



# DU PAGE COUNTY

## Police Records Management System Oversight

### Final Regular Meeting Agenda

421 N. COUNTY FARM ROAD  
WHEATON, IL 60187  
[www.dupagecounty.gov](http://www.dupagecounty.gov)

---

Wednesday, October 1, 2025

2:00 PM

Room 3500B

---

#### Special Call

1. CALL TO ORDER

2. ROLL CALL

3. CHAIRMAN'S REMARKS

4. PUBLIC COMMENT

5. APPROVAL OF MINUTES

5.A. [25-2334](#)

Police Records Management System Oversight Committee - Special Call Meeting -  
Wednesday, August 27, 2025

6. INFORMATIONAL

6.A. [25-2338](#)

Appointment of William Holmer to the PRMS Oversight Committee

6.B. [25-2339](#)

Appointment of Kevin Patrick to the PRMS Oversight Committee

7. ACTION ITEMS

7.A. [25-2337](#)

Approval of FY2026 Budget

8. DISCUSSION

8.A. [25-2335](#)

MFR-OCR 10 Upgrade Update

8.B. [25-2336](#)

RFP Process Update

9. OLD BUSINESS

10. NEW BUSINESS

11. ADJOURNMENT



## Minutes

421 N. COUNTY FARM  
ROAD  
WHEATON, IL 60187  
[www.dupagecounty.gov](http://www.dupagecounty.gov)

---

**File #:** 25-2334

**Agenda Date:** 10/1/2025

**Agenda #:** 5.A.

---



# DU PAGE COUNTY

## Police Records Management System Oversight Final Summary

421 N. COUNTY FARM ROAD  
WHEATON, IL 60187  
[www.dupagecounty.gov](http://www.dupagecounty.gov)

---

**Wednesday, August 27, 2025**

**2:00 PM**

**Room 3500B**

---

### Special Call

#### 1. CALL TO ORDER

2:00 PM meeting was called to order by Chair Berlin at 2:18 PM.

#### 2. ROLL CALL

Evan Shields was present as a representative for Member Conroy.  
Eddie Moore was present as a representative for Member Mendrick.

Member Zerwin moved, seconded by Member Shields, to allow remote participation. All ayes.  
Motion carried.

<b>PRESENT</b>	Berlin, Bielawski, Conroy, Franz, Martynowicz, McPhearson, Mendrick, Walter, and Zerwin
<b>ABSENT</b>	Guttman, and Ritz
<b>REMOTE</b>	Scalera

#### 3. CHAIRMAN'S REMARKS

Chair Berlin said the RFP was officially released yesterday, adding that the next few months will be critical for the consortium.

#### 4. PUBLIC COMMENT

No public comments were offered.

#### 5. APPROVAL OF MINUTES

##### 5.A. [25-2021](#)

Police Records Management System Oversight Committee - Special Call Meeting -  
Wednesday, June 11, 2025

**Attachments:**     [2025-06-11 PRMS Oversight Committee Minutes](#)

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Deborah A. Conroy
<b>SECONDER:</b>	Anthony McPhearson

## 6. ACTION ITEMS

### 6.A. [25-2043](#)

PRMS-R-0002-25 - Additional appropriation for the PRMS Operation Fund, Company 4000 - Accounting Unit 5830, in the amount of \$88,776.

Member McPhearson explained that this appropriation is to cover two outstanding invoices related to the MFR/OCR upgrade. He said one milestone was completed last year while the other was completed recently. He said this appropriation moves the necessary funds into the PRMS fund.

**Attachments:** [RESOLUTION - PRMS-R-0002-25 - PRMS Appropriation - Backup Documentation.pdf](#)  
[ETSB Memo RE Hexagon Invoices & PRMS ERF Budget Transfer](#)

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Deborah A. Conroy
<b>SECONDER:</b>	Anthony McPhearson

## 7. DISCUSSION

### 7.A. [25-2005](#)

MFR-OCR 10 Upgrade Update

Don Ehrenhaft gave an update on the MFR/OCR upgrade and the RFP process. Discussion ensued.

Mr. Ehrenhaft then presented the proposed FY2026 RMS/DuJIS budget, as attached hereto. Discussion ensued.

### 7.B. [25-2006](#)

RFP Process Update

### 7.C. [25-2007](#)

Proposed FY2026 Budget

**Attachments:** [PRMS Oversight Committee - FY2026 Budget Presentation](#)

## 8. OLD BUSINESS

Member Franz asked how invoices will be handled this year. Mr. Ehrenhaft said they will likely be sent out in late January. He said projections were sent to agencies in July.

## 9. NEW BUSINESS

Member Franz said the DMMC meeting has been moved back to September 11th, so perhaps we should postpone the September PRMS Oversight Committee meeting until after that date. Chair Berlin said we can move the PRMS meeting back to Wednesday, September 1, 2025 at 2:00 PM and we will cancel the PRMS meeting on September 10, 2025.

**10. ADJOURNMENT**

With no further business, the meeting was adjourned.



