



DU PAGE COUNTY

Technology Committee

Final Regular Meeting Agenda

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

Tuesday, April 15, 2025

11:00 AM

Room 3500B

1. CALL TO ORDER

2. ROLL CALL

3. CHAIRWOMAN'S REMARKS - CHAIR COVERT

4. PUBLIC COMMENT

5. APPROVAL OF MINUTES

5.A. [25-1043](#)

Approval of Minutes for the Technology Committee - Regular Meeting - Tuesday, April 1, 2025

6. TRAVEL REQUESTS

6.A. [25-0961](#)

Authorization for a GIS staff member to attend the ESRI User Conference in San Diego, CA from July 13, 2025 through July 18, 2025. Travel to include hotel, mileage, per diem, etc. for an estimated total of \$2,613.

6.B. [25-0962](#)

Authorization for a GIS staff member to attend the ESRI User Conference in San Diego, CA from July 13, 2025 through July 18, 2025. Travel to include hotel, mileage, per diem, etc. for an estimated total of \$2,613.

7. INFORMATIONAL ITEMS

7.A. [JPS-CO-0003-25](#)

Amendment to Purchase Order 6219-0001 SERV, issued to Colossus, Inc., to increase the contract encumbrance in the amount of \$12,527, for a new contract total not to exceed \$582,597, an increase of 2.21%. (Sheriff's Office)

7.B. [JPS-CO-0004-25](#)

Amendment to Purchase Order 7281-0001 SERV, issued to AT&T Mobility LLC, to increase the contract encumbrance in the amount of \$75,000, for a new contract total not to exceed \$479,000, an increase of 18.56%. (Sheriff's Office)

7.C. [JPS-P-0021-25](#)

Recommendation for the approval of a contract purchase order to Heartland Business Systems, for the purchase of an intercom and access door system, for the Sheriff's Office, for the period of April 29, 2025 through April 28, 2028, for a contract total not to exceed \$338,174.12. Contract pursuant to the Intergovernmental Cooperation Act (TIPS Contract #220105). (Sheriff's Office)

8. **OLD BUSINESS**9. **NEW BUSINESS**10. **ADJOURNMENT**



Minutes

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 25-1043

Agenda Date: 4/15/2025

Agenda #: 5.A.



DU PAGE COUNTY

Technology Committee

Final Summary

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

Tuesday, April 1, 2025

11:00 AM

Room 3500B

1. CALL TO ORDER

11:00 AM meeting was called to order by Chair Covert at 11:12 AM.

2. ROLL CALL

PRESENT	Berlin, Chaplin, Childress, Covert, Eckhoff, Galassi, Henry, Kaczmarek, Lukas, Rutledge, and White
ABSENT	Yoo

3. CHAIRWOMAN'S REMARKS - CHAIR COVERT

Chair Covert encouraged everyone to complete the annual DuPage County Awareness and Usage AI survey. Additionally, she congratulated the IT Department Web Services team and the 18th Judicial Circuit Court for being named Smart Cities Awards finalists for their FVCC Domestic Violence QR Code Project.

4. PUBLIC COMMENT

No public comments were offered.

5. APPROVAL OF MINUTES

5.A. [25-0862](#)

Approval of Minutes for the Technology Committee - Regular Meeting - Tuesday, March 18, 2025

Attachments: [2025-03-18 Technology Minutes](#)

RESULT:	APPROVED
MOVER:	Sheila Rutledge
SECONDER:	Kari Galassi

6. RESOLUTIONS

6.A. [TE-R-0001-25](#)

Revision to the Technology Resources Acceptable Use Policy

Attachments: [EXHIBIT A - Policy 8.1 Technology Resources Acceptable Use Internet](#)
[Policy 8.1 Technology Resources Acceptable Use Internet - revised March 2025 Redline](#)
[AUP Changes Summary](#)

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Sheila Rutledge
SECONDER:	Michael Childress
AYES:	Berlin, Chaplin, Childress, Covert, Eckhoff, Galassi, Henry, Lukas, Rutledge, and White
ABSENT:	Yoo
ABSTAIN:	Kaczmarek

7. PROCUREMENT REQUISITIONS

7.A. [TE-CO-0003-25](#)

Amendment to County Contract 6082-0001 SERV, issued to Dell, Inc., for a Microsoft Enterprise Agreement (EA) for all Microsoft Software and Azure Cloud Services for GIS and Information Technology, to increase the encumbrance by \$7,470, resulting in an amended contract total of \$3,857,514.05, an increase of 0.19%.

