otherwise stated below.

"Allowable Costs" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Award" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Budget" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Catalog of State Financial Assistance" or "CSFA" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Close-out Report" means a report from the Grantee allowing Grantor to determine whether all applicable administrative actions and required work have been completed, and therefore closeout actions can commence.

"Conflict of Interest" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Cooperative Research and Development Agreement" has the same meaning as in 15 USC 3710a.

"Direct Costs" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Financial Assistance" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"GATU" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Grant Agreement" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Grantee Compliance Enforcement System" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Grant Funds" means the Financial Assistance made available to Grantee through this Agreement.

"Grantee Portal" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Indirect Costs" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Indirect Cost Rate" means a device for determining in a reasonable manner the proportion of Indirect Costs each Program should bear. It is a ratio (expressed as a percentage) of the Indirect Costs to a Direct Cost base. If reimbursement of Indirect Costs is allowable under an Award, Grantor will not reimburse those Indirect Costs unless Grantee has established an Indirect Cost Rate covering the applicable activities and period of time, unless Indirect Costs are reimbursed at a fixed rate.

"Indirect Cost Rate Proposal" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Obligations" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Period of Performance" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Prior Approval" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Profit" means an entity's total revenue less its operating expenses, interest paid, depreciation, and taxes. "Profit" is synonymous with the term "net revenue."

"Program" means the services to be provided pursuant to this Agreement. "Program" is used interchangeably with "Project."

"Program Costs" means all Allowable Costs incurred by Grantee and the value of the contributions made by third parties in accomplishing the objectives of the Award during the Term of this Agreement.

"Related Parties" has the meaning set forth in Financial Accounting Standards Board (FASB) Accounting Standards Codification (ASC) 850-10-20.

"SAM" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"State-issued Award" means the assistance that a grantee receives directly from a State agency. The funding source of the State-issued Award can be federal pass-through, State or a combination thereof. "State-issued Award" does not include the following:

- contracts issued pursuant to the Illinois Procurement Code that a State agency uses to buy goods or services from a contractor or a contract to operate State government-owned, contractor-operated facilities;
- agreements that meet the definition of "contract" under 2 CFR 200.1 and 2 CFR 200.331, which a State agency uses to procure goods or services but are exempt from the Illinois Procurement Code due to an exemption listed under 30 ILCS 500/1-10, or pursuant to a disaster proclamation, executive order, or any other exemption permitted by law;
- amounts received for services rendered to an individual;
- Cooperative Research and Development Agreements;
- an agreement that provides only direct cash assistance to an individual;
- a subsidy;
- a loan;
- a loan guarantee; or
- insurance.

"Illinois Stop Payment List" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Unallowable Cost" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Unique Entity Identifier" or "UEI" has the same meaning as in 44 Ill. Admin. Code 7000.30.

ARTICLE II
AWARD INFORMATION

2.1. Term. This Agreement is effective on **07/01/2025** and expires on **06/30/2026** (the Term), unless terminated pursuant to this Agreement.

2.2. Amount of Agreement. Grant Funds must not exceed **$148,128.00**, of which **$0.00** are federal funds. Grantee accepts Grantor's payment as specified in this ARTICLE.

2.3. Payment. Payment will be made as follows (see additional payment requirements in ARTICLE IV; additional payment provisions specific to this Award may be included in **PART TWO** or **PART THREE**):

The Award amount listed in Paragraph 2.2 is not a guarantee of payment, and Grantee's receipt of Grant Funds is contingent upon all terms and conditions of this Agreement.

Variable Advance/Remainder based on cash needs/reimbursement (Not to Exceed 20% Advance)
The Grantor shall authorize an initial disbursement in an amount sufficient to address the Grantee's immediate cash needs according to their reported and Grantor approved obligations. Thereafter, the payments may be made for the dual purpose of reimbursing for expenditures incurred as well as documented cash needs of the Grantee as approved by the Grantor.

2.4. Award Identification Numbers. If applicable, the Federal Award Identification Number (FAIN) is **N/A**, the federal awarding agency is **N/A**, and the Federal Award date is **N/A**. If applicable, the Assistance Listing Program Title is **N/A** and Assistance Listing Number is **N/A**. The Catalog of State Financial Assistance (CSFA) Number is 420-30-3299 and the CSFA Name is State Local Workforce Area Grants—Direct Appropriations. If applicable, the State Award Identification Number (SAIN) is 3299-61480.

ARTICLE III
GRANTEE CERTIFICATIONS AND REPRESENTATIONS

3.1. Registration Certification. Grantee certifies that: (i) it is registered with SAM and **W7KRN7E54898** is Grantee's correct UEI; (ii) it is in good standing with the Illinois Secretary of State, if applicable; and (iii) Grantee has successfully completed the annual registration and prequalification through the Grantee Portal.

Grantee must remain current with these registrations and requirements. If Grantee's status with regard to any of these requirements changes, or the certifications made in and information provided in the uniform grant application changes, Grantee must notify Grantor in accordance with ARTICLE XV.

3.2. Tax Identification Certification. Grantee certifies that: **366006551** is Grantee's correct federal employer identification number (FEIN) or Social Security Number. Grantee further certifies, if applicable: (a) that Grantee is not subject to backup withholding because (i) Grantee is exempt from backup withholding, or (ii) Grantee has not been notified by the Internal Revenue Service (IRS) that Grantee is subject to backup withholding as a result of a failure to report all interest or dividends, or (iii) the IRS has notified Grantee that Grantee is no longer subject to backup withholding; and (b) Grantee is a U.S. citizen or other U.S. person. Grantee is doing business as a (check one):

____	Individual	____	Pharmacy-Non Corporate
____	Sole Proprietorship	____	Pharmacy/Funeral Home/Cemetery Corp.
____	Partnership	____	Tax Exempt
____	Corporation (includes Not For Profit)	____	Limited Liability Company (select applicable tax classification)
____	Medical Corporation		
X	Governmental Unit	____	P = partnership
____	Estate or Trust	____	C = corporation

If Grantee has not received a payment from the State of Illinois in the last two years, Grantee must submit a W-9 tax form with this Agreement.

3.3. Compliance with Uniform Grant Rules. Grantee certifies that it must adhere to the applicable Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, which are published in Title 2, Part 200 of the Code of Federal Regulations (2 CFR Part 200) and are incorporated herein by reference. 44 Ill. Admin. Code 7000.40(c)(1)(A). The requirements of 2 CFR Part 200 apply to the Grant Funds awarded through this Agreement, regardless of whether the original source of the funds is State or federal, unless an exception is noted in federal or State statutes or regulations. 30 ILCS 708/5(b).

3.4. Representations and Use of Funds. Grantee certifies under oath that (1) all representations made in this Agreement are true and correct and (2) all Grant Funds awarded pursuant to this Agreement must be used only for the purpose(s) described herein. Grantee acknowledges that the Award is made solely upon this certification and that any false statements, misrepresentations, or material omissions will be the basis for immediate termination of this Agreement and repayment of all Grant Funds.

3.5. Specific Certifications. Grantee is responsible for compliance with the enumerated certifications in this Paragraph to the extent that the certifications apply to Grantee.

(a) **Bribery.** Grantee certifies that it has not been convicted of bribery or attempting to bribe an officer or employee of the State of Illinois, nor made an admission of guilt of such conduct which is a matter of record.

(b) **Bid Rigging.** Grantee certifies that it has not been barred from contracting with a unit of State or local government as a result of a violation of Paragraph 33E-3 or 33E-4 of the Criminal Code of 2012 (720 ILCS 5/33E-3 or 720 ILCS 5/33E-4, respectively).

(c) **Debt to State.** Grantee certifies that neither it, nor its affiliate(s), is/are barred from receiving an Award because Grantee, or its affiliate(s), is/are delinquent in the payment of any debt to the State, unless Grantee, or its affiliate(s), has/have entered into a deferred payment plan to pay off the debt.

(d) **International Boycott.** Grantee certifies that neither it nor any substantially owned affiliated company is participating or will participate in an international boycott in violation of the provision of the Anti-Boycott Act of 2018, Part II of the Export Control Reform Act of 2018 (50 USC 4841 through 4843), and the anti-boycott provisions set forth in Part 760 of the federal Export Administration Regulations (15 CFR Parts 730 through 774).

(e) **Discriminatory Club Dues or Fees.** Grantee certifies that it is not prohibited from receiving an Award because it pays dues or fees on behalf of its employees or agents, or subsidizes or otherwise reimburses employees or agents for payment of their dues or fees to any club which unlawfully discriminates (775 ILCS 25/2).

(f) **Pro-Children Act.** Grantee certifies that it is in compliance with the Pro-Children Act of 2001 in that it prohibits smoking in any portion of its facility used for the provision of health, day care, early childhood development services, education or library services to children under the age of eighteen (18) (except such portions of the facilities which are used for inpatient substance abuse treatment) (20 USC 7181-7184).

(g) **Drug-Free Workplace.** If Grantee is not an individual, Grantee certifies it will provide a drug free workplace pursuant to the Drug Free Workplace Act. 30 ILCS 580/3. If Grantee is an individual and this Agreement is valued at more than $5,000, Grantee certifies it will not engage in the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance during the performance of the Agreement. 30 ILCS 580/4. Grantee further certifies that if it is a recipient of federal pass-through funds, it is in compliance with the government-wide requirements for a drug-free workplace as set forth in 41 USC 8103.

(h) **Motor Voter Law.** Grantee certifies that it is in full compliance with the terms and provisions of the National Voter Registration Act of 1993 (52 USC 20501 et seq.).

(i) **Clean Air Act and Clean Water Act.** Grantee certifies that it is in compliance with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 USC 7401 et seq.) and the Federal Water Pollution Control Act, as amended (33 USC 1251 et seq.).

(j) **Debarment.** Grantee certifies that it is not debarred, suspended, proposed for debarment or permanent inclusion on the Illinois Stop Payment List, declared ineligible, or voluntarily excluded from participation in this Agreement by any federal department or agency (2 CFR 200.205(a)), or by the State (30 ILCS 708/25(6)(G)).

(k) **Non-procurement Debarment and Suspension.** Grantee certifies that it is in compliance with Subpart C of 2 CFR Part 180 as supplemented by 2 CFR Part 376, Subpart C.

(l) **Health Insurance Portability and Accountability Act.** Grantee certifies that it is in compliance with the Health Insurance Portability and Accountability Act of 1996 (HIPAA) (Public Law No. 104-191, 45 CFR Parts 160, 162 and 164, and the Social Security Act, 42 USC 1320d-2 through 1320d-7), in that it may not use or disclose protected health information other than as permitted or required by law and agrees to use appropriate safeguards to prevent use or disclosure of the protected health information. Grantee must maintain, for a minimum of six (6) years, all protected health information.

(m) **Criminal Convictions.** Grantee certifies that:

(i) Neither it nor a managerial agent of Grantee (for non-governmental grantees only, this includes any officer, director or partner of Grantee) has been convicted of a felony under the Sarbanes-Oxley Act of 2002, nor a Class 3 or Class 2 felony under Illinois Securities Law of 1953, or that at least five (5) years have passed since the date of the conviction; and

(ii) It must disclose to Grantor all violations of criminal law involving fraud, bribery or gratuity violations potentially affecting this Award. Failure to disclose may result in remedial actions as stated in the Grant Accountability and Transparency Act. 30 ILCS 708/40. Additionally, if Grantee receives over $10 million in total federal Financial Assistance, during the period of this Award, Grantee must maintain the currency of information reported to SAM regarding civil, criminal or administrative proceedings as required by 2 CFR 200.113 and Appendix XII of 2 CFR Part 200, and 30 ILCS 708/40.

(n) **Federal Funding Accountability and Transparency Act of 2006 (FFATA)**. Grantee certifies that it is in compliance with the terms and requirements of 31 USC 6101 with respect to Federal Awards greater than or equal to $30,000. A FFATA subaward report must be filed by the end of the month following the month in which the award was made.

(o) **Illinois Works Review Panel.** For Awards made for public works projects, as defined in the Illinois Works Jobs Program Act, Grantee certifies that it and any contractor(s) or subcontractor(s) that performs work using funds from this Award, must, upon reasonable notice, appear before and respond to requests for information from the Illinois Works Review Panel. 30 ILCS 559/20-25(d).

(p) **Anti-Discrimination.** Grantee certifies that its employees and subcontractors under subcontract made pursuant to this Agreement, must comply with all applicable provisions of State and federal laws and regulations pertaining to nondiscrimination, sexual harassment and equal employment opportunity including, but not limited to: Illinois Human Rights Act (775 ILCS 5/1-101 et seq.), including, without limitation, 44 Ill. Admin. Code 750- Appendix A, which is incorporated herein; Public Works Employment Discrimination Act (775 ILCS 10/1 et seq.); Civil Rights Act of 1964 (as amended) (42 USC 2000a - 2000h-6); Section 504 of the Rehabilitation Act of 1973 (29 USC 794); Americans with Disabilities Act of 1990 (as amended) (42 USC 12101 et seq.); and the Age Discrimination Act of 1975 (42 USC 6101 et seq.).

(q) Internal Revenue Code and Illinois Income Tax Act. Grantee certifies that it complies with all provisions of the federal Internal Revenue Code (26 USC 1), the Illinois Income Tax Act (35 ILCS 5),

and all regulations and rules promulgated thereunder, including withholding provisions and timely deposits of employee taxes and unemployment insurance taxes.

ARTICLE IV
PAYMENT REQUIREMENTS

4.1. Availability of Appropriation; Sufficiency of Funds. This Agreement is contingent upon and subject to the availability of sufficient funds. Grantor may terminate or suspend this Agreement, in whole or in part, without penalty or further payment being required, if (i) sufficient funds for this Agreement have not been appropriated or otherwise made available to Grantor by the State or the federal funding source, (ii) the Governor or Grantor reserves funds, or (iii) the Governor or Grantor determines that funds will not or may not be available for payment. Grantor must provide notice, in writing, to Grantee of any such funding failure and its election to terminate or suspend this Agreement as soon as practicable. Any suspension or termination pursuant to this Paragraph will be effective upon the date of the written notice unless otherwise indicated.

4.2. Pre-Award Costs. Pre-award costs are not permitted unless specifically authorized by Grantor in **Exhibit A**, **PART TWO** or **PART THREE** of this Agreement. If they are authorized, pre-award costs must be charged to the initial Budget Period of the Award, unless otherwise specified by Grantor. 2 CFR 200.458.

4.3. Return of Grant Funds. Grantee must liquidate all Obligations incurred under the Award within forty-five (45) days of the end of the Period of Performance, or in the case of capital improvement Awards, within forty-five (45) days of the end of the time period the Grant Funds are available for expenditure or obligation, unless Grantor permits a longer period in **PART TWO** OR **PART THREE**. Grantee must return to Grantor within forty-five (45) days of the end of the applicable time period as set forth in this Paragraph all remaining Grant Funds that are not expended or legally obligated.

4.4. Cash Management Improvement Act of 1990. Unless notified otherwise in **PART TWO** or **PART THREE**, Grantee must manage federal funds received under this Agreement in accordance with the Cash Management Improvement Act of 1990 (31 USC 6501 et seq.) and any other applicable federal laws or regulations. 2 CFR 200.305; 44 Ill. Admin. Code 7000.120.

4.5. Payments to Third Parties. Grantor will have no liability to Grantee when Grantor acts in good faith to redirect all or a portion of any Grantee payment to a third party. Grantor will be deemed to have acted in good faith when it is in possession of information that indicates Grantee authorized Grantor to intercept or redirect payments to a third party or when so ordered by a court of competent jurisdiction.

4.6. Modifications to Estimated Amount. If the Agreement amount is established on an estimated basis, then it may be increased by mutual agreement at any time during the Term. Grantor may decrease the estimated amount of this Agreement at any time during the Term if (i) Grantor believes Grantee will not use the funds during the Term, (ii) Grantor believes Grantee has used Grant Funds in a manner that was not authorized by this Agreement, (iii) sufficient funds for this Agreement have not been appropriated or otherwise made available to Grantor by the State or the federal funding source, (iv) the Governor or Grantor reserves funds, or (v) the Governor or Grantor determines that funds will or may not be available for payment. Grantee will be notified, in writing, of any adjustment of the estimated amount of this Agreement. In the event of such reduction, services provided by Grantee under **Exhibit A** may be reduced accordingly. Grantor must pay Grantee for work satisfactorily performed prior to the date of the notice regarding adjustment. 2 CFR 200.308.

4.7. Interest.

(a) All interest earned on Grant Funds held by a Grantee or a subrecipient will be treated in accordance with 2 CFR 200.305(b)(12), unless otherwise provided in **PART TWO** or **PART THREE**. Grantee

and its subrecipients must remit annually any amount due in accordance with 2 CFR 200.305(b)(12) or to Grantor, as applicable.

(b) Grant Funds must be placed in an insured account, whenever possible, that bears interest, unless exempted under 2 CFR 200.305(b)(10), (b)(11).

4.8. Timely Billing Required. Grantee must submit any payment request to Grantor within fifteen (15) days of the end of the quarter, unless another billing schedule is specified in ARTICLE II, **PART TWO**, or **PART THREE**. Failure to submit such payment request timely will render the amounts billed Unallowable Costs which Grantor cannot reimburse. In the event that Grantee is unable, for good cause, to submit its payment request timely, Grantee shall timely notify Grantor and may request an extension of time to submit the payment request. Grantor's approval of Grantee's request for an extension shall not be unreasonably withheld.

4.9. Certification. Pursuant to 2 CFR 200.415, each invoice and report submitted by Grantee (or subrecipient) must contain the following certification by an official authorized to legally bind Grantee (or subrecipient):

> By signing this report [or payment request or both], I certify to the best of my knowledge and belief that the report [or payment request] is true, complete, and accurate; that the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the State or federal pass-through award; and that supporting documentation has been submitted as required by the grant agreement. I acknowledge that approval for any other expenditure described herein is considered conditional subject to further review and verification in accordance with the monitoring and records retention provisions of the grant agreement. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise (U.S. Code Title 18, Sections 2, 1001, 1343 and Title 31, Sections 3729-3730 and 3801-3812; 30 ILCS 708/120).

ARTICLE V
SCOPE OF AWARD ACTIVITIES/PURPOSE OF AWARD

5.1. Scope of Award Activities/Purpose of Award. Grantee must perform as described in this Agreement, including as described in **Exhibit A** (Project Description), **Exhibit B** (Deliverables or Milestones), and **Exhibit D** (Performance Measures and Standards), as applicable. Grantee must further comply with all terms and conditions set forth in the Notice of State Award (44 Ill. Admin. Code 7000.360) which is incorporated herein by reference. All Grantor-specific provisions and programmatic reporting required under this Agreement are described in **PART TWO** (Grantor-Specific Terms). All Project-specific provisions and reporting required under this Agreement are described in **PART THREE** (Project-Specific Terms).

5.2. Scope Revisions. Grantee must obtain Prior Approval from Grantor whenever a scope revision is necessary for one or more of the reasons enumerated in 44 Ill. Admin. Code 7000.370(b)(2). All requests for scope revisions that require Grantor approval must be signed by Grantee's authorized representative and submitted to Grantor for approval. Expenditure of funds under a requested revision is prohibited and will not be reimbursed if expended before Grantor gives written approval. 2 CFR 200.308.

5.3. Specific Conditions. If applicable, specific conditions required after a risk assessment are included in **Exhibit E**. Grantee must adhere to the specific conditions listed therein. 44 Ill. Admin. Code 7000.340(e).

ARTICLE VI

BUDGET

6.1. Budget. The Budget submitted by Grantee at application, or a revised Budget subsequently submitted and approved by Grantor, is considered final and is incorporated herein by reference.

6.2. Budget Revisions. Grantee must obtain Prior Approval, whether mandated or discretionary, from Grantor whenever a Budget revision is necessary for one or more of the reasons enumerated in 44 Ill. Admin. Code 7000.370(b). All requests for Budget revisions that require Grantor approval must be signed by Grantee's authorized representative and submitted to Grantor for approval. Expenditure of funds under a requested revision is prohibited and will not be reimbursed if expended before Grantor gives written approval.

6.3. Notification. Within thirty (30) calendar days from the date of receipt of the request for Budget revisions, Grantor will review the request and notify Grantee whether the Budget revision has been approved, denied, or the date upon which a decision will be reached. 44 Ill. Admin. Code 7000.370(b)(7).

ARTICLE VII
ALLOWABLE COSTS

7.1. Allowability of Costs; Cost Allocation Methods. The allowability of costs and cost allocation methods for work performed under this Agreement will be determined in accordance with 2 CFR Part 200 Subpart E and Appendices III, IV, V, and VII.

7.2. Indirect Cost Rate Submission.

(a) All grantees, except for Local Education Agencies (as defined in 34 CFR 77.1), must make an Indirect Cost Rate election in the Grantee Portal, even grantees that do not charge or expect to charge Indirect Costs. 44 Ill. Admin. Code 7000.420(e).

(i) Waived and de minimis Indirect Cost Rate elections will remain in effect until Grantee elects a different option.

(b) Grantee must submit an Indirect Cost Rate Proposal in accordance with federal and State regulations, in a format prescribed by Grantor. For grantees who have never negotiated an Indirect Cost Rate before, the Indirect Cost Rate Proposal must be submitted for approval no later than three months after the effective date of the Award. For grantees who have previously negotiated an Indirect Cost Rate, the Indirect Cost Rate Proposal must be submitted for approval within 180 days of Grantee's fiscal year end, as dictated in the applicable appendices, such as:

(i) Appendix VII to 2 CFR Part 200 governs Indirect Cost Rate Proposals for state and Local Governments and Indian Tribes,

(ii) Appendix III to 2 CFR Part 200 governs Indirect Cost Rate Proposals for public and private institutions of higher education,

(iii) Appendix IV to 2 CFR Part 200 governs Indirect (F&A) Costs Identification and Assignment, and Rate Determination for Nonprofit Organizations, and

(iv) Appendix V to 2 CFR Part 200 governs state/Local Government-wide Central Service Cost Allocation Plans.

(c) A grantee who has a current, applicable rate negotiated by a cognizant federal agency must provide to Grantor a copy of its Indirect Cost Rate acceptance letter from the federal government and a copy of all documentation regarding the allocation methodology for costs used to negotiate that rate, e.g., without limitation, the cost policy statement or disclosure narrative statement. Grantor will accept that Indirect Cost Rate, up to any statutory, rule-based or programmatic limit.

(d) A grantee who does not have a current negotiated rate, may elect to charge a *de minimis* rate up to 15 percent of modified total direct costs, which may be used indefinitely. No documentation is required to justify the *de minimis* Indirect Cost Rate. 2 CFR 200.414(f).

7.3. Transfer of Costs. Cost transfers between Grants, whether as a means to compensate for cost overruns or for other reasons, are unallowable. 2 CFR 200.451.

7.4. Commercial Organization Cost Principles. The federal cost principles and procedures for cost analysis and the determination, negotiation and allowance of costs that apply to commercial organizations are set forth in 48 CFR Part 31.

7.5. Financial Management Standards. The financial management systems of Grantee must meet the following standards:

(a) **Accounting System**. Grantee organizations must have an accounting system that provides accurate, current, and complete disclosure of all financial transactions related to each state- and federally-funded Program. Accounting records must contain information pertaining to State and federal pass-through awards, authorizations, Obligations, unobligated balances, assets, outlays, and income. These records must be maintained on a current basis and balanced at least quarterly. Cash contributions to the Program from third parties must be accounted for in the general ledger with other Grant Funds. Third party in-kind (non-cash) contributions are not required to be recorded in the general ledger, but must be under accounting control, possibly through the use of a memorandum ledger. To comply with 2 CFR 200.305(b)(9) and 30 ILCS 708/97, Grantee must use reasonable efforts to ensure that funding streams are delineated within Grantee's accounting system. 2 CFR 200.302.

(b) **Source Documentation**. Accounting records must be supported by such source documentation as canceled checks, bank statements, invoices, paid bills, donor letters, time and attendance records, activity reports, travel reports, contractual and consultant agreements, and subaward documentation. All supporting documentation must be clearly identified with the Award and general ledger accounts which are to be charged or credited.

(i) The documentation standards for salary charges to Grants are prescribed by 2 CFR 200.430, and in the cost principles applicable to the Grantee's organization.

(ii) If records do not meet the standards in 2 CFR 200.430, then Grantor may notify Grantee in **PART TWO**, **PART THREE** or **Exhibit E** of the requirement to submit personnel activity reports. 2 CFR 200.430(g)(8). Personnel activity reports must account on an after-the-fact basis for one hundred percent (100%) of the employee's actual time, separately indicating the time spent on the Award, other grants or projects, vacation or sick leave, and administrative time, if applicable. The reports must be signed by the employee, approved by the appropriate official, and coincide with a pay period. These time records must be used to record the distribution of salary costs to the appropriate accounts no less frequently than quarterly.

(iii) Formal agreements with independent contractors, such as consultants, must include a description of the services to be performed, the period of performance, the fee and method of payment, an itemization of travel and other costs which are chargeable to the agreement, and the signatures of both the contractor and an appropriate official of Grantee.

(iv) If third party in-kind (non-cash) contributions are used for Award purposes, the valuation of these contributions must be supported with adequate documentation.

(c) **Internal Control**. Grantee must maintain effective control and accountability for all cash, real and personal property, and other assets. Grantee must adequately safeguard all such property and must provide assurance that it is used solely for authorized purposes. Grantee must also have systems in place that provide reasonable assurance that the information is accurate, allowable, and compliant with the terms and conditions of this Agreement. 2 CFR 200.303.

(d) **Budget Control**. Grantee must maintain records of expenditures for each Award by the cost categories of the approved Budget (including Indirect Costs that are charged to the Award), and actual expenditures are to be compared with budgeted amounts at least quarterly.

(e) **Cash Management**. Requests for advance payment must be limited to Grantee's immediate cash needs. Grantee must have written procedures to minimize the time elapsing between the receipt and the disbursement of Grant Funds to avoid having excess funds on hand. 2 CFR 200.305.

7.6. Profits. It is not permitted for any person or entity to earn a Profit from an Award. See, e.g., 2 CFR 200.400(g); see also 30 ILCS 708/60(a)(7).

7.7. Management of Program Income. Grantee is encouraged to earn income to defray Program Costs where appropriate, subject to 2 CFR 200.307.

ARTICLE VIII
LOBBYING

8.1. Improper Influence. Grantee certifies that it will not use and has not used Grant Funds to influence or attempt to influence an officer or employee of any government agency or a member or employee of the State or federal legislature in connection with the awarding of any agreement, the making of any grant, the making of any loan, the entering into of any cooperative agreement, or the extension, continuation, renewal, amendment or modification of any agreement, grant, loan or cooperative agreement. Additionally, Grantee certifies that it has filed the required certification under the Byrd Anti-Lobbying Amendment (31 USC 1352), if applicable.

8.2. Federal Form LLL. If any federal funds, other than federally-appropriated funds, were paid or will be paid to any person for influencing or attempting to influence any of the above persons in connection with this Agreement, the undersigned must also complete and submit Federal Form LLL, Disclosure of Lobbying Activities Form, in accordance with its instructions.

8.3. Lobbying Costs. Grantee certifies that it is in compliance with the restrictions on lobbying set forth in 2 CFR 200.450. For any Indirect Costs associated with this Agreement, total lobbying costs must be separately identified in the Program Budget, and thereafter treated as other Unallowable Costs.

8.4. Procurement Lobbying. Grantee warrants and certifies that it and, to the best of its knowledge, its subrecipients have complied and will comply with Illinois Executive Order No. 1 (2007) (EO 1-2007). EO 1-2007 generally prohibits grantees and subcontractors from hiring the then-serving Governor's family members to lobby procurement activities of the State, or any other unit of government in Illinois including local governments, if that procurement may result in a contract valued at over $25,000. This prohibition also applies to hiring for that same purpose any former State employee who had procurement authority at any time during the one-year period preceding the procurement lobbying activity.

8.5. Subawards. Grantee must include the language of this ARTICLE in the award documents for any subawards made pursuant to this Award at all tiers. All subrecipients are also subject to certification and disclosure. Pursuant to Appendix II(I) to 2 CFR Part 200, Grantee must forward all disclosures by contractors regarding this certification to Grantor.

8.6. Certification. This certification is a material representation of fact upon which reliance was placed to enter into this transaction and is a prerequisite for this transaction, pursuant to 31 USC 1352. Any person who fails to file the required certifications will be subject to a civil penalty of not less than $10,000, and not more than $100,000, for each such failure.

ARTICLE IX
MAINTENANCE AND ACCESSIBILITY OF RECORDS; MONITORING

9.1. Records Retention. Grantee must maintain for three (3) years from the date of submission of the final expenditure report, adequate books, all financial records and, supporting documents, statistical records, and all other records pertinent to this Award, adequate to comply with 2 CFR 200.334, unless a different retention period is specified in 2 CFR 200.334, 44 Ill. Admin. Code 7000.430(a) and (b) or **PART TWO** or **PART THREE**. If any litigation, claim or audit is started before the expiration of the retention period, the records must be retained until all litigation, claims or audit exceptions involving the records have been resolved and final action taken.

9.2. Accessibility of Records. Grantee, in compliance with 2 CFR 200.337 and 44 Ill. Admin. Code 7000.430(f), must make books, records, related papers, supporting documentation and personnel relevant to this Agreement available to authorized Grantor representatives, the Illinois Auditor General, Illinois Attorney General, any Executive Inspector General, Grantor's Inspector General, federal authorities, any person identified in 2 CFR 200.337, and any other person as may be authorized by Grantor (including auditors), by the State of Illinois or by federal statute. Grantee must cooperate fully in any such audit or inquiry.

9.3. Failure to Maintain Books and Records. Failure to maintain adequate books, records and supporting documentation, as described in this ARTICLE, will result in the disallowance of costs for which there is insufficient supporting documentation and also establishes a presumption in favor of the State for the recovery of any Grant Funds paid by the State under this Agreement for which adequate books, records and supporting documentation are not available to support disbursement.

9.4. Monitoring and Access to Information. Grantee must monitor its activities to assure compliance with applicable state and federal requirements and to assure its performance expectations are being achieved. Grantor will monitor the activities of Grantee to assure compliance with all requirements, including applicable programmatic rules, regulations, and guidelines that the Grantor promulgates or implements, and performance expectations of the Award. Grantee must timely submit all financial and performance reports, and must supply, upon Grantor's request, documents and information relevant to the Award. Grantor may make site visits as warranted by Program needs. 2 CFR 200.329; 200.332. Additional monitoring requirements may be in **PART TWO** or **PART THREE**.

ARTICLE X
FINANCIAL REPORTING REQUIREMENTS

10.1. Required Periodic Financial Reports. Grantee must submit financial reports as requested and in the format required by Grantor no later than the dues date(s) specified in **PART TWO** or **PART THREE**. Grantee must submit reports to Grantor describing the expenditure(s) of the funds related thereto at the intervals specified by Grantor, which must be no less frequent than annually and no more frequent than quarterly, unless otherwise specified in either PART TWO or PART THREE (approved as an exception by GATU) or on Exhibit E pursuant to specific conditions. 2 CFR 200.328(b). Any report required by 30 ILCS 708/125 may be detailed in **PART TWO** or **PART THREE**.

10.2. Financial Close-out Report.

(a) Grantee must submit a financial Close-out Report, in the format required by Grantor, by the due date specified in **PART TWO** or **PART THREE**, which must be no later than sixty (60) calendar days following the end of the Period of Performance for this Agreement or Agreement termination. The format of this financial Close-out Report must follow a format prescribed by Grantor. 2 CFR 200.344; 44 Ill. Admin. Code 7000.440(b).

(b) If an audit or review of Grantee occurs and results in adjustments after Grantee submits a Close-out Report, Grantee must submit a new financial Close-out Report based on audit adjustments, and immediately submit a refund to Grantor, if applicable. 2 CFR 200.345; 44 Ill. Admin. Code 7000.450.

10.3. Effect of Failure to Comply. Failure to comply with the reporting requirements in this Agreement may cause a delay or suspension of funding or require the return of improper payments or Unallowable Costs, and will be considered a material breach of this Agreement. Grantee's failure to comply with ARTICLE X, ARTICLE XI, or ARTICLE XVII will be considered prima facie evidence of a breach and may be admitted as such, without further proof, into evidence in an administrative proceeding before Grantor, or in any other legal proceeding. Grantee should refer to the State Grantee Compliance Enforcement System for policy and consequences for failure to comply. 44 Ill. Admin. Code 7000.80.

ARTICLE XI
PERFORMANCE REPORTING REQUIREMENTS

11.1. Required Periodic Performance Reports. Grantee must submit performance reports as requested and in the format required by Grantor no later than the due date(s) specified in **PART TWO** or **PART THREE**. 44 Ill. Admin. Code 7000.410. Grantee must report to Grantor on the performance measures listed in **Exhibit D**, **PART TWO** or **PART THREE** at the intervals specified by Grantor, which must be no less frequent than annually and no more frequent than quarterly, unless otherwise specified in either **PART TWO** or **PART THREE** (approved as an exception by GATU), or on **Exhibit E** pursuant to specific conditions. For certain construction-related Awards, such reports may be exempted as identified in **PART TWO** or **PART THREE**. 2 CFR 200.329.

11.2. Performance Close-out Report. Grantee must submit a performance Close-out Report, in the format required by Grantor by the due date specified in **PART TWO** or **PART THREE**, which must be no later than 60 calendar days following the end of the Period of Performance or Agreement termination. 2 CFR 200.344; 44 Ill. Admin. Code 7000.440(b).

11.3. Content of Performance Reports. Pursuant to 2 CFR 200.329(b) and (c), all performance reports must relate the financial data and project or program accomplishments to the performance goals and objectives of this Award and also include the following: a comparison of actual accomplishments to the objectives of the Award established for the reporting period (for example, comparing costs to units of accomplishment); computation of the cost and demonstration of cost effective practices (e.g., through unit cost data); performance trend data and analysis if required; the reasons why established goals were not met, if appropriate; and additional information, analysis, and explanation of any cost overruns or higher-than-expected unit costs. Additional content and format guidelines for the performance reports will be determined by Grantor contingent on the Award's statutory, regulatory and administrative requirements, and are included in **PART TWO** or **PART THREE** of this Agreement.

ARTICLE XII
AUDIT REQUIREMENTS

12.1. Audits. Grantee is subject to the audit requirements contained in the Single Audit Act Amendments of 1996 (31 USC 7501-7507), Subpart F of 2 CFR Part 200, and the audit rules and policies set forth by the Governor's Office of Management and Budget. 30 ILCS 708/65(c); 44 Ill. Admin. Code 7000.90.

12.2. Consolidated Year-End Financial Reports (CYEFR). All grantees must complete and submit a CYEFR through the Grantee Portal, except those exempted by federal or State statute or regulation, as set forth in **PART TWO** or **PART THREE**. The CYEFR is a required schedule in Grantee's audit report if Grantee is required to complete and submit an audit report as set forth herein.

(a) Grantee's CYEFR must cover the same period as the audited financial statements, if required, and must be submitted in accordance with the audit schedule at 44 Ill. Admin. Code 7000.90. If Grantee is not required to complete audited financial statements, the CYEFR must cover Grantee's fiscal year and must be submitted within 6 months of the Grantee's fiscal year-end.

(b) The CYEFR must include an in relation to opinion from the auditor of the financial statements included in the audit.

(c) The CYEFR must follow a format prescribed by Grantor.

12.3. Entities That Are Not "For-Profit".

(a) This Paragraph applies to Grantees that are not "for-profit" entities.

(b) Single and Program-Specific Audits. If, during its fiscal year, Grantee expends at least $1,000,000 in federal Awards (direct federal and federal pass-through awards combined), Grantee must have a single audit or program-specific audit conducted for that year as required by 2 CFR 200.501 and other applicable sections of Subpart F of 2 CFR Part 200. The audit report packet must be completed as described in 2 CFR 200.512 (single audit) or 2 CFR 200.507 (program-specific audit), 44 Ill. Admin. Code 7000.90(h)(1) and the current GATA audit manual and submitted to the Federal Audit Clearinghouse, as required by 2 CFR 200.512. The results of peer and external quality control reviews, management letters issued by the auditors and their respective corrective action plans if significant deficiencies or material weaknesses are identified, and the CYEFR(s) must be submitted to the Grantee Portal at the same time the audit report packet is submitted to the Federal Audit Clearinghouse. The due date of all required submissions set forth in this Paragraph is the earlier of (i) thirty (30) calendar days after receipt of the auditor's report(s) or (ii) nine (9) months after the end of Grantee's audit period.

(c) Financial Statement Audit. If, during its fiscal year, Grantee expends less than $1,000,000 in federal Awards, Grantee is subject to the following audit requirements:

(i) If, during its fiscal year, Grantee expends at least $750,000 in State-issued Awards, Grantee must have a financial statement audit conducted in accordance with the Generally Accepted Government Auditing Standards (GAGAS). Grantee may be subject to additional requirements in **PART TWO**, **PART THREE** or **Exhibit E** based on Grantee's risk profile.

(ii) If, during its fiscal year, Grantee expends less than $750,000 in State-issued Awards, but expends at least $500,000 in State-issued Awards, Grantee must have a financial statement audit conducted in accordance with the Generally Accepted Auditing Standards (GAAS).

(iii) If Grantee is a Local Education Agency (as defined in 34 CFR 77.1), Grantee must have a financial statement audit conducted in accordance with GAGAS, as required by 23 Ill. Admin. Code 100.110, regardless of the dollar amount of expenditures of State-issued Awards.

(iv) If Grantee does not meet the requirements in subsections 12.3(b) and 12.3(c)(i-iii) but is required to have a financial statement audit conducted based on other regulatory requirements, Grantee must submit those audits for review.

(v) Grantee must submit its financial statement audit report packet, as set forth in 44 Ill. Admin. Code 7000.90(h)(2) and the current GATA audit manual, to the Grantee Portal within the earlier of (i) thirty (30) calendar days after receipt of the auditor's report(s) or (ii) six (6) months after the end of Grantee's audit period.

12.4. "For-Profit" Entities.

(a) This Paragraph applies to Grantees that are "for-profit" entities.

(b) Program-Specific Audit. If, during its fiscal year, Grantee expends at least $1,000,000 in federal pass-through funds from State-issued Awards, Grantee must have a program-specific audit conducted in accordance with 2 CFR 200.507. The auditor must audit federal pass-through programs with federal pass-through Awards expended that, in the aggregate, cover at least 50 percent (0.50) of total federal pass-through Awards expended. The audit report packet must be completed as described in 2 CFR 200.507 (program-specific audit), 44 Ill. Admin. Code 7000.90 and the current GATA audit manual, and must be submitted to the Grantee Portal. The due date of all required submissions set forth in this Paragraph is the earlier of (i) thirty (30) calendar days after receipt of the auditor's report(s) or (ii) nine (9) months after the end of Grantee's audit period.

(c) Financial Statement Audit. If, during its fiscal year, Grantee expends less than $1,000,000 in federal pass-through funds from State-issued Awards, Grantee must follow all of the audit requirements in Paragraphs 12.3(c)(i)-(v), above.

(d) Publicly-Traded Entities. If Grantee is a publicly-traded company, Grantee is not subject to the single audit or program-specific audit requirements, but must submit its annual audit conducted in accordance with its regulatory requirements.

12.5. Performance of Audits. For those organizations required to submit an independent audit report, the audit must be conducted by the Illinois Auditor General (as required for certain governmental entities only), or a Certified Public Accountant or Certified Public Accounting Firm licensed in the State of Illinois or in accordance with Section 5.2 of the Illinois Public Accounting Act (225 ILCS 450/5.2). For all audits required to be performed subject to GAGAS or Generally Accepted Auditing Standards, Grantee must request and maintain on file a copy of the auditor's most recent peer review report and acceptance letter. Grantee must follow procedures prescribed by Grantor for the preparation and submission of audit reports and any related documents.

12.6. Delinquent Reports. When audit reports or financial statements required under this ARTICLE are prepared by the Illinois Auditor General, if they are not available by the above-specified due date, they must be provided to Grantor within thirty (30) days of becoming available. Grantee should refer to the State Grantee Compliance Enforcement System for the policy and consequences for late reporting. 44 Ill. Admin. Code 7000.80.

ARTICLE XIII
TERMINATION; SUSPENSION; NON-COMPLIANCE

13.1. Termination.

(a) Either Party may terminate this Agreement, in whole or in part, upon thirty (30) calendar days' prior written notice to the other Party.

(b) If terminated by the Grantee, Grantee must include the reasons for such termination, the effective date, and, in the case of a partial termination, the portion to be terminated. If Grantor determines in the case of a partial termination that the reduced or modified portion of the Award will not accomplish the purposes for which the Award was made, Grantor may terminate the Agreement in its entirety. 2 CFR 200.340(a)(3).

(c) This Agreement may be terminated, in whole or in part, by Grantor:

(i) Pursuant to a funding failure under Paragraph 4.1;

(ii) If Grantee fails to comply with the terms and conditions of this or any Award, application or proposal, including any applicable rules or regulations, or has made a false representation in connection with the receipt of this or any Award; or

(iii) If the Award no longer effectuates the Program goals or agency priorities and if this termination is permitted in the terms and conditions of the Award, which must be detailed in **Exhibit A**, **PART TWO** or **PART THREE**.

13.2. Suspension. Grantor may suspend this Agreement, in whole or in part, pursuant to a funding failure under Paragraph 4.1 or if the Grantee fails to comply with terms and conditions of this or any Award. If suspension is due to Grantee's failure to comply, Grantor may withhold further payment and prohibit Grantee from incurring additional Obligations pending corrective action by Grantee or a decision to terminate this Agreement by Grantor. Grantor may allow necessary and proper costs that Grantee could not reasonably avoid during the period of suspension.

13.3. Non-compliance. If Grantee fails to comply with the U.S. Constitution, applicable statutes, regulations or the terms and conditions of this or any Award, Grantor may impose additional conditions on Grantee, as described in 2 CFR 200.208. If Grantor determines that non-compliance cannot be remedied by imposing additional conditions, Grantor may take one or more of the actions described in 2 CFR 200.339. The Parties must follow all Grantor policies and procedures regarding non-compliance, including, but not limited to, the procedures set forth in the State Grantee Compliance Enforcement System. 44 Ill. Admin. Code 7000.80 and 7000.260.

13.4. Objection. If Grantor suspends or terminates this Agreement, in whole or in part, for cause, or takes any other action in response to Grantee's non-compliance, Grantee may avail itself of any opportunities to object and challenge such suspension, termination or other action by Grantor in accordance with any applicable processes and procedures, including, but not limited to, the procedures set forth in the State Grantee Compliance Enforcement System. 2 CFR 200.342; 44 Ill. Admin. Code 7000.80 and 7000.260.

13.5. Effects of Suspension and Termination.

(a) Grantor may credit Grantee for allowable expenditures incurred in the performance of authorized services under this Agreement prior to the effective date of a suspension or termination.

(b) Except as set forth in subparagraph (c), below, Grantee must not incur any costs or Obligations that require the use of Grant Funds after the effective date of a suspension or termination, and must cancel as many outstanding Obligations as possible.

(c) Costs to Grantee resulting from Obligations incurred by Grantee during a suspension or after termination of the Agreement are not allowable unless Grantor expressly authorizes them in the notice of suspension or termination or subsequently. However, Grantor may allow costs during a suspension or after termination if:

(i) The costs result from Obligations properly incurred before the effective date of suspension or termination, are not in anticipation of the suspension or termination, and the costs would be allowable if the Agreement was not suspended or terminated prematurely. 2 CFR 200.343.

13.6. Close-out of Terminated Agreements. If this Agreement is terminated, in whole or in part, the Parties must comply with all close-out and post-termination requirements of this Agreement. 2 CFR 200.340(d).

ARTICLE XIV
SUBCONTRACTS/SUBAWARDS

14.1. Subcontracting/Subrecipients/Delegation. Grantee must not subcontract nor issue a subaward for any portion of this Agreement nor delegate any duties hereunder without Prior Approval of Grantor. The requirement for Prior Approval is satisfied if the subcontractor or subrecipient has been identified in the uniform grant application, such as, without limitation, a Project description, and Grantor has approved. Grantee must follow all applicable requirements set forth in 2 CFR 200.332.

14.2. Application of Terms. If Grantee enters into a subaward agreement with a subrecipient, Grantee must notify the subrecipient of the applicable laws and regulations and terms and conditions of this Award by attaching this Agreement to the subaward agreement. The terms of this Agreement apply to all subawards authorized in accordance with Paragraph 14.1. 2 CFR 200.101(b).

14.3. Liability as Guaranty. Grantee will be liable as guarantor for any Grant Funds it obligates to a subrecipient or subcontractor pursuant to this ARTICLE in the event Grantor determines the funds were either misspent or are being improperly held and the subrecipient or subcontractor is insolvent or otherwise fails to return the funds. 2 CFR 200.345; 30 ILCS 705/6; 44 Ill. Admin. Code 7000.450(a).

ARTICLE XV
NOTICE OF CHANGE

15.1. Notice of Change. Grantee must notify Grantor if there is a change in Grantee's legal status, FEIN, UEI, SAM registration status, Related Parties, senior management (for non-governmental grantees only) or address. If the change is anticipated, Grantee must give thirty (30) days' prior written notice to Grantor. If the change is unanticipated, Grantee must give notice as soon as practicable thereafter. Grantor reserves the right to take any and all appropriate action as a result of such change(s).

15.2. Failure to Provide Notification. To the extent permitted by Illinois law (see Paragraph 21.2), Grantee must hold harmless Grantor for any acts or omissions of Grantor resulting from Grantee's failure to notify Grantor as required by Paragraph 15.1.

15.3. Notice of Impact. Grantee must notify Grantor in writing of any event, including, by not limited to, becoming a party to litigation, an investigation, or transaction that may have a material impact on Grantee's ability to perform under this Agreement. Grantee must provide notice to Grantor as soon as possible, but no later than five (5) days after Grantee becomes aware that the event may have a material impact.

15.4. Effect of Failure to Provide Notice. Failure to provide the notice described in this ARTICLE is grounds for termination of this Agreement and any costs incurred after the date notice should have been given may be disallowed.

ARTICLE XVI
STRUCTURAL REORGANIZATION AND RECONSTITUTION OF BOARD MEMBERSHIP

16.1. Effect of Reorganization. This Agreement is made by and between Grantor and Grantee, as Grantee is currently organized and constituted. Grantor does not agree to continue this Agreement, or any license related thereto, should Grantee significantly reorganize or otherwise substantially change the character of its corporate structure, business structure or governance structure. Grantee must give Grantor prior notice of any such action or changes significantly affecting its overall structure or, for non-governmental grantees only, management makeup (for example, a merger or a corporate restructuring), and must provide all reasonable documentation necessary for Grantor to review the proposed transaction including financial records and corporate and shareholder minutes of any corporation which may be involved. Grantor reserves the right to terminate the Agreement based on whether the newly organized entity is able to carry out the requirements of the Award. This ARTICLE does not require Grantee to report on minor changes in the makeup of its board membership or

governance structure, as applicable. Nevertheless, **PART TWO** or **PART THREE** may impose further restrictions. Failure to comply with this ARTICLE constitutes a material breach of this Agreement.

ARTICLE XVII
CONFLICT OF INTEREST

17.1. Required Disclosures. Grantee must immediately disclose in writing any potential or actual Conflict of Interest to Grantor. 2 CFR 200.112; 30 ILCS 708/35.

17.2. Prohibited Payments. Payments made by Grantor under this Agreement must not be used by Grantee to compensate, directly or indirectly, any person currently holding an elective office in this State including, but not limited to, a seat in the General Assembly. In addition, where Grantee is not an instrumentality of the State of Illinois, as described in this Paragraph, Grantee must request permission from Grantor to compensate, directly or indirectly, any officer or any person employed by an office or agency of the State of Illinois. An instrumentality of the State of Illinois includes, without limitation, State departments, agencies, boards, and State universities. An instrumentality of the State of Illinois does not include, without limitation, units of Local Government and related entities.

17.3. Request for Exemption. Grantee may request written approval from Grantor for an exemption from Paragraph 17.2. Grantee acknowledges that Grantor is under no obligation to provide such exemption and that Grantor may grant any such exemption subject to additional terms and conditions as Grantor may require.

ARTICLE XVIII
EQUIPMENT OR PROPERTY

18.1. Purchase of Equipment. For any equipment purchased in whole or in part with Grant Funds, if Grantor determines that Grantee has not met the conditions of 2 CFR 200.439, the costs for such equipment will be disallowed. Grantor must notify Grantee in writing that the purchase of equipment is disallowed.

18.2. Prohibition against Disposition/Encumbrance. Any equipment, material, or real property that Grantee purchases or improves with Grant Funds must not be sold, transferred, encumbered (other than original financing) or otherwise disposed of during the Award Term without Prior Approval of Grantor unless a longer period is required in **PART TWO** or **PART THREE** and permitted by 2 CFR Part 200 Subpart D. Use or disposition of real property acquired or improved using Grant Funds must comply with the requirements of 2 CFR 200.311. Real property, equipment, and intangible property that are acquired or improved in whole or in part using Grant Funds are subject to the provisions of 2 CFR 200.316. Grantor may require the Grantee to record liens or other appropriate notices of record to indicate that personal or real property has been acquired or improved with this Award and that use and disposition conditions apply to the property.

18.3. Equipment and Procurement. Grantee must comply with the uniform standards set forth in 2 CFR 200.310–200.316 governing the management and disposition of property, the cost of which was supported by Grant Funds. Any waiver from such compliance must be granted by either the President's Office of Management and Budget, the Governor's Office of Management and Budget, or both, depending on the source of the Grant Funds used. Additionally, Grantee must comply with the standards set forth in 2 CFR 200.317-200.327 to establish procedures to use Grant Funds for the procurement of supplies and other expendable property, equipment, real property and other services.

18.4. Equipment Instructions. Grantee must obtain disposition instructions from Grantor when equipment, purchased in whole or in part with Grant Funds, is no longer needed for their original purpose. Notwithstanding anything to the contrary contained in this Agreement, Grantor may require transfer of any equipment to Grantor or a third party for any reason, including, without limitation, if Grantor terminates the

Award or Grantee no longer conducts Award activities. Grantee must properly maintain, track, use, store and insure the equipment according to applicable best practices, manufacturer's guidelines, federal and state laws or rules, and Grantor requirements stated herein.

18.5. Domestic Preferences for Procurements. In accordance with 2 CFR 200.322, to the greatest extent practicable and consistent with law, Grantee must, under this Award, provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United States (including but not limited to iron, aluminum, steel, cement, and other manufactured products). The requirements of this Paragraph must be included in all subawards and in all contracts and purchase orders under this Award.

ARTICLE XIX
PROMOTIONAL MATERIALS; PRIOR NOTIFICATION

19.1. Promotional and Written Materials. Use of Grant Funds for promotions is subject to the prohibitions for advertising or public relations costs in 2 CFR 200.421(e). To use Grant Funds in whole or in part to produce any written publications, announcements, reports, flyers, brochures or other written materials, these uses must be allowable under 2 CFR 200.421 and 200.467 and Grantee must include in these publications, announcements, reports, flyers, brochures and all other such material, the phrase "Funding provided in whole or in part by the [Grantor]." 2 CFR 200.467. Exceptions to this requirement must be requested, in writing, from Grantor and will be considered authorized only upon written notice thereof to Grantee.

19.2. Prior Notification/Release of Information. Grantee must notify Grantor ten (10) days prior to issuing public announcements or press releases concerning work performed pursuant to this Agreement, or funded in whole or in part by this Agreement, and must cooperate with Grantor in joint or coordinated releases of information.

ARTICLE XX
INSURANCE

20.1. Maintenance of Insurance. Grantee must maintain in full force and effect during the Term of this Agreement casualty and bodily injury insurance, as well as insurance sufficient to cover the replacement cost of any and all real or personal property (including equipment), or both, purchased or, otherwise acquired, or improved in whole or in part, with funds disbursed pursuant to this Agreement. 2 CFR 200.310. Additional insurance requirements may be detailed in **PART TWO** or **PART THREE**.

20.2. Claims. If a claim is submitted for real or personal property, or both, purchased in whole with funds from this Agreement and such claim results in the recovery of money, such money recovered must be surrendered to Grantor.

ARTICLE XXI
LAWSUITS AND INDEMNIFICATION

21.1. Independent Contractor. Neither Grantee nor any employee or agent of Grantee acquires any employment rights with Grantor by virtue of this Agreement. Grantee must provide the agreed services and achieve the specified results free from the direction or control of Grantor as to the means and methods of performance. Grantee must provide its own equipment and supplies necessary to conduct its business; provided, however, that in the event, for its convenience or otherwise, Grantor makes any such equipment or supplies available to Grantee, Grantee's use of such equipment or supplies provided by Grantor pursuant to this Agreement is strictly limited to official Grantor or State of Illinois business and not for any other purpose, including any personal benefit or gain.

21.2. Indemnification and Liability.

(a) Non-governmental entities. This subparagraph applies only if Grantee is a non-governmental entity. Grantee must hold harmless Grantor against any and all liability, loss, damage, cost or expenses, including attorneys' fees, arising from the intentional torts, negligence or breach of contract of Grantee, with the exception of acts performed in conformance with an explicit, written directive of Grantor. Indemnification by Grantor is governed by the State Employee Indemnification Act (5 ILCS 350/.01 et seq.) as interpreted by the Illinois Attorney General. Grantor makes no representation that Grantee, an independent contractor, will qualify or be eligible for indemnification under said Act.

(b) Governmental entities. This subparagraph applies only if Grantee is a governmental unit as designated in Paragraph 3.2. Neither Party shall be liable for actions chargeable to the other Party under this Agreement including, but not limited to, the negligent acts and omissions of the other Party's agents, employees or subcontractors in the performance of their duties as described under this Agreement, unless such liability is imposed by law. This Agreement is not construed as seeking to enlarge or diminish any obligation or duty owed by one Party against the other or against a third party.

ARTICLE XXII
MISCELLANEOUS

22.1. Gift Ban. Grantee is prohibited from giving gifts to State employees pursuant to the State Officials and Employees Ethics Act (5 ILCS 430/10-10) and Illinois Executive Order 15-09.

22.2. Assignment Prohibited. This Agreement must not be sold, assigned, or transferred in any manner by Grantee, to include an assignment of Grantee's rights to receive payment hereunder, and any actual or attempted sale, assignment, or transfer by Grantee without the Prior Approval of Grantor in writing renders this Agreement null, void and of no further effect.

22.3. Copies of Agreements upon Request. Grantee must, upon request by Grantor, provide Grantor with copies of contracts or other agreements to which Grantee is a party with any other State agency.

22.4. Amendments. This Agreement may be modified or amended at any time during its Term by mutual consent of the Parties, expressed in writing and signed by the Parties.

22.5. Severability. If any provision of this Agreement is declared invalid, its other provisions will remain in effect.

22.6. No Waiver. The failure of either Party to assert any right or remedy pursuant to this Agreement will not be construed as a waiver of either Party's right to assert such right or remedy at a later time or constitute a course of business upon which either Party may rely for the purpose of denial of such a right or remedy.

22.7. Applicable Law; Claims. This Agreement and all subsequent amendments thereto, if any, are governed and construed in accordance with the laws of the State of Illinois. Any claim against Grantor arising out of this Agreement must be filed exclusively with the Illinois Court of Claims. 705 ILCS 505/1 *et seq*. Grantor does not waive sovereign immunity by entering into this Agreement.

22.8. Compliance with Law. Grantee is responsible for ensuring that Grantee's Obligations and services hereunder are performed in compliance with all applicable federal and State laws, including, without limitation, federal regulations, State administrative rules, including but not limited to 44 Ill. Admin. Code Part 7000, laws and rules which govern disclosure of confidential records or other information obtained by Grantee concerning persons served under this Agreement, and any license requirements or professional certification provisions.

22.9. Compliance with Freedom of Information Act. Upon request, Grantee must make available to Grantor all documents in its possession that Grantor deems necessary to comply with requests made under the Freedom of Information Act. 5 ILCS 140/7(2).

22.10 Compliance with Whistleblower Protections. Grantee must comply with the Whistleblower Act (740 ILCS 174/1 *et seq.*) and the whistleblower protections set forth in 2 CFR 200.217, including but not limited to, the requirement that Grantee and its subrecipients inform their employees in writing of employee whistleblower rights and protections under 41 U.S.C. 4712.

22.11. Precedence.

(a) Except as set forth in subparagraph (b), below, the following rules of precedence are controlling for this Agreement: In the event there is a conflict between this Agreement and any of the exhibits or attachments hereto, this Agreement controls. In the event there is a conflict between **PART ONE** and **PART TWO** or **PART THREE** of this Agreement, **PART ONE** controls. In the event there is a conflict between **PART TWO** and **PART THREE** of this Agreement, **PART TWO** controls. In the event there is a conflict between this Agreement and relevant statute(s) or rule(s), the relevant statute(s) or rule(s) controls.

(b) Notwithstanding the provisions in subparagraph (a), above, if a relevant federal or state statute(s) or rule(s) requires an exception to this Agreement's provisions, or an exception to a requirement in this Agreement is granted by GATU, such exceptions must be noted in **PART TWO** or **PART THREE**, and in such cases, those requirements control.

22.12. Illinois Grant Funds Recovery Act. In the event of a conflict between the Illinois Grant Funds Recovery Act and the Grant Accountability and Transparency Act, the provisions of the Grant Accountability and Transparency Act control. 30 ILCS 708/80.

22.13. Headings. Articles and other headings contained in this Agreement are for reference purposes only and are not intended to define or limit the scope, extent or intent of this Agreement or any provision hereof.

22.14. Counterparts. This Agreement may be executed in one or more counterparts, each of which are considered to be one and the same agreement, binding on all Parties hereto, notwithstanding that all Parties are not signatories to the same counterpart. Duplicated signatures, signatures transmitted via facsimile, or signatures contained in a Portable Document Format (PDF) document are deemed original for all purposes.

22.15. Attorney Fees and Costs. Unless prohibited by law, if Grantor prevails in any proceeding to enforce the terms of this Agreement, including any administrative hearing pursuant to the Grant Funds Recovery Act or the Grant Accountability and Transparency Act, Grantor has the right to recover reasonable attorneys' fees, costs and expenses associated with such proceedings.

22.16. Continuing Responsibilities. The termination or expiration of this Agreement does not affect: (a) the right of Grantor to disallow costs and recover funds based on a later audit or other review; (b) the obligation of the Grantee to return any funds due as a result of later refunds, corrections or other transactions, including, without limitation, final Indirect Cost Rate adjustments and those funds obligated pursuant to ARTICLE XIV; (c) the CYEFR(s); (d) audit requirements established in 44 Ill. Admin. Code 7000.90 and ARTICLE XII ; (e) property management and disposition requirements established in 2 CFR 200.310 through 2 CFR 200.316 and ARTICLE XVIII; or (f) records related requirements pursuant to ARTICLE IX. 44 Ill. Admin. Code 7000.440.

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EXHIBIT A

PROJECT DESCRIPTION

Grantee must complete the Award Activities described on this **Exhibit A**, the Deliverables and Milestones listed on **Exhibit B** and the Performance Measures listed on **Exhibit D** within the term of this Agreement, as provided in Paragraph 2.1, herein.

AUTHORITY: The Grantor is authorized to make this Award pursuant to 20 ILCS 605/605-55 and/or 20 ILCS 605/605-30..

The purpose of this authority is as follows:

To make and enter into contracts, including grants, as authorized pursuant to appropriations by the General Assembly, and/or to use the State and federal programs, grants, and subsidies that are available to assist in the discharge of the provisions of the Civil Administrative Code of Illinois.

PROJECT DESCRIPTION:

BACKGROUND
The State of Illinois Fiscal Year 2026 budget includes General Revenue Funds for the Local Workforce Innovation Areas (LWIAs) to support workforce services provided in coordination with the Workforce Innovation and Opportunity Act (WIOA) Title IB programs for LWIAs that require supplemental support, as determined by the Grantor, utilizing a needs-based assessment. The Grantor issued WIOA Notice 24-NOT-06 on June 30, 2025, which outlines the data factors used to make the needs-based assessment of each of the LWIAs and determined the amounts of each of the grant awards.

SCOPE OF WORK
Grantee must use Grant Funds to support workforce services provided in coordination with the WIOA Title IB programs that advance the strategies outlined in Illinois' WIOA Unified State Workforce Plan, and summarized below.

- *Increase Access and Outreach:* Achieving equity requires multiple approaches, not just one. By incorporating principles of diversity, equity, inclusion, and accessibility into the public workforce system, Illinois residents can benefit from more culturally responsive workforce services. LWIAs can implement various strategies such as expanding outreach, providing on-site assistance to underinvested and rural communities, and offering customized training for underrepresented individuals in high-demand industries to ensure equal opportunities for underrepresented populations in training and employment.

- *Enhance career pathways for youth to support careers in growing industries:* Career pathway initiatives or approaches within a local workforce system engage multiple organizations and stakeholders to create a framework for advancement that is clear to employers and workers and eases transitions across different organizations and programs within the workforce system. LWIAs can coordinate career pathway events for young adults (in-school and out-of-school youth) aimed to connect to education and employers and promote work-based learning opportunities.

- *Expand work-based learning for underinvested areas:* Innovative workforce initiatives can make a significant difference in supporting targeted populations, empowering individuals with the necessary skills, resources, and opportunities to succeed in the job market and achieve economic stability. LWIAs can promote employment for in-demand industries and occupations for underrepresented communities and veterans and facilitate retraining and employment of displaced/underemployed workers. On-the-job training could be

expanded to encourage reverse referrals for employers in underserved areas and looking to hire/onboard new employees who might not meet WIOA eligibility criteria.

- *Increase access to workforce resources for justice-involved individuals:* Individuals formerly incarcerated face significant challenges in finding gainful employment in the formal economy. To address the employment challenge for returning citizens, LWIAs can expand employment and training offerings within Illinois Department of Corrections facilities and local law enforcement. Expanding these offerings would support current State and local efforts so that all incarcerated individuals can access various resources to prepare them for successful reentry.

- *Emphasis on workforce development and rural prosperity:* Funding can assist rural areas in creating and improving access to jobs to enhance workforce development. Increasing access to workforce opportunities, training and education, and barrier reduction in rural communities can ensure areas have a skilled workforce to support economic prosperity. LWIAs can build new partnerships, develop tools and resources to meet the needs of rural employers and employees, and share and identify information on emerging trends, best practices, and workforce development resources.

- *Integrated workforce programs and barrier reduction services to address homelessness:* A quality job paying a living wage is crucial for preventing and ending homelessness. It also helps support individuals in emergency shelters or transitional housing and those who have survived domestic violence. However, people who are homeless encounter numerous challenges when it comes to finding, keeping, and progressing in their employment. LWIAs can coordinate with other partner agencies to pay for services that are not otherwise allowable under a supportive services policy, boosting economic opportunities for this population.

- *Expand employment and job training services for single parents:* Due to costs and childcare limitations, single parents often struggle to acquire in-demand skills, which puts them at a disadvantage in a rapidly changing economy that requires workers to upskill frequently. For single parents who can't afford to pay for an advanced degree, finding short-term training or obtaining industry-recognized credentials can help them quickly develop the skills they need to be successful in the workforce. LWIAs can develop initiatives and best practices addressing gaps to scale and strengthen single-parent workforce pathways.

- *Targeted initiatives that enable immigrants and refugees to access "good jobs" (See U.S. Department of Labor Training and Employment Guidance Letter No. 07-22)*: Many immigrants and refugees may face barriers to accessing resources such as technology and broadband, which can hinder their ability to find jobs and receive training. LWIAs can develop successful programs that provide opportunities for these individuals. By delivering targeted training, immigrants can better integrate into the economy and establish career paths that lead to better job prospects.

- *Expand WIOA Title II and Title I collaboration:* Illinois workers, including immigrants and those with limited English language skills, can benefit from adult education and skills development programs offered by local service providers. To ensure alignment between adult education, postsecondary education, and employers, LWIAs can work together with their local Adult Education partners. Collaboration can be enhanced to leverage funding between the two programs for work-based learning, Bridge, Adult Education, ICAPS, Digital Literacy, and English as a Second Language services. The funds allotted can specifically serve individuals facing barriers to employment who have not yet met WIOA eligibility criteria.

- *Build flexibility to scale current programs:* Coordinate outreach with less restrictive participant enrollment with the potential to co-enroll. LWIAs can target other sectors, such as public service careers with a need but might not qualify as in-demand under WIOA. Collaboration and partnerships with local employers, industry associations, and other stakeholders are strongly encouraged.

All activities initiated under this Agreement must be completed within the established Award Term.

PROJECT WORK PLAN
The Grantee shall administer the project as outlined in the Grantee's *Project Work Plan* approved by the Grantor. The *Project Work Plan* may be modified with Grantor approval throughout the Term of this Agreement. The *Project Work Plan*, once approved by Grantor, and any modifications thereto, are incorporated fully by reference into this Agreement.

PROJECT MANAGEMENT & REPORTING
The Grantee shall provide management and oversight of the project to ensure expenditure of funds, timely submittal of all required reports, submittal of a participant report due monthly (if applicable), completion of all project activities by the end of the Award Term, and identification of problems and/or concerns. The Grantee will also be responsible for the quarterly submittal of a financial trial balance report that is generated by the Grantee's electronic accounting system. Costs incurred and requests for payment must be reported in the Grantor's Grantee Reporting System ("GRS") monthly by the 20th of each month for costs incurred during the preceding month.

PERFORMANCE TRACKING
The Grantee will track activities and outcomes described in Exhibit D. The Grantee will develop and submit quarterly reports on expenditures, project outcomes, impacts, promising practices, and lessons learned that may be used to inform future workforce development efforts in a format prescribed by the Grantor.

PARTICIPANT TRACKING
The Grantee will be responsible for tracking eligible clients utilizing the Grantee's data system and will be responsible for reporting outcomes in the format prescribed and within the time frame required by the Grantor. Participant level information including client eligibility, suitability, assessments, services, credentials earned, outcomes, demographic, and case management are required to be reported to the Grantor.

PROGRAM DEVELOPMENT AND EVALUATION
The Grantee shall participate in a community of practice, technical assistance and/or program development meetings as requested by the Grantor. The Grantee will respond to Grantor inquiries for project information, including but not limited to, success stories, evaluations, and project data as requested.

GRANT MODIFICATIONS
The Grantee will submit grant modification requests as necessary in a timely manner, including a request to de-obligate Grant Funds in an amount that the Grantee determines will be unspent by the end of the Award Term.

GRANT FUNDS DISTRIBUTION AND USE
Grantee will receive a portion of Grant Funds from the Grantor to be distributed as outlined in Paragraph 2.3 of this Agreement. Grant Funds shall be spent in accordance with all terms and conditions of this Agreement, including the approved Budget incorporated by reference into this Agreement. In the event the Grantee fails to expend the total amount of Grant Funds awarded and received, the Grantee will be required to repay the amount of unspent funds to the Grantor as specified in Paragraph 29.2 of this Agreement.

Grantee must ensure and demonstrate that there are no duplicate uses of funds between this Award and other concurrent grants for which Grantee is receiving assistance.

EXHIBIT B

DELIVERABLES OR MILESTONES

The Grantee shall perform in accordance with the *Project Work Plan* approved by Grantor, including any subsequent revisions thereto.

EXHIBIT C

CONTACT INFORMATION

CONTACTS FOR NOTIFICATION AND GRANT ADMINISTRATION:

Unless specified elsewhere, all notices required or desired to be sent by either Party must be sent to the persons listed below. Grantee must notify Grantor of any changes in its contact information listed below within five (5) business days from the effective date of the change, and Grantor must notify Grantee of any changes to its contact information as soon as practicable. The Party making a change must send any changes in writing to the contact for the other Party. No amendment to this Agreement is required if information in this Exhibit is changed.

FOR OFFICIAL GRANT NOTIFICATIONS

GRANTOR CONTACT

Name: Kristin A. Richards

Title: Director

Address: 1011 S. 2nd St.
Springfield, IL 62704

GRANTEE CONTACT

Name: Deborah A Conroy

Title: County Board Chairperson

Address: 421 North County Farm Road
Wheaton, IL 60187-3978

GRANTEE PAYMENT ADDRESS
(If different than the address above)

Address: N/A

FOR GRANT ADMINISTRATION

GRANTOR CONTACT

Name: Kurtis Young
Title: Grant Manager
Address: 1011 S. 2nd St.
Springfield, IL 62704
Phone: 000-000-0000
TTY#: (800) 785-6055
Email Address: kurtis.d.young@illinois.gov

GRANTEE CONTACT

Name: Lisa Schvach
Title: Executive Director
Address: 421 North County Farm Road
Wheaton, IL 60187-3978
Phone: 630-955-2066
TTY#: N/A
Email Address: lschvach@worknetdupage.org

GRANTEE DESIGNEES

The following are designated as Authorized Designee(s) for the Grantee (*See* **PART TWO**, ARTICLE XXIII):

Authorized Designee: Christine Clevenger
Authorized Designee Title: Human Resources
Authorized Designee Phone: 999-999-9999
Authorized Designee Email: christine.clevenger@dupagecounty.gov

Authorized Designee Signature:

Authorized Signatory Approval:

Authorized Designee: Lisa Schvach
Authorized Designee Title: Executive Director
Authorized Designee Phone: 630-955-2066
Authorized Designee Email: lschvach@worknetdupage.org

Authorized Designee Signature: _____

Authorized Signatory Approval: _____

Authorized Designee: _____
Authorized Designee Title: _____
Authorized Designee Phone: _____
Authorized Designee Email: _____

Authorized Designee Signature: _____

Authorized Signatory Approval: _____

Authorized Designee: _____
Authorized Designee Title: _____
Authorized Designee Phone: _____
Authorized Designee Email: _____

Authorized Designee Signature: _____

Authorized Signatory Approval: _____

GRANTOR CONTACT FOR AUDIT OR CONSOLIDATED YEAR-END FINANCIAL REPORTS QUESTIONS—AUDIT UNIT

Email: CEO.GrantHelp@Illinois.gov

GRANTOR CONTACT FOR FINANCIAL CLOSEOUT AND REFUNDS—PROGRAM ACCOUNTANT

Name: Belle Haile
Email: Belle.haile@Illinois.gov
Phone: 217-524-0255
Fax#: N/A

Address: IDCEO-ACCOUNTING OFFICE
1011 S 2ND ST
SPRINGFIELD IL 62704-3004

EXHIBIT D

PERFORMANCE MEASURES AND STANDARDS

PERFORMANCE MEASURES

The Grantee shall perform in accordance with the *Project Work Plan* approved by Grantor, including any subsequent revisions thereto. Enrollment and services must be met by the end of the Award Term. The Grantee must meet the negotiated performance measures identified below that may be modified through a revised Grantor-approved *Project Work Plan*. Grantee performance will be monitored, and it is up to the Grantor's discretion to partially distribute or reallocate funds during the Award Term based on performance.

Project-specific performance measures must be detailed in the Project Work Plan.

The Grantee will develop and submit a final report, in a format prescribed by the Grantor, on project activities, outcomes, impacts, promising practices and lessons learned that may be used to inform future workforce development activities.

PERFORMANCE STANDARDS

The Grantor reserves the right to deny any voucher request(s), at its discretion, based on lack of progress toward meeting goals of the Project Work Plan. If the Grantee fails to meet any of the performance measures/goals, and if deemed appropriate at the discretion of the Grantor, the Grant Funds may be decreased by an amount proportionate to the size of the shortfall, and/or the Grantee may be responsible for the return of Grant Funds in the amount specified by the Grantor. The Grantor may initiate an Agreement modification(s) to de-obligate Grant Funds based on non-performance.

EXHIBIT E

SPECIFIC CONDITIONS

Grantor may remove (or reduce) a Specific Condition included in this Exhibit by providing written notice to the Grantee, in accordance with established procedures for removing a Specific Condition.

Specific Conditions.

Programmatic Risk Assessment

The results of Grantee's Programmatic Risk Assessment indicate that there is a moderate risk of the Grantee's financial stability because of the significance of the WIOA program funds in relation to the organization's overall budget. The Grantee is required to complete the following conditions: (a) participate in all technical assistance and training related to fiscal management and reporting requirements of this Award; and (b) implement recommendations of the Grantor related to the fiscal and administrative management of this Award.

PART TWO – GRANTOR-SPECIFIC TERMS

In addition to the uniform requirements in **PART ONE**, Grantor has the following additional requirements for its Grantee:

ARTICLE XXIII
AUTHORIZED SIGNATORY

23.1. Authorized Signatory. In processing this Award and related documentation, Grantor will only accept materials signed by the Authorized Signatory or Designee of this Agreement, as designated or prescribed in the Grantee's signature block or on **Exhibit C**. If the Authorized Signatory chooses to assign a designee to sign or submit materials required by this Agreement to Grantor, the Authorized Signatory must either send written notice to Grantor indicating the name of the designee, or provide notice as set forth in **Exhibit C**. Without this notice, Grantor will reject any materials signed or submitted on the Grantee's behalf by anyone other than the Authorized Signatory. The Authorized Signatory must approve each Authorized Designee separately by signing as indicated on **Exhibit C** or on the appropriate form provided by Grantor. If an Authorized Designee(s) appears on **Exhibit C**, the Grantee should verify the information and indicate any changes as necessary. Signatures of both the Authorized Signatory and the Authorized Designee are required in order for the Authorized Designee to have signature authority under this Agreement.

ARTICLE XXIV
ADDITIONAL AUDIT PROVISIONS

24.1. Discretionary Audit. The Grantor may, at any time and in its sole discretion, require a program-specific audit, or other audit, SAS 115/AU-C265 letters (Auditor's Communication of Internal Control Related Matters) and SAS 114/AU-C260 letters (Auditor's Communication With Those Charged With Governance).

ARTICLE XXV
ADDITIONAL MONTORING PROVISIONS

25.1. Cooperation with Audits and Inquiries, Confidentiality. Pursuant to ARTICLE IX, above, the Grantee is obligated to cooperate with the Grantor and other legal authorities in any audit or inquiry related to the Award. The Grantor or any other governmental authority conducting an audit or inquiry may require the Grantee to keep confidential any audit or inquiry and to limit internal disclosure of the audit or inquiry to those Grantee personnel who are necessary to support the Grantee's response to the audit or inquiry. This confidentiality requirement does not limit Grantee's right to discuss an audit or inquiry with its legal counsel. If a third party seeks to require the Grantee, pursuant to any law, regulation, or legal process, to disclose an audit or inquiry that has been deemed confidential by the Grantor or other governmental authority, the Grantee must promptly notify the entity that is conducting the audit or inquiry of such effort so that the entity that is conducting the audit or inquiry may seek a protective order, take other appropriate action, or waive compliance by the Grantee with the confidentiality requirement.

ARTICLE XXVI
ADDITIONAL INTEREST PROVISIONS

26.1. Interest Earned on Grant Funds. Interest earned on Grant Funds in an amount up to $500 per year may be retained by the Grantee for administrative expenses unless otherwise provided in **PART THREE**. Any additional interest earned on Grant Funds above $500 per year must be returned to the Grantor pursuant to Paragraphs 4.3 and 29.2 herein, or as otherwise instructed by the Grant Manager or as set forth in **PART THREE**. All interest earned must be expended prior to Grant Funds. Any unspent Grant Funds or earned interest unspent must be returned as Grant Funds to the Grantor as described in Paragraphs 4.3 and 29.2 herein. All interest earned on Grant Funds must be accounted for and reported to the Grantor as provided in ARTICLE X herein. If applicable, the Grantor will remit interest earned and returned by Grantee to the U.S. Department of Health and Human Services

Payment Management System through the process set forth at 2 CFR 200.305(b)(12), or as otherwise directed by the federal awarding agency. The provisions of this Paragraph are inapplicable to the extent any statute, rule or program requirement provides for different treatment of interest income. Any provision that deviates from this paragraph is set forth in **PART THREE**.

ARTICLE XXVII
ADDITIONAL BUDGET PROVISIONS

27.1. Restrictions on Line Item Transfers. Unless set forth otherwise in **PART THREE** herein, Budget line item transfers within the guidelines set forth in paragraph 6.2 herein, which would not ordinarily require approval from Grantor, but result in an increase of ten percent (10%) or more to any expenditure category of the current approved Budget, are considered changes in the project scope and require Prior Approval from Grantor pursuant to 44 Ill. Admin. Code 7000.370(b).

ARTICLE XXVIII
ADDITIONAL REPRESENTATIONS AND WARRANTIES

28.1. Grantee Representations and Warranties. In connection with the execution and delivery of this Agreement, the Grantee makes the following representations and warranties to Grantor:

(a) That it has no public or private interest, direct or indirect, and will not acquire, directly or indirectly any such interest which does or may conflict in any manner with the performance of the Grantee's services and obligations under this Agreement;

(b) That no member of any governing body or any officer, agent or employee of the State, has a personal financial or economic interest directly in this Agreement, or any compensation to be paid hereunder except as may be permitted by applicable statute, regulation or ordinance;

(c) That there is no action, suit or proceeding at law or in equity pending, nor to the best of Grantee's knowledge, threatened, against or affecting the Grantee, before any court or before any governmental or administrative agency, which will have a material adverse effect on the performance required by this Agreement;

(d) That to the best of the Grantee's knowledge and belief, the Grantee, its principals and key project personnel:

(i) Are not presently declared ineligible or voluntarily excluded from contracting with any federal or State department or agency;

(ii) Have not, within a three (3)-year period preceding this Agreement, been convicted of any felony; been convicted of a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction; had a civil judgment rendered against them for commission of fraud; been found in violation of federal or state antitrust statutes; or been convicted of embezzlement, theft, larceny, forgery, bribery, falsification or destruction of records, making a false statement, or receiving stolen property;

(iii) Are not presently indicted for, or otherwise criminally or civilly charged, by a government entity (federal, state or local) with commission of any of the offenses enumerated in subparagraph (ii) of this certification; and

(iv) Have not had, within a three (3)-year period preceding this Agreement, any judgment rendered in an administrative, civil or criminal matter against the Grantee, or any entity

associated with its principals or key personnel, related to a grant issued by any federal or state agency or a local government.

Any request for an exception to the provisions of this subparagraph (d) must be made in writing, listing the name of the individual, home address, type of conviction and date of conviction; and

(e) Grantee certifies that it is not currently operating under, or subject to, any cease and desist order, or subject to any informal or formal regulatory action, and, to the best of Grantee's knowledge, that it is not currently the subject of any investigation by any state or federal regulatory, law enforcement or legal authority. Should it become the subject of an investigation by any state or federal regulatory, law enforcement or legal authority, Grantee shall promptly notify Grantor of any such investigation. Grantee acknowledges that should it later be subject to a cease and desist order, Memorandum of Understanding, or found in violation pursuant to any regulatory action or any court action or proceeding before any administrative agency, that Grantor is authorized to declare Grantee out of compliance with this Agreement and suspend or terminate the Agreement pursuant to ARTICLE XIII herein and any applicable rules.