## Informational

421 N. COUNTY FARM  
ROAD  
WHEATON, IL 60187  
[www.dupagecounty.gov](http://www.dupagecounty.gov)

---

**File #:** 25-2338

**Agenda Date:** 10/1/2025

**Agenda #:** 6.A.

---



## DuPage Mayors and Managers Conference

*an association of municipalities representing 1,000,000 people*

1220 Oak Brook Road  
Oak Brook, Illinois 60523  
(630) 571-0480  
[www.dmmc-cog.org](http://www.dmmc-cog.org)

*Founded June 19, 1962*

### MEMBER MUNICIPALITIES

Addison  
Aurora  
Bartlett  
Bensenville  
Bloomington  
Bolingbrook  
Burr Ridge  
Carol Stream  
Clarendon Hills  
Darien  
Downers Grove  
Elmhurst  
Glen Ellyn  
Glendale Heights  
Hanover Park  
Hinsdale  
Itasca  
Lemont  
Lisle  
Lombard  
Naperville  
Oak Brook  
Oakbrook Terrace  
Roselle  
Schaumburg  
Villa Park  
Warrenville  
Wayne  
West Chicago  
Westmont  
Wheaton  
Willowbrook  
Winfield  
Wood Dale  
Woodridge

### ASSOCIATE MEMBER

Western Springs

September 18, 2025

The Honorable Robert Berlin  
State's Attorney  
DuPage County State's Attorney's Office  
503 N. County Farm Road  
Wheaton, IL 60187

Dear State's Attorney Berlin,

On September 18, 2025, the DuPage Mayors and Managers Conference Board of Directors approved the appointment of William Holmer, Village Manager of Carol Stream, to replace Michael Guttman, former City Administrator of West Chicago, on the Police Records Management System (PRMS) Oversight Committee. Please take the necessary steps to process the appointment of Village Manager Holmer to the Committee.

If you have any questions or concerns, please contact Executive Director Suzette Quintell at [squintell@dmmc-cog.org](mailto:squintell@dmmc-cog.org) or (630) 571-0480. Thank you in advance.

Sincerely  
**Signature on File**

David Pileski  
President, DuPage Mayors and Managers Conference  
Mayor, Village of Roselle



## Informational

421 N. COUNTY FARM  
ROAD  
WHEATON, IL 60187  
[www.dupagecounty.gov](http://www.dupagecounty.gov)

---

**File #:** 25-2339

**Agenda Date:** 10/1/2025

**Agenda #:** 6.B.

---





## DuPage Mayors and Managers Conference

*an association of municipalities representing 1,000,000 people*

1220 Oak Brook Road  
Oak Brook, Illinois 60523  
(630) 571-0480  
[www.dmmc-cog.org](http://www.dmmc-cog.org)

*Founded June 19, 1962*

### MEMBER MUNICIPALITIES

Addison  
Aurora  
Bartlett  
Bensenville  
Bloomington  
Bolingbrook  
Burr Ridge  
Carol Stream  
Clarendon Hills  
Darien  
Downers Grove  
Elmhurst  
Glen Ellyn  
Glendale Heights  
Hanover Park  
Hinsdale  
Itasca  
Lemont  
Lisle  
Lombard  
Naperville  
Oak Brook  
Oakbrook Terrace  
Roselle  
Schaumburg  
Villa Park  
Warrenville  
Wayne  
West Chicago  
Westmont  
Wheaton  
Willowbrook  
Winfield  
Wood Dale  
Woodridge

### ASSOCIATE MEMBER

Western Springs

September 18, 2025

The Honorable Robert Berlin  
State's Attorney  
DuPage County State's Attorney's Office  
503 N. County Farm Road  
Wheaton, IL 60187

Dear State's Attorney Berlin,

On September 18, 2025, the DuPage Mayors and Managers Conference Board of Directors approved the appointment of Kevin Patrick, President of Villa Park, to replace Jim Ritz, former City Administrator of Oakbrook Terrace, on the Police Records Management System (PRMS) Oversight Committee. Please take the necessary steps to process the appointment of Village President Patrick to the Committee.

If you have any questions or concerns, please contact Executive Director Suzette Quintell at [squintell@dmmc-cog.org](mailto:squintell@dmmc-cog.org) or (630) 571-0480. Thank you in advance.

Sincerely,  
**Signature on File**

David Pileski  
President, DuPage Mayors and Managers Conference  
Mayor, Village of Roselle



