



# DU PAGE COUNTY

421 N. COUNTY FARM ROAD  
WHEATON, IL 60187  
www.dupagecounty.gov

## Human Services

### Final Summary

---

**Tuesday, March 5, 2024**

**9:30 AM**

**Room 3500A**

---

**1. CALL TO ORDER**

9:30 AM meeting was called to order by Chair Greg Schwarze at 9:33 AM.

**2. ROLL CALL**

Other Board members present: Member Yeena Yoo, Member Patty Gustin, and Member Cindy Cahill Cronin

Staff in attendance: Joan Olson (Chief Communications Officer), Renee Zerante (Assistant State's Attorney), Mary Catherine Wells and Keith Jorstad (Finance), Donna Weidman (Procurement) Gina Strafford-Ahmed, Natasha Belli, and Julie Hamlin (Community Services), Mary Keating (Director - Community Services), Janelle Chadwick (Administrator -DuPage Care Center), remote.

|                |   |
|----------------|---|
| <b>PRESENT</b> | Childress, DeSart, LaPlante, and Schwarze |
| <b>LATE</b>    | Galassi, and Garcia                       |

**3. PUBLIC COMMENT**

No public comments were offered.

**4. CHAIR REMARKS - CHAIR SCHWARZE**

No Chair remarks were offered.

**5. APPROVAL OF MINUTES**

5.A. [24-0846](#)

Human Services Committee - Regular Meeting - Tuesday, February 20, 2024

|                  |                   |
|------------------|-------------------|
| <b>RESULT:</b>   | APPROVED          |
| <b>MOVER:</b>    | Michael Childress |
| <b>SECONDER:</b> | Lynn LaPlante     |

6. COMMUNITY SERVICES - MARY KEATING

6.A. [HS-R-0010-24](#)

Authorizing Execution of Intergovernmental Agreement between Pace Suburban Bus and DuPage County Community Services for Paratransit Service in the amount of \$657,200. FY24 (Community Services)

|                  |                              |
|------------------|------------------------------|
| <b>RESULT:</b>   | APPROVED AND SENT TO FINANCE |
| <b>MOVER:</b>    | Michael Childress            |
| <b>SECONDER:</b> | Dawn DeSart                  |

6.B. [HS-P-0015-24](#)

Awarding resolution issued to Comcast Cable Communications Management, LLC, dba Effectv, to provide a Call 211 Of DuPage local advertising campaign for community awareness, from March 12, 2024 through June 30 2024, for a contract total amount not to exceed \$130,000; per RFP #24-023-CS. (Community Services)

Gina Strafford-Ahmed stated Comcast Cable Communications Management responded to a bid and was awarded a contract for advertising services for the 211 helpline. Comcast will stream video advertisements for 211, reaching viewers through all social media platforms. Staff are hoping to increase the 211 call volume through this marketing campaign.

Additionally, the Information & Referral Department will begin communicating with clients via text effective April 1, 2024, with funding from the State 211 grant.

|                  |                              |
|------------------|------------------------------|
| <b>RESULT:</b>   | APPROVED AND SENT TO FINANCE |
| <b>MOVER:</b>    | Michael Childress            |
| <b>SECONDER:</b> | Dawn DeSart                  |

7. **DUPAGE CARE CENTER - JANELLE CHADWICK**

7.A. [24-0847](#)

Recommendation for the approval of a contract purchase order to Redsail Technologies, LLC, for software and software maintenance for the data system in the Pharmacy Department, for the period May 1, 2024 through April 30, 2025, for a total contract amount not to exceed \$17,000; per 55 ILCS 5/5-1022 "Competitive Bids" (D) IT/Telecom purchases under \$35,000.

|                  |   |
|------------------|---|
| <b>RESULT:</b>   | APPROVED                                  |
| <b>MOVER:</b>    | Michael Childress                         |
| <b>SECONDER:</b> | Lynn LaPlante                             |
| <b>AYES:</b>     | Childress, DeSart, LaPlante, and Schwarze |
| <b>LATE:</b>     | Galassi, and Garcia                       |

7.B. [24-0848](#)

Recommendation for the approval of a contract purchase order to Edward Don & Company, for Cambro Meal Tray Carts, for the DuPage Care Center Dining Services, for the period March 6, 2024 through November 30, 2024, for a contract total amount not to exceed \$28,481.57, per quote #24-026-DCC.