ARTICLE XXIX
ADDITIONAL TERMINATION, SUSPENSION, BILLING SCHEDULE AND NON-COMPLIANCE PROVISIONS

29.1. Remedies for Non-Compliance. If Grantor suspends or terminates this Agreement pursuant to ARTICLE XIII herein, Grantor may also elect any additional remedy allowed by law, including, but not limited to, one or more of the following remedies:

(a) Direct the Grantee to refund some or all of the Grant Funds disbursed to it under this Agreement; and

(b) Direct the Grantee to remit an amount equivalent to the "Net Salvage Value" of all equipment or materials purchased with Grant Funds provided under this Agreement. For purposes of this Agreement, "Net Salvage Value" is defined as the amount realized, or that the Parties agree is likely to be realized from, the sale of equipment or materials purchased with Grant Funds provided under this Agreement at its current fair market value, less selling expenses.

29.2. Grant Refunds. In accordance with the Illinois Grant Funds Recovery Act, 30 ILCS 705/1 *et seq.*, the Grantee must, within forty-five (45) days of the effective date of a termination of this Agreement, refund to Grantor, any balance of Grant Funds not spent or not obligated as of that date.

29.3. Grant Funds Recovery Procedures. In the event that Grantor seeks to recover from Grantee Grant Funds received pursuant to this Award that: (i) Grantee cannot demonstrate were properly spent, or (ii) have not been expended or legally obligated by the time of expiration or termination of this Award, the Parties agree to follow the procedures set forth in the Illinois Grant Funds Recovery Act, 30 ILCS 705/1 *et seq*. (GFRA), for the recovery of Grant Funds, including the informal and formal hearing requirements. All remedies available in Section 6 of the GFRA will apply to these proceedings. The Parties agree that Grantor's Administrative Hearing Rules (56 Ill. Admin. Code Part 2605) and/or any other applicable hearing rules shall govern these proceedings.

29.4. Grantee Responsibility. Grantee will be held responsible for the expenditure of all Grant Funds received through this Award, whether expended by Grantee or a subrecipient or contractor of Grantee. Grantor may seek any remedies against Grantee permitted pursuant to this Agreement and 2 CFR 200.339 for the action of a subrecipient or contractor of Grantee that is not in compliance with the applicable statutes, regulations or the terms and conditions of this Award.

29.5. Billing Schedule. In accordance with paragraph 4.8, herein Grantee must submit all payment requests to Grantor within thirty (30) days of the end of the quarter, unless another billing schedule is specified in **PART THREE** or Paragraph 2.3. Failure to submit such payment request timely will render the amounts billed an

unallowable cost which Grantor cannot reimburse. In the event that Grantee is unable, for good cause, to submit its payment request timely, Grantee must timely notify Grantor and may request an extension of time to submit the payment request. Grantor's approval of Grantee's request for an extension cannot be unreasonably withheld. The payment requirements of this Paragraph supersede those set forth in Paragraph 4.8.

ARTICLE XXX
ADDITIONAL MODIFICATION PROVISIONS

30.1. Modifications by Operation of Law. This Agreement is subject to such modifications as the Grantor determines, in its sole discretion, may be required by changes in federal or State law or regulations applicable to this Agreement. Grantor will initiate such modifications, and Grantee will be required to agree to the modification in writing as a condition of continuing the Award. Any such required modification will be incorporated into and become part of this Agreement as if fully set forth herein. The Grantor will timely notify the Grantee of any pending implementation of or proposed amendment to any laws or regulations of which it has notice.

30.2. Discretionary Modifications. If either the Grantor or the Grantee wishes to modify the terms of this Agreement other than as set forth in ARTICLES V and VI and Paragraphs 30.1 and 30.3, written notice of the proposed modification must be given to the other Party. Modifications will only take effect when agreed to in writing by both the Grantor and the Grantee. However, if the Grantor notifies the Grantee in writing of a proposed modification, and the Grantee fails to respond to that notification, in writing, within thirty (30) days, the Grantor may commence a process to suspend or terminate this Award. In making an objection to the proposed modification, the Grantee must specify the reasons for the objection and the Grantor will consider those objections when evaluating whether to follow through with the proposed modification. The Grantor's notice to the Grantee must contain the Grantee name, Agreement number, Amendment number and purpose of the revision. If the Grantee seeks any modification to the Agreement, the Grantee must submit a detailed narrative explaining why the Project cannot be completed in accordance with the terms of the Agreement and how the requested modification will ensure completion of the Grant Activities, Deliverables, Milestones and/or Performance Measures (**Exhibits A**, **B** and **D**).

30.3. Unilateral Modifications. The Parties agree that Grantor may, in its sole discretion, unilaterally modify this Agreement without prior approval of the Grantee when the modification is initiated by Grantor for the sole purpose of increasing the Grantee's funding allocation as additional funds become available for the Award during the program year covered by the Term of this Agreement.

30.4. Management Waiver. The Parties agree that the Grantor may issue a waiver of specific requirements of this Agreement after the term of the Agreement has expired. These waivers are limited to non-material changes to specific provisions that the Grantor determines are necessary to place the Grantee in administrative compliance with the requirements of this Agreement. A management waiver issued after the Term of the Agreement has expired will supersede the original requirements of this Agreement that would normally require a modification of this Agreement to be executed. The Grantor will make no modifications of this Agreement not agreed to prior to the expiration of the Agreement beyond what is specifically set forth in this Paragraph.

30.5. Term Extensions. The Grantee acknowledges that all Grant Funds must be expended or legally obligated, and all Grant Activities, Deliverables, Milestones and Performance Measures (**Exhibits A**, **B** and **D**) must be completed during the Term of the Agreement. Extensions of the Term will be granted only for good cause, subject to the Grantor's discretion. Pursuant to the Grant Funds Recovery Act (30 ILCS 705/1 *et seq.*), no Award may be extended in total beyond a two (2)-year period unless the Grant Funds are expended or legally obligated during that initial two-year period, or unless Grant Funds are disbursed for reimbursement of costs previously incurred by the Grantee. If Grantee requires an extension of the Award Term, Grantee should submit a written request to the Grant Manager at least sixty (60) days prior to the end of the Award Term or extended Award Term, as applicable, stating the reason for the extension. If Grantee provides reasonable extenuating circumstances, Grantee may request an extension of the Award Term with less than sixty (60) days remaining.

ARTICLE XXXI
ADDITIONAL CONFLICT OF INTEREST PROVISIONS

31.1. Bonus or Commission Prohibited. The Grantee shall not pay any bonus or commission for the purpose of obtaining the Grant Funds awarded under this Agreement.

ARTICLE XXXII
ADDITIONAL EQUIPMENT OR PROPERTY PROVISIONS

32.1. Equipment Management. The Grantee is responsible for replacing or repairing equipment and materials purchased with Grant Funds that are lost, stolen, damaged, or destroyed. Any loss, damage or theft of equipment and materials must be investigated and fully documented, and immediately reported to the Grantor and, where appropriate, the appropriate law enforcement authorities.

32.2. Purchase of Real Property. If permitted by the Award Budget and scope of activities provided in this Agreement, a Grantee may use the Grant Funds during the Award Term for the costs associated with the purchase of real property (as defined by 2 CFR 200.1) either through the use of reimbursement or advanced funds as permitted in Paragraph 2.3 of this Agreement for the following purposes and consistent with the Grantor's bondability guidelines and 2 CFR 200:

(a) Cash payment of the entirety or a portion of the real property acquisition;

(b) Cash Payment of a down payment for the acquisition;

(c) Standard and commercially reasonable costs required to be paid at the acquisition closing (*i.e.*, closing costs); or

(d) Payments to reduce the debt incurred by Grantee to purchase the real property.

32.3. Bonding Requirements. If Grant Funds through this Award are used for construction or facility improvement projects that exceed the Simplified Acquisition Threshold, the Grantee must comply with the minimum bonding requirements listed in 2 CFR 200.326(a) – (c). Grantor will not accept the Grantee's own bonding policy and requirements.

32.4. Lien Requirements. Grantor may direct Grantee in writing to record a lien or notice of State or federal interest on the property purchased or improved with Grant Funds. 2 CFR 200.316. If Grantor makes this direction and the Grantee does not comply, the Grantor may: (a) record the lien or notice of State or federal interest and reduce the amount of the Grant Funds by the cost of recording the lien or notice of State or federal interest, or (b) suspend this Award until Grantee complies with Grantor's direction.

ARTICLE XXXIII
APPLICABLE STATUTES

To the extent applicable, Grantor and Grantee shall comply with the following:

33.1. Land Trust Beneficial Interest Disclosure Act (765 ILCS 405/2.1). No Grant Funds will be paid to any trustee of a land trust, or any beneficiary or beneficiaries of a land trust, for any purpose relating to the land, which is the subject of such trust, any interest in such land, improvements to such land or use of such land unless an affidavit is first filed with the Grantor identifying each beneficiary of the land trust by name and address and defining such interest therein. This affidavit must be filed with the Illinois Office of the Comptroller as an attachment to this Agreement.

33.2. Historic Preservation Act (20 ILCS 3420/1 *et seq.*). The Grantee will not expend Grant Funds under this Agreement which result in the destruction, alteration, renovation, transfer or sale, or utilization of a historic property, structure or structures, or in the introduction of visual, audible or atmospheric elements to a historic property, structure or structures, which will result in the change in the character or use of any historic property, except as approved by the Illinois Department of Natural Resources, Historic Preservation Division. The Grantee must not expend Grant Funds under this Agreement for any project, activity, or program that can result in changes in the character or use of historic property, if any historic property is located in the area of potential effects without the approval of the Illinois Department of Natural Resources, Historic Preservation Division. 20 ILCS 3420/3(f).

33.3. Victims' Economic Security and Safety Act (820 ILCS 180 *et seq.*). If the Grantee has one (1) or more employees, it may not discharge or discriminate against an employee who is a victim of domestic or sexual violence, or who has a family or household member who is a victim of domestic or sexual violence, for taking up to the allowable amount of leave from work to address the domestic violence, pursuant to the Victims' Economic Security and Safety Act. 820 ILCS 180/20(a)(2). The Grantee is not required to provide paid leave under the Victims' Economic Security and Safety Act, but may not suspend group health plan benefits during the leave period. Any failure on behalf of the Grantee to comply with all applicable provisions of the Victims' Economic Security and Safety Act, or applicable rules and regulations promulgated thereunder, may result in a determination that the Grantee is ineligible for future contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations, and this Agreement may be cancelled or voided in whole or in part, and such other sanctions or penalties may be imposed or remedies invoked, as provided by statute or regulation.

33.4. Equal Pay Act of 2003 (820 ILCS 112 *et seq.*). If the Grantee has one (1) or more employees, it is prohibited by the Equal Pay Act of 2003 from: (a) discriminating between employees by paying unequal wages on the basis of sex for doing the same or substantially similar work; (b) discriminating between employees by paying wages to an African-American employee at a rate less than the rate at which the Grantee pays wages to another employee who is not African-American for the same or substantially similar work; (c) remedying violations of the Equal Pay Act of 2003 by reducing the wages of other employees or discriminating against any employee exercising their rights under the Equal Pay Act of 2003; and (d) screening job applicants based on their current or prior wages or salary histories, or requesting or requiring a wage or salary history from an individual as a condition of employment or consideration for employment. Any failure on behalf of the Grantee to comply with all applicable provisions of the Equal Pay Act of 2003, or applicable rules and regulations promulgated thereunder, may result in a determination that the Grantee is ineligible for future contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations, and this Agreement may be cancelled or voided in whole or in part, and such other sanctions or penalties may be imposed or remedies invoked, as provided by statute or regulation.

33.5. Steel Products Procurement Act (30 ILCS 565/1 *et seq.*). The Grantee, if applicable, hereby certifies that any steel products used or supplied in accordance with this Award for a public works project shall be manufactured or produced in the United States per the requirements of the Steel Products Procurement Act (30 ILCS 565/1 *et seq.*).

33.6. Business Enterprise for Minorities, Women, and Persons with Disabilities Act and Illinois Human Rights Act (30 ILCS 575/0.01; 775 ILCS 5/2-105). The Grantee acknowledges and hereby certifies compliance with the provisions of the Business Enterprise for Minorities, Women, and Persons with Disabilities Act, and the equal employment practices of Section 2-105 of the Illinois Human Rights Act for the provision of services which are directly related to the Award activities to be performed under this Agreement.

33.7. Identity Protection Act (5 ILCS 179/1 *et seq.*) and Personal Information Protection Act (815 ILCS 530/1 *et seq.*). The Grantor is committed to protecting the privacy of its vendors, grantees and beneficiaries of programs and services. At times, the Grantor will request social security numbers or other personal identifying information. Federal and state laws, rules and regulations require the collection of this information for certain purposes relating to employment and/or payments for goods and services, including, but not limited to, Awards. The Grantor also collects confidential information for oversight and monitoring purposes.

Furnishing personal identity information, such as a social security number, is voluntary; however, failure to provide required personal identity information may prevent an individual or organization from using the services/benefits provided by the Grantor as a result of state or federal laws, rules and regulations.

To the extent the Grantee collects or maintains protected personal information as part of carrying out the Award activities, the Grantee must maintain the confidentiality of the protected personal information in accordance with applicable law and as set forth below.

(a) Personal Information Defined. As used herein, “Personal Information” shall have the definition set forth in the Personal Information Protection Act, 815 ILCS 530/5 (“PIPA”).

(b) Protection of Personal Information. The Grantee must use at least reasonable care to protect the confidentiality of Personal Information that is collected or maintained as part of the Award activities and (i) not use any Personal Information for any purpose outside the scope of the Award activities and (ii) except as otherwise authorized by the Grantor in writing, limit access to Personal Information to those of its employees, contractors, and agents who need such access for purposes consistent with the Award Activities. If Grantee provides any contractor or agent with access to Personal Information, it must require the contractor or agent to comply with the provisions of this Paragraph.

(c) Security Assurances. Grantee represents and warrants that it has established and will maintain safeguards against the loss and unauthorized access, acquisition, destruction, use, modification, or disclosure of Personal Information and shall otherwise maintain the integrity of Personal Information in its possession in accordance with any federal or state law privacy requirements, including PIPA. These safeguards must be reasonably designed to (i) ensure the security and confidentiality of the Personal Information, (ii) protect against any anticipated threats or hazards to the security or integrity of Personal Information, and (iii) protect against unauthorized access to or use of Personal Information. Additionally, Grantee will have in place policies, which provide for the secure disposal of documents and information which contain Personal Information, including but not limited to shredding documents and establishing internal controls over the authorized access to such information. 815 ILCS 530/40.

(d) Breach Response. In the event of any unauthorized access to, unauthorized disclosure of, loss of, damage to or inability to account for any Personal Information (a "Breach"), Grantee agrees that it will promptly, at its own expense: (i) report such Breach to the Grantor by telephone with immediate written confirmation sent by e-mail, describing in detail any accessed materials and identifying any individual(s) who may have been involved in such Breach; (ii) take all actions necessary or reasonably requested by the Grantor to stop, limit or minimize the Breach; (iii) restore and/or retrieve, as applicable, and return all Personal Information that was lost, damaged, accessed, copied or removed; (iv) cooperate in all reasonable respects to minimize the damage resulting from such Breach; (v) provide any notice to Illinois residents as required by 815 ILCS 530/10, 815 ILCS 530/12 or applicable federal law, in consultation with the Grantor; and (vi) cooperate in the preparation of any report related to the Breach that the Grantor may need to present to any governmental body.

(e) Injunctive Relief. Grantee acknowledges that, in the event of a breach of this Paragraph, Grantor will likely suffer irreparable damage that cannot be fully remedied by monetary damages. Accordingly, in addition to any remedy which the Grantor may possess pursuant to applicable law, the Grantor retains the right to seek and obtain injunctive relief against any such breach in any Illinois court of competent jurisdiction.

(f) Compelled Access or Disclosure. The Grantee may disclose Personal Information if it is compelled by law, regulation, or legal process to do so, provided the Grantee gives the Grantor at least ten (10) days' prior notice of such compelled access or disclosure (to the extent legally permitted) and reasonable assistance if the Grantor wishes to contest the access or disclosure.

ARTICLE XXXIV
ADDITIONAL MISCELLANEOUS PROVISIONS

34.1. Workers' Compensation Insurance, Social Security, Retirement and Health Insurance Benefits, and Taxes. The Grantee must provide Workers' Compensation insurance where the same is required and accepts full responsibility for the payment of unemployment insurance, premiums for Workers' Compensation, Social Security and retirement and health insurance benefits, as well as all income tax deduction and any other taxes or payroll deductions required by law for its employees who are performing services specified by this Agreement.

34.2. Required Notice. Grantee agrees to give prompt notice to the Grantor of any event that may materially affect the performance required under this Agreement. Any notice or final decision by Grantor relating to (a) a Termination or Suspension (ARTICLE XIII), (b) Modifications, Management Waivers or Term Extensions (ARTICLE XXX) or (c) Assignments (Paragraph 22.2) must be executed by the Director of the Grantor or her or his authorized designee.

ARTICLE XXXV
ADDITIONAL REQUIRED CERTIFICATIONS

The Grantee makes the following certifications as a condition of this Agreement. These certifications are required by State statute and are in addition to any certifications required by any federal funding source as set forth in this Agreement. Grantee's execution of this Agreement shall serve as its attestation that the certifications made herein are true and correct.

35.1. Sexual Harassment. The Grantee certifies that it has written sexual harassment policies that must include, at a minimum, the following information: (i) the illegality of sexual harassment; (ii) the definition of sexual harassment under State law; (iii) a description of sexual harassment, utilizing examples; (iv) the Grantee's internal complaint process including penalties; (v) the legal recourse, investigative and complaint process available through the Department of Human Rights and the Human Rights Commission; (vi) directions on how to contact the Department of Human Rights and the Human Rights Commission; and (vii) protection against retaliation as provided by Sections 6-101 and 6-101.5 of the Illinois Human Rights Act. 775 ILCS 5/2-105(A)(4). A copy of the policies must be provided to the Grantor upon request.

35.2. Federal, State and Local Laws; Tax Liabilities; State Agency Delinquencies. The Grantee is required to comply with all federal, state and local laws, including but not limited to the filing of any and all applicable tax returns. If Grantee is delinquent in filing and/or paying any federal, state and/or local taxes, the Grantor will disburse Grant Funds only if the Grantee enters into an installment payment agreement with the applicable tax authority and remains in good standing with that authority. Grantee is required to tender a copy of all relevant installment payment agreements to the Grantor. In no event may Grantee utilize Grant Funds to discharge outstanding tax liabilities or other debts owed to any governmental unit. **The execution of this Agreement by the Grantee is its certification that: (i) it is current as to the filing and payment of any federal, state and/or local taxes applicable to Grantee; and (ii) it is not delinquent in its payment of moneys owed to any federal, state, or local unit of government.**

35.3. Lien Waivers. If applicable, the Grantee must monitor construction to assure that necessary contractors' affidavits and waivers of mechanics liens are obtained prior to release of Grant Funds to contractors and subcontractors.

35.4. Grant for the Construction of Fixed Works. Grantee certifies that all Projects for the construction of fixed works which are financed in whole or in part with funds provided by this Agreement will be subject to the Prevailing Wage Act (820 ILCS 130/0.01 *et seq.*) unless the provisions of that Act exempt its application. In the

construction of the Projects, Grantee must comply with the requirements of the Prevailing Wage Act including, but not limited to: (a) paying the prevailing rate of wages required by the Illinois Department of Labor, or a court on review, to all laborers, workers and mechanics performing work with Grant Funds provided through this Agreement, (b) inserting into all contracts for such construction a stipulation to the effect that not less than the prevailing rate of wages as applicable to the Project must be paid to all laborers, workers, and mechanics performing work under this Award; and (c) requiring all bonds of contractors to include a provision as will guarantee the faithful performance of the prevailing wage clause as provided by contract.

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PART THREE – PROJECT-SPECIFIC TERMS

In addition to the uniform requirements in **PART ONE** and Grantor-Specific Terms in **PART TWO**, Grantor has the following additional requirements for this Project:

ARTICLE XXXVI
REPORT DELIVERABLE SCHEDULE

36.1. External Audit Reports. External Audit Reports may be required. Refer to ARTICLE XII of this Agreement to determine whether you are required to submit an External Audit Report and the applicable due date.

36.2. Annual Financial Reports. Annual Financial Reports may be required. Refer to Paragraph 12.2 of this Agreement to determine whether you are required to submit Annual Financial Reports.

36.3. Required Periodic Reports. Below is the required periodic reporting schedule for this Award.

October 2025

- Quarterly Periodic Financial Report (10/30/2025) - Covering Period of 07/01/2025 - 09/30/2025; Send To: Grant Manager
- Quarterly Periodic Performance Report (10/30/2025) - Covering Period of 07/01/2025 - 09/30/2025; Send To: Grant Manager

January 2026

- Quarterly Periodic Financial Report (01/30/2026) - Covering Period of 10/01/2025 - 12/31/2025; Send To: Grant Manager
- Quarterly Periodic Performance Report (01/30/2026) - Covering Period of 10/01/2025 - 12/31/2025; Send To: Grant Manager

April 2026

- Quarterly Periodic Financial Report (04/30/2026) - Covering Period of 01/01/2026 - 03/31/2026; Send To: Grant Manager
- Quarterly Periodic Performance Report (04/30/2026) - Covering Period of 01/01/2026 - 03/31/2026; Send To: Grant Manager

July 2026

- Quarterly Periodic Financial Report (07/30/2026) - Covering Period of 04/01/2026 - 06/30/2026; Send To: Grant Manager
- Quarterly Periodic Performance Report (07/30/2026) - Covering Period of 04/01/2026 - 06/30/2026; Send To: Grant Manager

August 2026

- End of grant Closeout Financial Report (08/14/2026) - Covering Period of 07/01/2025 - 06/30/2026; Send To: Grant Manager
- End of grant Closeout Performance Report (08/14/2026) - Covering Period of 07/01/2025 - 06/30/2026; Send To: Grant Manager

36.4. Changes to Reporting Schedule. Changes to the schedules for periodic reporting, the external audit reports and the annual financial reports do not require a formal modification to this Agreement pursuant to

Paragraph 22.4 and ARTICLE XXX, and may be changed unilaterally by the Grantor if necessitated by a change in the project schedule or at the discretion of the Grantor. The Grantee may not modify the reporting deliverable schedules in ARTICLES X, XI, XII and XXXVI unilaterally, and must obtain prior written approval from Grantor or the Grant Accountability and Transparency Unit of the Governor's Office of Management and Budget, if applicable, to change any reporting deadlines.

ARTICLE XXXVII
GRANT-SPECIFIC TERMS/CONDITIONS

37.1. Compensation To The Grantee.

(a) Method of Compensation. The method of compensation shall be in accordance with the applicable State laws relative to such compensation by which the Grantor is governed. Grantee shall comply with direction issued by the Grantor as to procedures to be followed when requesting disbursement of Grant Funds. All payment requests submitted by the Grantee shall be reviewed by the Grantor to ensure that such requests are:

(i) in accordance with the approved Award Budget;

(ii) in accordance with the provisions of this Agreement and any special terms and conditions of approved funding requests. Any expenditure of Grant Funds which does not comply with these provisions will be subject to the enforcement remedies at 2 CFR 200.339.

(b) Grantor Review of Expenditures. When making a request for funding, the Grantee shall provide Grantor support documentation evidencing that the costs are allowable, necessary and reasonable in accordance with this Agreement and all applicable laws and regulations. Grantor will review such documentation prior to approving Grantee's requests for funds. However, the Grantee acknowledges that, because the Grantor's initial determination will be based solely on the Grantee's documentation and self-declarations and/or attestations, the Grantor's initial determination shall not be considered a final acceptance or approval of the Award costs. Permissibility of all Award costs are subject to subsequent on-site monitoring reviews and/or audits of the Grantee's books and records as well as corresponding source documentation, including, but not limited to, detailed invoices received from and checks paid to external vendors for services provided during the course of the Award Term.

37.2. Funding Terms and Restrictions.

(a) Reimbursement Limitation. The Grantee cannot be reimbursed for costs incurred in excess of the total approved Grant Budget. The Grantee may be reimbursed for costs exceeding amounts budgeted by specific cost categories only in accordance with provisions of Articles VI, XXVII and XXX.

(b) Budget Modifications. The Grantee must obtain approval prior to incurring expenditures which necessitate a change in the approved Grant Budget, unless permitted as a discretionary line item transfer pursuant to paragraphs 6.2 and 27.1 herein. The Grantor reserves the right to withhold funds for such expenditures until a revised Budget has been submitted by the Grantee and approved by the Grantor, subject to the following:

- Pursuant to paragraph 6.2 herein, Grantor hereby approves a variance of up to 20% for each of the following Budget cost categories under this Award:
  - Personnel;
  - Fringe Benefits;
  - Travel;
  - Equipment;
  - Supplies;
  - Contractual Services and Subawards;

- Consultant (Professional Services);
- Occupancy (Rent & Utilities);
- Research and Development;
- Telecommunications;
- Training and Education;
- Miscellaneous Costs;
- Direct Training Costs;
- Work Based Training Costs; and
- Other Program Costs.

In no event may such transfers in these specific cost categories result in an increase to the total Budget without prior written Grantor approval.

- Grantee is required to obtain prior Grantor written approval for any change in allocation of Grant Funds for the following cost categories in the Budget under this Award:
  - Direct Administrative Costs; and
  - Indirect Costs.

(c) Overpayment. In addition to the return of unspent Grant Funds at the end of the expiration of this Agreement pursuant to paragraph 4.3 herein, the Grantee agrees to repay the Grantor for any funds that are determined by the Grantor to have been spent improperly in accordance with applicable regulations or rules.

(d) Supportive Services & Participant Support Costs. If Grantor approves of Supportive Services as part of Grantee's Budget, costs must meet the basic considerations at 2 CFR 200.402 – 200.411.

37.3. Travel Regulations. Costs in accordance with 2 CFR 200.475 and the latest State of Illinois Travel Regulations or such reasonable travel policies approved and adopted by the Grantee are allowable for expenses for transportation, lodging, subsistence, and related items incurred by Grantee's employees who are in travel status on official business necessary to the grant program. If State of Illinois Travel Regulations are not followed by the Grantee, the Grantee must have on file its approved travel policy for reference by the Grantor, the Comptroller of the State of Illinois, Comptroller General of the United States, or any of their duly authorized representatives. Provided, however, that travel expenses which exceed limitations established by federal statute or regulation (including OMB circulars, etc.) applicable to this Agreement are not allowable costs under this Agreement. For domestic travel to be an allowable cost, it must be necessary, reasonable, allocable and conform to the Grantee's written policies and procedures. *See also* 30 ILCS 708/130.

37.4. Reports Required. The Grantee shall submit programmatic and expenditure reports as required pursuant to written direction issued by the Grantor to the Grantee.

37.5. Monitoring And Evaluation. Grantor will periodically monitor and evaluate programmatic activities and the financial records pursuant to this Agreement. The Grantee will be monitored for compliance with all applicable federal and State laws, regulations, and rules, and Grantor policies applicable to this Agreement. The Grantee's performance will be assessed to gauge its impact upon the target population and for the effective and efficient utilization of the funds.

37.6. Equipment and Property Management. The Grantee may not purchase nonexpendable equipment exceeding the amount specified in 2 CFR 200.1 (equipment definition) without the Grantor's prior written approval. 2 CFR 200.439.

37.7. Managing Subawards and Subrecipients.

(a) Monitoring. The Grantee is responsible for the monitoring of any approved subrecipient, ensuring that the terms and conditions of this Agreement are in all subaward packages and that the subrecipient is in compliance with all applicable regulations and the terms and conditions of this Award. 2 CFR 200.101(b); 2 CFR 200.332. *See also* ARTICLE XIV, herein.

(b) Agreements. Pursuant to paragraph 14.1 herein, Prior Approval by Grantor is required for all subcontracts and subawards entered into by Grantee related to this Award. The Grantee shall provide the Grantor with copies of all subaward and contractual agreements between the Grantee and all subrecipients and contractors related to the performance of this Award. Grantee shall provide these agreements to the Grantor prior to receiving its first funding disbursement. If Grantee enters into any subaward or contractual agreement(s) related to this Award during the Award Term, Grantee shall provide to Grantor such agreements within five (5) calendar days of full execution of the agreement(s).

37.8. Procurement. The Grantee shall follow the procurement standards as established in 2 CFR §§ 200.317 – 200.327 when purchasing goods and services using Grant Funds. Grantee shall ensure compliance with 2 CFR 200.323, if applicable, and must ensure that every purchase order or other contract includes any clauses required by 2 CFR 200.327. In addition, Grantee must follow the procurement requirements at 2 CFR 200.319, which calls for free and open competition. Effective October 1, 2025, the federal financial assistance awards threshold for micro-purchases increased to $15,000 and the threshold for simplified acquisitions increased to $350,000.

37.9. Assurances. The Grantee hereby assures and certifies that no part of the payments to be made by the Grantor to the Grantee under this Agreement are available to the Grantee under the terms of any other federal, State or local government grant or subsidy existing as of the date of this Agreement.

State of Illinois

UNIFORM GRANT BUDGET TEMPLATE

Agency:	Illinois Department of Commerce and Economic Opportunity			State FY:	2026
Grantee:	DuPage County			UEI #:	W7KRN7E54898
NOFO Number:		CSFA Number:		Grant Number:	26-071006
CSFA Description:					

Section A: State of Illinois Funds	Summary	Detail
Revenues		
State of Illinois Grant Amount Requested	$148,128.00	
Budget Expenditure Categories		
1. Personnel (200.430)	$21,670.00	
1001 PERSONNEL		$21,670.00
2. Fringe Benefits (200.431)	$7,585.00	
1002 FRINGE BENEFITS		$7,585.00
3. Travel (200.474)	$6,000.00	
1003 TRAVEL		$6,000.00
4. Equipment (200.439)		
5. Supplies (200.94)	$3,643.00	
1005 SUPPLIES		$3,643.00
6. Contractual/Subawards (200.318 and .92)		
7. Consultant (200.459)		
8. Construction		
9. Occupancy (200.465)		
10. Research and Development (200.87)		
11. Telecommunications		
12. Training and Education (200.472)		
13. Direct Administrative Costs (200.413)	$14,000.00	
1013 DIRECT ADMIN		$14,000.00
14. Miscellaneous Costs		
15. Grant Exclusive Line Item(s)	$95,230.00	
1510 DIRECT TRAINING COSTS		$36,000.00
1520 WORK BASED TRAINING		$51,630.00
1530 OTHER PROGRAM COSTS		$7,600.00
16. Total Direct Costs (add lines 1-15)	$148,128.00	$148,128.00
17. Total Indirect Costs (200.414)		

Rate:	%		
Base:			
18. Total Costs State Grant Funds (Lines 16 and 17)		$148,128.00	$148,128.00

Grantee: DuPage County

NOFO Number: 0

Grant Number: 26-071006

SECTION A - Continued - Indirect Cost Rate Information

If your organization is requesting reimbursement for indirect costs on line 17 of the Budget Summary, please select one of the following options. If not reimbursement is being requested please consult your program office regarding possible match requirements.

Your organization may not have a Federally Negotiated Cost Rate Agreement. Therefore, in order for your organization to be reimbursed for the Indirect Costs from the State of Illinois your organziation must either:

a. Negotiate an Indirect Cost Rate with the State of Illinois' Indirect Cost Unit with guidance from you State Cognizant Agency on an annual basis;

b. Elect to use the de minimis rate of 15% modified total direct costs (MTDC) which may be used indefinitely on State of Illinois awards; or

c. Use a Restricted Rate designated by programmatic or statutory policy (see Notice of Funding Opportunity or Restricted Rate Programs).

Select ONLY One:

1) ☐ Our Organization receives direct Federal funding and currently has a Negotiated Indirect Cost Rate Agreement (NICRA) with our federal Cognizant Agency. A copy of this agreement will be provided to the State of Illinois' Indirect Cost Unit for review and documentation before reimbursement is allowed. This NICRA will be accepted by all State of Illinois agencies up to any statutory, rule-based or programmatic restrictions or limitations.

2a) ☐ Our Organizations currently has a Negotitated Indirect Cost Rate Agreement (NICRA) with the State of Illinois that will be accepted by all State of Illinois agencies up to any statutory, rule-based or programmatic restrictions or limitations. Our Organization is required to submit a new Indirect Cost Rate Proposal to the Indirect Cost Unit within 6 months after the close of each fiscal year pursuant to 2 CFR 200, Appendiz IV(c)(2)(c).

2b) ☐ Our Organization currently does not have a Negotiated Indirect Cost Rate Agreement (NICRA) with the State of Illinois. Our organization will submit our initial Indirect Cost Rate Proposal (ICRP) immediately after our Organization is advised that the State award will be made no later than 3 months after the effective date of the State award pursuant to 2 CFR 200 Appendix (C)(2)(b). The initial ICRP will be sent to the State of Illinois Indirect Cost unit.

3) ☐ Our Organization has never received a Negotiated Indirect Cost Rate Agreement from either the federal government or the State of Illinois and elects to charge the de minimis rate of 15% modified total direct cost (MTDC) which may be used indefinitely on State of Illinois awards pursuant to 2 CRF 200.414 (C)(4)(f) and 200.68.

4) ☐ For Restricted Rate Programs, our Organization is using a restricted indirect cost rate that:

- ☐ is included as a "Special Indirect Cost Rate" in the NICRA, pursuant to 2 CFR 200 Appendix IV(5); or
- ☐ complies with other statutory policies.

Rate: _____ %

5) ☐ No reimbursement of Indirect Cost is being requested.

Basic Negotiated Indirect Cost Rate Information (Use only if option 1 or 2(a), above is selected.)

Period Covered By NICRA: From: _____ To: _____ Approving Federal or State Agency: _____

Indirect Cost Rate: [ ] % The Distribution Base Is: [ ]

Grantee: DuPage County

NOFO Number: 0

Grant Number: 26-071006

By signing this report, I certify to the best of my knowledge and belief that the report is true, complete and accurate and that any false, fictitious or fraudulent information or the omission of any material fact could result in the immediate termination of my grant award(s).

Institution/Organization:	DuPage County - Finance	Institution/Organization:	DuPage County - WDD
Signature:		Signature:	
Printed Name:	Jeffrey Martynowicz	Printed Name:	Lisa Schvach
Title:	Chief Financial Officer	Title:	Executive Director
Phone:	(630) 407-6101	Phone:	(630) 955-2066
Date:	11/06/2025	Date:	11/06/2025

Note: The State Awarding Agency may change required signers based on the grantee's organizational structure. The required signers must have the authority to enter into contractual agreements on the behalf of the organization.

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: FI-R-0195-25 **Agenda Date:** 11/18/2025 **Agenda #:** 9.B.

ACCEPTANCE AND APPROPRIATION OF THE
DUPAGE ANIMAL FRIENDS UNRESTRICTED GRANT PY26
COMPANY 5000 - ACCOUNTING UNIT 1310
$50,000

(Under the administrative direction of Animal Services)

WHEREAS, the County of DuPage has been notified by DuPage Animal Friends that grant funds in the amount of $50,000 (FIFTY THOUSAND AND NO/100 DOLLARS) are available to be used for the unrestricted program needs of DuPage County Animal Services; and

WHEREAS, to receive said grant funds, the County of DuPage must accept a letter from DuPage Animal Friends, a copy of which is attached to and incorporated as a part of this resolution by reference (Attachment II); and

WHEREAS, the term of the grant award is from December 1, 2025, through November 30, 2026; and

WHEREAS, no additional County funds are required to receive this funding; and

WHEREAS, acceptance of this grant award does not add any additional subsidy from the County; and

WHEREAS, the DuPage County Board finds that the need to appropriate said funds creates an emergency within the meaning of the Counties Act, Budget Division, (55 ILCS 5/6-1003).

NOW, THEREFORE, BE IT RESOLVED by the DuPage County Board that the letter from DuPage Animal Friends to the County of DuPage is hereby accepted; and

BE IT FURTHER RESOLVED by the DuPage County Board that the additional appropriation on the attached sheet (Attachment I) in the amount of $50,000 (FIFTY THOUSAND AND NO/100 DOLLARS) be made to establish the DuPage Animal Friends Unrestricted Grant PY26, Company 5000 - Accounting Unit 1310, for the period of December 1, 2025, to November 30, 2026; and

BE IT FURTHER RESOLVED by the DuPage County Board that the Administrator of DuPage County Animal Services is approved as the County's Authorized Representative; and

BE IT FURTHER RESOLVED by the DuPage County Board, that should local funding cease for this grant, the Animal Services Committee shall review the need for continuing the specified program; and

BE IT FURTHER RESOLVED, that should the Animal Services Committee determine the need for other funding is appropriate, it may recommend action to the County Board by resolution.

Enacted and approved this 25th day of November, 2025 at Wheaton, Illinois.

_____

DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: _____

JEAN KACZMAREK, COUNTY CLERK

ATTACHMENT I

ADDITIONAL APPROPRIATION FOR THE
DUPAGE ANIMAL FRIENDS UNRESTRICTED GRANT PY26
COMPANY 5000 – ACCOUNTING UNIT 1310
$50,000

REVENUE		
46009-0000 - Private Grants	$ 50,000	
TOTAL ANTICIPATED REVENUE		$ 50,000
EXPENDITURES		
COMMODITIES		
52200-0000 - Operating Supplies & Materials	$ 500	
52320-0000 - Medical/Dental/Lab Supplies	500	
TOTAL COMMODITIES		$ 1,000
CONTRACTUAL		
53070-0000 - Medical Services	$ 44,000	
53090-0000 - Other Professional Services	5,000	
TOTAL CONTRACTUAL		$ 49,000
TOTAL ADDITIONAL APPROPRIATION		$ 50,000

DuPage Animal Friends
Helping All Pets Have A Home

November 1, 2025

DuPage County Animal Services
Attn: Laura Flamion
2255 Manchester Road
Wheaton, IL 60187

RE: Unrestricted Grant for $50,000

Dear Laura:

Program Grant. DuPage Animal Friends (DAF), formally known as Friends of DuPage County Animal Care and Control Foundation, has approved a one-time unrestricted grant to DuPage County Animal Services (DCAS) of $50,000 for the fiscal year beginning 12/1/2025-11/30/2026.

Grant Purpose and Expenditure of Funds. These funds are unrestricted but should be used solely for the purposes of supporting the mission of DuPage Animal Friends. DCAS is responsible for the active prioritization and management of granted funds.

DCAS agrees to not use any of the grant, or the interest or income thereon, to conduct tests for public safety, to influence any legislation or the outcome of any election, to conduct a voter registration drive, to satisfy a charitable pledge or obligation of any person or organization, or to provide any tangible economic benefit to any substantial contributor, or their respective family members.

Unused Funds Grant Within the Fiscal Year. Any unused funds should be carried by DCAS into the next fiscal year beginning 12/1/2026 and reported to DAF prior to proceeding with the finalization of the next fiscal year grant beginning 12/1/2026.

Grant Payment. DAF will promptly send the grant funds upon receipt by DAF (addressed to the person signing this letter on behalf of the DAF) of a countersigned copy of this letter.

Reporting. Refer to DAF Grant Funding Methodology dated August 20, 2018 for reporting requirements.

DAF's Public Reports. DAF may include information on this grant in its periodic public reports.

Recognition. If you publicize this grant, please list it as a donation from "the donors of DuPage Animal Friends" or "DuPage Animal Friends."

Other Terms. This grant is subject to these Terms and Conditions and by countersigning this letter and/or by cashing the grant check, you are indicating that you agree to its terms. Nothing contained in this grant letter shall be deemed to create a joint venture, partnership relationship, or employer/employee relationship between DAF and DCAS.

Counter Signatures. This instrument may be executed in counterparts, each of which shall be deemed an original, but all of which shall constitute one and the same instrument.

Sincerely,

[redacted]

Jennifer Martyn
President, DuPage Animal Friends
On Behalf of the DuPage Animal Friends Board of Directors

ACCEPTED

DuPage County Animal Services

By: [redacted] Date: 11-5-2025

Laura Flamion, ~~Operations Manager~~ Administrator

Ref: Grant Funding Methodology dated August 20, 2018

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: FI-R-0196-25 **Agenda Date:** 11/18/2025 **Agenda #:** 9.C.

ACCEPTANCE AND APPROPRIATION OF THE
DUPAGE ANIMAL FRIENDS MARKETING COORDINATOR GRANT PY26
COMPANY 5000 - ACCOUNTING UNIT 1310
$100,000
(Under the administrative direction of Animal Services)

WHEREAS, the County of DuPage has been notified by DuPage Animal Friends that grant funds in the amount of $100,000 (ONE HUNDRED THOUSAND AND NO/100 DOLLARS) are available to be used for the support of a full-time marketing coordinator position for DuPage County Animal Services; and

WHEREAS, to receive said grant funds, the County of DuPage must accept an award letter from DuPage Animal Friends, a copy of which is attached to and incorporated as a part of this resolution by reference (ATTACHMENT II); and

WHEREAS, the term of the grant award is from December 01, 2025, through November 30, 2026; and

WHEREAS, no additional County funds are required to receive this funding; and

WHEREAS, acceptance of this grant award does not add any additional subsidy from the County; and

WHEREAS, the DuPage County Board finds that the need to appropriate said funds creates an emergency within the meaning of the Counties Act, Budget Division, (55 ILCS 5/6-1003).

NOW, THEREFORE, BE IT RESOLVED by the DuPage County Board that the award letter from DuPage Animal Friends to the County of DuPage and is hereby accepted; and

BE IT FURTHER RESOLVED by the DuPage County Board that the additional appropriation on the attached sheet (ATTACHMENT I) in the amount of $100,000 (ONE HUNDRED THOUSAND AND NO/100 DOLLARS) be made to establish the DuPage Animal Friends Marketing Coordinator Grant PY26, Company 5000 - Accounting Unit 1310, for the period of December 01, 2025, through November 30, 2026, and

BE IT FURTHER RESOLVED by the DuPage County Board that the Administrator of DuPage County Animal Services is approved as the County's Authorized Representative; and

BE IT FURTHER RESOLVED by the DuPage County Board, that should local funding cease for this grant, the Animal Services Committee shall review the need for continuing the specified program; and

BE IT FURTHER RESOLVED, that should the Animal Services Committee determine the need for other funding is appropriate, it may recommend action to the County Board by resolution.

Enacted and approved this 25th day of November, 2025 at Wheaton, Illinois.

_____

DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: _____

JEAN KACZMAREK, COUNTY CLERK

ATTACHMENT I

ADDITIONAL APPROPRIATION TO ESTABLISH THE
DUPAGE ANIMAL FRIENDS FOUNDATION COORDINATOR GRANT PY26
COMPANY 5000 – ACCOUNTING UNIT 1310
$100,000

REVENUE		
46009-0000 - Private Grants	$ 100,000	
TOTAL ANTICIPATED REVENUE		$ 100,000
EXPENDITURES		
PERSONNEL		
50000-0000 - Regular Salaries	$ 77,000	
51010-0000 - Employer Share I.M.R.F.	8,000	
51030-0000 - Employer Share Social Security	7,000	
51040-0000 - Employee Med & Hosp Insurance	8,000	
TOTAL PERSONNEL		$ 100,000
TOTAL ADDITIONAL APPROPRIATION		$ 100,000

DuPage Animal Friends
Helping All Pets Have A Home

November 1, 2025

DuPage County Animal Services
Attn: Laura Flamion
2255 Manchester Road
Wheaton, IL 60187

RE: Restricted Grant of $100,000 for the Marketing Coordinator Position

Dear Laura:

Program Grant. DuPage Animal Friends (DAF), formally known as Friends of DuPage County Animal Care and Control Foundation, has approved a one-time restricted grant to DuPage County Animal Services (DCAS) of $100,000 for the fiscal year beginning 12/1/2025-11/30/2026.

Grant Purpose and Expenditure of Funds. These funds are restricted solely for the purposes of the Animal Services Marketing Coordinator position. DCAS is responsible for the active prioritization and management of granted funds.

DCAS agrees to not use any of the grant, or the interest or income thereon, to conduct tests for public safety, to influence any legislation or the outcome of any election, to conduct a voter registration drive, to satisfy a charitable pledge or obligation of any person or organization, or to provide any tangible economic benefit to any substantial contributor, or their respective family members.

Unused Funds Grant Within the Fiscal Year. Any unused funds should be carried by DCAS into the next fiscal year beginning 12/1/2026 and reported to DAF prior to proceeding with the finalization of the next fiscal year grant beginning 12/1/2026.

Grant Payment. DAF will promptly send the grant funds upon receipt by DAF (addressed to the person signing this letter on behalf of the DAF) of a countersigned copy of this letter.

Reporting. Refer to DAF Grant Funding Methodology dated August 20, 2018 for reporting requirements.

DAF's Public Reports. DAF may include information on this grant in its periodic public reports.

Recognition. If you publicize this grant, please list it as a donation from "the donors of DuPage Animal Friends" or "DuPage Animal Friends."

Other Terms. This grant is subject to these Terms and Conditions and by countersigning this letter and/or by cashing the grant check, you are indicating that you agree to its terms. Nothing contained in this grant letter shall be deemed to create a joint venture, partnership relationship, or employer/employee relationship between DAF and DCAS.

Counter Signatures. This instrument may be executed in counterparts, each of which shall be deemed an original, but all of which shall constitute one and the same instrument.

Sincerely,

[redacted]

Jennifer Martyn
President, DuPage Animal Friends
On Behalf of the DuPage Animal Friends Board of Directors

ACCEPTED

DuPage County Animal Services

By: [redacted] Date: 11-5-2025

Laura Flamion, ~~Operations Manager~~ Administrator

Ref: Grant Funding Methodology dated August 20, 2018



Grant Proposal Notification

GPN Number: 027-25
(Completed by Finance Department)

Date of Notification: 11/05/2025
(MM/DD/YYYY)

Parent Committee Agenda Date: 11/18/2025
(Completed by Finance Department) (MM/DD/YYYY)

Grant Application Due Date: 11/10/2025
(MM/DD/YYYY)

Name of Grant: DAF Marketing Coordinator FY26

Name of Grantor: DuPage Animal Friends

Originating Entity: N/A
(Name the entity from which the funding originates, if Grantor is a pass-thru entity)

County Department: Animal Services

Department Contact: Laura Flamion, Administrator x2806
(Name, Title, and Extension)

Parent Committee: Animal Services

Grant Amount Requested: $ 100,000.00

Type of Grant: Project
(Competitive, Continuation, Formula, Project, Direct Payment, Other – Please Specify)

Is this a new non-recurring Grant: ☐ Yes ☑ No

Source of Grant: ☐ Federal ☐ State ☑ Private ☐ Corporate

If Federal, provide CFDA: _____ If State, provide CSFA: _____

DUPAGE COUNTY
GOVERNMENT



Grant Proposal Notification

1. Justify the department's need for this grant.

   DuPage Animal Friends is a 501(c)3 charity that supports operations at DuPage County Animal Services. It is an all volunteer organization that works closely with DCAS leadership. An increase in workload has made it challenging for the all volunteer board and Foundation Coordinator to keep up with daily marketing and social media tasks. The need for a full time marketing coordinator was identified in 2025. This grant to DCAS is intended for DCAS to hire and manage this position so that the Foundation Coordinator can focus on key tasks related to fundraising and relationship building. Because the total grant amount exceeds the total cost of annual salary and fringe benefits, any remaining unused funds will be carried over into FY27 to continue funding the position.

2. Based on the County's Strategic Plan, which strategic imperative(s) correlate with funding opportunity. Provide a brief explanation.

   COMMUNITY WELL-BEING: This position will allow Animal Services to stay in constant communication with community members and stakeholders. Through regular marketing and communications, DCAS will be able to share challenges, successes, needs, and impact. Doing so will ideally help prevent animals from entering the shelter system, while increasing positive outcomes for animals that do enter the shelter. FISCAL RESPONSIBILITY: By educating the community on the importance of vaccinating pets for rabies and by educating veterinarians on the importance of promptly reporting vaccines administered, DCAS will increase the number of licensed pets in the community.

3. What is the period covered by the grant? 12/01/2025 (MM/DD/YYYY) to: 11/30/2026 (MM/DD/YYYY)

   3.1. If period is unknown, estimate the year the project or project phase will begin and anticipated duration:

   3.1.1. _____ (MM/YY) and _____ (Duration)

4. Will the County provide "seed" or startup funding to initiate grant project? (Yes or No) No

   4.1. If yes, please identify the Company-Accounting Unit used for the funding _____

5. If grant is awarded, how is funding received? (select one):

   5.1. Prior to expenditure of costs (lump-sum reimbursement upfront) ☑

   5.2. After expenditure of costs (reimbursement-based) ☐



Grant Proposal Notification

6. Does the grant allow for Personnel Costs? (Yes or No) Yes

6.1. If yes, what are the total projected salary and fringe benefit costs of personnel charging time to the grant for the entire term of the grant? Compute County-provided benefits at 40%.

6.1.1. Total salary $77,000.00 Percentage covered by grant 100%

6.1.2. Total fringe benefits $23,000.00 Percentage covered by grant 100%

6.1.3. Are any of the County-provided fringe benefits disallowed? (Yes or No): No

6.1.3.1. If yes, which ones are disallowed?

6.1.3.2. If the grant does not cover 100% of the personnel costs, from what Company-Accounting Unit will the deficit be paid?

6.2. Will receipt of this grant require the hiring of additional staff? (Yes or No): Yes

6.2.1. If yes, how many new positions will be created?

6.2.1.1. Full-time 1 Part-time _____ Temporary _____

6.2.1.2. Will the headcount of the new position(s) be placed in the grant accounting unit? Yes (Yes or No)

6.2.1.2.1. If no, in what Company-Accounting Unit will the headcount(s) be placed?



Grant Proposal Notification

6.3. Does the grant award require the positions to be retained beyond the grant term? (Yes or No) No

6.3.1. If yes, please answer the following:

6.3.1.1. How many years beyond the grant term? _____

6.3.1.2. What Company-Accounting Unit(s) will be used? _____

6.3.1.3. Total annual salary _____

6.3.1.4. Total annual fringe benefits _____

7. Does the grant allow for direct administrative costs? (Yes or No) No

7.1. If yes, please answer the following:

7.1.1. Total estimated direct administrative costs for project _____

7.1.2. Percentage of direct administrative costs covered by grant _____

7.1.3. What percentage of the grant total is the portion covered by the grant _____

8. What percentage of the grant funding is non-personnel cost / non-direct administrative cost? 0%

9. Are matching funds required? (Yes or No): No

9.1. If yes, please answer the following:

9.1.1. What percentage of match funding is required by granting entity? _____

9.1.2. What is the dollar amount of the County's match? _____



Grant Proposal Notification

9.1.3. What Company-Accounting Unit(s) will provide the matching requirement? _____

10. What amount of funding is already allocated for the project? $0.00

10.1. If allocated, in what Company-Accounting Unit are the funds located? _____

10.2. Will the project proceed if the funding opportunity is not awarded? (Yes or No): No

11. What is the total project cost (Grant Award + Match + Other Allocated Funding)? $100,000.00

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: FI-R-0197-25 **Agenda Date:** 11/18/2025 **Agenda #:** 9.D.

ACCEPTANCE AND APPROPRIATION OF THE
SUSTAINED TRAFFIC ENFORCEMENT PROGRAM PY26 GRANT
INTER-GOVERNMENTAL AGREEMENT NO. HS-26-0179, 0402
COMPANY 5000 - ACCOUNTING UNIT 4525
$39,294
(Under the administrative direction of the
DuPage County Sheriff's Office)

WHEREAS, the County of DuPage, through the DuPage County Sheriff's Office, has been notified by the Illinois Department of Transportation that grant funds in the amount of $39,293.38 (THIRTY-NINE THOUSAND TWO HUNDRED NINETY-THREE AND 38/100 DOLLARS) are available to improve highway safety throughout DuPage County through enforcement and media campaigns; and

WHEREAS, to receive said grant funds, the County of DuPage, through the DuPage County Sheriff's Office, must enter into Inter-Governmental Agreement No. HS-26-0179, 0402 with the Illinois Department of Transportation, a copy of which is attached to and incorporated as a part of this resolution by reference (ATTACHMENT II); and

WHEREAS, the term of the agreement is from October 1, 2025 through September 30, 2026; and

WHEREAS, no additional County funds are required to receive this funding; and

WHEREAS, acceptance of this funding does not add any additional subsidy from the County; and

WHEREAS, the County Board finds that the need to appropriate said grant funds creates an emergency within the meaning of the Counties Act, Budget Division, (55 ILCS 5/6-1003).

NOW, THEREFORE, BE IT RESOLVED by the DuPage County Board that Inter-Governmental Agreement No. HS-26-0179, 0402 (ATTACHMENT II) between DuPage County and the Illinois Department of Transportation be and is hereby accepted; and

BE IT FURTHER RESOLVED by the DuPage County Board that the additional appropriation on the attached sheet (ATTACHMENT I) in the amount of $39,294 (THIRTY-NINE THOUSAND TWO HUNDRED NINETY-FOUR AND NO/100 DOLLARS) be made to establish the Sustained Traffic Enforcement Program PY26 Grant, Company 5000 - Accounting Unit 4525, for the period October 1, 2025 through September 30, 2026; and

BE IT FURTHER RESOLVED by the DuPage County Board that the DuPage County Sheriff's Office is authorized to sign Agreement No. HS-26-0179, 0402 as an Authorized Representative; and

BE IT FURTHER RESOLVED that should state and/or federal funding cease for this grant, the Judicial and Public Safety Committee shall review the need for continuing the specified program and associated headcount; and

BE IT FURTHER RESOLVED that should the Judicial and Public Safety Committee determine the need for other funding is appropriate, it may recommend action to the County Board by resolution.

Enacted and approved this 25th day of November, 2025 at Wheaton, Illinois.

_____

DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: _____

JEAN KACZMAREK, COUNTY CLERK

Docusign Envelope ID: FDA2B2E5-3BCD-4234-88F7-CB3EEE5527F7

Agreement No. HS-26-0179
Task Number 04-02

GRANT AGREEMENT
BETWEEN
THE STATE OF ILLINOIS, Department of Transportation
AND
County of DuPage

The parties to this Grant Agreement (Agreement) are the State of Illinois (State), acting through the undersigned agency (Grantor) and County of DuPage (Grantee) (collectively, the "Parties" and individually, a "Party"). The Agreement, consisting of the signature page, the parts listed below, and any additional exhibits or attachments referenced in this Agreement, constitute the entire agreement between the Parties. No promises, terms, or conditions not recited, incorporated or referenced herein, including prior agreements or oral discussions, are binding upon either Grantee or Grantor.

PART ONE – The Uniform Terms

Article I	**Definitions**
Article II	**Award Information**
Article III	**Grantee Certifications and Representations**
Article IV	**Payment Requirements**
Article V	**Scope of Award Activities/Purpose of Award**
Article VI	**Budget**
Article VII	**Allowable Costs**
Article VIII	**Lobbying**
Article IX	**Maintenance and Accessibility of Records; Monitoring**
Article X	**Financial Reporting Requirements**
Article XI	**Performance Reporting Requirements**
Article XII	**Audit Requirements**
Article XIII	**Termination; Suspension; Non-compliance**
Article XIV	**Subcontracts/Subawards**
Article XV	**Notice of Change**
Article XVI	**Structural Reorganization and Reconstitution of Board Membership**
Article XVII	**Conflict of Interest**
Article XVIII	**Equipment or Property**
Article XIX	**Promotional Materials; Prior Notification**
Article XX	**Insurance**
Article XXI	**Lawsuits and Indemnification**
Article XXII	**Miscellaneous**
Exhibit A	**Project Description**
Exhibit B	**Deliverables or Milestones**
Exhibit C	**Contact Information**
Exhibit D	**Performance Measures and Standards**
Exhibit E	**Specific Conditions**

PART TWO – Grantor-Specific Terms

PART THREE – Project-Specific Terms

The Parties or their duly authorized representatives hereby execute this Agreement.

Docusign Envelope ID: FDA2B2E5-3BCD-4234-88F7-CB3EEE5527F7

Illinois Department of Transportation

By: Gia Biagi by Stephane B. Seck-Birhame
Signature of Gia Biagi, Secretary
By: _____
Signature of Designee
Date: 10/30/25 | 12:45 PM CDT
Printed Name: Stephane B. Seck-Birhame
Printed Title: BSPE Bureau Chief
Designee

By: _____
Signature of
Date: _____
Printed Name: _____
Printed Title: _____
Second Grantor Approver

By: _____
Signature of
Date: _____
Printed Name: _____
Printed Title: _____
Third Grantor Approver

By: _____
Signature of
Date: _____
Printed Name: _____
Printed Title: _____
Fourth Grantor Approver

By: _____
Signature of
Date: _____
Printed Name: _____
Printed Title: _____
Fifth Grantor Approver

County of DuPage

[redacted]
Signature of Authorized Representative
Date: 10/27/25 | 5:16 AM PDT
Printed Name: James Mendrick

Printed Title: Sheriff
E-mail: james.mendrick@dupagesheriff.org

By: _____
Signature of Second Grantee Approver, if applicable
Date: _____
Printed Name: _____
Printed Title: _____
Second Grantee Approver
(optional at Grantee's discretion)

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PART ONE – THE UNIFORM TERMS

ARTICLE I
DEFINITIONS

1.1. Definitions. Capitalized words and phrases used in this Agreement have the meanings stated in 2 CFR 200.1 unless otherwise stated below.

"Allowable Costs" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Award" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Budget" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Catalog of State Financial Assistance" or "CSFA" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Close-out Report" means a report from the Grantee allowing Grantor to determine whether all applicable administrative actions and required work have been completed, and therefore closeout actions can commence.

"Conflict of Interest" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Cooperative Research and Development Agreement" has the same meaning as in 15 USC 3710a.

"Direct Costs" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Financial Assistance" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"GATU" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Grant Agreement" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Grantee Compliance Enforcement System" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Grant Funds" means the Financial Assistance made available to Grantee through this Agreement.

"Grantee Portal" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Indirect Costs" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Indirect Cost Rate" means a device for determining in a reasonable manner the proportion of Indirect Costs each Program should bear. It is a ratio (expressed as a percentage) of the Indirect Costs to a Direct Cost base. If reimbursement of Indirect Costs is allowable under an Award, Grantor will not reimburse those Indirect Costs unless Grantee has established an Indirect Cost Rate covering the applicable activities and period of time, unless Indirect Costs are reimbursed at a fixed rate.

"Indirect Cost Rate Proposal" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Obligations" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Period of Performance" has the same meaning as in 44 Ill. Admin. Code 7000.30.

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"Prior Approval" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Profit" means an entity's total revenue less its operating expenses, interest paid, depreciation, and taxes. "Profit" is synonymous with the term "net revenue."

"Program" means the services to be provided pursuant to this Agreement. "Program" is used interchangeably with "Project."

"Program Costs" means all Allowable Costs incurred by Grantee and the value of the contributions made by third parties in accomplishing the objectives of the Award during the Term of this Agreement.

"Related Parties" has the meaning set forth in Financial Accounting Standards Board (FASB) Accounting Standards Codification (ASC) 850-10-20.

"SAM" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"State-issued Award" means the assistance that a grantee receives directly from a State agency. The funding source of the State-issued Award can be federal pass-through, State or a combination thereof. "State-issued Award" does not include the following:

- contracts issued pursuant to the Illinois Procurement Code that a State agency uses to buy goods or services from a contractor or a contract to operate State government-owned, contractor-operated facilities;
- agreements that meet the definition of "contract" under 2 CFR 200.1 and 2 CFR 200.331, which a State agency uses to procure goods or services but are exempt from the Illinois Procurement Code due to an exemption listed under 30 ILCS 500/1-10, or pursuant to a disaster proclamation, executive order, or any other exemption permitted by law;
- amounts received for services rendered to an individual;
- Cooperative Research and Development Agreements;
- an agreement that provides only direct cash assistance to an individual;
- a subsidy;
- a loan;
- a loan guarantee; or
- insurance.

"Illinois Stop Payment List" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Unallowable Cost" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Unique Entity Identifier" or "UEI" has the same meaning as in 44 Ill. Admin. Code 7000.30.

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ARTICLE II
AWARD INFORMATION

2.1. Term. This Agreement is effective on 10/01/2025 and expires on 09/30/2026 (the Term), unless terminated pursuant to this Agreement.

2.2. Amount of Agreement. Grant Funds are estimated to be $39,293.38, of which $39,293.38 are federal funds. Grantee accepts Grantor's payment as specified in this ARTICLE.

2.3. Payment. Payment will be made as follows (*see* additional payment requirements in ARTICLE IV; additional payment provisions specific to this Award may be included in **PART TWO** or **PART THREE**): Payment will be made as follows (see additional payment requirements in ARTICLE IV; additional payment provisions specific to this Award may be included in Part Two and/or Part Three): If the Grantor is to pay a Third Party for grant related goods/services, Grantee will submit invoices, C-13 invoice voucher and/or a BoBS 650 (Rev. 04/02/24) travel voucher along with required supporting documentation directly to the Grantor for payment; or if the Grantor is to pay the Grantee directly for grant related goods/services, Grantee will submit a BSPE 500 claim form, along with required supporting documentation.

2.4. Award Identification Numbers. If applicable, the Federal Award Identification Number (FAIN) is 69A37525300004020IL0. The federal awarding agency is National Highway Traffic Safety Administration , and the Federal Award date is 02/26/25, 05/14/2025 . If applicable, the Assistance Listing Program Title is State and Community Highway Safety/National Priority Safety Programs and Assistance Listing Number is 20.600. The Catalog of State Financial Assistance (CSFA) Number is 494-10-0343 and the CSFA Name is State and Community Highway Safety/National Priority Safety Program; 26-0343-11 Sustained Traffic Enforcement Program (STEP). If applicable, the State Award Identification Number (SAIN) is HS-26-0179.

ARTICLE III
GRANTEE CERTIFICATIONS AND REPRESENTATIONS

3.1. Registration Certification. Grantee certifies that: (i) it is registered with SAM and W7KRN7E54898 is Grantee's correct UEI; (ii) it is in good standing with the Illinois Secretary of State, if applicable; and (iii) Grantee has successfully completed the annual registration and prequalification through the Grantee Portal.

Grantee must remain current with these registrations and requirements. If Grantee's status with regard to any of these requirements changes, or the certifications made in and information provided in the uniform grant application changes, Grantee must notify Grantor in accordance with ARTICLE XV.

3.2. Tax Identification Certification. Grantee certifies that: 366006551 is Grantee's correct federal employer identification number (FEIN) or Social Security Number. Grantee further certifies, if applicable: (a) that Grantee is not subject to backup withholding because (i) Grantee is exempt from backup withholding, or (ii) Grantee has not been notified by the Internal Revenue Service (IRS) that Grantee is subject to backup withholding as a result of a failure to report all interest or dividends, or (iii) the IRS has notified Grantee that Grantee is no longer subject to backup withholding; and (b) Grantee is a U.S. citizen or other U.S. person. Grantee is doing business as a Governmental Unit .

If Grantee has not received a payment from the State of Illinois in the last two years, Grantee must submit a W-9 tax form with this Agreement.

3.3. Compliance with Uniform Grant Rules. Grantee certifies that it must adhere to the applicable Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, which are published in Title 2, Part 200 of the Code of Federal Regulations (2 CFR Part 200) and are incorporated herein by reference. 44 Ill. Admin. Code 7000.40(c)(1)(A). The requirements of 2 CFR Part 200 apply to the Grant Funds awarded through this Agreement, regardless of whether the original source of the funds is State or federal, unless an exception is noted in federal or State statutes or

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regulations. 30 ILCS 708/5(b).

3.4. Representations and Use of Funds. Grantee certifies under oath that (1) all representations made in this Agreement are true and correct and (2) all Grant Funds awarded pursuant to this Agreement must be used only for the purpose(s) described herein. Grantee acknowledges that the Award is made solely upon this certification and that any false statements, misrepresentations, or material omissions will be the basis for immediate termination of this Agreement and repayment of all Grant Funds.

3.5. Specific Certifications. Grantee is responsible for compliance with the enumerated certifications in this Paragraph to the extent that the certifications apply to Grantee.

(a) **Bribery.** Grantee certifies that it has not been convicted of bribery or attempting to bribe an officer or employee of the State of Illinois, nor made an admission of guilt of such conduct which is a matter of record.

(b) **Bid Rigging.** Grantee certifies that it has not been barred from contracting with a unit of State or local government as a result of a violation of Paragraph 33E-3 or 33E-4 of the Criminal Code of 2012 (720 ILCS 5/33E-3 or 720 ILCS 5/33E-4, respectively).

(c) **Debt to State.** Grantee certifies that neither it, nor its affiliate(s), is/are barred from receiving an Award because Grantee, or its affiliate(s), is/are delinquent in the payment of any debt to the State, unless Grantee, or its affiliate(s), has/have entered into a deferred payment plan to pay off the debt.

(d) **International Boycott.** Grantee certifies that neither it nor any substantially owned affiliated company is participating or will participate in an international boycott in violation of the provision of the Anti-Boycott Act of 2018, Part II of the Export Control Reform Act of 2018 (50 USC 4841 through 4843), and the anti-boycott provisions set forth in Part 760 of the federal Export Administration Regulations (15 CFR Parts 730 through 774).

(e) **Discriminatory Club Dues or Fees.** Grantee certifies that it is not prohibited from receiving an Award because it pays dues or fees on behalf of its employees or agents, or subsidizes or otherwise reimburses employees or agents for payment of their dues or fees to any club which unlawfully discriminates (775 ILCS 25/2).

(f) **Pro-Children Act.** Grantee certifies that it is in compliance with the Pro-Children Act of 2001 in that it prohibits smoking in any portion of its facility used for the provision of health, day care, early childhood development services, education or library services to children under the age of eighteen (18) (except such portions of the facilities which are used for inpatient substance abuse treatment) (20 USC 7181-7184).

(g) **Drug-Free Workplace.** If Grantee is not an individual, Grantee certifies it will provide a drug free workplace pursuant to the Drug Free Workplace Act. 30 ILCS 580/3. If Grantee is an individual and this Agreement is valued at more than $5,000, Grantee certifies it will not engage in the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance during the performance of the Agreement. 30 ILCS 580/4. Grantee further certifies that if it is a recipient of federal pass-through funds, it is in compliance with the government-wide requirements for a drug-free workplace as set forth in 41 USC 8103.

(h) **Motor Voter Law.** Grantee certifies that it is in full compliance with the terms and provisions of the National Voter Registration Act of 1993 (52 USC 20501 *et seq.*).

(i) **Clean Air Act and Clean Water Act.** Grantee certifies that it is in compliance with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 USC 7401 *et seq.*) and the Federal Water Pollution Control Act, as amended (33 USC 1251 *et seq.*).

(j) **Debarment.** Grantee certifies that it is not debarred, suspended, proposed for debarment or

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permanent inclusion on the Illinois Stop Payment List, declared ineligible, or voluntarily excluded from participation in this Agreement by any federal department or agency (2 CFR 200.205(a)), or by the State (30 ILCS 708/25(6)(G)).

(k) **Non-procurement Debarment and Suspension.** Grantee certifies that it is in compliance with Subpart C of 2 CFR Part 180 as supplemented by 2 CFR Part 376, Subpart C.

(l) **Health Insurance Portability and Accountability Act.** Grantee certifies that it is in compliance with the Health Insurance Portability and Accountability Act of 1996 (HIPAA) (Public Law No. 104-191, 45 CFR Parts 160, 162 and 164, and the Social Security Act, 42 USC 1320d-2 through 1320d-7), in that it may not use or disclose protected health information other than as permitted or required by law and agrees to use appropriate safeguards to prevent use or disclosure of the protected health information. Grantee must maintain, for a minimum of six (6) years, all protected health information.

(m) **Criminal Convictions.** Grantee certifies that:

(i) Neither it nor a managerial agent of Grantee (for non-governmental grantees only, this includes any officer, director or partner of Grantee) has been convicted of a felony under the Sarbanes-Oxley Act of 2002, nor a Class 3 or Class 2 felony under Illinois Securities Law of 1953, or that at least five (5) years have passed since the date of the conviction; and

(ii) It must disclose to Grantor all violations of criminal law involving fraud, bribery or gratuity violations potentially affecting this Award. Failure to disclose may result in remedial actions as stated in the Grant Accountability and Transparency Act. 30 ILCS 708/40. Additionally, if Grantee receives over $10 million in total federal Financial Assistance, during the period of this Award, Grantee must maintain the currency of information reported to SAM regarding civil, criminal or administrative proceedings as required by 2 CFR 200.113 and Appendix XII of 2 CFR Part 200, and 30 ILCS 708/40.

(n) **Federal Funding Accountability and Transparency Act of 2006 (FFATA).** Grantee certifies that it is in compliance with the terms and requirements of 31 USC 6101 with respect to Federal Awards greater than or equal to $30,000. A FFATA subaward report must be filed by the end of the month following the month in which the award was made.

(o) **Illinois Works Review Panel**. For Awards made for public works projects, as defined in the Illinois Works Jobs Program Act, Grantee certifies that it and any contractor(s) or subcontractor(s) that performs work using funds from this Award, must, upon reasonable notice, appear before and respond to requests for information from the Illinois Works Review Panel. 30 ILCS 559/20-25(d).

(p) **Anti-Discrimination.** Grantee certifies that its employees and subcontractors under subcontract made pursuant to this Agreement, must comply with all applicable provisions of State and federal laws and regulations pertaining to nondiscrimination, sexual harassment and equal employment opportunity including, but not limited to: Illinois Human Rights Act (775 ILCS 5/1-101 *et seq.*), including, without limitation, 44 Ill. Admin. Code 750- Appendix A, which is incorporated herein; Public Works Employment Discrimination Act (775 ILCS 10/1 *et seq.*); Civil Rights Act of 1964 (as amended) (42 USC 2000a - 2000h-6); Section 504 of the Rehabilitation Act of 1973 (29 USC 794); Americans with Disabilities Act of 1990 (as amended) (42 USC 12101 *et seq.*); and the Age Discrimination Act of 1975 (42 USC 6101 *et seq.*).

(q) **Internal Revenue Code and Illinois Income Tax Act**. Grantee certifies that it complies with all provisions of the federal Internal Revenue Code (26 USC 1), the Illinois Income Tax Act (35 ILCS 5), and all regulations and rules promulgated thereunder, including withholding provisions and timely deposits of employee taxes and unemployment insurance taxes.

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ARTICLE IV
PAYMENT REQUIREMENTS

4.1. Availability of Appropriation; Sufficiency of Funds. This Agreement is contingent upon and subject to the availability of sufficient funds. Grantor may terminate or suspend this Agreement, in whole or in part, without penalty or further payment being required, if (i) sufficient funds for this Agreement have not been appropriated or otherwise made available to Grantor by the State or the federal funding source, (ii) the Governor or Grantor reserves funds, or (iii) the Governor or Grantor determines that funds will not or may not be available for payment. Grantor must provide notice, in writing, to Grantee of any such funding failure and its election to terminate or suspend this Agreement as soon as practicable. Any suspension or termination pursuant to this Paragraph will be effective upon the date of the written notice unless otherwise indicated.

4.2. Pre-Award Costs. Pre-award costs are not permitted unless specifically authorized by Grantor in **Exhibit A**, **PART TWO** or **PART THREE** of this Agreement. If they are authorized, pre-award costs must be charged to the initial Budget Period of the Award, unless otherwise specified by Grantor. 2 CFR 200.458.

4.3. Return of Grant Funds. Grantee must liquidate all Obligations incurred under the Award within forty-five (45) days of the end of the Period of Performance, or in the case of capital improvement Awards, within forty-five (45) days of the end of the time period the Grant Funds are available for expenditure or obligation, unless Grantor permits a longer period in **PART TWO** OR **PART THREE**. Grantee must return to Grantor within forty-five (45) days of the end of the applicable time period as set forth in this Paragraph all remaining Grant Funds that are not expended or legally obligated.

4.4. Cash Management Improvement Act of 1990. Unless notified otherwise in **PART TWO** or **PART THREE**, Grantee must manage federal funds received under this Agreement in accordance with the Cash Management Improvement Act of 1990 (31 USC 6501 *et seq*.) and any other applicable federal laws or regulations. 2 CFR 200.305; 44 Ill. Admin. Code 7000.120.

4.5. Payments to Third Parties. Grantor will have no liability to Grantee when Grantor acts in good faith to redirect all or a portion of any Grantee payment to a third party. Grantor will be deemed to have acted in good faith when it is in possession of information that indicates Grantee authorized Grantor to intercept or redirect payments to a third party or when so ordered by a court of competent jurisdiction.

4.6. Modifications to Estimated Amount. If the Agreement amount is established on an estimated basis, then it may be increased by mutual agreement at any time during the Term. Grantor may decrease the estimated amount of this Agreement at any time during the Term if (i) Grantor believes Grantee will not use the funds during the Term, (ii) Grantor believes Grantee has used Grant Funds in a manner that was not authorized by this Agreement, (iii) sufficient funds for this Agreement have not been appropriated or otherwise made available to Grantor by the State or the federal funding source, (iv) the Governor or Grantor reserves funds, or (v) the Governor or Grantor determines that funds will or may not be available for payment. Grantee will be notified, in writing, of any adjustment of the estimated amount of this Agreement. In the event of such reduction, services provided by Grantee under **Exhibit A** may be reduced accordingly. Grantor must pay Grantee for work satisfactorily performed prior to the date of the notice regarding adjustment. 2 CFR 200.308.

4.7. Interest.

(a) All interest earned on Grant Funds held by a Grantee or a subrecipient will be treated in accordance with 2 CFR 200.305(b)(12), unless otherwise provided in **PART TWO** or **PART THREE**. Grantee and its subrecipients must remit annually any amount due in accordance with 2 CFR 200.305(b)(12) or to Grantor, as applicable.

(b) Grant Funds must be placed in an insured account, whenever possible, that bears interest, unless exempted under 2 CFR 200.305(b)(10), (b)(11).

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4.8. Timely Billing Required. Grantee must submit any payment request to Grantor within fifteen (15) days of the end of the quarter, unless another billing schedule is specified in **ARTICLE II, PART TWO**, or **PART THREE**. Failure to submit such payment request timely will render the amounts billed Unallowable Costs which Grantor cannot reimburse. In the event that Grantee is unable, for good cause, to submit its payment request timely, Grantee shall timely notify Grantor and may request an extension of time to submit the payment request. Grantor's approval of Grantee's request for an extension shall not be unreasonably withheld.

4.9. Certification. Pursuant to 2 CFR 200.415, each invoice and report submitted by Grantee (or subrecipient) must contain the following certification by an official authorized to legally bind Grantee (or subrecipient):

> By signing this report [or payment request or both], I certify to the best of my knowledge and belief that the report [or payment request] is true, complete, and accurate; that the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the State or federal pass-through award; and that supporting documentation has been submitted as required by the grant agreement. I acknowledge that approval for any other expenditure described herein is considered conditional subject to further review and verification in accordance with the monitoring and records retention provisions of the grant agreement. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise (U.S. Code Title 18, Sections 2, 1001, 1343 and Title 31, Sections 3729-3730 and 3801-3812; 30 ILCS 708/120).

ARTICLE V
SCOPE OF AWARD ACTIVITIES/PURPOSE OF AWARD

5.1. Scope of Award Activities/Purpose of Award. Grantee must perform as described in this Agreement, including as described in **Exhibit A** (Project Description), **Exhibit B** (Deliverables or Milestones), and **Exhibit D** (Performance Measures and Standards), as applicable. Grantee must further comply with all terms and conditions set forth in the Notice of State Award (44 Ill. Admin. Code 7000.360) which is incorporated herein by reference. All Grantor-specific provisions and programmatic reporting required under this Agreement are described in **PART TWO** (Grantor-Specific Terms). All Project-specific provisions and reporting required under this Agreement are described in **PART THREE** (Project-Specific Terms).

5.2. Scope Revisions. Grantee must obtain Prior Approval from Grantor whenever a scope revision is necessary for one or more of the reasons enumerated in 44 Ill. Admin. Code 7000.370(b)(2). All requests for scope revisions that require Grantor approval must be signed by Grantee's authorized representative and submitted to Grantor for approval. Expenditure of funds under a requested revision is prohibited and will not be reimbursed if expended before Grantor gives written approval. 2 CFR 200.308.

5.3. Specific Conditions. If applicable, specific conditions required after a risk assessment are included in **Exhibit E**. Grantee must adhere to the specific conditions listed therein. 44 Ill. Admin. Code 7000.340(e).

ARTICLE VI
BUDGET

6.1. Budget. The Budget submitted by Grantee at application, or a revised Budget subsequently submitted and approved by Grantor, is considered final and is incorporated herein by reference.

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6.2. Budget Revisions. Grantee must obtain Prior Approval, whether mandated or discretionary, from Grantor whenever a Budget revision is necessary for one or more of the reasons enumerated in 44 Ill. Admin. Code 7000.370(b). All requests for Budget revisions that require Grantor approval must be signed by Grantee's authorized representative and submitted to Grantor for approval. Expenditure of funds under a requested revision is prohibited and will not be reimbursed if expended before Grantor gives written approval.

6.3. Notification. Within thirty (30) calendar days from the date of receipt of the request for Budget revisions, Grantor will review the request and notify Grantee whether the Budget revision has been approved, denied, or the date upon which a decision will be reached. 44 Ill. Admin. Code 7000.370(b)(7).

ARTICLE VII
ALLOWABLE COSTS

7.1. Allowability of Costs; Cost Allocation Methods. The allowability of costs and cost allocation methods for work performed under this Agreement will be determined in accordance with 2 CFR Part 200 Subpart E and Appendices III, IV, V, and VII.

7.2. Indirect Cost Rate Submission.

(a) All grantees, except for Local Education Agencies (as defined in 34 CFR 77.1), must make an Indirect Cost Rate election in the Grantee Portal, even grantees that do not charge or expect to charge Indirect Costs. 44 Ill. Admin. Code 7000.420(e).

(i) Waived and de minimis Indirect Cost Rate elections will remain in effect until Grantee elects a different option.

(b) Grantee must submit an Indirect Cost Rate Proposal in accordance with federal and State regulations, in a format prescribed by Grantor. For grantees who have never negotiated an Indirect Cost Rate before, the Indirect Cost Rate Proposal must be submitted for approval no later than three months after the effective date of the Award. For grantees who have previously negotiated an Indirect Cost Rate, the Indirect Cost Rate Proposal must be submitted for approval within 180 days of Grantee's fiscal year end, as dictated in the applicable appendices, such as:

(i) Appendix VII to 2 CFR Part 200 governs Indirect Cost Rate Proposals for state and Local Governments and Indian Tribes,

(ii) Appendix III to 2 CFR Part 200 governs Indirect Cost Rate Proposals for public and private institutions of higher education,

(iii) Appendix IV to 2 CFR Part 200 governs Indirect (F&A) Costs Identification and Assignment, and Rate Determination for Nonprofit Organizations, and

(iv) Appendix V to 2 CFR Part 200 governs state/Local Government-wide Central Service Cost Allocation Plans.

