



DU PAGE COUNTY

CDC - Executive Committee

Final Summary

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

Tuesday, December 3, 2024

11:35 AM

ROOM 3500B

1. CALL TO ORDER

11:35 AM meeting was called to order by Chair Lori Chassee at 11:48 AM.

2. ROLL CALL

Chair Chassee appointed County Board members Lucy Evans, Paula Deacon Garcia, and Sheila Rutledge to serve as temporary members of the CDC - Executive Committee for purposes of a quorum.

Staff Present: Julie Hamlin, Community Development Administrator; Evan Shields (Public Information Officer); Ashley Miller, Community Development Manager (remote); Momina Baig, Housing and Community Development Planner (remote); Alyssa Jaje, Housing and Community Development Planner (remote); Bec DeLaura, Housing and Community Development Planner (remote).

Assistant State's Attorney - Katherine Fahy.

PRESENT	Chassee, LaPlante, Yoo, Flint, Evans, Garcia, and Rutledge
ABSENT	Bastian, Bricks, Cage, Childress, Crandall, Haider, Hocking, Krajewski, and Schwarze

3. PUBLIC COMMENT

No public comments were offered.

4. APPROVAL OF MINUTES

4.A. [24-3211](#)

CDC - Executive Committee - Regular Meeting - Tuesday, July 2, 2024

RESULT:	APPROVED
MOVER:	Sheila Rutledge
SECONDER:	Paula Garcia

5. INFORMATIONAL

Julie Hamlin, the Administrator of Community Development, stated both informational items on the agenda are related to their Single-Family Rehab (SFR) Program which is the program that provides assistance to homeowners in need.

5.A. [24-3212](#)

Single Family Rehabilitation Project #1707 Funding Overages

Project #1707, had a minor funding overage due to labor and material costs related to plumbing and window replacements. The additional costs brought the project total to \$15,680, \$680 over the \$15,000 maximum allowed. Staff can use their best judgement to increase the amounts if in the middle of a project if they feel the extra cost(s) is reasonable and justified.

5.B. [24-3213](#)

Single Family Rehabilitation Project #1815 Funding Overages

Project #1815, required a change order for the cost replacement of reframing three windows which had unforeseen rot, bringing the client's total to \$15,915, \$915 over the maximum \$15,000 allowed.

It is Community Development's policy to bring these overages to committee as informational, so the committee is aware of the work being completed and if there are any overages.

6. OTHER BUSINESS

No other business was discussed.

7. ADJOURNMENT

With no further business, the meeting was adjourned at 12:03 PM.

RESULT:	APPROVED
MOVER:	Paula Garcia
SECONDER:	Sheila Rutledge

8. NEXT MEETING DATE - January 7, 2025