



DU PAGE COUNTY

ETSB - Policy Advisory Committee

Final Summary

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

Monday, July 10, 2023

8:15 AM

Room 3500A

1. CALL TO ORDER

8:15 AM meeting was called to order by Vice Chair Dina at 8:15 AM.

2. ROLL CALL

Attendees:

Director Linda Zerwin, DuPage Emergency Telephone System Board, non-voting Member

Matt Theusch, DuPage Emergency Telephone System Board

Eve Kraus, DuPage Emergency Telephone System Board

Jim Connolly, Village of Addison

Kevin Dempsey, ACDC (Remote)

Todd Kubish, Villa Park PD (Remote)

Jimmy Lahanis, Darien-Woodridge Fire (Remote)

Matt Mellens, Oakbrook Terrace PD (Remote)

Bob Murr, COD (Remote)

John Nebl, OHSEM (Remote)

Jason Norton, Darien PD (Remote)

Jessica Robb, DU-COMM (Remote)

On roll call, Members Dina, Baarman, Hermes, and Johl were present, which constituted a quorum.

PRESENT	Johl, Hermes, Baarman, and Dina
ABSENT	Rivas, and Hayden

3. CHAIRMAN'S REMARKS - CHAIR HAYDEN

There were no remarks from Vice Chair Dina.

4. PUBLIC COMMENT

There was no public comment.

5. CONSENT ITEMS

Vice Chairman Dina asked for a motion to combine Consent Agenda Items A/Minutes approval for ETSB PAC June 5, 2023; B/Minutes approval for ETSB PAC June 20, 2023; C/DEDIRS June Maintainer Report. Member Johl motioned, seconded by Member Baarman. On voice vote, motion carried.

Vice Chair Dina asked for a motion to receive and place on file Consent Agenda Items A/Minutes approval for ETSB PAC June 5, 2023; B/ Minutes approval for ETSB PAC June 20,

2023; C/DEDIRS June Maintainer Report. Member Johl motioned, seconded by Member Baarman. On voice vote, motion carried.

5.A. [23-2634](#)

ETSB PAC Minutes - Regular Meeting - Monday, June 5, 2023

Attachments: [2023-06-05 PAC Minutes Summary.pdf](#)

5.B. [23-2635](#)

ETSB PAC Minutes - Special Call Meeting - Tuesday, June 20, 2023

Attachments: [2023-06-20 PAC Minutes Summary.pdf](#)

5.C. [23-2329](#)

DEDIRS June Maintainer Report

Attachments: [2306ETSBRadioMaintenanceReport.pdf](#)

RESULT:	APPROVED THE CONSENT AGENDA
AYES:	Johl, Hermes, Baarman, and Dina
ABSENT:	Rivas, and Hayden

6. PARENT COMMITTEE APPROVAL REQUIRED

6.A. [ETS-R-0038-23](#)

Resolution to Amend Policy 911-005.2: Access to the DuPage Emergency Dispatch Interoperable Radio System (DEDIRS).

Member Johl made a motion to approve, seconded by Member Baarman.

Ms. Zerwin advised that all Members were provided with a redline copy, as well as a clean copy in their packet email. Ms. Zerwin advised the procedure has been that the policy is posted at one meeting and then it can be approved at the next meeting. She said the policy is not on the ETS Board agenda for July 12, 2023, but would be in August, so it is on this agenda as a discussion item. Member Johl asked if there would be enough time to recommend the policy for approval it at the August PAC meeting and on the agenda for the ETS Board. Ms. Zerwin confirmed, yes.

Ms. Zerwin said there was a question about the name of the eighth Interop channel. Member Baarman said it was “DuPage Call”. Ms. Zerwin said there was a question of whether there would be Interops channels that were not encrypted. Member Johl believed it was decided to not encrypt the Interops, making those talkgroups available to any agency who requests access. Vice Chair Dina said this would be for the Police side to address, as Fire channels are not encrypted. Mr. Nebl, who is part of the Police Focus Group, said a decision had not made. Mr. Connelly said the challenge would be the use of the Interops primarily for outside agency integration and the challenges that could arise with encryption. He said the general thought was none or limited encryption of those talkgroups. His opinion was to keep it simple and start unencrypted. Ms. Zerwin asked if

it was a consensus that staff would take this back to the Police Focus Group for language, and everyone agreed. Member Johl said the idea was to keep the Interop talkgroups unencrypted. A short discussion ensued.

Member Hermes had a couple of suggestions regarding the policy language. She said she would like to see a definition of Interop/Interoperability at the beginning of the document, and then for it to be consistent throughout the rest of the document. Secondly, under the section titled “InterOp Talk groups” she believed it should be noted that the PSAP Telecommunicators would also disable the patch. Member Hermes also noted if the Interops are not encrypted, when the Telecommunicators are patching, they will break that encryption if it is an encrypted channel. Lastly, Member Hermes said under “Special Use” on Page 2, she would like the term “adjacent agencies” to be clarified. Ms. Zerwin said typically adjacent agencies would be anyone not part of the system but touching one of the agencies that is. She said it could be changed to say “adjacent outside agencies”. Member Baarman suggested “Non-DEDIRS Members”, and Member Hermes concurred.