(c) A grantee who has a current, applicable rate negotiated by a cognizant federal agency must provide to Grantor a copy of its Indirect Cost Rate acceptance letter from the federal government and a copy of all documentation regarding the allocation methodology for costs used to negotiate that rate, e.g., without limitation, the cost policy statement or disclosure narrative statement. Grantor will accept that Indirect Cost Rate, up to any statutory, rule-based or programmatic limit.

(d) A grantee who does not have a current negotiated rate, may elect to charge a *de minimis* rate up to 15 percent of modified total direct costs , which may be used indefinitely. No documentation is required to justify the *de minimis* Indirect Cost Rate. 2 CFR 200.414(f).

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7.3. Transfer of Costs. Cost transfers between Grants, whether as a means to compensate for cost overruns or for other reasons, are unallowable. 2 CFR 200.451.

7.4. Commercial Organization Cost Principles. The federal cost principles and procedures for cost analysis and the determination, negotiation and allowance of costs that apply to commercial organizations are set forth in 48 CFR Part 31.

7.5. Financial Management Standards. The financial management systems of Grantee must meet the following standards:

(a) **Accounting System**. Grantee organizations must have an accounting system that provides accurate, current, and complete disclosure of all financial transactions related to each state- and federally-funded Program. Accounting records must contain information pertaining to State and federal pass-through awards, authorizations, Obligations, unobligated balances, assets, outlays, and income. These records must be maintained on a current basis and balanced at least quarterly. Cash contributions to the Program from third parties must be accounted for in the general ledger with other Grant Funds. Third party in-kind (non-cash) contributions are not required to be recorded in the general ledger, but must be under accounting control, possibly through the use of a memorandum ledger. To comply with 2 CFR 200.305(b)(9) and 30 ILCS 708/97, Grantee must use reasonable efforts to ensure that funding streams are delineated within Grantee's accounting system. 2 CFR 200.302.

(b) **Source Documentation**. Accounting records must be supported by such source documentation as canceled checks, bank statements, invoices, paid bills, donor letters, time and attendance records, activity reports, travel reports, contractual and consultant agreements, and subaward documentation. All supporting documentation must be clearly identified with the Award and general ledger accounts which are to be charged or credited.

(i) The documentation standards for salary charges to Grants are prescribed by 2 CFR 200.430, and in the cost principles applicable to the Grantee's organization.

(ii) If records do not meet the standards in 2 CFR 200.430, then Grantor may notify Grantee in **PART TWO**, **PART THREE** or **Exhibit E** of the requirement to submit personnel activity reports. 2 CFR 200.430(g)(8). Personnel activity reports must account on an after-the-fact basis for one hundred percent (100%) of the employee's actual time, separately indicating the time spent on the Award, other grants or projects, vacation or sick leave, and administrative time, if applicable. The reports must be signed by the employee, approved by the appropriate official, and coincide with a pay period. These time records must be used to record the distribution of salary costs to the appropriate accounts no less frequently than quarterly.

(iii) Formal agreements with independent contractors, such as consultants, must include a description of the services to be performed, the period of performance, the fee and method of payment, an itemization of travel and other costs which are chargeable to the agreement, and the signatures of both the contractor and an appropriate official of Grantee.

(iv) If third party in-kind (non-cash) contributions are used for Award purposes, the valuation of these contributions must be supported with adequate documentation.

(c) **Internal Control**. Grantee must maintain effective control and accountability for all cash, real and personal property, and other assets. Grantee must adequately safeguard all such property and must provide assurance that it is used solely for authorized purposes. Grantee must also have systems in place that provide reasonable assurance that the information is accurate, allowable, and compliant with the terms and conditions of this Agreement. 2 CFR 200.303.

(d) **Budget Control**. Grantee must maintain records of expenditures for each Award by the cost categories of the approved Budget (including Indirect Costs that are charged to the Award), and actual expenditures are to be compared with budgeted amounts at least quarterly.

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Illinois Department of Transportation

Bucksheet

Reset Form

☒ Under $250,000 ☐ Over $250,000

Priority: Normal

Office	District / CO	Bureau
Highways Project Implementation		

File Subject	Amount Range
Agreement, Signature	Under $250,000.00

Secretary Explanation

Subject: State and Community Highway Safety/National Priority Safety Program

Project in Relation to: Highway Safety Grant

Description of Action: Executive Signatures for Execution - annual Safety STEP-Enforcement grant

DBE Goal: None

☐ IL Works ☐ Capitol/Stimulus ☐ Notary Required

☒ FY Deadline Fiscal Year Date: 09/30/2026

Consultant Name/Contractor	Letting Date
County of DuPage	

County	District	Job Number	PTB-Item
		n/a	n/a

Amount of Agreement	Route
39293.38	n/a

Section	Phase	Contract Number	Agreement Number
n/a	n/a	n/a	HS-26-0179

State Dollars	Federal Dollars	Local Dollars	Total Dollars
0.00	39293.38	0.00	39293.38

Source of State Fund	% Reimburse from Feds
not applicable	100 %

Remarks:

Agreement was approved to form by OCC attorney Amanda Lundeen on 09/26/2025.

See Marti Meersman for questions.

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(e) **Cash Management**. Requests for advance payment must be limited to Grantee's immediate cash needs. Grantee must have written procedures to minimize the time elapsing between the receipt and the disbursement of Grant Funds to avoid having excess funds on hand. 2 CFR 200.305.

7.6. Profits. It is not permitted for any person or entity to earn a Profit from an Award. *See, e.g.*, 2 CFR 200.400(g); *see also* 30 ILCS 708/60(a)(7).

7.7. Management of Program Income. Grantee is encouraged to earn income to defray Program Costs where appropriate, subject to 2 CFR 200.307.

ARTICLE VIII
LOBBYING

8.1. Improper Influence. Grantee certifies that it will not use and has not used Grant Funds to influence or attempt to influence an officer or employee of any government agency or a member or employee of the State or federal legislature in connection with the awarding of any agreement, the making of any grant, the making of any loan, the entering into of any cooperative agreement, or the extension, continuation, renewal, amendment or modification of any agreement, grant, loan or cooperative agreement. Additionally, Grantee certifies that it has filed the required certification under the Byrd Anti-Lobbying Amendment (31 USC 1352), if applicable.

8.2. Federal Form LLL. If any federal funds, other than federally-appropriated funds, were paid or will be paid to any person for influencing or attempting to influence any of the above persons in connection with this Agreement, the undersigned must also complete and submit Federal Form LLL, Disclosure of Lobbying Activities Form, in accordance with its instructions.

8.3. Lobbying Costs. Grantee certifies that it is in compliance with the restrictions on lobbying set forth in 2 CFR 200.450. For any Indirect Costs associated with this Agreement, total lobbying costs must be separately identified in the Program Budget, and thereafter treated as other Unallowable Costs.

8.4. Procurement Lobbying. Grantee warrants and certifies that it and, to the best of its knowledge, its subrecipients have complied and will comply with Illinois Executive Order No. 1 (2007) (EO 1-2007). EO 1-2007 generally prohibits grantees and subcontractors from hiring the then-serving Governor's family members to lobby procurement activities of the State, or any other unit of government in Illinois including local governments, if that procurement may result in a contract valued at over $25,000. This prohibition also applies to hiring for that same purpose any former State employee who had procurement authority at any time during the one-year period preceding the procurement lobbying activity.

8.5. Subawards. Grantee must include the language of this ARTICLE in the award documents for any subawards made pursuant to this Award at all tiers. All subrecipients are also subject to certification and disclosure. Pursuant to Appendix II(I) to 2 CFR Part 200, Grantee must forward all disclosures by contractors regarding this certification to Grantor.

8.6. Certification. This certification is a material representation of fact upon which reliance was placed to enter into this transaction and is a prerequisite for this transaction, pursuant to 31 USC 1352. Any person who fails to file the required certifications will be subject to a civil penalty of not less than $10,000, and not more than $100,000, for each such failure.

ARTICLE IX
MAINTENANCE AND ACCESSIBILITY OF RECORDS; MONITORING

9.1. Records Retention. Grantee must maintain for three (3) years from the date of submission of the final

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expenditure report, adequate books, all financial records and, supporting documents, statistical records, and all other records pertinent to this Award, adequate to comply with 2 CFR 200.334, unless a different retention period is specified in 2 CFR 200.334, 44 Ill. Admin. Code 7000.430(a) and (b) or **PART TWO** or **PART THREE**. If any litigation, claim or audit is started before the expiration of the retention period, the records must be retained until all litigation, claims or audit exceptions involving the records have been resolved and final action taken.

9.2. Accessibility of Records. Grantee, in compliance with 2 CFR 200.337 and 44 Ill. Admin. Code 7000.430(f), must make books, records, related papers, supporting documentation and personnel relevant to this Agreement available to authorized Grantor representatives, the Illinois Auditor General, Illinois Attorney General, any Executive Inspector General, Grantor's Inspector General, federal authorities, any person identified in 2 CFR 200.337, and any other person as may be authorized by Grantor (including auditors), by the State of Illinois or by federal statute. Grantee must cooperate fully in any such audit or inquiry.

9.3. Failure to Maintain Books and Records. Failure to maintain adequate books, records and supporting documentation, as described in this ARTICLE, will result in the disallowance of costs for which there is insufficient supporting documentation and also establishes a presumption in favor of the State for the recovery of any Grant Funds paid by the State under this Agreement for which adequate books, records and supporting documentation are not available to support disbursement.

9.4. Monitoring and Access to Information. Grantee must monitor its activities to assure compliance with applicable state and federal requirements and to assure its performance expectations are being achieved. Grantor will monitor the activities of Grantee to assure compliance with all requirements, including applicable programmatic rules, regulations, and guidelines that the Grantor promulgates or implements, and performance expectations of the Award. Grantee must timely submit all financial and performance reports, and must supply, upon Grantor's request, documents and information relevant to the Award. Grantor may make site visits as warranted by Program needs. 2 CFR 200.329; 200.332. Additional monitoring requirements may be in **PART TWO** or **PART THREE**.

ARTICLE X
FINANCIAL REPORTING REQUIREMENTS

10.1. Required Periodic Financial Reports. Grantee must submit financial reports as requested and in the format required by Grantor no later than the dues date(s) specified in **PART TWO** or **PART THREE**. Grantee must submit reports to Grantor describing the expenditure(s) of the funds related thereto at the intervals specified by Grantor, which must be no less frequent than annually and no more frequent than quarterly, unless otherwise specified in either **PART TWO** or **PART THREE** (approved as an exception by GATU) or on **Exhibit E** pursuant to specific conditions. 2 CFR 200.328(b). Any report required by 30 ILCS 708/125 may be detailed in **PART TWO** or **PART THREE**.

10.2. Financial Close-out Report.

(a) Grantee must submit a financial Close-out Report, in the format required by Grantor, by the due date specified in **PART TWO** or **PART THREE**, which must be no later than sixty (60) calendar days following the end of the Period of Performance for this Agreement or Agreement termination. The format of this financial Close-out Report must follow a format prescribed by Grantor. 2 CFR 200.344; 44 Ill. Admin. Code 7000.440(b).

(b) If an audit or review of Grantee occurs and results in adjustments after Grantee submits a Close-out Report, Grantee must submit a new financial Close-out Report based on audit adjustments, and immediately submit a refund to Grantor, if applicable. 2 CFR 200.345; 44 Ill. Admin. Code 7000.450.

10.3. Effect of Failure to Comply. Failure to comply with the reporting requirements in this Agreement may cause a delay or suspension of funding or require the return of improper payments or Unallowable Costs, and will be considered a

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material breach of this Agreement. Grantee's failure to comply with ARTICLE X, ARTICLE XI, or ARTICLE XVII will be considered prima facie evidence of a breach and may be admitted as such, without further proof, into evidence in an administrative proceeding before Grantor, or in any other legal proceeding. Grantee should refer to the State Grantee Compliance Enforcement System for policy and consequences for failure to comply. 44 Ill. Admin. Code 7000.80.

ARTICLE XI
PERFORMANCE REPORTING REQUIREMENTS

11.1. Required Periodic Performance Reports. Grantee must submit performance reports as requested and in the format required by Grantor no later than the due date(s) specified in **PART TWO** or **PART THREE**. 44 Ill. Admin. Code 7000.410. Grantee must report to Grantor on the performance measures listed in **Exhibit D**, **PART TWO** or **PART THREE** at the intervals specified by Grantor, which must be no less frequent than annually and no more frequent than quarterly, unless otherwise specified in either **PART TWO** or **PART THREE** (approved as an exception by GATU), or on **Exhibit E** pursuant to specific conditions. For certain construction-related Awards, such reports may be exempted as identified in **PART TWO** or **PART THREE**. 2 CFR 200.329.

11.2. Performance Close-out Report. Grantee must submit a performance Close-out Report, in the format required by Grantor by the due date specified in **PART TWO** or **PART THREE,** which must be no later than 60 calendar days following the end of the Period of Performance or Agreement termination. 2 CFR 200.344; 44 Ill. Admin. Code 7000.440(b).

11.3. Content of Performance Reports. Pursuant to 2 CFR 200.329(b) and (c), all performance reports must relate the financial data and project or program accomplishments to the performance goals and objectives of this Award and also include the following: a comparison of actual accomplishments to the objectives of the Award established for the reporting period (for example, comparing costs to units of accomplishment); computation of the cost and demonstration of cost effective practices (e.g., through unit cost data); performance trend data and analysis if required; the reasons why established goals were not met, if appropriate; and additional information, analysis, and explanation of any cost overruns or higher-than-expected unit costs. Additional content and format guidelines for the performance reports will be determined by Grantor contingent on the Award's statutory, regulatory and administrative requirements, and are included in **PART TWO** or **PART THREE** of this Agreement.

ARTICLE XII
AUDIT REQUIREMENTS

12.1. Audits. Grantee is subject to the audit requirements contained in the Single Audit Act Amendments of 1996 (31 USC 7501-7507), Subpart F of 2 CFR Part 200, and the audit rules and policies set forth by the Governor's Office of Management and Budget. 30 ILCS 708/65(c); 44 Ill. Admin. Code 7000.90.

12.2. Consolidated Year-End Financial Reports (CYEFR). All grantees must complete and submit a CYEFR through the Grantee Portal, except those exempted by federal or State statute or regulation, as set forth in **PART TWO** or **PART THREE**. The CYEFR is a required schedule in Grantee's audit report if Grantee is required to complete and submit an audit report as set forth herein.

(a) Grantee's CYEFR must cover the same period as the audited financial statements, if required, and must be submitted in accordance with the audit schedule at 44 Ill. Admin. Code 7000.90. If Grantee is not required to complete audited financial statements, the CYEFR must cover Grantee's fiscal year and must be submitted within 6 months of the Grantee's fiscal year-end.

(b) The CYEFR must include an in relation to opinion from the auditor of the financial statements included in the audit.

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(c) The CYEFR must follow a format prescribed by Grantor.

12.3. Entities That Are Not "For-Profit".

(a) This Paragraph applies to Grantees that are not "for-profit" entities.

(b) Single and Program-Specific Audits. If, during its fiscal year, Grantee expends at least $1,000,000 in federal Awards (direct federal and federal pass-through awards combined), Grantee must have a single audit or program-specific audit conducted for that year as required by 2 CFR 200.501 and other applicable sections of Subpart F of 2 CFR Part 200. The audit report packet must be completed as described in 2 CFR 200.512 (single audit) or 2 CFR 200.507 (program-specific audit), 44 Ill. Admin. Code 7000.90(h)(1) and the current GATA audit manual and submitted to the Federal Audit Clearinghouse, as required by 2 CFR 200.512. The results of peer and external quality control reviews, management letters issued by the auditors and their respective corrective action plans if significant deficiencies or material weaknesses are identified, and the CYEFR(s) must be submitted to the Grantee Portal at the same time the audit report packet is submitted to the Federal Audit Clearinghouse. The due date of all required submissions set forth in this Paragraph is the earlier of (i) thirty (30) calendar days after receipt of the auditor's report(s) or (ii) nine (9) months after the end of Grantee's audit period.

(c) Financial Statement Audit. If, during its fiscal year, Grantee expends less than $1,000,000 in federal Awards, Grantee is subject to the following audit requirements:

(i) If, during its fiscal year, Grantee expends at least $750,000 in State-issued Awards, Grantee must have a financial statement audit conducted in accordance with the Generally Accepted Government Auditing Standards (GAGAS). Grantee may be subject to additional requirements in **PART TWO, PART THREE** or **Exhibit E** based on Grantee's risk profile.

(ii) If, during its fiscal year, Grantee expends less than $750,000 in State-issued Awards, but expends at least $500,000 in State-issued Awards, Grantee must have a financial statement audit conducted in accordance with the Generally Accepted Auditing Standards (GAAS).

(iii) If Grantee is a Local Education Agency (as defined in 34 CFR 77.1), Grantee must have a financial statement audit conducted in accordance with GAGAS, as required by 23 Ill. Admin. Code 100.110, regardless of the dollar amount of expenditures of State-issued Awards.

(iv) If Grantee does not meet the requirements in subsections 12.3(b) and 12.3(c)(i-iii) but is required to have a financial statement audit conducted based on other regulatory requirements, Grantee must submit those audits for review.

(v) Grantee must submit its financial statement audit report packet, as set forth in 44 Ill. Admin. Code 7000.90(h)(2) and the current GATA audit manual, to the Grantee Portal within the earlier of (i) thirty (30) calendar days after receipt of the auditor's report(s) or (ii) six (6) months after the end of Grantee's audit period.

12.4. "For-Profit" Entities.

(a) This Paragraph applies to Grantees that are "for-profit" entities.

(b) Program-Specific Audit. If, during its fiscal year, Grantee expends at least $1,000,000 in federal pass-through funds from State-issued Awards, Grantee must have a program-specific audit conducted in accordance with 2 CFR 200.507. The auditor must audit federal pass-through programs with federal pass-through Awards expended that, in the aggregate, cover at least 50 percent (0.50) of total federal pass-through Awards expended. The audit report packet must be completed as described in 2 CFR 200.507 (program-specific audit), 44 Ill. Admin. Code 7000.90 and the current GATA audit manual, and must be submitted to the Grantee Portal. The due date of all required submissions

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set forth in this Paragraph is the earlier of (i) thirty (30) calendar days after receipt of the auditor's report(s) or (ii) nine (9) months after the end of Grantee's audit period.

(c) Financial Statement Audit. If, during its fiscal year, Grantee expends less than $1,000,000 in federal pass-through funds from State-issued Awards, Grantee must follow all of the audit requirements in Paragraphs 12.3(c)(i)-(v), above.

(d) Publicly-Traded Entities. If Grantee is a publicly-traded company, Grantee is not subject to the single audit or program-specific audit requirements, but must submit its annual audit conducted in accordance with its regulatory requirements.

12.5. Performance of Audits. For those organizations required to submit an independent audit report, the audit must be conducted by the Illinois Auditor General (as required for certain governmental entities only), or a Certified Public Accountant or Certified Public Accounting Firm licensed in the State of Illinois or in accordance with Section 5.2 of the Illinois Public Accounting Act (225 ILCS 450/5.2). For all audits required to be performed subject to GAGAS or Generally Accepted Auditing Standards, Grantee must request and maintain on file a copy of the auditor's most recent peer review report and acceptance letter. Grantee must follow procedures prescribed by Grantor for the preparation and submission of audit reports and any related documents.

12.6. Delinquent Reports. When audit reports or financial statements required under this ARTICLE are prepared by the Illinois Auditor General, if they are not available by the above-specified due date, they must be provided to Grantor within thirty (30) days of becoming available. Grantee should refer to the State Grantee Compliance Enforcement System for the policy and consequences for late reporting. 44 Ill. Admin. Code 7000.80.

ARTICLE XIII
TERMINATION; SUSPENSION; NON-COMPLIANCE

13.1. Termination.

(a) Either Party may terminate this Agreement, in whole or in part, upon thirty (30) calendar days' prior written notice to the other Party.

(b) If terminated by the Grantee, Grantee must include the reasons for such termination, the effective date, and, in the case of a partial termination, the portion to be terminated. If Grantor determines in the case of a partial termination that the reduced or modified portion of the Award will not accomplish the purposes for which the Award was made, Grantor may terminate the Agreement in its entirety. 2 CFR 200.340(a)(3).

(c) This Agreement may be terminated, in whole or in part, by Grantor:

(i) Pursuant to a funding failure under Paragraph 4.1;

(ii) If Grantee fails to comply with the terms and conditions of this or any Award, application or proposal, including any applicable rules or regulations, or has made a false representation in connection with the receipt of this or any Award; or

(iii) If the Award no longer effectuates the Program goals or agency priorities and if this termination is permitted in the terms and conditions of the Award, which must be detailed in **Exhibit A**, **PART TWO** or **PART THREE**.

13.2. Suspension. Grantor may suspend this Agreement, in whole or in part, pursuant to a funding failure under

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Paragraph 4.1 or if the Grantee fails to comply with terms and conditions of this or any Award. If suspension is due to Grantee's failure to comply, Grantor may withhold further payment and prohibit Grantee from incurring additional Obligations pending corrective action by Grantee or a decision to terminate this Agreement by Grantor. Grantor may allow necessary and proper costs that Grantee could not reasonably avoid during the period of suspension.

13.3. Non-compliance. If Grantee fails to comply with the U.S. Constitution, applicable statutes, regulations or the terms and conditions of this or any Award, Grantor may impose additional conditions on Grantee, as described in 2 CFR 200.208. If Grantor determines that non-compliance cannot be remedied by imposing additional conditions, Grantor may take one or more of the actions described in 2 CFR 200.339. The Parties must follow all Grantor policies and procedures regarding non-compliance, including, but not limited to, the procedures set forth in the State Grantee Compliance Enforcement System. 44 Ill. Admin. Code 7000.80 and 7000.260.

13.4. Objection. If Grantor suspends or terminates this Agreement, in whole or in part, for cause, or takes any other action in response to Grantee's non-compliance, Grantee may avail itself of any opportunities to object and challenge such suspension, termination or other action by Grantor in accordance with any applicable processes and procedures, including, but not limited to, the procedures set forth in the State Grantee Compliance Enforcement System. 2 CFR 200.342; 44 Ill. Admin. Code 7000.80 and 7000.260.

13.5. Effects of Suspension and Termination.

(a) Grantor may credit Grantee for allowable expenditures incurred in the performance of authorized services under this Agreement prior to the effective date of a suspension or termination.

(b) Except as set forth in subparagraph (c), below, Grantee must not incur any costs or Obligations that require the use of Grant Funds after the effective date of a suspension or termination, and must cancel as many outstanding Obligations as possible.

(c) Costs to Grantee resulting from Obligations incurred by Grantee during a suspension or after termination of the Agreement are not allowable unless Grantor expressly authorizes them in the notice of suspension or termination or subsequently. However, Grantor may allow costs during a suspension or after termination if:

(i) The costs result from Obligations properly incurred before the effective date of suspension or termination, are not in anticipation of the suspension or termination, and the costs would be allowable if the Agreement was not suspended or terminated prematurely. 2 CFR 200.343.

13.6. Close-out of Terminated Agreements. If this Agreement is terminated, in whole or in part, the Parties must comply with all close-out and post-termination requirements of this Agreement. 2 CFR 200.340(d).

ARTICLE XIV
SUBCONTRACTS/SUBAWARDS

14.1. Subcontracting/Subrecipients/Delegation. Grantee must not subcontract nor issue a subaward for any portion of this Agreement nor delegate any duties hereunder without Prior Approval of Grantor. The requirement for Prior Approval is satisfied if the subcontractor or subrecipient has been identified in the uniform grant application, such as, without limitation, a Project description, and Grantor has approved. Grantee must follow all applicable requirements set forth in 2 CFR 200.332.

14.2. Application of Terms. If Grantee enters into a subaward agreement with a subrecipient, Grantee must notify the subrecipient of the applicable laws and regulations and terms and conditions of this Award by attaching this Agreement to the subaward agreement. The terms of this Agreement apply to all subawards authorized in accordance with Paragraph 14.1. 2 CFR 200.101(b).

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14.3. Liability as Guaranty. Grantee will be liable as guarantor for any Grant Funds it obligates to a subrecipient or subcontractor pursuant to this ARTICLE in the event Grantor determines the funds were either misspent or are being improperly held and the subrecipient or subcontractor is insolvent or otherwise fails to return the funds. 2 CFR 200.345; 30 ILCS 705/6; 44 Ill. Admin. Code 7000.450(a).

ARTICLE XV
NOTICE OF CHANGE

15.1. Notice of Change. Grantee must notify Grantor if there is a change in Grantee's legal status, FEIN, UEI, SAM registration status, Related Parties, senior management (for non-governmental grantees only) or address. If the change is anticipated, Grantee must give thirty (30) days' prior written notice to Grantor. If the change is unanticipated, Grantee must give notice as soon as practicable thereafter. Grantor reserves the right to take any and all appropriate action as a result of such change(s).

15.2. Failure to Provide Notification. To the extent permitted by Illinois law (*see* Paragraph 21.2), Grantee must hold harmless Grantor for any acts or omissions of Grantor resulting from Grantee's failure to notify Grantor as required by Paragraph 15.1.

15.3. Notice of Impact. Grantee must notify Grantor in writing of any event, including, by not limited to, becoming a party to litigation, an investigation, or transaction that may have a material impact on Grantee's ability to perform under this Agreement. Grantee must provide notice to Grantor as soon as possible, but no later than five (5) days after Grantee becomes aware that the event may have a material impact.

15.4. Effect of Failure to Provide Notice. Failure to provide the notice described in this ARTICLE is grounds for termination of this Agreement and any costs incurred after the date notice should have been given may be disallowed.

ARTICLE XVI
STRUCTURAL REORGANIZATION AND RECONSTITUTION OF BOARD MEMBERSHIP

16.1. Effect of Reorganization. This Agreement is made by and between Grantor and Grantee, as Grantee is currently organized and constituted. Grantor does not agree to continue this Agreement, or any license related thereto, should Grantee significantly reorganize or otherwise substantially change the character of its corporate structure, business structure or governance structure. Grantee must give Grantor prior notice of any such action or changes significantly affecting its overall structure or, for non-governmental grantees only, management makeup (for example, a merger or a corporate restructuring), and must provide all reasonable documentation necessary for Grantor to review the proposed transaction including financial records and corporate and shareholder minutes of any corporation which may be involved. Grantor reserves the right to terminate the Agreement based on whether the newly organized entity is able to carry out the requirements of the Award. This ARTICLE does not require Grantee to report on minor changes in the makeup of its board membership or governance structure, as applicable. Nevertheless, **PART TWO** or **PART THREE** may impose further restrictions. Failure to comply with this ARTICLE constitutes a material breach of this Agreement.

ARTICLE XVII
CONFLICT OF INTEREST

17.1. Required Disclosures. Grantee must immediately disclose in writing any potential or actual Conflict of Interest to Grantor. 2 CFR 200.112; 30 ILCS 708/35.

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17.2. Prohibited Payments. Payments made by Grantor under this Agreement must not be used by Grantee to compensate, directly or indirectly, any person currently holding an elective office in this State including, but not limited to, a seat in the General Assembly. In addition, where Grantee is not an instrumentality of the State of Illinois, as described in this Paragraph, Grantee must request permission from Grantor to compensate, directly or indirectly, any officer or any person employed by an office or agency of the State of Illinois. An instrumentality of the State of Illinois includes, without limitation, State departments, agencies, boards, and State universities. An instrumentality of the State of Illinois does not include, without limitation, units of Local Government and related entities.

17.3. Request for Exemption. Grantee may request written approval from Grantor for an exemption from Paragraph 17.2. Grantee acknowledges that Grantor is under no obligation to provide such exemption and that Grantor may grant an such exemption subject to additional terms and conditions as Grantor may require.

ARTICLE XVIII
EQUIPMENT OR PROPERTY

18.1. Purchase of Equipment. For any equipment purchased in whole or in part with Grant Funds, if Grantor determines that Grantee has not met the conditions of 2 CFR 200.439, the costs for such equipment will be disallowed. Grantor must notify Grantee in writing that the purchase of equipment is disallowed.

18.2. Prohibition against Disposition/Encumbrance. Any equipment, material, or real property that Grantee purchases or improves with Grant Funds must not be sold, transferred, encumbered (other than original financing) or otherwise disposed of during the Award Term without Prior Approval of Grantor unless a longer period is required in **PART TWO** or **PART THREE** and permitted by 2 CFR Part 200 Subpart D. Use or disposition of real property acquired or improved using Grant Funds must comply with the requirements of 2 CFR 200.311. Real property, equipment, and intangible property that are acquired or improved in whole or in part using Grant Funds are subject to the provisions of 2 CFR 200.316. Grantor may require the Grantee to record liens or other appropriate notices of record to indicate that personal or real property has been acquired or improved with this Award and that use and disposition conditions apply to the property.

18.3. Equipment and Procurement. Grantee must comply with the uniform standards set forth in 2 CFR 200.310–200.316 governing the management and disposition of property, the cost of which was supported by Grant Funds. Any waiver from such compliance must be granted by either the President's Office of Management and Budget, the Governor's Office of Management and Budget, or both, depending on the source of the Grant Funds used. Additionally, Grantee must comply with the standards set forth in 2 CFR 200.317-200.327 to establish procedures to use Grant Funds for the procurement of supplies and other expendable property, equipment, real property and other services.

18.4. Equipment Instructions. Grantee must obtain disposition instructions from Grantor when equipment, purchased in whole or in part with Grant Funds, is no longer needed for their original purpose. Notwithstanding anything to the contrary contained in this Agreement, Grantor may require transfer of any equipment to Grantor or a third party for any reason, including, without limitation, if Grantor terminates the Award or Grantee no longer conducts Award activities. Grantee must properly maintain, track, use, store and insure the equipment according to applicable best practices, manufacturer's guidelines, federal and state laws or rules, and Grantor requirements stated herein.

18.5. Domestic Preferences for Procurements. In accordance with 2 CFR 200.322, to the greatest extent practicable and consistent with law, Grantee must, under this Award, provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United States (including but not limited to iron, aluminum, steel, cement, and other manufactured products). The requirements of this Paragraph must be included in all subawards and in all contracts and purchase orders under this Award.

ARTICLE XIX

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PROMOTIONAL MATERIALS; PRIOR NOTIFICATION

19.1. Promotional and Written Materials. Use of Grant Funds for promotions is subject to the prohibitions for advertising or public relations costs in 2 CFR 200.421(e). To use Grant Funds in whole or in part to produce any written publications, announcements, reports, flyers, brochures or other written materials, these uses must be allowable under 2 CFR 200.421 and 200.467 and Grantee must include in these publications, announcements, reports, flyers, brochures and all other such material, the phrase "Funding provided in whole or in part by the [Grantor]." 2 CFR 200.467. Exceptions to this requirement must be requested, in writing, from Grantor and will be considered authorized only upon written notice thereof to Grantee.

19.2. Prior Notification/Release of Information. Grantee must notify Grantor ten (10) days prior to issuing public announcements or press releases concerning work performed pursuant to this Agreement, or funded in whole or in part by this Agreement, and must cooperate with Grantor in joint or coordinated releases of information.

ARTICLE XX
INSURANCE

20.1. Maintenance of Insurance. Grantee must maintain in full force and effect during the Term of this Agreement casualty and bodily injury insurance, as well as insurance sufficient to cover the replacement cost of any and all real or personal property (including equipment), or both, purchased or, otherwise acquired, or improved in whole or in part, with funds disbursed pursuant to this Agreement. 2 CFR 200.310. Additional insurance requirements may be detailed in **PART TWO** or **PART THREE**.

20.2. Claims. If a claim is submitted for real or personal property, or both, purchased in whole with funds from this Agreement and such claim results in the recovery of money, such money recovered must be surrendered to Grantor.

ARTICLE XXI
LAWSUITS AND INDEMNIFICATION

21.1. Independent Contractor. Neither Grantee nor any employee or agent of Grantee acquires any employment rights with Grantor by virtue of this Agreement. Grantee must provide the agreed services and achieve the specified results free from the direction or control of Grantor as to the means and methods of performance. Grantee must provide its own equipment and supplies necessary to conduct its business; provided, however, that in the event, for its convenience or otherwise, Grantor makes any such equipment or supplies available to Grantee, Grantee's use of such equipment or supplies provided by Grantor pursuant to this Agreement is strictly limited to official Grantor or State of Illinois business and not for any other purpose, including any personal benefit or gain.

21.2. Indemnification and Liability.

(a) **Non-governmental entities**. This subparagraph applies only if Grantee is a non-governmental entity. Grantee must hold harmless Grantor against any and all liability, loss, damage, cost or expenses, including attorneys' fees, arising from the intentional torts, negligence or breach of contract of Grantee, with the exception of acts performed in conformance with an explicit, written directive of Grantor. Indemnification by Grantor is governed by the State Employee Indemnification Act (5 ILCS 350/.01 *et seq.*) as interpreted by the Illinois Attorney General. Grantor makes no representation that Grantee, an independent contractor, will qualify or be eligible for indemnification under said Act.

(b) **Governmental entities**. This subparagraph applies only if Grantee is a governmental unit as designated in Paragraph 3.2. Neither Party shall be liable for actions chargeable to the other Party under this

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Agreement including, but not limited to, the negligent acts and omissions of the other Party's agents, employees or subcontractors in the performance of their duties as described under this Agreement, unless such liability is imposed by law. This Agreement is not construed as seeking to enlarge or diminish any obligation or duty owed by one Party against the other or against a third party.

ARTICLE XXII
MISCELLANEOUS

22.1. Gift Ban. Grantee is prohibited from giving gifts to State employees pursuant to the State Officials and Employees Ethics Act (5 ILCS 430/10-10) and Illinois Executive Order 15-09.

22.2. Assignment Prohibited. This Agreement must not be sold, assigned, or transferred in any manner by Grantee, to include an assignment of Grantee's rights to receive payment hereunder, and any actual or attempted sale, assignment, or transfer by Grantee without the Prior Approval of Grantor in writing renders this Agreement null, void and of no further effect.

22.3. Copies of Agreements upon Request. Grantee must, upon request by Grantor, provide Grantor with copies of contracts or other agreements to which Grantee is a party with any other State agency.

22.4. Amendments. This Agreement may be modified or amended at any time during its Term by mutual consent of the Parties, expressed in writing and signed by the Parties.

22.5. Severability. If any provision of this Agreement is declared invalid, its other provisions will remain in effect.

22.6. No Waiver. The failure of either Party to assert any right or remedy pursuant to this Agreement will not be construed as a waiver of either Party's right to assert such right or remedy at a later time or constitute a course of business upon which either Party may rely for the purpose of denial of such a right or remedy.

22.7. Applicable Law; Claims. This Agreement and all subsequent amendments thereto, if any, are governed and construed in accordance with the laws of the State of Illinois. Any claim against Grantor arising out of this Agreement must be filed exclusively with the Illinois Court of Claims. 705 ILCS 505/1 *et seq.* Grantor does not waive sovereign immunity by entering into this Agreement.

22.8. Compliance with Law. Grantee is responsible for ensuring that Grantee's Obligations and services hereunder are performed in compliance with all applicable federal and State laws, including, without limitation, federal regulations, State administrative rules, including but not limited to 44 Ill. Admin. Code Part 7000, laws and rules which govern disclosure of confidential records or other information obtained by Grantee concerning persons served under this Agreement, and any license requirements or professional certification provisions.

22.9. Compliance with Freedom of Information Act. Upon request, Grantee must make available to Grantor all documents in its possession that Grantor deems necessary to comply with requests made under the Freedom of Information Act. 5 ILCS 140/7(2).

22.10. Compliance with Whistleblower Protections. Grantee must comply with the Whistleblower Act (740 ILCS 174/1 *et seq*.) and the whistleblower protections set forth in 2 CFR 200.217, including but not limited to, the requirement that Grantee and its subrecipients inform their employees in writing of employee whistleblower rights and protections under 41 U.S.C. 4712.

22.11. Precedence.

(a) Except as set forth in subparagraph (b), below, the following rules of precedence are controlling for

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this Agreement: In the event there is a conflict between this Agreement and any of the exhibits or attachments hereto, this Agreement controls. In the event there is a conflict between **PART ONE** and **PART TWO** or **PART THREE** of this Agreement, **PART ONE** controls. In the event there is a conflict between **PART TWO** and **PART THREE** of this Agreement, **PART TWO** controls. In the event there is a conflict between this Agreement and relevant statute(s) or rule(s), the relevant statute(s) or rule(s) controls.

(b) Notwithstanding the provisions in subparagraph (a), above, if a relevant federal or state statute(s) or rule(s) requires an exception to this Agreement's provisions, or an exception to a requirement in this Agreement is granted by GATU, such exceptions must be noted in **PART TWO** or **PART THREE**, and in such cases, those requirements control.

22.12. Illinois Grant Funds Recovery Act. In the event of a conflict between the Illinois Grant Funds Recovery Act and the Grant Accountability and Transparency Act, the provisions of the Grant Accountability and Transparency Act control. 30 ILCS 708/80.

22.13. Headings. Articles and other headings contained in this Agreement are for reference purposes only and are not intended to define or limit the scope, extent or intent of this Agreement or any provision hereof.

22.14. Counterparts. This Agreement may be executed in one or more counterparts, each of which are considered to be one and the same agreement, binding on all Parties hereto, notwithstanding that all Parties are not signatories to the same counterpart. Duplicated signatures, signatures transmitted via facsimile, or signatures contained in a Portable Document Format (PDF) document are deemed original for all purposes.

22.15. Attorney Fees and Costs. Unless prohibited by law, if Grantor prevails in any proceeding to enforce the terms of this Agreement, including any administrative hearing pursuant to the Grant Funds Recovery Act or the Grant Accountability and Transparency Act, Grantor has the right to recover reasonable attorneys' fees, costs and expenses associated with such proceedings.

22.16. Continuing Responsibilities. The termination or expiration of this Agreement does not affect: (a) the right of Grantor to disallow costs and recover funds based on a later audit or other review; (b) the obligation of the Grantee to return any funds due as a result of later refunds, corrections or other transactions, including, without limitation, final Indirect Cost Rate adjustments and those funds obligated pursuant to ARTICLE XIV; (c) the CYEFR(s); (d) audit requirements established in 44 Ill. Admin. Code 7000.90 and ARTICLE XII ; (e) property management and disposition requirements established in 2 CFR 200.310 through 2 CFR 200.316 and ARTICLE XVIII; or (f) records related requirements pursuant to ARTICLE IX. 44 Ill. Admin. Code 7000.440.

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EXHIBIT A

PROJECT DESCRIPTION

The goal of the Grantor is to increase highway safety through means of safety program grants. The goals of the Highway Safety Program include: reduce motor vehicle crashes, fatalities and injuries; increase proper use of occupant protection devices; and reduce impaired driving. The strategies to implement are enforcement, training, outreach, and education. The Grantee is a selected recipient of the safety program grant to assist the Grantor in meeting its highway safety goal.

The STEP grant focuses on high visibility enforcement (HVE) during specific times and dates of the year. The enforcement efforts are designed to reduce fatalities and serious injuries at some of the deadliest times of the year for vehicle travel. There are six (6) required holiday campaigns and agencies have the option of participating in the optional campaigns and/or additional enforcement. Each agency has different needs and focuses, and the additional enforcement options can be used to help address those issues.

The Grantee shall utilize grant funds to help meet the STEP grant goals by meeting milestones, deliverables, performance standards, and performance measures. The funding shall be issued as per the agreed upon budget pending the FFY26 federal budget, dollar amounts, and dates. In addition, the NHTSA grant funding policy determines allowable costs under specific conditions.

The Grantee shall utilize grant funds to meet desired safety project goals, milestones, deliverables, performance standards, and performance measures as specified in the Attachment of the FFY26 application packet for NOFO 26-0343-11. The funding shall be used as per the agreed upon budget pending the FFY26 federal budget, dollar amounts, and dates. In addition, the NHTSA grant funding policy determines allowable costs under specific conditions. Please see 23 CFR Part 1300, Uniform Procedures for State Highway Safety Grant Programs for allowable costs.

The Grantee is eligible to receive allowable costs as they appear in the approved finalized budget. However, the Grantee may request funding changes to the approved finalized budget should allocated costs need to be redistributed after the commencement of the Agreement.

The STEP grant operates during the federal fiscal year from October 1-September 30 and is funded on a reimbursement basis per the requirements set forth in Part Three of the Agreement. The STEP grant funding line items eligible for reimbursement are personnel services and indirect costs (only where an approved rate has been requested in the application for the Agreement and has been issued provisionally or finalized).

This grant is not for research or development.

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EXHIBIT B

DELIVERABLES OR MILESTONES

I. BSPE 205: The Grantee shall submit the BSPE 205 form via email at DOT.BSPEDATA@illinois.gov within two (2) calendar weeks or fourteen (14) calendar days after completion of each campaign. The BSPE 205 form must be submitted after the following holiday campaigns: Halloween; Thanksgiving; Christmas/New Year's; Super Bowl; St. Patrick's Day; Distracted Driving; Memorial Day; Independence Day; and Labor Day.

The information in the BSPE 205 form must accurately reflect the duties performed during the campaign. All BSPE 205 forms shall be submitted electronically to DOT.BSPEDATA@illinois.gov.

II. Periodic Financial Reporting: The Grantee shall submit the BoBS 2832 form on a regular basis pursuant to Article X and Article XI in the Agreement.

The specifics for reporting the BoBS 2832 form - whether quarterly or monthly- are listed in Exhibit E and Part Three of the Agreement. The required reporting of the BoBS 2832 form was brought about as a requirement for all IDOT grantees regardless of the financial thresholds set forth by Public Act 096-0795 or the Federal Funding Accountability and Transparency (FFATA). The required reporting for the Grantee shall vary from grant to grant. However, the specifics for reporting for this specific Agreement are listed as such:

A. Quarterly reports are due no later than 5:00 p.m. on: January 30, 2026; April 30, 2026; July 30, 2026; and the final report on October 30, 2026. Quarterly reports will consist of: Quarter 1 (October 1, 2025- December 30, 2025 due January 30, 2026); Quarter 2 (January 1, 2026 - March 30, 2026 due April 30, 2026); Quarter 3 (April 1, 2026 - June 30, 2026 due July 30, 2026); and Quarter 4 (July 1, 2026 - September 30, 2026 due October 30, 2026). The Grantee must submit the BoBS 2832 form on or before the corresponding quarterly due datesIn the event that the Agreement is not fully executed until after October 1, 2025, the Grantee shall report Quarter 1 beginning the date the Agreement was fully executed. All reports shall be submitted electronically to the Grantor Contact listed in Exhibit C of the Agreement. Any pending issues (e.g., overlap of campaign versus quarterly reporting dates) must be communicated to the Grantor Contact listed in Exhibit C of the Agreement a minimum of twenty-four (24) hours prior to the submission date.

B. Monthly reports are due no later than 5:00 p.m. on: November 30, 2025; December 30, 2025, January 30, 2026; March 2, 2026; March 30, 2026; April 30, 2026; May 30, 2026; June 30, 2026; July 30, 2026; August 30, 2026; September 30, 2026; and October 30, 2026. The due dates are thirty (30) days after the conclusion of each month. Monthly reports shall consist of the following due dates for the entirety of the month listed: October 2025 due November 30, 2025; November 2025 due December 30, 2025; December 2025 due January 30, 2026; January 2026 due March 2, 2026; February 2026 due March 30, 2026; March 2026 due April 30, 2026; April 2026 due May 30, 2026; May 2026 due June 30, 2026; June 2026 due July 30, 2026; July 2026 due August 30, 2026; August 2026 due September 30, 2026; September 2026 due October 30, 2026. All reports shall be submitted electronically to the Grantor Contact listed in Exhibit C of the Agreement. Any pending issues (e.g., overlap of campaign versus quarterly reporting dates) must be communicated to the Grantor Contact listed in Exhibit C of the Agreement a minimum of twenty-four (24) hours prior to the submission date.

III. Federal obligations: The grants funding opportunities under NOFO 26-0343-11 may be funded by both the State of Illinois and NHTSA. Therefore, the Grantee shall have an acceptable accounting system in existence capable of identifying the federal-related costs separately from their general operating costs. The Grantee shall also adhere to all Infrastructure Investment and Jobs Act (IIJA) (P.L. 117-58, previously referred to as the Bipartisan Infrastructure Law (BIL P.L. 177-58)) rules and regulations under the criteria specific to their particular grant safety program. Any questions regarding the IIJA rules and regulations must be sent electronically to DOT.TSgrants@illinois.gov.

IV. Campaign Specifications:

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A. Mandatory Enforcement Campaigns – these campaigns are a requirement of the grant and agencies must participate. The applicant agency can apply for funds to conduct Impaired Driving and/or Occupant Protection Enforcement for each campaign.

Agencies must participate in the following campaigns with the predetermined enforcement emphasis:

Thanksgiving (Occupant Protection/Impaired Driving)
Christmas/New Year's (Impaired Driving)
St. Patrick's Day (Impaired Driving)
Memorial Day (Occupant Protection)
Independence Day (Impaired Driving)
Labor Day (Impaired Driving)

B. Mandatory Enforcement Campaign Requirements:

The applicant can apply for funds to conduct Impaired Driving and/or Occupant Protection Enforcement for each campaign and at least one must be conducted. There are separate requirements and desired outputs for each enforcement type. Each campaign will also have a primary message and enforcement emphasis (e.g. "Click It or Ticket" or "Drive Sober Or Get Pulled Over"). Agencies are encouraged to conduct enforcement campaigns for both Impaired Driving and Occupant Protection. Other traffic safety citations may be issued during mandatory campaigns. Examples of other citations for violations directly relating to contributory causes of crashes would be speeding, electronic device use, failure to yield, disobeying traffic control signal/device, etc., in addition to DUI arrests and seat belt use citations.

1. Occupant Protection Enforcement:

a. A minimum of thirty (30) percent of total mandatory campaign hours for the grant year shall be worked between the hours of 6:00 p.m. and 6:00 a.m.

Nighttime hours can be scheduled when most appropriate by the grant agency. (Example; If an agency's total mandatory and optional campaign hours add up to 100 hours, a minimum of thirty (30) hours must be worked between 6:00 p.m. and 6:00 a.m.). Thus, the agency has the flexibility to schedule nighttime hours when most appropriate during the grant year.

b. Thirty (30) percent of all contacts with the public while working Occupant Protection enforcement should be for occupant restraint violations.

2. Impaired Driving Enforcement:

a. Patrol hours must occur between 6:00 p.m. and 6:00 a.m.

Impaired driving patrol hours may be extended outside of 6:00 p.m. and 6:00 a.m. with pre-approval from the Grantor Contact listed in Exhibit C of the Agreement.

Daytime patrol hours can be conducted BY ARIDE/DRE-TRAINED OFFICERS ONLY between the hours of 6:00 a.m. and 6:00 p.m.

b. All officers conducting grant-funded, alcohol-related enforcement must be trained in the Standardized Field Sobriety Test (SFST). Approved training in this area consists of the 24-hour NHTSA DWI Detection and SFST Course or other NHTSA/ILETSB-approved refresher course. To satisfy this requirement, officers must complete an ILETSB-accredited academy, a 24-hour SFST course or an SFST refresher course every four (4) years from the date of their last completed certified training. These courses must be taught by certified SFST instructors. Note: A law enforcement agency may provide in-house training for its own officers conducted by officers from the same agency, provided the trainer is a certified ILETSB SFST instructor. Officers may also attend training at an agency other than their own if the training is conducted by a certified SFST instructor. In these situations, a class

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roster showing all officers who completed the training must be sent to the ILETSB. Upon request, law enforcement agencies must be able to produce verification of compliance with this requirement.

This requirement is to ensure that officers are equipped to handle the complexities of a DUI arrest. The availability of the requisite training is limited. Therefore, BSPE has the authority to waive this requirement for a specific and short period, but only with prior written permission from the Grantee to the assigned Grantor Contact listed in Exhibit C of the Agreement. This waiver is solely intended to provide officers with additional time to complete the required training, and does not extend indefinitely.

C. Optional Enforcement Campaigns – these campaigns are optional. An agency can participate in zero, one, two, three or all of them if they so choose.

Agencies may participate in the following campaigns with the predetermined message emphasis:
Halloween (Impaired Driving)
Super Bowl (Impaired Driving)
Distracted Driving (Distracted Driving)
Child Passenger Safety (Occupant Protection)

D. Optional Enforcement Campaign Requirements:

Like the mandatory campaigns, the applicant agency can apply for funds to conduct Impaired Driving and/or Occupant Protection Enforcement for the Halloween, Super Bowl campaigns. Distracted Driving and Child Passenger Safety only have one campaign focus, but all campaigns will have a primary message and enforcement emphasis (as seen above). Although the focus of the campaign may be occupant protection, impaired driving, child passenger safety, or distracted driving, your agency can still issue other citations such as but not limited to speeding.

1. Occupant Protection Enforcement:

a. See Mandatory Occupant Protection Enforcement Requirements listed in Exhibit D of the Agreement.

2. Impaired Driving Enforcement:

a. See Mandatory Impaired Driving Enforcement Requirements listed in Exhibit D of the Agreement.

3. Distracted Driving Enforcement:

a. Only conducted in the month of April.

b. No time of day or week requirements.

E. Additional Enforcement - Agencies can apply for funding to conduct additional enforcement along with the mandatory and optional campaigns. The focus, time, and date are completely up to the department based on their traffic enforcement needs but they cannot be used during the mandatory campaign dates. Agencies shall conduct enforcement focusing on contributory causes of crashes, i.e., speeding, impaired driving, electronic device use, failure to yield, disobeying traffic control signal/device, as well as occupant restraint violations.

Agencies can apply for funds as one lump sum under this section without defining a specific enforcement type. These additional enforcement funds will be used when the agency decides it is most necessary, as long as it is outside of the mandatory campaign dates. Funds can be used as needed throughout the grant year.

F. Additional Enforcement Requirements:

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a. Additional traffic safety enforcement efforts can be scheduled anytime, day or night outside the mandatory campaign dates.

Agencies shall conduct enforcement focusing on contributory causes of crashes, i.e., speeding, impaired driving, electronic device use, failure to yield, disobeying traffic control signal/device, as well as occupant restraint violations.

b. Additional traffic safety enforcement funds cannot exceed fifty (50) percent of the requested mandatory and optional enforcement funds.

c. Agencies shall submit only one (1) BSPE 205 form and one (1) BSPE 500 claim form for the entire month when additional enforcement was worked. The BSPE 205 form must be submitted within two (2) calendar weeks or fourteen (14) calendar days from the end of the month when work was completed. The BSPE 500 claim form shall be submitted within forty-five (45) days from the end of the month when work was completed.

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EXHIBIT D

PERFORMANCE MEASURES AND STANDARDS

The Grantee Shall:

A. Improve highway safety through the program as described on the proposal document of the application packet.

B. Create targeted efforts to reduce fatalities and serious injuries for all of the related performance measures associated to this grant. These performance measures are listed below.

1. Total Traffic Fatalities
2. Serious Injuries in Traffic Crashes
3. Fatalities/VMT
4. Unrestrained Passenger Vehicle Occupant Fatalities, All Seat Positions
5. Alcohol-Impaired Driving Fatalities
6. Speeding-Related Fatalities
7. Motorcyclist Fatalities
8. Unhelmeted Motorcyclist Fatalities
9. Drivers Age 20 or Younger Involved in Fatal Crashes
10. Pedestrian Fatalities
11. Bicyclist Fatalities
12. Observed Seat Belt Use for Passenger Vehicles, Front Seat Outboard Occupants (State Survey) *
13. Completeness of Crash Data
14. Racial Profiling Compliance Level

II. Performance Standards shall include:

A. Increased program utilization and/or awareness as described in the NOFO.

B. Statistical analysis of data given by Grantee's BoBS 2832 form to determine direct positive impacts on the safety program as described in the NOFO.

C. Timeliness of corrective actions will be determined on a case-by-case basis dependent on the urgency to which an issue needs to be addressed. This may be determined by the Grantor, the assigned Grantor Contact listed in Exhibit C of the Agreement, any authorized agent of the Grantor, a third party retained by the Grantor, or coordination between the Grantor and the Grantee.

D. Grant programs must be completed within the timeframe of the Agreement.

E. The Grantee must demonstrate integrity, honesty, and responsibility in the performance of all tasks.

F. The Grantee must be flexible and be open to new and alternate ideas to reduce fatalities and serious injuries.

G. Mandatory and Optional Campaigns:

1. Occupant Protection:
   a. Average a minimum of one (1) traffic enforcement contact for every 60 minutes of patrol.
   b. Thirty (30) percent should be for occupant restraint violations.
      i. Front and back seat child and adult occupants.

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EXHIBIT C

CONTACT INFORMATION

CONTACTS FOR NOTIFICATION AND GRANT ADMINISTRATION:

Unless specified elsewhere, all notices required or desired to be sent by either Party must be sent to the persons listed below. Grantee must notify Grantor of any changes in its contact information listed below within five (5) business days from the effective date of the change, and Grantor must notify Grantee of any changes to its contact information as soon as practicable. The Party making a change must send any changes in writing to the contact for the other Party. No amendment to this Agreement is required if information in this Exhibit is changed.

FOR OFFICIAL GRANT NOTIFICATIONS

GRANTOR CONTACT	**GRANTEE CONTACT**
Name: Chris Peters	Name: Frank Bibbiano
Title: Safety Grant Administrator	Title: Project Director
Address: 2300 S Dirksen Parkway	Address: 421 N. County Farm Road
Springfield, IL 62764	Wheaton, IL 60187

GRANTEE PAYMENT ADDRESS
(If different than the address above)

Address: n/a

FOR GRANT ADMINISTRATION

GRANTOR CONTACT	**GRANTEE CONTACT**
Name: Chris Peters	Name: Frank Bibbiano
Title: Safety Grant Administrator	Title: Project Director
Address: 2300 S Dirksen Parkway Springfield, IL 62764	Address: 501N. County Farm Rd Wheaton, Illinois 60187
Phone: 217-558-1717	Phone: 630-407-2084
TTY#: n/a	TTY#: n/a
E-mail Address: christopher.peters@illinois.gov	E-mail Address: frank.bibbiano@dupagesheriff.org

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2. Impaired Driving:
   a. A minimum of one (1) DUI arrest for every fifteen (15) hours of patrol.
   b. Average a minimum of one (1) traffic enforcement contact for every sixty (60) minutes of patrol.

3. Distracted Driving (optional campaign only):
   a. Average a minimum of one (1) traffic enforcement contact for every 60 minutes of patrol.
   b. Fifty (50) percent should be for electronic device use violations.

4.Additional Enforcement:
   a. Average a minimum of one (1) traffic enforcement contact for every 60 minutes of patrol.
   b. Average a minimum of two (2) traffic stops per hour.

H. Campaign Requirements:

For each mandatory, optional, and additional campaign completed, the agency shall:

1. Conduct pre- and post-enforcement activities. Examples: social media; news releases; TV interviews; media events; community education; and court (prosecutors and judges) personnel; etc.

2. Patrols must be continual and spread out over the enforcement campaign period during times of high crash incidence.

3. Obtain and collect data from campaign. Report this information on the BSPE 205 form.

4. Officers are encouraged to issue multiple citations to drivers and/or passengers who have committed multiple violations.

5. The Grantee may be asked to participate in promotional events and regional meetings at the request of BSPE.

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EXHIBIT E

SPECIFIC CONDITIONS

Grantor may remove (or reduce) a Specific Condition included in this Exhibit by providing written notice to the Grantee, in accordance with established procedures for removing a Specific Condition.

These specific conditions are based upon the Grantee's responses to the Fiscal and Administrative Risk Assessment (ICQ) and any pertinent Merit Based Review process (if applicable).

Additional Reporting Requirements may also be found in Part TWO and Part THREE of this Agreement.

The Grantee shall submit the BoBS 2832 on a regular basis as stated in Exhibit B of this Agreement.

Based on the risks below, the Grantee shall submit the BoBS 2832 QUARTERLY.

No risks Identified.

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PART TWO –GRANTOR-SPECIFIC TERMS

In addition to the uniform requirements in **PART ONE**, Grantor has the following additional requirements for its Grantee:

Audit. Grantee shall permit, and shall require its contractors and auditors to permit, the Grantor, and any authorized agent of the Grantor, to inspect all work, materials, payrolls, audit working papers, and other data and records pertaining to the Project; and to audit the books, records, and accounts of the Grantee with regard to the Project. The Grantor may, at its sole discretion and at its own expense, perform a final audit of the Project. Such audit may be used for settlement of the grant and Project closeout. Grantee agrees to implement any audit findings contained in the Grantor's authorized inspection or review, final audit, the Grantee's independent audit, or as a result of any duly authorized inspection or review.

Ethics.

A. Code of Conduct

1. Personal Conflict of Interest - The Grantee shall maintain a written code or standard of conduct which shall govern the performance of its employees, officers, board members, or agents engaged in the award and administration of contracts supported by state or federal funds. Such code shall provide that no employee, officer, board member or agent of the Grantee may participate in the selection, award, or administration of a contract supported by state or federal funds if a conflict of interest, real or apparent would be involved. Such a conflict would arise when any of the parties set forth below has a financial or other interest in the firm selected for award:

a. the employee, officer, board member, or agent;
b. any member of his or her immediate family;
c. his or her partner; or
d. an organization which employs, or is about to employ, any of the above.
e. The conflict of interest restriction for former employees, officers, board members and agents shall apply for one year.

The code shall also provide that Grantee's employees, officers, board members, or agents shall neither solicit nor accept gratuities, favors or anything of monetary value from contractors, potential contractors, or parties to subcontracts. The Grantor may waive the prohibition contained in this subsection, provided that any such present employee, officer, board member, or agent shall not participate in any action by the Grantee or the locality relating to such contract, subcontract, or arrangement. The code shall also prohibit the officers, employees, board members, or agents of the Grantee from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest or personal gain.

2. Organizational Conflict of Interest - The Grantee will also prevent any real or apparent organizational conflict of interest. An organizational conflict of interest exists when the nature of the work to be performed under a proposed third party contract or subcontract may, without some restriction on future activities, result in an unfair competitive advantage to the third party contractor or Grantee or impair the objectivity in performing the contract work.

Dispute Resolution. In the event of a dispute in the interpretation of the provisions of this Agreement, such dispute shall be settled through negotiations between the Grantor and the Grantee. In the event that agreement is not consummated at this negotiation level, the dispute will then be referred through proper administrative channels for a decision and ultimately, if necessary, to the Secretary of the Illinois Department of Transportation. The Grantor shall decide all claims, questions and disputes which are referred to it regarding the interpretation, prosecution and fulfillment of this Agreement. The Grantor's decision upon all claims, questions and disputes shall be final and conclusive.

Procurement Procedures/Employment of Grantor Personnel

1. Procurement of Goods or Services - Federal Funds - For purchases of products or services with any Federal funds that costs more than $10,000.00 but less than the simplified acquisition threshold fixed at 41 U.S.C. 134), (currently set at $250,000.00) the Grantee shall obtain price or rate quotations from an adequate number (no less than three (3)) of qualified sources. Procurement of products or services with any Federal funds for $250,000 or more will require the Grantee to use the Invitation

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for Bid process or the Request for Proposal process. In the absence of formal codified procedures of the Grantee, the procedures of the Grantor will be used. The Grantee may only procure products or services from one source with any Federal funds if: (1) the products or services are available only from a single source; or (2) the Grantor authorizes such a procedure; or (3) the Grantor determines competition is inadequate after solicitation from a number of sources.

For Micro-Purchase (2 C.F.R. 200.67) Procurement of Goods or Services with Federal Funds: where the aggregate amount does not exceed the micro-purchase threshold currently set at $10,000 (or $2,000 if the procurement is construction and subject to Davis-Bacon), to the extent practicable, the Grantee must distribute micro-purchases equitably among qualified suppliers. Micro-purchases may be awarded without soliciting competitive quotations if the Grantee considers the price to be reasonable. The micro-purchase threshold is set by the Federal Acquisition Regulation at 48 C.F.R. Subpart 2.1

2. Procurement of Goods or Services - State Funds -- For purchases of products or services with any State of Illinois funds that cost more than $20,000.00, ($10,000.00 for professional and artistic services) but less than the small purchase amount set by the Illinois Procurement Code Rules, (currently set at $100,000.00 and $100,000.00 for professional and artistic services) the Grantee shall obtain price or rate quotations from an adequate number (no less than three (3)) of qualified sources. Procurement of products or services with any State of Illinois funds for
$50,000.00 or more for goods and services and $20,000.00 or more for professional and artistic services) will require the Grantee to use the Invitation for Bid process or the Request for Proposal process. In the absence of formal codified procedures of the Grantee, the procedures of the Grantor will be used. The Grantee may only procure products or services from one source with any State of Illinois funds if: (1) the products or services are available only from a single source; or (2) the Grantor authorizes such a procedure; or, (3) the Grantor determines competition is inadequate after solicitation from a number of sources.

The Grantee shall include a requirement in all contracts with third parties that the contractor or consultant will comply with the requirements of this Agreement in performing such contract, and that the contract is subject to the terms and conditions of this Agreement.

For Procurement of Goods or Services that cost less than $20,000.00, the Grantee shall comply with the following procurement standards:

($1- $1999, no Grantor Involvement)

1. Estimate the total cost of the procurement.
2. The Grantee may choose any vendor desired.
3. Grantee may choose to award without soliciting competitive quotations if Grantee considers the price to be reasonable.

($2,000- $4,999, requires Grantor approval)

1. Identify a need for goods or services.
2. Estimate the total cost of the procurement.
3. Develop specifications to solicit quotes.
4. Obtain quotes from three (3) vendors. Grantee is encouraged to use the registered small business vendor directory (ipg.vendorreg.com).
5. Grantee's purchasing officer shall obtain authorization from Grantor's point of contact provided on Exhibit D.
6. Award to the responsive bidder with the lowest price.

($5,000- $9,999, requires Grantor approval)

1. Identify a need for goods or services.
2. Estimate the total cost of the procurement.
3. Develop specifications to solicit quotes.

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4. Obtain quotes from three (3) vendors. Grantee is encouraged to use the registered small business vendor directory (ipg.vendorreg.com).
5. Grantee's purchasing officer shall obtain authorization from Grantor's point of contact provided on Exhibit D.
6. Award to the responsive bidder with the lowest price.

($10,000-$19,999, requires Grantor approval)

1. Identify a need for goods or services.
2. Estimate the total cost of the procurement.
3. Identify registered small businesses in the applicable category.
4. Develop specifications to solicit quotes.
5. Email **ALL** identified small business vendors a request for quote (ipg.vendorreg.com)
6. Prepare or submit information to Grantor's point of contact in Exhibit D.
7. Obtain authorization from Grantor's point of contact provided on Exhibit D.
8. All applicable forms must be approved prior to awarding the contract.

3. Employment of Grantor Personnel -- The Grantee will not employ any person or persons currently employed by the Grantor for any work required by the terms of this Agreement.

Reporting. Grantee agrees to submit periodic financial and performance reporting on the approved IDOT BoBS 2832 form. Grantee shall file Quarterly BoBS 2832 reports with Grantor describing the expenditure(s) of the funds and performance measures related thereto.

The first BoBS 2832 report shall cover the reporting period after the 10/01/25 effective date of the Agreement. Quarterly reports must be submitted no later than 30 calendar days following the period covered by the report.

For the purpose of reconciliation, the Grantee must submit the BoBS 2832 report for the period ending 11/30.

A BoBS 2832 report marked as “Final Report” must be submitted to the Grantor 60 days after the end date of the Agreement. Failure to submit the required BoBS 2832 reports may cause a delay or suspension of funding.

Additional Reporting Requirements

The Grantee must submit the BoBS 2832 report for the period ending 09/30 - Federal Fiscal Year End Grantee shall submit to Grantor the BoBS 2832 report for the period ending September 30 within 30 calendar days of the end of the Federal Fiscal Year.

Renewal: Part II: Renewal

This Agreement may not be renewed.

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PART THREE –PROJECT-SPECIFIC TERMS

In addition to the uniform requirements in **PART ONE** and Grantor-Specific Terms in **PART TWO**, Grantor has the following additional requirements for this Project:

Funding Source: NHTSA 402
Assistance Listing: 20.600
FAIN: 69A37524300004020IL0, 69A3752430SUP4020IL0, 69A37525300004020IL0, 69A3752530SUP4020IL0, 69A37525300004020IL0
Award Dates: 11/27/23, 1/16/24, 3/18/24, 4/30/24, 11/25/24, 2/26/25, 05/14/25

I. If the GRANTOR is to pay a Third Party for grant related goods/services, GRANTEE will submit invoices, C-13 invoice voucher and/or a BoBS 650 Travel Voucher form along with required supporting documentation directly to the GRANTOR for payment. These documents shall be submitted to the GRANTOR for review and payment within 30 days of receipt. If the GRANTOR is to pay the GRANTEE directly for grant related goods/services GRANTEE will submit a BSPE 600 Highway Safety Claim (non-STEP) form, along with required supporting documentation to the GRANTOR within 30 days of the end of the service period being reimbursed. GRANTEE may request an extension of time to submit required invoices, C-13's, BoBS 650's or BSPE 600's along with supporting documentation. Extension requests must be submitted to the GRANTOR in writing. GRANTOR must provide GRANTEE with a written approval or denial of a time extension.

II. The GRANTEE shall submit final BSPE 600 forms or invoices for allowable expenditures along with all supporting documentation to the GRANTOR no later than 5:00 P.M. on Monday, November 2, 2026, for any grant-related expenditures that occurred from October 1, 2025 through September 30, 2026. If the GRANTEE cannot meet the Monday, November 2, 2026 deadline for submitting invoices or BSPE 600 forms, the GRANTEE may request a time extension for submitting these documents. Any time extension will be limited in duration to ensure the GRANTOR is able to request federal reimbursement.

III. Should the GRANTEE use third-party vendors for work related to this Agreement, the GRANTEE must submit to the GRANTOR the following documents, if applicable, as soon as they are available: Third-Party Vendor TIN Certification; any contract between the GRANTEE and third-party vendor, including Certs and Assurances and/or Forms A and B, any Purchase Orders if applicable; any COD form related to that contract between the GRANTEE and third-party vendor; and a W-9 if the vendor is not certified in SAMS. GRANTEE may need to provide other documentation not listed if requested by the Illinois Office of the Comptroller in order to establish an obligation.

Any invoices received by the GRANTEE pursuant to this Agreement shall be sent electronically to: DOT.BSPE.Claims@illinois.gov.

IV. All BoBS 650, C-13 invoice vouchers and GRANTEE Payroll schedules shall be signed by an authorized representative of the GRANTEE and include the following:

A. The Appropriation Number;
B. Vendor Name, Address and FEIN;
C. Any vendor invoices including backup documentation;
D. For any items purchased, the goods ordered and goods received dates; and
E. The following Certification Statement as required by Section 4.9 of this Agreement:

By signing this report, invoice, and/or payment request, I certify to the best of my knowledge and belief that the report [or payment request] is true, complete, and accurate; that the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the State or federal pass

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through award; and that supporting documentation has been submitted as required by the grant agreement. I acknowledge that approval for any other expenditure described herein is considered conditional subject to further review and verification in accordance with the monitoring and records retention provisions of the grant agreement. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise (U.S. Code Title 18, Section 1001 and Title 31, Sections 3729-3730 and 3801-3812; 30 ILCS 708/120).

V. Review and Approval

A. Upon submittal of a BoBS 650, C-13, or GRANTEE Payroll Schedule, the GRANTOR'S representative reviews and checks:

1. Mathematical accuracy of the voucher.
2. That invoice requested for payment is consistent with items included in the approved budget.
3. That total amount requested for payment is proportional to total amount budgeted.
4. That expenditures for each line item are less than or equal to the budgeted amounts.5. Completion of the work.

B. Failure to provide a complete invoice packet may delay or prevent payment. If there are problems with the claim, the GRANTOR'S representative will contact the GRANTEE to resolve the issue so that payment can be made, assuming it is appropriate. This may include submission of a new or corrected invoice by the GRANTEE.

C. The GRANTOR'S representative will review and approve or reject the invoice within thirty (30) days of the GRANTEE submittal. If rejected, the invoice will not be processed for payment until any revisions are approved by the GRANTEE.

D. Once an invoice is approved for payment, the GRANTOR'S Finance Unit processes the invoice for payment by the Comptroller.

E. Once approved, the Comptroller forwards payment either via Electronic Fund Transfer (EFT) or by mailing a check to the vendor.

VI. Executive Orders and Conditions.

The order entered on June 19, 2025, in California v. U.S. Dep't of Transp., No. 1:25 cv 208 (D.R.I. filed May 13, 2025), prohibits the imposition and enforcement of the Immigration Condition on federal funding as to any Plaintiff State, which includes Illinois, and any subdivision or instrumentality thereof. Submission of any grant applications or awarding of grant funds is not to be construed as a certification to the Immigration Condition nor should it be construed as a waiver of any right by the Illinois Department of Transportation. Therefore, the Immigration Condition is not enforceable upon the Grantee for the receipt and expenditure of these grant funds.

There is on-going litigation regarding many of the Executive Orders issued in 2025, including court orders enjoining the use of the Executive Orders as grant conditions and the Executive Orders' enforcement. Many of the Executive Orders and conditions are vague and use undefined terminology. To the best of its understanding, the Grantor complies with federal laws applicable to the grant program, and its use of grant funds and performance of Grantee obligations complies with lawful grant conditions and conditions not subject to litigation. The Grantor has not and cannot certify that compliance with the 2025 Executive Orders is material to any payment decisions for the purposes of False Claims Act liability and understands the Grantee may not make such certifications. Notwithstanding, the Grantee shall not operate any discriminatory or illegal programs.

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VII. The GRANTEE shall abide by any and all applicable conditions and requirements set forth by NHTSA, subject to the assertions set forth in the preceding Section, including, but not limited to the following:

A. GENERAL REQUIREMENTS

The State will comply with applicable statutes and regulations, including but not limited to:

1. 23 U.S.C. Chapter 4—Highway Safety Act of 1966, as amended;
2. Sec. 1906, Public Law 109-59, as amended by Sec. 25024, Public Law 117-58;
3. 2 3 CFR part 1300—Uniform Procedures for State Highway Safety Grant Programs;
4. 2 CFR part 200—Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards;
5. 2 CFR part 1201—Department of Transportation, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards.

B. INTERGOVERNMENTAL REVIEW OF FEDERAL PROGRAMS

The State has submitted appropriate documentation for review to the single point of contact designated by the Governor to review Federal programs, as required by Executive Order 12372 (Intergovernmental Review of Federal Programs).

C. FEDERAL FUNDING ACCOUNTABILITY AND TRANSPARENCY ACT (FFATA)

The State will comply with FFATA guidance, OMB Guidance on FFATA Subaward and Executive Compensation Reporting, August 27, 2010, (https://www.fsrs.gov/documents/OMB_Guidance_on_FFATA_Subaward_and_Executive_Compensation_Reporting_08272010.pdf) by reporting to FSRS.gov for each sub-grant awarded:

- Name of the entity receiving the award;
- Amount of the award;
- Information on the award including transaction type, funding agency, the North American Industry Classification System code or Catalog of Federal Domestic Assistance number (where applicable), program source;
- Location of the entity receiving the award and the primary location of performance under the award, including the city, State, congressional district, and country; and an award title descriptive of the purpose of each funding action;
    - o Unique entity identifier (generated by SAM.gov);
- The names and total compensation of the five most highly compensated officers of the entity if:
  (i) the entity in the preceding fiscal year received—
    (I) 80 percent or more of its annual gross revenues in Federal awards;
    (II) $25,000,000 or more in annual gross revenues from Federal awards; and
  (ii) the public does not have access to information about the compensation of the senior executives of the entity through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the
- Other relevant information specified by OMB guidance.

D. NONDISCRIMINATION
(applies to subrecipients as well as States)

The State highway safety agency [and its subrecipients] will comply with all Federal statutes and implementing regulations relating to nondiscrimination (“Federal Nondiscrimination Authorities”). These include but are not

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limited to:

1. Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d et seq., 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin);
2. 49 CFR part 21 (entitled Non-discrimination in Federally-Assisted Programs of the Department of Transportation—Effectuation of Title VI of the Civil Rights Act of 1964);
3. 28 CFR 50.3 (U.S. Department of Justice Guidelines for Enforcement of Title VI of the Civil Rights Act of 1964);
4. The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
5. Federal-Aid Highway Act of 1973, (23 U.S.C. 324 et seq.), and Title IX of the Education Amendments of 1972, as amended (20 U.S.C. 1681-1683 and 1685-1686) (prohibit discrimination on the basis of sex);
6. Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. 794 et seq.), as amended, (prohibits discrimination on the basis of disability) and 49 CFR part 27;
7. The Age Discrimination Act of 1975, as amended, (42 U.S.C. 6101 et seq.), (prohibits discrimination on the basis of age);
8. The Civil Rights Restoration Act of 1987, (Pub. L. 100-209), (broadens scope, coverage, and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms “programs or activities” to include all of the programs or activities of the Federal aid recipients, subrecipients and contractors, whether such programs or activities are Federally-funded or not);
9. Titles II and III of the Americans with Disabilities Act (42 U.S.C. 12131-12189) (prohibits discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing) and 49 CFR parts 37 and 38.

The preceding statutory and regulatory cites hereinafter are referred to as the “Acts” and “Regulations,” respectively.

E. GENERAL ASSURANCES

In accordance with the Acts, the Regulations, and other pertinent directives, circulars, policy, memoranda, and/or guidance, the Recipient hereby gives assurance that it will promptly take any measures necessary to ensure that:

“No person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity, for which the Recipient receives Federal financial assistance from DOT, including NHTSA.”

The Civil Rights Restoration Act of 1987 clarified the original intent of Congress, with respect to Title VI of the Civil Rights Act of 1964 and other non-discrimination requirements (the Age Discrimination Act of 1975, and Section 504 of the Rehabilitation Act of 1973), by restoring the broad, institutional-wide scope and coverage of these nondiscrimination statutes and requirements to include all programs and activities of the Recipient, so long as any portion of the program is Federally assisted.

F. SPECIFIC ASSURANCES

More specifically, and without limiting the above general Assurance, the Recipient agrees with and gives the

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following Assurances with respect to its Federally assisted Highway Safety Grant Program:

1. The Recipient agrees that each "activity," "facility," or "program," as defined in 49 CFR part 21 will be (with regard to an "activity") facilitated, or will be (with regard to a "facility") operated, or will be (with regard to a "program") conducted in compliance with all requirements imposed by, or pursuant to the Acts and the Regulations.
2. The Recipient will insert the following notification in all solicitations for bids, Requests For Proposals for work, or material subject to the Acts and the Regulations made in connection with all Highway Safety Grant Programs and, in adapted form, in all proposals for negotiated agreements regardless of funding source: "The [name of Recipient], in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award."
3. The Recipient will insert the clauses of appendix A and E of this Assurance (also referred in every contract or agreement subject to the Acts and the Regulations.
4. The Recipient will insert the clauses of appendix B of DOT Order 1050.2A, as a covenant running with the land, in any deed from the United States effecting or recording a transfer of real property, structures, use, or improvements thereon or interest therein to a Recipient.
5. That where the Recipient receives Federal financial assistance to construct a facility, or part of a facility, the Assurance will extend to the entire facility and facilities operated in connection therewith.
6. That where the Recipient receives Federal financial assistance in the form of, or for the acquisition of, real property or an interest in real property, the Assurance will extend to rights to space on, over, or under such property.
7. That the Recipient will include the clauses set forth in appendix C and appendix D of this DOT Order 1050.2A, as a covenant running with the land, in any future deeds, leases, licenses, permits, or similar instruments entered into by the Recipient with other parties:
    a. for the subsequent transfer of real property acquired or improved under the applicable activity, project, or program; and
    b. for the construction or use of, or access to, space on, over, or under real property acquired or improved under the applicable activity, project, or program.
8. That this Assurance obligates the Recipient for the period during which Federal financial assistance is extended to the program, except where the Federal financial assistance is to provide, or is in the form of, personal property, or real property, or interest therein, or structures or improvements thereon, in which case the Assurance obligates the Recipient, or any transferee for the longer of the following periods:
    a. the period during which the property is used for a purpose for which the Federal financial assistance is extended, or for another purpose involving the provision of similar services or benefits; or
    b. the period during which the Recipient retains ownership or possession of the property.
9. The Recipient will provide for such methods of administration for the program as are found by the Secretary of Transportation or the official to whom he/she delegates specific

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authority to give reasonable guarantee that it, other recipients, sub-recipients, subgrantees, contractors, subcontractors, consultants, transferees, successors in interest, and other participants of Federal financial assistance under such program will comply with all requirements imposed or pursuant to the Acts, the Regulations, and this Assurance.

10. The Recipient agrees that the United States has a right to seek judicial enforcement with regard to any matter arising under the Acts, the Regulations, and this Assurance.

By signing this ASSURANCE, the State highway safety agency also agrees to comply (and require any sub-recipients, sub-grantees, contractors, successors, transferees, and/or assignees to comply) with all applicable provisions governing NHTSA's access to records, accounts, documents, information, facilities, and staff. You also recognize that you must comply with any program or compliance reviews, and/or complaint investigations conducted by NHTSA. You must keep records, reports, and submit the material for review upon request to NHTSA, or its designee in a timely, complete, and accurate way. Additionally, you must comply with all other reporting, data collection, and evaluation requirements, as prescribed by law or detailed in program guidance.

The State highway safety agency gives this ASSURANCE in consideration of and for obtaining any Federal grants, loans, contracts, agreements, property, and/or discounts, or other Federal-aid and Federal financial assistance extended after the date hereof to the recipients by the U.S. Department of Transportation under the Highway Safety Grant Program. This ASSURANCE is binding on the State highway safety agency, other recipients, sub-recipients, sub-grantees, contractors, subcontractors and their subcontractors', transferees, successors in interest, and any other participants in the Highway Safety Grant Program. The person(s) signing below is/are authorized to sign this ASSURANCE on behalf of the Recipient.

