From:_	1100 Company #	-		From	-			
ccounting	**********					Finance Dept Use Only Available Balance		Date of
Unit	Account	Sub-Account	Title		Amount	Prior to Transfer		Balance
4320	53090		OTHER PROFESSIONAL SERVICES	\$	7,500.00	100,000.00	92,500.00	5/21/20
			Total	\$	7,500.00			
			100.01	1	7,300.00	RECORDER G.I.S.		
To:	1100 ompany #	-		To: Co	mpany/Account			
counting		**************************************					ept Use Only e Balance	Date of
Unit	Account	Sub-Account	Title	_	Amount	Prior to Transfer	After Transfer	Balance
4320	51040		EMPLOYEE MED & HOSP INSURANCE	\$	7,500.00	(3,526.09)	3,973.91	5/20/24
***			Total	\$	7,500.00			
ke	ason for Requ	1.07.000	Transfer funds to cover employee medical & hospital insi	urance co	ists that were no	ot budgeted for Fisca	31 2024.	
	Activity			Chief Fi	nancial Officer			5/20/2
_		,	optional) ****Please sign in blue ink on	the origin	nal form****			
Fis	cal Year 2	4 Budget Jo	Finance Department Use Onl urnal # Acctg Period	У				
Ent	ered By/Dat		Released & Posted	By/Date				

FIN-5/28/24 LB-5/28/24

A

Accounting Unit Ac	1100 hpany # Account 53807	Sub-Account	Title SUBSCRIPTION IT ARRANGEMENTS	\$	Amount 96,000.00		ept Use Only e Balance After Transfer 94, 171, 84	Date of Balance
Accounting Unit Ac	Account	Sub-Account		\$		Availabl Prior to Transfer	e Balance After Transfer	Balance
Unit Ac		Sub-Account		\$		Availabl Prior to Transfer	e Balance After Transfer	Balance
Unit Ac		Sub-Account		\$		Prior to Transfer	After Transfer	Balance
		SUPPLESSIN		\$				-1-1-1
4310 5	53807		SUBSCRIPTION IT ARRANGEMENTS	\$	96,000.00	170,171.84	74,171.84	10/10//4
								1-1-1
				1				
				-				
				1				and the same
			Total	5	96,000.00			
			,		20,000,00			
					BECORI	DER DOCUMENT STO	PAGE	
To: 1	1100			To: Co	mpany/Account		MAGE	
-	pany#			10. 00	anpany/Account	ing offic Name		
						Finance De	pt Use Only	
Accounting					2	Available Balance		Date of
Unit Acc	ccount	Sub-Account	Title	-	Amount	Prior to Transfer	After Transfer	Balance
4310 54	54107		SOFTWARE	\$	96,000.00	0	96,000.00	5/13/24
								,
				+				
			The second secon					
			7.1.1	\$	05.000.00			
			Total	٥	96,000.00			
Reason	on for Reque	st:						
	10 (2)		Budget transfer to move funds to a Capital Account - So	ftware lin	ne for fixed Fidla	r invoices for server	hosting services	
		li li	in the recorder's office. GASB 87 changed the accounting	standar	d regarding own	ership criterium for	the determining	
		l.	of capital assets in regards to leases. This change requ	uires asse	ets where the C	ounty has a noncan	celable right to	
			control in excess of one year as to be considered capital i	in nature	when determini	ng ownership.		
		1					1	
		1					1	
		L			•	•	,	
							- (5-13-
							1	Date 1
								5-13-0
	2002 8							وادااد
	Activity	-	(Chief Fi	inancial Officer		ı	Date
		l	(optional) ****Please sign in blue ink on	Alexander	! ****			
			Please sign in blue link on	tne origi	nai form			
			Finance Department Use On	ly				
	24							
Fiscal Y	Year	Budget Jo	ournal # Acctg Period					
				_ 1				l.
Entere	ed By/Date_		Released & Posted	By/Date	ACTUAL PROPERTY.			

FIN - 5/28/24 CB - 5/28/24

D

From	: 1100			RECORDER DOCUMENT STORAGE From: Company/Accounting Unit Name					
	Company #	_			company xees	Juntaing Offic Name			
Accounting							ept Use Only le Balance	D-1/	
Unit	Account	Sub-Account	T:tle		Amount	Prior to Transfer		Date of Balance	
4310	50010 OVERTIME		\$ 400.00		5,000.00	4,600,00	5/20/24		
		1		Ť	450.00	5,00.00	1,000.00	المارك	
				_					
			1	+					
						0.8			
			Total	s	400.00				
						l			
					RECORD	DER DOCUMENT STO	RAGE		
To:		-		To: C	ompany/Account				
	Company #					-			
ccounting							pt Use Only		
Unit	Account	Sub-Account	Title		Amount [Available Balance Prior to Transfer After Transfer		Date of	
4310	51000		BENEFIT PAYMENTS	5		(302.48)	71-1	Balance	
			OCHCIII PAINIENIS	2	400.CO	[302.10]	97.57	5/20/24	
				-					
								li marconi.	
				1					
			Total	\$	400.00				
				_	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,				
0	Reason for Regu		To the first terms of the first						
			To cover amount of benefit payments that is over our bud	dgeted a	amount for Fiscal	2024.			
							l		
		L						1 ,	
			1				100	5/30/24	
								Date /	
								5/20/24	
	Activity	125	00000	Chief F	inancial Officer	,		210.10	
		Ĩ	optional)			1	,	Jate	
			****Please sign in blue ink on t	he origi	nal form				
Γ			Finance Department Use Only	,					
F	iscal Year 2	+ Budget Jo	urnal # Acctg Period						
1.									
Ε	ntered By/Date		Released & Posted B	By/Date					
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FIN-5/28/24 CB-5/28/24 Sp

