

KIC

Consent  
DOT 10/15  
CB 10/22



# Request for Change Order

## Procurement Services Division

Attach copies of all prior Change Orders

Date: Sep 30, 2024

MinuteTraq (IQM2) ID #: \_\_\_\_\_

<b>Purchase Order #:</b> 3595-1-SERV	<b>Original Purchase Order Date:</b> Dec 1, 2018	<b>Change Order #:</b> 7	<b>Department:</b> Division of Transportation
<b>Vendor Name:</b> H.W. Lochner, Inc.		<b>Vendor #:</b> 12406	<b>Dept Contact:</b> Kathleen Black Curcio
<b>Background and/or Reason for Change Order Request:</b>	Professional Construction Engineering Services for improvements along 55th Street, from Dunham Road to Clarendon Hills Road, Section# 11-00302-04-CH. Extend contract expiration date to October 31, 2025 and last invoice allowed date to June 30, 2026. No change in contract encumbrance.		
<b>IN ACCORDANCE WITH 720 ILCS 5/33E-9</b>			

- (A) Were not reasonably foreseeable at the time the contract was signed.
- (B) The change is germane to the original contract as signed.
- (C) Is in the best interest for the County of DuPage and authorized by law.

INCREASE/DECREASE		
A	Starting contract value	\$860,489.66
B	Net \$ change for previous Change Orders	\$463,775.67
C	Current contract amount (A + B)	\$1,324,265.33
D	Amount of this Change Order <input type="checkbox"/> Increase <input type="checkbox"/> Decrease	
E	New contract amount (C + D)	\$1,324,265.33
F	Percent of current contract value this Change Order represents (D / C)	0.00%
G	Cumulative percent of all Change Orders (B+D/A); (60% maximum on construction contracts)	53.90%
<b>DECISION MEMO NOT REQUIRED</b>		

- Cancel entire order
- Close Contract
- Contract Extension (29 days)
- Consent Only
- Change budget code from: \_\_\_\_\_ to: \_\_\_\_\_
- Increase/Decrease quantity from: \_\_\_\_\_ to: \_\_\_\_\_
- Price shows: \_\_\_\_\_ should be: \_\_\_\_\_
- Decrease remaining encumbrance and close contract
- Increase encumbrance and close contract
- Decrease encumbrance
- Increase encumbrance

<b>DECISION MEMO REQUIRED</b>	
<input checked="" type="checkbox"/> Increase (greater than 29 days) contract expiration from: <u>Nov 30, 2024</u> to: <u>Oct 31, 2025</u>	
<input type="checkbox"/> Increase $\geq$ \$2,500.00, or $\geq$ 10%, of current contract amount <input type="checkbox"/> Funding Source _____	
<input type="checkbox"/> OTHER - explain below: _____	

kbc	6892	Sep 30, 2024	<u>S2007</u>	6910	10/2/24
Prepared By (Initials)	Phone Ext	Date	Recommended for Approval (Initials)	Phone Ext	Date
<b>REVIEWED BY (Initials Only)</b>					
Buyer	Date	Procurement Officer	Date	<u>10/4/2024</u>	
Chief Financial Officer (Decision Memos Over \$25,000)	Date	Chairman's Office (Decision Memos Over \$25,000)	Date		