G. THE DRUG-FREE WORKPLACE ACT OF 1988 (41 U.S.C. 8103)

The State will provide a drug-free workplace by:

a. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the grantee's workplace, and specifying the actions that will be taken against employees for violation of such prohibition;
b. Establishing a drug-free awareness program to inform employees about:
    1. The dangers of drug abuse in the workplace;
    2. The grantee's policy of maintaining a drug-free workplace;
    3. Any available drug counseling, rehabilitation, and employee assistance programs;
    4. The penalties that may be imposed upon employees for drug violations occurring in the workplace;
    5. Making it a requirement that each employee engaged in the performance of the grant be given a copy of the statement required by paragraph (a);
c. Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will—
    1. Abide by the terms of the statement;
    2. Notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five days after such conviction;
d. Notifying the agency within ten days after receiving notice under subparagraph (c)(2) from an employee or otherwise receiving actual notice of such conviction;
e. Taking one of the following actions, within 30 days of receiving notice under subparagraph (c)(2), with respect to any employee who is so convicted—
    1. Taking appropriate personnel action against such an employee, up to and

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including termination;

2. Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

f. Making a good faith effort to continue to maintain a drug-free workplace through implementation of all of the paragraphs above.

H. POLITICAL ACTIVITY (HATCH ACT)
(applies to subrecipients as well as States)

The State will comply with provisions of the Hatch Act (5 U.S.C. 1501-1508), which limits the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

I. CERTIFICATION REGARDING FEDERAL LOBBYING
(applies to subrecipients as well as States)

CERTIFICATION FOR CONTRACTS, GRANTS, LOANS, AND COOPERATIVE AGREEMENTS

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, “Disclosure Form to Report Lobbying,” in accordance with its instructions;
3. The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, subgrants, and contracts under grant, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

   This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

J. RESTRICTION ON STATE LOBBYING
(applies to subrecipients as well as States)

None of the funds under this program will be used for any activity specifically designed to urge or influence a State or local legislator to favor or oppose the adoption of any specific legislative proposal pending before any State or

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local legislative body. Such activities include both direct and indirect (e.g., “grassroots”) lobbying activities, with one exception. This does not preclude a State official whose salary is supported with NHTSA funds from engaging in direct communications with State or local legislative officials, in accordance with customary State practice, even if such communications urge legislative officials to favor or oppose the adoption of a specific pending legislative proposal.

K. CERTIFICATION REGARDING DEBARMENT AND SUSPENSION
(applies to subrecipients as well as States)

1. INSTRUCTIONS FOR PRIMARY TIER PARTICIPANT CERTIFICATION (STATES)

a. By signing and submitting this proposal, the prospective primary tier participant is providing the certification set out below and agrees to comply with the requirements of 2 CFR parts 180 and 1200.
b. The inability of a person to provide the certification required below will not necessarily result in denial of participation in this covered transaction. The prospective primary tier participant shall submit an explanation of why it cannot provide the certification set out below. The certification or explanation will be considered in connection with the department or agency's determination whether to enter into this transaction. However, failure of the prospective primary tier participant to furnish a certification or an explanation shall disqualify such person from participation in this transaction.
c. The certification in this clause is a material representation of fact upon which reliance was placed when the department or agency determined to enter into this transaction. If it is later determined that the prospective primary tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default or may pursue suspension or debarment.
d. The prospective primary tier participant shall provide immediate written notice to the department or agency to which this proposal is submitted if at any time the prospective primary tier participant learns its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
e. The terms covered transaction, civil judgment, debarment, suspension, ineligible, participant, person, principal, and voluntarily excluded, as used in this clause, are defined in 2 CFR parts 180 and 1200. You may contact the department or agency to which this proposal is being submitted for assistance in obtaining a copy of those regulations.
f. The prospective primary tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency entering into this transaction.
g. The prospective primary tier participant further agrees by submitting this proposal that it will include the clause titled “Instructions for Lower Tier Participant Certification” including the “Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion—Lower Tier Covered Transaction,” provided by the department or agency entering into this covered transaction, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions and will require lower tier participants to comply with 2 CFR parts 180 and 1200.
h. A participant in a covered transaction may rely upon a certification of a prospective

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participant in a lower tier covered transaction that it is not proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant is responsible for ensuring that its principals are not suspended, debarred, or otherwise ineligible to participate in covered transactions. To verify the eligibility of its principals, as well as the eligibility of any prospective lower tier participants, each participant may, but is not required to, check the System for Award Management Exclusions website (https://www.sam.gov/).

i. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

j. Except for transactions authorized under paragraph 6 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency may terminate the transaction for cause or default.

L. CERTIFICATION REGARDING DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS—PRIMARY TIER COVERED TRANSACTIONS

a. The prospective primary tier participant certifies to the best of its knowledge and belief, that it and its principals:
    i. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participating in covered transactions by any Federal department or agency;
    ii. Have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
    iii. Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and
    iv. Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State, or local) terminated for cause or default.

b. Where the prospective primary tier participant is unable to certify to any of the Statements in this certification, such prospective participant shall attach an explanation to this proposal.

M. INSTRUCTIONS FOR LOWER TIER PARTICIPANT CERTIFICATION

a. By signing and submitting this proposal, the prospective lower tier participant is providing the certification set out below and agrees to comply with the requirements of 2 CFR parts 180 and 1200.

b. The certification in this clause is a material representation of fact upon which reliance

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was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension or debarment.

c. The prospective lower tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

d. The terms covered transaction, civil judgment, debarment, suspension, ineligible, participant, person, principal, and voluntarily excluded, as used in this clause, are defined in 2 CFR parts 180 and 1200. You may contact the person to whom this proposal is submitted for assistance in obtaining a copy of those regulations.

e. The prospective lower tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.

f. The prospective lower tier participant further agrees by submitting this proposal that it will include the clause titled "Instructions for Lower Tier Participant Certification" including the "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion—Lower Tier Covered Transaction," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions and will require lower tier participants to comply with 2 CFR parts 180 and 1200.

g. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant is responsible for ensuring that its principals are not suspended, debarred, or otherwise ineligible to participate in covered transactions. To verify the eligibility of its principals, as well as the eligibility of any prospective lower tier participants, each participant may, but is not required to, check the System for Award Management Exclusions website (https://www.sam.gov/).

h. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

i. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension or debarment.

N. CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION—LOWER TIER COVERED TRANSACTIONS

a. The prospective lower tier participant certifies, by submission of this proposal, that

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neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participating in covered transactions by any Federal department or agency.

b. Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

O. BUY AMERICA
(applies to subrecipients as well as States)

The State and each subrecipient will comply with the Buy America requirement (23 U.S.C. 313) when purchasing items using Federal funds. Buy America requires a State, or subrecipient, to purchase with Federal funds only steel, iron and manufactured products produced in the United States, unless the Secretary of Transportation determines that such domestically produced items would be inconsistent with the public interest, that such materials are not reasonably available and of a satisfactory quality, or that inclusion of domestic materials will increase the cost of the overall project contract by more than 25 percent. In order to use Federal funds to purchase foreign produced items, the State must submit a waiver request that provides an adequate basis and justification for approval by the Secretary of Transportation.

P. CERTIFICATION ON CONFLICT OF INTEREST
(applies to subrecipients as well as States)

1. GENERAL REQUIREMENTS

No employee, officer, or agent of a State or its subrecipient who is authorized in an official capacity to negotiate, make, accept, or approve, or to take part in negotiating, making, accepting, or approving any subaward, including contracts or subcontracts, in connection with this grant shall have, directly or indirectly, any financial or personal interest in any such subaward. Such a financial or personal interest would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any of the parties indicated herein, has a financial or personal interest in or a tangible personal benefit from an entity considered for a subaward. Based on this policy:

a. The recipient shall maintain a written code or standards of conduct that provide for disciplinary actions to be applied for violations of such standards by officers, employees, or agents.
    i. The code or standards shall provide that the recipient's officers, employees, or agents may neither solicit nor accept gratuities, favors, or anything of monetary value from present or potential subawardees, including contractors or parties to subcontracts.
    ii. The code or standards shall establish penalties, sanctions, or other disciplinary actions for violations, as permitted by State or local law or regulations.

b. The recipient shall maintain responsibility to enforce the requirements of the written code or standards of conduct.

2. DISCLOSURE REQUIREMENTS

No State or its subrecipient, including its officers, employees, or agents, shall perform or continue to perform under a grant or cooperative agreement, whose objectivity may be impaired because of any related past, present, or currently planned interest, financial or otherwise, in organizations regulated by NHTSA or in organizations

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whose interests may be substantially affected by NHTSA activities. Based on this policy:

a. The recipient shall disclose any conflict of interest identified as soon as reasonably possible, making an immediate and full disclosure in writing to NHTSA. The disclosure shall include a description of the action which the recipient has taken or proposes to take to avoid or mitigate such conflict.
b. NHTSA will review the disclosure and may require additional relevant information from the recipient. If a conflict of interest is found to exist, NHTSA may (a) terminate the award, or (b) determine that it is otherwise in the best interest of NHTSA to continue the award and include appropriate provisions to mitigate or avoid such conflict.
c. Conflicts of interest that require disclosure include all past, present, or currently planned organizational, financial, contractual, or other interest(s) with an organization regulated by NHTSA or with an organization whose interests may be substantially affected by NHTSA activities, and which are related to this award. The interest(s) that require disclosure include those of any recipient, affiliate, proposed consultant, proposed subcontractor, and key personnel of any of the above. Past interest shall be limited to within one year of the date of award. Key personnel shall include any person owning more than a 20 percent interest in a recipient, and the officers, employees or agents of a recipient who are responsible for making a decision or taking an action under an award where the decision or action can have an economic or other impact on the interests of a regulated or affected organization.

Q. PROHIBITION ON USING GRANT FUNDS TO CHECK FOR HELMET USAGE
(applies to subrecipients as well as States)

The State and each subrecipient will not use 23 U.S.C. Chapter 4 grant funds for programs to check helmet usage or to create checkpoints that specifically target motorcyclists.

R. POLICY ON SEAT BELT USE

In accordance with Executive Order 13043, Increasing Seat Belt Use in the United States, dated April 16, 1997, the Grantee is encouraged to adopt and enforce on-the-job seat belt use policies and programs for its employees when operating company-owned, rented, or personally-owned vehicles. The National Highway Traffic Safety Administration (NHTSA) is responsible for providing leadership and guidance in support of this Presidential initiative. For information and resources on traffic safety programs and policies for employers, please contact the Network of Employers for Traffic Safety (NETS), a public-private partnership dedicated to improving the traffic safety practices of employers and employees. You can download information on seat belt programs, costs of motor vehicle crashes to employers, and other traffic safety initiatives at www.trafficsafety.org. The NHTSA website (www.nhtsa.gov) also provides information on statistics, campaigns, and program evaluations and references.

S. POLICY ON BANNING TEXT MESSAGING WHILE DRIVING

In accordance with Executive Order 13513, Federal Leadership On Reducing Text Messaging While Driving, and DOT Order 3902.10, Text Messaging While Driving, States are encouraged to adopt and enforce workplace safety policies to decrease crashes caused by distracted driving, including policies to ban text messaging while driving company-owned or rented vehicles, Government-owned, leased or rented vehicles, or privately-owned vehicles when on official Government business or when performing any work on or behalf of the Government. States are also encouraged to conduct workplace safety initiatives in a manner commensurate with the size of the business, such as establishment of new rules and programs or re-evaluation of existing programs to prohibit

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text messaging while driving, and education, awareness, and other outreach to employees about the safety risks associated with texting while driving.

T. SECTION 402 REQUIREMENTS

1. To the best of my personal knowledge, the information submitted in the annual grant application in support of the State's application for a grant under 23 U.S.C. 402 is accurate and complete.
2. The Governor is the responsible official for the administration of the State highway safety program, by appointing a Governor's Representative for Highway Safety who shall be responsible for a State highway safety agency that has adequate powers and is suitably equipped and organized (as evidenced by appropriate oversight procedures governing such areas as procurement, financial administration, and the use, management, and disposition of equipment) to carry out the program. (23 U.S.C. 402(b)(1)(A)).
3. At least 40 percent of all Federal funds apportioned to this State under 23 U.S.C. 402 for this fiscal year will be expended by or on behalf of political subdivisions of the State in carrying out local highway safety programs (23 U.S.C. 402(b)(1)(C)) or 95 percent by and on behalf of Indian tribes (23 U.S.C. 402(h)(2)), unless this requirement is waived in writing. (This provision is not applicable to the District of Columbia, Puerto Rico, the U.S. Virgin Islands, Guam, American Samoa, and the Commonwealth of the Northern Mariana Islands.)
4. The State's highway safety program provides adequate and reasonable access for the safe and convenient movement of physically handicapped persons, including those in wheelchairs, across curbs constructed or replaced on or after July 1, 1976, at all pedestrian crosswalks. (23 U.S.C. 402(b)(1)(D))
5. As part of a comprehensive program, the State will support a data-based traffic safety enforcement program that fosters effective community collaboration to increase public safety, and data collection and analysis to ensure transparency, identify disparities in traffic enforcement, and inform traffic enforcement policies, procedures, and activities. (23 U.S.C. 402(b)(1)(E))
6. The State will implement activities in support of national highway safety goals to reduce motor vehicle related fatalities that also reflect the primary data-related crash factors within the State, as identified by the State highway safety planning process, including:
    - Participation in the National high-visibility law enforcement mobilizations as identified annually in the NHTSA Communications Calendar, including not less than 3 mobilization campaigns in each fiscal year to—
        - o Reduce alcohol-impaired or drug-impaired operation of motor vehicles; and
        - o Increase use of seat belts by occupants of motor vehicles;
    - Sustained enforcement of statutes addressing impaired driving, occupant protection, and driving in excess of posted speed limits;
    - An annual statewide seat belt use survey in accordance with 23 CFR part 1340 for the measurement of State seat belt use rates, except for the Secretary of Interior on behalf of Indian tribes;
    - Development of statewide data systems to provide timely and effective data analysis to support allocation of highway safety resources;
    - Coordination of triennial Highway Safety Plan, data collection, and information systems with the State strategic highway safety plan, as defined in 23 U.S.C. 148(a); and

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- Participation in the Fatality Analysis Reporting System (FARS), except for American Samoa, Guam, the Commonwealth of the Northern Mariana Islands, or the United States Virgin Islands

7. The State will actively encourage all relevant law enforcement agencies in the State to follow the guidelines established for vehicular pursuits issued by the International Association of Chiefs of Police that are currently in effect. (23 U.S.C. 402(j)).
8. The State will not expend Section 402 funds to carry out a program to purchase, operate, or maintain an automated traffic enforcement system, except in a work zone or school zone. (23 U.S.C. 402(c)(4)).

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DuPage Sheriff STEP Grant – Budget

Budget View Settings

Options

☑ Line Items ☑ Non-Grant Funded

Proposed Budget

Expense Budget

Category	Grant Funded	Non-Grant Funded	Total Budgeted
1. Personnel (Salaries and Wages) (2 CFR 200.430)	$39,293.38	$0.00	$39,293.38
Hireback Deputies	$39,293.38	$0.00	$39,293.38
Total Expense Budget Cost	**$39,293.38**	**$0.00**	**$39,293.38**

Revenue Budget

Grant Funding			
Award Requested	$39,293.38		$39,293.38
Subtotal	**$39,293.38**		**$39,293.38**
Non-Grant Funding			
Cash Match		$0.00	$0.00
In-Kind Match		$0.00	$0.00
Other Funding		$0.00	$0.00
Subtotal		**$0.00**	**$0.00**

Total Revenue Budget Cost **($39,293.38)**

Total Overall Budget Cost **$0.00**

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FFY26 STEP Hours and Funding Worksheet (complete prior to starting AmpliFund application)

Mandatory/Optional Campaign/Equipment Section Completion Instructions

Complete the yellow highlighted portion of the sheet for the campaigns your agency is requesting hours/funding

Overtime Rate Box: enter the OT rate that will be used to calculate campaign budgets
# of officers column: enter the number of officers/deputies that will work a grant enforcement detail
# of hours column: enter the number of hours a grant enforcement detail will last
# of details column: enter the number of enforcement details that will be scheduled during a campaign
Total Hours column: will auto-calcuate based on number of officers/deputies, enforcement hours and hireback details
Total Funding column: will auto-calculate based on total hours and OT rate
Equipment Request: click the yellow section, use drop down menu to select equipment category, $ amount noted is an allowance an agency has to purchase the requested equipment - if approved

Agency Name	DuPage County Sheriff's Office

Agency STEP OT Rate	$96.31

Mandatory Campaigns

		OCCUPANT PROTECTION				
		# of officers	# of hours	# of details	Total Hours	Total Funding
Thanksgiving	11/21-12/2,(6am) 2025	1	4	4	16.00	$1,540.92
Christmas/New Year's	12/12/24 -1/5 (6am) 26	1	4	8	32.00	$3,081.83
St. Patrick's Day	3/13-23 (6am) 2026	1	4	4	16.00	$1,540.92
Memorial Day	5/15-26 (6am) 2026	1	4	10	40.00	$3,852.29
Independence Day	6/19-7/6 (6am) 2026	1	4	8	32.00	$3,081.83
Labor Day	8/14 -9/8 (6am) 2026	1	4	8	32.00	$3,081.83
				Total	168.00	$16,179.63

	IMPAIRED DRIVING				
	# of officers	# of hours	# of details	Total Hours	Total Funding
Thanksgiving	1	4	3	12.00	$1,155.69
Christmas/New Year's	1	4	8	32.00	$3,081.83
St. Patrick's Day	1	4	8	32.00	$3,081.83
Memorial Day	1	4	4	16.00	$1,540.92
Independence Day	1	4	4	16.00	$1,540.92
Labor Day	1	4	4	16.00	$1,540.92
			Total	124.00	$11,942.11

Optional Campaigns

		OCCUPANT PROTECTION				
		# of officers	# of hours	# of details	Total Hours	Total Funding
Halloween	10/24-11/3 (6am) 2025	1	4	4	16.00	$1,540.92
Super Bowl	2/6-9 (6am) 2026	0	0	0	0.00	$0.00
Child Passenger Safety	9/18-30(11:59pm) 202	1	4	2	8.00	$770.46
				Total	24.00	$2,311.38

	IMPAIRED DRIVING				
	# of officers	# of hours	# of details	Total Hours	Total Funding
Halloween	1	4	2	8.00	$770.46
Super Bowl	0	0	0	0.00	$0.00
			Total	8.00	$770.46

April Distracted Driving Campaign

		# of officers	# of hours	# of details	Total Hours	Total Funding
Distracted Driving	4/1-5/1 (6am) 2026	1	4	8	32.00	$3,081.83

July Speed Campaign

		# of officers	# of hours	# of details	Total Hours	Total Funding
Speed Awareness	7/7-8/1 (6am) 2026	1	4	9	36.00	$3,467.06

***** ADDITIONAL ENFORCEMENT CANNOT EXCEED ******			
Maximum Hours Allowed	392.00	Maximum Funding Allowed	37,752.46

Additional Enforcement	# of officers	# of hours	# of details	Total Hours	Total Funding
Additional Enforcement	1	4	4	16.00	$1,540.92

NOTE: Additional Enforcment Total Hours and Total Funding cells must remain GREEN to meet STEP Grant parameters. IF the cells highlight to RED, reduce the number of hours being requested.

FFY26 STEP Totals

Hours		Funding	
MANDATORY CAMPAIGNS			
Occupant Protection	168.00	Occupant Protection	$16,179.63
Impaired Driving	124.00	Impaired Driving	$11,942.11
Mandatory Hours	292.00	Mandatory Funding	$28,121.73
OPTIONAL CAMPAIGNS			
Occupant Protection	24.00	Occupant Protection	$2,311.38
Impaired Driving	8.00	Impaired Driving	$770.46
April Distracted Driving	32.00	April Distracted Driving	$3,081.83
July Speed	36.00	July Speed	$3,467.06
Optional Hours	100.00	Optional Funding	$9,630.73
CAMPAIGN TOTALS			
Hours Subtotal	392.00	Funding Subtotal	$37,752.46
Additional Hours	16.00	Additional Funding	$1,540.92
Total Hours Requested	408.00	Total Funding Requested	$39,293.38

Equipment Request

Type	Purchase Price Allowance
LIDAR	$1,750.00
Hand-Held Radar	$860.00
Portable Breath Tester (PBT)	$525.00
Select ONE Equipment Type from dropdown:	
	Click within the yellow box above, drop down arrow will appear to the right to select equipment.

If your agency wishes to request **INDIRECT COST** reimbursement for FFY26, complete this section. Contact your Finance Department/Person to dertmine if your agency has an approved Indirect Cost Rate with the State of Illinois, if not, use a 15% deminimus rate.

Indirect Cost Rate (enter as decimal in yellow cell (ex: 15% = .15)	0	$0.00

FFY26 STEP Grant Funding	
Mandatory/Optional Campaign Personnel Funding	$39,293.38
Indirect Cost (if requested)	$0.00
Equipment Allowance (if requested)	$0.00
TOTAL GRANT AMOUNT	$39,293.38

ATTACHMENT I

ADDITIONAL APPROPRIATION TO ESTABLISH THE
SUSTAINED TRAFFIC ENFORCEMENT PROGRAM PY26 GRANT
INTER-GOVERNMENTAL AGREEMENT NO. HS-26-0179, 0402
COMPANY 5000 – ACCOUNTING UNIT 4525
$39,294

REVENUE		
41000-0005 - Federal Operating Grant - DOT	$ 39,294	
TOTAL ANTICIPATED REVENUE		$ 39,294
EXPENDITURES		
PERSONNEL		
50010-0000 - Overtime	39,294	
TOTAL PERSONNEL		$ 39,294
TOTAL ADDITIONAL APPROPRIATION		$ 39,294

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: FI-R-0199-25 **Agenda Date:** 11/25/2025 **Agenda #:** 9.F.

AGREEMENT BETWEEN THE COUNTY OF DUPAGE
AND DUPAGEPADS
FOR EMERGENCY WINTER SHELTER AND SERVICES
$342,090 (ARPA INTEREST)

WHEREAS, DuPagePads is the County's largest provider of emergency housing for residents experiencing homelessness, and

WHEREAS, the County of DuPage ("County") has been notified by DuPagePads that the Interim Housing Center has reached its capacity of over 300 persons per night; and

WHEREAS, DuPagePads has further notified the County that there remain approximately 50 individuals in DuPage County who are unsheltered and therefore at great risk of exposure to extreme temperatures; and

WHEREAS, the County wishes to enter into an Agreement ("Exhibit A") with DuPagePads to: (i) provide hotel-based shelter, food, and support services for unsheltered persons, (ii) extend operating hours of the DuPagePads Access Center, and (iii) provide administrative support for the cost of this program; and

WHEREAS, the County has prepared an Agreement which outlines the arrangements between the County and DuPagePads to govern the disbursement and auditing of funds.

NOW, THEREFORE BE IT RESOLVED, that the Chair of the DuPage County Board is hereby authorized to enter into an Agreement with DuPagePads pursuant to this resolution.

Enacted and approved this 25th day of November, 2025 at Wheaton, Illinois.

_____
DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: _____
JEAN KACZMAREK, COUNTY CLERK

601 West Liberty
Wheaton, Illinois 60187
www.dupagepads.org

DuPagePads
The Solution to End Homelessness.

Dear Chair Conroy and the DuPage County Board:

DuPagePads is grateful to you for considering our proposal to provide life-saving protection from extreme weather and temperatures for persons who are unsheltered in our county. Our total grant request is $342,090.

Our goal is to have a 24/7 option to once again provide emergency winter shelter through hotel room rentals for persons who are completely unsheltered and waiting for interim housing, as well as extended hours at our access center to provide a warm place for unsheltered persons to sit while they wait to apply for shelter.

For Hotel-Based Emergency Winter Shelter, hotel rooms would be available to clients 24/7 after entry, with applications to entry done through DuPagePads' Access Center in Wheaton. Our anticipated capacity at any one time is 50 to 60 rooms, assuming first users to be persons in DuPagePads Street Outreach Program who are waiting for a bed to open at the Interim Housing Center. Referral Sources would include DuPage County 211, DuPage County Continuum Care partner agencies, local police department, local hospitals, local libraries.

Along with a hotel room, clients in this program would receive weekly grocery bags through food purchased from Loaves and Fished by DuPagePads, as well as connection to social services, with more intense case management after movement to the IHC.

We anticipate partial support already secured from the state of Illinois and a private grant designated only for family rooms. Expenses include additional beds of emergency shelter through hotel rooms, staffing costs, and food costs.

For extending our access hours: To provide a resource for entities to refer persons who are unsheltered to at all hours and after day warming centers close for the evening, such as 211, law enforcement, libraries, and other access points for shelter, DuPagePads proposes to increase its hours of operation to keep its Access Center lobby open overnight during winter months so that unsheltered persons have a place to sit that is not an emergency room or police lobby while waiting for access to shelter.

Capacity is for up to 10 individuals, at which point those individuals would be screened for entry for other, more permanent services in the morning after their arrival.

601 West Liberty
Wheaton, Illinois 60187
www.dupagepads.org

DuPagePads
The Solution to End Homelessness.

Anticipated Referral Sources include DuPage County 211, DuPage County Continuum Care partner agencies, local police department, local hospitals, local libraries.

Operations will be simple but effective in preserving life: Extended hours for DuPagePads' already-existing Access Center, which overnight would provide a lobby space staffed by one DuPagePads' staff member at a time, one volunteer and one security guard. Food, water, coffee and tea, as well as coats and gloves, and a place to shower and use the bathroom in the morning, will be available to persons who are dropped off during non-office hours so that no one goes hungry or has no safety from life-threatening weather.

Expenses include staff, security and a light food budget during winter months. Based on last year's winter emergency shelter model, we estimate this could be a safe drop-off point for 150-200 individuals.

Our goal remains to ensure that, despite shelter and affordable housing shortages across our state, everyone will have a safe place to be during life-threatening weather conditions.

Last winter, thanks to the generosity of the DuPage County Board and DuPage Foundation, Pads was able to move about 70 people into hotel rooms before a polar vortex hit, and the County Board saved 155 lives in total during the winter months because of their support.

I am so grateful to you and our entire county board for your support in the past and present, during a time when it is so desperately needed.

Best,



April Redzic, President & CEO

EXHIBIT A

AGREEMENT BETWEEN THE COUNTY OF DUPAGE AND DUPAGEPADS
TO PROVIDE EMERGENCY WINTER SHELTER AND SERVICES
IN THE AMOUNT OF $342,090 (ARPA INTEREST)

WHEREAS, the County of DuPage ("County") is a body corporate and politic; and

WHEREAS, DuPagePads strives to end homelessness and provide support services to the community including domestic violence survivors; and

WHEREAS, the County and DuPagePads ("Agency") are hereafter sometimes referred to as the "Party" and collectively referred to herein as "the Parties"; and

WHEREAS, the Parties have prepared this Agreement to govern the distribution of the grant funds identified above.

NOW, THEREFORE, in consideration of the mutual covenants and agreements contained herein, the Parties hereby agree as follows:

1. **Purpose of the Agreement**. The purpose of this Agreement is to provide additional temporary housing and services during the winter months in response to the increased number of residents experiencing homelessness. This Agreement provides payment for eligible expenses and provides a process for reporting.
2. **Eligible Uses**. Funds appropriated by the County Board for disbursement under this Agreement shall be used for the Emergency Winter Shelter Program ("Program") to: (i) provide hotel-based shelter, food, and support services for unsheltered persons, (ii) extend operating hours of the DuPagePads Access Center, and (iii) provide administrative support for the cost of the Program.
3. **Recitals**. The recitals to this Agreement are incorporated as though set forth fully herein.
4. **Term**. This Agreement shall be effective November 12, 2025, through June 30, 2026. Sections 6 through 16 of this Agreement shall remain in effect indefinitely and shall survive the termination of this Agreement.
5. **Termination, Breach**. This Agreement may be terminated upon thirty (30) days' notice to the other Party with the written consent of the other Party. All terms of this Agreement shall be considered material terms and therefore all breaches shall be deemed material breaches. In the event of a breach of this

Agreement by any Party, the non-breaching Party shall provide the breaching Party with written notice of the breach and shall provide a period of not less than thirty (30) days to cure said breach.

6. **Venue, Applicable Law.** The exclusive venue for disputes arising from this Agreement shall be the 18th Judicial Circuit Court, sitting in Wheaton, Illinois. This Agreement shall be governed by the laws of the State of Illinois.
7. **Payment.** The County agrees to pay the Agency $342,090 contingent upon the Agency submitting a fully executed copy of this Agreement and an invoice to the County.
8. **Report to the County.** The Agency shall submit a final report to the County using the County's ARPA on-line portal. The final report is due no later than July 31, 2026, for the period starting November 12, 2025, and ending June 30, 2026. The report shall include: (i) the total number of individuals served per month, (ii) the total number of rooms provided per month, (iii) the total cost of rooms per month, (iv) the total cost of food provided per month, and (v) the total cost of program administration and operations per month (including the cost of extending the Access Center overnight).
9. **Audit.** The Agency agrees to retain and provide access to all financial records and documents related to the funds for a period of seven (7) years for local, state and federal audit purposes.
10. **Review of Operations.** The County may monitor and conduct an evaluation of operations funded. An evaluation may include a visit from County personnel to observe and review the Agency's financial and program materials relating to the activities financed.
11. **Clawback, Liquidated Damages.** If the cumulative expenditures in the report for the period ending June 30, 2026, are less than $342,090, then the Agency shall tender the difference to the County. The Agency agrees to indemnify the County and hold the County harmless against any and all liabilities, including judgments, costs, and reasonable counsel fees, related to the disbursal of funds to the Agency. The Agency expressly agrees to reimburse the County for the cost of any penalty, fine, or judgment for any improper disbursal of funds under this Agreement.
12. **Assignment.** Neither Party shall assign performance under this Agreement, nor shall either Party transfer any right or obligation under this Agreement without the express written approval of the County.
13. **Amendment.** Any amendment to the terms of this Agreement must be in writing and will not by effective until it has been

executed and approved by the same Parties who approved and executed the original agreement or their successors in office.

14. **Waiver.** If the County fails to enforce any provision of this Agreement, that failure does not waive said provision or the County's right to enforce it.
15. **Sole Agreement.** This Agreement contains all negotiations between the County and the Agency. No other understanding regarding this grant Agreement, whether written or oral, may be used to bind either Party.
16. **Liability.** The Agency agrees to indemnify, save, and hold the County, its officers, agents and employees, harmless from any claims or causes of action, including attorney's fees incurred by the County, arising from the performance of this Agreement by the Agency, its officers, agents or employees. This clause will not be construed to bar any legal remedies the Agency may have for the County's failure to fulfill any of the County's obligations under this Agreement. Notwithstanding any provisions of this Agreement to the contrary, indemnification of this Agreement shall be limited to the Agency's allocation, less any amount returned to the County pursuant to Section 11 of this Agreement. The Agency also agrees to indemnify, save and hold the County harmless for any claims arising out of any of the hotel stays, including personal injury or other liability claims.

[SIGNATURE PAGE TO FOLLOW]

THUS, in witness thereof, the Parties have executed this Agreement on the date first written below.

The County of DuPage

By: _____

Print Name: Deborah A. Conroy

Title: County Board Chair

Date: November 25, 2025

DuPagePads

By: _____

Print Name: _____

Title: _____

Date: _____

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: FI-R-0200-25 **Agenda Date:** 11/25/2025 **Agenda #:** 9.G.

GRANT AGREEMENT
BETWEEN THE COUNTY OF DUPAGE AND THE COMMUNITY HOUSE
FOR COMMUNITY ENGAGEMENT SERVICES
$25,000 (ARPA INTEREST)

WHEREAS, The Community House is a nonprofit organization that provides community-building, counseling, therapeutic services, education support, cultural activities, and recreational programs; and

WHEREAS, The Community House is located in DuPage County and serves the under-resourced area of the Hinsdale Lake Terrace; and

WHEREAS, the County wishes to enter into a Grant Agreement ("Agreement") with The Community House to provide ARPA Interest funding for a Community Engagement Coordinator to work with the residents of Hinsdale Lake Terrace; and

WHEREAS, the Community Engagement Coordinator shall support targeted, effective interventions to improve outcomes for the Hinsdale Lake Terrace residents; and

WHEREAS, the Community Engagement Coordinator shall help connect Hinsdale Lake Terrace residents to local community service organizations and government agencies; and

WHEREAS, the County has prepared an Agreement ("Exhibit A") which outlines the arrangements between the County and The Community House.

NOW, THEREFORE BE IT RESOLVED that the DuPage County Board hereby directs the DuPage County Board Chair to execute the grant Agreement between DuPage County and The Community House.

Enacted and approved this 25th day of November, 2025 at Wheaton, Illinois.

_____
DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: _____
JEAN KACZMAREK, COUNTY CLERK

November 2025

DuPage County Board
421 N. County Farm Road
Wheaton, IL 60187

The Community House proposes a continued collaboration with DuPage County to improve health outcomes for families through improved access to services provided by both government and non-profit organizations for one of the most under-resourced and lowest income census tracts in the entire county. The amount requested to facilitate the continued engagement and momentum of a Community Engagement Coordinator, including overhead costs, is $25,000. A project summary is below for review and would encompass services from November 2025-June 2026.

Objective: Continue improved connection to services and coordination with constituents, government, and non-government community resource organizations. Engage with District 3 residents, particularly in the Hinsdale Lake Terrace (HLT) Community, to connect them to community resources.

Background: Due to the isolated location, unincorporated status, and the chronic economic instability of its residents, it has been difficult to engage residents in District 3 to identify their resource needs. Many social services are available to residents to improve health outcomes, reduce truancy, offer academic support, offer transportation and mobility, connect residents to job opportunities, provide utility bill assistance, reduce crime, and alleviate food insecurity but citizens may not be aware of the services that are available to them. This extension of the pilot program is designed to engage with the community and refer citizens to services.

Community Engagement Coordinator: A Community Engagement Coordinator would specialize in community outreach and act as a liaison between District 3 residents (mainly Hinsdale Lake Terrace residents), DuPage County, The Community House, and local community service organizations. This position would enhance efforts of Community Services by referring District 3 residents to the 211 help line and local social service organizations and government resources.

Value Added: When community and government organizations serve with more precision, they can use their funding more efficiently and effectively to improve outcomes for residents. The outreach and community connections provided by the Community Engagement Coordinator will continue helping nonprofit community organizations identify new cases and the social services provided by community organizations may help residents avoid the need for government financial assistance and law enforcement interventions. Over the past 6-months, the Community Engagement Coordinator has referred dozens of residents to county and non-profit services, provided valuable leadership to the Coalition of Agencies servicing this unincorporated area, led a successful job fair collaboration that connected more than 40 residents to job opportunities, and hosted multiple outreach events to learn from residents and connect them directly to vital services.

Deliverables: Monthly reports would include summarizing community engagement activity and community needs, monthly minutes from coalition meetings and a summary of engagement activities.

Thank you for the opportunity to collaborate to better serve residents.

In Community,

Dan Janowick
Executive Director

EXHIBIT A

GRANT AGREEMENT BETWEEN THE COUNTY OF DUPAGE AND THE COMMUNITY HOUSE TO SUPPORT A COMMUNITY ENGAGEMENT COORDINATOR IN THE AMOUNT OF $25,000 (ARPA INTEREST)

WHEREAS, the County of DuPage ("County") is a body corporate and politic; and

WHEREAS, The Community House is a nonprofit organization that provides counseling and therapeutic services, community-building, education support, cultural activities, and recreational programs; and

WHEREAS, the County and The Community House ("Agency") are hereafter sometimes referred to as the "Party" and collectively referred to herein as "the Parties"; and

WHEREAS, the Agency is located in DuPage County and serves the under-resourced area of the Hinsdale Lake Terrace; and

WHEREAS, the County wishes to enter into a Grant Agreement ("Agreement") with the Agency to provide ARPA Interest funding for a Community Engagement Coordinator who specializes in community outreach; and

WHEREAS, said Community Engagement Coordinator shall support targeted, effective interventions to improve outcomes for the residents of the Hinsdale Lake Terrace area; and

WHEREAS, said Community Engagement Coordinator shall help connect Hinsdale Lake Terrace residents to local community service organizations and government agencies; and

WHEREAS, the Parties have prepared this Agreement to govern the distribution of the grant funds identified above.

NOW, THEREFORE, in consideration of the mutual covenants and agreements contained herein, the Parties hereby agree as follows:

1. **Purpose of the Agreement.** The purpose of this Agreement is to provide the Agency with funding in the amount of $25,000 to support a Community Engagement Coordinator. The Agreement provides payment for eligible expenses and provides a process for reporting on the payment in compliance with County requirements.
2. **Eligible Uses.** Funds appropriated by the County Board for disbursement under this Agreement shall be used to pay for a

contractual consultant to act as a Community Engagement Coordinator. This Community Engagement Coordinator shall provide outreach and liaison services for Hinsdale Lake Terrace residents.

3. **Recitals**. The recitals to this Agreement are incorporated as though set forth fully herein.
4. **Term**. This Agreement shall remain in effect through June 30, 2026. Sections 6, 7, 8, 9, 10, 11, 13, 14, 15 and 16 of this Agreement shall remain in effect indefinitely and shall survive the termination of this Agreement.
5. **Termination, Breach**. This Agreement may be terminated upon thirty (30) days' notice to the other Party with the written consent of the other Party. All terms of this Agreement shall be considered material terms and therefore all breaches shall be deemed material breaches. In the event of a breach of this Agreement by any Party, the non-breaching Party shall provide the breaching Party with written notice of the breach and shall provide a period of not less than thirty (30) days to cure said breach.
6. **Venue, Applicable Law**. The exclusive venue for disputes arising from this Agreement shall be the 18th Judicial Circuit Court, sitting in Wheaton, Illinois. This Agreement shall be governed by the laws of the State of Illinois.
7. **Payment**. The County agrees to pay the Agency $25,000 for expenses related to the services provided by the Agency. For payment to be issued, the Agency must first provide a fully executed copy of this Agreement and an invoice to the County.
8. **Report to the County**. The Agency shall submit monthly performance measure reports through the County's ARPA on-line portal. Said reports are due no later than 15 days after the end of the month. Reports shall include the expenditure amount for the reporting month, the cumulative expenditure amount, the number of individuals served per month, the race/ethnicity of those served, and the ages of those served, to the extent that this information can be lawfully collected.
9. **Audit**. The use of these funds may be audited and reviewed by the Office of the County Auditor and external auditors. The Agency agrees to retain and provide access to all financial records and documents related to this Agreement for a period of not less than seven (7) years for audit purposes.
10. **Review of Operations**. The County may monitor and conduct an evaluation of operations funded. An evaluation may include a visit from County personnel to observe and review the Agency's financial and program materials relating to the activities financed.

11. **Clawback, Liquidated Damages.** If the cumulative expenditures in the final report are less than the amount provided by the County to the Agency, then the Agency shall tender the difference back to the County no later than September 30, 2026.
12. **Assignment.** Neither Party shall assign performance under this Agreement, nor shall either Party transfer any right or obligation under this Agreement without the express written approval of the County.
13. **Amendment.** Any amendment to the terms of this Agreement must be in writing and will not by effective until it has been executed and approved by the same Parties who approved and executed the original agreement or their successors in office.
14. **Waiver.** If the County fails to enforce any provision of this Agreement, that failure does not waive said provision or the County's right to enforce it.
15. **Sole Agreement.** This Agreement contains all negotiations between the County and the Agency. No other understanding regarding this grant Agreement, whether written or oral, may be used to bind either Party.
16. **Liability**. The Agency agrees to indemnify, save, and hold the County, its officers, agents and employees, harmless from any claims or causes of action, including attorney's fees incurred by the County, arising from the performance of this Agreement by the Agency, its officers, agents or employees. This clause will not be construed to bar any legal remedies the Agency may have for the County's failure to fulfill any of the County's obligations under this Agreement. Notwithstanding any provisions of this Agreement to the contrary, indemnification of this Agreement shall be limited to the Agency' allocation, less any amount returned to the County pursuant to Section 11 of this Agreement, but said limitation shall not be applicable to any fines or penalties assessed by the Federal Government for failure to comply with the provisions of ARPA or other federal law.

[SIGANTURE PAGE TO FOLLOW]

THUS, in witness thereof, the Parties have executed this Agreement on the date first written below.

The County of DuPage

By: _____

Print Name: Deborah A. Conroy

Title: County Board Chair

Date: November 25, 2025

The Community House

By: _____

Print Name: _____

Title: _____

Date: _____

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: FI-R-0204-25 **Agenda Date:** 11/25/2025 **Agenda #:** 9.K.

AMENDMENT TO RESOLUTION FI-R-0163-25
RENEWAL OF GROUP INSURANCE PROGRAMS

WHEREAS, on October 14, 2025, the County Board approved Resolution FI-R-0163-25 Renewal of Group Insurance Programs for the 2026 calendar year;

WHEREAS, the Final Benefits Decision Package was presented and approved by the County Board;

WHEREAS, the Final Benefits Decision included specific health insurance plan design changes; and

WHEREAS, the Human Resources Department and Marsh McLennan Agency conducted an additional review and assessment of the approved changes has determined it is in the best interest of the County to remove the 90/10 co-insurance provision for the Health Maintenance Organization (HMO) plan; and

NOW, THEREFORE BE IT RESOLVED that the County Board adopts and approves this Amendment to Resolution FI-R-0163-25, which removes the co-insurance provision to the HMO Blue Advantage medical plan for the benefit year 2026.

Enacted and approved this 25th day of November, 2025 at Wheaton, Illinois.

_____
DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: _____
JEAN KACZMAREK, COUNTY CLERK

DUPAGE COUNTY

HUMAN RESOURCES

630-407-6300
fax: 630-407-6301
dpchumanresources@dupagecounty.gov
www.dupagecounty.gov/hr

November 25, 2025

To: County Board Members

From: Chris Clevenger, Director of Human Resources

RE: 2026 Group Health Insurance Program

The purpose of this memo is to provide additional information regarding the proposed amendment to the 2026 Group Health Insurance Programs as previously approved by the Board. Staff is requesting an amendment to the 2026 insurance program to remove the HMO Blue Advantage co-insurance provision for the upcoming benefit year.

Background

On October 14, 2025, the County Board approved Resolution FI-R-0163-25 authorizing the Renewal of Group Insurance Programs. Due to the substantial insurance renewal increase received for the 2026 plan year, the Insurance Committee recommended several significant changes to the health insurance offerings, including plan design modifications to the HMO plan. This included an increase in the employee premium contribution, the introduction of a $250 individual deductible, an increase in the out-of-pocket maximum, and the addition of a 90/10 co-insurance.

As open enrollment started this month, employees communicated overwhelming concern regarding the 2026 changes. Of particular concern is the introduction of co-insurance provisions alongside rising out-of-pocket maximums. Employees communicated that these increased costs would cause immense stress on their personal finances at a time when day-to-day costs are rising. It was also determined that because HMO plan participants have not previously experienced co-insurance as it relates to potential medical expenses, it would be particularly challenging for them to budget their annual health expenses.

Internally, staff reviewed potential options to address employee concerns. It was determined that the co-insurance changes were of the highest concern to a majority of HMO plan users. Internal discussions were held with Marsh McLennan on potential plan design changes. It was determined that removing the co-insurance provisions on the HMO plan would result in an estimated $300,500 expense to the County.

Recommendations

Staff recommends approving the 2026 Group Health Program amendment to remove the co-insurance provision on the HMO Blue Advantage plan. All other HMO provisions, including the increased employee contribution rate, the increased out-of-pocket maximum, and the introduction of the $250 deduction, will remain in effect for 2026. The proposed amendment would only remove the 90/10 co-insurance provision. Chris Bouschet, President of Marsh McLennan Agency, will be a remote participant at the upcoming meeting to address any questions from the Committee.

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: FI-R-0202-25 **Agenda Date:** 11/25/2025 **Agenda #:** 9.I.

ADDITIONAL APPROPRIATION FOR
THE CORONER'S FEE FUND
COMPANY 1300, ACCOUNTING UNIT 4130
$20,500

WHEREAS, appropriations for the CORONER'S FEE FUND for Fiscal Year 2025 were adopted by the County Board pursuant to Ordinance FI-O-0010-24; and

WHEREAS, due to the need for merit bonuses, there is a need for an additional appropriation in the CORONER'S FEE FUND - COMPANY 1300, ACCOUNTING UNIT 4130 in the amount of $20,500 (TWENTY THOUSAND, FIVE HUNDRED AND NO/100 DOLLARS); and

WHEREAS, there is sufficient unappropriated cash in the CORONER'S FEE FUND - COMPANY 1300, ACCOUNTING UNIT 4130 to support an additional appropriation of $20,500 (TWENTY THOUSAND, FIVE HUNDRED AND NO/100 DOLLARS); and

WHEREAS, the need to provide an additional appropriation in the amount of $20,500 (TWENTY THOUSAND, FIVE HUNDRED AND NO/100 DOLLARS) in the CORONER'S FEE FUND - COMPANY 1300, ACCOUNTING UNIT 4130 creates an emergency within the meaning of the Counties Act, Budget Division, (55 ILCS 5/6-1003).

NOW, THEREFORE, BE IT RESOLVED, by the DuPage County Board that an additional appropriation (Attachment) in the amount of $20,500 (TWENTY THOUSAND, FIVE HUNDRED AND NO/100 DOLLARS) in the CORONER'S FEE FUND - COMPANY 1300, ACCOUNTING UNIT 4130 is hereby approved and added to the Fiscal Year 2025 Appropriation Ordinance.

Enacted and approved this 25th day of November, 2025 at Wheaton, Illinois.

_____
DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: _____
JEAN KACZMAREK, COUNTY CLERK

ADDITIONAL APPROPRIATION FOR
THE CORONER'S FEE FUND
COMPANY 1300, ACCOUNTING UNIT 4130
$20,500

FUNDING SOURCE		
30000-0000 – Fund Balance – Unassigned	$20,500	
TOTAL FUNDING SOURCE		$20,500
EXPENDITURES		
PERSONNEL		
50000-0000 – Regular Salaries	$20,500	
TOTAL PERSONNEL		$20,500
TOTAL ADDITIONAL APPROPRIATION		$20,500

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: FI-R-0203-25 **Agenda Date:** 11/25/2025 **Agenda #:** 9.J.

ADDITIONAL APPROPRIATION FOR
THE GENERAL FUND
COMPANY 1000, ACCOUNTING UNITS 4200 AND 4220
$268,159

WHEREAS, appropriations for the GENERAL FUND for Fiscal Year 2025 were adopted by the County Board pursuant to Ordinance FI-O-0010-24; and

WHEREAS, due to excessive spending by the County Clerk, the COUNTY CLERK and COUNTY CLERK ELECTIONS are in need of an additional appropriation in the GENERAL FUND - COMPANY 1000, ACCOUNTING UNIT 4200 and ACCOUNTING UNIT 4220 in the amount of $268,159 (TWO HUNDRED SIXTY-EIGHT THOUSAND, ONE HUNDRED FIFTY-NINE and NO/100 DOLLARS); and

WHEREAS, there is sufficient unappropriated fund balance in the GENERAL FUND to support an additional appropriation of $268,159 (TWO HUNDRED SIXTY-EIGHT THOUSAND, ONE HUNDRED FIFTY-NINE and NO/100 DOLLARS); and

WHEREAS, the need to provide an additional appropriation in the amount of $268,159 (TWO HUNDRED SIXTY-EIGHT THOUSAND, ONE HUNDRED FIFTY-NINE and NO/100 DOLLARS) in the GENERAL FUND creates an emergency within the meaning of the Counties Act, Budget Division, (55 ILCS 5/6-1003).

NOW, THEREFORE, BE IT RESOLVED, by the DuPage County Board that an additional appropriation (Attachment) in the amount of $268,159 (TWO HUNDRED SIXTY-EIGHT THOUSAND, ONE HUNDRED FIFTY-NINE and NO/100 DOLLARS) in the GENERAL FUND - COMPANY 1000, ACCOUNTING UNIT 4200 and ACCOUNTING UNIT 4220 are hereby approved and added to the Fiscal Year 2025 Appropriation Ordinance.

Enacted and approved this 25th day of November, 2025 at Wheaton, Illinois.

_____
DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: _____
JEAN KACZMAREK, COUNTY CLERK

ADDITIONAL APPROPRIATION FOR
THE GENERAL FUND
COMPANY 1000, ACCOUNTING UNITS 4200 AND 4220
$268,159

FUNDING SOURCE

30000-0000 – Fund Balance – Unassigned	$268,159
TOTAL FUNDING SOURCE – COMPANY 1000, ACCOUNTING UNIT 9100	$268,159

EXPENDITURES

COMMODITIES		
4220-52200-0000 - Operating Supplies and Materials	$1,049	
4220-52210-0000 - Food and Beverage	$289	
4220-52260-0000 - Fuel and Lubricants	$2,223	
TOTAL COMMODITIES		$3,561
CONTRACTUAL SERVICES		
4200-53804-0000 - Postage and Postal Charges	$5,000	
4200-53806-0000 - Statutory and Fiscal Charges	$6,000	
4220-53250-0000 - Wired Communication Services	$4,511	
4220-53260-0000 - Wireless Communication Services	$39,433	
4220-53370-0000 - Repair and Maintenance Other Equipment	$7,065	
4220-53380-0000 - Repair and Maintenance Auto Equipment	$929	
4220-53400-0000 - Rental of Office Space	$765	
4220-53510-0000 - Travel Expenses	$338	
4220-53800-0001 - Copier Usage	$1,825	
4220-53804-0000 - Postage and Postal Charges	$15,343	
TOTAL CONTRACTUAL SERVICES		$81,209
CAPITAL OUTLAY		
4220-54107-0000 - Software	$183,389	
TOTAL CAPITAL OUTLAY		$183,389
TOTAL ADDITIONAL APPROPRIATION		$268,159

Martynowicz, Jeffrey

From: Johnson, Adam
Sent: Wednesday, November 19, 2025 2:59 PM
To: Martynowicz, Jeffrey; Sinn, Jennifer (Finance)
Cc: Kaczmarek, Jean; Mueller, Bethany; King, Kathy
Subject: RE: Financial analysis

Categories: Red Category

Jeff,

After reviewing the information you provided, the County Clerk's Office requests a supplemental appropriation of $268,159.00, broken out by line-item below:

Postage & Postal Charges: (**4200**-53804) $5,000.00
Statutory & Fiscal Charges: (4200-53806) $6,000. 00

Operating Supplies & Materials: (**4220**-52200): $1,049.00
Food & Beverages: (4220-52210) $289.00
Fuel & Lubricants: (4220-52260) $2,223.00
Wired Comm Services: (4220-53250) $4,511.00
Wireless Comm Services: (4220-53260) $39,433.00
Repair & Maintenance Other Equip: (4220-53370) $7,065.00
Repair & Maintenance Auto Equip: (4220-53380) $929.00
Rental of Office Space: (4220-53400) $765.00
Travel Expenses: (4220-53510) $338.00
Copier Usage: (4220-53800-0001) $1,825.00
Postage & Postal Charges: (4220-53804) $15,343.00

Software: (4220-54107) $183,389.00

Regards,

Adam Johnson
Chief Deputy Clerk
DuPage County Clerk
630-407-5570

From: Martynowicz, Jeffrey <Jeffrey.Martynowicz@dupagecounty.gov>
Sent: Monday, November 17, 2025 3:16 PM
To: Johnson, Adam <Adam.Johnson@dupagecounty.gov>; Sinn, Jennifer (Finance) <Jennifer.Sinn@dupagecounty.gov>
Cc: Kaczmarek, Jean <Jean.Kaczmarek@dupagecounty.gov>; Mueller, Bethany <Bethany.Mueller@dupagecounty.gov>; King, Kathy <Kathy.King@dupagecounty.gov>
Subject: RE: Financial analysis

Good afternoon,

Per your request, please see attached analysis. If you are going to make another funding request to the Finance Committee, please have that information to me by 3 P.M. on Wednesday November 19, 2025.

Jeff Martynowicz
Chief Financial Officer
DuPage County
421 N. County Farm Road
Wheaton, IL 60187
(O)630-407-6101

DUPAGECOUNTY

From: Johnson, Adam <Adam.Johnson@dupagecounty.gov>
Sent: Friday, November 14, 2025 1:08 PM
To: Martynowicz, Jeffrey <Jeffrey.Martynowicz@dupagecounty.gov>; Sinn, Jennifer (Finance) <Jennifer.Sinn@dupagecounty.gov>
Cc: Kaczmarek, Jean <Jean.Kaczmarek@dupagecounty.gov>; Mueller, Bethany <Bethany.Mueller@dupagecounty.gov>; King, Kathy <Kathy.King@dupagecounty.gov>
Subject: Financial analysis

Jeff and Jennifer,

Could you please provide our office with copies of all Finance Department analyses and projections regarding the Clerk's office that were referenced during Wednesday night's Finance Committee meeting?

Regards,

Adam Johnson
Chief Deputy Clerk
DuPage County Clerk
630-407-5570

Payment of Claims

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 25-2759 **Agenda Date:** 11/25/2025 **Agenda #:** 7.B.

AP255 Date: 11/07/25 JOB SUBMISSION PARAMETERS
Time: 11:36

User Name: DP\FNDMD
Job Name: PMTHISTORY
Step Nbr: 1

Pay Group: 1000
Cash Code: 1414 Class C Accounts Payable

Payment Date: 110725 - 110725
Payment Numbers: -
Payment Code:

Bank Account Payment History

Payment Date Range 11/07/25 thru 11/07/25
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code ACH

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 537582 Payment Date 11/07/25		Vendor 12306	ADVANCE TRANSLATIONS, INC					Status Issued	
12306	3250		IX	100	11/05/25		325.00	0.00	325.00
12306	3251		IX	100	11/05/25		357.50	0.00	357.50
		*** Payment Total					682.50	0.00	682.50
Payment Number 537583 Payment Date 11/07/25		Vendor 10674	AIRGAS USA					Status Issued	
10674	5519216679		IX	100	10/30/25		259.35	0.00	259.35
		*** Payment Total					259.35	0.00	259.35
Payment Number 537584 Payment Date 11/07/25		Vendor 26753	AMAZON CAPITAL SERVICES					Status Issued	
26753	113H-3PTP-HGM3		IX	100	11/30/25		42.30	0.00	42.30
26753	14G3-MG1H-H4GJ		IX	100	12/02/25		124.18	0.00	124.18
26753	164V-QQ47-HP7L		IX	100	11/30/25		289.98	0.00	289.98
26753	179D-TJT4-6JHT		IX	100	11/29/25		195.54	0.00	195.54
26753	179R-1K6N-KKNJ		IX	100	11/30/25		5.33	0.00	5.33
26753	17HG-46JJ-7P7N		IX	100	12/03/25		113.98	0.00	113.98
26753	17LC-1NKK-3GDC		IX	100	11/05/25		129.83	0.00	129.83
26753	199N-LQN4-31LF		IX	100	12/04/25		555.00	0.00	555.00
26753	1CCP-31D9-9FVC		IX	100	12/03/25		226.06	0.00	226.06
26753	1CD9-64JH-KMJR		IX	100	12/03/25		1,355.48	0.00	1,355.48
26753	1D7V-JLL9-HDLK		IX	100	11/30/25		36.07	0.00	36.07
26753	1FGX-Q4TN-CKCQ		IX	100	11/28/25		223.00	0.00	223.00
26753	1FNG-T7QD-3X76		IX	100	12/04/25		715.39	0.00	715.39
26753	1GDH-DMX7-J467		IX	100	11/30/25		66.48	0.00	66.48
26753	1GMH-QXLP-YF79		IX	100	11/28/25		15.92	0.00	15.92
26753	1HDQ-C3VT-4MP6		IX	100	12/03/25		56.98	0.00	56.98
26753	1JQK-PKDH-JKKC		IX	100	11/30/25		17.32	0.00	17.32
26753	1M9J-W9NK-H6MM		IX	100	11/20/25		209.17	0.00	209.17
26753	1P3N-14GV-33CF		IX	100	11/29/25		130.01	0.00	130.01
26753	1PLK-K443-1RJQ		IX	100	12/04/25		83.84	0.00	83.84
26753	1QG3-GR1D-4R7J		IX	100	12/03/25		164.25	0.00	164.25
26753	1TXG-YHYL-67MJ		IX	100	12/03/25		65.98	0.00	65.98
26753	1VH6-YMNK-9F7T		IX	100	12/03/25		18.51	0.00	18.51
26753	1VMY-QRRR-11Q3		IX	100	11/26/25		93.08	0.00	93.08
26753	1W4H-KNTP-GP7V		IX	100	11/30/25		132.99	0.00	132.99
26753	1XVP-TWCD-HXR6		IX	100	11/30/25		18.99	0.00	18.99
26753	1Y4H-YYJ9-H9QX		IX	100	11/27/25		47.07	0.00	47.07
26753	1YCG-R4GP-GG11		IX	100	12/03/25		159.98	0.00	159.98
		*** Payment Total					5,292.71	0.00	5,292.71
Payment Number 537585 Payment Date 11/07/25		Vendor 11210	BOND, DICKSON & ASSOCIATES PC					Status Issued	
11210	20395		IX	100	12/05/25		5,167.50	0.00	5,167.50
		*** Payment Total					5,167.50	0.00	5,167.50
Payment Number 537586 Payment Date 11/07/25		Vendor 19717	DPCO STATE'S ATTY INVEST ACCT					Status Issued	
19717	CK6655		IX	100	11/14/25		200.00	0.00	200.00
		*** Payment Total					200.00	0.00	200.00
Payment Number 537587 Payment Date 11/07/25		Vendor 10401	GALLS, LLC					Status Issued	

Bank Account Payment History

Payment Date Range 11/07/25 thru 11/07/25
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code ACH

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 537587 Payment Date 11/07/25		Vendor 10401	GALLS, LLC					Status Issued	
10401	032558427		IX	100	10/16/25		2,169.80	0.00	2,169.80
10401	033016145		IX	100	11/30/25		609.29	0.00	609.29
			*** Payment Total				2,779.09	0.00	2,779.09
Payment Number 537588 Payment Date 11/07/25		Vendor 26530	HARRIS, THERESA					Status Issued	
26530	1089		IX	100	10/08/25		520.00	0.00	520.00
			*** Payment Total				520.00	0.00	520.00
Payment Number 537589 Payment Date 11/07/25		Vendor 26550	MESSINA, MARCIA					Status Issued	
26550	091725 22JA10		IX	100	10/17/25		104.50	0.00	104.50
26550	091725 22JA8		IX	100	10/17/25		126.50	0.00	126.50
26550	091725 22JA9		IX	100	10/17/25		209.00	0.00	209.00
			*** Payment Total				440.00	0.00	440.00
Payment Number 537590 Payment Date 11/07/25		Vendor 28996	NASER, EVA Y					Status Issued	
28996	739		IX	100	11/29/25		260.20	0.00	260.20
28996	740		IX	100	12/04/25		260.20	0.00	260.20
			*** Payment Total				520.40	0.00	520.40
Payment Number 537591 Payment Date 11/07/25		Vendor 38035	PRINTING SUPPLIES USA					Status Issued	
38035	32156		IX	100	11/28/25		580.00	0.00	580.00
			*** Payment Total				580.00	0.00	580.00
Payment Number 537592 Payment Date 11/07/25		Vendor 20395	SAVIANO, FRAN					Status Issued	
20395	112124RG		IX	100	11/16/25		674.50	0.00	674.50
			*** Payment Total				674.50	0.00	674.50
Payment Number 537593 Payment Date 11/07/25		Vendor 12313	SULLIVAN, ANTHONY					Status Issued	
12313	102925 110425		IX	100	11/05/25		620.00	0.00	620.00
			*** Payment Total				620.00	0.00	620.00
Payment Number 537594 Payment Date 11/07/25		Vendor 11753	TITAN IMAGE GROUP INC					Status Issued	
11753	63477		IX	100	11/20/25		722.25	0.00	722.25
11753	63478		IX	100	11/20/25		1,000.00	0.00	1,000.00
			*** Payment Total				1,722.25	0.00	1,722.25
Payment Number 537595 Payment Date 11/07/25		Vendor 44522	TOSHIBA AMERICA BUSINESS					Status Issued	
44522	6621233		IX	100	08/31/25		1,049.88	0.00	1,049.88
44522	6647058		IX	100	10/04/25		1,010.86	0.00	1,010.86
44522	6670908		IX	100	11/01/25		229.83	0.00	229.83
44522	6690824		IX	100	12/03/25		1,227.35	0.00	1,227.35
44522	6691141		IX	100	12/03/25		137.03	0.00	137.03
44522	6691583		IX	100	12/03/25		588.92	0.00	588.92
			*** Payment Total				4,243.87	0.00	4,243.87
Payment Number 537596 Payment Date 11/07/25		Vendor 10544	TRADEMARK PRODUCTS INC					Status Issued	
10544	855943		IX	100	11/23/25		219.00	0.00	219.00
10544	855945		IX	100	11/23/25		28.50	0.00	28.50

Payment Date Range 11/07/25 thru 11/07/25
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Payment Code ACH

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 537596 Payment Date 11/07/25			Vendor 10544				TRADEMARK PRODUCTS INC		Status Issued
			*** Payment Total				247.50	0.00	247.50
Payment Number 537597 Payment Date 11/07/25			Vendor 29895				WELLSPRING CLOUD SOLUTIONS LLC		Status Issued
29895	14889		IX	100	12/01/25		305.60	0.00	305.60
			*** Payment Total				305.60	0.00	305.60
		*** Payment Code ACH Total					24,255.27	0.00	24,255.27
			Payment Count				16		

Payment Date Range 11/07/25 thru 11/07/25
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1220787 Payment Date 11/07/25			Vendor 19712				DPCO SHERIFF EXTRADITION ACCT	Status Issued	
19712	CK10342		IX	100	11/21/25		179.00	0.00	179.00
			*** Payment Total				179.00	0.00	179.00
Payment Number 1220788 Payment Date 11/07/25			Vendor 38946				ABSALONSEN, KENT A	Status Issued	
38946	102225		IX	100	11/21/25		200.00	0.00	200.00
38946	102725		IX	100	11/26/25		200.00	0.00	200.00
			*** Payment Total				400.00	0.00	400.00
Payment Number 1220789 Payment Date 11/07/25			Vendor 43513				ACTION SCREEN PRINT &	Status Issued	
43513	55712		IX	100	11/30/25		385.00	0.00	385.00
			*** Payment Total				385.00	0.00	385.00
Payment Number 1220790 Payment Date 11/07/25			Vendor 22262				ADVANCED DIGITAL MEDIA	Status Issued	
22262	INV2022060155		IX	100	12/01/25		175.00	0.00	175.00
			*** Payment Total				175.00	0.00	175.00
Payment Number 1220791 Payment Date 11/07/25			Vendor 41943				AIR FILTER SOLUTIONS, LLC	Status Issued	
41943	4668		IX	100	11/20/25		2,712.96	0.00	2,712.96
			*** Payment Total				2,712.96	0.00	2,712.96
Payment Number 1220792 Payment Date 11/07/25			Vendor 45051				ANDERSON ATTORNEYS & ADVISORS	Status Issued	
45051	OCTOBER 2025		IX	100	12/02/25		3,500.00	0.00	3,500.00
			*** Payment Total				3,500.00	0.00	3,500.00
Payment Number 1220793 Payment Date 11/07/25			Vendor 30080				ANN WOHLMUTH, CI/CT	Status Issued	
30080	251030-01		IX	100	11/29/25		315.00	0.00	315.00
			*** Payment Total				315.00	0.00	315.00
Payment Number 1220794 Payment Date 11/07/25			Vendor 10008				AT&T	Status Issued	
10008	630499751009 2025		IX	100	10/22/25		53.29	0.00	53.29
			*** Payment Total				53.29	0.00	53.29
Payment Number 1220795 Payment Date 11/07/25			Vendor 10008				AT&T	Status Issued	
10008	630499751010 2025		IX	100	11/21/25		54.81	0.00	54.81
			*** Payment Total				54.81	0.00	54.81
Payment Number 1220796 Payment Date 11/07/25			Vendor 26601				AXON ENTERPRISE INC	Status Issued	
26601	INUS394402		IX	100	12/05/25		596.00	0.00	596.00
			*** Payment Total				596.00	0.00	596.00
Payment Number 1220797 Payment Date 11/07/25			Vendor 19422				B & H PHOTO-VIDEO	Status Issued	
19422	238392535		IX	100	11/26/25		15,006.68	0.00	15,006.68
19422	238422296		IX	100	11/27/25		8,273.31	0.00	8,273.31
			*** Payment Total				23,279.99	0.00	23,279.99
Payment Number 1220798 Payment Date 11/07/25			Vendor 46270				BANK, JENNIFER	Status Issued	
46270	JNB0245		IX	100	11/01/25		83.00	0.00	83.00

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Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1220798 Payment Date 11/07/25			Vendor 46270				BANK, JENNIFER	Status Issued	
						*** Payment Total	83.00	0.00	83.00
Payment Number 1220799 Payment Date 11/07/25			Vendor 10292				BOB BARKER COMPANY INC	Status Issued	
10292	INV2173800		IX	100	11/02/25		1,532.92	0.00	1,532.92
						*** Payment Total	1,532.92	0.00	1,532.92
Payment Number 1220800 Payment Date 11/07/25			Vendor 10805				BRIDGE COMMUNITIES, INC.	Status Issued	
10805	DC0525		IX	100	11/27/25		30,000.00	0.00	30,000.00
						*** Payment Total	30,000.00	0.00	30,000.00
Payment Number 1220801 Payment Date 11/07/25			Vendor 38714				CADIZ, CAROL	Status Issued	
38714	102025		IX	100	11/19/25		200.00	0.00	200.00
38714	102925		IX	100	11/28/25		200.00	0.00	200.00
						*** Payment Total	400.00	0.00	400.00
Payment Number 1220802 Payment Date 11/07/25			Vendor 12628				CHOOSE DUPAGE	Status Issued	
12628	110425		IX	100	12/04/25		35,426.20	0.00	35,426.20
						*** Payment Total	35,426.20	0.00	35,426.20
Payment Number 1220803 Payment Date 11/07/25			Vendor 12097				CIOX HEALTH	Status Issued	
12097	0456748373		IX	100	05/16/25		112.07	0.00	112.07
						*** Payment Total	112.07	0.00	112.07
Payment Number 1220804 Payment Date 11/07/25			Vendor 12097				CIOX HEALTH LLC	Status Issued	
12097	0520098165		IX	100	09/19/25		101.51	0.00	101.51
12097	0521188040		IX	100	09/25/25		126.07	0.00	126.07
12097	0521268189		IX	100	09/26/25		114.22	0.00	114.22
12097	0525298373		IX	100	10/26/25		112.87	0.00	112.87
						*** Payment Total	454.67	0.00	454.67
Payment Number 1220805 Payment Date 11/07/25			Vendor 19705				CLERK OF THE CIRCUIT COURT	Status Issued	
19705	EXP20251017		IX	100	11/16/25		431.55	0.00	431.55
						*** Payment Total	431.55	0.00	431.55
Payment Number 1220806 Payment Date 11/07/25			Vendor 31699				CNA SURETY	Status Issued	
31699	67652965N		IX	100	12/04/25		30.00	0.00	30.00
						*** Payment Total	30.00	0.00	30.00
Payment Number 1220807 Payment Date 11/07/25			Vendor 47209				COCO, PHYLLIS	Status Issued	
47209	EXP20251022		IX	100	11/04/25		550.81	0.00	550.81
						*** Payment Total	550.81	0.00	550.81
Payment Number 1220808 Payment Date 11/07/25			Vendor 10879				COMMUNITY HOUSE	Status Issued	
10879	SEPTEMBER 2025		IX	100	10/30/25		4,875.00	0.00	4,875.00
						*** Payment Total	4,875.00	0.00	4,875.00
Payment Number 1220809 Payment Date 11/07/25			Vendor 34625				DOCU-SHRED, INC	Status Issued	
34625	53487		IX	100	11/01/25		420.00	0.00	420.00

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Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1220809 Payment Date 11/07/25			Vendor 34625				DOCU-SHRED, INC	Status Issued	
34625	53533		IX	100	11/15/25		240.00	0.00	240.00
			*** Payment Total				660.00	0.00	660.00
Payment Number 1220810 Payment Date 11/07/25			Vendor 19161				DUPAGE COUNTY HEALTH	Status Issued	
19161	JU 20384		IX	100	12/02/25		4,800.00	0.00	4,800.00
			*** Payment Total				4,800.00	0.00	4,800.00
Payment Number 1220811 Payment Date 11/07/25			Vendor 47190				DUPAGE FACILITY DOG FOUNDATION	Status Issued	
47190	2		IX	100	11/30/25		2,516.37	0.00	2,516.37
			*** Payment Total				2,516.37	0.00	2,516.37
Payment Number 1220812 Payment Date 11/07/25			Vendor 47211				DUPAGE HEALTH MATTERS	Status Issued	
47211	11032025		IX	100	12/03/25		31,211.00	0.00	31,211.00
			*** Payment Total				31,211.00	0.00	31,211.00
Payment Number 1220813 Payment Date 11/07/25			Vendor 39740				FACIL INVESTMENTS	Status Issued	
39740	P86456085		IX	100	11/19/25		499.98	0.00	499.98
			*** Payment Total				499.98	0.00	499.98
Payment Number 1220814 Payment Date 11/07/25			Vendor 43546				MCCOY, CATHERINE	Status Issued	
43546	102125		IX	100	11/20/25		200.00	0.00	200.00
43546	103025		IX	100	11/29/25		200.00	0.00	200.00
			*** Payment Total				400.00	0.00	400.00
Payment Number 1220815 Payment Date 11/07/25			Vendor 11196				FEDEX	Status Issued	
11196	8-986-79225		IX	100	10/10/25		11.71	0.00	11.71
			*** Payment Total				11.71	0.00	11.71
Payment Number 1220816 Payment Date 11/07/25			Vendor 34032				FIRST RESPONDERS WELLNESS	Status Issued	
34032	27752		IX	100	11/29/25		610.00	0.00	610.00
			*** Payment Total				610.00	0.00	610.00
Payment Number 1220817 Payment Date 11/07/25			Vendor 30498				HEARTLAND BUSINESS SYSTEMS	Status Issued	
30498	813836-H		IX	100	08/22/25		20,631.00	0.00	20,631.00
			*** Payment Total				20,631.00	0.00	20,631.00
Payment Number 1220818 Payment Date 11/07/25			Vendor 19276				HENRY SCHEIN, INC	Status Issued	
19276	48274112		IX	100	11/15/25		462.99	0.00	462.99
			*** Payment Total				462.99	0.00	462.99
Payment Number 1220819 Payment Date 11/07/25			Vendor 10241				ILLINOIS TOLLWAY	Status Issued	
10241	G123000007878		IX	100	11/05/25		9.35	0.00	9.35
			*** Payment Total				9.35	0.00	9.35
Payment Number 1220820 Payment Date 11/07/25			Vendor 10809				INSIGHT PUBLIC SECTOR INC	Status Issued	
10809	1101328148		IX	100	11/23/25		496.20	0.00	496.20
10809	1101328791		IX	100	11/26/25		5,296.88	0.00	5,296.88

Bank Account Payment History

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Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1220820 Payment Date 11/07/25		Vendor 10809	INSIGHT PUBLIC SECTOR INC					Status Issued	
		*** Payment Total					5,793.08	0.00	5,793.08
Payment Number 1220821 Payment Date 11/07/25		Vendor 12677	INTERSTATE POWER SYSTEMS INC					Status Issued	
12677	R042052460:01		IX	100	11/12/25		10,184.97	0.00	10,184.97
		*** Payment Total					10,184.97	0.00	10,184.97
Payment Number 1220822 Payment Date 11/07/25		Vendor 39225	ISOLVED INC.					Status Issued	
39225	102039-2		IX	100	10/10/25		442.65	0.00	442.65
39225	106855-2		IX	100	10/15/25		442.65	0.00	442.65
		*** Payment Total					885.30	0.00	885.30
Payment Number 1220823 Payment Date 11/07/25		Vendor 12846	KALELKAR, MITRA MD					Status Issued	
12846	103025		IX	100	11/29/25		1,100.00	0.00	1,100.00
		*** Payment Total					1,100.00	0.00	1,100.00
Payment Number 1220824 Payment Date 11/07/25		Vendor 10147	KAMMES AUTO & TRUCK REPAIR INC					Status Issued	
10147	149933		IX	100	11/30/25		90.00	0.00	90.00
		*** Payment Total					90.00	0.00	90.00
Payment Number 1220825 Payment Date 11/07/25		Vendor 11635	BONO, KATHLEEN W.					Status Issued	
11635	9938		IX	100	11/19/25		456.00	0.00	456.00
		*** Payment Total					456.00	0.00	456.00
Payment Number 1220826 Payment Date 11/07/25		Vendor 30205	KING HOLLOWAY LLC					Status Issued	
30205	7056		IX	100	12/03/25		3,500.00	0.00	3,500.00
		*** Payment Total					3,500.00	0.00	3,500.00
Payment Number 1220827 Payment Date 11/07/25		Vendor 39557	KLUBER, INC.					Status Issued	
39557	9851		IX	100	10/30/25		7,776.00	0.00	7,776.00
		*** Payment Total					7,776.00	0.00	7,776.00
Payment Number 1220828 Payment Date 11/07/25		Vendor 39116	THE LAW OFFICE OF SHAVON					Status Issued	
39116	102325		IX	100	11/22/25		200.00	0.00	200.00
		*** Payment Total					200.00	0.00	200.00
Payment Number 1220829 Payment Date 11/07/25		Vendor 38804	LAW OFFICES OF TIMOTHY A.					Status Issued	
38804	102025		IX	100	11/19/25		200.00	0.00	200.00
38804	102325		IX	100	11/22/25		200.00	0.00	200.00
38804	102725		IX	100	11/26/25		200.00	0.00	200.00
		*** Payment Total					600.00	0.00	600.00
Payment Number 1220830 Payment Date 11/07/25		Vendor 12961	LAW OFFICES OF WILLIAM G.					Status Issued	
12961	GAL-OCT-2025		IX	100	12/03/25		3,500.00	0.00	3,500.00
		*** Payment Total					3,500.00	0.00	3,500.00
Payment Number 1220831 Payment Date 11/07/25		Vendor 13113	LIAN, CHAN T					Status Issued	
13113	114		IX	100	11/03/25		120.00	0.00	120.00
13113	115		IX	100	11/03/25		120.00	0.00	120.00

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Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1220831 Payment Date 11/07/25		Vendor 13113	LIAN, CHAN T					Status Issued	
13113	116		IX	100	11/03/25		120.00	0.00	120.00
			*** Payment Total				360.00	0.00	360.00
Payment Number 1220832 Payment Date 11/07/25		Vendor 11449	LIFE TECHNOLOGIES CORP					Status Issued	
11449	77245457		IX	100	10/02/25		16,033.56	0.00	16,033.56
			*** Payment Total				16,033.56	0.00	16,033.56
Payment Number 1220833 Payment Date 11/07/25		Vendor 38807	LINDBERG, STEVEN C					Status Issued	
38807	102825		IX	100	11/27/25		200.00	0.00	200.00
38807	103025		IX	100	11/29/25		200.00	0.00	200.00
			*** Payment Total				400.00	0.00	400.00
Payment Number 1220834 Payment Date 11/07/25		Vendor 10361	LITTLE FRIENDS INC					Status Issued	
10361	166108		IX	100	11/30/25		7,000.00	0.00	7,000.00
			*** Payment Total				7,000.00	0.00	7,000.00
Payment Number 1220835 Payment Date 11/07/25		Vendor 11715	MARQUARDT & HUMES, INC					Status Issued	
11715	5778		IX	100	12/03/25		7,875.00	0.00	7,875.00
			*** Payment Total				7,875.00	0.00	7,875.00
Payment Number 1220836 Payment Date 11/07/25		Vendor 10851	MENARDS - WEST CHICAGO					Status Issued	
10851	29848		IX	100	11/26/25		39.96	0.00	39.96
			*** Payment Total				39.96	0.00	39.96
Payment Number 1220837 Payment Date 11/07/25		Vendor 37860	MONTERREY SECURITY					Status Issued	
37860	126061		IX	100	12/01/25		21,686.86	0.00	21,686.86
			*** Payment Total				21,686.86	0.00	21,686.86
Payment Number 1220838 Payment Date 11/07/25		Vendor 10274	NEXTIME, INC.					Status Issued	
10274	128469		IX	100	11/05/25		120.00	0.00	120.00
			*** Payment Total				120.00	0.00	120.00
Payment Number 1220839 Payment Date 11/07/25		Vendor 22125	NORTHWESTERN MEDICAL FACULTY					Status Issued	
22125	P796218920		IX	100	09/17/25		37.63	0.00	37.63
22125	P799749990		IX	100	11/07/25		45.71	0.00	45.71
22125	P800220270		IX	100	11/06/25		5.70	0.00	5.70
22125	P800670070		IX	100	10/24/25		15.20	0.00	15.20
22125	P801062250		IX	100	11/11/25		118.68	0.00	118.68
22125	P801350490		IX	100	11/07/25		122.80	0.00	122.80
22125	P801850890		IX	100	11/07/25		118.68	0.00	118.68
22125	P801850910		IX	100	11/07/25		130.31	0.00	130.31
22125	P801850970		IX	100	11/13/25		51.97	0.00	51.97
			*** Payment Total				646.68	0.00	646.68
Payment Number 1220840 Payment Date 11/07/25		Vendor 19217	CENTRAL DUPAGE PHYSICIAN GROUP					Status Issued	
19217	P799749960		IX	100	11/07/25		78.19	0.00	78.19
19217	P799750020		IX	100	11/06/25		118.68	0.00	118.68
19217	P800220210		IX	100	10/21/25		74.94	0.00	74.94

