

DuPage County, Illinois
BUDGET ADJUSTMENT
Effective January 22, 2024

From: 4000
 Company #

ETSB-EQUALIZATION
 From: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
5820	53830		OTHER CONTRACTUAL EXPENSES	\$ 130,748.00			
5820	53830		OTHER CONTRACTUAL EXPENSES	\$ 30,579.00			
5820	54100		IT EQUIPMENT	\$ 35,000.00			
Total				\$ 196,327.00			

To: 4000
 Company #

ETSB-EQUALIZATION
 To: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
5820	53807		SUBSCRIPTION IT ARRANGEMENTS	\$ 130,748.00			
5820	52200		OPERATING SUPPLIES & MATERIALS	\$ 30,579.00			
5820	53610		INSTRUCTION & SCHOOLING	\$ 35,000.00			
Total				\$ 196,327.00			

Reason for Request:

Budget transfer for FY25 to move funds from 4000-5820-53830 (Other Contractual Expenses) to 4000-5820-53807 (Subscription IT Arrangements) in the amount of \$130,748.00 and to 4000-5820-52200 (Operating Supplies and Materials) in the amount of \$30,579.00. Budget transfer from account 4000-5820-54100 (Capital IT Equipment) to 4000-5820-53610 (Instruction and Schooling) in the amount of \$35,000.00. These costs are part of PO 4330-1 which incorporated revised contract pages in December 2024. These budget transfers realign the costs to their appropriate accounts for payment and accounting of contractual obligations. [Total Transfer Amount: \$196,327.00]

 Department Head Date

Activity _____
 (optional)

 Chief Financial Officer Date

****Please sign in blue ink on the original form****

Finance Department Use Only

Fiscal Year _____ Budget Journal # _____ Acctg Period _____

Entered By/Date _____ Released & Posted By/Date _____