## Action Item

421 N. COUNTY FARM  
ROAD  
WHEATON, IL 60187  
[www.dupagecounty.gov](http://www.dupagecounty.gov)

---

**File #:** 25-2337

**Agenda Date:** 10/1/2025

**Agenda #:** 7.A.

---



# DUPAGECOUNTY

## Police Records Management Systems (PRMS)

INFORMATIONAL & BUDGET PRESENTATIONS – August 27, 2025



# PRMS Operational Updates

## The State of the Consortium

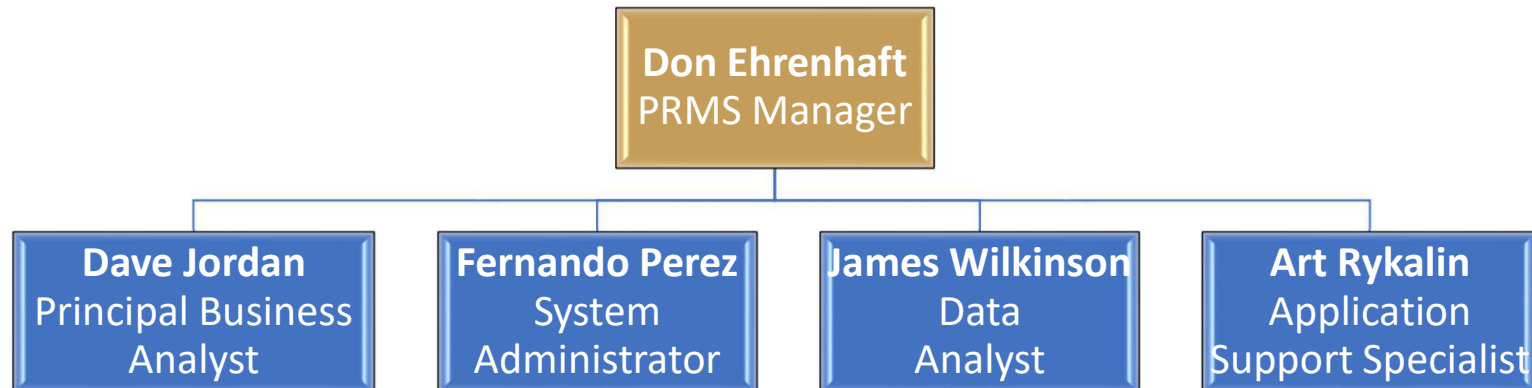


**DUPAGE**COUNTY



# PRMS Staff

## Police Records Management Systems (PRMS) Organizational Structure



**DUPAGECOUNTY**

DuPage Integrated Justice Information System (DuJIS)



# PRMS Agency Exit

1. **Oak Brook (anticipated last day of participation April 30<sup>th</sup>, 2025)**
2. **Data Delivery**
  - a) A preliminary extract was provided to Oak Brook on January 28<sup>th</sup>, 2025.
  - b) A complete, final extract of all Oak Brook data will be provided no later than 2 weeks after use ends.
3. **Downers Grove** – No official notice has been given, but they have unofficially expressed plans to leave.
4. **No other agencies have expressed intent to leave.**





# PRMS Current Projects

## 1. MFR/OCR 10

- a) PRMS team has completed all pre-configuration tasks.
- b) Hexagon has provided incomplete configuration processes, and system functionality has yet to be successfully tested. The PRMS team is actively working with Hexagon to address these gaps.

## 2. Consolidation of legacy RMS

- a) As part of the pending Cyber-Security roadmap, we are planning a NetRMS data migration into OnCall Records. The goal is to improve security, user experience, and data integrity, as well as reducing maintenance and support costs.

## 3. RFP for RMS

- a) RFP to be released during the week of August 26<sup>th</sup>.
- b) Selection expected in early 2026.





# FY2026 DuJIS Budget Summary

## DuPage Integrated Justice Information System (DuJIS) / Police Records Management Systems (PRMS)



**DUPAGE**COUNTY





# FY2026 DuJIS Budget Summary

<b>FY2026 Requested Budget:</b>	<b>\$1,931,417</b>
FY2025 Approved Budget:	\$1,921,831
Difference from FY25 to FY26:	\$9,585 (Increase)
Percentage Change:	0.50% ↑
Cost Per User:	\$1,154.46

## Primary Expenses:

- Maintenance: \$628,632
- Salary Expense: \$497,091
- Equipment Replacement: \$430,756



**DUPAGECOUNTY**

DuPage Integrated Justice Information System (DuJIS)



# PRMS Equip. Replacement Fund

FY19-21	FY22	FY22	FY23	FY24	FY25	FY25	FY26	FY26	FY27	Final Amount
Yr. 1	Refresh	Yr. 4	Yr. 5	Yr. 6	Yr. 7	OCR/MFR Upgrade	Yr. 8	OCR/MFR Upgrade	Yr. 9	
\$1,400,000	\$(815,215)	\$400,000	\$400,000	\$410,000	\$420,250	\$(159,768)	\$430,756	\$(195,338)	\$441,525	<u>\$ 2,732,210</u>

Approx. Fund Balance: \$2,055,267



**DUPAGECOUNTY**

DuPage Integrated Justice Information System (DuJIS)



# DUPAGECOUNTY

Thank you!



## Discussion

421 N. COUNTY FARM  
ROAD  
WHEATON, IL 60187  
[www.dupagecounty.gov](http://www.dupagecounty.gov)

---

**File #:** 25-2335

**Agenda Date:** 10/1/2025

**Agenda #:** 8.A.

---



## Discussion

421 N. COUNTY FARM  
ROAD  
WHEATON, IL 60187  
[www.dupagecounty.gov](http://www.dupagecounty.gov)

---

**File #:** 25-2336

**Agenda Date:** 10/1/2025

**Agenda #:** 8.B.

---