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Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1220840 Payment Date 11/07/25		Vendor 19217	CENTRAL DUPAGE PHYSICIAN GROUP				Status Issued		
19217	P800220370		IX	100	11/08/25		78.19	0.00	78.19
19217	P800670520		IX	100	11/09/25		78.19	0.00	78.19
19217	P800935330		IX	100	11/10/25		78.19	0.00	78.19
19217	P801062290		IX	100	11/11/25		78.19	0.00	78.19
19217	P801350760		IX	100	11/12/25		51.97	0.00	51.97
19217	P801850940		IX	100	11/13/25		78.19	0.00	78.19
		*** Payment Total					714.73	0.00	714.73
Payment Number 1220841 Payment Date 11/07/25		Vendor 39549	ODP BUSINESS SOLUTIONS, LLC				Status Issued		
39549	437258853001		IX	100	11/19/25		277.99	0.00	277.99
39549	440847644001		IX	100	11/19/25		786.11	0.00	786.11
39549	442323150001		IX	100	11/01/25		490.99	0.00	490.99
39549	442348549001		IX	100	11/01/25		18.49	0.00	18.49
39549	442499472001		IX	100	11/20/25		239.02	0.00	239.02
39549	442529618001		IX	100	11/20/25		6.79	0.00	6.79
39549	442645891001		IX	100	11/01/25		40.14	0.00	40.14
39549	443106488001		IX	100	11/15/25		264.24	0.00	264.24
39549	443129573001		IX	100	11/15/25		188.66	0.00	188.66
39549	443141919001		IX	100	11/15/25		284.86	0.00	284.86
39549	444908216001		IX	100	11/23/25		169.94	0.00	169.94
		*** Payment Total					2,767.23	0.00	2,767.23
Payment Number 1220842 Payment Date 11/07/25		Vendor 29508	OKUNSKAYA, TATIANA				Status Issued		
29508	2025 #125		IX	100	11/29/25		160.00	0.00	160.00
29508	2025 #126		IX	100	12/04/25		180.86	0.00	180.86
		*** Payment Total					340.86	0.00	340.86
Payment Number 1220843 Payment Date 11/07/25		Vendor 47184	OLECH, CLAUDIA				Status Issued		
47184	TRV20251020		IX	100	10/28/25		425.46	0.00	425.46
		*** Payment Total					425.46	0.00	425.46
Payment Number 1220844 Payment Date 11/07/25		Vendor 10369	PADDOCK PUBLICATIONS INC				Status Issued		
10369	355977		IX	100	11/25/25		71.30	0.00	71.30
10369	356672		IX	100	12/03/25		50.60	0.00	50.60
		*** Payment Total					121.90	0.00	121.90
Payment Number 1220845 Payment Date 11/07/25		Vendor 18715	PETERS, EVELYN G				Status Issued		
18715	EXP20251105		IX	100	12/05/25		35.00	0.00	35.00
		*** Payment Total					35.00	0.00	35.00
Payment Number 1220846 Payment Date 11/07/25		Vendor 20792	PLUS PROFESSIONAL TRANSLATION				Status Issued		
20792	6859		IX	100	12/02/25		1,120.00	0.00	1,120.00
		*** Payment Total					1,120.00	0.00	1,120.00
Payment Number 1220847 Payment Date 11/07/25		Vendor 39373	RANIERE, KIMBERLY				Status Issued		
39373	EXP20251023		IX	100	10/30/25		16.00	0.00	16.00
		*** Payment Total					16.00	0.00	16.00

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Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1220848 Payment Date 11/07/25			Vendor 11145				RAY O'HERRON CO INC	Status Issued	
11145	2438864		IX	100	11/12/25		31.11	0.00	31.11
11145	2440591		IX	100	11/21/25		370.60	0.00	370.60
11145	2440609		IX	100	11/21/25		394.40	0.00	394.40
11145	2441020		IX	100	11/22/25		370.60	0.00	370.60
11145	2441694		IX	100	11/27/25		32.30	0.00	32.30
11145	2441702		IX	100	11/27/25		31.62	0.00	31.62
11145	2442434		IX	100	11/30/25		333.18	0.00	333.18
11145	2442495		IX	100	11/30/25		753.72	0.00	753.72
11145	2442496		IX	100	11/30/25		60.59	0.00	60.59
11145	2442497		IX	100	11/30/25		45.89	0.00	45.89
11145	2442498		IX	100	11/30/25		19.33	0.00	19.33
11145	2442509		IX	100	11/30/25		21.00	0.00	21.00
11145	2442512		IX	100	11/06/25		39.44	0.00	39.44
11145	2442514		IX	100	11/30/25		39.44	0.00	39.44
11145	2442516		IX	100	11/30/25		211.98	0.00	211.98
11145	2442517		IX	100	11/30/25		358.45	0.00	358.45
11145	2442518		IX	100	11/30/25		373.20	0.00	373.20
			*** Payment Total				3,486.85	0.00	3,486.85
Payment Number 1220849 Payment Date 11/07/25			Vendor 18183				REYNOLDS, BARBARA	Status Issued	
18183	EXP20250905		IX	100	10/29/25		140.25	0.00	140.25
			*** Payment Total				140.25	0.00	140.25
Payment Number 1220850 Payment Date 11/07/25			Vendor 12643				RON SMITH & ASSOCIATES INC	Status Issued	
12643	11833		IX	100	10/10/25		900.00	0.00	900.00
			*** Payment Total				900.00	0.00	900.00
Payment Number 1220851 Payment Date 11/07/25			Vendor 21627				ROWE, KATHLEEN	Status Issued	
21627	TRV20251007		IX	100	10/29/25		61.00	0.00	61.00
			*** Payment Total				61.00	0.00	61.00
Payment Number 1220852 Payment Date 11/07/25			Vendor 29356				RUBIO, FALGUNI	Status Issued	
29356	10125		IX	100	11/30/25		420.00	0.00	420.00
			*** Payment Total				420.00	0.00	420.00
Payment Number 1220853 Payment Date 11/07/25			Vendor 26354				SAFEWARE, INC	Status Issued	
26354	30318098		IX	100	11/30/25		14,448.75	0.00	14,448.75
			*** Payment Total				14,448.75	0.00	14,448.75
Payment Number 1220854 Payment Date 11/07/25			Vendor 44770				SANCHEZ, SAYRA	Status Issued	
44770	EXP20251014		IX	100	11/04/25		16.00	0.00	16.00
			*** Payment Total				16.00	0.00	16.00
Payment Number 1220855 Payment Date 11/07/25			Vendor 45247				SCANNA MSC INC	Status Issued	
45247	2554		IX	100	12/05/25		26,671.20	0.00	26,671.20
			*** Payment Total				26,671.20	0.00	26,671.20
Payment Number 1220856 Payment Date 11/07/25			Vendor 10540				SECRETARY OF STATE	Status Issued	

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Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1220856 Payment Date 11/07/25			Vendor 10540				SECRETARY OF STATE	Status Issued	
10540	A28486 2025		IX	100	11/05/25		9.00	0.00	9.00
			*** Payment Total				9.00	0.00	9.00
Payment Number 1220857 Payment Date 11/07/25			Vendor 26479				SHERIFF ADMINISTRATIVE ACCOUNT	Status Issued	
26479	CK10221		IX	100	11/23/25		40.60	0.00	40.60
			*** Payment Total				40.60	0.00	40.60
Payment Number 1220858 Payment Date 11/07/25			Vendor 27620				SIDDIQA, ASRA	Status Issued	
27620	00054		IX	100	11/28/25		2,235.00	0.00	2,235.00
			*** Payment Total				2,235.00	0.00	2,235.00
Payment Number 1220859 Payment Date 11/07/25			Vendor 44153				RASMUSSEN, PATRICIA	Status Issued	
44153	DPG-25-010		IX	100	11/25/25		1,500.00	0.00	1,500.00
			*** Payment Total				1,500.00	0.00	1,500.00
Payment Number 1220860 Payment Date 11/07/25			Vendor 32899				STATEWIDE PUBLISHING, LLC	Status Issued	
32899	958136-20		IX	100	10/24/25		190.00	0.00	190.00
32899	958137-20		IX	100	10/24/25		190.00	0.00	190.00
32899	959207-20		IX	100	11/29/25		45.00	0.00	45.00
32899	959256-20		IX	100	12/05/25		90.00	0.00	90.00
			*** Payment Total				515.00	0.00	515.00
Payment Number 1220861 Payment Date 11/07/25			Vendor 40928				STREICHER'S, INC.	Status Issued	
40928	I1791551		IX	100	11/29/25		1,396.25	0.00	1,396.25
			*** Payment Total				1,396.25	0.00	1,396.25
Payment Number 1220862 Payment Date 11/07/25			Vendor 32133				TGA PARK 88 LLC	Status Issued	
32133	T0192243 102125		IX	100	11/20/25		29,687.49	0.00	29,687.49
			*** Payment Total				29,687.49	0.00	29,687.49
Payment Number 1220863 Payment Date 11/07/25			Vendor 10638				THE CONSERVATION FOUNDATION	Status Issued	
10638	13680		IX	100	10/30/25		8,025.00	0.00	8,025.00
10638	13681		IX	100	10/30/25		2,630.00	0.00	2,630.00
			*** Payment Total				10,655.00	0.00	10,655.00
Payment Number 1220864 Payment Date 11/07/25			Vendor 11169				THOMSON REUTERS-WEST	Status Issued	
11169	852586689		IX	100	10/31/25		3,858.25	0.00	3,858.25
11169	852675284		IX	100	10/31/25		3,113.50	0.00	3,113.50
11169	852752191		IX	100	12/01/25		786.83	0.00	786.83
11169	852752192		IX	100	12/01/25		1,651.23	0.00	1,651.23
11169	852825679		IX	100	12/01/25		881.60	0.00	881.60
			*** Payment Total				10,291.41	0.00	10,291.41
Payment Number 1220865 Payment Date 11/07/25			Vendor 43487				THREE FIRES COUNCIL, INC.	Status Issued	
43487	110225		IX	100	12/02/25		302.00	0.00	302.00
			*** Payment Total				302.00	0.00	302.00
Payment Number 1220866 Payment Date 11/07/25			Vendor 13861				TRANSUNION RISK AND	Status Issued	

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Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1220866 Payment Date 11/07/25			Vendor 13861				TRANSUNION RISK AND	Status Issued	
13861	179557-202510-1		IX	100	12/01/25		708.00	0.00	708.00
			*** Payment Total				708.00	0.00	708.00
Payment Number 1220867 Payment Date 11/07/25			Vendor 11201				UNITED STATES POSTAL SERVICE	Status Issued	
11201	34855593 093025 CC		IX	100	10/30/25		2,082.16	0.00	2,082.16
11201	34855593 093025 MERIT		IX	100	10/30/25		8.14	0.00	8.14
			*** Payment Total				2,090.30	0.00	2,090.30
Payment Number 1220868 Payment Date 11/07/25			Vendor 46392				VIOLETS KITCHEN	Status Issued	
46392	7		IX	100	11/30/25		1,619.53	0.00	1,619.53
			*** Payment Total				1,619.53	0.00	1,619.53
Payment Number 1220869 Payment Date 11/07/25			Vendor 47210				WALKER, DENISE	Status Issued	
47210	103025		IX	100	11/04/25		58.00	0.00	58.00
			*** Payment Total				58.00	0.00	58.00
Payment Number 1220870 Payment Date 11/07/25			Vendor 13248				WATER SERVICES COMPANY	Status Issued	
13248	41212		IX	100	09/25/25		350.00	0.00	350.00
13248	41213		IX	100	09/25/25		350.00	0.00	350.00
			*** Payment Total				700.00	0.00	700.00
Payment Number 1220871 Payment Date 11/07/25			Vendor 38884				WEIZEORICK, LAURA A	Status Issued	
38884	102225		IX	100	11/21/25		200.00	0.00	200.00
			*** Payment Total				200.00	0.00	200.00
Payment Number 1220872 Payment Date 11/07/25			Vendor 47201				WHITE, CHRISTINA	Status Issued	
47201	EXP20251009		IX	100	11/03/25		16.00	0.00	16.00
			*** Payment Total				16.00	0.00	16.00
Payment Number 1220873 Payment Date 11/07/25			Vendor 37738				WHITE, WILLIAM F	Status Issued	
37738	EXP20251005		IX	100	11/05/25		95.00	0.00	95.00
37738	EXP20251105		IX	100	11/06/25		118.00	0.00	118.00
			*** Payment Total				213.00	0.00	213.00
Payment Number 1220874 Payment Date 11/07/25			Vendor 12471				WINFIELD LABORATORY	Status Issued	
12471	WLCP000001069702E		IX	100	10/20/25		4.04	0.00	4.04
12471	WLCP000001069703E		IX	100	10/20/25		35.10	0.00	35.10
12471	WLCP000001069715E		IX	100	10/20/25		7.51	0.00	7.51
12471	WLCP000001069716E		IX	100	10/20/25		1.40	0.00	1.40
12471	WLCP000001069717E		IX	100	10/20/25		15.22	0.00	15.22
12471	WLCP000001069894E		IX	100	10/21/25		1.40	0.00	1.40
12471	WLCP000001070044E		IX	100	10/22/25		1.40	0.00	1.40
12471	WLCP000001070163E		IX	100	10/22/25		5.18	0.00	5.18
12471	WLCP000001070164E		IX	100	10/22/25		6.49	0.00	6.49
12471	WLCP000001070624E		IX	100	10/22/25		4.33	0.00	4.33
12471	WLCP000001070686E		IX	100	10/23/25		1.40	0.00	1.40
12471	WLCP000001071446E		IX	100	10/24/25		17.27	0.00	17.27
12471	WLCP000001071446EA		IX	100	10/24/25		23.95	0.00	23.95

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Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1220874 Payment Date 11/07/25			Vendor 12471		WINFIELD LABORATORY			Status Issued	
12471	WLCP000001071917E		IX	100	10/24/25		1.40	0.00	1.40
12471	WLCP000001072077E		IX	100	10/24/25		20.97	0.00	20.97
12471	WLCP000001072745E		IX	100	10/25/25		1.40	0.00	1.40
12471	WLCP000001073242E		IX	100	10/26/25		8.22	0.00	8.22
12471	WLCP000001073403E		IX	100	10/26/25		1.40	0.00	1.40
12471	WLCP000001074261E		IX	100	10/27/25		1.40	0.00	1.40
12471	WLCP000001074521E		IX	100	10/28/25		1.40	0.00	1.40
12471	WLCP000001074522E		IX	100	10/28/25		12.87	0.00	12.87
		*** Payment Total					173.75	0.00	173.75
Payment Number 1220875 Payment Date 11/07/25			Vendor 41089		WOLTER, INC			Status Issued	
41089	622511610		IX	100	07/30/25		407.55	0.00	407.55
		*** Payment Total					407.55	0.00	407.55
Payment Number 1220876 Payment Date 11/07/25			Vendor 43793		WYDRA, RACHEL			Status Issued	
43793	EXP20251026		IX	100	11/03/25		903.57	0.00	903.57
		*** Payment Total					903.57	0.00	903.57
Payment Number 1220877 Payment Date 11/07/25			Vendor 41627		ZERANTE, RENEE			Status Issued	
41627	EXP20250910		IX	100	11/06/25		140.60	0.00	140.60
		*** Payment Total					140.60	0.00	140.60
		*** Payment Code CHK Total					371,154.36	0.00	371,154.36
		Payment Count					91		
		*** Cash Code 1414 Total					395,409.63	0.00	395,409.63
		Payment Count					107		
		*** Pay Group 1000 USD Total					395,409.63	0.00	395,409.63
		Payment Count					107		

AP255 Date: 11/07/25 JOB SUBMISSION PARAMETERS
Time: 11:37

User Name: DP\FNDMD
Job Name: PMTHISTORY
Step Nbr: 2

Pay Group: 1100
Cash Code: 1414 Class C Accounts Payable

Payment Date: 110725 - 110725
Payment Numbers: -
Payment Code:

Bank Account Payment History

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Payment Code ACH

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 537598 Payment Date 11/07/25			Vendor 12953		ARCOS ENVIRONMENTAL SVCS INC		Status Issued		
12953	RES-ALT-25-001510		IX	170	12/04/25		100.00	0.00	100.00
12953	RES-ALT-25-001513		IX	170	12/04/25		100.00	0.00	100.00
12953	RES-RRR-25-001048		IX	170	12/04/25		100.00	0.00	100.00
		*** Payment Total					300.00	0.00	300.00
Payment Number 537599 Payment Date 11/07/25			Vendor 26311		WIGHT CONSTRUCTION SERVICES		Status Issued		
26311	220034-32		IX	105	09/30/25		346,597.48	0.00	346,597.48
		*** Payment Total					346,597.48	0.00	346,597.48
		*** Payment Code ACH Total					346,897.48	0.00	346,897.48
		Payment Count					2		

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Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1220878 Payment Date 11/07/25		Vendor 27667	A&D HOME IMPROVEMENT LLC					Status Issued	
27667	RES-RRR-25-002580		IX	170	11/04/25		100.00	0.00	100.00
		*** Payment Total					100.00	0.00	100.00
Payment Number 1220879 Payment Date 11/07/25		Vendor 44834	A+ QUALITY HOME IMPROVEMENT					Status Issued	
44834	RES-RRR-25-001295		IX	170	11/04/25		100.00	0.00	100.00
		*** Payment Total					100.00	0.00	100.00
Payment Number 1220880 Payment Date 11/07/25		Vendor 21744	ABC PLUMBING HEATING COOLING					Status Issued	
21744	RES-RRR-25-001313		IX	170	12/04/25		100.00	0.00	100.00
21744	RES-RRR-25-002079		IX	170	12/04/25		100.00	0.00	100.00
		*** Payment Total					200.00	0.00	200.00
Payment Number 1220881 Payment Date 11/07/25		Vendor 14857	ABC ROOFING & SIDING INC					Status Issued	
14857	RES-RRR-25-003155		IX	170	12/04/25		100.00	0.00	100.00
		*** Payment Total					100.00	0.00	100.00
Payment Number 1220882 Payment Date 11/07/25		Vendor 47010	ACCEL EXTERIORS					Status Issued	
47010	RES-RRR-25-002694		IX	170	11/04/25		100.00	0.00	100.00
47010	RES-RRR-25-002695		IX	170	12/04/25		100.00	0.00	100.00
47010	RES-RRR-25-002740		IX	170	12/04/25		100.00	0.00	100.00
47010	RES-RRR-25-002741		IX	170	12/04/25		100.00	0.00	100.00
47010	RES-RRR-25-002742		IX	170	12/04/25		100.00	0.00	100.00
		*** Payment Total					500.00	0.00	500.00
Payment Number 1220883 Payment Date 11/07/25		Vendor 19962	ADVOCATE CONSTRUCTION INC					Status Issued	
19962	RES-RRR-23-003256		IX	170	12/04/25		100.00	0.00	100.00
19962	RES-RRR-24-000686		IX	170	12/04/25		100.00	0.00	100.00
19962	RES-RRR-24-001304		IX	170	12/04/25		100.00	0.00	100.00
19962	RES-RRR-24-001316		IX	170	12/04/25		100.00	0.00	100.00
19962	RES-RRR-24-001593		IX	170	12/04/25		100.00	0.00	100.00
19962	RES-RRR-24-001672		IX	170	12/04/25		100.00	0.00	100.00
19962	RES-RRR-24-001750		IX	170	12/04/25		100.00	0.00	100.00
19962	RES-RRR-24-001752		IX	170	12/04/25		100.00	0.00	100.00
19962	RES-RRR-24-001981		IX	170	12/04/25		100.00	0.00	100.00
19962	RES-RRR-24-002024		IX	170	12/04/25		100.00	0.00	100.00
19962	RES-RRR-24-002130		IX	170	12/04/25		100.00	0.00	100.00
19962	RES-RRR-24-002281		IX	170	12/04/25		100.00	0.00	100.00
19962	RES-RRR-24-003215		IX	170	12/04/25		100.00	0.00	100.00
19962	RES-RRR-24-003727		IX	170	12/04/25		100.00	0.00	100.00
		*** Payment Total					1,400.00	0.00	1,400.00
Payment Number 1220884 Payment Date 11/07/25		Vendor 20252	AJD CONCRETE CONSTRUCTION CORP					Status Issued	
20252	RES-ACC-25-001250		IX	170	12/04/25		100.00	0.00	100.00
		*** Payment Total					100.00	0.00	100.00
Payment Number 1220885 Payment Date 11/07/25		Vendor 43334	ALLMAX ROOFING & CONTRACTING					Status Issued	
43334	RES-RRR-25-000647		IX	170	11/04/25		100.00	0.00	100.00
43334	RES-RRR-25-001249		IX	170	11/04/25		100.00	0.00	100.00

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Vendor	Invoice	Voucher	Auth PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1220885 Payment Date 11/07/25		Vendor 43334	ALLMAX ROOFING & CONTRACTING			Status Issued		
43334	RES-RRR-25-001484		IX 170	11/04/25		100.00	0.00	100.00
			*** Payment Total			300.00	0.00	300.00
Payment Number 1220886 Payment Date 11/07/25		Vendor 22804	ALM GROUP			Status Issued		
22804	RES-ACC-25-003044		IX 170	12/04/25		100.00	0.00	100.00
			*** Payment Total			100.00	0.00	100.00
Payment Number 1220887 Payment Date 11/07/25		Vendor 10671	ALPHAGRAPHICS			Status Issued		
10671	186326		IX 170	11/27/25		19.75	0.00	19.75
			*** Payment Total			19.75	0.00	19.75
Payment Number 1220888 Payment Date 11/07/25		Vendor 29498	AMBER COAST INC			Status Issued		
29498	RES-RRR-25-003163		IX 170	12/04/25		100.00	0.00	100.00
			*** Payment Total			100.00	0.00	100.00
Payment Number 1220889 Payment Date 11/07/25		Vendor 14893	AMERICAN RESIDENTIAL SVCS LLC			Status Issued		
14893	RES-RRR-25-002374		IX 170	12/04/25		100.00	0.00	100.00
			*** Payment Total			100.00	0.00	100.00
Payment Number 1220890 Payment Date 11/07/25		Vendor 19795	ARCADIS			Status Issued		
19795	COM-ACC-25-002999REF		IX 170	11/27/25		300.00	0.00	300.00
			*** Payment Total			300.00	0.00	300.00
Payment Number 1220891 Payment Date 11/07/25		Vendor 10009	AT&T MOBILITY			Status Issued		
10009	287352264504X10082025		IX 105	10/30/25		44.87	0.00	44.87
			*** Payment Total			44.87	0.00	44.87
Payment Number 1220892 Payment Date 11/07/25		Vendor 45238	BUGARI, JAMES & JAMIE			Status Issued		
45238	RES-ACC-25-002267		IX 170	11/04/25		100.00	0.00	100.00
			*** Payment Total			100.00	0.00	100.00
Payment Number 1220893 Payment Date 11/07/25		Vendor 46729	CAPITAL SHIELD ELECTRIC			Status Issued		
46729	RES-ALT-25-003279		IX 170	11/04/25		100.00	0.00	100.00
			*** Payment Total			100.00	0.00	100.00
Payment Number 1220894 Payment Date 11/07/25		Vendor 27236	CB CONLIN LANDSCAPES INC			Status Issued		
27236	RES-ACC-25-000426		IX 170	12/04/25		100.00	0.00	100.00
			*** Payment Total			100.00	0.00	100.00
Payment Number 1220895 Payment Date 11/07/25		Vendor 28012	CEDAR MOUNTAIN FENCE CO			Status Issued		
28012	RES-ACC-25-002446		IX 170	12/04/25		100.00	0.00	100.00
			*** Payment Total			100.00	0.00	100.00
Payment Number 1220896 Payment Date 11/07/25		Vendor 26227	CHICAGOLAND BUILDERS INC			Status Issued		
26227	RES-RRR-25-001756		IX 170	12/04/25		100.00	0.00	100.00
			*** Payment Total			100.00	0.00	100.00
Payment Number 1220897 Payment Date 11/07/25		Vendor 14779	CLEM DAVIS COMPANY, INC.			Status Issued		

Payment Date Range 11/07/25 thru 11/07/25
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1220897 Payment Date 11/07/25		Vendor 14779	CLEM DAVIS COMPANY, INC.			Status Issued		
14779	RES-RRR-25-002833		IX 170	11/04/25		100.00	0.00	100.00
			*** Payment Total			100.00	0.00	100.00
Payment Number 1220898 Payment Date 11/07/25		Vendor 42968	CRAIGER CUSTOM DESIGN			Status Issued		
42968	RES-ALT-25-001550		IX 170	11/04/25		100.00	0.00	100.00
			*** Payment Total			100.00	0.00	100.00
Payment Number 1220899 Payment Date 11/07/25		Vendor 16078	CROWN CASTLE SERVICES-MIDWEST			Status Issued		
16078	MISC-COMM-25-002129		IX 170	12/04/25		200.00	0.00	200.00
			*** Payment Total			200.00	0.00	200.00
Payment Number 1220900 Payment Date 11/07/25		Vendor 39925	DEL ROSA PAVING			Status Issued		
39925	RES-ACC-25-002977		IX 170	11/04/25		100.00	0.00	100.00
			*** Payment Total			100.00	0.00	100.00
Payment Number 1220901 Payment Date 11/07/25		Vendor 47183	DENZIN SOLTANZADEH LLC			Status Issued		
47183	21026		IX 172	11/05/25		147.50	0.00	147.50
			*** Payment Total			147.50	0.00	147.50
Payment Number 1220902 Payment Date 11/07/25		Vendor 45983	DINI, BRETT			Status Issued		
45983	RES-ADD-25-000203		IX 170	11/04/25		400.00	0.00	400.00
			*** Payment Total			400.00	0.00	400.00
Payment Number 1220903 Payment Date 11/07/25		Vendor 15997	DJK CUSTOM HOMES INC			Status Issued		
15997	RES-DEM-25-000218		IX 170	12/04/25		250.00	0.00	250.00
			*** Payment Total			250.00	0.00	250.00
Payment Number 1220904 Payment Date 11/07/25		Vendor 15245	DRF TRUSTED PROPERTY SOLUTIONS			Status Issued		
15245	RES-RRR-25-002885		IX 170	12/04/25		100.00	0.00	100.00
15245	RES-RRR-25-003096		IX 170	12/04/25		100.00	0.00	100.00
			*** Payment Total			200.00	0.00	200.00
Payment Number 1220905 Payment Date 11/07/25		Vendor 27336	DUPAGE ADJUSTERS LLC			Status Issued		
27336	RES-RRR-25-002003		IX 170	11/04/25		100.00	0.00	100.00
			*** Payment Total			100.00	0.00	100.00
Payment Number 1220906 Payment Date 11/07/25		Vendor 19875	EDWARD OCCUPATIONAL HEALTH			Status Issued		
19875	00207459-00		IX 120	10/30/25		650.00	0.00	650.00
			*** Payment Total			650.00	0.00	650.00
Payment Number 1220907 Payment Date 11/07/25		Vendor 41908	ELECTRIC ONE			Status Issued		
41908	RES-SOLAR-24-003548		IX 170	11/05/25		100.00	0.00	100.00
			*** Payment Total			100.00	0.00	100.00
Payment Number 1220908 Payment Date 11/07/25		Vendor 30907	ELLIOTT CARPENTRY &			Status Issued		
30907	RES-NEW-24-000620		IX 170	11/04/25		2,000.00	0.00	2,000.00
			*** Payment Total			2,000.00	0.00	2,000.00

Payment Date Range 11/07/25 thru 11/07/25
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1220909 Payment Date 11/07/25		Vendor 44197				EPIC HOME IMPROVEMENT		Status Issued	
44197	RES-RRR-25-002647		IX	170	11/04/25		100.00	0.00	100.00
		*** Payment Total					100.00	0.00	100.00
Payment Number 1220910 Payment Date 11/07/25		Vendor 45175				ERGEON INC		Status Issued	
45175	RES-ACC-25-001652		IX	170	11/04/25		100.00	0.00	100.00
		*** Payment Total					100.00	0.00	100.00
Payment Number 1220911 Payment Date 11/07/25		Vendor 16431				EVERGREEN SPRINKLER SYSTEMS		Status Issued	
16431	RES-ACC-25-002956		IX	170	11/04/25		100.00	0.00	100.00
		*** Payment Total					100.00	0.00	100.00
Payment Number 1220912 Payment Date 11/07/25		Vendor 15144				FEINBERG, DAN		Status Issued	
15144	RES-RRR-25-002866		IX	170	12/04/25		100.00	0.00	100.00
15144	RES-RRR-25-003016		IX	170	12/04/25		100.00	0.00	100.00
15144	RES-RRR-25-003126		IX	170	12/04/25		100.00	0.00	100.00
		*** Payment Total					300.00	0.00	300.00
Payment Number 1220913 Payment Date 11/07/25		Vendor 16335				FELDCO FACTORY DIRECT LLC		Status Issued	
16335	RES-RRR-25-002794		IX	170	11/04/25		100.00	0.00	100.00
16335	RES-RRR-25-003199		IX	170	11/04/25		100.00	0.00	100.00
		*** Payment Total					200.00	0.00	200.00
Payment Number 1220914 Payment Date 11/07/25		Vendor 29866				FLORES ENTERPRISES INC		Status Issued	
29866	RES-RRR-25-002843		IX	170	12/04/25		100.00	0.00	100.00
29866	RES-RRR-25-003189		IX	170	12/04/25		100.00	0.00	100.00
29866	RES-RRR-25-003190		IX	170	12/04/25		100.00	0.00	100.00
		*** Payment Total					300.00	0.00	300.00
Payment Number 1220915 Payment Date 11/07/25		Vendor 46798				FORNER, RYAN		Status Issued	
46798	RES-ACC-25-002837		IX	170	11/05/25		100.00	0.00	100.00
		*** Payment Total					100.00	0.00	100.00
Payment Number 1220916 Payment Date 11/07/25		Vendor 27240				FORTIS GROUND WERKS INC		Status Issued	
27240	RES-ACC-25-001667		IX	170	12/04/25		100.00	0.00	100.00
27240	RES-ACC-25-001918		IX	170	12/04/25		100.00	0.00	100.00
		*** Payment Total					200.00	0.00	200.00
Payment Number 1220917 Payment Date 11/07/25		Vendor 32955				FREEDOM FOREVER IL LLC		Status Issued	
32955	RES-SOLAR-25-001748		IX	170	11/05/25		100.00	0.00	100.00
		*** Payment Total					100.00	0.00	100.00
Payment Number 1220918 Payment Date 11/07/25		Vendor 32806				FRESH COAST SOLAR LLC		Status Issued	
32806	RES-SOLAR-25-002749		IX	170	12/04/25		100.00	0.00	100.00
		*** Payment Total					100.00	0.00	100.00
Payment Number 1220919 Payment Date 11/07/25		Vendor 23926				FTC OURY GROUP LLC		Status Issued	
23926	RES-RRR-25-002736		IX	170	12/04/25		100.00	0.00	100.00
23926	RES-RRR-25-002873		IX	170	12/04/25		100.00	0.00	100.00

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Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1220919 Payment Date 11/07/25		Vendor 23926	FTC OURY GROUP LLC					Status Issued	
23926	RES-RRR-25-002921		IX	170	12/04/25		100.00	0.00	100.00
		*** Payment Total					300.00	0.00	300.00
Payment Number 1220920 Payment Date 11/07/25		Vendor 37659	FUENTES, KATIE					Status Issued	
37659	RES-ACC-25-002532		IX	170	11/05/25		100.00	0.00	100.00
		*** Payment Total					100.00	0.00	100.00
Payment Number 1220921 Payment Date 11/07/25		Vendor 29312	GO PERMITS LLC					Status Issued	
29312	RES-RRR-25-002685		IX	170	12/04/25		100.00	0.00	100.00
29312	RES-RRR-25-002898		IX	170	12/04/25		100.00	0.00	100.00
29312	RES-RRR-25-003038		IX	170	12/04/25		100.00	0.00	100.00
		*** Payment Total					300.00	0.00	300.00
Payment Number 1220922 Payment Date 11/07/25		Vendor 26978	GOVOS, INC.					Status Issued	
26978	INV-11216		IX	130	11/05/25		1,700.00	0.00	1,700.00
		*** Payment Total					1,700.00	0.00	1,700.00
Payment Number 1220923 Payment Date 11/07/25		Vendor 14932	HARRIS EXTERIOR & MORE INC					Status Issued	
14932	RES-RRR-25-003098		IX	170	12/04/25		100.00	0.00	100.00
		*** Payment Total					100.00	0.00	100.00
Payment Number 1220924 Payment Date 11/07/25		Vendor 16110	HIGH STANDARD SERVICES					Status Issued	
16110	RES-ACC-25-002198		IX	170	12/04/25		100.00	0.00	100.00
		*** Payment Total					100.00	0.00	100.00
Payment Number 1220925 Payment Date 11/07/25		Vendor 43361	HUDAK, RASTISLAV					Status Issued	
43361	RES-ACC-25-001014		IX	170	11/05/25		100.00	0.00	100.00
		*** Payment Total					100.00	0.00	100.00
Payment Number 1220926 Payment Date 11/07/25		Vendor 39855	ILLINOIS FENCE COMPANY					Status Issued	
39855	RES-ACC-25-002062		IX	170	11/05/25		100.00	0.00	100.00
39855	RES-ACC-25-002219		IX	170	11/05/25		100.00	0.00	100.00
		*** Payment Total					200.00	0.00	200.00
Payment Number 1220927 Payment Date 11/07/25		Vendor 12079	INTERNATIONAL CODE COUNCIL INC					Status Issued	
12079	1002162375		IX	170	11/20/25		7,968.42	0.00	7,968.42
		*** Payment Total					7,968.42	0.00	7,968.42
Payment Number 1220928 Payment Date 11/07/25		Vendor 36965	ISMAEL'S CONCRETE INC					Status Issued	
36965	RES-ACC-25-002779		IX	170	11/05/25		100.00	0.00	100.00
		*** Payment Total					100.00	0.00	100.00
Payment Number 1220929 Payment Date 11/07/25		Vendor 15737	KAPITAL ELECTRIC COMPANY, INC					Status Issued	
15737	RES-ALT-25-002961		IX	170	12/04/25		100.00	0.00	100.00
		*** Payment Total					100.00	0.00	100.00
Payment Number 1220930 Payment Date 11/07/25		Vendor 29532	KFS DECKS LLC					Status Issued	
29532	RES-ACC-25-001853		IX	170	12/04/25		200.00	0.00	200.00

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Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1220930 Payment Date 11/07/25			Vendor 29532				KFS DECKS LLC	Status Issued	
			*** Payment Total				200.00	0.00	200.00
Payment Number 1220931 Payment Date 11/07/25			Vendor 38216				KG ROOFING & CONSTRUCTION INC	Status Issued	
38216	RES-RRR-25-001836		IX	170	11/05/25		100.00	0.00	100.00
			*** Payment Total				100.00	0.00	100.00
Payment Number 1220932 Payment Date 11/07/25			Vendor 26978				KOFILE TECHNOLOGIES, INC.	Status Issued	
26978	INV-KT-022204		IX	130	11/06/25		1,580.99	0.00	1,580.99
			*** Payment Total				1,580.99	0.00	1,580.99
Payment Number 1220933 Payment Date 11/07/25			Vendor 32685				KOVANDA, THOMAS	Status Issued	
32685	RES-ACC-24-001211		IX	170	11/05/25		100.00	0.00	100.00
			*** Payment Total				100.00	0.00	100.00
Payment Number 1220934 Payment Date 11/07/25			Vendor 17167				LAKEWEST CUSTOM HOMES LTD	Status Issued	
17167	RES-NEW-23-003080		IX	170	12/04/25		2,000.00	0.00	2,000.00
			*** Payment Total				2,000.00	0.00	2,000.00
Payment Number 1220935 Payment Date 11/07/25			Vendor 31254				LEGACY RESTORATION LLC	Status Issued	
31254	RES-RRR-25-002868		IX	170	11/05/25		100.00	0.00	100.00
			*** Payment Total				100.00	0.00	100.00
Payment Number 1220936 Payment Date 11/07/25			Vendor 14956				LELLBACH CONSTRUCTION INC	Status Issued	
14956	RES-ADD-25-000718		IX	170	12/04/25		400.00	0.00	400.00
			*** Payment Total				400.00	0.00	400.00
Payment Number 1220937 Payment Date 11/07/25			Vendor 28419				MAGYAN CORPORATION	Status Issued	
28419	RES-RRR-25-002070		IX	170	11/05/25		100.00	0.00	100.00
			*** Payment Total				100.00	0.00	100.00
Payment Number 1220938 Payment Date 11/07/25			Vendor 42509				MR. ELECTRIC OF LOMBARD	Status Issued	
42509	RES-ACC-25-002440		IX	170	11/05/25		100.00	0.00	100.00
			*** Payment Total				100.00	0.00	100.00
Payment Number 1220939 Payment Date 11/07/25			Vendor 20192				MURPHY ROOFING	Status Issued	
20192	RES-RRR-25-002906		IX	170	12/04/25		100.00	0.00	100.00
			*** Payment Total				100.00	0.00	100.00
Payment Number 1220940 Payment Date 11/07/25			Vendor 24320				NAPERVILLE ROOFING &	Status Issued	
24320	RES-ACC-25-002864		IX	170	12/04/25		100.00	0.00	100.00
			*** Payment Total				100.00	0.00	100.00
Payment Number 1220941 Payment Date 11/07/25			Vendor 36095				NEUENKIRCHEN, SANDRA M	Status Issued	
36095	RES-ACC-25-003013		IX	170	11/05/25		100.00	0.00	100.00
			*** Payment Total				100.00	0.00	100.00
Payment Number 1220942 Payment Date 11/07/25			Vendor 30842				NEW RESTORATION SYSTEM LLC	Status Issued	
30842	RES-RRR-25-001858		IX	170	11/05/25		100.00	0.00	100.00

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Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1220942 Payment Date 11/07/25			Vendor 30842				NEW RESTORATION SYSTEM LLC	Status Issued	
			*** Payment Total				100.00	0.00	100.00
Payment Number 1220943 Payment Date 11/07/25			Vendor 37527				NIPPERT, WILLIAM T	Status Issued	
37527	RES-ACC-25-002372		IX	170	11/05/25		100.00	0.00	100.00
			*** Payment Total				100.00	0.00	100.00
Payment Number 1220944 Payment Date 11/07/25			Vendor 14167				NORTHERN ILLINOIS ELEVATOR	Status Issued	
14167	2037		IX	170	11/22/25		15.00	0.00	15.00
14167	2040		IX	170	11/30/25		150.00	0.00	150.00
			*** Payment Total				165.00	0.00	165.00
Payment Number 1220945 Payment Date 11/07/25			Vendor 44763				NUGENT CONSULTING GROUP, LLC	Status Issued	
44763	1495		IX	102	11/01/25		1,148.00	0.00	1,148.00
44763	1498		IX	102	11/30/25		1,014.75	0.00	1,014.75
			*** Payment Total				2,162.75	0.00	2,162.75
Payment Number 1220946 Payment Date 11/07/25			Vendor 20222				OAKWOOD ELECTRIC & GENERATOR	Status Issued	
20222	RES-ACC-25-002809		IX	170	12/04/25		100.00	0.00	100.00
			*** Payment Total				100.00	0.00	100.00
Payment Number 1220947 Payment Date 11/07/25			Vendor 43726				ODYSSEY HOME REMODELING	Status Issued	
43726	RES-RRR-25-003232		IX	170	11/05/25		100.00	0.00	100.00
			*** Payment Total				100.00	0.00	100.00
Payment Number 1220948 Payment Date 11/07/25			Vendor 10369				PADDOCK PUBLICATIONS INC	Status Issued	
10369	355486		IX	170	11/20/25		253.00	0.00	253.00
			*** Payment Total				253.00	0.00	253.00
Payment Number 1220949 Payment Date 11/07/25			Vendor 39789				PARAMOUNT FENCE	Status Issued	
39789	RES-ACC-25-003033		IX	170	11/05/25		100.00	0.00	100.00
			*** Payment Total				100.00	0.00	100.00
Payment Number 1220950 Payment Date 11/07/25			Vendor 15517				PETERSON ROOFING INC	Status Issued	
15517	RES-RRR-25-002451		IX	170	12/04/25		100.00	0.00	100.00
			*** Payment Total				100.00	0.00	100.00
Payment Number 1220951 Payment Date 11/07/25			Vendor 15757				PHOENIX EXTERIORS INC	Status Issued	
15757	RES-RRR-25-002288		IX	170	12/04/25		100.00	0.00	100.00
15757	RES-SOLAR-25-001745		IX	170	12/04/25		100.00	0.00	100.00
			*** Payment Total				200.00	0.00	200.00
Payment Number 1220952 Payment Date 11/07/25			Vendor 44347				PORCELLI, MICHAEL	Status Issued	
44347	RES-ACC-24-002910		IX	170	11/05/25		100.00	0.00	100.00
			*** Payment Total				100.00	0.00	100.00
Payment Number 1220953 Payment Date 11/07/25			Vendor 39508				PRECISION TODAY	Status Issued	
39508	RES-RRR-25-001530		IX	170	11/05/25		100.00	0.00	100.00

AP255 Date 11/07/25 Pay Group 1100 GENERAL GOVERNMENT PAY GROUP USD
Time 11:38 Bank Account Payment History

Payment Date Range 11/07/25 thru 11/07/25
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1220953 Payment Date 11/07/25			Vendor 39508				PRECISION TODAY		Status Issued
						*** Payment Total	100.00	0.00	100.00
Payment Number 1220954 Payment Date 11/07/25			Vendor 45453				RELJA, CEDO		Status Issued
45453	RES-ACC-25-003040		IX	170	11/05/25		100.00	0.00	100.00
						*** Payment Total	100.00	0.00	100.00
Payment Number 1220955 Payment Date 11/07/25			Vendor 15356				RENEWAL BY ANDERSEN		Status Issued
15356	RES-RRR-25-002278		IX	170	11/05/25		100.00	0.00	100.00
15356	RES-RRR-25-003036		IX	170	11/05/25		100.00	0.00	100.00
15356	RES-RRR-25-003060		IX	170	11/05/25		100.00	0.00	100.00
15356	RES-RRR-25-003061		IX	170	11/05/25		100.00	0.00	100.00
15356	RES-RRR-25-003080		IX	170	11/05/25		100.00	0.00	100.00
15356	RES-RRR-25-003084		IX	170	11/05/25		100.00	0.00	100.00
15356	RES-RRR-25-003090		IX	170	11/05/25		100.00	0.00	100.00
15356	RES-RRR-25-003091		IX	170	11/05/25		100.00	0.00	100.00
15356	RES-RRR-25-003170		IX	170	11/05/25		100.00	0.00	100.00
						*** Payment Total	900.00	0.00	900.00
Payment Number 1220956 Payment Date 11/07/25			Vendor 21161				ROBERT R ANDREAS & SONS INC		Status Issued
21161	RES-ACC-25-001776		IX	170	12/04/25		100.00	0.00	100.00
21161	RES-ACC-25-001919		IX	170	12/04/25		100.00	0.00	100.00
						*** Payment Total	200.00	0.00	200.00
Payment Number 1220957 Payment Date 11/07/25			Vendor 43473				ROOF WORX EXTERIORS, INC.		Status Issued
43473	RES-RRR-25-002547		IX	170	11/05/25		100.00	0.00	100.00
						*** Payment Total	100.00	0.00	100.00
Payment Number 1220958 Payment Date 11/07/25			Vendor 38691				SALINAS CONCRETE		Status Issued
38691	RES-ACC-25-000855		IX	170	11/05/25		100.00	0.00	100.00
						*** Payment Total	100.00	0.00	100.00
Payment Number 1220959 Payment Date 11/07/25			Vendor 15784				SIGNATURE ROOFING &		Status Issued
15784	RES-RRR-25-003020		IX	170	12/04/25		100.00	0.00	100.00
						*** Payment Total	100.00	0.00	100.00
Payment Number 1220960 Payment Date 11/07/25			Vendor 31359				SPANDICO LLC		Status Issued
31359	RES-RRR-25-002540		IX	170	11/05/25		100.00	0.00	100.00
31359	RES-RRR-25-002962		IX	170	11/05/25		100.00	0.00	100.00
						*** Payment Total	200.00	0.00	200.00
Payment Number 1220961 Payment Date 11/07/25			Vendor 32292				SS BUILDERS CONSTRUCTION INC		Status Issued
32292	RES-RRR-25-002933		IX	170	11/05/25		100.00	0.00	100.00
						*** Payment Total	100.00	0.00	100.00
Payment Number 1220962 Payment Date 11/07/25			Vendor 45095				SUNRISE SOLAR		Status Issued
45095	RES-SOLAR-25-001814		IX	170	11/05/25		100.00	0.00	100.00
45095	RES-SOLAR-25-002143		IX	170	11/05/25		100.00	0.00	100.00

Payment Date Range 11/07/25 thru 11/07/25
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1220962 Payment Date 11/07/25			Vendor 45095				SUNRISE SOLAR	Status Issued	
						*** Payment Total	200.00	0.00	200.00
Payment Number 1220963 Payment Date 11/07/25			Vendor 30427				SUNRUN INSTALLATION SERVICES	Status Issued	
30427	RES-SOLAR-25-002251		IX	170	12/04/25		100.00	0.00	100.00
30427	RES-SOLAR-25-002255		IX	170	12/04/25		100.00	0.00	100.00
						*** Payment Total	200.00	0.00	200.00
Payment Number 1220964 Payment Date 11/07/25			Vendor 34068				SUNSPACE BY ARBOR VIEW INC	Status Issued	
34068	RES-ACC-25-000515B		IX	170	12/04/25		200.00	0.00	200.00
34068	RES-ACC-25-000515D		IX	170	12/04/25		250.00	0.00	250.00
						*** Payment Total	450.00	0.00	450.00
Payment Number 1220965 Payment Date 11/07/25			Vendor 14909				SYNERGY BUILDERS INC	Status Issued	
14909	RES-ALT-25-001607		IX	170	12/04/25		100.00	0.00	100.00
						*** Payment Total	100.00	0.00	100.00
Payment Number 1220966 Payment Date 11/07/25			Vendor 14947				TADLOCK, JOHN W	Status Issued	
14947	RES-RRR-25-003032		IX	170	12/04/25		100.00	0.00	100.00
						*** Payment Total	100.00	0.00	100.00
Payment Number 1220967 Payment Date 11/07/25			Vendor 43540				TERRA CONSULTING GROUP	Status Issued	
43540	COM-ALT-25-000934		IX	170	11/05/25		200.00	0.00	200.00
						*** Payment Total	200.00	0.00	200.00
Payment Number 1220968 Payment Date 11/07/25			Vendor 44750				TERRITORY PAVING LLC	Status Issued	
44750	RES-ACC-25-002593		IX	170	11/05/25		100.00	0.00	100.00
						*** Payment Total	100.00	0.00	100.00
Payment Number 1220969 Payment Date 11/07/25			Vendor 29198				THE 123 FENCE COMPANY	Status Issued	
29198	RES-ACC-25-003177		IX	170	12/04/25		100.00	0.00	100.00
29198	RES-ACC-25-003331		IX	170	12/04/25		100.00	0.00	100.00
						*** Payment Total	200.00	0.00	200.00
Payment Number 1220970 Payment Date 11/07/25			Vendor 45458				THE CEDAR MILL, INC	Status Issued	
45458	RES-ACC-25-001137		IX	170	11/05/25		100.00	0.00	100.00
						*** Payment Total	100.00	0.00	100.00
Payment Number 1220971 Payment Date 11/07/25			Vendor 23688				TUFF SHED INC	Status Issued	
23688	RES-ACC-25-002012		IX	170	12/04/25		200.00	0.00	200.00
						*** Payment Total	200.00	0.00	200.00
Payment Number 1220972 Payment Date 11/07/25			Vendor 43030				URBAN, MICHAL	Status Issued	
43030	RES-ACC-25-002072		IX	170	11/05/25		200.00	0.00	200.00
						*** Payment Total	200.00	0.00	200.00
Payment Number 1220973 Payment Date 11/07/25			Vendor 27692				US HOME RESTORATION AUTHORITY	Status Issued	
27692	RES-RRR-25-002383		IX	170	12/04/25		100.00	0.00	100.00

Payment Date Range 11/07/25 thru 11/07/25
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1220973 Payment Date 11/07/25			Vendor 27692				US HOME RESTORATION AUTHORITY	Status Issued	
			*** Payment Total				100.00	0.00	100.00
Payment Number 1220974 Payment Date 11/07/25			Vendor 11173				VERITEXT	Status Issued	
11173	8720918		IX	170	11/26/25		299.50	0.00	299.50
11173	8742673		IX	170	11/26/25		452.95	0.00	452.95
			*** Payment Total				752.45	0.00	752.45
Payment Number 1220975 Payment Date 11/07/25			Vendor 14807				WATERMAN BROS CONSTRUCTION INC	Status Issued	
14807	RES-ADD-24-003535		IX	170	12/04/25		400.00	0.00	400.00
			*** Payment Total				400.00	0.00	400.00
Payment Number 1220976 Payment Date 11/07/25			Vendor 43964				WEISS, MARK	Status Issued	
43964	RES-ACC-25-001000		IX	170	11/05/25		100.00	0.00	100.00
			*** Payment Total				100.00	0.00	100.00
Payment Number 1220977 Payment Date 11/07/25			Vendor 30141				WELLSKY	Status Issued	
30141	CTR1500010124		IX	105	11/03/25		24,158.93	0.00	24,158.93
			*** Payment Total				24,158.93	0.00	24,158.93
Payment Number 1220978 Payment Date 11/07/25			Vendor 39656				WINDOW NATION	Status Issued	
39656	RES-RRR-25-002850		IX	170	11/05/25		100.00	0.00	100.00
			*** Payment Total				100.00	0.00	100.00
Payment Number 1220979 Payment Date 11/07/25			Vendor 15346				WINDWARD ROOFING &	Status Issued	
15346	COM-ALT-25-000414		IX	170	12/04/25		200.00	0.00	200.00
			*** Payment Total				200.00	0.00	200.00
		*** Payment Code CHK Total					59,203.66	0.00	59,203.66
			Payment Count				102		
		*** Cash Code 1414 Total					406,101.14	0.00	406,101.14
			Payment Count				104		
		*** Pay Group 1100 USD Total					406,101.14	0.00	406,101.14
			Payment Count				104		

AP255 Date: 11/07/25 JOB SUBMISSION PARAMETERS
Time: 11:38

User Name: DP\FNDMD
Job Name: PMTHISTORY
Step Nbr: 3

Pay Group: 1200
Cash Code: 1414 Class C Accounts Payable

Payment Date: 110725 - 110725
Payment Numbers: -
Payment Code:

Bank Account Payment History

Payment Date Range 11/07/25 thru 11/07/25
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code ACH

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 537600 Payment Date 11/07/25			Vendor 10674		AIRGAS USA			Status Issued	
10674	5519900308		IX	100	11/30/25		530.10	0.00	530.10
10674	9166326628		IX	100	11/30/25		600.00	0.00	600.00
10674	9166326647		IX	100	11/30/25		1,250.00	0.00	1,250.00
10674	9166343716		IX	100	11/30/25		280.80	0.00	280.80
			*** Payment Total				2,660.90	0.00	2,660.90
Payment Number 537601 Payment Date 11/07/25			Vendor 26753		AMAZON CAPITAL SERVICES			Status Issued	
26753	1Q63-P6VJ-QRFJ		IX	100	09/11/25		69.99	0.00	69.99
			*** Payment Total				69.99	0.00	69.99
Payment Number 537602 Payment Date 11/07/25			Vendor 22472		CARDINAL HEALTH 110, LLC			Status Issued	
22472	7444931602		IX	100	11/26/25		1,344.22	0.00	1,344.22
22472	7444931603		IX	100	11/26/25		38.77	0.00	38.77
22472	7444931604		IX	100	11/26/25		197.04	0.00	197.04
22472	7444931605		IX	100	11/26/25		1,483.07	0.00	1,483.07
22472	7445156463		IX	100	11/27/25		12.76	0.00	12.76
22472	7445156464		IX	100	11/27/25		22.09	0.00	22.09
22472	7445156465		IX	100	11/27/25		130.27	0.00	130.27
22472	7445156466		IX	100	11/27/25		5,607.98	0.00	5,607.98
22472	7445307290		IX	100	11/28/25		3,221.39	0.00	3,221.39
22472	7445307291		IX	100	11/28/25		4,320.58	0.00	4,320.58
22472	7445307292		IX	100	11/28/25		26.40	0.00	26.40
22472	7445307293		IX	100	11/28/25		53.88	0.00	53.88
22472	7445492166		IX	100	11/29/25		3,611.00	0.00	3,611.00
22472	7445492167		IX	100	11/29/25		2,476.04	0.00	2,476.04
22472	7445492168		IX	100	11/29/25		3.03	0.00	3.03
22472	7445492169		IX	100	11/29/25		949.71	0.00	949.71
22472	7445697785		IX	100	11/30/25		4.07	0.00	4.07
22472	7445697786		IX	100	11/30/25		427.84	0.00	427.84
22472	7445697787		IX	100	11/30/25		1,682.40	0.00	1,682.40
22472	7445697788		IX	100	11/30/25		5.86	0.00	5.86
22472	7445697789		IX	100	11/30/25		69.11	0.00	69.11
22472	7445697790		IX	100	11/30/25		2,352.44	0.00	2,352.44
			*** Payment Total				28,039.95	0.00	28,039.95
Payment Number 537603 Payment Date 11/07/25			Vendor 37419		NOVASTAFF HEALTHCARE SERVICES			Status Issued	
37419	NS65190		IX	100	11/15/25		11,039.00	0.00	11,039.00
37419	NS65198		IX	100	11/22/25		12,502.00	0.00	12,502.00
37419	NS65206		IX	100	11/29/25		12,658.75	0.00	12,658.75
			*** Payment Total				36,199.75	0.00	36,199.75
Payment Number 537604 Payment Date 11/07/25			Vendor 36259		POINTCLICKCARE TECHNOLOGIES			Status Issued	
36259	INV-6839806		IX	100	12/01/25		137.33	0.00	137.33
36259	INV-6839815		IX	100	12/01/25		22,984.91	0.00	22,984.91
36259	INV-6953580		IX	100	11/30/25		1,797.73	0.00	1,797.73
			*** Payment Total				24,919.97	0.00	24,919.97
Payment Number 537605 Payment Date 11/07/25			Vendor 44696		MIELE, ANGELO			Status Issued	

Payment Date Range 11/07/25 thru 11/07/25
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code ACH

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 537605 Payment Date 11/07/25 Vendor 44696 MIELE, ANGELO Status Issued									
44696	110125		IX	100	12/01/25		4,000.00	0.00	4,000.00
			*** Payment Total				4,000.00	0.00	4,000.00
Payment Number 537606 Payment Date 11/07/25 Vendor 44522 TOSHIBA AMERICA BUSINESS Status Issued									
44522	6690791		IX	100	12/03/25		2,685.39	0.00	2,685.39
			*** Payment Total				2,685.39	0.00	2,685.39
Payment Number 537607 Payment Date 11/07/25 Vendor 26311 WIGHT CONSTRUCTION SERVICES Status Issued									
26311	220034-32		IX	100	09/30/25		40,230.07	0.00	40,230.07
			*** Payment Total				40,230.07	0.00	40,230.07
		*** Payment Code ACH Total					138,806.02	0.00	138,806.02
		Payment Count					8		

Payment Date Range 11/07/25 thru 11/07/25
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1220980 Payment Date 11/07/25		Vendor 10056	ALCO SALES & SERVICE CO.					Status Issued	
10056	2997318-IN		IX	100	11/09/25		559.60	0.00	559.60
10056	2998451-CM		IX	100	11/13/25		111.32-	0.00	111.32-
			*** Payment Total				448.28	0.00	448.28
Payment Number 1220981 Payment Date 11/07/25		Vendor 38093	ALPHA BAKING COMPANY					Status Issued	
38093	250010304025		IX	100	11/30/25		247.76	0.00	247.76
38093	250010305017		IX	100	12/01/25		132.27	0.00	132.27
38093	250010307012		IX	100	12/03/25		84.72	0.00	84.72
38093	250010308019		IX	100	12/04/25		143.04	0.00	143.04
			*** Payment Total				607.79	0.00	607.79
Payment Number 1220982 Payment Date 11/07/25		Vendor 46892	BORN, JOHN R.					Status Issued	
46892	110125		IX	100	12/01/25		2,500.00	0.00	2,500.00
			*** Payment Total				2,500.00	0.00	2,500.00
Payment Number 1220983 Payment Date 11/07/25		Vendor 10019	CENTRAL DUPAGE HOSPITAL ASSN					Status Issued	
10019	6000114960		IX	100	11/08/25		338.76	0.00	338.76
			*** Payment Total				338.76	0.00	338.76
Payment Number 1220984 Payment Date 11/07/25		Vendor 10074	CITY OF WHEATON					Status Issued	
10074	0034110100 101525		IX	100	11/14/25		9,464.19	0.00	9,464.19
			*** Payment Total				9,464.19	0.00	9,464.19
Payment Number 1220985 Payment Date 11/07/25		Vendor 37577	ARRUSH INC					Status Issued	
37577	999		IX	100	11/29/25		981.00	0.00	981.00
			*** Payment Total				981.00	0.00	981.00
Payment Number 1220986 Payment Date 11/07/25		Vendor 10586	DIRECT SUPPLY INC					Status Issued	
10586	34794675		IX	100	11/28/25		219.93	0.00	219.93
10586	34797542		IX	100	11/29/25		25.99	0.00	25.99
10586	34815685		IX	100	11/30/25		232.89	0.00	232.89
			*** Payment Total				478.81	0.00	478.81
Payment Number 1220987 Payment Date 11/07/25		Vendor 10335	ECOLAB INC					Status Issued	
10335	6355580544		IX	100	11/23/25		415.00	0.00	415.00
			*** Payment Total				415.00	0.00	415.00
Payment Number 1220988 Payment Date 11/07/25		Vendor 11607	EZ WAY INC.					Status Issued	
11607	2111697		IX	100	11/15/25		2,554.00	0.00	2,554.00
			*** Payment Total				2,554.00	0.00	2,554.00
Payment Number 1220989 Payment Date 11/07/25		Vendor 11196	FEDEX					Status Issued	
11196	9-046-83180		IX	100	11/28/25		115.26	0.00	115.26
			*** Payment Total				115.26	0.00	115.26
Payment Number 1220990 Payment Date 11/07/25		Vendor 27954	GROOT, INC					Status Issued	
27954	15371329T107		IX	100	12/01/25		4,027.35	0.00	4,027.35

Payment Date Range 11/07/25 thru 11/07/25
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1220990 Payment Date 11/07/25		Vendor 27954	GROOT, INC					Status Issued	
		*** Payment Total					4,027.35	0.00	4,027.35
Payment Number 1220991 Payment Date 11/07/25		Vendor 43697	INFRAWARE, INC.					Status Issued	
43697	84611		IX	100	11/30/25		290.49	0.00	290.49
		*** Payment Total					290.49	0.00	290.49
Payment Number 1220992 Payment Date 11/07/25		Vendor 45651	LM SHEET METAL INC					Status Issued	
45651	58200		IX	100	11/13/25		2,230.00	0.00	2,230.00
		*** Payment Total					2,230.00	0.00	2,230.00
Payment Number 1220993 Payment Date 11/07/25		Vendor 30801	MCKESSON MEDICAL - SURGICAL					Status Issued	
30801	24441282		IX	100	11/05/25		6,895.88	0.00	6,895.88
30801	24442740		IX	100	11/05/25		51.79	0.00	51.79
30801	24442862		IX	100	11/05/25		2,675.71	0.00	2,675.71
30801	24445076		IX	100	11/05/25		172.13	0.00	172.13
30801	24458788		IX	100	11/07/25		206.57	0.00	206.57
30801	24467566		IX	100	11/09/25		2,345.63	0.00	2,345.63
30801	24467852		IX	100	11/09/25		21.36	0.00	21.36
30801	24483931		IX	100	11/13/25		61.46	0.00	61.46
30801	24484314		IX	100	11/14/25		61.46	0.00	61.46
30801	24507247		IX	100	11/19/25		25.08	0.00	25.08
30801	24507340		IX	100	11/19/25		61.20	0.00	61.20
30801	24508093		IX	100	11/19/25		25.67	0.00	25.67
30801	24509340		IX	100	11/19/25		2,400.75	0.00	2,400.75
30801	24521506		IX	100	11/21/25		940.20	0.00	940.20
30801	24521798		IX	100	11/21/25		140.80	0.00	140.80
		*** Payment Total					16,085.69	0.00	16,085.69
Payment Number 1220994 Payment Date 11/07/25		Vendor 44693	MCMAHON FOOD CORPORATION					Status Issued	
44693	0000023716		IX	100	11/30/25		670.90	0.00	670.90
		*** Payment Total					670.90	0.00	670.90
Payment Number 1220995 Payment Date 11/07/25		Vendor 10299	MEDLINE INDUSTRIES INC					Status Issued	
10299	2394371753		IX	100	11/19/25		944.12	0.00	944.12
10299	2394371753A		IX	100	11/19/25		59.17	0.00	59.17
		*** Payment Total					1,003.29	0.00	1,003.29
Payment Number 1220996 Payment Date 11/07/25		Vendor 39549	ODP BUSINESS SOLUTIONS, LLC					Status Issued	
39549	443485853001		IX	100	11/15/25		177.28	0.00	177.28
		*** Payment Total					177.28	0.00	177.28
Payment Number 1220997 Payment Date 11/07/25		Vendor 44692	PRAIRIE FARMS ROCKFORD					Status Issued	
44692	9027742		IX	100	12/03/25		541.07	0.00	541.07
		*** Payment Total					541.07	0.00	541.07
Payment Number 1220998 Payment Date 11/07/25		Vendor 11409	PROFESSIONAL MEDICAL INC					Status Issued	
11409	2573533		IX	100	11/20/25		1,059.80	0.00	1,059.80
11409	2577139		IX	100	12/04/25		21,719.00	0.00	21,719.00

Payment Date Range 11/07/25 thru 11/07/25
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1220998 Payment Date 11/07/25			Vendor 11409				PROFESSIONAL MEDICAL INC	Status Issued	
			*** Payment Total				22,778.80	0.00	22,778.80
Payment Number 1220999 Payment Date 11/07/25			Vendor 10555				SYSCO FOOD SERVICES-CHICAGO	Status Issued	
10555	124A8796Z		IX	100	11/27/25		228.10	0.00	228.10
10555	124A8981Z		IX	100	11/30/25		1,684.31	0.00	1,684.31
10555	824766718		IX	100	12/03/25		194.09	0.00	194.09
10555	824766719		IX	100	12/03/25		302.87	0.00	302.87
10555	824766720		IX	100	12/03/25		206.77	0.00	206.77
10555	824766721		IX	100	12/03/25		582.47	0.00	582.47
10555	824766722		IX	100	12/03/25		3,174.14	0.00	3,174.14
10555	824766723		IX	100	12/03/25		913.33	0.00	913.33
10555	824766724		IX	100	12/03/25		3,956.87	0.00	3,956.87
10555	824766725		IX	100	12/03/25		369.33	0.00	369.33
10555	824766726		IX	100	12/03/25		138.59	0.00	138.59
10555	824766727		IX	100	12/03/25		107.51	0.00	107.51
10555	824772130		IX	100	12/05/25		257.25	0.00	257.25
			*** Payment Total				12,115.63	0.00	12,115.63
Payment Number 1221000 Payment Date 11/07/25			Vendor 39474				DATA BASED MEDICINE AMERICAS	Status Issued	
39474	0000550		IX	100	10/31/25		140.00	0.00	140.00
			*** Payment Total				140.00	0.00	140.00
Payment Number 1221001 Payment Date 11/07/25			Vendor 11772				ULINE	Status Issued	
11772	199645419		IX	100	11/22/25		1,668.13	0.00	1,668.13
11772	199668553		IX	100	11/22/25		2,587.13	0.00	2,587.13
11772	199838812		IX	100	11/27/25		732.38	0.00	732.38
			*** Payment Total				4,987.64	0.00	4,987.64
		*** Payment Code CHK Total					82,951.23	0.00	82,951.23
		Payment Count					22		
		*** Cash Code 1414 Total					221,757.25	0.00	221,757.25
		Payment Count					30		
		*** Pay Group 1200 USD Total					221,757.25	0.00	221,757.25
		Payment Count					30		

AP255 Date: 11/07/25 JOB SUBMISSION PARAMETERS
Time: 11:38

User Name: DP\FNDMD
Job Name: PMTHISTORY
Step Nbr: 4

Pay Group: 1300
Cash Code: 1414 Class C Accounts Payable

Payment Date: 110725 - 110725
Payment Numbers: -
Payment Code:

Bank Account Payment History

Payment Date Range 11/07/25 thru 11/07/25
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1221002 Payment Date 11/07/25			Vendor 11934				CSC SERVICEWORKS INC	Status Issued	
11934	2207620		IX	120	10/22/25		207.60	0.00	207.60
11934	5380789		IX	120	10/30/25		79.80	0.00	79.80
			*** Payment Total				287.40	0.00	287.40
Payment Number 1221003 Payment Date 11/07/25			Vendor 10366				HINCKLEY SPRINGS	Status Issued	
10366	21586123 101725		IX	120	10/21/25		110.88	0.00	110.88
			*** Payment Total				110.88	0.00	110.88
Payment Number 1221004 Payment Date 11/07/25			Vendor 45829				L&L PROCESSOR SERVICE, INC	Status Issued	
45829	206993		IX	120	11/12/25		14,885.41	0.00	14,885.41
			*** Payment Total				14,885.41	0.00	14,885.41
Payment Number 1221005 Payment Date 11/07/25			Vendor 10797				THE SHERWIN-WILLIAMS CO	Status Issued	
10797	0851-6		IX	120	10/19/25		269.13	0.00	269.13
			*** Payment Total				269.13	0.00	269.13
		*** Payment Code CHK Total					15,552.82	0.00	15,552.82
			Payment Count				4		
		*** Cash Code 1414 Total					15,552.82	0.00	15,552.82
			Payment Count				4		
		*** Pay Group 1300 USD Total					15,552.82	0.00	15,552.82
			Payment Count				4		

AP255 Date: 11/07/25 JOB SUBMISSION PARAMETERS
Time: 11:38

User Name: DP\FNDMD
Job Name: PMTHISTORY
Step Nbr: 5

Pay Group: 1400
Cash Code: 1414 Class C Accounts Payable

Payment Date: 110725 - 110725
Payment Numbers: -
Payment Code:

AP255 Date 11/07/25 Pay Group 1400 JUDICIAL PAY GROUP USD Page 1
Time 11:38 Bank Account Payment History

Payment Date Range 11/07/25 thru 11/07/25
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code ACH

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 537608 Payment Date 11/07/25		Vendor 10932			CONSCISYS CORPORATION			Status Issued	
10932	253071		IX	101	12/04/25		91,667.00	0.00	91,667.00
		*** Payment Total					91,667.00	0.00	91,667.00
Payment Number 537609 Payment Date 11/07/25		Vendor 10544			TRADEMARK PRODUCTS INC			Status Issued	
10544	855779		IX	130	11/16/25		30.40	0.00	30.40
		*** Payment Total					30.40	0.00	30.40
		*** Payment Code ACH Total					91,697.40	0.00	91,697.40
		Payment Count					2		

Payment Date Range 11/07/25 thru 11/07/25
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1221006 Payment Date 11/07/25			Vendor 30292				COGNITIVE BEHAVIORAL SOLUTIONS	Status Issued	
30292	AGR569.GRP.0908-0929		IX	130	11/19/25		144.00	0.00	144.00
30292	AGR569.INDV.0922		IX	130	11/19/25		88.00	0.00	88.00
30292	AGR610.GRP.0925		IX	130	11/19/25		48.00	0.00	48.00
30292	AGR619.GRP.0902-0930		IX	130	11/19/25		240.00	0.00	240.00
30292	AGR619.INDV.0902		IX	130	11/19/25		88.00	0.00	88.00
30292	AGR624.GRP.0908-0929		IX	130	11/19/25		192.00	0.00	192.00
30292	AGR624.INDV.0908-0922		IX	130	11/19/25		176.00	0.00	176.00
30292	AGR644.GRP.0911&0918		IX	130	09/28/25		96.00	0.00	96.00
30292	AGR644.INDV.0918&0929		IX	130	11/19/25		176.00	0.00	176.00
		*** Payment Total					1,248.00	0.00	1,248.00
Payment Number 1221007 Payment Date 11/07/25			Vendor 12100				HOV SERVICES INC	Status Issued	
12100	0000422276		IX	102	11/29/25		3,634.00	0.00	3,634.00
12100	0000422277		IX	102	11/29/25		8,985.84	0.00	8,985.84
		*** Payment Total					12,619.84	0.00	12,619.84
Payment Number 1221008 Payment Date 11/07/25			Vendor 44067				NELSON, BRIERRE	Status Issued	
44067	MIL20251007		IX	130	10/31/25		85.40	0.00	85.40
		*** Payment Total					85.40	0.00	85.40
Payment Number 1221009 Payment Date 11/07/25			Vendor 47174				PIER, SARAH	Status Issued	
47174	TRV20251007		IX	130	10/31/25		528.90	0.00	528.90
		*** Payment Total					528.90	0.00	528.90
		*** Payment Code CHK Total					14,482.14	0.00	14,482.14
		Payment Count					4		
		*** Cash Code 1414 Total					106,179.54	0.00	106,179.54
		Payment Count					6		
		*** Pay Group 1400 USD Total					106,179.54	0.00	106,179.54
		Payment Count					6		

AP255 Date: 11/07/25 JOB SUBMISSION PARAMETERS
Time: 11:38

User Name: DP\FNDMD
Job Name: PMTHISTORY
Step Nbr: 6

Pay Group: 1500
Cash Code: 1414 Class C Accounts Payable

Payment Date: 110725 - 110725
Payment Numbers: -
Payment Code:

Bank Account Payment History

Payment Date Range 11/07/25 thru 11/07/25
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code ACH

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 537610 Payment Date 11/07/25			Vendor 26753				AMAZON CAPITAL SERVICES	Status Issued	
26753	19CP-VDQR-7H4K		IX	100	10/02/25		40.15	0.00	40.15
26753	1JKD-DVXY-6RNP		IX	100	12/03/25		86.94	0.00	86.94
26753	1YHJ-L6CM-HNMR		IX	100	09/25/25		159.99	0.00	159.99
			*** Payment Total				287.08	0.00	287.08
Payment Number 537611 Payment Date 11/07/25			Vendor 31650				BUILDERS PAVING, LLC	Status Issued	
31650	7706-PE07		IX	101	11/19/25		64,430.95	0.00	64,430.95
			*** Payment Total				64,430.95	0.00	64,430.95
Payment Number 537612 Payment Date 11/07/25			Vendor 26208				DLZ ILLINOIS INC	Status Issued	
26208	7525-03 WO1		IX	100	10/31/25		11,576.25	0.00	11,576.25
			*** Payment Total				11,576.25	0.00	11,576.25
Payment Number 537613 Payment Date 11/07/25			Vendor 11655				GEWALT HAMILTON ASSOCIATES INC	Status Issued	
11655	5809-01 WO20 FINAL		IX	100	11/13/25		3,170.30	0.00	3,170.30
			*** Payment Total				3,170.30	0.00	3,170.30
Payment Number 537614 Payment Date 11/07/25			Vendor 10705				HEY & ASSOCIATES INC	Status Issued	
10705	7367-02 WO1		IX	100	11/20/25		27,003.77	0.00	27,003.77
			*** Payment Total				27,003.77	0.00	27,003.77
Payment Number 537615 Payment Date 11/07/25			Vendor 10549				RED WING BUSINESS ADVANTAGE	Status Issued	
10549	032ST1-2001797		IX	100	11/06/25		200.00	0.00	200.00
10549	123ST1-1918325		IX	100	10/30/25		200.00	0.00	200.00
10549	123ST1-1922394		IX	100	10/31/25		200.00	0.00	200.00
10549	123ST1-1922483		IX	100	10/31/25		200.00	0.00	200.00
10549	123ST1-1922602		IX	100	10/31/25		200.00	0.00	200.00
10549	123ST1-1922662		IX	100	10/31/25		200.00	0.00	200.00
			*** Payment Total				1,200.00	0.00	1,200.00
Payment Number 537616 Payment Date 11/07/25			Vendor 32601				STATE TESTING, LLC	Status Issued	
32601	6126-02 WO11		IX	100	11/13/25		11,660.87	0.00	11,660.87
			*** Payment Total				11,660.87	0.00	11,660.87
Payment Number 537617 Payment Date 11/07/25			Vendor 12743				THOMAS ENGINEERING GROUP LLC	Status Issued	
12743	6605-01 WO3		IX	100	10/31/25		6,612.56	0.00	6,612.56
			*** Payment Total				6,612.56	0.00	6,612.56
			*** Payment Code ACH Total				125,941.78	0.00	125,941.78
			Payment Count				8		

Payment Date Range 11/07/25 thru 11/07/25
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1221010 Payment Date 11/07/25		Vendor 11260	AUTO TECH CENTERS INC.					Status Issued	
11260	INV096611		IX	100	11/19/25		3,408.60	0.00	3,408.60
			*** Payment Total				3,408.60	0.00	3,408.60
Payment Number 1221011 Payment Date 11/07/25		Vendor 10959	CITY OF NAPERVILLE					Status Issued	
10959	232329-154710 102325		IX	100	11/05/25		138.80	0.00	138.80
			*** Payment Total				138.80	0.00	138.80
Payment Number 1221012 Payment Date 11/07/25		Vendor 10378	CITY OF WEST CHICAGO					Status Issued	
10378	05158-02 110125		IX	100	12/01/25		601.98	0.00	601.98
			*** Payment Total				601.98	0.00	601.98
Payment Number 1221013 Payment Date 11/07/25		Vendor 10030	DUKANE ASPHALT COMPANY					Status Issued	
10030	9113		IX	100	11/20/25		5,488.60	0.00	5,488.60
10030	9124		IX	100	11/21/25		195.65	0.00	195.65
			*** Payment Total				5,684.25	0.00	5,684.25
Payment Number 1221014 Payment Date 11/07/25		Vendor 12084	HAGGERTY FORD					Status Issued	
12084	3-22209		IX	100	11/16/25		940.80	0.00	940.80
12084	3-22237		IX	100	11/17/25		558.82	0.00	558.82
12084	3-22239		IX	100	11/16/25		461.25	0.00	461.25
12084	3-22272		IX	100	11/20/25		263.92	0.00	263.92
12084	3-22297		IX	100	11/23/25		171.72	0.00	171.72
12084	3-22302		IX	100	11/22/25		752.64	0.00	752.64
			*** Payment Total				3,149.15	0.00	3,149.15
Payment Number 1221015 Payment Date 11/07/25		Vendor 12677	INTERSTATE POWER SYSTEMS INC					Status Issued	
12677	R042053625:01		IX	100	11/14/25		3,751.32	0.00	3,751.32
			*** Payment Total				3,751.32	0.00	3,751.32
Payment Number 1221016 Payment Date 11/07/25		Vendor 10313	PRIMO BRANDS					Status Issued	
10313	25J8100614711		IX	100	11/17/25		124.43	0.00	124.43
10313	25J8100675670		IX	100	11/17/25		260.76	0.00	260.76
			*** Payment Total				385.19	0.00	385.19
Payment Number 1221017 Payment Date 11/07/25		Vendor 11093	REGIONAL TRUCK EQUIPMENT CO					Status Issued	
11093	285024		IX	100	11/06/25		512.94	0.00	512.94
			*** Payment Total				512.94	0.00	512.94
Payment Number 1221018 Payment Date 11/07/25		Vendor 13652	SISLER'S ICE INC					Status Issued	
13652	204008971		IX	100	10/03/25		113.80	0.00	113.80
13652	204009225		IX	100	11/14/25		145.80	0.00	145.80
			*** Payment Total				259.60	0.00	259.60
Payment Number 1221019 Payment Date 11/07/25		Vendor 47186	EMERGENCY TECHNOLOGY INC					Status Issued	
47186	INV000030668		IX	100	11/21/25		4,978.00	0.00	4,978.00
			*** Payment Total				4,978.00	0.00	4,978.00
Payment Number 1221020 Payment Date 11/07/25		Vendor 10374	TERMINAL SUPPLY CO					Status Issued	

Payment Date Range 11/07/25 thru 11/07/25
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1221020 Payment Date 11/07/25		Vendor 10374			TERMINAL SUPPLY CO			Status Issued	
10374	64808-00		IX	100	11/20/25		1,498.12	0.00	1,498.12
		*** Payment Total					1,498.12	0.00	1,498.12
Payment Number 1221021 Payment Date 11/07/25		Vendor 47200			WARF, KEITH			Status Issued	
47200	EXP20250930		IX	100	10/31/25		127.81	0.00	127.81
		*** Payment Total					127.81	0.00	127.81
		*** Payment Code CHK Total					24,495.76	0.00	24,495.76
		Payment Count					12		
		*** Cash Code 1414 Total					150,437.54	0.00	150,437.54
		Payment Count					20		
		*** Pay Group 1500 USD Total					150,437.54	0.00	150,437.54
		Payment Count					20		

AP255 Date: 11/07/25 JOB SUBMISSION PARAMETERS
Time: 11:38

User Name: DP\FNDMD
Job Name: PMTHISTORY
Step Nbr: 7

Pay Group: 1600
Cash Code: 1414 Class C Accounts Payable

Payment Date: 110725 - 110725
Payment Numbers: -
Payment Code:

AP255 Date 11/07/25 Pay Group 1600 CONSERV & RECREATION PAY GROUP USD Page 1
Time 11:39 Bank Account Payment History

Payment Date Range 11/07/25 thru 11/07/25
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code ACH

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 537618 Payment Date 11/07/25 Vendor 10234 CHRISTOPHER B BURKE ENG LTD Status Issued									
10234	205701		IX	100	12/03/25		7,257.85	0.00	7,257.85
			*** Payment Total				7,257.85	0.00	7,257.85
Payment Number 537619 Payment Date 11/07/25 Vendor 10903 ENGINEERING RESOURCE ASSOC INC Status Issued									
10903	W2427300.10		IX	100	11/19/25		12,983.80	0.00	12,983.80
			*** Payment Total				12,983.80	0.00	12,983.80
Payment Number 537620 Payment Date 11/07/25 Vendor 32601 STATE TESTING, LLC Status Issued									
32601	4-017-0043		IX	100	11/12/25		3,997.58	0.00	3,997.58
			*** Payment Total				3,997.58	0.00	3,997.58
		*** Payment Code ACH Total					24,239.23	0.00	24,239.23
		Payment Count					3		