Mr. Connolly said he and ACDC Director Srejma once spoke about a “calling channel” that the PSAPS can use, similar to NORCOM. He said right now they go on IFERN and ask for mutual aid. He questioned if something separate is needed from DUCALL or if DUCALL could function in that manner, but that the PSAPs may not want to monitor a second channel. He said he believed that is where the Interops 911 language came from. Member Johl said the requests are tied to IFERN on the Fire side. Member Baarman said he would like to keep the operational changes to a minimum.

Ms. Zerwin stated that the only question she had is operationally the use is at the PSAP level, so she wasn’t sure that this fits into this policy because this is an access policy and what they are talking about is use but it should be spelled out somewhere. Member Baarman suggested stating what the intent of the channel is in the policy, but to leave it to the PSAPs as to how they want to handle it.

Mr. Connolly asked if she was talking about how the InterOps are used or assigned? Ms. Zerwin responded that sometimes a policy can try to do too many things and then it gets confusing. She stated after the InterOp talk group language in the policy, they could add a paragraph on DUCALL and its use as a point to point talkgroup between PSAPs. There was consensus on the basic idea and that language could be added for review.

Ms. Zerwin said she would take the clean copy that had been posted and make the changes for dissemination of the policy for further comments.

Member Johl made a motion to table ETS-R-0038-23, Policy 911-005.2, seconded by Member Baarman. On voice vote, motion carried.

Attachments: [911-005.2 Access to the DuPage Emergency Dispatch Interoperable Radio System clean draft.pdf](#)
[911-005.2 DEDIRS Application and Confidentiality Agreement clean draft 8.9.23.pdf](#)

RESULT:	TABLED
MOVER:	Pat Johl
SECONDER:	Matt Baarman

7. POLICY DISCUSSION

23-2355

Policy 911-005.3: Access to the DuPage Emergency Dispatch Interoperable Subscriber Unit System (DEDIRS) Encrypted Talk Groups.

Ms. Zerwin said the original intent of the policy was to have a way to bring on non-sworn personnel that might need to have access. She questioned whether this policy would still needed when encryption is deployed, and if so, would changes be needed to either the policy or application form. Member Johl asked if this is for the users of DEDIRS member agencies. Ms. Zerwin confirmed that was the original intent. Member Johl said that since everyone will have encrypted access, this policy might not be needed. Member Baarman said this form has outlived its use for DEDIRS members, but he questioned if the non-DEDIRS members would need something like this, as they may have access to encrypted channels. A short discussion ensued around the existing policies that could incorporate language regarding encryption into their respective application/sign off forms. Ms. Zerwin summarized the recommended changes which included repealing Policy 911-005.3 after approval of the other DEDIRS policies.

Ms. Zerwin asked if an agency should have all of their members sign or could the Chief sign to confirm that training was provided. The Member agreed the Chief could sign for the agency personnel.

Ms. Zerwin said if anyone has any other language suggestions for this policy to send the comments or adjustments to Ms. Kraus.

Attachments: [911-005.3 Access to the DuPage Emergency Dispatch Interoperable Radio System \(DEDIRS\) Encrypted Channels draft.pdf](#)

8. DEDIRS PORTABLE AND MOBILE REPLACEMENT

8.A. Police

Member Baarman said the Police Focus Group met, but he had not heard anything, and that Member Rivas has not scheduled a follow-up to discuss encryption.

8.B. Fire

Vice Chair Dina said the Fire Focus Group would meet today to complete their review of the templates. Once all are approved, the Fire Focus Group would speak with Andy Saucedo and

move forward with the programming of the mobile radios.

9. NEW BUSINESS

Member Hermes said a question came up after the meeting held by Deputy Director Theusch for the Police Chiefs, and she thought it was important for this group to hear. She said the question concerned LEADS dissemination over an encrypted channel while Fire personnel and EMTs are on that channel. She said she spoke to the LAC (LEADS Agency Coordinator), who said there was nothing in LEADS that actually states that anything can not be disseminated to proper public safety agencies. She said these settings are usually multi-agency responses. Member Hermes said the fact that public safety personnel are listening is not really a LEADS issue. The bottom line is operations have to run, and there is no LEADS violation. Running criminal histories over the air would be the biggest deal, and that is not done often. Ms. Zerwin asked if the LAC had a specific recommendation. Member Hermes said the LAC's recommendation was to remain status quo, encryption or not.

10. NEXT MEETING:

10.A. Monday, August 7 at 8:15am in Room 3-500A

Member Johl made a motion to adjourn the meeting at 8:48am, seconded by Member Baarman
On voice vote, motion carried.

Respectfully submitted,

Andrea Lieberenz