Mr. McPhearson explained that this change order is to add the purchase of Microsoft CoPilot AI licensing for use from now through 11/30/2025. He said the cost will increase some next year since this year is lower due to it not being a full year.

Member Henry asked what CoPilot does. Mr. McPhearson said it can help automate processes, obtain information faster, and make us more productive. Mr. Burnson added that it can do things such as take emails and create presentations based on the information collected.

Member White asked about potential issues with personal identifiable information (PII). Joe Hamlin, Network Systems Manager, responded that the Microsoft data loss prevention (DLP) will carry over to CoPilot.

Mr. McPhearson reinforced that we are purchasing these licenses to test CoPilot and develop policies moving forward.

Attachments: [Dell 6082-1-SERV - Change Order #5](#)
 [Dell 6082-1-SERV - Change Order #5 - Decision Memo](#)
 [Dell 6082-1-SERV - Change Order #5 - Quote #3000186576021.1](#)
 [Dell 6082-1-SERV - Change Order #5 - VED](#)

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Michael Childress
SECONDER:	Sheila Rutledge

8. TRAVEL REQUESTS

8.A. [25-0812](#)

Authorization for an IT staff member to attend the Tyler Connect 2025 Conference in San Antonio, TX from May 11, 2025 through May 14, 2025. Travel to include hotel, mileage, per diem, etc. for an estimated total of \$3,204.

Attachments: [Travel Request - Tyler Connect Conference](#)

RESULT:	APPROVED
MOVER:	Michael Childress
SECONDER:	Kari Galassi

9. INFORMATIONAL ITEMS

9.A. [JPS-R-0005-25](#)

Resolution to rescind JPS-P-0039-24, issued to Video and Sound Service, Inc., to provide maintenance and repair of the campus security system, as needed, for the County campus. (Contract total amount of \$301,582) (Office of Homeland Security and Emergency Management)

RESULT:	ACCEPTED AND PLACED ON FILE
MOVER:	Michael Childress
SECONDER:	Kari Galassi

10. IT PROJECT UPDATES

CIO Anthony McPhearson provided an update on IT projects, as attached hereto.

Chair Covert asked what the timeline is on the FOIA request tool. Mr. McPhearson said it will likely be toward the end of the calendar year.

[25-0966](#)

IT Project Updates Presentation

Attachments: [DuPage County Tech Committee Project Updates_4-01-25
Final.pdf](#)

RESULT:	PRESENTED
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11. OLD BUSINESS

Chair Covert reminded committee members to raise their hands and be recognized for the record when speaking.

12. NEW BUSINESS

No new business was discussed.

13. ADJOURNMENT

With no further business, the meeting was adjourned.



Authorization to Travel

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 25-0961

Agenda Date: 4/15/2025

Agenda #: 6.A.



DuPage County Employee Overnight Business Travel Expense Reimbursement Request

This expense form is used to request advance approval for County reimbursement of **overnight travel expenses**. Advance approval is required for County reimbursement for all overnight travel whether in-state or out-of-state. After travel is completed, a separate [Overnight Business Travel Report Form](#) must be completed and submitted to receive reimbursement for travel expenses.

Elected Officials subject to 50 ILCS 150/15 should not use this Overnight Business Travel Request Form. [Applicable form for Elected Officials subject to 50 ILCS 150/15.](#)

Do not use this form for travel that does not include an overnight stay. Advance approval is not required for travel that does not include an overnight stay.

Written documentation is not required for approval prior to travel. However, complete itemized documentation is required for reimbursement after travel.

Please review the [County's Business Travel Expense Policy](#) before completing this form.