Payment Date Range 11/07/25 thru 11/07/25
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1221022 Payment Date 11/07/25		Vendor 44540	A BLOCK MULCH & MARKETING LLC					Status Issued	
44540	JA00024424			IX	100	11/14/25	40.00	0.00	40.00
44540	JA00024559			IX	100	11/27/25	40.00	0.00	40.00
					*** Payment Total		80.00	0.00	80.00
Payment Number 1221023 Payment Date 11/07/25		Vendor 10008	AT&T					Status Issued	
10008	630616174510 2025			IX	100	11/24/25	96.77	0.00	96.77
					*** Payment Total		96.77	0.00	96.77
Payment Number 1221024 Payment Date 11/07/25		Vendor 28920	BAGGIO, ROY					Status Issued	
28920	RES-ACC-23-003714			IX	100	12/04/25	1,474.00	0.00	1,474.00
					*** Payment Total		1,474.00	0.00	1,474.00
Payment Number 1221025 Payment Date 11/07/25		Vendor 15874	BARRINGTON POOLS INC					Status Issued	
15874	RES-ACC-24-003151			IX	100	12/04/25	2,000.00	0.00	2,000.00
					*** Payment Total		2,000.00	0.00	2,000.00
Payment Number 1221026 Payment Date 11/07/25		Vendor 10595	CITY OF WOOD DALE					Status Issued	
10595	287011			IX	100	11/26/25	42.82	0.00	42.82
					*** Payment Total		42.82	0.00	42.82
Payment Number 1221027 Payment Date 11/07/25		Vendor 37884	CIVIL & ENVIRONMENTAL					Status Issued	
37884	489407			IX	100	11/10/25	4,981.20	0.00	4,981.20
					*** Payment Total		4,981.20	0.00	4,981.20
Payment Number 1221028 Payment Date 11/07/25		Vendor 27603	CORE & MAIN LP					Status Issued	
27603	Y020134			IX	100	11/30/25	8,005.08	0.00	8,005.08
					*** Payment Total		8,005.08	0.00	8,005.08
Payment Number 1221029 Payment Date 11/07/25		Vendor 17966	HUNN, SARAH					Status Issued	
17966	EXP20251020			IX	100	11/19/25	127.81	0.00	127.81
					*** Payment Total		127.81	0.00	127.81
Payment Number 1221030 Payment Date 11/07/25		Vendor 43318	INDEPENDENT MECHANICAL					Status Issued	
43318	12-6829			IX	100	11/23/25	94,374.00	0.00	94,374.00
					*** Payment Total		94,374.00	0.00	94,374.00
Payment Number 1221031 Payment Date 11/07/25		Vendor 32685	KOVANDA, THOMAS					Status Issued	
32685	RES-ACC-24-001211			IX	100	11/05/25	3,685.00	0.00	3,685.00
					*** Payment Total		3,685.00	0.00	3,685.00
Payment Number 1221032 Payment Date 11/07/25		Vendor 17167	LAKEWEST CUSTOM HOMES LTD					Status Issued	
17167	RES-NEW-23-003080			IX	100	12/04/25	12,751.64	0.00	12,751.64
					*** Payment Total		12,751.64	0.00	12,751.64
Payment Number 1221033 Payment Date 11/07/25		Vendor 32985	PIZZO & ASSOCIATES, LTD					Status Issued	
32985	9892			IX	100	10/12/25	3,712.00	0.00	3,712.00
					*** Payment Total		3,712.00	0.00	3,712.00

AP255 Date 11/07/25 Pay Group 1600 CONSERV & RECREATION PAY GROUP USD Page 3
Time 11:39 Bank Account Payment History

Payment Date Range 11/07/25 thru 11/07/25
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1221034 Payment Date 11/07/25		Vendor 45889			RAW BUILDING CONCEPTS			Status Issued	
45889	RES-NEW-24-000498	IX 100			11/05/25		2,000.00	0.00	2,000.00
			*** Payment Total				2,000.00	0.00	2,000.00
			*** Payment Code CHK Total				133,330.32	0.00	133,330.32
			Payment Count				13		
			*** Cash Code 1414 Total				157,569.55	0.00	157,569.55
			Payment Count				16		
			*** Pay Group 1600 USD Total				157,569.55	0.00	157,569.55
			Payment Count				16		

AP255 Date: 11/07/25 JOB SUBMISSION PARAMETERS
Time: 11:39

User Name: DP\FNDMD
Job Name: PMTHISTORY
Step Nbr: 8

Pay Group: 2000
Cash Code: 1414 Class C Accounts Payable

Payment Date: 110725 - 110725
Payment Numbers: -
Payment Code:

Bank Account Payment History

Payment Date Range 11/07/25 thru 11/07/25
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code ACH

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 537621 Payment Date 11/07/25			Vendor 10667				CDW GOVERNMENT INC	Status Issued	
10667	AG4I56S		IX	100	11/09/25		22.19	0.00	22.19
			*** Payment Total				22.19	0.00	22.19
Payment Number 537622 Payment Date 11/07/25			Vendor 11424				DUPAGE WATER COMMISSION	Status Issued	
11424	01-0900-00 103125		IX	100	11/30/25		82,742.80	0.00	82,742.80
			*** Payment Total				82,742.80	0.00	82,742.80
Payment Number 537623 Payment Date 11/07/25			Vendor 10124				GRAYBAR	Status Issued	
10124	9350418936		IX	100	10/29/25		2,324.32	0.00	2,324.32
			*** Payment Total				2,324.32	0.00	2,324.32
Payment Number 537624 Payment Date 11/07/25			Vendor 10843				K-FIVE CONSTRUCTION CORP	Status Issued	
10843	72851		IX	100	11/14/25		312.53	0.00	312.53
10843	72904		IX	100	11/15/25		356.96	0.00	356.96
10843	73075		IX	100	11/19/25		784.46	0.00	784.46
			*** Payment Total				1,453.95	0.00	1,453.95
Payment Number 537625 Payment Date 11/07/25			Vendor 44522				TOSHIBA AMERICA BUSINESS	Status Issued	
44522	6691570		IX	100	12/03/25		565.19	0.00	565.19
			*** Payment Total				565.19	0.00	565.19
		*** Payment Code ACH Total					87,108.45	0.00	87,108.45
		Payment Count					5		

Payment Date Range 11/07/25 thru 11/07/25
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1221035 Payment Date 11/07/25		Vendor 26948	ADVANCE AUTO PARTS					Status Issued	
26948	4952527251101		IX	100	10/29/25		9.11	0.00	9.11
			*** Payment Total				9.11	0.00	9.11
Payment Number 1221036 Payment Date 11/07/25		Vendor 12167	AMERICAN WATER					Status Issued	
12167	4000315818		IX	100	12/01/25		345.00	0.00	345.00
			*** Payment Total				345.00	0.00	345.00
Payment Number 1221037 Payment Date 11/07/25		Vendor 10788	BRIDGESTONE RETAIL OPERATIONS					Status Issued	
10788	387264		IX	100	10/30/25		704.48	0.00	704.48
			*** Payment Total				704.48	0.00	704.48
Payment Number 1221038 Payment Date 11/07/25		Vendor 10023	COM ED					Status Issued	
10023	6332192000 102525		IX	100	11/24/25		5,975.86	0.00	5,975.86
			*** Payment Total				5,975.86	0.00	5,975.86
Payment Number 1221039 Payment Date 11/07/25		Vendor 10023	COM ED					Status Issued	
10023	9223633333 102725		IX	100	11/26/25		28,218.68	0.00	28,218.68
			*** Payment Total				28,218.68	0.00	28,218.68
Payment Number 1221040 Payment Date 11/07/25		Vendor 12382	COMCAST					Status Issued	
12382	8771201220455301102825		IX	100	11/27/25		703.70	0.00	703.70
			*** Payment Total				703.70	0.00	703.70
Payment Number 1221041 Payment Date 11/07/25		Vendor 10031	ELMHURST CHICAGO STONE CO					Status Issued	
10031	633452		IX	100	10/25/25		80.00	0.00	80.00
			*** Payment Total				80.00	0.00	80.00
Payment Number 1221042 Payment Date 11/07/25		Vendor 11196	FEDEX					Status Issued	
11196	9-055-58973		IX	100	12/05/25		70.71	0.00	70.71
			*** Payment Total				70.71	0.00	70.71
Payment Number 1221043 Payment Date 11/07/25		Vendor 12415	FERGUSON ENTERPRISES INC #1550					Status Issued	
12415	0692462		IX	100	10/19/25		322.08	0.00	322.08
			*** Payment Total				322.08	0.00	322.08
Payment Number 1221044 Payment Date 11/07/25		Vendor 12234	HAWKINS INC					Status Issued	
12234	7226278		IX	100	11/14/25		30.00	0.00	30.00
			*** Payment Total				30.00	0.00	30.00
Payment Number 1221045 Payment Date 11/07/25		Vendor 11470	HYDRAULIC SUPPLY COMPANY					Status Issued	
11470	3607981		IX	100	11/05/25		103.20	0.00	103.20
			*** Payment Total				103.20	0.00	103.20
Payment Number 1221046 Payment Date 11/07/25		Vendor 19699	PEREGRINE CORPORATION					Status Issued	
19699	0068210		IX	100	11/16/25		321.89	0.00	321.89
			*** Payment Total				321.89	0.00	321.89
Payment Number 1221047 Payment Date 11/07/25		Vendor 19721	STRAND ASSOCIATES INC					Status Issued	

Payment Date Range 11/07/25 thru 11/07/25
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1221047 Payment Date 11/07/25			Vendor 19721				STRAND ASSOCIATES INC	Status Issued	
19721	0230319		IX	100	11/08/25		5,196.88	0.00	5,196.88
			*** Payment Total				5,196.88	0.00	5,196.88
Payment Number 1221048 Payment Date 11/07/25			Vendor 10067				TERRACE SUPPLY CO	Status Issued	
10067	0001074131		IX	100	11/30/25		88.35	0.00	88.35
10067	0071088518		IX	100	11/20/25		164.18	0.00	164.18
			*** Payment Total				252.53	0.00	252.53
Payment Number 1221049 Payment Date 11/07/25			Vendor 37581				FAVIA INVESTMENTS LTD	Status Issued	
37581	191983		IX	100	11/01/25		45.95	0.00	45.95
			*** Payment Total				45.95	0.00	45.95
Payment Number 1221050 Payment Date 11/07/25			Vendor 10089				WATER PRODUCTS-AURORA	Status Issued	
10089	0331936		IX	100	11/08/25		879.00	0.00	879.00
			*** Payment Total				879.00	0.00	879.00
		*** Payment Code CHK Total					43,259.07	0.00	43,259.07
		Payment Count					16		
		*** Cash Code 1414 Total					130,367.52	0.00	130,367.52
		Payment Count					21		
		*** Pay Group 2000 USD Total					130,367.52	0.00	130,367.52
		Payment Count					21		

AP255 Date: 11/07/25 JOB SUBMISSION PARAMETERS
Time: 11:39

User Name: DP\FNDMD
Job Name: PMTHISTORY
Step Nbr: 9

Pay Group: 5000
Cash Code: 1414 Class C Accounts Payable

Payment Date: 110725 - 110725
Payment Numbers: -
Payment Code:

Bank Account Payment History

Payment Date Range 11/07/25 thru 11/07/25
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code ACH

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 537626 Payment Date 11/07/25		Vendor 26753	AMAZON CAPITAL SERVICES					Status Issued	
26753	1C7L-1PK6-CCFN		IX	105	12/03/25		29.74	0.00	29.74
26753	1NNP-WV43-9NNC		IX	105	12/03/25		39.98	0.00	39.98
		*** Payment Total					69.72	0.00	69.72
Payment Number 537627 Payment Date 11/07/25		Vendor 46776	BEGAY-PULLUM, SYLVIA					Status Issued	
46776	MIL20251002		IX	202	11/04/25		315.63	0.00	315.63
		*** Payment Total					315.63	0.00	315.63
Payment Number 537628 Payment Date 11/07/25		Vendor 12531	CTS, INC.					Status Issued	
12531	386009		IX	105	10/26/25		3,546.00	0.00	3,546.00
12531	386010		IX	105	10/26/25		2,173.00	0.00	2,173.00
12531	386018		IX	105	10/30/25		1,469.00	0.00	1,469.00
		*** Payment Total					7,188.00	0.00	7,188.00
Payment Number 537629 Payment Date 11/07/25		Vendor 46785	DELGADO-PIZA, DAYCY					Status Issued	
46785	MIL20251003		IX	202	11/03/25		164.36	0.00	164.36
		*** Payment Total					164.36	0.00	164.36
Payment Number 537630 Payment Date 11/07/25		Vendor 23461	DUPAGE COUNTY COMMUNITY					Status Issued	
23461	63554		IX	202	11/05/25		1,430.79	0.00	1,430.79
		*** Payment Total					1,430.79	0.00	1,430.79
Payment Number 537631 Payment Date 11/07/25		Vendor 14161	GRAHAM, KELLY					Status Issued	
14161	101225-101825.ARI		IX	208	11/17/25		360.00	0.00	360.00
14161	101925-102525.ARI		IX	208	11/24/25		260.00	0.00	260.00
		*** Payment Total					620.00	0.00	620.00
Payment Number 537632 Payment Date 11/07/25		Vendor 24307	LOZANO, DIANA					Status Issued	
24307	MIL20251002		IX	202	11/03/25		144.06	0.00	144.06
		*** Payment Total					144.06	0.00	144.06
Payment Number 537633 Payment Date 11/07/25		Vendor 41331	MORRIS, MARLON A.					Status Issued	
41331	MIL20251006		IX	105	11/03/25		62.30	0.00	62.30
		*** Payment Total					62.30	0.00	62.30
Payment Number 537634 Payment Date 11/07/25		Vendor 19893	SCARPACE, REGINA					Status Issued	
19893	TRV20251001		IX	202	11/06/25		258.24	0.00	258.24
		*** Payment Total					258.24	0.00	258.24
Payment Number 537635 Payment Date 11/07/25		Vendor 17827	SCHVACH, LISA					Status Issued	
17827	EXP20251104		IX	105	12/04/25		110.00	0.00	110.00
17827	MIL20251020		IX	105	11/19/25		100.73	0.00	100.73
		*** Payment Total					210.73	0.00	210.73
Payment Number 537636 Payment Date 11/07/25		Vendor 27659	SIMMONS, IMANI					Status Issued	
27659	MIL20251001		IX	202	11/05/25		180.74	0.00	180.74
		*** Payment Total					180.74	0.00	180.74

Payment Date Range 11/07/25 thru 11/07/25
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code ACH

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 537637 Payment Date 11/07/25			Vendor 18799		STRAFFORD-AHMED, GINA R			Status Issued	
18799	TRV20251027		IX	101	11/26/25		1,451.91	0.00	1,451.91
			*** Payment Total				1,451.91	0.00	1,451.91
Payment Number 537638 Payment Date 11/07/25			Vendor 13043		SYMBOL JOB TRAINING, INC			Status Issued	
13043	10133		IX	105	10/24/25		10,000.00	0.00	10,000.00
13043	10173		IX	105	11/05/25		10,000.00	0.00	10,000.00
13043	10174		IX	105	11/05/25		10,000.00	0.00	10,000.00
13043	10175		IX	105	10/27/25		10,000.00	0.00	10,000.00
			*** Payment Total				40,000.00	0.00	40,000.00
		*** Payment Code ACH Total					52,096.48	0.00	52,096.48
		Payment Count					13		

Payment Date Range 11/07/25 thru 11/07/25
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1221051 Payment Date 11/07/25			Vendor 34826				ADAMO, LOUIS B.	Status Issued	
34826	DHS-1760-26-2846		IX	209	11/30/25		2,800.00	0.00	2,800.00
			*** Payment Total				2,800.00	0.00	2,800.00
Payment Number 1221052 Payment Date 11/07/25			Vendor 12969				ACCURATE BIOMETRICS INC	Status Issued	
12969	189252510		IX	105	11/30/25		129.00	0.00	129.00
			*** Payment Total				129.00	0.00	129.00
Payment Number 1221053 Payment Date 11/07/25			Vendor 14289				ADVANCED MOVING & STORAGE INC	Status Issued	
14289	10587		IX	202	12/03/25		1,472.00	0.00	1,472.00
			*** Payment Total				1,472.00	0.00	1,472.00
Payment Number 1221054 Payment Date 11/07/25			Vendor 18817				BELLI, NATASHA	Status Issued	
18817	TRV20251015		IX	202	11/03/25		362.05	0.00	362.05
			*** Payment Total				362.05	0.00	362.05
Payment Number 1221055 Payment Date 11/07/25			Vendor 43984				BLUCO CORPORATION	Status Issued	
43984	102925		IX	105	11/28/25		4,800.00	0.00	4,800.00
			*** Payment Total				4,800.00	0.00	4,800.00
Payment Number 1221056 Payment Date 11/07/25			Vendor 26267				BOATRIGHT, LISA	Status Issued	
26267	MIL20251001		IX	202	11/05/25		273.35	0.00	273.35
			*** Payment Total				273.35	0.00	273.35
Payment Number 1221057 Payment Date 11/07/25			Vendor 11122				CHICAGO TRANSIT AUTHORITY	Status Issued	
11122	110625		IX	105	12/06/25		770.00	0.00	770.00
			*** Payment Total				770.00	0.00	770.00
Payment Number 1221058 Payment Date 11/07/25			Vendor 10959				CITY OF NAPERVILLE	Status Issued	
10959	241169		IX	101	11/05/25		22,081.00	0.00	22,081.00
			*** Payment Total				22,081.00	0.00	22,081.00
Payment Number 1221059 Payment Date 11/07/25			Vendor 10023				COM ED	Status Issued	
10023	6433143000 102925		IX	105	11/28/25		785.09	0.00	785.09
			*** Payment Total				785.09	0.00	785.09
Payment Number 1221060 Payment Date 11/07/25			Vendor 10023				COM ED	Status Issued	
10023	6667606000		IX	101	10/26/25		156.70	0.00	156.70
			*** Payment Total				156.70	0.00	156.70
Payment Number 1221061 Payment Date 11/07/25			Vendor 10023				COM ED - LIHEAP PAYMENTS	Status Issued	
10023	20251028 COMED		IX	101	11/30/25		2,222.00	0.00	2,222.00
			*** Payment Total				2,222.00	0.00	2,222.00
Payment Number 1221062 Payment Date 11/07/25			Vendor 10023				COM ED - LIHEAP PAYMENTS	Status Issued	
10023	241176		IX	200	12/05/25		55,398.00	0.00	55,398.00
			*** Payment Total				55,398.00	0.00	55,398.00
Payment Number 1221063 Payment Date 11/07/25			Vendor 12382				COMCAST	Status Issued	

Payment Date Range 11/07/25 thru 11/07/25
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1221063 Payment Date 11/07/25		Vendor 12382					COMCAST	Status Issued	
12382	877120120065199411012 5		IX	202	12/01/25		149.98	0.00	149.98
			*** Payment Total				149.98	0.00	149.98
Payment Number 1221064 Payment Date 11/07/25		Vendor 22065					COMNET GROUP INC	Status Issued	
22065	202509AA-02		IX	105	10/29/25		2,000.00	0.00	2,000.00
22065	202509DH-06		IX	105	10/29/25		1,559.50	0.00	1,559.50
22065	202510PU-02		IX	105	11/05/25		2,800.00	0.00	2,800.00
22065	202510RD-03		IX	105	11/05/25		1,850.00	0.00	1,850.00
			*** Payment Total				8,209.50	0.00	8,209.50
Payment Number 1221065 Payment Date 11/07/25		Vendor 16440					DME ACCESS LLC	Status Issued	
16440	1080		IX	101	12/03/25		2,500.00	0.00	2,500.00
			*** Payment Total				2,500.00	0.00	2,500.00
Payment Number 1221066 Payment Date 11/07/25		Vendor 41028					FULTON, SARA	Status Issued	
41028	MIL20250902		IX	202	10/02/25		119.35	0.00	119.35
			*** Payment Total				119.35	0.00	119.35
Payment Number 1221067 Payment Date 11/07/25		Vendor 18783					GAYDOS, AMY L	Status Issued	
18783	MIL20251001		IX	202	10/31/25		128.45	0.00	128.45
			*** Payment Total				128.45	0.00	128.45
Payment Number 1221068 Payment Date 11/07/25		Vendor 38591					GREGG, MACKENZIE	Status Issued	
38591	MIL20251001		IX	202	11/03/25		234.50	0.00	234.50
			*** Payment Total				234.50	0.00	234.50
Payment Number 1221069 Payment Date 11/07/25		Vendor 39914					HIGHTOWER, DIANA	Status Issued	
39914	102025 103025		IX	207	12/01/25		1,800.00	0.00	1,800.00
			*** Payment Total				1,800.00	0.00	1,800.00
Payment Number 1221070 Payment Date 11/07/25		Vendor 18849					KAGE, VIVIAN	Status Issued	
18849	MIL20251001		IX	202	11/03/25		176.47	0.00	176.47
			*** Payment Total				176.47	0.00	176.47
Payment Number 1221071 Payment Date 11/07/25		Vendor 26848					LEMON PRESS PRINTING	Status Issued	
26848	2020798		IX	105	11/05/25		109.75	0.00	109.75
26848	2021174		IX	105	11/04/25		69.00	0.00	69.00
			*** Payment Total				178.75	0.00	178.75
Payment Number 1221072 Payment Date 11/07/25		Vendor 42736					MOHSIN, SANA	Status Issued	
42736	MIL20251007		IX	202	11/05/25		154.63	0.00	154.63
			*** Payment Total				154.63	0.00	154.63
Payment Number 1221073 Payment Date 11/07/25		Vendor 27636					MOOTREY, CASSIDY	Status Issued	
27636	TRV20251015		IX	202	11/03/25		349.75	0.00	349.75
			*** Payment Total				349.75	0.00	349.75
Payment Number 1221074 Payment Date 11/07/25		Vendor 10057					NICOR GAS	Status Issued	

Payment Date Range 11/07/25 thru 11/07/25
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1221074 Payment Date 11/07/25			Vendor 10057				NICOR GAS	Status Issued	
10057	241184		IX	200	12/05/25		12,140.00	0.00	12,140.00
			*** Payment Total				12,140.00	0.00	12,140.00
Payment Number 1221075 Payment Date 11/07/25			Vendor 30649				NORTH SHORE COLLEGE	Status Issued	
30649	41851		IX	105	11/05/25		1,975.00	0.00	1,975.00
			*** Payment Total				1,975.00	0.00	1,975.00
Payment Number 1221076 Payment Date 11/07/25			Vendor 10184				SERENITY HOUSE	Status Issued	
10184	103		IX	104	04/02/25		120.00	0.00	120.00
10184	105		IX	104	05/03/25		120.00	0.00	120.00
10184	107		IX	104	06/01/25		240.00	0.00	240.00
10184	109		IX	104	07/03/25		150.00	0.00	150.00
10184	111		IX	104	08/02/25		120.00	0.00	120.00
10184	113		IX	104	09/03/25		440.00	0.00	440.00
10184	115		IX	104	10/03/25		720.00	0.00	720.00
10184	117		IX	104	11/02/25		80.00	0.00	80.00
			*** Payment Total				1,990.00	0.00	1,990.00
Payment Number 1221077 Payment Date 11/07/25			Vendor 39938				SPARK MAIDS LLC	Status Issued	
39938	135580		IX	202	12/04/25		125.00	0.00	125.00
			*** Payment Total				125.00	0.00	125.00
Payment Number 1221078 Payment Date 11/07/25			Vendor 27993				SUMITOMO DRIVE TECHNOLOGIES	Status Issued	
27993	102825		IX	105	11/27/25		11,823.00	0.00	11,823.00
			*** Payment Total				11,823.00	0.00	11,823.00
Payment Number 1221079 Payment Date 11/07/25			Vendor 30075				VERVE GLOBAL INC	Status Issued	
30075	26407		IX	105	10/30/25		3,080.50	0.00	3,080.50
			*** Payment Total				3,080.50	0.00	3,080.50
Payment Number 1221080 Payment Date 11/07/25			Vendor 31468				WEST CHICAGO PROFESSIONAL	Status Issued	
31468	1502		IX	105	10/10/25		9,950.00	0.00	9,950.00
			*** Payment Total				9,950.00	0.00	9,950.00
Payment Number 1221081 Payment Date 11/07/25			Vendor 19698				WINDOW COATINGS INC	Status Issued	
19698	WC25-1022		IX	208	11/26/25		19,720.00	0.00	19,720.00
			*** Payment Total				19,720.00	0.00	19,720.00
Payment Number 1221082 Payment Date 11/07/25			Vendor 45505				WITTE, DARIA	Status Issued	
45505	TRV20251003		IX	202	11/04/25		110.10	0.00	110.10
			*** Payment Total				110.10	0.00	110.10
Payment Number 1221083 Payment Date 11/07/25			Vendor 11674				WORLD RELIEF DUPAGE/AURORA	Status Issued	
11674	9302025		IX	105	11/04/25		7,647.45	0.00	7,647.45
			*** Payment Total				7,647.45	0.00	7,647.45

AP255 Date 11/07/25 Pay Group 5000 DUPAGE COUNTY GRANTS PAY GROUP USD Page 6
Time 11:40 Bank Account Payment History

Payment Date Range 11/07/25 thru 11/07/25
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
		*** Payment Code CHK Total				173,811.62	0.00	173,811.62
		Payment Count				33		
		*** Cash Code 1414 Total				225,908.10	0.00	225,908.10
		Payment Count				46		
		*** Pay Group 5000 USD Total				225,908.10	0.00	225,908.10
		Payment Count				46		

AP255 Date: 11/07/25 JOB SUBMISSION PARAMETERS
Time: 11:40

User Name: DP\FNDMD
Job Name: PMTHISTORY
Step Nbr: 10

Pay Group: 6000
Cash Code: 1414 Class C Accounts Payable

Payment Date: 110725 - 110725
Payment Numbers: -
Payment Code:

Bank Account Payment History

AP255 Date 11/07/25 Pay Group 6000 CAPITAL PROJECTS PAY GROUP USD Page 1
Time 11:40 Bank Account Payment History

Payment Date Range 11/07/25 thru 11/07/25
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code ACH

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 537639 Payment Date 11/07/25		Vendor 13295			CDM SMITH INC			Status Issued	
13295	90247289		IX	100	11/21/25		3,834.69	0.00	3,834.69
			*** Payment Total				3,834.69	0.00	3,834.69
			*** Payment Code ACH Total				3,834.69	0.00	3,834.69
			Payment Count				1		

Payment Date Range 11/07/25 thru 11/07/25
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1221084 Payment Date 11/07/25			Vendor 34931				DONOHUE & ASSOCIATES, INC.	Status Issued	
34931	14398-16		IX	100	11/08/25		7,500.73	0.00	7,500.73
			*** Payment Total				7,500.73	0.00	7,500.73
Payment Number 1221085 Payment Date 11/07/25			Vendor 30775				EXCEL ELECTRIC INC	Status Issued	
30775	131260		IX	100	11/21/25		8,200.00	0.00	8,200.00
			*** Payment Total				8,200.00	0.00	8,200.00
Payment Number 1221086 Payment Date 11/07/25			Vendor 39557				KLUBER, INC.	Status Issued	
39557	40445		IX	100	10/30/25		1,028.50	0.00	1,028.50
39557	9850		IX	100	10/30/25		7,170.00	0.00	7,170.00
			*** Payment Total				8,198.50	0.00	8,198.50
		*** Payment Code CHK Total					23,899.23	0.00	23,899.23
			Payment Count				3		
		*** Cash Code 1414 Total					27,733.92	0.00	27,733.92
			Payment Count				4		
		*** Pay Group 6000 USD Total					27,733.92	0.00	27,733.92
			Payment Count				4		

Payment of Claims

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 25-2760 **Agenda Date:** 11/25/2025 **Agenda #:** 7.C.

AP255 Date: 11/07/25 JOB SUBMISSION PARAMETERS
Time: 12:07

User Name: DP\FNDMD
Job Name: AP255-5000
Step Nbr: 1

Pay Group: 5000
Cash Code: 3910 Class C Account

Payment Date: 110725 - 110725
Payment Numbers: -
Payment Code: AUT Auto Debit

AP255 Date 11/07/25 Pay Group 5000 DUPAGE COUNTY GRANTS PAY GROUP USD Page 1
Time 12:07 Bank Account Payment History

Payment Date Range 11/07/25 thru 11/07/25
Cash Code 3910 Bank 071000013 Payment Currency USD
Payment Code AUT

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1045332 Payment Date 11/07/25			Vendor 10023				COMMONWEALTH EDISON COMPANY		Status Issued
10023	1045332			200	12/05/25		3,935.00	0.00	3,935.00
			*** Payment Total				3,935.00	0.00	3,935.00
Payment Number 1045333 Payment Date 11/07/25			Vendor 10057				NICOR GAS		Status Issued
10057	1045333			200	12/05/25		514.00	0.00	514.00
			*** Payment Total				514.00	0.00	514.00
			*** Payment Code AUT Total				4,449.00	0.00	4,449.00
			Payment Count				2		
			*** Cash Code 3910 Total				4,449.00	0.00	4,449.00
			Payment Count				2		
			*** Pay Group 5000 USD Total				4,449.00	0.00	4,449.00
			Payment Count				2		

Payment of Claims

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 25-2819 **Agenda Date:** 11/25/2025 **Agenda #:** 7.D.

AP255 Date: 11/14/25 JOB SUBMISSION PARAMETERS
Time: 11:18

User Name: DP\FNAXE
Job Name: PMTHISTORY
Step Nbr: 1

Pay Group: 1000
Cash Code: 1414 Class C Accounts Payable

Payment Date: 111425 - 111425
Payment Numbers: -
Payment Code:

Bank Account Payment History

Payment Date Range 11/14/25 thru 11/14/25
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code ACH

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 537640 Payment Date 11/14/25			Vendor 11557				ABBATACOLA, ROBERT	Status Issued	
11557	110525 111125		IX	100	11/12/25		660.00	0.00	660.00
			*** Payment Total				660.00	0.00	660.00
Payment Number 537641 Payment Date 11/14/25			Vendor 12306				ADVANCE TRANSLATIONS, INC	Status Issued	
12306	3248		IX	100	11/07/25		2,210.00	0.00	2,210.00
12306	3252		IX	100	11/07/25		1,820.00	0.00	1,820.00
12306	3254		IX	100	11/07/25		1,852.50	0.00	1,852.50
			*** Payment Total				5,882.50	0.00	5,882.50
Payment Number 537642 Payment Date 11/14/25			Vendor 26753				AMAZON CAPITAL SERVICES	Status Issued	
26753	111P-DFTX-1FWR		IX	100	12/04/25		36.90	0.00	36.90
26753	11J6-NQTV-J7DV		IX	100	09/28/25		27.84	0.00	27.84
26753	11TX-KKRY-4JJW		IX	100	12/05/25		3.79	0.00	3.79
26753	13J4-F3GV-1JL4		IX	100	12/04/25		9.99	0.00	9.99
26753	14DW-YPYW-1XGF		IX	100	12/04/25		704.44	0.00	704.44
26753	173Y-XYYP-CTCL		IX	100	10/02/25		488.15	0.00	488.15
26753	17HG-46JJ-4T6R		IX	100	12/03/25		79.79	0.00	79.79
26753	1CV7-LVNM-MM37		IX	100	11/16/25		19.90	0.00	19.90
26753	1DKC-L4J4-9W9K		IX	100	11/22/25		46.00	0.00	46.00
26753	1FFF-HKDX-949X		IX	100	12/03/25		46.78	0.00	46.78
26753	1FNG-T7QD-64J9		IX	100	12/04/25		116.64	0.00	116.64
26753	1GWF-VRG7-3HGW		IX	100	10/03/25		259.99	0.00	259.99
26753	1GWG-KJRX-GRLW		IX	100	11/27/25		219.98	0.00	219.98
26753	1H3D-P64J-D3JL		IX	100	11/05/25		229.98	0.00	229.98
26753	1H3F-P7DF-YXT9		IX	100	11/10/25		217.02	0.00	217.02
26753	1HHF-MMGN-CGM7		IX	100	11/22/25		404.17	0.00	404.17
26753	1HQK-MLKF-439W		IX	100	10/03/25		15.99	0.00	15.99
26753	1HYN-KXV9-JFLR		IX	100	11/09/25		40.54	0.00	40.54
26753	1J6H-H7DN-3GTM		IX	100	12/01/25		2,211.58	0.00	2,211.58
26753	1KN7-RPGY-DJCM		IX	100	08/17/25		337.80	0.00	337.80
26753	1L1R-9FDX-9R7Y		IX	100	09/03/25		26.99	0.00	26.99
26753	1L63-FCJG-4R6T		IX	100	12/05/25		124.78	0.00	124.78
26753	1NLN-XVYF-3GHF		IX	100	12/06/25		49.95	0.00	49.95
26753	1P7F-VPXY-7G9F		IX	100	12/06/25		50.26	0.00	50.26
26753	1PTK-VNLD-QC9F		IX	100	11/12/25		27.99	0.00	27.99
26753	1Q1W-QLXX-1Y1P		IX	100	11/08/25		99.32	0.00	99.32
26753	1QY6-V9XF-V3RT		IX	100	09/24/25		71.79	0.00	71.79
26753	1T7T-3NKF-66LK		IX	100	12/03/25		9.10	0.00	9.10
26753	1TKY-TQQF-43YX		IX	100	09/05/25		512.07	0.00	512.07
26753	1TWC-PC3G-6VMT		IX	100	11/06/25		17.47	0.00	17.47
26753	1V49-V4JX-61LT		IX	100	12/03/25		251.60	0.00	251.60
26753	1WQX-RGMP-RVQ6		IX	100	10/09/25		48.89	0.00	48.89
26753	1XTL-G71H-GRJ7		IX	100	11/27/25		319.84	0.00	319.84
			*** Payment Total				7,127.32	0.00	7,127.32
Payment Number 537643 Payment Date 11/14/25			Vendor 10667				CDW GOVERNMENT INC	Status Issued	
10667	AG5SY7U		IX	100	11/19/25		34,853.50	0.00	34,853.50
10667	AG6VP4X		IX	100	11/27/25		38.14	0.00	38.14

Payment Date Range 11/14/25 thru 11/14/25
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code ACH

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 537643 Payment Date 11/14/25			Vendor 10667				CDW GOVERNMENT INC		Status Issued
			*** Payment Total				34,891.64	0.00	34,891.64
Payment Number 537644 Payment Date 11/14/25			Vendor 10401				GALLS, LLC		Status Issued
10401	033088851		IX	100	12/07/25		402.86	0.00	402.86
			*** Payment Total				402.86	0.00	402.86
Payment Number 537645 Payment Date 11/14/25			Vendor 10157				GRAINGER		Status Issued
10157	9665009388		IX	100	11/05/25		137.83	0.00	137.83
10157	9669902273		IX	100	11/08/25		221.60	0.00	221.60
10157	9670201483		IX	100	11/08/25		43.35	0.00	43.35
10157	9681550951		IX	100	11/19/25		12.68	0.00	12.68
10157	9683470901		IX	100	11/20/25		77.24	0.00	77.24
10157	9684325591		IX	100	11/21/25		40.90	0.00	40.90
10157	9684476949		IX	100	11/21/25		181.68	0.00	181.68
			*** Payment Total				715.28	0.00	715.28
Payment Number 537646 Payment Date 11/14/25			Vendor 10124				GRAYBAR		Status Issued
10124	9350763085		IX	100	11/22/25		100.02	0.00	100.02
10124	9350786751		IX	100	11/26/25		4,890.00	0.00	4,890.00
10124	9350796799		IX	100	11/26/25		15.23	0.00	15.23
10124	9350796808		IX	100	11/26/25		11.29	0.00	11.29
10124	9350813875		IX	100	11/27/25		2,403.99	0.00	2,403.99
10124	9350813911		IX	100	11/27/25		252.55	0.00	252.55
10124	9350837852		IX	100	11/28/25		8.72	0.00	8.72
			*** Payment Total				7,681.80	0.00	7,681.80
Payment Number 537647 Payment Date 11/14/25			Vendor 19499				CORPORATE TRANSLATION SERVICES		Status Issued
19499	314647		IX	100	12/01/25		75.19	0.00	75.19
			*** Payment Total				75.19	0.00	75.19
Payment Number 537648 Payment Date 11/14/25			Vendor 28996				NASER, EVA Y		Status Issued
28996	741		IX	100	12/05/25		260.20	0.00	260.20
28996	742		IX	100	12/07/25		260.20	0.00	260.20
			*** Payment Total				520.40	0.00	520.40
Payment Number 537649 Payment Date 11/14/25			Vendor 13041				SHAW MEDIA		Status Issued
13041	102510071328		IX	100	11/30/25		6,210.40	0.00	6,210.40
13041	102510071329		IX	100	11/30/25		3,446.00	0.00	3,446.00
			*** Payment Total				9,656.40	0.00	9,656.40
Payment Number 537650 Payment Date 11/14/25			Vendor 12540				STEFANI, LIDIA		Status Issued
12540	17CF2287		IX	100	11/02/25		49.50	0.00	49.50
			*** Payment Total				49.50	0.00	49.50
Payment Number 537651 Payment Date 11/14/25			Vendor 12313				SULLIVAN, ANTHONY		Status Issued
12313	110525 111125		IX	100	11/12/25		660.00	0.00	660.00
			*** Payment Total				660.00	0.00	660.00

AP255 Date 11/14/25 Pay Group 1000 GENERAL FUND PAY GROUP USD Page 3
Time 11:19 Bank Account Payment History

Payment Date Range 11/14/25 thru 11/14/25
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code ACH

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 537652 Payment Date 11/14/25			Vendor 44522				TOSHIBA AMERICA BUSINESS	Status Issued	
44522	6670820		IX	100	11/01/25		497.27	0.00	497.27
44522	6690788		IX	100	12/03/25		1,725.43	0.00	1,725.43
44522	6690801		IX	100	12/03/25		909.43	0.00	909.43
44522	6691148		IX	100	12/03/25		78.69	0.00	78.69
44522	6691515		IX	100	12/03/25		134.22	0.00	134.22
44522	6691578		IX	100	12/03/25		269.63	0.00	269.63
44522	6691587		IX	100	12/03/25		320.25	0.00	320.25
44522	6691605		IX	100	12/03/25		490.21	0.00	490.21
44522	6691610		IX	100	12/03/25		135.90	0.00	135.90
		*** Payment Total					4,561.03	0.00	4,561.03
Payment Number 537653 Payment Date 11/14/25			Vendor 10544				TRADEMARK PRODUCTS INC	Status Issued	
10544	856069		IX	100	11/30/25		121.60	0.00	121.60
10544	856070		IX	100	11/30/25		28.50	0.00	28.50
		*** Payment Total					150.10	0.00	150.10
Payment Number 537654 Payment Date 11/14/25			Vendor 29895				WELLSPRING CLOUD SOLUTIONS LLC	Status Issued	
29895	14892		IX	100	12/11/25		811.20	0.00	811.20
		*** Payment Total					811.20	0.00	811.20
		*** Payment Code ACH Total					73,845.22	0.00	73,845.22
		Payment Count					15		

Payment Date Range 11/14/25 thru 11/14/25
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1221091 Payment Date 11/14/25		Vendor 19712	DPCO SHERIFF EXTRADITION ACCT					Status Issued	
19712	CK10343		IX	100	11/26/25		747.95	0.00	747.95
			*** Payment Total				747.95	0.00	747.95
Payment Number 1221092 Payment Date 11/14/25		Vendor 11360	ADVANCED BOILER CONTROL SVC					Status Issued	
11360	11536		IX	100	11/15/25		678.71	0.00	678.71
			*** Payment Total				678.71	0.00	678.71
Payment Number 1221093 Payment Date 11/14/25		Vendor 26660	ALBRIGHT, TERRI					Status Issued	
26660	OCTOBER 2025		IX	100	11/07/25		1,560.00	0.00	1,560.00
			*** Payment Total				1,560.00	0.00	1,560.00
Payment Number 1221094 Payment Date 11/14/25		Vendor 33755	ALLIED UNIVERSAL TECHNOLOGY					Status Issued	
33755	IN1-910448926		IX	100	11/22/25		577.50	0.00	577.50
			*** Payment Total				577.50	0.00	577.50
Payment Number 1221095 Payment Date 11/14/25		Vendor 22302	AMERICAN HEART ASSOCIATION					Status Issued	
22302	SCPR231948		IX	100	12/08/25		9,657.92	0.00	9,657.92
			*** Payment Total				9,657.92	0.00	9,657.92
Payment Number 1221096 Payment Date 11/14/25		Vendor 47095	AMN HEALTHCARE LANGUAGE					Status Issued	
47095	SIN757036		IX	100	12/11/25		442.90	0.00	442.90
			*** Payment Total				442.90	0.00	442.90
Payment Number 1221097 Payment Date 11/14/25		Vendor 12120	ARCADIA TRAVEL & CRUISES INC					Status Issued	
12120	11399		IX	100	11/12/25		1,213.92	0.00	1,213.92
12120	11400		IX	100	10/16/25		323.48	0.00	323.48
12120	11403		IX	100	10/22/25		293.49	0.00	293.49
12120	11404		IX	100	10/22/25		456.96	0.00	456.96
12120	11406		IX	100	10/23/25		816.96	0.00	816.96
12120	11407		IX	100	10/24/25		233.48	0.00	233.48
12120	11408		IX	100	10/24/25		813.94	0.00	813.94
12120	11413		IX	100	11/05/25		491.48	0.00	491.48
12120	11414		IX	100	11/05/25		1,657.32	0.00	1,657.32
12120	11416		IX	100	11/06/25		414.48	0.00	414.48
12120	11417		IX	100	11/06/25		1,577.92	0.00	1,577.92
12120	11425		IX	100	11/28/25		916.96	0.00	916.96
12120	11426		IX	100	11/28/25		1,215.44	0.00	1,215.44
			*** Payment Total				10,425.83	0.00	10,425.83
Payment Number 1221098 Payment Date 11/14/25		Vendor 10008	AT&T					Status Issued	
10008	2087666011 2025		IX	100	11/06/25		151.30	0.00	151.30
10008	3105367010 2025		IX	100	11/18/25		3,403.45	0.00	3,403.45
10008	5577608014 2025		IX	100	11/18/25		2,843.39	0.00	2,843.39
10008	5587608012 2025		IX	100	11/18/25		800.84	0.00	800.84
10008	630260168910 2025		IX	100	10/31/25		381.39	0.00	381.39
			*** Payment Total				7,580.37	0.00	7,580.37
Payment Number 1221099 Payment Date 11/14/25		Vendor 10009	AT&T MOBILITY					Status Issued	

Payment Date Range 11/14/25 thru 11/14/25
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1221099 Payment Date 11/14/25		Vendor 10009	AT&T MOBILITY					Status Issued	
10009	287352264504X10082025A		IX	100	10/30/25		3,178.32	0.00	3,178.32
		*** Payment Total					3,178.32	0.00	3,178.32
Payment Number 1221100 Payment Date 11/14/25		Vendor 19422	B & H PHOTO-VIDEO					Status Issued	
19422	238524370		IX	100	11/30/25		2,221.39	0.00	2,221.39
		*** Payment Total					2,221.39	0.00	2,221.39
Payment Number 1221101 Payment Date 11/14/25		Vendor 44142	BURNSON, RICHARD					Status Issued	
44142	TRV20251008		IX	100	11/07/25		143.40	0.00	143.40
		*** Payment Total					143.40	0.00	143.40
Payment Number 1221102 Payment Date 11/14/25		Vendor 10019	CENTRAL DUPAGE HOSPITAL					Status Issued	
10019	18700348800		IX	100	11/12/25		256.05	0.00	256.05
10019	18731125700		IX	100	11/15/25		3,003.86	0.00	3,003.86
		*** Payment Total					3,259.91	0.00	3,259.91
Payment Number 1221103 Payment Date 11/14/25		Vendor 27228	CENTRAL DUPAGE EMERGENCY PHYS					Status Issued	
27228	CDEP113185C102		IX	100	10/31/25		83.69	0.00	83.69
27228	CDEP113770C102		IX	100	11/03/25		282.86	0.00	282.86
		*** Payment Total					366.55	0.00	366.55
Payment Number 1221104 Payment Date 11/14/25		Vendor 11995	CHILDRENS ADVOCACY CENTERS OF					Status Issued	
11995	10012025-AKIM		IX	100	10/31/25		450.00	0.00	450.00
11995	10012025-JACOBS		IX	100	10/31/25		450.00	0.00	450.00
		*** Payment Total					900.00	0.00	900.00
Payment Number 1221105 Payment Date 11/14/25		Vendor 43782	CHORUS CALL, INC.					Status Issued	
43782	08-29201		IX	100	12/04/25		9.68	0.00	9.68
		*** Payment Total					9.68	0.00	9.68
Payment Number 1221106 Payment Date 11/14/25		Vendor 10074	CITY OF WHEATON					Status Issued	
10074	0034080100 101525		IX	100	11/14/25		26.97	0.00	26.97
10074	0034100000 101525		IX	100	11/14/25		17,439.46	0.00	17,439.46
10074	0034110000 101525		IX	100	11/14/25		563.38	0.00	563.38
10074	0034120000 101525		IX	100	11/14/25		20.96	0.00	20.96
10074	0034150000 101525		IX	100	11/14/25		77.98	0.00	77.98
10074	0034150100 101525		IX	100	11/14/25		954.03	0.00	954.03
10074	0034150200 101525		IX	100	11/14/25		603.89	0.00	603.89
10074	0034150400 101525		IX	100	11/14/25		34,706.82	0.00	34,706.82
10074	0034150600 101525		IX	100	11/14/25		1,226.04	0.00	1,226.04
10074	0034150700 101525		IX	100	11/14/25		1,032.16	0.00	1,032.16
10074	0034150800 101525		IX	100	11/14/25		65.80	0.00	65.80
10074	0034150900 101525		IX	100	11/14/25		101.67	0.00	101.67
10074	0034160000 101525		IX	100	11/14/25		1,585.71	0.00	1,585.71
10074	0341201000 101525		IX	100	11/14/25		137.92	0.00	137.92
10074	2024004200 101525		IX	100	11/14/25		3,657.53	0.00	3,657.53
		*** Payment Total					62,200.32	0.00	62,200.32

Payment Date Range 11/14/25 thru 11/14/25
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1221107 Payment Date 11/14/25			Vendor 10074				CITY OF WHEATON		Status Issued
10074	321-020528A			IX 100	11/06/25		577.50	0.00	577.50
				*** Payment Total			577.50	0.00	577.50
Payment Number 1221108 Payment Date 11/14/25			Vendor 40938				CLOUDNURO CORP		Status Issued
40938	1077			IX 100	11/30/25		12,000.00	0.00	12,000.00
				*** Payment Total			12,000.00	0.00	12,000.00
Payment Number 1221109 Payment Date 11/14/25			Vendor 10023				COM ED		Status Issued
10023	0151338000 100125			IX 100	10/31/25		311,278.19	0.00	311,278.19
				*** Payment Total			311,278.19	0.00	311,278.19
Payment Number 1221110 Payment Date 11/14/25			Vendor 11866				COMMUNITY ADULT DAY CENTER,		Status Issued
11866	2464			IX 100	11/06/25		16,000.00	0.00	16,000.00
				*** Payment Total			16,000.00	0.00	16,000.00
Payment Number 1221111 Payment Date 11/14/25			Vendor 47257				HOCK, JOHN M.		Status Issued
47257	2511041			IX 100	12/04/25		250.00	0.00	250.00
				*** Payment Total			250.00	0.00	250.00
Payment Number 1221112 Payment Date 11/14/25			Vendor 19983				CPI/GUARDIAN		Status Issued
19983	5486			IX 100	12/10/25		854.35	0.00	854.35
				*** Payment Total			854.35	0.00	854.35
Payment Number 1221113 Payment Date 11/14/25			Vendor 19161				DUPAGE COUNTY HEALTH		Status Issued
19161	JU 20302			IX 100	11/28/25		500.00	0.00	500.00
				*** Payment Total			500.00	0.00	500.00
Payment Number 1221114 Payment Date 11/14/25			Vendor 11348				DUPAGE FEDERATION ON HUMAN		Status Issued
11348	12268			IX 100	11/12/25		155.38	0.00	155.38
				*** Payment Total			155.38	0.00	155.38
Payment Number 1221115 Payment Date 11/14/25			Vendor 19875				EDWARD OCCUPATIONAL HEALTH		Status Issued
19875	00206131-00			IX 100	09/30/25		95.00	0.00	95.00
19875	00208485-00			IX 100	11/30/25		2,256.00	0.00	2,256.00
				*** Payment Total			2,351.00	0.00	2,351.00
Payment Number 1221116 Payment Date 11/14/25			Vendor 19875				ELMHURST OCCUPATIONAL HEALTH		Status Issued
19875	00207226-00			IX 100	10/30/25		190.00	0.00	190.00
				*** Payment Total			190.00	0.00	190.00
Payment Number 1221117 Payment Date 11/14/25			Vendor 12904				ENCON SYSTEMS		Status Issued
12904	483979			IX 100	12/07/25		3,099.86	0.00	3,099.86
				*** Payment Total			3,099.86	0.00	3,099.86
Payment Number 1221118 Payment Date 11/14/25			Vendor 10111				FAMILY SHELTER SERVICE INC		Status Issued
10111	1824000-2025-10			IX 100	12/06/25		7,083.33	0.00	7,083.33
				*** Payment Total			7,083.33	0.00	7,083.33

Bank Account Payment History

Payment Date Range 11/14/25 thru 11/14/25
Cash Code 1414 Bank 071923909 Payment Currency USD
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Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1221119 Payment Date 11/14/25		Vendor 11196	FEDEX					Status Issued	
11196	9-022-00545		IX	100	11/07/25		33.47	0.00	33.47
11196	9-029-90666		IX	100	11/14/25		14.19	0.00	14.19
11196	9-046-74454		IX	100	11/28/25		17.42	0.00	17.42
			*** Payment Total				65.08	0.00	65.08
Payment Number 1221120 Payment Date 11/14/25		Vendor 12631	FILKINS, JAMES MD JD					Status Issued	
12631	110325		IX	100	11/07/25		4,400.00	0.00	4,400.00
			*** Payment Total				4,400.00	0.00	4,400.00
Payment Number 1221121 Payment Date 11/14/25		Vendor 20752	FIRST NATIONAL BANK OF OMAHA					Status Issued	
20752	8913 103125		IX	100	11/30/25		1,898.00	0.00	1,898.00
20752	8913 103125A		IX	100	11/30/25		550.00	0.00	550.00
			*** Payment Total				2,448.00	0.00	2,448.00
Payment Number 1221122 Payment Date 11/14/25		Vendor 34032	FIRST RESPONDERS WELLNESS					Status Issued	
34032	27811		IX	100	12/07/25		610.00	0.00	610.00
34032	27844		IX	100	12/08/25		610.00	0.00	610.00
34032	27857		IX	100	12/10/25		610.00	0.00	610.00
34032	27875		IX	100	12/12/25		610.00	0.00	610.00
34032	27879		IX	100	12/12/25		610.00	0.00	610.00
			*** Payment Total				3,050.00	0.00	3,050.00
Payment Number 1221123 Payment Date 11/14/25		Vendor 10102	G.W. BERKHEIMER CO., INC.					Status Issued	
10102	8081308		IX	100	11/15/25		156.11	0.00	156.11
			*** Payment Total				156.11	0.00	156.11
Payment Number 1221124 Payment Date 11/14/25		Vendor 39397	GEHRKE TECHNOLOGY GROUP, INC.					Status Issued	
39397	2503488		IX	100	11/21/25		2,399.90	0.00	2,399.90
			*** Payment Total				2,399.90	0.00	2,399.90
Payment Number 1221125 Payment Date 11/14/25		Vendor 38856	HARTZELL MACHINE WORKS, INC.					Status Issued	
38856	72290		IX	100	12/10/25		825.00	0.00	825.00
			*** Payment Total				825.00	0.00	825.00
Payment Number 1221126 Payment Date 11/14/25		Vendor 30498	HEARTLAND BUSINESS SYSTEMS					Status Issued	
30498	831432-H		IX	100	11/01/25		9,056.82	0.00	9,056.82
			*** Payment Total				9,056.82	0.00	9,056.82
Payment Number 1221127 Payment Date 11/14/25		Vendor 19276	HENRY SCHEIN, INC					Status Issued	
19276	48341960		IX	100	11/16/25		16.39	0.00	16.39
			*** Payment Total				16.39	0.00	16.39
Payment Number 1221128 Payment Date 11/14/25		Vendor 10887	HIGH PSI LTD					Status Issued	
10887	90529		IX	100	11/19/25		159.34	0.00	159.34
			*** Payment Total				159.34	0.00	159.34
Payment Number 1221129 Payment Date 11/14/25		Vendor 46721	SMIGO MANAGEMENT GROUP INC					Status Issued	
46721	3072510030		IX	100	11/29/25		2,820.00	0.00	2,820.00

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Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1221129 Payment Date 11/14/25			Vendor 46721				SMIGO MANAGEMENT GROUP INC	Status Issued	
			*** Payment Total				2,820.00	0.00	2,820.00
Payment Number 1221130 Payment Date 11/14/25			Vendor 10210				IARSS	Status Issued	
10210	QUIRK 080125		IX	100	08/31/25		5,000.00	0.00	5,000.00
			*** Payment Total				5,000.00	0.00	5,000.00
Payment Number 1221131 Payment Date 11/14/25			Vendor 10005				IBM CORPORATION	Status Issued	
10005	0483836		IX	100	12/01/25		9,264.31	0.00	9,264.31
			*** Payment Total				9,264.31	0.00	9,264.31
Payment Number 1221132 Payment Date 11/14/25			Vendor 13448				IL COUNCIL OF CHIEF DEFENDERS	Status Issued	
13448	ICCD 2025		IX	100	12/06/25		550.00	0.00	550.00
			*** Payment Total				550.00	0.00	550.00
Payment Number 1221133 Payment Date 11/14/25			Vendor 12044				INSTITUTIONAL EYE CARE, LLC	Status Issued	
12044	145537		IX	100	11/30/25		63.80	0.00	63.80
			*** Payment Total				63.80	0.00	63.80
Payment Number 1221134 Payment Date 11/14/25			Vendor 37505				INTELLIAS	Status Issued	
37505	14902		IX	100	12/01/25		185.00	0.00	185.00
			*** Payment Total				185.00	0.00	185.00
Payment Number 1221135 Payment Date 11/14/25			Vendor 14258				JOHNSTONE SUPPLY	Status Issued	
14258	5082670		IX	100	11/16/25		166.74	0.00	166.74
			*** Payment Total				166.74	0.00	166.74
Payment Number 1221136 Payment Date 11/14/25			Vendor 19970				JUSTICE PACKAGING CORP	Status Issued	
19970	46478		IX	100	03/28/25		420.00	0.00	420.00
			*** Payment Total				420.00	0.00	420.00
Payment Number 1221137 Payment Date 11/14/25			Vendor 11692				LANGUAGE LINE SERVICES	Status Issued	
11692	11752212		IX	100	11/06/25		80.85	0.00	80.85
			*** Payment Total				80.85	0.00	80.85
Payment Number 1221138 Payment Date 11/14/25			Vendor 11739				LEARNING TREE INTERNATIONAL	Status Issued	
11739	INP09598		IX	100	12/04/25		31,410.00	0.00	31,410.00
			*** Payment Total				31,410.00	0.00	31,410.00
Payment Number 1221139 Payment Date 11/14/25			Vendor 26848				LEMON PRESS PRINTING	Status Issued	
26848	2021085		IX	100	11/12/25		267.32	0.00	267.32
26848	2021163		IX	100	11/12/25		82.80	0.00	82.80
26848	2021175		IX	100	11/12/25		28.90	0.00	28.90
			*** Payment Total				379.02	0.00	379.02
Payment Number 1221140 Payment Date 11/14/25			Vendor 36579				MALLORY SAFETY & SUPPLY, LLC	Status Issued	
36579	6293149		IX	100	12/10/25		221.76	0.00	221.76
			*** Payment Total				221.76	0.00	221.76

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Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1221141 Payment Date 11/14/25			Vendor 11715				MARQUARDT & HUMES, INC	Status Issued	
11715	5748		IX	100	11/06/25		4,000.00	0.00	4,000.00
			*** Payment Total				4,000.00	0.00	4,000.00
Payment Number 1221142 Payment Date 11/14/25			Vendor 45248				D'ANGELO FAMILY INC	Status Issued	
45248	2025-902		IX	100	12/04/25		89.00	0.00	89.00
			*** Payment Total				89.00	0.00	89.00
Payment Number 1221143 Payment Date 11/14/25			Vendor 10851				MENARDS - WEST CHICAGO	Status Issued	
10851	26047		IX	100	09/21/25		45.39	0.00	45.39
10851	29915		IX	100	11/27/25		4,592.38	0.00	4,592.38
10851	30416		IX	100	12/06/25		1,287.73	0.00	1,287.73
			*** Payment Total				5,925.50	0.00	5,925.50
Payment Number 1221144 Payment Date 11/14/25			Vendor 40700				SCHAFFER, MICHAEL I	Status Issued	
40700	20CF579MS		IX	100	12/07/25		17,700.00	0.00	17,700.00
			*** Payment Total				17,700.00	0.00	17,700.00
Payment Number 1221145 Payment Date 11/14/25			Vendor 24749				NAYLOR ENTERPRISES INC	Status Issued	
24749	DCCH 87		IX	100	11/14/25		197.70	0.00	197.70
			*** Payment Total				197.70	0.00	197.70
Payment Number 1221146 Payment Date 11/14/25			Vendor 10854				NEPHROLOGY ASSOCIATES OF N	Status Issued	
10854	NIL1004818030		IX	100	11/08/25		202.33	0.00	202.33
10854	NIL1004826280		IX	100	11/11/25		106.82	0.00	106.82
10854	NIL1004835300		IX	100	11/12/25		106.82	0.00	106.82
10854	NIL1004845190		IX	100	11/14/25		80.36	0.00	80.36
10854	NIL1004854170		IX	100	11/15/25		80.36	0.00	80.36
			*** Payment Total				576.69	0.00	576.69
Payment Number 1221147 Payment Date 11/14/25			Vendor 39145				NEW TRADITION FUNERAL	Status Issued	
39145	2052		IX	100	11/07/25		14,400.00	0.00	14,400.00
			*** Payment Total				14,400.00	0.00	14,400.00
Payment Number 1221148 Payment Date 11/14/25			Vendor 10057				NICOR GAS	Status Issued	
10057	18209900002 101325		IX	100	11/12/25		770.23	0.00	770.23
10057	55226900003 101325		IX	100	11/12/25		300.12	0.00	300.12
10057	55273210009 101325		IX	100	11/12/25		76.43	0.00	76.43
10057	71255010002 101325		IX	100	11/12/25		121.54	0.00	121.54
10057	75473210005 101425		IX	100	11/13/25		154.33	0.00	154.33
			*** Payment Total				1,422.65	0.00	1,422.65
Payment Number 1221149 Payment Date 11/14/25			Vendor 22125				NORTHWESTERN MEDICAL FACULTY	Status Issued	
22125	P802305230		IX	100	11/14/25		80.36	0.00	80.36
22125	P802798410		IX	100	11/15/25		80.36	0.00	80.36
22125	P802798490		IX	100	11/12/25		138.15	0.00	138.15
22125	P802798550		IX	100	11/13/25		80.36	0.00	80.36
22125	P802798590		IX	100	11/12/25		80.36	0.00	80.36

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Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1221149 Payment Date 11/14/25			Vendor 22125				NORTHWESTERN MEDICAL FACULTY	Status Issued	
			*** Payment Total				459.59	0.00	459.59
Payment Number 1221150 Payment Date 11/14/25			Vendor 19217				CENTRAL DUPAGE PHYSICIAN GROUP	Status Issued	
19217	P753504011		IX	100	07/03/25		80.36	0.00	80.36
19217	P794395860		IX	100	10/24/25		53.41	0.00	53.41
19217	P794395890		IX	100	10/22/25		88.82	0.00	88.82
19217	P794395940		IX	100	10/24/25		80.36	0.00	80.36
19217	P794866520		IX	100	10/25/25		77.02	0.00	77.02
19217	P794866590		IX	100	10/25/25		53.41	0.00	53.41
19217	P795368810		IX	100	10/26/25		53.41	0.00	53.41
19217	P795679470		IX	100	10/27/25		80.36	0.00	80.36
19217	P795829800		IX	100	10/28/25		77.02	0.00	77.02
19217	P802305260		IX	100	11/14/25		80.36	0.00	80.36
19217	P802798530		IX	100	11/15/25		80.36	0.00	80.36
			*** Payment Total				804.89	0.00	804.89
Payment Number 1221151 Payment Date 11/14/25			Vendor 39549				ODP BUSINESS SOLUTIONS, LLC	Status Issued	
39549	438986373001		IX	100	10/31/25		29.43	0.00	29.43
39549	439009547001		IX	100	10/31/25		3.49	0.00	3.49
39549	440865112001		IX	100	11/19/25		71.25	0.00	71.25
39549	444455688001		IX	100	11/29/25		140.20	0.00	140.20
39549	445011491001		IX	100	11/21/25		27.00	0.00	27.00
39549	445414414001		IX	100	11/22/25		29.32	0.00	29.32
39549	445799920001		IX	100	11/29/25		25.90	0.00	25.90
			*** Payment Total				326.59	0.00	326.59
Payment Number 1221152 Payment Date 11/14/25			Vendor 29508				OKUNSKAYA, TATIANA	Status Issued	
29508	2025 #127		IX	100	12/05/25		180.86	0.00	180.86
29508	2025 #128		IX	100	12/07/25		160.00	0.00	160.00
			*** Payment Total				340.86	0.00	340.86
Payment Number 1221153 Payment Date 11/14/25			Vendor 10369				PADDOCK PUBLICATIONS INC	Status Issued	
10369	351933		IX	100	10/29/25		27.60	0.00	27.60
			*** Payment Total				27.60	0.00	27.60
Payment Number 1221154 Payment Date 11/14/25			Vendor 32412				PRINDLE, TREVOR M	Status Issued	
32412	EXP20250908		IX	100	11/06/25		140.60	0.00	140.60
32412	MIL20251009		IX	100	11/06/25		20.72	0.00	20.72
			*** Payment Total				161.32	0.00	161.32
Payment Number 1221155 Payment Date 11/14/25			Vendor 12151				PRUSAK, JUNE	Status Issued	
12151	282		IX	100	11/07/25		190.00	0.00	190.00
			*** Payment Total				190.00	0.00	190.00
Payment Number 1221156 Payment Date 11/14/25			Vendor 30608				QIAGEN LLC	Status Issued	
30608	999698487		IX	100	07/02/25		10,880.00	0.00	10,880.00
			*** Payment Total				10,880.00	0.00	10,880.00

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Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1221157 Payment Date 11/14/25		Vendor 37482	QUENCH USA, INC.					Status Issued	
37482	INV09833856		IX	100	12/07/25		252.12	0.00	252.12
			*** Payment Total				252.12	0.00	252.12
Payment Number 1221158 Payment Date 11/14/25		Vendor 27657	RADIOLOGY SUBSPECIALISTS OF NO					Status Issued	
27657	CFA003MFRSNI		IX	100	10/25/25		5.91	0.00	5.91
27657	CFA003MGRSNI		IX	100	10/24/25		5.91	0.00	5.91
27657	CFA003MHRSNI		IX	100	10/22/25		5.91	0.00	5.91
27657	CFA003MIRSNI		IX	100	10/22/25		5.70	0.00	5.70
27657	CFA003MJRSNI		IX	100	10/24/25		5.91	0.00	5.91
			*** Payment Total				29.34	0.00	29.34
Payment Number 1221159 Payment Date 11/14/25		Vendor 11145	RAY O'HERRON CO INC					Status Issued	
11145	2442519		IX	100	11/30/25		163.31	0.00	163.31
11145	2442520		IX	100	11/30/25		29.75	0.00	29.75
11145	2442521		IX	100	11/30/25		12.75	0.00	12.75
11145	2442522		IX	100	11/06/25		12.75	0.00	12.75
11145	2442525		IX	100	11/30/25		29.75	0.00	29.75
11145	2442526		IX	100	11/30/25		29.75	0.00	29.75
			*** Payment Total				278.06	0.00	278.06
Payment Number 1221160 Payment Date 11/14/25		Vendor 23985	RELX INC					Status Issued	
23985	3096077754		IX	100	11/30/25		1,006.20	0.00	1,006.20
			*** Payment Total				1,006.20	0.00	1,006.20
Payment Number 1221161 Payment Date 11/14/25		Vendor 10540	SECRETARY OF STATE					Status Issued	
10540	G174795 2025		IX	100	11/12/25		165.00	0.00	165.00
			*** Payment Total				165.00	0.00	165.00
Payment Number 1221162 Payment Date 11/14/25		Vendor 10540	SECRETARY OF STATE					Status Issued	
10540	G174926 2025		IX	100	11/13/25		165.00	0.00	165.00
			*** Payment Total				165.00	0.00	165.00
Payment Number 1221163 Payment Date 11/14/25		Vendor 10540	SECRETARY OF STATE					Status Issued	
10540	G175789 2025		IX	100	11/12/25		165.00	0.00	165.00
			*** Payment Total				165.00	0.00	165.00
Payment Number 1221164 Payment Date 11/14/25		Vendor 47194	STAFFORD C. HENRY, M.D.					Status Issued	
47194	10242521CF1985		IX	100	11/23/25		10,350.45	0.00	10,350.45
			*** Payment Total				10,350.45	0.00	10,350.45
Payment Number 1221165 Payment Date 11/14/25		Vendor 32899	STATEWIDE PUBLISHING, LLC					Status Issued	
32899	959393-20		IX	100	12/12/25		90.00	0.00	90.00
32899	959508-20		IX	100	12/12/25		90.00	0.00	90.00
			*** Payment Total				180.00	0.00	180.00
Payment Number 1221166 Payment Date 11/14/25		Vendor 29851	TECHNOLOGY MANAGEMENT REV FUND					Status Issued	
29851	T2604460		IX	100	10/22/25		761.05	0.00	761.05
29851	T2606774		IX	100	11/19/25		761.05	0.00	761.05

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Payment Number 1221166 Payment Date 11/14/25			Vendor 29851				TECHNOLOGY MANAGEMENT REV FUND	Status Issued	
			*** Payment Total				1,522.10	0.00	1,522.10
Payment Number 1221167 Payment Date 11/14/25			Vendor 10638				THE CONSERVATION FOUNDATION	Status Issued	
10638	13642		IX	100	09/29/25		16,305.00	0.00	16,305.00
10638	13643		IX	100	09/29/25		4,208.00	0.00	4,208.00
			*** Payment Total				20,513.00	0.00	20,513.00
Payment Number 1221168 Payment Date 11/14/25			Vendor 13861				TRANSUNION RISK AND	Status Issued	
13861	382505-202510-1		IX	100	12/01/25		100.00	0.00	100.00
13861	6464310-202510-1		IX	100	12/01/25		127.00	0.00	127.00
			*** Payment Total				227.00	0.00	227.00
Payment Number 1221169 Payment Date 11/14/25			Vendor 47185				TROTTER, VICKIE	Status Issued	
47185	MIL20250903		IX	100	10/28/25		243.32	0.00	243.32
			*** Payment Total				243.32	0.00	243.32
Payment Number 1221170 Payment Date 11/14/25			Vendor 31478				U.S. COURTS: PACER	Status Issued	
31478	711637-Q32025		IX	100	11/06/25		274.20	0.00	274.20
			*** Payment Total				274.20	0.00	274.20
Payment Number 1221171 Payment Date 11/14/25			Vendor 11772				ULINE	Status Issued	
11772	199085948		IX	100	11/09/25		225.51	0.00	225.51
11772	199626769		IX	100	11/22/25		65.46	0.00	65.46
			*** Payment Total				290.97	0.00	290.97
Payment Number 1221172 Payment Date 11/14/25			Vendor 44501				VERSATERM PUBLIC SAFETY US INC	Status Issued	
44501	INV41-01122		IX	100	07/09/25		11,235.00	0.00	11,235.00
			*** Payment Total				11,235.00	0.00	11,235.00
Payment Number 1221173 Payment Date 11/14/25			Vendor 10709				VILLAGE OF WINFIELD	Status Issued	
10709	0000500460-02 101225		IX	100	11/11/25		283.63	0.00	283.63
10709	0000500480-00 101225		IX	100	11/11/25		83.84	0.00	83.84
10709	0000500500-00 101225		IX	100	11/11/25		22.70	0.00	22.70
			*** Payment Total				390.17	0.00	390.17
Payment Number 1221174 Payment Date 11/14/25			Vendor 10068				WAREHOUSE DIRECT, INC.	Status Issued	
10068	6031731-0		IX	100	12/06/25		461.63	0.00	461.63
			*** Payment Total				461.63	0.00	461.63
Payment Number 1221175 Payment Date 11/14/25			Vendor 13248				WATER SERVICES COMPANY	Status Issued	
13248	41639		IX	100	11/21/25		350.00	0.00	350.00
			*** Payment Total				350.00	0.00	350.00
Payment Number 1221176 Payment Date 11/14/25			Vendor 30290				WE TYPE LLC	Status Issued	
30290	DP251101		IX	100	11/07/25		260.82	0.00	260.82
			*** Payment Total				260.82	0.00	260.82
Payment Number 1221177 Payment Date 11/14/25			Vendor 10419				WHEATON EYE CLINIC	Status Issued	

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Payment Number 1221177 Payment Date 11/14/25			Vendor 10419				WHEATON EYE CLINIC	Status Issued	
10419	E36655250		IX	100	11/13/25		74.82	0.00	74.82
			*** Payment Total				74.82	0.00	74.82
Payment Number 1221178 Payment Date 11/14/25			Vendor 11985				WHEATON LAUNDRY & CLEANERS	Status Issued	
11985	5164		IX	100	11/01/25		98.00	0.00	98.00
11985	5175		IX	100	11/08/25		49.00	0.00	49.00
11985	5182		IX	100	11/15/25		56.00	0.00	56.00
11985	5203		IX	100	11/22/25		28.00	0.00	28.00
			*** Payment Total				231.00	0.00	231.00
Payment Number 1221179 Payment Date 11/14/25			Vendor 41627				ZERANTE, RENEE	Status Issued	
41627	MIL20250922		IX	100	11/06/25		19.46	0.00	19.46
			*** Payment Total				19.46	0.00	19.46
		*** Payment Code CHK Total					637,615.53	0.00	637,615.53
		Payment Count					89		
		*** Cash Code 1414 Total					711,460.75	0.00	711,460.75
		Payment Count					104		
		*** Pay Group 1000 USD Total					711,460.75	0.00	711,460.75
		Payment Count					104		

AP255 Date: 11/14/25 JOB SUBMISSION PARAMETERS
Time: 11:19

User Name: DP\FNAXE
Job Name: PMTHISTORY
Step Nbr: 2

Pay Group: 1100
Cash Code: 1414 Class C Accounts Payable

Payment Date: 111425 - 111425
Payment Numbers: -
Payment Code:

Bank Account Payment History

Payment Date Range 11/14/25 thru 11/14/25

Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code ACH

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 537655 Payment Date 11/14/25			Vendor 26753		AMAZON CAPITAL SERVICES			Status Issued	
26753	113J-639T-CH7Q		IX	120	11/19/25		49.36	0.00	49.36
26753	1CNQ-C6QN-71D6		IX	120	12/03/25		47.88	0.00	47.88
26753	1CRW-6G3T-4PX6		IX	120	11/29/25		346.78	0.00	346.78
26753	1H79-9NGJ-7FFJ		IX	120	11/27/25		57.86	0.00	57.86
26753	1J6M-W6CD-DRD4		IX	120	11/27/25		97.93	0.00	97.93
26753	1KY3-4XQR-G6L9		IX	150	09/05/25		606.23	0.00	606.23
26753	1L1N-73JX-4LH4		IX	150	11/29/25		3,699.04	0.00	3,699.04
26753	1ML6-MGT6-YM9W		IX	170	11/28/25		19.94	0.00	19.94
26753	1P6C-VKYD-1G7P		IX	120	12/01/25		21.80	0.00	21.80
26753	1PDQ-M9LV-J7FX		IX	170	11/30/25		19.05	0.00	19.05
26753	1QMD-LF9K-DJ66		IX	120	11/26/25		198.41	0.00	198.41
26753	1VD1-1Y4N-F9LV		IX	120	11/28/25		45.57	0.00	45.57
26753	1WVH-TX3P-HXTF		IX	150	11/30/25		165.99	0.00	165.99
			*** Payment Total				5,375.84	0.00	5,375.84
Payment Number 537656 Payment Date 11/14/25			Vendor 40697		BRINKS INCORPORATED			Status Issued	
40697	13047558		IX	160	12/01/25		598.74	0.00	598.74
40697	8087088		IX	160	11/30/25		4.55	0.00	4.55
			*** Payment Total				603.29	0.00	603.29
Payment Number 537657 Payment Date 11/14/25			Vendor 44935		THE GRANTS OFFICE LLC			Status Issued	
44935	2015367		IX	150	11/28/25		7,100.00	0.00	7,100.00
			*** Payment Total				7,100.00	0.00	7,100.00
Payment Number 537658 Payment Date 11/14/25			Vendor 44522		TOSHIBA AMERICA BUSINESS			Status Issued	
44522	6691146		IX	140	12/03/25		62.66	0.00	62.66
			*** Payment Total				62.66	0.00	62.66
		*** Payment Code ACH Total					13,141.79	0.00	13,141.79
		Payment Count					4		

Payment Date Range 11/14/25 thru 11/14/25
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1221180 Payment Date 11/14/25		Vendor 47213	1 EARTH SOLAR LLC					Status Issued	
47213	RES-SOLAR-25-001195		IX	170	11/07/25		100.00	0.00	100.00
		*** Payment Total					100.00	0.00	100.00
Payment Number 1221181 Payment Date 11/14/25		Vendor 12943	ANIMALS DESERVING OF PROPER					Status Issued	
12943	2347085		IX	120	11/20/25		300.00	0.00	300.00
		*** Payment Total					300.00	0.00	300.00
Payment Number 1221182 Payment Date 11/14/25		Vendor 19962	ADVOCATE CONSTRUCTION INC					Status Issued	
19962	RES-RRR-24-000769		IX	170	12/04/25		100.00	0.00	100.00
19962	RES-RRR-24-000794		IX	170	12/04/25		100.00	0.00	100.00
19962	RES-RRR-24-000968		IX	170	12/04/25		100.00	0.00	100.00
19962	RES-RRR-24-001058		IX	170	12/04/25		100.00	0.00	100.00
19962	RES-RRR-24-001082		IX	170	12/04/25		100.00	0.00	100.00
19962	RES-RRR-24-002020		IX	170	12/04/25		100.00	0.00	100.00
19962	RES-RRR-24-002085		IX	170	12/04/25		100.00	0.00	100.00
19962	RES-RRR-24-002582		IX	170	12/04/25		100.00	0.00	100.00
19962	RES-SOLAR-24-003624		IX	170	12/04/25		100.00	0.00	100.00
		*** Payment Total					900.00	0.00	900.00
Payment Number 1221183 Payment Date 11/14/25		Vendor 47214	AMERICAN ENERGY GROUP					Status Issued	
47214	RES-ALT-25-001699		IX	170	11/07/25		100.00	0.00	100.00
		*** Payment Total					100.00	0.00	100.00
Payment Number 1221184 Payment Date 11/14/25		Vendor 21996	ANIMAL CARE EQUIPMENT & SVCS					Status Issued	
21996	137333		IX	120	11/07/25		109.45	0.00	109.45
		*** Payment Total					109.45	0.00	109.45
Payment Number 1221185 Payment Date 11/14/25		Vendor 47215	ARNOLD ELECTRIC SERVICE					Status Issued	
47215	RES-ELC-25-002667		IX	170	11/07/25		100.00	0.00	100.00
		*** Payment Total					100.00	0.00	100.00
Payment Number 1221186 Payment Date 11/14/25		Vendor 47216	ASPHALT WORKS INC					Status Issued	
47216	RES-ACC-25-002702		IX	170	11/07/25		100.00	0.00	100.00
		*** Payment Total					100.00	0.00	100.00
Payment Number 1221187 Payment Date 11/14/25		Vendor 47217	BAGGOT, MICHAEL					Status Issued	
47217	RES-ACC-25-003144		IX	170	11/07/25		100.00	0.00	100.00
		*** Payment Total					100.00	0.00	100.00
Payment Number 1221188 Payment Date 11/14/25		Vendor 47218	BHATT, PRAFULACHANDRA					Status Issued	
47218	RES-ACC-25-002620		IX	170	11/07/25		100.00	0.00	100.00
		*** Payment Total					100.00	0.00	100.00
Payment Number 1221189 Payment Date 11/14/25		Vendor 47219	BINEK SR., JOHN					Status Issued	
47219	COM-ACC-25-002629		IX	170	11/07/25		200.00	0.00	200.00
		*** Payment Total					200.00	0.00	200.00
Payment Number 1221190 Payment Date 11/14/25		Vendor 47220	BLISS HOMES LLC					Status Issued	

Payment Date Range 11/14/25 thru 11/14/25
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Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1221190 Payment Date 11/14/25		Vendor 47220	BLISS HOMES LLC					Status Issued	
47220	RES-NEW-22-001404		IX	170	11/07/25		2,000.00	0.00	2,000.00
			*** Payment Total				2,000.00	0.00	2,000.00
Payment Number 1221191 Payment Date 11/14/25		Vendor 27641	CAC VETERINARY ACQUISITION LLC					Status Issued	
27641	92932		IX	120	11/07/25		250.00	0.00	250.00
			*** Payment Total				250.00	0.00	250.00
Payment Number 1221192 Payment Date 11/14/25		Vendor 11863	CINTAS #344					Status Issued	
11863	4247768946		IX	120	11/26/25		45.05	0.00	45.05
			*** Payment Total				45.05	0.00	45.05
Payment Number 1221193 Payment Date 11/14/25		Vendor 10074	CITY OF WHEATON					Status Issued	
10074	17260 100125		IX	120	10/31/25		255.00	0.00	255.00
			*** Payment Total				255.00	0.00	255.00
Payment Number 1221194 Payment Date 11/14/25		Vendor 46208	CONSTANGY, BROOKS, SMITH &					Status Issued	
46208	57554577		IX	102	11/05/25		4,485.00	0.00	4,485.00
			*** Payment Total				4,485.00	0.00	4,485.00
Payment Number 1221195 Payment Date 11/14/25		Vendor 11521	CORVEL CORPORATION					Status Issued	
11521	1915714		IX	102	10/31/25		37.00	0.00	37.00
11521	1916332		IX	102	11/06/25		511.00	0.00	511.00
11521	1917998		IX	102	11/16/25		37.00	0.00	37.00
11521	1918312		IX	102	11/17/25		1,586.00	0.00	1,586.00
11521	1930342		IX	102	11/26/25		969.00	0.00	969.00
11521	1930343		IX	102	11/26/25		195.00	0.00	195.00
11521	1930344		IX	102	11/26/25		1,164.00	0.00	1,164.00
11521	1930345		IX	102	11/26/25		195.00	0.00	195.00
11521	1930346		IX	102	11/26/25		195.00	0.00	195.00
11521	1930347		IX	102	11/26/25		195.00	0.00	195.00
11521	1930348		IX	102	11/26/25		641.00	0.00	641.00
11521	1930349		IX	102	11/26/25		511.00	0.00	511.00
			*** Payment Total				6,236.00	0.00	6,236.00
Payment Number 1221196 Payment Date 11/14/25		Vendor 39918	COVETRUS NORTH AMERICA LLC					Status Issued	
39918	750001965294		IX	120	11/16/25		82.50	0.00	82.50
			*** Payment Total				82.50	0.00	82.50
Payment Number 1221197 Payment Date 11/14/25		Vendor 39918	COVETRUS NORTH AMERICA					Status Issued	
39918	EG55800		IX	120	11/08/25		1,018.68	0.00	1,018.68
39918	EG69338		IX	120	11/09/25		771.78	0.00	771.78
39918	EH38336		IX	120	11/19/25		345.43	0.00	345.43
39918	EH66498		IX	120	11/20/25		155.50	0.00	155.50
39918	EJ22588		IX	120	11/27/25		590.44	0.00	590.44
39918	EJ55585		IX	120	11/29/25		384.93	0.00	384.93
39918	EJ57199		IX	120	11/29/25		52.00	0.00	52.00
			*** Payment Total				3,318.76	0.00	3,318.76

