

SLB
kbc

DuPage County, Illinois
BUDGET ADJUSTMENT
Effective January 1, 2025

From: 1500
Company #

DOT ADMINISTRATION
From: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
3500	53828		CONTINGENCIES	\$ 45,000.00	1,023,200.00	978,200.00	4/14/25
Total				\$ 45,000.00			

To: 1500
Company #

DOT ADMINISTRATION
To: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
3500	50040		PART TIME HELP	\$ 45,000.00	(1,350.00)	43,650.00	4/14/25
Total				\$ 45,000.00			

Reason for Request:

Funds needed for an employee reclassification of job code.

Signature on file

Department Head

Signature on file

Chief Financial Officer

Activity

(optional)

****Please sign in blue ink on the original form****

Finance Department Use Only			
Fiscal Year <u>25</u>	Budget Journal # _____	Acctg Period _____	
Entered By/Date _____	Released & Posted By/Date _____		

DOT - 5/6/25
FIN/CB - 5/13/25

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