

Consent

Consent
DOT 5/6
CB 5/13

kbc
28



Request for Change Order

Procurement Services Division

Attach copies of all prior Change Orders

Date: Apr 4, 2025

MinuteTraq (IQM2) ID #: _____

| | | | |
|---|--|--------------------------|---|
| Purchase Order #: 5548-1-SERV | Original Purchase Order Date: Nov 9, 2021 | Change Order #: 5 | Department: Division of Transportation |
| Vendor Name: Hampton, Lenzini & Renwick, Inc. | | | Dept Contact: Kathleen Black Curcio |
| Vendor #: 12021 | | | |
| Background and/or Reason for Change Order Request: | Professional Phase III Construction Engineering Services, Central Signal System Expansion #3 (Various Locations), Section 19-DCCSS-03-TL Extend current contract expiration date to October 31, 2026. | | |
| IN ACCORDANCE WITH 720 ILCS 5/33E-9 | | | |

- ☐ (A) Were not reasonably foreseeable at the time the contract was signed.
- ☐ (B) The change is germane to the original contract as signed.
- ☒ (C) Is in the best interest for the County of DuPage and authorized by law.

| INCREASE/DECREASE | | |
|-----------------------------------|---|--------------|
| A | Starting contract value | \$741,407.00 |
| B | Net \$ change for previous Change Orders | |
| C | Current contract amount (A + B) | \$741,407.00 |
| D | Amount of this Change Order <input type="checkbox"/> Increase <input type="checkbox"/> Decrease | |
| E | New contract amount (C + D) | \$741,407.00 |
| F | Percent of current contract value this Change Order represents (D / C) | 0.00% |
| G | Cumulative percent of all Change Orders (B+D/A); (60% maximum on construction contracts) | 0.00% |
| DECISION MEMO NOT REQUIRED | | |

- ☐ Cancel entire order ☐ Close Contract ☐ Contract Extension (29 days) ☒ Consent Only
- ☐ Change budget code from: _____ to: _____
- ☐ Increase/Decrease quantity from: _____ to: _____
- ☐ Price shows: _____ should be: _____
- ☐ Decrease remaining encumbrance and close contract ☐ Increase encumbrance and close contract ☐ Decrease encumbrance ☐ Increase encumbrance

| DECISION MEMO REQUIRED | |
|---|--|
| <input checked="" type="checkbox"/> Increase (greater than 29 days) contract expiration from: <u>May 31, 2025</u> to: <u>Oct 31, 2026</u> | |
| <input type="checkbox"/> Increase ≥ \$2,500.00, or ≥ 10%, of current contract amount <input type="checkbox"/> Funding Source _____ | |
| <input type="checkbox"/> OTHER - explain below: | |

| | | | | | |
|---|-----------|---|-------------------------------------|-----------|---------|
| kbc | 6892 | Apr 4, 2025 | <u>SMT</u> | 6910 | 4/22/25 |
| Prepared By (Initials) | Phone Ext | Date | Recommended for Approval (Initials) | Phone Ext | Date |
| REVIEWED BY (Initials Only) | | | | | |
| Buyer | Date | Procurement Officer | Date | | |
| Chief Financial Officer (Decision Memos Over \$25,000) | Date | Chairman's Office (Decision Memos Over \$25,000) | Date | | |