AP255 Date 11/14/25 Pay Group 1100 GENERAL GOVERNMENT PAY GROUP USD
Time 11:20 Bank Account Payment History

Payment Date Range 11/14/25 thru 11/14/25
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Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1221198 Payment Date 11/14/25		Vendor 47222	CUMMINS, CHRISTINE					Status Issued	
47222	RES-ACC-25-001719		IX	170	11/07/25		100.00	0.00	100.00
		*** Payment Total					100.00	0.00	100.00
Payment Number 1221199 Payment Date 11/14/25		Vendor 19949	DUPAGE COUNTY COLLECTOR					Status Issued	
19949	02-11-412-011-2024		IX	170	10/02/25		6,207.16	0.00	6,207.16
		*** Payment Total					6,207.16	0.00	6,207.16
Payment Number 1221200 Payment Date 11/14/25		Vendor 47223	EPIC ONE					Status Issued	
47223	RES-RRR-25-003037		IX	170	11/07/25		100.00	0.00	100.00
		*** Payment Total					100.00	0.00	100.00
Payment Number 1221201 Payment Date 11/14/25		Vendor 11196	FEDEX					Status Issued	
11196	9-030-32892		IX	120	11/14/25		16.15	0.00	16.15
		*** Payment Total					16.15	0.00	16.15
Payment Number 1221202 Payment Date 11/14/25		Vendor 28492	FLAMION, LAURA					Status Issued	
28492	EXP20251008		IX	120	11/04/25		2,530.25	0.00	2,530.25
		*** Payment Total					2,530.25	0.00	2,530.25
Payment Number 1221203 Payment Date 11/14/25		Vendor 47224	FORT ENG LLC					Status Issued	
47224	RES-ALT-25-002107		IX	170	11/07/25		100.00	0.00	100.00
		*** Payment Total					100.00	0.00	100.00
Payment Number 1221204 Payment Date 11/14/25		Vendor 27284	GENERAL ROOFING INC					Status Issued	
27284	RES-RRR-25-003162		IX	170	12/07/25		100.00	0.00	100.00
		*** Payment Total					100.00	0.00	100.00
Payment Number 1221205 Payment Date 11/14/25		Vendor 29312	GO PERMITS LLC					Status Issued	
29312	RES-RRR-25-003109		IX	170	12/04/25		100.00	0.00	100.00
		*** Payment Total					100.00	0.00	100.00
Payment Number 1221206 Payment Date 11/14/25		Vendor 27954	GROOT, INC					Status Issued	
27954	15372225T107		IX	120	12/01/25		89.56	0.00	89.56
		*** Payment Total					89.56	0.00	89.56
Payment Number 1221207 Payment Date 11/14/25		Vendor 47225	HACKER, SHAWN					Status Issued	
47225	RES-ADD-23-002468		IX	170	11/07/25		400.00	0.00	400.00
		*** Payment Total					400.00	0.00	400.00
Payment Number 1221208 Payment Date 11/14/25		Vendor 43454	HAPPY ROOFING INC					Status Issued	
43454	RES-RRR-25-002633		IX	170	11/07/25		100.00	0.00	100.00
		*** Payment Total					100.00	0.00	100.00
Payment Number 1221209 Payment Date 11/14/25		Vendor 11778	HILL'S PET NUTRITION SALES INC					Status Issued	
11778	254975692		IX	120	11/20/25		317.64	0.00	317.64
11778	254975698		IX	120	11/20/25		388.81	0.00	388.81
11778	255048159		IX	120	11/27/25		352.65	0.00	352.65
11778	255048163		IX	120	11/27/25		398.76	0.00	398.76

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Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1221209 Payment Date 11/14/25		Vendor 11778	HILL'S PET NUTRITION SALES INC					Status Issued	
		*** Payment Total					1,457.86	0.00	1,457.86
Payment Number 1221210 Payment Date 11/14/25		Vendor 47226	HOWARD, JEFFREY					Status Issued	
47226	RES-ACC-25-003100		IX	170	11/07/25		100.00	0.00	100.00
		*** Payment Total					100.00	0.00	100.00
Payment Number 1221211 Payment Date 11/14/25		Vendor 47227	JANKAUSKAS, LUKAS					Status Issued	
47227	RES-ELC-25-002680		IX	170	11/07/25		100.00	0.00	100.00
		*** Payment Total					100.00	0.00	100.00
Payment Number 1221212 Payment Date 11/14/25		Vendor 47228	KISKIS, ROMA					Status Issued	
47228	RES-ACC-25-003372		IX	170	11/07/25		100.00	0.00	100.00
		*** Payment Total					100.00	0.00	100.00
Payment Number 1221213 Payment Date 11/14/25		Vendor 12095	KONEWKO & ASSOCIATES LTD					Status Issued	
12095	2025-05		IX	170	05/11/25		500.00	0.00	500.00
		*** Payment Total					500.00	0.00	500.00
Payment Number 1221214 Payment Date 11/14/25		Vendor 47229	LIBERTY ASSETS 102 LLC					Status Issued	
47229	RES-ACC-24-001351		IX	170	11/07/25		100.00	0.00	100.00
		*** Payment Total					100.00	0.00	100.00
Payment Number 1221215 Payment Date 11/14/25		Vendor 47230	LO, CHUN					Status Issued	
47230	RES-RRR-25-003443		IX	170	11/07/25		100.00	0.00	100.00
		*** Payment Total					100.00	0.00	100.00
Payment Number 1221216 Payment Date 11/14/25		Vendor 47231	MARCHETTI, DENISE					Status Issued	
47231	RES-DEM-25-001122		IX	170	11/07/25		250.00	0.00	250.00
		*** Payment Total					250.00	0.00	250.00
Payment Number 1221217 Payment Date 11/14/25		Vendor 43768	MASON, ANDREA					Status Issued	
43768	EXP20251031		IX	170	11/07/25		240.00	0.00	240.00
		*** Payment Total					240.00	0.00	240.00
Payment Number 1221218 Payment Date 11/14/25		Vendor 47232	MIDWEST CLEAN OUT & DEMOLITION					Status Issued	
47232	RES-DEM-25-003136		IX	170	11/07/25		100.00	0.00	100.00
		*** Payment Total					100.00	0.00	100.00
Payment Number 1221219 Payment Date 11/14/25		Vendor 47233	MIRSKY, GRACE					Status Issued	
47233	RES-ACC-25-001238		IX	170	11/07/25		100.00	0.00	100.00
		*** Payment Total					100.00	0.00	100.00
Payment Number 1221220 Payment Date 11/14/25		Vendor 47234	MISER, RYAN					Status Issued	
47234	RES-ACC-25-001285		IX	170	11/07/25		100.00	0.00	100.00
		*** Payment Total					100.00	0.00	100.00
Payment Number 1221221 Payment Date 11/14/25		Vendor 47235	MISTER SPARKY OF AURORA					Status Issued	
47235	RES-ELC-25-002304		IX	170	11/07/25		100.00	0.00	100.00

Payment Date Range 11/14/25 thru 11/14/25
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1221221 Payment Date 11/14/25			Vendor 47235				MISTER SPARKY OF AURORA	Status Issued	
						*** Payment Total	100.00	0.00	100.00
Payment Number 1221222 Payment Date 11/14/25			Vendor 47236				MONARCA, SAUL	Status Issued	
47236	RES-ACC-24-000198		IX	170	11/07/25		100.00	0.00	100.00
						*** Payment Total	100.00	0.00	100.00
Payment Number 1221223 Payment Date 11/14/25			Vendor 47237				MUHLETHALER, ERIC	Status Issued	
47237	RES-ACC-25-002655		IX	170	11/07/25		100.00	0.00	100.00
						*** Payment Total	100.00	0.00	100.00
Payment Number 1221224 Payment Date 11/14/25			Vendor 47238				NAPERVILLE CHIMNEY SERVICES	Status Issued	
47238	RES-ALT-25-002972		IX	170	11/07/25		100.00	0.00	100.00
						*** Payment Total	100.00	0.00	100.00
Payment Number 1221225 Payment Date 11/14/25			Vendor 47239				NIEMIERA, JOSHUA	Status Issued	
47239	RES-ACC-25-003236		IX	170	11/07/25		100.00	0.00	100.00
						*** Payment Total	100.00	0.00	100.00
Payment Number 1221226 Payment Date 11/14/25			Vendor 47240				OCHOA LUBINOFF, SANDRA	Status Issued	
47240	RES-ELC-25-002523		IX	170	11/07/25		100.00	0.00	100.00
						*** Payment Total	100.00	0.00	100.00
Payment Number 1221227 Payment Date 11/14/25			Vendor 39549				ODP BUSINESS SOLUTIONS, LLC	Status Issued	
39549	442341082001		IX	170	11/30/25		11.13	0.00	11.13
39549	445646501001		IX	170	11/23/25		12.50	0.00	12.50
39549	445650102001		IX	170	11/23/25		9.99	0.00	9.99
39549	445765445001		IX	170	11/23/25		707.28	0.00	707.28
						*** Payment Total	740.90	0.00	740.90
Payment Number 1221228 Payment Date 11/14/25			Vendor 47241				PERFECT EDGE	Status Issued	
47241	RES-ACC-25-002217		IX	170	11/07/25		100.00	0.00	100.00
						*** Payment Total	100.00	0.00	100.00
Payment Number 1221229 Payment Date 11/14/25			Vendor 29785				PRYOR LEARNING, LLC	Status Issued	
29785	50019258		IX	150	11/29/25		237.00	0.00	237.00
29785	50023755		IX	150	11/28/25		158.00	0.00	158.00
						*** Payment Total	395.00	0.00	395.00
Payment Number 1221230 Payment Date 11/14/25			Vendor 47242				QUINTANA, AISLINN G.	Status Issued	
47242	RES-RRR-25-002061		IX	170	11/07/25		100.00	0.00	100.00
						*** Payment Total	100.00	0.00	100.00
Payment Number 1221231 Payment Date 11/14/25			Vendor 47243				RAI, BIREN	Status Issued	
47243	RES-ACC-25-003028		IX	170	11/07/25		100.00	0.00	100.00
						*** Payment Total	100.00	0.00	100.00
Payment Number 1221232 Payment Date 11/14/25			Vendor 47244				REVIVE RESTORATION &	Status Issued	
47244	RES-DEM-25-002657		IX	170	11/07/25		100.00	0.00	100.00

AP255 Date 11/14/25 Pay Group 1100 GENERAL GOVERNMENT PAY GROUP USD
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Payment Date Range 11/14/25 thru 11/14/25
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1221232 Payment Date 11/14/25		Vendor 47244	REVIVE RESTORATION &				Status Issued		
		*** Payment Total					100.00	0.00	100.00
Payment Number 1221233 Payment Date 11/14/25		Vendor 47245	RIOS, ANTHONY				Status Issued		
47245	RES-ACC-25-002802		IX	170	11/07/25		100.00	0.00	100.00
		*** Payment Total					100.00	0.00	100.00
Payment Number 1221234 Payment Date 11/14/25		Vendor 47246	ROSEBROOK POOLS				Status Issued		
47246	RES-ACC-24-003602		IX	170	11/07/25		200.00	0.00	200.00
		*** Payment Total					200.00	0.00	200.00
Payment Number 1221235 Payment Date 11/14/25		Vendor 39709	ROYAL CANIN USA, INC				Status Issued		
39709	SIP007015275		IX	120	11/28/25		353.28	0.00	353.28
		*** Payment Total					353.28	0.00	353.28
Payment Number 1221236 Payment Date 11/14/25		Vendor 31789	S&A TRUCKING & SNOWPLOW CO				Status Issued		
31789	RES-ACC-25-002505		IX	170	11/07/25		100.00	0.00	100.00
31789	RES-ACC-25-002687		IX	170	11/07/25		100.00	0.00	100.00
		*** Payment Total					200.00	0.00	200.00
Payment Number 1221237 Payment Date 11/14/25		Vendor 33979	SAFEBUILT, LLC				Status Issued		
33979	2702918		IX	170	11/30/25		717.75	0.00	717.75
		*** Payment Total					717.75	0.00	717.75
Payment Number 1221238 Payment Date 11/14/25		Vendor 47247	SCHROER, ROBERT				Status Issued		
47247	RES-ACC-25-002911		IX	170	11/07/25		100.00	0.00	100.00
		*** Payment Total					100.00	0.00	100.00
Payment Number 1221239 Payment Date 11/14/25		Vendor 47248	SHAMBLIN PAVING LLC				Status Issued		
47248	RES-ACC-25-002272		IX	170	11/07/25		100.00	0.00	100.00
		*** Payment Total					100.00	0.00	100.00
Payment Number 1221240 Payment Date 11/14/25		Vendor 38531	SHANKS, KELLY J				Status Issued		
38531	RES-ACC-25-001568		IX	170	11/07/25		100.00	0.00	100.00
		*** Payment Total					100.00	0.00	100.00
Payment Number 1221241 Payment Date 11/14/25		Vendor 23617	SILVERTHORNE HOMEBUILDERS				Status Issued		
23617	RES-NEW-24-000131		IX	170	11/07/25		2,000.00	0.00	2,000.00
		*** Payment Total					2,000.00	0.00	2,000.00
Payment Number 1221242 Payment Date 11/14/25		Vendor 45642	SPECIALTY VETERINARY PHARMACY				Status Issued		
45642	S1546833		IX	120	10/27/25		115.38	0.00	115.38
		*** Payment Total					115.38	0.00	115.38
Payment Number 1221243 Payment Date 11/14/25		Vendor 47249	SRML INC				Status Issued		
47249	RES-NEW-24-002214B		IX	170	11/07/25		2,000.00	0.00	2,000.00
47249	RES-NEW-24-002214D		IX	170	11/07/25		250.00	0.00	250.00
		*** Payment Total					2,250.00	0.00	2,250.00

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Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1221244 Payment Date 11/14/25		Vendor 47250	STORNELLO, KAREN					Status Issued	
47250	RES-ACC-25-002497		IX	170	11/07/25		100.00	0.00	100.00
		*** Payment Total					100.00	0.00	100.00
Payment Number 1221245 Payment Date 11/14/25		Vendor 47251	STREICHER, AMANDA					Status Issued	
47251	RES-ACC-25-001343		IX	170	11/07/25		100.00	0.00	100.00
		*** Payment Total					100.00	0.00	100.00
Payment Number 1221246 Payment Date 11/14/25		Vendor 37487	SUNSHINE PET HOSPITAL P.C.					Status Issued	
37487	43041		IX	120	10/05/25		250.00	0.00	250.00
37487	43043		IX	120	10/05/25		400.00	0.00	400.00
37487	44245		IX	120	10/30/25		300.00	0.00	300.00
37487	44489		IX	120	11/03/25		300.00	0.00	300.00
37487	44768		IX	120	11/09/25		250.00	0.00	250.00
		*** Payment Total					1,500.00	0.00	1,500.00
Payment Number 1221247 Payment Date 11/14/25		Vendor 47252	THILL, RICHARD					Status Issued	
47252	RES-ACC-25-002552		IX	170	11/13/25		100.00	0.00	100.00
		*** Payment Total					100.00	0.00	100.00
Payment Number 1221248 Payment Date 11/14/25		Vendor 22532	UNIVERSITY OF ILLINOIS					Status Issued	
22532	IV:25295:0112		IX	120	11/22/25		72.00	0.00	72.00
22532	IV:25296:0112		IX	120	11/23/25		72.00	0.00	72.00
22532	IV:25296:0114		IX	120	11/23/25		72.00	0.00	72.00
		*** Payment Total					216.00	0.00	216.00
Payment Number 1221249 Payment Date 11/14/25		Vendor 10469	VILLAGE OF WESTMONT					Status Issued	
10469	LIBERTY PARK-2		IX	105	12/03/25		241,804.60	0.00	241,804.60
		*** Payment Total					241,804.60	0.00	241,804.60
Payment Number 1221250 Payment Date 11/14/25		Vendor 47221	WAYNE C. BREI TRUST					Status Issued	
47221	RES-ACC-25-001943		IX	170	11/07/25		100.00	0.00	100.00
		*** Payment Total					100.00	0.00	100.00
Payment Number 1221251 Payment Date 11/14/25		Vendor 10037	WHEATON SANITARY DISTRICT					Status Issued	
10037	036667-000 102425		IX	120	11/23/25		215.99	0.00	215.99
		*** Payment Total					215.99	0.00	215.99
Payment Number 1221252 Payment Date 11/14/25		Vendor 47253	WRZESINSKI, PETER					Status Issued	
47253	RES-RRR-25-002240		IX	170	11/07/25		100.00	0.00	100.00
		*** Payment Total					100.00	0.00	100.00
Payment Number 1221253 Payment Date 11/14/25		Vendor 47254	ZIEVERS, ZHE					Status Issued	
47254	RES-ACC-25-003242		IX	170	11/07/25		100.00	0.00	100.00
		*** Payment Total					100.00	0.00	100.00
Payment Number 1221254 Payment Date 11/14/25		Vendor 26603	ZOETIS US LLC					Status Issued	
26603	9029820140		IX	120	11/29/25		969.00	0.00	969.00

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Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1221254 Payment Date 11/14/25					Vendor 26603		ZOETIS US LLC		Status Issued
					*** Payment Total		969.00	0.00	969.00
					*** Payment Code CHK Total		285,550.64	0.00	285,550.64
					Payment Count		75		
					*** Cash Code 1414 Total		298,692.43	0.00	298,692.43
					Payment Count		79		
					*** Pay Group 1100 USD Total		298,692.43	0.00	298,692.43
					Payment Count		79		

AP255 Date: 11/14/25 JOB SUBMISSION PARAMETERS
Time: 11:20

User Name: DP\FNAXE
Job Name: PMTHISTORY
Step Nbr: 3

Pay Group: 1200
Cash Code: 1414 Class C Accounts Payable

Payment Date: 111425 - 111425
Payment Numbers: -
Payment Code:

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Payment Code ACH

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 537659 Payment Date 11/14/25		Vendor 10674	AIRGAS USA					Status Issued	
10674	9166437533		IX	100	12/03/25		280.80	0.00	280.80
10674	9166560538		IX	100	12/06/25		280.80	0.00	280.80
		*** Payment Total					561.60	0.00	561.60
Payment Number 537660 Payment Date 11/14/25		Vendor 26753	AMAZON CAPITAL SERVICES					Status Issued	
26753	17P9-P4R7-6W1Y		IX	100	12/04/25		49.88	0.00	49.88
26753	1N7N-W99P-F3D3		IX	100	11/29/25		264.98	0.00	264.98
26753	1VLK-3X6F-9F9T		IX	100	12/05/25		50.14	0.00	50.14
		*** Payment Total					365.00	0.00	365.00
Payment Number 537661 Payment Date 11/14/25		Vendor 12992	JDF SERVICES INC					Status Issued	
12992	IVCR0000009772855		IX	100	11/11/25		2,746.63	0.00	2,746.63
		*** Payment Total					2,746.63	0.00	2,746.63
Payment Number 537662 Payment Date 11/14/25		Vendor 22472	CARDINAL HEALTH 110, LLC					Status Issued	
22472	7445910884		IX	100	12/03/25		41.60	0.00	41.60
22472	7445910885		IX	100	12/03/25		224.72	0.00	224.72
22472	7445910887		IX	100	12/03/25		437.07	0.00	437.07
22472	7445910888		IX	100	12/03/25		507.68	0.00	507.68
22472	7446104752		IX	100	12/04/25		2,027.87	0.00	2,027.87
22472	7446104753		IX	100	12/04/25		6,214.93	0.00	6,214.93
22472	7446285615		IX	100	12/05/25		802.74	0.00	802.74
22472	7446285616		IX	100	12/05/25		5,094.41	0.00	5,094.41
22472	7446486519		IX	100	12/06/25		7.40	0.00	7.40
22472	7446486520		IX	100	12/06/25		2,224.06	0.00	2,224.06
22472	7446486521		IX	100	12/06/25		4,641.58	0.00	4,641.58
22472	7446676155		IX	100	12/07/25		4.81	0.00	4.81
22472	7446676157		IX	100	12/07/25		1,591.37	0.00	1,591.37
22472	7446676159		IX	100	12/07/25		1,848.52	0.00	1,848.52
		*** Payment Total					25,668.76	0.00	25,668.76
Payment Number 537663 Payment Date 11/14/25		Vendor 10667	CDW GOVERNMENT INC					Status Issued	
10667	AG7D61G		IX	100	11/30/25		120.55	0.00	120.55
10667	AG7T47G		IX	100	12/04/25		7,299.34	0.00	7,299.34
		*** Payment Total					7,419.89	0.00	7,419.89
		*** Payment Code ACH Total					36,761.88	0.00	36,761.88
		Payment Count					5		

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Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1221255 Payment Date 11/14/25		Vendor 10056	ALCO SALES & SERVICE CO.					Status Issued	
10056	30000920-IN			IX	100	12/07/25	5,161.00	0.00	5,161.00
			*** Payment Total				5,161.00	0.00	5,161.00
Payment Number 1221256 Payment Date 11/14/25		Vendor 38093	ALPHA BAKING COMPANY					Status Issued	
38093	250010310015			IX	100	12/06/25	212.79	0.00	212.79
38093	250010312014			IX	100	12/08/25	222.49	0.00	222.49
			*** Payment Total				435.28	0.00	435.28
Payment Number 1221257 Payment Date 11/14/25		Vendor 10682	AMERISOURCEBERGEN DRUG CORP					Status Issued	
10682	3232093347			IX	100	12/05/25	351.00	0.00	351.00
			*** Payment Total				351.00	0.00	351.00
Payment Number 1221258 Payment Date 11/14/25		Vendor 10009	AT&T MOBILITY					Status Issued	
10009	287310519682X11082025			IX	100	11/30/25	1,677.00	0.00	1,677.00
			*** Payment Total				1,677.00	0.00	1,677.00
Payment Number 1221259 Payment Date 11/14/25		Vendor 22534	CUTTING EDGE DOCUMENT					Status Issued	
22534	89069			IX	100	12/06/25	143.00	0.00	143.00
			*** Payment Total				143.00	0.00	143.00
Payment Number 1221260 Payment Date 11/14/25		Vendor 47212	GETMEZ, CAGRI					Status Issued	
47212	EXP20251031			IX	100	11/05/25	50.00	0.00	50.00
			*** Payment Total				50.00	0.00	50.00
Payment Number 1221261 Payment Date 11/14/25		Vendor 28606	KCI USA INC					Status Issued	
28606	33761698			IX	100	11/30/25	386.40	0.00	386.40
			*** Payment Total				386.40	0.00	386.40
Payment Number 1221262 Payment Date 11/14/25		Vendor 30801	MCKESSON MEDICAL - SURGICAL					Status Issued	
30801	24534944			IX	100	11/23/25	28.58	0.00	28.58
30801	24541629			IX	100	11/26/25	2,895.19	0.00	2,895.19
30801	24555636			IX	100	11/28/25	112.83	0.00	112.83
30801	24569115			IX	100	11/30/25	251.28	0.00	251.28
			*** Payment Total				3,287.88	0.00	3,287.88
Payment Number 1221263 Payment Date 11/14/25		Vendor 37413	MEALSUITE, INC. & SUBS					Status Issued	
37413	SIN030134			IX	100	12/03/25	99.00	0.00	99.00
			*** Payment Total				99.00	0.00	99.00
Payment Number 1221264 Payment Date 11/14/25		Vendor 10299	MEDLINE INDUSTRIES INC					Status Issued	
10299	2397574824			IX	100	12/10/25	630.70	0.00	630.70
10299	2397574824A			IX	100	12/10/25	117.97	0.00	117.97
			*** Payment Total				748.67	0.00	748.67
Payment Number 1221265 Payment Date 11/14/25		Vendor 39742	MOBILEXUSA					Status Issued	
39742	50566015-XRAY			IX	100	11/30/25	993.95	0.00	993.95
39742	50566016-CARDIAC			IX	100	11/30/25	131.61	0.00	131.61

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Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1221265 Payment Date 11/14/25			Vendor 39742				MOBILEXUSA	Status Issued	
						*** Payment Total	1,125.56	0.00	1,125.56
Payment Number 1221266 Payment Date 11/14/25			Vendor 10055				MURPHY ACE HARDWARE	Status Issued	
10055	956667		IX	100	11/07/25		32.29	0.00	32.29
						*** Payment Total	32.29	0.00	32.29
Payment Number 1221267 Payment Date 11/14/25			Vendor 39549				ODP BUSINESS SOLUTIONS, LLC	Status Issued	
39549	439385725001		IX	100	11/22/25		326.73	0.00	326.73
39549	439950304001		IX	100	11/22/25		1,578.27	0.00	1,578.27
39549	440094689001		IX	100	11/28/25		39.58	0.00	39.58
39549	440094689002		IX	100	11/28/25		26.38	0.00	26.38
39549	444175400001		IX	100	11/29/25		25.42	0.00	25.42
39549	444347900001		IX	100	11/15/25		3.69	0.00	3.69
39549	444347901001		IX	100	11/15/25		12.96	0.00	12.96
39549	444537223001		IX	100	11/22/25		25.78	0.00	25.78
39549	444604277001		IX	100	11/16/25		10.12	0.00	10.12
						*** Payment Total	2,048.93	0.00	2,048.93
Payment Number 1221268 Payment Date 11/14/25			Vendor 31386				PARAS, CAROLYN	Status Issued	
31386	EXP20251104		IX	100	12/04/25		50.00	0.00	50.00
						*** Payment Total	50.00	0.00	50.00
Payment Number 1221269 Payment Date 11/14/25			Vendor 38749				PERFORMANCE FOODSERVICE	Status Issued	
38749	6058062		IX	100	11/27/25		1,087.95	0.00	1,087.95
38749	6066736		IX	100	12/06/25		592.94	0.00	592.94
38749	6066737		IX	100	12/06/25		744.17	0.00	744.17
						*** Payment Total	2,425.06	0.00	2,425.06
Payment Number 1221270 Payment Date 11/14/25			Vendor 37804				PREFERRED MEDICAL	Status Issued	
37804	9020089		IX	100	11/12/25		280.25	0.00	280.25
37804	9020980		IX	100	11/16/25		381.21	0.00	381.21
						*** Payment Total	661.46	0.00	661.46
Payment Number 1221271 Payment Date 11/14/25			Vendor 11409				PROFESSIONAL MEDICAL INC	Status Issued	
11409	2578083		IX	100	12/07/25		3,473.50	0.00	3,473.50
11409	2578084		IX	100	12/07/25		523.20	0.00	523.20
						*** Payment Total	3,996.70	0.00	3,996.70
Payment Number 1221272 Payment Date 11/14/25			Vendor 11800				PULMONARY EXCHANGE LTD	Status Issued	
11800	00096097		IX	100	11/30/25		1,885.00	0.00	1,885.00
						*** Payment Total	1,885.00	0.00	1,885.00
Payment Number 1221273 Payment Date 11/14/25			Vendor 10750				STERICYCLE INC	Status Issued	
10750	8012452291		IX	100	11/30/25		357.76	0.00	357.76
						*** Payment Total	357.76	0.00	357.76
Payment Number 1221274 Payment Date 11/14/25			Vendor 10555				SYSCO FOOD SERVICES-CHICAGO	Status Issued	
10555	124A5213M		IX	100	11/13/25		89.79	0.00	89.79

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Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1221274 Payment Date 11/14/25			Vendor 10555				SYSCO FOOD SERVICES-CHICAGO	Status Issued	
10555	124A5374M		IX	100	11/20/25		80.51	0.00	80.51
10555	124A8130Z		IX	100	11/08/25		21.19	0.00	21.19
10555	124A8155Z		IX	100	11/09/25		40.20	0.00	40.20
10555	124A8180Z		IX	100	11/09/25		79.04	0.00	79.04
10555	124A8210Z		IX	100	11/09/25		12.75	0.00	12.75
10555	124A8220Z		IX	100	11/12/25		32.59	0.00	32.59
10555	124A8231Z		IX	100	11/12/25		11.34	0.00	11.34
10555	124A8257Z		IX	100	11/12/25		25.35	0.00	25.35
10555	124A8299Z		IX	100	11/13/25		33.19	0.00	33.19
10555	124A8300Z		IX	100	11/13/25		64.75	0.00	64.75
10555	124A8306Z		IX	100	11/13/25		18.07	0.00	18.07
10555	124A8438Z		IX	100	11/16/25		64.19	0.00	64.19
10555	124A8497Z		IX	100	11/19/25		51.48	0.00	51.48
10555	124A8498Z		IX	100	11/19/25		52.56	0.00	52.56
10555	124A8766Z		IX	100	11/26/25		389.35	0.00	389.35
10555	124A8809Z		IX	100	11/27/25		37.68	0.00	37.68
10555	124A9045Z		IX	100	12/04/25		30.16	0.00	30.16
10555	124A9054Z		IX	100	12/04/25		84.63	0.00	84.63
10555	124A9122Z		IX	100	12/04/25		50.54	0.00	50.54
10555	824704163		IX	100	11/09/25		120.00	0.00	120.00
10555	824772229		IX	100	12/06/25		306.86	0.00	306.86
10555	824773660		IX	100	12/06/25		308.17	0.00	308.17
10555	824773661		IX	100	12/06/25		447.45	0.00	447.45
10555	824773662		IX	100	12/06/25		724.23	0.00	724.23
10555	824773663		IX	100	12/06/25		7,509.24	0.00	7,509.24
10555	824773664		IX	100	12/06/25		4,131.04	0.00	4,131.04
10555	824773665		IX	100	12/06/25		100.80	0.00	100.80
10555	824773666		IX	100	12/06/25		3,376.17	0.00	3,376.17
10555	824773667		IX	100	12/06/25		229.83	0.00	229.83
10555	824773668		IX	100	12/06/25		383.05	0.00	383.05
10555	824773669		IX	100	12/06/25		27.00	0.00	27.00
10555	824773670		IX	100	12/06/25		125.44	0.00	125.44
10555	824773671		IX	100	12/06/25		41.51	0.00	41.51
10555	824773672		IX	100	12/06/25		22.03	0.00	22.03
10555	824773673		IX	100	12/06/25		123.59	0.00	123.59
10555	824773674		IX	100	12/06/25		1,100.25	0.00	1,100.25
10555	824773675		IX	100	12/06/25		95.78	0.00	95.78
10555	824773676		IX	100	12/06/25		66.28	0.00	66.28
10555	824773677		IX	100	12/06/25		47.65	0.00	47.65
10555	824777104		IX	100	12/07/25		70.20	0.00	70.20
10555	824778563		IX	100	12/08/25		16.30	0.00	16.30
10555	824783252		IX	100	12/10/25		1,860.78	0.00	1,860.78
10555	824783258		IX	100	12/10/25		3,879.15	0.00	3,879.15
10555	824790403		IX	100	12/13/25		3,292.33	0.00	3,292.33
10555	824790406		IX	100	12/13/25		5,621.84	0.00	5,621.84
			*** Payment Total				35,296.33	0.00	35,296.33
Payment Number 1221275 Payment Date 11/14/25			Vendor 39474				DATA BASED MEDICINE AMERICAS	Status Issued	

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Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1221275 Payment Date 11/14/25		Vendor 39474	DATA BASED MEDICINE AMERICAS					Status Issued	
39474	0000551		IX	100	12/01/25		140.00	0.00	140.00
			*** Payment Total				140.00	0.00	140.00
Payment Number 1221276 Payment Date 11/14/25		Vendor 29088	THE AMERICAN BOTTLING COMPANY					Status Issued	
29088	4655815255		IX	100	12/04/25		640.10	0.00	640.10
			*** Payment Total				640.10	0.00	640.10
Payment Number 1221277 Payment Date 11/14/25		Vendor 11772	ULINE					Status Issued	
11772	199944887		IX	100	11/29/25		354.10	0.00	354.10
			*** Payment Total				354.10	0.00	354.10
Payment Number 1221278 Payment Date 11/14/25		Vendor 37483	UNITED STAFFING NETWORK, INC					Status Issued	
37483	32181		IX	100	11/30/25		1,441.50	0.00	1,441.50
37483	32200		IX	100	12/11/25		2,282.38	0.00	2,282.38
			*** Payment Total				3,723.88	0.00	3,723.88
Payment Number 1221279 Payment Date 11/14/25		Vendor 11694	UNLIMITED ADVACARE INC					Status Issued	
11694	25101665		IX	100	11/30/25		4,309.00	0.00	4,309.00
			*** Payment Total				4,309.00	0.00	4,309.00
Payment Number 1221280 Payment Date 11/14/25		Vendor 10037	WHEATON SANITARY DISTRICT					Status Issued	
10037	036673-000 102425		IX	100	11/23/25		6,891.89	0.00	6,891.89
			*** Payment Total				6,891.89	0.00	6,891.89
		*** Payment Code CHK Total					76,277.29	0.00	76,277.29
		Payment Count					26		
		*** Cash Code 1414 Total					113,039.17	0.00	113,039.17
		Payment Count					31		
		*** Pay Group 1200 USD Total					113,039.17	0.00	113,039.17
		Payment Count					31		

AP255 Date: 11/14/25 JOB SUBMISSION PARAMETERS
Time: 11:20

User Name: DP\FNAXE
Job Name: PMTHISTORY
Step Nbr: 4

Pay Group: 1300
Cash Code: 1414 Class C Accounts Payable

Payment Date: 111425 - 111425
Payment Numbers: -
Payment Code:

Bank Account Payment History

AP255 Date 11/14/25 Pay Group 1300 PUBLIC SAFETY PAY GROUP USD Page 1
Time 11:20 Bank Account Payment History

Payment Date Range 11/14/25 thru 11/14/25
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code ACH

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 537664 Payment Date 11/14/25		Vendor 10544			TRADEMARK PRODUCTS INC			Status Issued	
10544	856068	IX 120			11/07/25		28.50	0.00	28.50
		*** Payment Total					28.50	0.00	28.50
		*** Payment Code ACH Total					28.50	0.00	28.50
		Payment Count					1		

Payment Date Range 11/14/25 thru 11/14/25
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1221281 Payment Date 11/14/25		Vendor 10009	AT&T MOBILITY					Status Issued	
10009	287352291866X10082025		IX	120	10/30/25		791.14	0.00	791.14
		*** Payment Total					791.14	0.00	791.14
Payment Number 1221282 Payment Date 11/14/25		Vendor 13469	CLASSIC PLASTICS CORP					Status Issued	
13469	108075		IX	120	11/07/25		1,976.40	0.00	1,976.40
		*** Payment Total					1,976.40	0.00	1,976.40
Payment Number 1221283 Payment Date 11/14/25		Vendor 19161	DUPAGE COUNTY HEALTH					Status Issued	
19161	JU 20320		IX	120	11/30/25		54.00	0.00	54.00
		*** Payment Total					54.00	0.00	54.00
Payment Number 1221284 Payment Date 11/14/25		Vendor 11196	FEDEX					Status Issued	
11196	8-986-41581		IX	120	10/10/25		17.74	0.00	17.74
		*** Payment Total					17.74	0.00	17.74
Payment Number 1221285 Payment Date 11/14/25		Vendor 11920	HANSEN, SCOTT					Status Issued	
11920	25-23D		IX	103	12/07/25		2,070.00	0.00	2,070.00
		*** Payment Total					2,070.00	0.00	2,070.00
Payment Number 1221286 Payment Date 11/14/25		Vendor 13058	ILLINOIS HOMICIDE					Status Issued	
13058	2025A-0178		IX	120	10/28/25		345.00	0.00	345.00
		*** Payment Total					345.00	0.00	345.00
Payment Number 1221287 Payment Date 11/14/25		Vendor 18123	MOWRER, BRIAN					Status Issued	
18123	25-23E		IX	103	12/07/25		400.00	0.00	400.00
		*** Payment Total					400.00	0.00	400.00
		*** Payment Code CHK Total					5,654.28	0.00	5,654.28
		Payment Count					7		
		*** Cash Code 1414 Total					5,682.78	0.00	5,682.78
		Payment Count					8		
		*** Pay Group 1300 USD Total					5,682.78	0.00	5,682.78
		Payment Count					8		

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AP255 Date: 11/14/25           JOB SUBMISSION PARAMETERS
      Time: 11:20


User Name: DP\FNAXE
Job Name: PMTHISTORY
Step Nbr: 5



                    Pay Group: 1400
                    Cash Code: 1414        Class C Accounts Payable

                 Payment Date: 111425 -   111425
              Payment Numbers:            -
                 Payment Code:
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Bank Account Payment History

Payment Date Range 11/14/25 thru 11/14/25
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code ACH

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 537665 Payment Date 11/14/25			Vendor 12232		LOGICALIS INC			Status Issued	
12232	S169807		IX	101	12/06/25		20,401.06	0.00	20,401.06
12232	S169810		IX	101	12/06/25		2,175.38	0.00	2,175.38
			*** Payment Total				22,576.44	0.00	22,576.44
Payment Number 537666 Payment Date 11/14/25			Vendor 43493		MOZLEY, DR. MICHAELA			Status Issued	
43493	100125-103125.MM		IX	130	11/30/25		1,125.00	0.00	1,125.00
			*** Payment Total				1,125.00	0.00	1,125.00
Payment Number 537667 Payment Date 11/14/25			Vendor 10544		TRADEMARK PRODUCTS INC			Status Issued	
10544	855783		IX	130	11/16/25		30.40	0.00	30.40
			*** Payment Total				30.40	0.00	30.40
		*** Payment Code ACH Total					23,731.84	0.00	23,731.84
		Payment Count					3		

Payment Date Range 11/14/25 thru 11/14/25
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1221288 Payment Date 11/14/25		Vendor 11122	CHICAGO TRANSIT AUTHORITY					Status Issued	
11122	110525.PROB.BUS		IX	130	12/05/25		1,600.00	0.00	1,600.00
			*** Payment Total				1,600.00	0.00	1,600.00
Payment Number 1221289 Payment Date 11/14/25		Vendor 20205	HAZELDEN PUBLISHING					Status Issued	
20205	2959436		IX	130	10/24/25		595.00	0.00	595.00
			*** Payment Total				595.00	0.00	595.00
Payment Number 1221290 Payment Date 11/14/25		Vendor 10809	INSIGHT PUBLIC SECTOR INC					Status Issued	
10809	1101327329		IX	130	11/21/25		930.00	0.00	930.00
10809	1101331554		IX	102	12/05/25		6,410.00	0.00	6,410.00
10809	1101332200		IX	102	12/06/25		61,864.00	0.00	61,864.00
			*** Payment Total				69,204.00	0.00	69,204.00
Payment Number 1221291 Payment Date 11/14/25		Vendor 13540	KANE COUNTY					Status Issued	
13540	73806		IX	131	10/09/25		197.32	0.00	197.32
13540	IN000496805		IX	131	08/30/25		60.34	0.00	60.34
13540	IN000499358		IX	131	09/30/25		133.71	0.00	133.71
13540	SEP-25.DST.KCJJC		IX	131	10/31/25		26,950.00	0.00	26,950.00
			*** Payment Total				27,341.37	0.00	27,341.37
Payment Number 1221292 Payment Date 11/14/25		Vendor 11337	NICKERSON & ASSOCIATES					Status Issued	
11337	22JD43OCT2025		IX	130	11/30/25		350.00	0.00	350.00
			*** Payment Total				350.00	0.00	350.00
Payment Number 1221293 Payment Date 11/14/25		Vendor 10184	SERENITY HOUSE					Status Issued	
10184	102		IX	130	03/09/25		60.00	0.00	60.00
			*** Payment Total				60.00	0.00	60.00
Payment Number 1221294 Payment Date 11/14/25		Vendor 37299	SOSA, VERONICA					Status Issued	
37299	TRV20250922		IX	130	11/05/25		102.00	0.00	102.00
			*** Payment Total				102.00	0.00	102.00
Payment Number 1221295 Payment Date 11/14/25		Vendor 18670	SWIT, DOROTHY					Status Issued	
18670	TRV20251007		IX	130	11/06/25		556.86	0.00	556.86
			*** Payment Total				556.86	0.00	556.86
Payment Number 1221296 Payment Date 11/14/25		Vendor 47208	VARGAS, ITZEL					Status Issued	
47208	TRV20251022		IX	130	11/03/25		634.62	0.00	634.62
			*** Payment Total				634.62	0.00	634.62
		*** Payment Code CHK Total					100,443.85	0.00	100,443.85
		Payment Count					9		
		*** Cash Code 1414 Total					124,175.69	0.00	124,175.69
		Payment Count					12		

*** Pay Group 1400 USD Total	124,175.69	0.00	124,175.69
Payment Count	12		

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AP255 Date: 11/14/25           JOB SUBMISSION PARAMETERS
      Time: 11:21


User Name: DP\FNAXE
Job Name: PMTHISTORY
Step Nbr: 6



                    Pay Group: 1500
                    Cash Code: 1414        Class C Accounts Payable

                 Payment Date: 111425 -   111425
              Payment Numbers:            -
                 Payment Code:
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Bank Account Payment History

Payment Date Range 11/14/25 thru 11/14/25
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code ACH

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 537668 Payment Date 11/14/25		Vendor 10104	ADDISON TOWNSHIP HIGHWAY DEPT					Status Issued	
10104	DUP105		IX	100	11/13/25		28,735.97	0.00	28,735.97
			*** Payment Total				28,735.97	0.00	28,735.97
Payment Number 537669 Payment Date 11/14/25		Vendor 12605	BAXTER & WOODMAN INC					Status Issued	
12605	5618-21 WO1 FINAL		IX	100	11/28/25		3,378.37	0.00	3,378.37
			*** Payment Total				3,378.37	0.00	3,378.37
Payment Number 537670 Payment Date 11/14/25		Vendor 12406	H.W. LOCHNER, INC					Status Issued	
12406	7439-06		IX	100	09/22/25		12,484.36	0.00	12,484.36
			*** Payment Total				12,484.36	0.00	12,484.36
Payment Number 537671 Payment Date 11/14/25		Vendor 46632	INTL CYBERNETICS COMPANY, LP					Status Issued	
46632	250930-67		IX	100	10/30/25		6,080.00	0.00	6,080.00
			*** Payment Total				6,080.00	0.00	6,080.00
Payment Number 537672 Payment Date 11/14/25		Vendor 11002	PRIMERA ENGINEERS, LTD.					Status Issued	
11002	1232-03		IX	100	09/14/25		150,738.49	0.00	150,738.49
			*** Payment Total				150,738.49	0.00	150,738.49
		*** Payment Code ACH Total					201,417.19	0.00	201,417.19
		Payment Count					5		

Payment Date Range 11/14/25 thru 11/14/25
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1221297 Payment Date 11/14/25		Vendor 10008	AT&T					Status Issued	
10008	630916659410 2025		IX	100	11/27/25		49.25	0.00	49.25
		*** Payment Total					49.25	0.00	49.25
Payment Number 1221298 Payment Date 11/14/25		Vendor 10023	COM ED					Status Issued	
10023	4126012222 101625		IX	100	11/15/25		323.55	0.00	323.55
10023	6770332000 101125		IX	100	11/10/25		92.35	0.00	92.35
10023	6853352222 101625		IX	100	11/15/25		1,039.23	0.00	1,039.23
		*** Payment Total					1,455.13	0.00	1,455.13
Payment Number 1221299 Payment Date 11/14/25		Vendor 10023	COM ED					Status Issued	
10023	0973332000 110525		IX	100	12/05/25		49.45	0.00	49.45
10023	2327038000 103025		IX	100	11/29/25		44.42	0.00	44.42
10023	3227374000 102925		IX	100	11/28/25		32.95	0.00	32.95
10023	6143775000 110525		IX	100	12/05/25		6.90	0.00	6.90
10023	6466652222 103025		IX	100	11/29/25		157.09	0.00	157.09
10023	6781257000 110425		IX	100	12/04/25		59.90	0.00	59.90
10023	7305674000 102925		IX	100	11/28/25		54.51	0.00	54.51
10023	8244021222 102925		IX	100	11/28/25		231.38	0.00	231.38
10023	9064134000 110325		IX	100	12/03/25		50.23	0.00	50.23
		*** Payment Total					686.83	0.00	686.83
Payment Number 1221300 Payment Date 11/14/25		Vendor 22997	CENTRAL MIDWEST HOSPITALITY					Status Issued	
22997	IPSI2025		IX	100	11/04/25		1,665.00	0.00	1,665.00
		*** Payment Total					1,665.00	0.00	1,665.00
Payment Number 1221301 Payment Date 11/14/25		Vendor 10031	ELMHURST CHICAGO STONE CO					Status Issued	
10031	635961		IX	100	11/30/25		436.25	0.00	436.25
10031	636482		IX	100	12/06/25		708.00	0.00	708.00
		*** Payment Total					1,144.25	0.00	1,144.25
Payment Number 1221302 Payment Date 11/14/25		Vendor 27954	GROOT, INC					Status Issued	
27954	15371513T107		IX	100	12/01/25		1,057.04	0.00	1,057.04
		*** Payment Total					1,057.04	0.00	1,057.04
Payment Number 1221303 Payment Date 11/14/25		Vendor 12084	HAGGERTY FORD					Status Issued	
12084	3-22245		IX	100	11/17/25		79.80	0.00	79.80
12084	3-22256		IX	100	11/21/25		49.91	0.00	49.91
12084	3-22257		IX	100	11/19/25		62.01	0.00	62.01
12084	3-22288		IX	100	11/21/25		69.90	0.00	69.90
12084	3-22336		IX	100	11/28/25		1,090.00	0.00	1,090.00
12084	3-22386		IX	100	12/03/25		965.32	0.00	965.32
12084	3-85251		IX	100	11/21/25		79.95	0.00	79.95
		*** Payment Total					2,396.89	0.00	2,396.89
Payment Number 1221304 Payment Date 11/14/25		Vendor 45312	IMPERIAL LUBES & SUPPLY					Status Issued	
45312	GB-5104		IX	100	11/27/25		2,050.00	0.00	2,050.00
		*** Payment Total					2,050.00	0.00	2,050.00

AP255 Date 11/14/25 Pay Group 1500 HWY STREETS & BRIDGES PAY GRP USD Page 3
Time 11:21 Bank Account Payment History

Payment Date Range 11/14/25 thru 11/14/25
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1221305 Payment Date 11/14/25		Vendor 13272	INTERSTATE BILLING SVC INC					Status Issued	
13272	3043687045		IX	100	11/20/25		2,108.16	0.00	2,108.16
			*** Payment Total				2,108.16	0.00	2,108.16
Payment Number 1221306 Payment Date 11/14/25		Vendor 43777	JX ENTERPRISES, INC					Status Issued	
43777	25361977P		IX	100	11/20/25		193.99	0.00	193.99
			*** Payment Total				193.99	0.00	193.99
Payment Number 1221307 Payment Date 11/14/25		Vendor 11213	NAPA AUTO PARTS					Status Issued	
11213	296078		IX	100	11/15/25		698.16	0.00	698.16
11213	296134		IX	100	11/15/25		192.86	0.00	192.86
11213	296148		IX	100	11/15/25		50.88	0.00	50.88
11213	296216		IX	100	11/16/25		6.72	0.00	6.72
11213	296235		IX	100	11/16/25		29.97	0.00	29.97
11213	296356		IX	100	11/19/25		32.73	0.00	32.73
11213	296368		IX	100	11/19/25		104.88	0.00	104.88
11213	296454		IX	100	11/20/25		26.98	0.00	26.98
11213	296461		IX	100	11/20/25		66.78	0.00	66.78
11213	296502		IX	100	11/20/25		142.86	0.00	142.86
11213	296503		IX	100	11/20/25		14.56	0.00	14.56
11213	296509		IX	100	11/20/25		538.27	0.00	538.27
11213	296585		IX	100	11/21/25		40.24	0.00	40.24
11213	296587		IX	100	11/21/25		79.86	0.00	79.86
11213	296620		IX	100	11/21/25		41.04	0.00	41.04
11213	296657		IX	100	11/21/25		124.56	0.00	124.56
11213	296662		IX	100	11/21/25		81.80	0.00	81.80
11213	296880		IX	100	11/23/25		22.05	0.00	22.05
			*** Payment Total				2,295.20	0.00	2,295.20
Payment Number 1221308 Payment Date 11/14/25		Vendor 10363	PRIORITY PRODUCTS INC.					Status Issued	
10363	1024450		IX	100	11/22/25		940.99	0.00	940.99
10363	1024450-001		IX	100	11/29/25		330.00	0.00	330.00
10363	1024450A		IX	100	11/22/25		43.59	0.00	43.59
10363	1024497		IX	100	11/20/25		27.52	0.00	27.52
			*** Payment Total				1,342.10	0.00	1,342.10
Payment Number 1221309 Payment Date 11/14/25		Vendor 45132	FEDERAL SIGNAL CORPORATION					Status Issued	
45132	P07188		IX	100	11/23/25		1,220.47	0.00	1,220.47
45132	P07394		IX	100	12/05/25		453.75	0.00	453.75
			*** Payment Total				1,674.22	0.00	1,674.22
Payment Number 1221310 Payment Date 11/14/25		Vendor 44817	TRAVIA, STEPHEN					Status Issued	
44817	TRV20251008		IX	100	11/07/25		59.89	0.00	59.89
			*** Payment Total				59.89	0.00	59.89
Payment Number 1221311 Payment Date 11/14/25		Vendor 10597	VERIZON					Status Issued	
10597	6127350638A		IX	100	12/01/25		864.44	0.00	864.44
			*** Payment Total				864.44	0.00	864.44

AP255 Date 11/14/25 Pay Group 1500 HWY STREETS & BRIDGES PAY GRP USD Page 4
Time 11:21 Bank Account Payment History

Payment Date Range 11/14/25 thru 11/14/25
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1221312 Payment Date 11/14/25		Vendor 10551	WELDSTAR CO					Status Issued	
10551	0002452481		IX	100	11/23/25		40.80	0.00	40.80
			*** Payment Total				40.80	0.00	40.80
Payment Number 1221313 Payment Date 11/14/25		Vendor 10037	WHEATON SANITARY DISTRICT					Status Issued	
10037	036759-000 102425		IX	100	11/23/25		62.62	0.00	62.62
10037	036917-000 102425		IX	100	11/23/25		26.53	0.00	26.53
10037	036919-000 102425		IX	100	11/23/25		62.62	0.00	62.62
			*** Payment Total				151.77	0.00	151.77
Payment Number 1221314 Payment Date 11/14/25		Vendor 44776	ZULKOWSKI, STEPHEN					Status Issued	
44776	TRV20251022		IX	100	11/07/25		219.55	0.00	219.55
			*** Payment Total				219.55	0.00	219.55
		*** Payment Code CHK Total					19,454.51	0.00	19,454.51
		Payment Count					18		
		*** Cash Code 1414 Total					220,871.70	0.00	220,871.70
		Payment Count					23		
		*** Pay Group 1500 USD Total					220,871.70	0.00	220,871.70
		Payment Count					23		

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AP255 Date: 11/14/25           JOB SUBMISSION PARAMETERS
      Time: 11:21


User Name: DP\FNAXE
Job Name: PMTHISTORY
Step Nbr: 7



                  Pay Group: 1600
                  Cash Code: 1414        Class C Accounts Payable

               Payment Date: 111425 -   111425
            Payment Numbers:            -
               Payment Code:
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Bank Account Payment History

Payment Date Range 11/14/25 thru 11/14/25
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code ACH

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 537673 Payment Date 11/14/25		Vendor 10157	GRAINGER					Status Issued	
10157	9630085281			IX	100	10/04/25	125.79	0.00	125.79
						*** Payment Total	125.79	0.00	125.79
Payment Number 537674 Payment Date 11/14/25		Vendor 12021	HAMPTON, LENZINI & RENWICK INC					Status Issued	
12021	MISC-GRADE-24-002653			IX	100	12/07/25	1,368.40	0.00	1,368.40
						*** Payment Total	1,368.40	0.00	1,368.40
Payment Number 537675 Payment Date 11/14/25		Vendor 11092	MARTAM CONSTRUCTION INC					Status Issued	
11092	3-LUTHER			IX	100	11/27/25	64,721.17	0.00	64,721.17
						*** Payment Total	64,721.17	0.00	64,721.17
Payment Number 537676 Payment Date 11/14/25		Vendor 10549	RED WING BUSINESS ADVANTAGE					Status Issued	
10549	045ST1-2125596			IX	100	11/15/25	250.74	0.00	250.74
10549	045ST1-2125664			IX	100	11/15/25	250.74	0.00	250.74
10549	045ST1-2177520			IX	100	11/19/25	300.00	0.00	300.00
10549	045ST1-2234089			IX	100	11/23/25	259.24	0.00	259.24
10549	045ST1-2234337			IX	100	11/23/25	233.74	0.00	233.74
						*** Payment Total	1,294.46	0.00	1,294.46
Payment Number 537677 Payment Date 11/14/25		Vendor 30232	ROBINSON ENGINEERING LTD					Status Issued	
30232	25100131			IX	100	11/09/25	2,153.43	0.00	2,153.43
						*** Payment Total	2,153.43	0.00	2,153.43
Payment Number 537678 Payment Date 11/14/25		Vendor 44522	TOSHIBA AMERICA BUSINESS					Status Issued	
44522	6691602			IX	100	12/03/25	284.11	0.00	284.11
						*** Payment Total	284.11	0.00	284.11
Payment Number 537679 Payment Date 11/14/25		Vendor 10896	U.S. GEOLOGICAL SURVEY					Status Issued	
10896	90132622			IX	100	10/16/25	98,350.00	0.00	98,350.00
						*** Payment Total	98,350.00	0.00	98,350.00
Payment Number 537680 Payment Date 11/14/25		Vendor 10802	V3 COMPANIES, LTD					Status Issued	
10802	11025141			IX	100	12/07/25	11,839.18	0.00	11,839.18
						*** Payment Total	11,839.18	0.00	11,839.18
Payment Number 537681 Payment Date 11/14/25		Vendor 12800	WBK ENGINEERING LLC					Status Issued	
12800	INV-0000000292			IX	100	11/23/25	18,373.94	0.00	18,373.94
						*** Payment Total	18,373.94	0.00	18,373.94
						*** Payment Code ACH Total	198,510.48	0.00	198,510.48
						Payment Count	9		

Payment Date Range 11/14/25 thru 11/14/25
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1221315 Payment Date 11/14/25		Vendor 10008	AT&T					Status Issued	
10008	9779307010 2025		IX	100	10/31/25		1,928.36	0.00	1,928.36
			*** Payment Total				1,928.36	0.00	1,928.36
Payment Number 1221316 Payment Date 11/14/25		Vendor 12891	AUTOZONE INC					Status Issued	
12891	01936121590		IX	100	03/01/25		44.61	0.00	44.61
12891	3555808415		IX	100	07/12/24		60.00	0.00	60.00
			*** Payment Total				104.61	0.00	104.61
Payment Number 1221317 Payment Date 11/14/25		Vendor 10023	COM ED					Status Issued	
10023	1771842000 103025		IX	100	11/29/25		57.05	0.00	57.05
10023	3997035000 103025		IX	100	11/29/25		47.33	0.00	47.33
10023	5202752222 103025		IX	100	11/29/25		87.59	0.00	87.59
10023	6014640100 102125		IX	100	11/20/25		155.62	0.00	155.62
10023	6487746000 102825		IX	100	11/27/25		40.99	0.00	40.99
10023	8461984000 103025		IX	100	11/29/25		96.49	0.00	96.49
10023	9191409000 101725		IX	100	11/16/25		310.69	0.00	310.69
			*** Payment Total				795.76	0.00	795.76
Payment Number 1221318 Payment Date 11/14/25		Vendor 32415	ENVIRONMENTAL CONSULTING &					Status Issued	
32415	255012		IX	100	11/30/25		1,386.00	0.00	1,386.00
			*** Payment Total				1,386.00	0.00	1,386.00
Payment Number 1221319 Payment Date 11/14/25		Vendor 11219	HOME DEPOT CREDIT SERVICES					Status Issued	
11219	4522646		IX	100	07/16/25		39.52	0.00	39.52
			*** Payment Total				39.52	0.00	39.52
Payment Number 1221320 Payment Date 11/14/25		Vendor 10851	MENARDS					Status Issued	
10851	92989		IX	100	10/30/25		140.38	0.00	140.38
			*** Payment Total				140.38	0.00	140.38
Payment Number 1221321 Payment Date 11/14/25		Vendor 10057	NICOR GAS					Status Issued	
10057	22587400007 102325		IX	100	11/22/25		65.38	0.00	65.38
			*** Payment Total				65.38	0.00	65.38
Payment Number 1221322 Payment Date 11/14/25		Vendor 24195	ON TARGET WILDLIFE CONTROL					Status Issued	
24195	1628		IX	100	08/09/25		1,250.00	0.00	1,250.00
			*** Payment Total				1,250.00	0.00	1,250.00
Payment Number 1221323 Payment Date 11/14/25		Vendor 10955	SERVICE INDUSTRIAL SUPPLY INC					Status Issued	
10955	145989		IX	100	12/05/25		9,105.00	0.00	9,105.00
			*** Payment Total				9,105.00	0.00	9,105.00
Payment Number 1221324 Payment Date 11/14/25		Vendor 23617	SILVERTHORNE HOMEBUILDERS					Status Issued	
23617	RES-NEW-24-000131		IX	100	11/07/25		3,638.00	0.00	3,638.00
			*** Payment Total				3,638.00	0.00	3,638.00
Payment Number 1221325 Payment Date 11/14/25		Vendor 47249	SRML INC					Status Issued	
47249	RES-NEW-24-002214		IX	100	11/07/25		2,000.00	0.00	2,000.00

Payment Date Range 11/14/25 thru 11/14/25
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1221325 Payment Date 11/14/25			Vendor 47249		SRML INC			Status Issued	
			*** Payment Total				2,000.00	0.00	2,000.00
Payment Number 1221326 Payment Date 11/14/25			Vendor 37581		FAVIA INVESTMENTS LTD			Status Issued	
37581	192111		IX	100	11/14/25		2,629.58	0.00	2,629.58
			*** Payment Total				2,629.58	0.00	2,629.58
		*** Payment Code CHK Total					23,082.59	0.00	23,082.59
			Payment Count				12		
		*** Cash Code 1414 Total					221,593.07	0.00	221,593.07
			Payment Count				21		
		*** Pay Group 1600 USD Total					221,593.07	0.00	221,593.07
			Payment Count				21		

AP255 Date: 11/14/25 JOB SUBMISSION PARAMETERS
Time: 11:21

User Name: DP\FNAXE
Job Name: PMTHISTORY
Step Nbr: 8

Pay Group: 2000
Cash Code: 1414 Class C Accounts Payable

Payment Date: 111425 - 111425
Payment Numbers: -
Payment Code:

Bank Account Payment History

AP255 Date 11/14/25 Pay Group 2000 PUBLIC WORKS PAY GROUP USD Page 1
Time 11:22 Bank Account Payment History

Payment Date Range 11/14/25 thru 11/14/25
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code ACH

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 537682 Payment Date 11/14/25		Vendor 10667			CDW GOVERNMENT INC			Status Issued	
10667 AG2US5E		IX	100		10/27/25		981.72	0.00	981.72
			*** Payment Total				981.72	0.00	981.72
			*** Payment Code ACH Total				981.72	0.00	981.72
					Payment Count		1		

Payment Date Range 11/14/25 thru 11/14/25
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1221327 Payment Date 11/14/25		Vendor 26948	ADVANCE AUTO PARTS					Status Issued	
26948	4952528852669		IX	100	11/14/25		281.38	0.00	281.38
26948	8759528058947		IX	100	11/06/25		54.00	0.00	54.00
		*** Payment Total					335.38	0.00	335.38
Payment Number 1221328 Payment Date 11/14/25		Vendor 10828	ANSWER NATIONAL					Status Issued	
10828	677078AN-110125		IX	100	12/01/25		376.10	0.00	376.10
		*** Payment Total					376.10	0.00	376.10
Payment Number 1221329 Payment Date 11/14/25		Vendor 10008	AT&T					Status Issued	
10008	630985480211 2025		IX	100	12/04/25		59.82	0.00	59.82
		*** Payment Total					59.82	0.00	59.82
Payment Number 1221330 Payment Date 11/14/25		Vendor 10959	CITY OF NAPERVILLE					Status Issued	
10959	23817		IX	100	11/12/25		358.50	0.00	358.50
		*** Payment Total					358.50	0.00	358.50
Payment Number 1221331 Payment Date 11/14/25		Vendor 10023	COM ED					Status Issued	
10023	9223633333 103125		IX	100	11/30/25		42,207.19	0.00	42,207.19
10023	9223633333 110325		IX	100	12/03/25		91,931.27	0.00	91,931.27
10023	9223633333 110425		IX	100	12/04/25		10,084.10	0.00	10,084.10
		*** Payment Total					144,222.56	0.00	144,222.56
Payment Number 1221332 Payment Date 11/14/25		Vendor 11041	CONSERV FS INC					Status Issued	
11041	6444980		IX	100	11/15/25		210.00	0.00	210.00
		*** Payment Total					210.00	0.00	210.00
Payment Number 1221333 Payment Date 11/14/25		Vendor 10031	ELMHURST CHICAGO STONE CO					Status Issued	
10031	634710		IX	100	11/12/25		615.50	0.00	615.50
		*** Payment Total					615.50	0.00	615.50
Payment Number 1221334 Payment Date 11/14/25		Vendor 38645	FEHR GRAHAM & ASSOCIATES LLC					Status Issued	
38645	135546		IX	100	12/03/25		30,621.34	0.00	30,621.34
		*** Payment Total					30,621.34	0.00	30,621.34
Payment Number 1221335 Payment Date 11/14/25		Vendor 27954	GROOT, INC					Status Issued	
27954	15393502T098		IX	100	12/01/25		11,197.13	0.00	11,197.13
		*** Payment Total					11,197.13	0.00	11,197.13
Payment Number 1221336 Payment Date 11/14/25		Vendor 22422	HANES GEO COMPONENTS					Status Issued	
22422	64-376984		IX	100	08/21/25		1,164.58	0.00	1,164.58
		*** Payment Total					1,164.58	0.00	1,164.58
Payment Number 1221337 Payment Date 11/14/25		Vendor 39239	L.A. FASTENERS, INC					Status Issued	
39239	1-397227		IX	100	10/11/25		39.75	0.00	39.75
		*** Payment Total					39.75	0.00	39.75
Payment Number 1221338 Payment Date 11/14/25		Vendor 10851	MENARDS					Status Issued	
10851	93643		IX	100	11/14/25		51.77	0.00	51.77

Payment Date Range 11/14/25 thru 11/14/25
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1221338 Payment Date 11/14/25			Vendor 10851		MENARDS			Status Issued	
10851	93689		IX	100	11/15/25		73.02	0.00	73.02
10851	93732		IX	100	11/16/25		153.39	0.00	153.39
10851	93861		IX	100	11/19/25		13.98	0.00	13.98
10851	93924		IX	100	11/20/25		526.70	0.00	526.70
10851	94238		IX	100	11/26/25		119.94	0.00	119.94
10851	94414		IX	100	11/30/25		192.68	0.00	192.68
			*** Payment Total				1,131.48	0.00	1,131.48
Payment Number 1221339 Payment Date 11/14/25			Vendor 10999		METRO ENVIRONMENTAL			Status Issued	
10999	20849		IX	100	11/26/25		390.00	0.00	390.00
			*** Payment Total				390.00	0.00	390.00
Payment Number 1221340 Payment Date 11/14/25			Vendor 11215		MID AMERICAN WATER INC			Status Issued	
11215	256886A		IX	100	11/07/25		594.00	0.00	594.00
11215	256886AA		IX	100	11/07/25		65.22	0.00	65.22
			*** Payment Total				659.22	0.00	659.22
Payment Number 1221341 Payment Date 11/14/25			Vendor 10070		PACKEY WEBB FORD			Status Issued	
10070	C85850		IX	100	10/19/25		116.70	0.00	116.70
10070	C85980		IX	100	10/23/25		83.70	0.00	83.70
10070	C86210		IX	100	10/26/25		309.15	0.00	309.15
			*** Payment Total				509.55	0.00	509.55
Payment Number 1221342 Payment Date 11/14/25			Vendor 19699		PEREGRINE CORPORATION			Status Issued	
19699	0069475		IX	100	11/28/25		175.30	0.00	175.30
			*** Payment Total				175.30	0.00	175.30
Payment Number 1221343 Payment Date 11/14/25			Vendor 43146		DELGADO, SALVADOR J.			Status Issued	
43146	092325		IX	100	10/23/25		80.00	0.00	80.00
43146	092325A		IX	100	10/23/25		385.00	0.00	385.00
			*** Payment Total				465.00	0.00	465.00
Payment Number 1221344 Payment Date 11/14/25			Vendor 12449		STEWART SPREADING INC			Status Issued	
12449	4534		IX	100	11/30/25		32,518.75	0.00	32,518.75
			*** Payment Total				32,518.75	0.00	32,518.75
Payment Number 1221345 Payment Date 11/14/25			Vendor 10597		VERIZON			Status Issued	
10597	6127350639 PW		IX	100	12/01/25		797.00	0.00	797.00
			*** Payment Total				797.00	0.00	797.00
Payment Number 1221346 Payment Date 11/14/25			Vendor 26490		VULCAN CONSTRUCTION MATERIALS			Status Issued	
26490	4868349		IX	100	11/23/25		1,561.77	0.00	1,561.77
			*** Payment Total				1,561.77	0.00	1,561.77
Payment Number 1221347 Payment Date 11/14/25			Vendor 26345		ZORO TOOLS INC			Status Issued	
26345	INV17207602		IX	100	10/10/25		94.49	0.00	94.49
			*** Payment Total				94.49	0.00	94.49

Payment Date Range 11/14/25 thru 11/14/25
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
		*** Payment Code CHK Total					227,503.22	0.00	227,503.22
		Payment Count					21		
		*** Cash Code 1414 Total					228,484.94	0.00	228,484.94
		Payment Count					22		
		*** Pay Group 2000 USD Total					228,484.94	0.00	228,484.94
		Payment Count					22		

AP255 Date: 11/14/25 JOB SUBMISSION PARAMETERS
Time: 11:22

User Name: DP\FNAXE
Job Name: PMTHISTORY
Step Nbr: 9

Pay Group: 5000
Cash Code: 1414 Class C Accounts Payable

Payment Date: 111425 - 111425
Payment Numbers: -
Payment Code:

Bank Account Payment History

Payment Date Range 11/14/25 thru 11/14/25
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code ACH

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 537683 Payment Date 11/14/25			Vendor 17853				CATHER, JANET	Status Issued	
17853	MIL20251007		IX	202	11/05/25		39.13	0.00	39.13
			*** Payment Total				39.13	0.00	39.13
Payment Number 537684 Payment Date 11/14/25			Vendor 23461				DUPAGE COUNTY COMMUNITY	Status Issued	
23461	DHS-1760-26-2844		IX	209	12/12/25		1,895.00	0.00	1,895.00
23461	DHS-1760-26-2845		IX	209	11/13/25		185.00	0.00	185.00
			*** Payment Total				2,080.00	0.00	2,080.00
Payment Number 537685 Payment Date 11/14/25			Vendor 26418				EVERETT, AMY	Status Issued	
26418	MIL20251021		IX	105	11/06/25		10.22	0.00	10.22
			*** Payment Total				10.22	0.00	10.22
Payment Number 537686 Payment Date 11/14/25			Vendor 21737				FOX, JOAN	Status Issued	
21737	EXP20251020		IX	101	11/10/25		163.50	0.00	163.50
			*** Payment Total				163.50	0.00	163.50
Payment Number 537687 Payment Date 11/14/25			Vendor 14166				HEALTHY AIR HEATING & AIR INC	Status Issued	
14166	49998		IX	100	11/22/25		8,091.90	0.00	8,091.90
14166	50018		IX	100	10/09/25		8,623.20	0.00	8,623.20
14166	50070		IX	101	11/05/25		7,844.70	0.00	7,844.70
14166	50092		IX	101	11/22/25		2,818.30	0.00	2,818.30
14166	50096		IX	101	11/20/25		6,378.40	0.00	6,378.40
14166	50131		IX	101	11/22/25		1,836.50	0.00	1,836.50
			*** Payment Total				35,593.00	0.00	35,593.00
Payment Number 537688 Payment Date 11/14/25			Vendor 45597				JOHNSON, RAYMOND W.	Status Issued	
45597	101725-103125.RJ		IX	104	12/03/25		780.00	0.00	780.00
			*** Payment Total				780.00	0.00	780.00
Payment Number 537689 Payment Date 11/14/25			Vendor 41966				MCLAUGHLIN, LAUREN MAE	Status Issued	
41966	102025-103025.LM		IX	104	11/29/25		740.00	0.00	740.00
			*** Payment Total				740.00	0.00	740.00
Payment Number 537690 Payment Date 11/14/25			Vendor 25625				SNIPES, LISA	Status Issued	
25625	TRV20251104		IX	103	11/10/25		1,581.43	0.00	1,581.43
			*** Payment Total				1,581.43	0.00	1,581.43
Payment Number 537691 Payment Date 11/14/25			Vendor 42556				THE GARDENWORKS PROJECT	Status Issued	
42556	8 2025		IX	101	12/10/25		2,798.87	0.00	2,798.87
			*** Payment Total				2,798.87	0.00	2,798.87
Payment Number 537692 Payment Date 11/14/25			Vendor 44522				TOSHIBA AMERICA BUSINESS	Status Issued	
44522	6691357		IX	103	12/03/25		139.21	0.00	139.21
44522	6691568		IX	105	12/03/25		226.33	0.00	226.33
			*** Payment Total				365.54	0.00	365.54

Payment Date Range 11/14/25 thru 11/14/25
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code ACH

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
		*** Payment Code ACH Total					44,151.69	0.00	44,151.69
		Payment Count					10		

Payment Date Range 11/14/25 thru 11/14/25
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1221348 Payment Date 11/14/25		Vendor 44792	ABAD, ANGELINA					Status Issued	
44792	102725 110625			IX	202	11/07/25	546.00	0.00	546.00
			*** Payment Total				546.00	0.00	546.00
Payment Number 1221349 Payment Date 11/14/25		Vendor 10671	ALPHAGRAPHICS					Status Issued	
10671	186466			IX	202	12/05/25	19.75	0.00	19.75
			*** Payment Total				19.75	0.00	19.75
Payment Number 1221350 Payment Date 11/14/25		Vendor 21725	ANSI-ASQ NATIONAL					Status Issued	
21725	INV-020479			IX	104	12/05/25	9,280.00	0.00	9,280.00
			*** Payment Total				9,280.00	0.00	9,280.00
Payment Number 1221351 Payment Date 11/14/25		Vendor 30611	BUTCHER, MEGHAN					Status Issued	
30611	101625 102825			IX	202	11/06/25	780.00	0.00	780.00
			*** Payment Total				780.00	0.00	780.00
Payment Number 1221352 Payment Date 11/14/25		Vendor 11610	CITY OF AURORA					Status Issued	
11610	310003-42894 092325			IX	101	10/23/25	878.07	0.00	878.07
			*** Payment Total				878.07	0.00	878.07
Payment Number 1221353 Payment Date 11/14/25		Vendor 11610	CITY OF AURORA					Status Issued	
11610	318266-40260 101525			IX	101	11/14/25	499.90	0.00	499.90
			*** Payment Total				499.90	0.00	499.90
Payment Number 1221354 Payment Date 11/14/25		Vendor 10959	CITY OF NAPERVILLE					Status Issued	
10959	241478			IX	101	11/12/25	15,253.00	0.00	15,253.00
			*** Payment Total				15,253.00	0.00	15,253.00
Payment Number 1221355 Payment Date 11/14/25		Vendor 10959	CITY OF NAPERVILLE					Status Issued	
10959	488649-22006 100825			IX	101	11/10/25	2,285.68	0.00	2,285.68
			*** Payment Total				2,285.68	0.00	2,285.68
Payment Number 1221356 Payment Date 11/14/25		Vendor 47259	CORPORATION FOR SUPPORTIVE					Status Issued	
47259	TC-0193			IX	103	12/07/25	194.00	0.00	194.00
			*** Payment Total				194.00	0.00	194.00
Payment Number 1221357 Payment Date 11/14/25		Vendor 34553	DAWKINS, ARTLEISA					Status Issued	
34553	MIL20251001			IX	101	11/12/25	184.73	0.00	184.73
			*** Payment Total				184.73	0.00	184.73
Payment Number 1221358 Payment Date 11/14/25		Vendor 43073	ENO HOME HEALTH					Status Issued	
43073	2998			IX	101	12/07/25	60.00	0.00	60.00
			*** Payment Total				60.00	0.00	60.00
Payment Number 1221359 Payment Date 11/14/25		Vendor 45508	FIELDS, AMANDA					Status Issued	
45508	MIL20251002			IX	202	11/12/25	221.97	0.00	221.97
			*** Payment Total				221.97	0.00	221.97
Payment Number 1221360 Payment Date 11/14/25		Vendor 17567	FOX METRO WATER RECLAMATION					Status Issued	

Payment Date Range 11/14/25 thru 11/14/25
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1221360 Payment Date 11/14/25		Vendor 17567	FOX METRO WATER RECLAMATION					Status Issued	
17567	A97-9434 102925		IX	101	11/28/25		467.85	0.00	467.85
			*** Payment Total				467.85	0.00	467.85
Payment Number 1221361 Payment Date 11/14/25		Vendor 17567	FOX METRO WATER RECLAMATION					Status Issued	
17567	A98-8635 110525		IX	101	12/05/25		559.24	0.00	559.24
			*** Payment Total				559.24	0.00	559.24
Payment Number 1221362 Payment Date 11/14/25		Vendor 41347	GILLIARD, JAMES					Status Issued	
41347	V26442-1		IX	105	11/03/25		74.10	0.00	74.10
			*** Payment Total				74.10	0.00	74.10
Payment Number 1221363 Payment Date 11/14/25		Vendor 17825	HAMILTON, LISA					Status Issued	
17825	TRV20251027		IX	101	11/26/25		1,364.65	0.00	1,364.65
			*** Payment Total				1,364.65	0.00	1,364.65
Payment Number 1221364 Payment Date 11/14/25		Vendor 10262	IL DEPT OF COMMERCE & ECONOMIC					Status Issued	
10262	WAUBONSEE RFD 110625		IX	101	12/06/25		1,000.00	0.00	1,000.00
			*** Payment Total				1,000.00	0.00	1,000.00
Payment Number 1221365 Payment Date 11/14/25		Vendor 12269	ILLINOIS WORKFORCE PARTNERSHIP					Status Issued	
12269	006 2025		IX	105	11/03/25		1,500.00	0.00	1,500.00
			*** Payment Total				1,500.00	0.00	1,500.00
Payment Number 1221366 Payment Date 11/14/25		Vendor 39557	KLUBER, INC.					Status Issued	
39557	9854		IX	306	10/30/25		4,159.00	0.00	4,159.00
			*** Payment Total				4,159.00	0.00	4,159.00
Payment Number 1221367 Payment Date 11/14/25		Vendor 21299	MARQUARDT SCHOOL DISTRICT 15					Status Issued	
21299	110325		IX	105	11/10/25		6,000.00	0.00	6,000.00
			*** Payment Total				6,000.00	0.00	6,000.00
Payment Number 1221368 Payment Date 11/14/25		Vendor 39713	KOWPROP INC.					Status Issued	
39713	301686888		IX	101	11/29/25		520.83	0.00	520.83
			*** Payment Total				520.83	0.00	520.83
Payment Number 1221369 Payment Date 11/14/25		Vendor 20683	MUSIC SPEAKS, LLC					Status Issued	
20683	14605		IX	301	11/30/25		5,813.65	0.00	5,813.65
			*** Payment Total				5,813.65	0.00	5,813.65
Payment Number 1221370 Payment Date 11/14/25		Vendor 43053	ORTEGA, ALEXIS D.					Status Issued	
43053	MIL20251007		IX	101	11/10/25		43.82	0.00	43.82
			*** Payment Total				43.82	0.00	43.82
Payment Number 1221371 Payment Date 11/14/25		Vendor 28908	RADON DETECTION SPECIALISTS					Status Issued	
28908	166855		IX	103	12/06/25		185.00	0.00	185.00
			*** Payment Total				185.00	0.00	185.00
Payment Number 1221372 Payment Date 11/14/25		Vendor 10184	SERENITY HOUSE					Status Issued	

Payment Date Range 11/14/25 thru 11/14/25
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1221372 Payment Date 11/14/25			Vendor 10184				SERENITY HOUSE	Status Issued	
10184	101		IX	104	03/09/25		120.00	0.00	120.00
10184	2220119		IX	104	12/03/25		500.00	0.00	500.00
		*** Payment Total					620.00	0.00	620.00
Payment Number 1221373 Payment Date 11/14/25			Vendor 17513				STATE FARM AND CASUALTY	Status Issued	
17513	DHS-1760-26-2853		IX	209	11/12/25		651.54	0.00	651.54
		*** Payment Total					651.54	0.00	651.54
Payment Number 1221374 Payment Date 11/14/25			Vendor 11603				TEEN PARENT CONNECTION	Status Issued	
11603	111025		IX	101	12/10/25		1,048.32	0.00	1,048.32
		*** Payment Total					1,048.32	0.00	1,048.32
Payment Number 1221375 Payment Date 11/14/25			Vendor 40799				TURNER VET SERVICES LLC	Status Issued	
40799	1626		IX	306	11/01/25		1,400.00	0.00	1,400.00
40799	1627		IX	306	11/08/25		1,240.00	0.00	1,240.00
		*** Payment Total					2,640.00	0.00	2,640.00
Payment Number 1221376 Payment Date 11/14/25			Vendor 39673				UCCT CORPORATION	Status Issued	
39673	0000030		IX	101	12/05/25		474.08	0.00	474.08
		*** Payment Total					474.08	0.00	474.08
		*** Payment Code CHK Total					57,325.18	0.00	57,325.18
		Payment Count					29		
		*** Cash Code 1414 Total					101,476.87	0.00	101,476.87
		Payment Count					39		
		*** Pay Group 5000 USD Total					101,476.87	0.00	101,476.87
		Payment Count					39		

AP255 Date: 11/14/25 JOB SUBMISSION PARAMETERS
Time: 11:22

User Name: DP\FNAXE
Job Name: PMTHISTORY
Step Nbr: 10

Pay Group: 6000
Cash Code: 1414 Class C Accounts Payable

Payment Date: 111425 - 111425
Payment Numbers: -
Payment Code:

Bank Account Payment History

Payment Date Range 11/14/25 thru 11/14/25
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code ACH

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 537693 Payment Date 11/14/25		Vendor 13295			CDM SMITH INC			Status Issued	
13295	90239515		IX	100	08/17/25		26,067.96	0.00	26,067.96
		*** Payment Total					26,067.96	0.00	26,067.96
Payment Number 537694 Payment Date 11/14/25		Vendor 10124			GRAYBAR			Status Issued	
10124	9350520802		IX	100	11/05/25		116.58	0.00	116.58
		*** Payment Total					116.58	0.00	116.58
		*** Payment Code ACH Total					26,184.54	0.00	26,184.54
		Payment Count					2		
		*** Cash Code 1414 Total					26,184.54	0.00	26,184.54
		Payment Count					2		
		*** Pay Group 6000 USD Total					26,184.54	0.00	26,184.54
		Payment Count					2		

Payment of Claims

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 25-2821 **Agenda Date:** 11/25/2025 **Agenda #:** 7.E.