|                  |   |
|------------------|---|
| <b>RESULT:</b>   | APPROVED                                  |
| <b>MOVER:</b>    | Michael Childress                         |
| <b>SECONDER:</b> | Lynn LaPlante                             |
| <b>AYES:</b>     | Childress, DeSart, LaPlante, and Schwarze |
| <b>LATE:</b>     | Galassi, and Garcia                       |

**8. BUDGET TRANSFERS**

8.A. [24-0849](#)

Budget Transfer to transfer funds from Equipment and Machinery, \$2,843 from 1200-2025-54110, and \$4,481 from 1200-2100-54110 to Furn/Mach/Equipment Small Value 1200-2025-52000, for three of the eight delivery carts that were previously budgeted to the capital line (Equipment & Machinery) and being moved to the correct line (Small Value) to accommodate quote coming in less than budgeted for a total amount of \$7,324 for Dining Services, FY24. (DuPage Care Center)

Member Galassi arrived from a previous meeting at 9:37 AM.

|                  |  |
|------------------|--|
| <b>RESULT:</b>   | APPROVED   |
| <b>MOVER:</b>    | Michael Childress                                  |
| <b>SECONDER:</b> | Lynn LaPlante                                      |
| <b>AYES:</b>     | Childress, DeSart, Galassi, LaPlante, and Schwarze |
| <b>LATE:</b>     | Garcia   |

**9. RESIDENCY WAIVERS - JANELLE CHADWICK**

Member Garcia arrived from a previous meeting at 9:40 AM.

Janelle Chadwick presented one request for a residency waver for one individual seeking admission to the DuPage Care Center. There currently eight male and six female beds available, so no DuPage County residents will be displaced by accepting this individual.

|                  |  |
|------------------|--|
| <b>RESULT:</b>   | APPROVED   |
| <b>MOVER:</b>    | Michael Childress  |
| <b>SECONDER:</b> | Paula Garcia   |
| <b>AYES:</b>     | Childress, DeSart, Galassi, Garcia, LaPlante, and Schwarze |

**10. DUPAGE CARE CENTER UPDATE - JANELLE CHADWICK**

Ms. Chadwick gave an update on the construction at the DuPage Care Center, stating they are putting in the final fixtures in the 4N unit. A temporary occupancy draft letter has been prepared for the Illinois Department of Public Health (IDPH), requesting an inspection of the 4N unit. The last step is to complete a balancing test on fresh air and return air, a certain ratio percentage must be obtained.

Next, work will begin on the main entrance. They are currently in the process of selecting finishes for the canopy that will be out front.

Members LaPlante, Garcia, and Childress expressed interest in touring the DuPage Care Center.

Member LaPlante announced she will be playing the violin on Thursday for the residents at the DuPage Care Center.

**11. COMMUNITY SERVICES UPDATE - MARY KEATING**

Mary Keating gave an update on the food insecurity efforts. Finance will submit an appropriation for the second round of equipment grants at the March 12, 2024, meeting for approval in the amount of \$500,000. Also next week, Finance will submit for the final extension to the Northern Illinois Food Bank (NIFB) grant for funding through June 2025. They will also submit to modify the NIFB agreement to allow them to buy protein as well as produce, particularly in the warm months when they receive produce from area gardeners that donate. Currently there is \$2.6M available for food insecurity derived from \$1.6M remaining from the original food insecurity and nearly \$1.1M added from ARPA interest funds. We will have \$500,000 remaining of ARPA interest funds with no pending deadlines. The direct ARPA funds must be allocated by December of 2024.

Mary Keating commended the Senior Services unit for their valuable input as a testing site for the new computer system the state will roll out after alluding to for several years. This will be a fully integrated system that combines case management and billing. The first case coordination unit in the state will start the implementation at the end of March. Our office is scheduled to begin in May. We have been dependent on a whole host of databases provided by the federal and state governments. At one time we were inputting data into six to seven databases mandated by our funding agencies.

**12. OLD BUSINESS**

No old business was discussed.

**13. NEW BUSINESS**

No new business was discussed.

**14. ADJOURNMENT**

With no further business, Chair Schwarze requested a motion to adjourn. Member LaPlante so moved, Member Childress seconded, all ayes on a voice vote. The meeting was adjourned at 9:50 AM.

|                  |                   |
|------------------|-------------------|
| <b>RESULT:</b>   | APPROVED          |
| <b>MOVER:</b>    | Lynn LaPlante     |
| <b>SECONDER:</b> | Michael Childress |