The County's Business Travel Expense Policy : ["Yes"]

Employee Name: [REDACTED]

Employee Email Address: [REDACTED]

Department: Information Technology/ GIS

Supervisor Email: [REDACTED]

Secondary Department Contact (Department Admin or Accounts Payable):

Sarah.Godzicki@dupagecounty.gov

Description of the Requested Business Travel

Description of conference, training or other out of town event: Esri UC is the world's largest gathering of geospatial practitioners and experts. The conference will focus on geospatial technology and how it is being used to analyze and understand trends, risks, markets, and competitive dynamics that impact our organization's bottom line. Thought leaders, Esri experts, and GIS users will explore how to enhance resilience, productivity, and efficiency with the latest geospatial tools in ArcGIS. This conference will take place in San Diego, CA.

Start date of conference, training or other out of town event: 07-14-2025

End date of conference, training or other out of town event: 07-18-2025

Departure travel date: 07-13-2025

Return travel date: 07-18-2025

If travel dates extend before or after the dates related to the purpose of travel, explain why the additional travel days are necessary: Need to leave on Sunday the 14th so that we are there for the opening preliminary session Monday morning

Estimate of costs for the requested business travel

Budget Account Code: 1100-2900-53510

Registration fees for conference, training or event: \$0

Form of Payment:

Estimated transportation cost to and from location: \$800

Describe methods of transportation to and from location: Air

Rental Vehicle request:

Provide estimated rental car cost: \$

Describe reason(s) for vehicle rental:

Business Travel Expense Policy - Supplemental Insurance:

Total Estimated Lodging Costs: \$1300

Description of lodging needs, including number of nights and cost per night: \$260 Per night for 5 nights

Meal Per Diem Policy

See **Business Travel Expense Policy Section 6.0** regarding meal per diems. Individual meals, **including room service**, are not reimbursable and meal receipts are not required or accepted. Tips are included in the per diem and are not reimbursable. Per diems are paid at 100% of applicable GSA CONUS rates for non-travel days and at 75% of applicable GSA CONUS rates for the travel day at the beginning of the trip and the travel day for returning from the trip.

See the per diem rates at <https://www.gsa.gov/travel/plan-book/per-diem-rates>.

Estimate Total Per Diem expenses: \$473

Estimate such additional expenses: \$40

Describe expected additional expenses: Ride Share

Estimated total cost of the requested Overnight Business Travel: \$2,613

Confirmation and Submission

By typing my name below, the employee submitting this request certifies that the information provided herein accurately describes the proposed business travel and the requested travel expenses are my best estimate of the costs and expenses related to that travel. I understand that this request requires advance approval by my Department Head and the Parent Committee Chair (if the total is not more than \$2,500) or the Parent Committee (if the total is more than \$2,500).

Employee Name: [REDACTED]

Instructions for Immediate Supervisor other than Department Head

Please review this Overnight Business Travel Request Form. If you approve the requested travel, please forward the form by email to the Department Head and indicate your approval.

Instructions for Department Head

Please review this Overnight Business Travel Request Form. If you approve the requested travel, please print this form, sign below, scan and email to the Chair of the relevant Parent Committee.

Instructions for Parent Committee Chair

Please review this Overnight Business Travel Request Form. If \$2,500 or less, and you approve the requested travel, please print this form, sign below, scan, and return via email to the Department Head. If more than \$2,500, place this item on the agenda of the relevant Parent Committee. After approval by the Parent Committee, please print this form, sign below, scan, and return via email to the Department Head.

REVIEWED BY AND DATE APPROVED:

Department Head: **Signature on File** _____

Date: **03/26/2025** _____

Committee Chair: _____

Date: _____

If the request is over \$2,500 the Committee Chair certifies that the travel was approved by a majority vote at a scheduled meeting of the Parent Committee

Committee Name: Technology Committee_____

Meeting Date: 04/15/2025_____



Authorization to Travel

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 25-0962

Agenda Date: 4/15/2025

Agenda #: 6.B.



DuPage County Employee Overnight Business Travel Expense Reimbursement Request

This expense form is used to request advance approval for County reimbursement of **overnight travel expenses**. Advance approval is required for County reimbursement for all overnight travel whether in-state or out-of-state. After travel is completed, a separate [Overnight Business Travel Report Form](#) must be completed and submitted to receive reimbursement for travel expenses.