AP255 Date: 11/14/25 JOB SUBMISSION PARAMETERS
Time: 13:38

User Name: DP\FNAXE
Job Name: AP255-5000
Step Nbr: 1

Pay Group: 5000
Cash Code: 3910 Class C Account

Payment Date: 111425 - 111425
Payment Numbers: -
Payment Code: AUT Auto Debit

Bank Account Payment History

Payment Date Range 11/14/25 thru 11/14/25
Cash Code 3910 Bank 071000013 Payment Currency USD
Payment Code AUT

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1045384 Payment Date 11/14/25			Vendor 10023				COMMONWEALTH EDISON COMPANY		Status Issued
10023	1045384			200	12/12/25		6,848.00	0.00	6,848.00
			*** Payment Total				6,848.00	0.00	6,848.00
Payment Number 1045385 Payment Date 11/14/25			Vendor 10057				NICOR GAS		Status Issued
10057	1045385			200	12/12/25		445.68	0.00	445.68
			*** Payment Total				445.68	0.00	445.68
			*** Payment Code AUT Total				7,293.68	0.00	7,293.68
			Payment Count				2		
			*** Cash Code 3910 Total				7,293.68	0.00	7,293.68
			Payment Count				2		
			*** Pay Group 5000 USD Total				7,293.68	0.00	7,293.68
			Payment Count				2		

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 25-2841 **Agenda Date:** 11/25/2025 **Agenda #:** 7.F.

AP255 Date: 11/18/25 JOB SUBMISSION PARAMETERS
Time: 11:09

User Name: DP\FNDMD
Job Name: PMTHISTORY
Step Nbr: 1

Pay Group: 1000
Cash Code: 1414 Class C Accounts Payable

Payment Date: 111825 - 111825
Payment Numbers: -
Payment Code:

Bank Account Payment History

Payment Date Range 11/18/25 thru 11/18/25
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code ACH

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 537696 Payment Date 11/18/25			Vendor 43804		ALOHA DOCUMENT SERVICES, INC			Status Issued	
43804	218276		IX	100	11/23/25		300.00	0.00	300.00
			*** Payment Total				300.00	0.00	300.00
Payment Number 537697 Payment Date 11/18/25			Vendor 26753		AMAZON CAPITAL SERVICES			Status Issued	
26753	11PC-YFY3-K17Q		IX	100	12/07/25		659.99	0.00	659.99
26753	11TK-L3RY-JH1W		IX	100	12/07/25		118.49	0.00	118.49
26753	1433-KDMR-71PT		IX	100	12/10/25		155.96	0.00	155.96
26753	16HM-9DML-NGTQ		IX	100	11/23/25		357.75	0.00	357.75
26753	1717-9MQF-4JGK		IX	100	12/12/25		134.99	0.00	134.99
26753	17CW-LQDD-1CXN		IX	100	09/20/25		393.24	0.00	393.24
26753	19T9-NY3K-3PFQ		IX	100	12/01/25		2,596.49	0.00	2,596.49
26753	1C9G-R1XH-6CNF		IX	100	12/06/25		88.00	0.00	88.00
26753	1D49-X6K6-4YQM		IX	100	12/06/25		119.99	0.00	119.99
26753	1G4F-6DTJ-6CQL		IX	100	12/09/25		381.12	0.00	381.12
26753	1HQM-3VC9-6CCX		IX	100	12/12/25		207.54	0.00	207.54
26753	1HXC-F4MV-6MH1		IX	100	12/13/25		779.98	0.00	779.98
26753	1KF1-TQPY-3C6M		IX	100	11/06/25		322.63	0.00	322.63
26753	1KPJ-GNYM-41ND		IX	100	11/05/25		1,309.50	0.00	1,309.50
26753	1LC6-JMGW-749W		IX	100	09/10/25		424.89	0.00	424.89
26753	1MDC-CG44-GM9Q		IX	100	12/10/25		744.16	0.00	744.16
26753	1MFQ-YYLV-3X7V		IX	100	12/06/25		690.20	0.00	690.20
26753	1MHF-DMLN-X1YK		IX	100	12/08/25		61.74	0.00	61.74
26753	1P7F-VPXY-JTNJ		IX	100	12/07/25		293.99	0.00	293.99
26753	1QMQ-YNNF-JP3K		IX	100	12/07/25		2,956.80	0.00	2,956.80
26753	1TWC-W34P-KH4W		IX	100	12/07/25		1,414.40	0.00	1,414.40
26753	1VYX-FW6X-JQW7		IX	100	11/13/25		125.52	0.00	125.52
26753	1W13-CHW3-XW7C		IX	100	09/24/25		96.41	0.00	96.41
26753	1WPV-LCMK-6CXJ		IX	100	12/13/25		18.04	0.00	18.04
26753	1WYK-PJVW-PQGH		IX	100	12/07/25		629.88	0.00	629.88
26753	1XWJ-DD3M-W9VM		IX	100	12/11/25		11.49	0.00	11.49
26753	1YFW-676T-JQHM		IX	100	12/07/25		25.88	0.00	25.88
			*** Payment Total				15,119.07	0.00	15,119.07
Payment Number 537698 Payment Date 11/18/25			Vendor 39587		CAPPELLO, GINA M.			Status Issued	
39587	24CF2449		IX	100	11/13/25		984.00	0.00	984.00
			*** Payment Total				984.00	0.00	984.00
Payment Number 537699 Payment Date 11/18/25			Vendor 10667		CDW GOVERNMENT INC			Status Issued	
10667	AG72L2N		IX	100	12/05/25		495.36	0.00	495.36
10667	AG7FM1G		IX	100	11/30/25		14,687.80	0.00	14,687.80
10667	AG7FW8B		IX	100	11/30/25		927.17	0.00	927.17
10667	AG7H27D		IX	100	11/30/25		10,749.62	0.00	10,749.62
10667	AG7K32U		IX	100	12/03/25		4,508.20	0.00	4,508.20
10667	AG7N71L		IX	100	12/03/25		359.70	0.00	359.70
10667	AG7PY6H		IX	100	12/04/25		9,733.70	0.00	9,733.70
10667	AG7ZL6H		IX	100	12/05/25		3,342.60	0.00	3,342.60
			*** Payment Total				44,804.15	0.00	44,804.15

Payment Date Range 11/18/25 thru 11/18/25
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code ACH

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 537700 Payment Date 11/18/25			Vendor 10401				GALLS, LLC	Status Issued	
10401	033119283		IX	100	12/11/25		77.46	0.00	77.46
10401	033119451		IX	100	12/11/25		216.55	0.00	216.55
		*** Payment Total					294.01	0.00	294.01
Payment Number 537701 Payment Date 11/18/25			Vendor 31472				GRAU, LISA M	Status Issued	
31472	722		IX	100	11/27/25		185.25	0.00	185.25
		*** Payment Total					185.25	0.00	185.25
Payment Number 537702 Payment Date 11/18/25			Vendor 11672				JUST OF DUPAGE	Status Issued	
11672	001		IX	100	12/06/25		4,837.83	0.00	4,837.83
11672	002		IX	100	12/06/25		20,000.00	0.00	20,000.00
		*** Payment Total					24,837.83	0.00	24,837.83
Payment Number 537703 Payment Date 11/18/25			Vendor 10141				PRCO	Status Issued	
10141	10061		IX	100	11/23/25		156.00	0.00	156.00
10141	X113641		IX	100	12/08/25		760.00	0.00	760.00
10141	X113642		IX	100	12/08/25		390.00	0.00	390.00
10141	X113643		IX	100	12/08/25		390.00	0.00	390.00
10141	X113694		IX	100	12/08/25		310.00	0.00	310.00
		*** Payment Total					2,006.00	0.00	2,006.00
Payment Number 537704 Payment Date 11/18/25			Vendor 14308				PUBLIC SAFETY DIRECT INC	Status Issued	
14308	106365		IX	100	12/05/25		750.00	0.00	750.00
14308	106366		IX	100	12/05/25		179.10	0.00	179.10
14308	106371		IX	100	12/05/25		1,334.00	0.00	1,334.00
		*** Payment Total					2,263.10	0.00	2,263.10
Payment Number 537705 Payment Date 11/18/25			Vendor 44522				TOSHIBA AMERICA BUSINESS	Status Issued	
44522	6700395		IX	100	12/05/25		6,671.31	0.00	6,671.31
		*** Payment Total					6,671.31	0.00	6,671.31
Payment Number 537706 Payment Date 11/18/25			Vendor 30797				TRINITY SERVICES GROUP INC	Status Issued	
30797	3023000404		IX	100	12/08/25		31,067.61	0.00	31,067.61
		*** Payment Total					31,067.61	0.00	31,067.61
		*** Payment Code ACH Total					128,532.33	0.00	128,532.33
		Payment Count					11		

Payment Date Range 11/18/25 thru 11/18/25
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1221382 Payment Date 11/18/25		Vendor 19712	DPCO SHERIFF EXTRADITION ACCT				Status Issued		
19712	CK10344			IX	100	11/26/25	774.04	0.00	774.04
			*** Payment Total				774.04	0.00	774.04
Payment Number 1221383 Payment Date 11/18/25		Vendor 12120	ARCADIA TRAVEL & CRUISES INC				Status Issued		
12120	11420			IX	100	11/17/25	368.48	0.00	368.48
12120	11421			IX	100	11/14/25	1,359.92	0.00	1,359.92
12120	11423			IX	100	11/25/25	563.48	0.00	563.48
12120	11424			IX	100	11/25/25	1,971.92	0.00	1,971.92
12120	11429			IX	100	12/04/25	506.50	0.00	506.50
12120	11430			IX	100	12/04/25	1,945.92	0.00	1,945.92
12120	11434			IX	100	12/10/25	1,113.92	0.00	1,113.92
12120	11435			IX	100	12/10/25	288.48	0.00	288.48
			*** Payment Total				8,118.62	0.00	8,118.62
Payment Number 1221384 Payment Date 11/18/25		Vendor 10008	AT&T				Status Issued		
10008	3852868014			IX	100	12/01/25	957.88	0.00	957.88
			*** Payment Total				957.88	0.00	957.88
Payment Number 1221385 Payment Date 11/18/25		Vendor 10009	AT&T MOBILITY				Status Issued		
10009	287352263653X11082025			IX	100	11/30/25	50.00	0.00	50.00
			*** Payment Total				50.00	0.00	50.00
Payment Number 1221386 Payment Date 11/18/25		Vendor 43160	ATKINSON, NIKOLAOS				Status Issued		
43160	EXP20251022			IX	100	11/14/25	350.00	0.00	350.00
			*** Payment Total				350.00	0.00	350.00
Payment Number 1221387 Payment Date 11/18/25		Vendor 19422	B & H PHOTO-VIDEO				Status Issued		
19422	238656248			IX	100	12/05/25	410.49	0.00	410.49
			*** Payment Total				410.49	0.00	410.49
Payment Number 1221388 Payment Date 11/18/25		Vendor 18886	BREIER, RHONDA				Status Issued		
18886	EXP20251029			IX	100	11/10/25	30.00	0.00	30.00
			*** Payment Total				30.00	0.00	30.00
Payment Number 1221389 Payment Date 11/18/25		Vendor 43666	BROWERS, WILLIAM L.				Status Issued		
43666	8			IX	100	11/16/25	1,000.00	0.00	1,000.00
			*** Payment Total				1,000.00	0.00	1,000.00
Payment Number 1221390 Payment Date 11/18/25		Vendor 12059	CHARM-TEX INC				Status Issued		
12059	0424836-IN			IX	100	12/12/25	298.80	0.00	298.80
			*** Payment Total				298.80	0.00	298.80
Payment Number 1221391 Payment Date 11/18/25		Vendor 12382	COMCAST				Status Issued		
12382	255403677			IX	100	12/01/25	1,375.00	0.00	1,375.00
			*** Payment Total				1,375.00	0.00	1,375.00
Payment Number 1221392 Payment Date 11/18/25		Vendor 34625	DOCU-SHRED, INC				Status Issued		
34625	53570			IX	100	11/29/25	240.00	0.00	240.00

Payment Date Range 11/18/25 thru 11/18/25
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1221392 Payment Date 11/18/25			Vendor 34625				DOCU-SHRED, INC	Status Issued	
						*** Payment Total	240.00	0.00	240.00
Payment Number 1221393 Payment Date 11/18/25			Vendor 10335				ECOLAB INC	Status Issued	
10335	6355543849		IX	100	11/21/25		1,290.52	0.00	1,290.52
						*** Payment Total	1,290.52	0.00	1,290.52
Payment Number 1221394 Payment Date 11/18/25			Vendor 19875				ELMHURST OCCUPATIONAL HEALTH	Status Issued	
19875	00206921-00		IX	100	10/18/25		57.00	0.00	57.00
19875	00208719-00		IX	100	11/30/25		1,733.00	0.00	1,733.00
						*** Payment Total	1,790.00	0.00	1,790.00
Payment Number 1221395 Payment Date 11/18/25			Vendor 46393				EVERGREEN SHARED HOUSING NFP	Status Issued	
46393	E1025-1		IX	100	12/05/25		1,422.05	0.00	1,422.05
						*** Payment Total	1,422.05	0.00	1,422.05
Payment Number 1221396 Payment Date 11/18/25			Vendor 11196				FEDEX	Status Issued	
11196	9-056-03952		IX	100	12/05/25		58.24	0.00	58.24
						*** Payment Total	58.24	0.00	58.24
Payment Number 1221397 Payment Date 11/18/25			Vendor 26851				GLOBAL ASSETS INTEGRATED LLC	Status Issued	
26851	2025-814		IX	100	12/12/25		12,475.00	0.00	12,475.00
						*** Payment Total	12,475.00	0.00	12,475.00
Payment Number 1221398 Payment Date 11/18/25			Vendor 19276				HENRY SCHEIN, INC	Status Issued	
19276	48593704		IX	100	11/21/25		17.99	0.00	17.99
19276	48646366		IX	100	11/22/25		135.99	0.00	135.99
						*** Payment Total	153.98	0.00	153.98
Payment Number 1221399 Payment Date 11/18/25			Vendor 11219				HOME DEPOT CREDIT SERVICES	Status Issued	
11219	0174 0231 092825A		IX	100	10/28/25		107.26	0.00	107.26
						*** Payment Total	107.26	0.00	107.26
Payment Number 1221400 Payment Date 11/18/25			Vendor 23357				HUNDLEY, CATHERINE	Status Issued	
23357	TRV20251007		IX	100	11/14/25		135.00	0.00	135.00
						*** Payment Total	135.00	0.00	135.00
Payment Number 1221401 Payment Date 11/18/25			Vendor 43515				HYNES, JOHN J.	Status Issued	
43515	8		IX	100	11/29/25		1,000.00	0.00	1,000.00
						*** Payment Total	1,000.00	0.00	1,000.00
Payment Number 1221402 Payment Date 11/18/25			Vendor 39322				LANE, WINTER A	Status Issued	
39322	EXP20251104		IX	100	11/10/25		38.00	0.00	38.00
						*** Payment Total	38.00	0.00	38.00
Payment Number 1221403 Payment Date 11/18/25			Vendor 10851				MENARDS - WEST CHICAGO	Status Issued	
10851	30904		IX	100	12/14/25		999.75	0.00	999.75
						*** Payment Total	999.75	0.00	999.75

Payment Date Range 11/18/25 thru 11/18/25
Cash Code 1414 Bank 071923909 Payment Currency USD
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Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1221404 Payment Date 11/18/25		Vendor 10931	MICRODYNAMICS CORPORATION					Status Issued	
10931	110645		IX	100	11/30/25		1,220.04	0.00	1,220.04
			*** Payment Total				1,220.04	0.00	1,220.04
Payment Number 1221405 Payment Date 11/18/25		Vendor 12553	MONTINI, ANGELA CSR RPR					Status Issued	
12553	25CM2045101425		IX	100	11/27/25		38.50	0.00	38.50
			*** Payment Total				38.50	0.00	38.50
Payment Number 1221406 Payment Date 11/18/25		Vendor 10115	MOTOROLA SOLUTIONS INC					Status Issued	
10115	8282236399		IX	100	12/12/25		7,018.40	0.00	7,018.40
			*** Payment Total				7,018.40	0.00	7,018.40
Payment Number 1221407 Payment Date 11/18/25		Vendor 10827	NORTHWESTERN UNIVERSITY CENTER					Status Issued	
10827	27315		IX	100	12/14/24		4,600.00	0.00	4,600.00
			*** Payment Total				4,600.00	0.00	4,600.00
Payment Number 1221408 Payment Date 11/18/25		Vendor 43924	ORESCANIN, MICHAEL					Status Issued	
43924	EXP20251021		IX	100	11/14/25		350.00	0.00	350.00
			*** Payment Total				350.00	0.00	350.00
Payment Number 1221409 Payment Date 11/18/25		Vendor 40302	OVCHARCHYN, HANNAH					Status Issued	
40302	EXP20251021		IX	100	11/14/25		16.00	0.00	16.00
			*** Payment Total				16.00	0.00	16.00
Payment Number 1221410 Payment Date 11/18/25		Vendor 10369	PADDOCK PUBLICATIONS INC					Status Issued	
10369	358264		IX	100	12/10/25		52.90	0.00	52.90
			*** Payment Total				52.90	0.00	52.90
Payment Number 1221411 Payment Date 11/18/25		Vendor 46895	PARABON NANOLABS, INC					Status Issued	
46895	25090801		IX	100	10/08/25		1,400.00	0.00	1,400.00
			*** Payment Total				1,400.00	0.00	1,400.00
Payment Number 1221412 Payment Date 11/18/25		Vendor 18715	PETERS, EVELYN G					Status Issued	
18715	EXP20251114		IX	100	12/14/25		1,070.88	0.00	1,070.88
			*** Payment Total				1,070.88	0.00	1,070.88
Payment Number 1221413 Payment Date 11/18/25		Vendor 13260	POLARIS PHARMACY SERVICES OF					Status Issued	
13260	10-017-25		IX	100	11/30/25		84,316.32	0.00	84,316.32
			*** Payment Total				84,316.32	0.00	84,316.32
Payment Number 1221414 Payment Date 11/18/25		Vendor 11145	RAY O'HERRON CO INC					Status Issued	
11145	2443707		IX	100	12/06/25		366.42	0.00	366.42
11145	2443710		IX	100	12/06/25		394.40	0.00	394.40
11145	2443743		IX	100	12/06/25		57.86	0.00	57.86
11145	2443886		IX	100	12/07/25		370.60	0.00	370.60
11145	2443887		IX	100	12/07/25		394.40	0.00	394.40
11145	2444070		IX	100	12/07/25		244.98	0.00	244.98
11145	2444112		IX	100	12/08/25		75.57	0.00	75.57
11145	2444113		IX	100	12/08/25		80.75	0.00	80.75

Payment Date Range 11/18/25 thru 11/18/25
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1221414 Payment Date 11/18/25			Vendor 11145				RAY O'HERRON CO INC	Status Issued	
11145	2444114		IX	100	12/08/25		84.99	0.00	84.99
11145	2444115		IX	100	12/08/25		64.84	0.00	64.84
11145	2444117		IX	100	12/08/25		164.82	0.00	164.82
11145	2444118		IX	100	12/08/25		72.24	0.00	72.24
11145	2444119		IX	100	12/08/25		878.71	0.00	878.71
11145	2444120		IX	100	12/08/25		386.12	0.00	386.12
11145	2444122		IX	100	12/08/25		449.01	0.00	449.01
11145	2444124		IX	100	12/08/25		148.71	0.00	148.71
11145	2444235		IX	100	12/10/25		394.40	0.00	394.40
11145	2444790		IX	100	12/12/25		32.90	0.00	32.90
11145	2444793		IX	100	12/12/25		32.90	0.00	32.90
			*** Payment Total				4,694.62	0.00	4,694.62
Payment Number 1221415 Payment Date 11/18/25			Vendor 34437				REAL TIME NETWORKS INC	Status Issued	
34437	K26189		IX	100	12/13/25		22,576.00	0.00	22,576.00
			*** Payment Total				22,576.00	0.00	22,576.00
Payment Number 1221416 Payment Date 11/18/25			Vendor 44770				SANCHEZ, SAYRA	Status Issued	
44770	TRV20251008		IX	100	11/14/25		42.47	0.00	42.47
			*** Payment Total				42.47	0.00	42.47
Payment Number 1221417 Payment Date 11/18/25			Vendor 10540				SECRETARY OF STATE	Status Issued	
10540	GC15080 2025		IX	100	11/17/25		9.00	0.00	9.00
			*** Payment Total				9.00	0.00	9.00
Payment Number 1221418 Payment Date 11/18/25			Vendor 26479				SHERIFF ADMINISTRATIVE ACCOUNT	Status Issued	
26479	CK10222		IX	100	12/05/25		265.00	0.00	265.00
			*** Payment Total				265.00	0.00	265.00
Payment Number 1221419 Payment Date 11/18/25			Vendor 30012				SOLOPROTECT US LLC	Status Issued	
30012	INV19129885		IX	100	12/01/25		296.70	0.00	296.70
			*** Payment Total				296.70	0.00	296.70
Payment Number 1221420 Payment Date 11/18/25			Vendor 10750				STERICYCLE INC	Status Issued	
10750	8012451974		IX	100	11/30/25		1,202.50	0.00	1,202.50
			*** Payment Total				1,202.50	0.00	1,202.50
Payment Number 1221421 Payment Date 11/18/25			Vendor 40928				STREICHER'S, INC.	Status Issued	
40928	I1788513		IX	100	11/12/25		1,461.00	0.00	1,461.00
40928	I1793028		IX	100	12/07/25		1,788.00	0.00	1,788.00
			*** Payment Total				3,249.00	0.00	3,249.00
Payment Number 1221422 Payment Date 11/18/25			Vendor 10711				TRANS UNION LLC	Status Issued	
10711	10500179		IX	100	11/24/25		220.99	0.00	220.99
			*** Payment Total				220.99	0.00	220.99
Payment Number 1221423 Payment Date 11/18/25			Vendor 46784				VARIETY THE CHILDREN'S CHARITY	Status Issued	
46784	CB-R-0057-25-2		IX	100	11/28/25		5,795.75	0.00	5,795.75

Bank Account Payment History

Payment Date Range 11/18/25 thru 11/18/25
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1221423 Payment Date 11/18/25			Vendor 46784				VARIETY THE CHILDREN'S CHARITY	Status Issued	
			*** Payment Total				5,795.75	0.00	5,795.75
Payment Number 1221424 Payment Date 11/18/25			Vendor 46284				VC3	Status Issued	
46284	VC3-227705		IX	100	12/14/25		9,836.00	0.00	9,836.00
46284	VC3-227706		IX	100	12/14/25		1,578.50	0.00	1,578.50
			*** Payment Total				11,414.50	0.00	11,414.50
Payment Number 1221425 Payment Date 11/18/25			Vendor 10080				VWR INTERNATIONAL LLC	Status Issued	
10080	8820319617		IX	100	12/03/25		494.25	0.00	494.25
			*** Payment Total				494.25	0.00	494.25
Payment Number 1221426 Payment Date 11/18/25			Vendor 36930				WAXENBAUM DENNISON, ERIN B	Status Issued	
36930	110625		IX	100	11/07/25		500.00	0.00	500.00
			*** Payment Total				500.00	0.00	500.00
Payment Number 1221427 Payment Date 11/18/25			Vendor 30141				WELLSKY	Status Issued	
30141	CTR1500010124		IX	100	11/17/25		7,500.00	0.00	7,500.00
			*** Payment Total				7,500.00	0.00	7,500.00
Payment Number 1221428 Payment Date 11/18/25			Vendor 44799				WICKED PRINT LLC	Status Issued	
44799	1002872		IX	100	12/10/25		600.00	0.00	600.00
			*** Payment Total				600.00	0.00	600.00
		*** Payment Code CHK Total					192,018.45	0.00	192,018.45
		Payment Count					47		
		*** Cash Code 1414 Total					320,550.78	0.00	320,550.78
		Payment Count					58		
	*** Pay Group 1000 USD Total						320,550.78	0.00	320,550.78
	Payment Count						58		

AP255 Date: 11/18/25 JOB SUBMISSION PARAMETERS
Time: 11:10

User Name: DP\FNDMD
Job Name: PMTHISTORY
Step Nbr: 2

Pay Group: 1100
Cash Code: 1414 Class C Accounts Payable

Payment Date: 111825 - 111825
Payment Numbers: -
Payment Code:

Bank Account Payment History

Payment Date Range 11/18/25 thru 11/18/25
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code ACH

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 537707 Payment Date 11/18/25			Vendor 13285				COMMERCIAL MECHANICAL INC		Status Issued
13285	1721-7		IX	105	11/30/25		68,111.14	0.00	68,111.14
			*** Payment Total				68,111.14	0.00	68,111.14
Payment Number 537708 Payment Date 11/18/25			Vendor 11452				EARTHWERKS LAND IMPROVEMENT &		Status Issued
11452	2024-102		IX	105	11/09/25		11,563.70	0.00	11,563.70
			*** Payment Total				11,563.70	0.00	11,563.70
Payment Number 537709 Payment Date 11/18/25			Vendor 45668				KURAS, BRETT		Status Issued
45668	MIL20251018		IX	105	11/13/25		130.20	0.00	130.20
			*** Payment Total				130.20	0.00	130.20
		*** Payment Code ACH Total					79,805.04	0.00	79,805.04
		Payment Count					3		

Payment Date Range 11/18/25 thru 11/18/25
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1221429 Payment Date 11/18/25		Vendor 12943	ANIMALS DESERVING OF PROPER					Status Issued	
12943	2347527			IX	120	11/21/25	250.00	0.00	250.00
			*** Payment Total				250.00	0.00	250.00
Payment Number 1221430 Payment Date 11/18/25		Vendor 21996	ANIMAL CARE EQUIPMENT & SVCS					Status Issued	
21996	138112			IX	120	12/03/25	360.94	0.00	360.94
			*** Payment Total				360.94	0.00	360.94
Payment Number 1221431 Payment Date 11/18/25		Vendor 27641	CAC VETERINARY ACQUISITION LLC					Status Issued	
27641	93641			IX	120	11/23/25	300.00	0.00	300.00
			*** Payment Total				300.00	0.00	300.00
Payment Number 1221432 Payment Date 11/18/25		Vendor 11863	CINTAS #344					Status Issued	
11863	4248513353			IX	120	12/03/25	45.05	0.00	45.05
			*** Payment Total				45.05	0.00	45.05
Payment Number 1221433 Payment Date 11/18/25		Vendor 11196	FEDEX					Status Issued	
11196	9-039-36212			IX	120	11/21/25	34.84	0.00	34.84
			*** Payment Total				34.84	0.00	34.84
Payment Number 1221434 Payment Date 11/18/25		Vendor 13020	FIDLAR TECHNOLOGIES INC					Status Issued	
13020	0710165-IN			IX	150	11/30/25	5,550.08	0.00	5,550.08
			*** Payment Total				5,550.08	0.00	5,550.08
Payment Number 1221435 Payment Date 11/18/25		Vendor 12592	ANTAAL & RANDHAWA PC					Status Issued	
12592	87135			IX	120	11/05/25	300.00	0.00	300.00
			*** Payment Total				300.00	0.00	300.00
Payment Number 1221436 Payment Date 11/18/25		Vendor 10375	LOMBARD VETERINARY HOSPITAL					Status Issued	
10375	68740			IX	120	11/21/25	300.00	0.00	300.00
			*** Payment Total				300.00	0.00	300.00
Payment Number 1221437 Payment Date 11/18/25		Vendor 33979	SAFEBUILT, LLC					Status Issued	
33979	2702865			IX	170	11/30/25	778.50	0.00	778.50
			*** Payment Total				778.50	0.00	778.50
Payment Number 1221438 Payment Date 11/18/25		Vendor 12876	TRUSTED JOURNEY PET MEMORIAL					Status Issued	
12876	APR10048-I-0039			IX	120	11/30/25	335.90	0.00	335.90
			*** Payment Total				335.90	0.00	335.90
			*** Payment Code CHK Total				8,255.31	0.00	8,255.31
			Payment Count				10		
			*** Cash Code 1414 Total				88,060.35	0.00	88,060.35
			Payment Count				13		
			*** Pay Group 1100 USD Total				88,060.35	0.00	88,060.35
			Payment Count				13		

AP255 Date: 11/18/25 JOB SUBMISSION PARAMETERS
Time: 11:11

User Name: DP\FNDMD
Job Name: PMTHISTORY
Step Nbr: 3

Pay Group: 1200
Cash Code: 1414 Class C Accounts Payable

Payment Date: 111825 - 111825
Payment Numbers: -
Payment Code:

Bank Account Payment History

Payment Date Range 11/18/25 thru 11/18/25
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code ACH

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 537710 Payment Date 11/18/25		Vendor 10674	AIRGAS USA					Status Issued	
10674	9166643243		IX	100	12/10/25		351.00	0.00	351.00
			*** Payment Total				351.00	0.00	351.00
Payment Number 537711 Payment Date 11/18/25		Vendor 12992	JDF SERVICES INC					Status Issued	
12992	IVC00000009753671		IX	100	11/04/25		946.00	0.00	946.00
12992	IVC00000009807998		IX	100	11/25/25		5,912.50	0.00	5,912.50
12992	IVC00000009844182		IX	100	12/09/25		1,290.00	0.00	1,290.00
			*** Payment Total				8,148.50	0.00	8,148.50
Payment Number 537712 Payment Date 11/18/25		Vendor 22472	CARDINAL HEALTH 110, LLC					Status Issued	
22472	7445910886		IX	100	12/03/25		8.93	0.00	8.93
22472	7445910889		IX	100	12/03/25		33.40	0.00	33.40
22472	7446104754		IX	100	12/04/25		46.24	0.00	46.24
22472	7446285618		IX	100	12/05/25		96.81	0.00	96.81
22472	7446286619		IX	100	12/05/25		54.29	0.00	54.29
22472	7446486523		IX	100	12/06/25		164.83	0.00	164.83
22472	7446486524		IX	100	12/06/25		3.69	0.00	3.69
22472	7446571325		IX	100	12/06/25		2.18	0.00	2.18
22472	7446571327		IX	100	12/06/25		3.59	0.00	3.59
22472	7446676160		IX	100	12/07/25		28.26	0.00	28.26
22472	7446676161		IX	100	12/07/25		29.21	0.00	29.21
			*** Payment Total				471.43	0.00	471.43
Payment Number 537713 Payment Date 11/18/25		Vendor 10157	GRAINGER					Status Issued	
10157	9687059403		IX	100	11/23/25		55.78	0.00	55.78
			*** Payment Total				55.78	0.00	55.78
Payment Number 537714 Payment Date 11/18/25		Vendor 10549	RED WING BUSINESS ADVANTAGE					Status Issued	
10549	123ST1-2063351		IX	100	12/10/25		178.49	0.00	178.49
			*** Payment Total				178.49	0.00	178.49
Payment Number 537715 Payment Date 11/18/25		Vendor 10076	WIGHT & COMPANY					Status Issued	
10076	250037-005		IX	100	10/30/25		83,500.00	0.00	83,500.00
			*** Payment Total				83,500.00	0.00	83,500.00
		*** Payment Code ACH Total					92,705.20	0.00	92,705.20
		Payment Count					6		

Payment Date Range 11/18/25 thru 11/18/25
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1221439 Payment Date 11/18/25		Vendor 10008	AT&T					Status Issued	
10008	630665656311 2025		IX	100	12/04/25		448.63	0.00	448.63
			*** Payment Total				448.63	0.00	448.63
Payment Number 1221440 Payment Date 11/18/25		Vendor 18417	COBLENTZ, SUSAN					Status Issued	
18417	EXP20251110A		IX	100	12/10/25		30.22	0.00	30.22
			*** Payment Total				30.22	0.00	30.22
Payment Number 1221441 Payment Date 11/18/25		Vendor 45426	COLASTRE, CHERILL					Status Issued	
45426	EXP20251020		IX	100	11/13/25		50.00	0.00	50.00
			*** Payment Total				50.00	0.00	50.00
Payment Number 1221442 Payment Date 11/18/25		Vendor 22887	GARCINES, LYCETTE					Status Issued	
22887	EXP20251110		IX	100	11/12/25		50.00	0.00	50.00
			*** Payment Total				50.00	0.00	50.00
Payment Number 1221443 Payment Date 11/18/25		Vendor 30801	MCKESSON MEDICAL - SURGICAL					Status Issued	
30801	24556139		IX	100	11/28/25		42.97	0.00	42.97
			*** Payment Total				42.97	0.00	42.97
Payment Number 1221444 Payment Date 11/18/25		Vendor 44693	MCMAHON FOOD CORPORATION					Status Issued	
44693	0000023817		IX	100	12/07/25		668.78	0.00	668.78
			*** Payment Total				668.78	0.00	668.78
Payment Number 1221445 Payment Date 11/18/25		Vendor 41105	PINUELA, JOY					Status Issued	
41105	EXP20251031		IX	100	11/12/25		49.58	0.00	49.58
			*** Payment Total				49.58	0.00	49.58
Payment Number 1221446 Payment Date 11/18/25		Vendor 44692	PRAIRIE FARMS ROCKFORD					Status Issued	
44692	9033520		IX	100	12/10/25		541.07	0.00	541.07
			*** Payment Total				541.07	0.00	541.07
Payment Number 1221447 Payment Date 11/18/25		Vendor 11409	PROFESSIONAL MEDICAL INC					Status Issued	
11409	2578085		IX	100	12/07/25		178.56	0.00	178.56
			*** Payment Total				178.56	0.00	178.56
Payment Number 1221448 Payment Date 11/18/25		Vendor 10555	SYSCO FOOD SERVICES-CHICAGO					Status Issued	
10555	824778564		IX	100	12/08/25		126.36	0.00	126.36
10555	824783253		IX	100	12/10/25		99.32	0.00	99.32
10555	824783254		IX	100	12/10/25		71.69	0.00	71.69
10555	824783255		IX	100	12/10/25		77.37	0.00	77.37
10555	824783256		IX	100	12/10/25		144.42	0.00	144.42
10555	824783257		IX	100	12/10/25		359.21	0.00	359.21
10555	824783259		IX	100	12/10/25		146.64	0.00	146.64
10555	824783260		IX	100	12/10/25		80.47	0.00	80.47
10555	824783261		IX	100	12/10/25		223.51	0.00	223.51
10555	824783909		IX	100	12/11/25		30.74	0.00	30.74
10555	824786349		IX	100	12/12/25		43.16	0.00	43.16
10555	824786382		IX	100	12/12/25		18.70	0.00	18.70

Payment Date Range 11/18/25 thru 11/18/25
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1221448 Payment Date 11/18/25			Vendor 10555		SYSCO FOOD SERVICES-CHICAGO			Status Issued	
10555	824790404		IX	100	12/13/25		218.69	0.00	218.69
10555	824790405		IX	100	12/13/25		676.89	0.00	676.89
		*** Payment Total					2,317.17	0.00	2,317.17
Payment Number 1221449 Payment Date 11/18/25			Vendor 39271		WELTER HEALTHCARE PARTNERS			Status Issued	
39271	5001		IX	100	11/02/25		303.97	0.00	303.97
		*** Payment Total					303.97	0.00	303.97
		*** Payment Code CHK Total					4,680.95	0.00	4,680.95
		Payment Count					11		
		*** Cash Code 1414 Total					97,386.15	0.00	97,386.15
		Payment Count					17		
		*** Pay Group 1200 USD Total					97,386.15	0.00	97,386.15
		Payment Count					17		

AP255 Date: 11/18/25 JOB SUBMISSION PARAMETERS
Time: 11:11

User Name: DP\FNDMD
Job Name: PMTHISTORY
Step Nbr: 5

Pay Group: 1400
Cash Code: 1414 Class C Accounts Payable

Payment Date: 111825 - 111825
Payment Numbers: -
Payment Code:

Bank Account Payment History

AP255 Date 11/18/25 Pay Group 1400 JUDICIAL PAY GROUP USD Page 1
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Payment Date Range 11/18/25 thru 11/18/25
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code ACH

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 537716 Payment Date 11/18/25			Vendor 26753		AMAZON CAPITAL SERVICES			Status Issued	
26753	13VV-XXWW-Y6DD		IX	104	11/23/25		53.80	0.00	53.80
26753	1CQG-KLNK-4N9F		IX	104	12/06/25		316.80	0.00	316.80
26753	1VN9-JQMV-WXN1		IX	130	11/26/25		409.45	0.00	409.45
26753	1YFW-676T-66JR		IX	104	12/06/25		63.81	0.00	63.81
			*** Payment Total				843.86	0.00	843.86
Payment Number 537717 Payment Date 11/18/25			Vendor 43560		CROSSFIT IRON FLAG, LLC			Status Issued	
43560	1025		IX	130	12/05/25		920.00	0.00	920.00
			*** Payment Total				920.00	0.00	920.00
Payment Number 537718 Payment Date 11/18/25			Vendor 39536		KAPPAS, VICTORIA			Status Issued	
39536	EXP20251106		IX	104	12/06/25		13.50	0.00	13.50
			*** Payment Total				13.50	0.00	13.50
		*** Payment Code ACH Total					1,777.36	0.00	1,777.36
		Payment Count					3		

Payment Date Range 11/18/25 thru 11/18/25
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1221450 Payment Date 11/18/25		Vendor 19882	A & A CLINICAL COUNSELING					Status Issued	
19882	23JD187OCT25		IX	130	12/13/25		150.00	0.00	150.00
19882	24JD210OCT25		IX	130	12/13/25		431.25	0.00	431.25
19882	24JD255OCT25		IX	130	12/13/25		187.50	0.00	187.50
19882	24JD309OCT25		IX	130	12/13/25		131.25	0.00	131.25
19882	25JD202OCT25		IX	130	12/13/25		243.75	0.00	243.75
			*** Payment Total				1,143.75	0.00	1,143.75
Payment Number 1221451 Payment Date 11/18/25		Vendor 12434	CURRIE MOTORS					Status Issued	
12434	M4817		IX	131	10/02/25		68,746.00	0.00	68,746.00
			*** Payment Total				68,746.00	0.00	68,746.00
Payment Number 1221452 Payment Date 11/18/25		Vendor 19161	DUPAGE COUNTY HEALTH DEPT.					Status Issued	
19161	MICAP-SNAP-2025-10		IX	130	12/01/25		17,333.34	0.00	17,333.34
19161	MICAP-SNAP-2025-9		IX	130	11/12/25		17,333.34	0.00	17,333.34
			*** Payment Total				34,666.68	0.00	34,666.68
Payment Number 1221453 Payment Date 11/18/25		Vendor 10809	INSIGHT PUBLIC SECTOR INC					Status Issued	
10809	1101334117		IX	102	12/12/25		9,545.00	0.00	9,545.00
10809	1101334127		IX	102	12/12/25		3,185.50	0.00	3,185.50
			*** Payment Total				12,730.50	0.00	12,730.50
Payment Number 1221454 Payment Date 11/18/25		Vendor 47255	KAGOYIRE, JOSELYNE					Status Issued	
47255	TRV20251007		IX	130	11/07/25		528.90	0.00	528.90
			*** Payment Total				528.90	0.00	528.90
Payment Number 1221455 Payment Date 11/18/25		Vendor 13540	KANE COUNTY					Status Issued	
13540	OCT-25.DST.KCJJC		IX	131	12/03/25		19,600.00	0.00	19,600.00
			*** Payment Total				19,600.00	0.00	19,600.00
Payment Number 1221456 Payment Date 11/18/25		Vendor 10275	NATIONAL SAFETY COUNCIL					Status Issued	
10275	INV213757		IX	131	12/05/25		54.10	0.00	54.10
			*** Payment Total				54.10	0.00	54.10
Payment Number 1221457 Payment Date 11/18/25		Vendor 39549	ODP BUSINESS SOLUTIONS, LLC					Status Issued	
39549	441628440001		IX	130	11/17/25		17.79	0.00	17.79
			*** Payment Total				17.79	0.00	17.79
Payment Number 1221458 Payment Date 11/18/25		Vendor 21030	OFFICESUPPLY.COM					Status Issued	
21030	6746917		IX	130	12/05/25		1,863.86	0.00	1,863.86
			*** Payment Total				1,863.86	0.00	1,863.86
Payment Number 1221459 Payment Date 11/18/25		Vendor 18626	STUBNER, RAYMOND					Status Issued	
18626	TRV20251007		IX	130	11/06/25		130.02	0.00	130.02
			*** Payment Total				130.02	0.00	130.02
Payment Number 1221460 Payment Date 11/18/25		Vendor 18643	WOLD, CARLENE					Status Issued	
18643	MIL20251008		IX	130	11/07/25		146.86	0.00	146.86

Payment Date Range 11/18/25 thru 11/18/25
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1221460 Payment Date 11/18/25			Vendor 18643		WOLD, CARLENE			Status Issued	
					*** Payment Total		146.86	0.00	146.86
					*** Payment Code CHK Total		139,628.46	0.00	139,628.46
					Payment Count		11		
					*** Cash Code 1414 Total		141,405.82	0.00	141,405.82
					Payment Count		14		
					*** Pay Group 1400 USD Total		141,405.82	0.00	141,405.82
					Payment Count		14		

AP255 Date: 11/18/25 JOB SUBMISSION PARAMETERS
Time: 11:12

User Name: DP\FNDMD
Job Name: PMTHISTORY
Step Nbr: 6

Pay Group: 1500
Cash Code: 1414 Class C Accounts Payable

Payment Date: 111825 - 111825
Payment Numbers: -
Payment Code:

AP255 Date 11/18/25 Pay Group 1500 HWY STREETS & BRIDGES PAY GRP USD Page 1
Time 11:12 Bank Account Payment History

Payment Date Range 11/18/25 thru 11/18/25
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code ACH

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 537719 Payment Date 11/18/25		Vendor 10157			GRAINGER INC			Status Issued	
10157	9685142409		IX	100	11/21/25		525.28	0.00	525.28
		*** Payment Total					525.28	0.00	525.28
		*** Payment Code ACH Total					525.28	0.00	525.28
		Payment Count					1		

Payment Date Range 11/18/25 thru 11/18/25
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1221461 Payment Date 11/18/25		Vendor 10008	AT&T					Status Issued	
10008	630350136511 2025		IX	100	12/01/25		59.82	0.00	59.82
			*** Payment Total				59.82	0.00	59.82
Payment Number 1221462 Payment Date 11/18/25		Vendor 10030	DUKANE ASPHALT COMPANY					Status Issued	
10030	9207		IX	100	12/06/25		206.70	0.00	206.70
			*** Payment Total				206.70	0.00	206.70
Payment Number 1221463 Payment Date 11/18/25		Vendor 12084	HAGGERTY FORD					Status Issued	
12084	3-22313		IX	100	11/26/25		384.70	0.00	384.70
12084	3-22317		IX	100	11/26/25		27.30	0.00	27.30
12084	3-22348		IX	100	11/30/25		62.33	0.00	62.33
12084	3-22349		IX	100	11/29/25		42.95	0.00	42.95
12084	3-22360		IX	100	11/30/25		79.39	0.00	79.39
12084	3-22368		IX	100	12/01/25		424.35	0.00	424.35
12084	3-22376		IX	100	12/04/25		163.41	0.00	163.41
			*** Payment Total				1,184.43	0.00	1,184.43
Payment Number 1221464 Payment Date 11/18/25		Vendor 24397	LAKESIDE INTERNATIONAL LLC					Status Issued	
24397	7300104P		IX	100	11/28/25		569.92	0.00	569.92
			*** Payment Total				569.92	0.00	569.92
Payment Number 1221465 Payment Date 11/18/25		Vendor 11213	NAPA AUTO PARTS					Status Issued	
11213	296079		IX	100	11/15/25		187.10	0.00	187.10
11213	296647		IX	100	11/21/25		214.68	0.00	214.68
11213	296718		IX	100	11/22/25		195.84	0.00	195.84
11213	296852		IX	100	11/23/25		82.74	0.00	82.74
11213	296883		IX	100	11/23/25		91.51	0.00	91.51
11213	297013		IX	100	11/26/25		23.40	0.00	23.40
11213	297426		IX	100	11/30/25		44.94	0.00	44.94
11213	297614		IX	100	12/03/25		167.92	0.00	167.92
11213	297627		IX	100	12/03/25		17.05	0.00	17.05
11213	297731		IX	100	12/04/25		704.74	0.00	704.74
			*** Payment Total				1,729.92	0.00	1,729.92
Payment Number 1221466 Payment Date 11/18/25		Vendor 10096	PATSON INC					Status Issued	
10096	X101762694:01		IX	100	11/14/25		191.65	0.00	191.65
10096	X101768285:01		IX	100	11/27/25		79.75	0.00	79.75
10096	X101778620:01		IX	100	12/12/25		123.89	0.00	123.89
			*** Payment Total				395.29	0.00	395.29
Payment Number 1221467 Payment Date 11/18/25		Vendor 10363	PRIORITY PRODUCTS INC.					Status Issued	
10363	1024758		IX	100	11/29/25		320.94	0.00	320.94
10363	1025128		IX	100	12/03/25		12.52	0.00	12.52
			*** Payment Total				333.46	0.00	333.46
Payment Number 1221468 Payment Date 11/18/25		Vendor 11645	SUNRISE CHEVROLET					Status Issued	
11645	1037879		IX	100	11/27/25		19.05	0.00	19.05
11645	1037914		IX	100	11/28/25		100.06	0.00	100.06

Payment Date Range 11/18/25 thru 11/18/25
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1221468 Payment Date 11/18/25			Vendor 11645		SUNRISE CHEVROLET			Status Issued	
		*** Payment Total					119.11	0.00	119.11
Payment Number 1221469 Payment Date 11/18/25			Vendor 10597		VERIZON			Status Issued	
10597	6127350639		IX	100	12/01/25		676.80	0.00	676.80
		*** Payment Total					676.80	0.00	676.80
		*** Payment Code CHK Total					5,275.45	0.00	5,275.45
		Payment Count					9		
		*** Cash Code 1414 Total					5,800.73	0.00	5,800.73
		Payment Count					10		
		*** Pay Group 1500 USD Total					5,800.73	0.00	5,800.73
		Payment Count					10		

AP255 Date: 11/18/25 JOB SUBMISSION PARAMETERS
Time: 11:12

User Name: DP\FNDMD
Job Name: PMTHISTORY
Step Nbr: 7

Pay Group: 1600
Cash Code: 1414 Class C Accounts Payable

Payment Date: 111825 - 111825
Payment Numbers: -
Payment Code:

AP255 Date 11/18/25 Pay Group 1600 CONSERV & RECREATION PAY GROUP USD Page 1
Time 11:12 Bank Account Payment History

Payment Date Range 11/18/25 thru 11/18/25
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1221470 Payment Date 11/18/25		Vendor 10023			COM ED			Status Issued	
10023	7371639000 102225		IX	100	11/21/25		29.70	0.00	29.70
10023	8121486000 102325		IX	100	11/22/25		478.89	0.00	478.89
		*** Payment Total					508.59	0.00	508.59
		*** Payment Code CHK Total					508.59	0.00	508.59
		Payment Count					1		
		*** Cash Code 1414 Total					508.59	0.00	508.59
		Payment Count					1		
		*** Pay Group 1600 USD Total					508.59	0.00	508.59
		Payment Count					1		

AP255 Date: 11/18/25 JOB SUBMISSION PARAMETERS
Time: 11:12

User Name: DP\FNDMD
Job Name: PMTHISTORY
Step Nbr: 8

Pay Group: 2000
Cash Code: 1414 Class C Accounts Payable

Payment Date: 111825 - 111825
Payment Numbers: -
Payment Code:

AP255 Date 11/18/25 Pay Group 2000 PUBLIC WORKS PAY GROUP USD Page 1
Time 11:12 Bank Account Payment History

Payment Date Range 11/18/25 thru 11/18/25
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code ACH

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 537720 Payment Date 11/18/25 Vendor 12605 BAXTER & WOODMAN INC Status Issued									
12605	0276436		IX	100	10/17/25		14,533.70	0.00	14,533.70
		*** Payment Total					14,533.70	0.00	14,533.70
Payment Number 537721 Payment Date 11/18/25 Vendor 10124 GRAYBAR Status Issued									
10124	9350594767		IX	100	11/09/25		124.32	0.00	124.32
		*** Payment Total					124.32	0.00	124.32
Payment Number 537722 Payment Date 11/18/25 Vendor 11585 HUFF & HUFF, INC. Status Issued									
11585	01-0911151		IX	100	10/25/25		4,863.47	0.00	4,863.47
		*** Payment Total					4,863.47	0.00	4,863.47
Payment Number 537723 Payment Date 11/18/25 Vendor 11154 PORTER PIPE & SUPPLY Status Issued									
11154	13116510-00		IX	100	11/23/25		120.80	0.00	120.80
		*** Payment Total					120.80	0.00	120.80
		*** Payment Code ACH Total					19,642.29	0.00	19,642.29
		Payment Count					4		

Payment Date Range 11/18/25 thru 11/18/25
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1221471 Payment Date 11/18/25		Vendor 10008	AT&T					Status Issued	
10008	630964720711 2025		IX	100	12/07/25		306.69	0.00	306.69
10008	630964750311 2025		IX	100	12/07/25		593.89	0.00	593.89
		*** Payment Total					900.58	0.00	900.58
Payment Number 1221472 Payment Date 11/18/25		Vendor 10023	COM ED					Status Issued	
10023	1914936000 110625		IX	100	12/06/25		1,678.32	0.00	1,678.32
		*** Payment Total					1,678.32	0.00	1,678.32
Payment Number 1221473 Payment Date 11/18/25		Vendor 11196	FEDEX					Status Issued	
11196	9-063-87250		IX	100	12/12/25		52.26	0.00	52.26
		*** Payment Total					52.26	0.00	52.26
Payment Number 1221474 Payment Date 11/18/25		Vendor 10411	FISHER SCIENTIFIC					Status Issued	
10411	3533385		IX	100	10/10/25		3,537.77	0.00	3,537.77
		*** Payment Total					3,537.77	0.00	3,537.77
Payment Number 1221475 Payment Date 11/18/25		Vendor 12549	FULLIFE SAFETY CENTER					Status Issued	
12549	72852		IX	100	11/26/25		192.00	0.00	192.00
		*** Payment Total					192.00	0.00	192.00
Payment Number 1221476 Payment Date 11/18/25		Vendor 11102	HARRINGTON INDUSTRIAL PLASTICS					Status Issued	
11102	023K6368		IX	100	10/26/25		900.97	0.00	900.97
11102	023K6450		IX	100	10/30/25		187.30	0.00	187.30
11102	023K7061		IX	100	11/22/25		761.79-	0.00	761.79-
		*** Payment Total					326.48	0.00	326.48
Payment Number 1221477 Payment Date 11/18/25		Vendor 11219	HOME DEPOT CREDIT SERVICES					Status Issued	
11219	0174 0231 092825		IX	100	10/28/25		1,657.26	0.00	1,657.26
		*** Payment Total					1,657.26	0.00	1,657.26
Payment Number 1221478 Payment Date 11/18/25		Vendor 11148	LAI LTD					Status Issued	
11148	25-62843		IX	100	12/04/25		2,385.00	0.00	2,385.00
		*** Payment Total					2,385.00	0.00	2,385.00
Payment Number 1221479 Payment Date 11/18/25		Vendor 10851	MENARDS					Status Issued	
10851	93688		IX	100	11/15/25		64.80	0.00	64.80
10851	93742		IX	100	11/16/25		40.50	0.00	40.50
		*** Payment Total					105.30	0.00	105.30
Payment Number 1221480 Payment Date 11/18/25		Vendor 13350	MIDWEST SURVEYING INSTRUMENTS					Status Issued	
13350	25749		IX	100	12/01/25		194.58	0.00	194.58
		*** Payment Total					194.58	0.00	194.58
Payment Number 1221481 Payment Date 11/18/25		Vendor 10185	NEUCO INC					Status Issued	
10185	9133038		IX	100	11/27/25		879.74	0.00	879.74
10185	9136291		IX	100	11/28/25		468.60	0.00	468.60
10185	9152081		IX	100	12/03/25		6.03	0.00	6.03

AP255 Date 11/18/25 Pay Group 2000 PUBLIC WORKS PAY GROUP USD
Time 11:12 Bank Account Payment History

Payment Date Range 11/18/25 thru 11/18/25
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1221481 Payment Date 11/18/25			Vendor 10185				NEUCO INC		Status Issued
					*** Payment Total		1,354.37	0.00	1,354.37
Payment Number 1221482 Payment Date 11/18/25			Vendor 12047				NORTHERN SAFETY CO., INC.		Status Issued
12047	907225986		IX	100	11/28/25		350.40	0.00	350.40
					*** Payment Total		350.40	0.00	350.40
Payment Number 1221483 Payment Date 11/18/25			Vendor 25501				PITNEY BOWES GLOBAL FINANCIAL		Status Issued
25501	3107484238		IX	100	12/10/25		313.71	0.00	313.71
					*** Payment Total		313.71	0.00	313.71
Payment Number 1221484 Payment Date 11/18/25			Vendor 20893				WESCO RECEIVABLES CORP		Status Issued
20893	383404		IX	100	11/15/25		28,483.43	0.00	28,483.43
					*** Payment Total		28,483.43	0.00	28,483.43
Payment Number 1221485 Payment Date 11/18/25			Vendor 12030				WILLOWBROOK FORD INC		Status Issued
12030	6448615		IX	100	08/24/25		231.37	0.00	231.37
12030	6448899		IX	100	08/30/25		602.52	0.00	602.52
12030	6450598		IX	100	09/24/25		102.44	0.00	102.44
12030	6450846		IX	100	10/10/25		4,906.72	0.00	4,906.72
					*** Payment Total		5,843.05	0.00	5,843.05
					*** Payment Code CHK Total		47,374.51	0.00	47,374.51
					Payment Count		15		
					*** Cash Code 1414 Total		67,016.80	0.00	67,016.80
					Payment Count		19		
					*** Pay Group 2000 USD Total		67,016.80	0.00	67,016.80
					Payment Count		19		

AP255 Date: 11/18/25 JOB SUBMISSION PARAMETERS
Time: 11:12

User Name: DP\FNDMD
Job Name: PMTHISTORY
Step Nbr: 9

Pay Group: 5000
Cash Code: 1414 Class C Accounts Payable

Payment Date: 111825 - 111825
Payment Numbers: -
Payment Code:

Bank Account Payment History

Payment Date Range 11/18/25 thru 11/18/25
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code ACH

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 537724 Payment Date 11/18/25		Vendor 22549	CARNATE-ARDELEAN, AUDREY					Status Issued	
22549	TRV20251001		IX	202	11/12/25		73.15	0.00	73.15
			*** Payment Total				73.15	0.00	73.15
Payment Number 537725 Payment Date 11/18/25		Vendor 28463	CATHOLIC CHARITIES OF THE ARCH					Status Issued	
28463	OCTOBER 2025		IX	101	12/11/25		2,923.09	0.00	2,923.09
			*** Payment Total				2,923.09	0.00	2,923.09
Payment Number 537726 Payment Date 11/18/25		Vendor 12531	CTS, INC.					Status Issued	
12531	386012		IX	105	10/29/25		1,442.00	0.00	1,442.00
12531	386049		IX	105	11/15/25		399.00	0.00	399.00
			*** Payment Total				1,841.00	0.00	1,841.00
Payment Number 537727 Payment Date 11/18/25		Vendor 18801	EVANS, CHRISTINE					Status Issued	
18801	MIL20251007		IX	202	11/06/25		113.40	0.00	113.40
			*** Payment Total				113.40	0.00	113.40
Payment Number 537728 Payment Date 11/18/25		Vendor 46136	GIBSON, LATONYA					Status Issued	
46136	MIL20251002		IX	202	11/13/25		159.60	0.00	159.60
			*** Payment Total				159.60	0.00	159.60
Payment Number 537729 Payment Date 11/18/25		Vendor 42152	HARRIS, JACQUELINE					Status Issued	
42152	MIL20251006		IX	202	11/12/25		135.31	0.00	135.31
			*** Payment Total				135.31	0.00	135.31
Payment Number 537730 Payment Date 11/18/25		Vendor 14166	HEALTHY AIR HEATING & AIR INC					Status Issued	
14166	50059		IX	100	11/02/25		24,820.61	0.00	24,820.61
			*** Payment Total				24,820.61	0.00	24,820.61
Payment Number 537731 Payment Date 11/18/25		Vendor 24646	JIARDINA, CHRISTINA					Status Issued	
24646	TRV20251017		IX	202	11/13/25		36.75	0.00	36.75
			*** Payment Total				36.75	0.00	36.75
Payment Number 537732 Payment Date 11/18/25		Vendor 41966	MCLAUGHLIN, LAUREN MAE					Status Issued	
41966	103125-110625.LM		IX	104	12/06/25		460.00	0.00	460.00
			*** Payment Total				460.00	0.00	460.00
Payment Number 537733 Payment Date 11/18/25		Vendor 40318	MECHANICS LOCAL 701 TRAINING					Status Issued	
40318	2031		IX	105	11/14/25		900.00	0.00	900.00
			*** Payment Total				900.00	0.00	900.00
Payment Number 537734 Payment Date 11/18/25		Vendor 37414	PATH TO RECOVERY FOUNDATION					Status Issued	
37414	821A		IX	104	11/05/25		80.00	0.00	80.00
37414	822		IX	104	12/10/25		560.00	0.00	560.00
			*** Payment Total				640.00	0.00	640.00
Payment Number 537735 Payment Date 11/18/25		Vendor 28390	VARZINO-BUSSAN, BRITTANY					Status Issued	
28390	MIL20251001		IX	202	11/13/25		69.30	0.00	69.30

Payment Date Range 11/18/25 thru 11/18/25
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code ACH

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 537735 Payment Date 11/18/25			Vendor 28390		VARZINO-BUSSAN, BRITTANY			Status Issued	
			*** Payment Total				69.30	0.00	69.30
Payment Number 537736 Payment Date 11/18/25			Vendor 23956		VAZQUEZ, KARINA			Status Issued	
23956	MIL20251001		IX	202	11/13/25		70.70	0.00	70.70
			*** Payment Total				70.70	0.00	70.70
		*** Payment Code ACH Total					32,242.91	0.00	32,242.91
			Payment Count				13		

Payment Date Range 11/18/25 thru 11/18/25
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1221486 Payment Date 11/18/25		Vendor 44097	826 TERRACE LAKE LLC					Status Issued	
44097	DHS-1760-26-2854		IX	209	12/13/25		7,204.00	0.00	7,204.00
			*** Payment Total				7,204.00	0.00	7,204.00
Payment Number 1221487 Payment Date 11/18/25		Vendor 38946	ABSALONSEN, KENT A					Status Issued	
38946	060525		IX	110	07/05/25		200.00	0.00	200.00
38946	090225		IX	110	10/02/25		200.00	0.00	200.00
38946	091025		IX	110	10/10/25		200.00	0.00	200.00
			*** Payment Total				600.00	0.00	600.00
Payment Number 1221488 Payment Date 11/18/25		Vendor 37500	ANGELS HOMECARE SERVICES, INC					Status Issued	
37500	20251108AK		IX	101	12/11/25		2,950.00	0.00	2,950.00
			*** Payment Total				2,950.00	0.00	2,950.00
Payment Number 1221489 Payment Date 11/18/25		Vendor 43802	BC GRAND RESERVE LLC					Status Issued	
43802	IACAA-1675-26-2858		IX	101	12/07/25		2,000.00	0.00	2,000.00
			*** Payment Total				2,000.00	0.00	2,000.00
Payment Number 1221490 Payment Date 11/18/25		Vendor 13114	BRIGHTSTAR HEALTHCARE					Status Issued	
13114	IVC00000009850117		IX	101	12/09/25		735.00	0.00	735.00
			*** Payment Total				735.00	0.00	735.00
Payment Number 1221491 Payment Date 11/18/25		Vendor 47267	BYCROFT, KATRINA					Status Issued	
47267	V26479-1		IX	105	11/14/25		67.56	0.00	67.56
			*** Payment Total				67.56	0.00	67.56
Payment Number 1221492 Payment Date 11/18/25		Vendor 24442	CAR-X TIRE AND AUTO					Status Issued	
24442	548652		IX	101	11/14/25		898.89	0.00	898.89
			*** Payment Total				898.89	0.00	898.89
Payment Number 1221493 Payment Date 11/18/25		Vendor 10595	CITY OF WOOD DALE					Status Issued	
10595	103595 102725		IX	101	11/26/25		610.75	0.00	610.75
			*** Payment Total				610.75	0.00	610.75
Payment Number 1221494 Payment Date 11/18/25		Vendor 10023	COM ED - LIHEAP PAYMENTS					Status Issued	
10023	241479		IX	200	12/12/25		78,270.00	0.00	78,270.00
			*** Payment Total				78,270.00	0.00	78,270.00
Payment Number 1221495 Payment Date 11/18/25		Vendor 22065	COMNET GROUP INC					Status Issued	
22065	202508TH-02		IX	105	09/24/25		3,120.33	0.00	3,120.33
22065	202509ZL-01		IX	105	10/02/25		607.00	0.00	607.00
22065	202510AG-04		IX	105	11/19/25		2,300.00	0.00	2,300.00
22065	202510MG-04		IX	105	11/22/25		165.00	0.00	165.00
22065	202510TH-03		IX	105	11/09/25		300.00	0.00	300.00
			*** Payment Total				6,492.33	0.00	6,492.33
Payment Number 1221496 Payment Date 11/18/25		Vendor 46689	WHEATON IL CAREGIVING LLC					Status Issued	
46689	1274		IX	101	11/30/25		1,000.00	0.00	1,000.00

Payment Date Range 11/18/25 thru 11/18/25
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1221496 Payment Date 11/18/25			Vendor 46689				WHEATON IL CAREGIVING LLC	Status Issued	
						*** Payment Total	1,000.00	0.00	1,000.00
Payment Number 1221497 Payment Date 11/18/25			Vendor 22060				ENVIRONMENTAL TECHNICAL	Status Issued	
22060	ETI-RATCLIFF-0485		IX	105	11/06/25		10,000.00	0.00	10,000.00
						*** Payment Total	10,000.00	0.00	10,000.00
Payment Number 1221498 Payment Date 11/18/25			Vendor 10111				FAMILY SHELTER SERVICE INC	Status Issued	
10111	12		IX	207	12/12/25		300.00	0.00	300.00
						*** Payment Total	300.00	0.00	300.00
Payment Number 1221499 Payment Date 11/18/25			Vendor 43695				FLORES, RACHAEL	Status Issued	
43695	MIL20251002		IX	202	11/13/25		53.55	0.00	53.55
						*** Payment Total	53.55	0.00	53.55
Payment Number 1221500 Payment Date 11/18/25			Vendor 21946				GREITER, HEATHER	Status Issued	
21946	MIL20251002		IX	202	11/12/25		92.05	0.00	92.05
						*** Payment Total	92.05	0.00	92.05
Payment Number 1221501 Payment Date 11/18/25			Vendor 46317				HOLLEY, KRYSTEN	Status Issued	
46317	TRV20251103		IX	104	11/14/25		1,030.57	0.00	1,030.57
						*** Payment Total	1,030.57	0.00	1,030.57
Payment Number 1221502 Payment Date 11/18/25			Vendor 10262				IL DEPT OF COMMERCE & ECONOMIC	Status Issued	
10262	REFUND PY23-PY24		IX	101	12/13/25		7,044.66	0.00	7,044.66
						*** Payment Total	7,044.66	0.00	7,044.66
Payment Number 1221503 Payment Date 11/18/25			Vendor 28611				IT EXPERT SYSTEM INC	Status Issued	
28611	AC02-10232025		IX	105	11/14/25		400.00	0.00	400.00
28611	SM04-10232025		IX	105	11/14/25		400.00	0.00	400.00
						*** Payment Total	800.00	0.00	800.00
Payment Number 1221504 Payment Date 11/18/25			Vendor 14423				JOLIET JUNIOR COLLEGE	Status Issued	
14423	0922765F25		IX	105	11/05/25		1,048.00	0.00	1,048.00
						*** Payment Total	1,048.00	0.00	1,048.00
Payment Number 1221505 Payment Date 11/18/25			Vendor 29853				LAMBATOS, SANDRA L	Status Issued	
29853	TRV20251103		IX	104	11/14/25		1,014.79	0.00	1,014.79
						*** Payment Total	1,014.79	0.00	1,014.79
Payment Number 1221506 Payment Date 11/18/25			Vendor 18822				LARSON, JULIE	Status Issued	
18822	MIL20251001		IX	202	10/31/25		42.77	0.00	42.77
						*** Payment Total	42.77	0.00	42.77
Payment Number 1221507 Payment Date 11/18/25			Vendor 47269				LIU, HUI-MEI	Status Issued	
47269	DHS-1760-26-2847		IX	209	12/03/25		11,450.00	0.00	11,450.00
						*** Payment Total	11,450.00	0.00	11,450.00
Payment Number 1221508 Payment Date 11/18/25			Vendor 46263				NATIONWIDE MAINTENANCE AND	Status Issued	

AP255 Date 11/18/25 Pay Group 5000 DUPAGE COUNTY GRANTS PAY GROUP USD Page 5
Time 11:13 Bank Account Payment History

Payment Date Range 11/18/25 thru 11/18/25
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1221508 Payment Date 11/18/25		Vendor 46263					NATIONWIDE MAINTENANCE AND	Status Issued	
46263	DHS-1760-26-2855		IX	209	12/13/25		8,300.00	0.00	8,300.00
		*** Payment Total					8,300.00	0.00	8,300.00
Payment Number 1221509 Payment Date 11/18/25		Vendor 10057					NICOR GAS	Status Issued	
10057	241480		IX	200	12/12/25		12,988.00	0.00	12,988.00
		*** Payment Total					12,988.00	0.00	12,988.00
Payment Number 1221510 Payment Date 11/18/25		Vendor 29615					NORTHLIGHT FOUR LLC	Status Issued	
29615	DHS-1760-26-2856		IX	209	11/17/25		4,000.00	0.00	4,000.00
		*** Payment Total					4,000.00	0.00	4,000.00
Payment Number 1221511 Payment Date 11/18/25		Vendor 31801					OLSEN, ROBERT D	Status Issued	
31801	110725 OLSEN		IX	202	12/07/25		1,500.00	0.00	1,500.00
		*** Payment Total					1,500.00	0.00	1,500.00
Payment Number 1221512 Payment Date 11/18/25		Vendor 45110					ORTEGA, JENNIFER	Status Issued	
45110	MIL20251015		IX	202	11/13/25		77.14	0.00	77.14
		*** Payment Total					77.14	0.00	77.14
Payment Number 1221513 Payment Date 11/18/25		Vendor 38242					PALMERIN, ELISABETH	Status Issued	
38242	MIL20251001		IX	202	11/13/25		84.35	0.00	84.35
		*** Payment Total					84.35	0.00	84.35
Payment Number 1221514 Payment Date 11/18/25		Vendor 47262					GOODELL HOLDINGS INC	Status Issued	
47262	859271		IX	101	11/30/25		149.00	0.00	149.00
		*** Payment Total					149.00	0.00	149.00
Payment Number 1221515 Payment Date 11/18/25		Vendor 30608					QIAGEN LLC	Status Issued	
30608	999759525		IX	104	08/21/25		7,377.47	0.00	7,377.47
		*** Payment Total					7,377.47	0.00	7,377.47
Payment Number 1221516 Payment Date 11/18/25		Vendor 25410					RASMUSSEN COLLEGE LLC	Status Issued	
25410	00793991-AUR 2504		IX	105	11/14/25		2,875.60	0.00	2,875.60
25410	01604209-RMV 2504		IX	105	11/22/25		4,397.00	0.00	4,397.00
		*** Payment Total					7,272.60	0.00	7,272.60
Payment Number 1221517 Payment Date 11/18/25		Vendor 47265					RKC CLEANERS	Status Issued	
47265	102925		IX	105	11/14/25		12,500.00	0.00	12,500.00
		*** Payment Total					12,500.00	0.00	12,500.00
Payment Number 1221518 Payment Date 11/18/25		Vendor 46779					ROBLES, ANNY	Status Issued	
46779	MIL20251001		IX	202	11/17/25		83.30	0.00	83.30
		*** Payment Total					83.30	0.00	83.30
Payment Number 1221519 Payment Date 11/18/25		Vendor 37716					STELLAR CAREER COLLEGE	Status Issued	
37716	2025-0000		IX	105	11/14/25		2,000.00	0.00	2,000.00
		*** Payment Total					2,000.00	0.00	2,000.00

Payment Date Range 11/18/25 thru 11/18/25
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1221520 Payment Date 11/18/25			Vendor 31468				WEST CHICAGO PROFESSIONAL	Status Issued	
31468	1503		IX	105	10/10/25		5,000.00	0.00	5,000.00
31468	1517		IX	105	10/24/25		5,950.00	0.00	5,950.00
			*** Payment Total				10,950.00	0.00	10,950.00
Payment Number 1221521 Payment Date 11/18/25			Vendor 47266				WILLIAMS, TAMARA	Status Issued	
47266	V26475-1		IX	105	11/14/25		59.25	0.00	59.25
			*** Payment Total				59.25	0.00	59.25
Payment Number 1221522 Payment Date 11/18/25			Vendor 39705				WINFIELD, TOYIA	Status Issued	
39705	MIL20251002		IX	202	11/12/25		176.68	0.00	176.68
			*** Payment Total				176.68	0.00	176.68
		*** Payment Code CHK Total					201,222.71	0.00	201,222.71
			Payment Count				37		
		*** Cash Code 1414 Total					233,465.62	0.00	233,465.62
			Payment Count				50		
		*** Pay Group 5000 USD Total					233,465.62	0.00	233,465.62
			Payment Count				50		

AP255 Date: 11/18/25 JOB SUBMISSION PARAMETERS
Time: 11:13

User Name: DP\FNDMD
Job Name: PMTHISTORY
Step Nbr: 10

Pay Group: 6000
Cash Code: 1414 Class C Accounts Payable

Payment Date: 111825 - 111825
Payment Numbers: -
Payment Code:

Bank Account Payment History

Payment Date Range 11/18/25 thru 11/18/25
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code ACH

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 537737 Payment Date 11/18/25		Vendor 26753	AMAZON CAPITAL SERVICES					Status Issued	
26753	1JFL-793D-61Y9		IX	100	10/29/25		169.59	0.00	169.59
			*** Payment Total				169.59	0.00	169.59
Payment Number 537738 Payment Date 11/18/25		Vendor 11452	EARTHWERKS LAND IMPROVEMENT &					Status Issued	
11452	2024-102A		IX	100	11/09/25		29,349.30	0.00	29,349.30
			*** Payment Total				29,349.30	0.00	29,349.30
Payment Number 537739 Payment Date 11/18/25		Vendor 10157	GRAINGER					Status Issued	
10157	9674097069		IX	100	11/13/25		91.91	0.00	91.91
			*** Payment Total				91.91	0.00	91.91
Payment Number 537740 Payment Date 11/18/25		Vendor 10124	GRAYBAR					Status Issued	
10124	9350595664		IX	100	11/09/25		3,759.53	0.00	3,759.53
10124	9350615455		IX	100	11/12/25		4,378.82	0.00	4,378.82
			*** Payment Total				8,138.35	0.00	8,138.35
			*** Payment Code ACH Total				37,749.15	0.00	37,749.15
			Payment Count				4		

AP255 Date 11/18/25 Pay Group 6000 CAPITAL PROJECTS PAY GROUP USD
Time 11:13 Bank Account Payment History

Payment Date Range 11/18/25 thru 11/18/25
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1221523 Payment Date 11/18/25			Vendor	38202	DESMAN, INC.			Status Issued	
38202	C25246		IX	100	10/30/25		18,202.00	0.00	18,202.00
			*** Payment Total				18,202.00	0.00	18,202.00
			*** Payment Code CHK Total				18,202.00	0.00	18,202.00
			Payment Count				1		
			*** Cash Code 1414 Total				55,951.15	0.00	55,951.15
			Payment Count				5		
			*** Pay Group 6000 USD Total				55,951.15	0.00	55,951.15
			Payment Count				5		

Grant Proposal Notifications

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 25-2804 **Agenda Date:** 11/18/2025 **Agenda #:** 9.B.1.

DUPAGE COUNTY
GOVERNMENT



Grant Proposal Notification

GPN Number: 026-25
(Completed by Finance Department)

Date of Notification: 10/29/2025
(MM/DD/YYYY)

Parent Committee Agenda Date: 11/18/2025
(Completed by Finance Department) (MM/DD/YYYY)

Grant Application Due Date: 10/24/2025
(MM/DD/YYYY)

Name of Grant: BJA PY26 Strengthening the Medical Examiner-Coroner System Program

Name of Grantor: Bureau of Justice Assistance

Originating Entity: U.S. Department of Justice
(Name the entity from which the funding originates, if Grantor is a pass-thru entity)

County Department: DuPage County Coroner's Office

Department Contact: Diane Hewitt, Administrative Assistant x2630
(Name, Title, and Extension)

Parent Committee: JPS

Grant Amount Requested: $ 93,558.00

Type of Grant: Competitive
(Competitive, Continuation, Formula, Project, Direct Payment, Other – Please Specify)

Is this a new non-recurring Grant: ☑ Yes ☐ No

Source of Grant: ☑ Federal ☐ State ☐ Private ☐ Corporate

If Federal, provide CFDA: 16.037 If State, provide CSFA: _____

DUPAGE COUNTY
GOVERNMENT



Grant Proposal Notification

1. Justify the department's need for this grant.

   DuPage County is the second most populous county in Illinois, with a population greater than that of five other states. Currently, the DuPage County Coroner's office is not accredited by any organization. This grant is to obtain accreditation by the International Association of Coroners and Medical Examiners (IACME).
   We are mandated by state law to conduct investigations into many of the deaths in our county. Funding from this grant will enable us to provide American Board of Medicolegal Death Investigators (ABMDI) training to our deputy coroners. ABMDI training is vital to fulfill state statutes and will enable us to follow and improve on best practices, leveling up the quality and scope of our investigations.
   Funding from this grant would help pay for updated equipment that is necessary to meet IACME standards, as well as cover personnel costs involved in the process. Accreditation will bolster the people of DuPage County's confidence in our office.

2. Based on the County's Strategic Plan, which strategic imperative(s) correlate with funding opportunity. Provide a brief explanation.

   Through the leadership of Coroner Lukas on this initiative, obtaining accreditation through IACME will assist our office in striving to attain a level of excellence in our death investigations. This level of excellence correlates with the County's Strategic Plan of accountability and quality. Investigating and identifying causes of death other than natural causes will enhance the safety of our community.
   It is fiscally responsible to seek federal funding for this initiative. Heeding fiscal responsibility falls under both the County's Strategic Plan and the guidelines of IACME accreditation.

3. What is the period covered by the grant? 11/01/2025 (MM/DD/YYYY) to: 03/01/2027 (MM/DD/YYYY)

   3.1. If period is unknown, estimate the year the project or project phase will begin and anticipated duration:

   3.1.1. _____ (MM/YY) and _____ (Duration)

4. Will the County provide "seed" or startup funding to initiate grant project? (Yes or No) NO

   4.1. If yes, please identify the Company-Accounting Unit used for the funding _____

5. If grant is awarded, how is funding received? (select one):

   5.1. Prior to expenditure of costs (lump-sum reimbursement upfront) ☐

   5.2. After expenditure of costs (reimbursement-based) ☑



Grant Proposal Notification

6. Does the grant allow for Personnel Costs? (Yes or No) YES

6.1. If yes, what are the total projected salary and fringe benefit costs of personnel charging time to the grant for the entire term of the grant? Compute County-provided benefits at 40%.

6.1.1. Total salary $89,721.56 Percentage covered by grant 46.32%

6.1.2. Total fringe benefits $13,288.54 Percentage covered by grant 46.32%

6.1.3. Are any of the County-provided fringe benefits disallowed? (Yes or No): NO

6.1.3.1. If yes, which ones are disallowed?

6.1.3.2. If the grant does not cover 100% of the personnel costs, from what Company-Accounting Unit will the deficit be paid?

1000-4100

6.2. Will receipt of this grant require the hiring of additional staff? (Yes or No): NO

6.2.1. If yes, how many new positions will be created?

6.2.1.1. Full-time _____ Part-time _____ Temporary _____

6.2.1.2. Will the headcount of the new position(s) be placed in the grant accounting unit? _____ (Yes or No)

6.2.1.2.1. If no, in what Company-Accounting Unit will the headcount(s) be placed?



Grant Proposal Notification

6.3. Does the grant award require the positions to be retained beyond the grant term? (Yes or No) NO

6.3.1. If yes, please answer the following:

6.3.1.1. How many years beyond the grant term? _____

6.3.1.2. What Company-Accounting Unit(s) will be used? _____

6.3.1.3. Total annual salary _____

6.3.1.4. Total annual fringe benefits _____

7. Does the grant allow for direct administrative costs? (Yes or No) YES

7.1. If yes, please answer the following:

7.1.1. Total estimated direct administrative costs for project $15,000.00

7.1.2. Percentage of direct administrative costs covered by grant 46.32%

7.1.3. What percentage of the grant total is the portion covered by the grant 7.42%

8. What percentage of the grant funding is non-personnel cost / non-direct administrative cost? 41.37%

9. Are matching funds required? (Yes or No): NO

9.1. If yes, please answer the following:

9.1.1. What percentage of match funding is required by granting entity? _____

9.1.2. What is the dollar amount of the County's match? _____



Grant Proposal Notification

9.1.3. What Company-Accounting Unit(s) will provide the matching requirement? _____

10. What amount of funding is already allocated for the project? $0.00

10.1. If allocated, in what Company-Accounting Unit are the funds located? _____

10.2. Will the project proceed if the funding opportunity is not awarded? (Yes or No): tbd

11. What is the total project cost (Grant Award + Match + Other Allocated Funding)? $201,977.00