



Decision Memo

Procurement Services Division

This form is required for all Professional Service Contracts over \$25,000 and as otherwise required by the Procurement Review Checklist.

Date: Nov 17, 2023

MinuteTraq (IQM2) ID #: _____

Department Requisition #: _____

Requesting Department: Public Works	Department Contact: Jay Dahlberg
Contact Email: Jay.Dahlberg@dupageco.org	Contact Phone: 630-985-7400
Vendor Name: Dynamic Industrial Services	Vendor #: 33093

Action Requested - Identify the action to be taken and the total cost; for instance, approval of new contract, renew contract, increase contract, etc.

Approve time extension with Dynamic Industrial Services. There will be no change to the contract total dollar amount.

Summary Explanation/Background - Provide an executive summary of the action. Explain why it is necessary and what is to be accomplished.

The repairs are delayed due to the lead time on the expansion joints. The painting can not be completed until after the installation of the expansion joints. The tower is located within the DuPage County water system that provides potable drinking water to DuPage County customers.

Strategic Impact

Customer Service

Select one of the six strategic imperatives in the County's Strategic Plan this action will most impact and provide a brief explanation.

The Greene Road Water Tower needs the repairs in order to keep the tower functioning properly to continue to provide our County customers with clean drinking water.

Source Selection/Vetting Information - Describe method used to select source.

We currently have a contract with Dynamic Industrial Services for painting and repairs on the County owned water towers.

Recommendations/Alternatives - Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request.

- 1) Approve the time extension to the contract. Recommended due to the need for a properly functioning water tower in order to provide County customers with clean water.
- 2) Do not approve the time extension. Not recommended due to the need for residents to have access to clean water.

Fiscal Impact/Cost Summary - Include projected cost for each fiscal year, approved budget amount and account number, source of funds, and any future funding requirements along with any narrative.

There will be no fiscal impact to this contract.