From		_		From		HUMAN RESOURCE	S	-	
Accounting	Company #						ept Use Only le Balance	Date of	
Unit	Account	Sub-Account	Title		Amount	Prior to Transfer	After Transfer	Balance	B/S Fund
1120	50000		REGULAR SALARIES	5	30,000.00	909,478,99	879,478,99	5/17/24	1000-9100
		100000000000000000000000000000000000000				10.17.1.1.1	1.7		1000 7100
					- 3.00				
			Total	\$	30,000.00				1
						UINAN DESCUIDES			
To:	1000			To: Co	mpany/Account	HUMAN RESOURCES		I	
	Company #	-		121.50 each		-			
Accounting							ept Use Only		
Unit	Account	Sub-Account	Title		Amount	Prior to Transfer	e Balance After Transfer	Date of Balance	B/S Fund
1120	50010		OVERTIME	ş	30,000.00	324.11	30,324.11	-1-121	1000-9100
			OVERNINE	-	30,000.00		2-71.11	JITILY	1000-9100
							7477		
						9			
				-					
			Total	s	30,000.00				
	Reason for Rea	uart:							
	neuson joi neu		This transfer is being requested to cover additional over	time in	the current fisc	al year It is anticin	ated staff will be		
			needed to work additional hours to support the onoing	work w	ithin the office	as we work to fill o	urrent vacancies		
			within the department. Also, additional time worked is	ancipa	ated to complet	te work required f	or the new ERP		
			software being implemented.						
								, ,	
							4	5/17/2	14
								ate,	7
								Flooly	1
	Activity	_		Chief Fi	inancial Officer			Date	1
		((optional)						1
			****Please sign in blue ink on ti	ne origi	nal form****				
		1	Finance Department Use Only						
	Fiscal Year <u>2</u>	4 Budget Jo	ournal # Acctg Period						
1	Entered By/Dat	e	Released & Posted 8	y/Date					
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FIN - 5/28/24 CB - 5/28/24

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Unit Account Sub-Account Title Amount Prior to Transfer After Transfer Balance REGULAR SALARIES \$ 7,500.00 354, \$27.56 247, \$27.56 5414, \$47.50 Total \$ 7,500.00 Total \$ 7,500.00 GENERAL FINANCE To:	From:								-
Total S 7,500.00 Total S 7,50	Accounting						Availabl	100000000000000000000000000000000000000	
Total \$ 2,500.00 Total \$ 2,500.00 GENERAL FINANCE To: Company/Accounting Unit Name Finance Dept Use Only Available Balance Date of Balance Solon OVERTIME S 7,500.00 Finance Dept Use Only Available Balance Finance Dept Use Only Available Balance Date of Balance Finance Dept Use Only Available Balance Total \$ 7,500.00 Finance Department Use Only Coverage for remainder of FY24. Finance Department Use Only	Unit	Account	Sub-Account	Title		Amount			
To:	1150	50000		REGULAR SALARIES	\$	7,500.00	1,259,527.56	1247,037.56	87174
To:									
To:									
To:				Total	4	7 500 00			
To: 1000 Company # Accounting Unit Name Finance Dept Use Only Available Balance Unit Account Unit Account Sub-Account Title Amount Prior to Transfer Balance 1150 S0010 OVERTIME S 7,500.00 #63.77 7,963.77 Finance Dept Use Only Available Balance Balance Total S 7,500.00 Reason for Request: Budget Transfer needed to cover future overtime expenses in the mailroom due to current staffing shortage and coverage for remainder of FY24. Activity Chief Financial Officer Chief Financial Officer Date Finance Department Use Only Finance Department Use Only Finance Department Use Only Finance Department Use Only				Total	,	7,300.00	GENERAL EINANCE		
Accounting Unit Account Sub-Account Title Amount Prior to Transfer Balance 1150 50010 OVERTIME \$ 7,500.00 \$\frac{1}{3.77}\$ 7,963.77 \$\frac{7}{3}\$ \$\frac{1}{3}\$ \$\frac{1}	To:		-		To: Cor	npany/Accoun			_
Activity OVERTIME S 7,500.00 463.77 7,963.77 57164 Total S 7,500.00 Reason for Request: Budget Transfer needed to cover future overtime expenses in the mailroom due to current staffing shortage and coverage for remainder of FY24. Chief Financial Officer Oate Finance Department Use Only Fiscal Year A Budget Journal # Actg Period	Accounting	ostripany ii							Date of
Activity Coptional Coptional Finance Department Use Only	Unit	Account	Sub-Account	Title		Amount			
Activity Chief Financial Officer	1150	50010		OVERTIME	\$	7,500.00	463.77	7,965.77	52129
Activity Chief Financial Officer									
Activity Chief Financial Officer					-				
Activity Chief Financial Officer									
Activity Chief Financial Officer Coptional) Finance Department Use Only Fiscal Year A Good Budget Journal # Acctg Period				Total	\$	7,500.00	5		
Activity Chief Financial Officer (optional) ****Please sign in blue ink on the original form**** Finance Department Use Only Fiscal Year		Reason for Rea			enses in t	he mailroom	due to current staff	ing shortage and	
Activity Chief Financial Officer (optional) ****Please sign in blue ink on the original form**** Finance Department Use Only Fiscal Year									
(optional) ****Please sign in blue ink on the original form**** Finance Department Use Only Fiscal Year Budget Journal # Acctg Period									Date /
Fiscal Year Budget Journal # Acctg Period		Activity		(ontional)	Chief Fi	nancial Officer		c	5/3//2 Date
Fiscal Year Auget Journal # Acctg Period					the origin	nal form****			
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FINCE- STARIZY

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