Elected Officials subject to 50 ILCS 150/15 should not use this Overnight Business Travel Request Form. [Applicable form for Elected Officials subject to 50 ILCS 150/15.](#)

Do not use this form for travel that does not include an overnight stay. Advance approval is not required for travel that does not include an overnight stay.

Written documentation is not required for approval prior to travel. However, complete itemized documentation is required for reimbursement after travel.

Please review [the County's Business Travel Expense Policy](#) before completing this form.

The County's Business Travel Expense Policy : ["Yes"]

Employee Name: [REDACTED]

Employee Email Address: [REDACTED]

Department: Information Technology/GIS

Supervisor Email: [REDACTED]

Secondary Department Contact (Department Admin or Accounts Payable):

Sarah.Godzicki@dupagecounty.gov

Description of the Requested Business Travel

Description of conference, training or other out of town event: Esri UC is the world's largest gathering of geospatial practitioners and experts. The conference will focus on geospatial technology and how it is being used to analyze and understand trends, risks, markets, and competitive dynamics that impact our organization's bottom line. Thought leaders, Esri experts, and GIS users will explore how to enhance resilience, productivity, and efficiency with the latest geospatial tools in ArcGIS. This conference will take place in San Diego, CA.

Start date of conference, training or other out of town event: 07-14-2025

End date of conference, training or other out of town event: 07-18-2025

Departure travel date: 07-13-2025

Return travel date: 07-18-2025

If travel dates extend before or after the dates related to the purpose of travel, explain why the additional travel days are necessary: Need to travel on Sunday so that we are there for the Opening Preliminary Session on Monday morning

Estimate of costs for the requested business travel

Budget Account Code: 1100-2900-53510

Registration fees for conference, training or event: \$0

Form of Payment:

Estimated transportation cost to and from location: \$800

Describe methods of transportation to and from location: Air

Rental Vehicle request:

Provide estimated rental car cost: \$

Describe reason(s) for vehicle rental:

Business Travel Expense Policy - Supplemental Insurance:

Total Estimated Lodging Costs: \$1300

Description of lodging needs, including number of nights and cost per night: \$260 Per Night for 5 Nights

Meal Per Diem Policy

See **Business Travel Expense Policy Section 6.0** regarding meal per diems. Individual meals, **including room service**, are not reimbursable and meal receipts are not required or accepted. Tips are included in the per diem and are not reimbursable. Per diems are paid at 100% of applicable GSA CONUS rates for non-travel days and at 75% of applicable GSA CONUS rates for the travel day at the beginning of the trip and the travel day for returning from the trip.

See the per diem rates at <https://www.gsa.gov/travel/plan-book/per-diem-rates>.

Estimate Total Per Diem expenses: \$473

Estimate such additional expenses: \$40

Describe expected additional expenses: Ride Share to and from Airport to Hotel

Estimated total cost of the requested Overnight Business Travel: \$2,613

Confirmation and Submission

By typing my name below, the employee submitting this request certifies that the information provided herein accurately describes the proposed business travel and the requested travel expenses are my best estimate of the costs and expenses related to that travel. I understand that this request requires advance approval by my Department Head and the Parent Committee Chair (if the total is not more than \$2,500) or the Parent Committee (if the total is more than \$2,500).

Employee Name: [REDACTED]

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Instructions for Department Head

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Instructions for Parent Committee Chair

Please review this Overnight Business Travel Request Form. If \$2,500 or less, and you approve the requested travel, please print this form, sign below, scan, and return via email to the Department Head. If more than \$2,500, place this item on the agenda of the relevant Parent Committee. After approval by the Parent Committee, please print this form, sign below, scan, and return via email to the Department Head.

REVIEWED BY AND DATE APPROVED:

Department Head: **Signature on File** _____

Date: **03/26/2025** _____

Committee Chair: _____

Date: _____

If the request is over \$2,500 the Committee Chair certifies that the travel was approved by a majority vote at a scheduled meeting of the Parent Committee

Committee Name: Technology Committee

Meeting Date: 04/15/2025



Judicial/Public Safety Change Order with Resolution

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: JPS-CO-0003-25

Agenda Date: 4/15/2025

Agenda #: 8.A.

AMENDMENT TO COUNTY CONTRACT 6219-0001 SERV
ISSUED TO
COLOSSUS INC.
FOR JAIL MANAGEMENT SYSTEM
FOR THE SHERIFF'S OFFICE
(INCREASE ENCUMBRANCE \$12,597, 2.21%)

WHEREAS, County Contract 6219-0001 SERV was approved by the Judicial and Public Safety Committee on December 1, 2022; and

WHEREAS, the Judicial and Public Safety Committee recommends changes as stated in the Change Order Notice to County Contract 6219-0001 SERV, issued to Colossus Inc., for Jail Management System, for the Sheriff's Office, to cover increased expenses for years FY25 & FY26 and increase the contract by \$12,597, resulting in an amended contract total of \$582,597, an increase of 2.21%.

NOW, THEREFORE BE IT RESOLVED, that the County Board adopt the Change Order Notice to County Contract 6219-0001 SERV, issued to Colossus Inc., for Jail Management System for the Sheriff's Office, to cover increased expenses for years FY25 & FY26 and increase the contract by \$12,597, resulting in an amended contract total of \$582,597, an increase of 2.21%.

Enacted and approved this 22nd day of April, 2025 at Wheaton, Illinois.

DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: _____

JEAN KACZMAREK, COUNTY CLERK



Request for Change Order

Procurement Services Division

Attach copies of all prior Change Orders

Date: Mar 25, 2025

MinuteTraq (IQM2) ID #: JPS-CO-0003-25

Purchase Order #: 6219-1-SERV	Original Purchase Order Date: Feb 29, 2024	Change Order #:	Department: Sheriff
Vendor Name: Colossus Inc.	Vendor #: 40593		Dept Contact: Colleen Zbilski
Background and/or Reason for Change Order Request:	Increase line 4 by \$3,596.00 and line 5 by \$9,001.00. New contract total \$582,597.00		
IN ACCORDANCE WITH 720 ILCS 5/33E-9			

☒ (A) Were not reasonably foreseeable at the time the contract was signed.

☐ (B) The change is germane to the original contract as signed.

☐ (C) Is in the best interest for the County of DuPage and authorized by law.

INCREASE/DECREASE		
A	Starting contract value	\$570,000.00
B	Net \$ change for previous Change Orders	\$0.00
C	Current contract amount (A + B)	\$570,000.00
D	Amount of this Change Order <input checked="" type="checkbox"/> Increase <input type="checkbox"/> Decrease	\$12,597.00
E	New contract amount (C + D)	\$582,597.00
F	Percent of current contract value this Change Order represents (D / C)	2.21%
G	Cumulative percent of all Change Orders (B+D/A); (60% maximum on construction contracts)	2.21%

DECISION MEMO NOT REQUIRED

- ☐ Cancel entire order ☐ Close Contract ☐ Contract Extension (29 days) ☐ Consent Only
- ☐ Change budget code from: _____ to: _____
- ☐ Increase/Decrease quantity from: _____ to: _____
- ☐ Price shows: _____ should be: _____
- ☐ Decrease remaining encumbrance and close contract ☐ Increase encumbrance and close contract ☐ Decrease encumbrance ☐ Increase encumbrance

DECISION MEMO REQUIRED

- ☐ Increase (greater than 29 days) contract expiration from: _____ to: _____
- ☒ Increase \geq \$2,500.00, or \geq 10%, of current contract amount ☐ Funding Source _____
- ☐ OTHER - explain below:

CZ	2122	Mar 25, 2025	CZ	2122	Mar 25, 2025
Prepared By (Initials)	Phone Ext	Date	Recommended for Approval (Initials)	Phone Ext	Date
REVIEWED BY (Initials Only)					
Buyer		Date	Procurement Officer		Date
Chief Financial Officer (Decision Memos Over \$25,000)		Date	Chairman's Office (Decision Memos Over \$25,000)		Date



Decision Memo

Procurement Services Division

This form is required for all Professional Service Contracts over \$25,000 and as otherwise required by the Procurement Review Checklist.

Date: Mar 25, 2025

File ID #: JPS-CO-0003-25

Purchase Order #: _____

Requesting Department: Sheriff's Office	Department Contact: Colleen Zbilski
Contact Email: colleen.zbilski@dupagesheriff.org	Contact Phone: 630-407-2122
Vendor Name: Colossus, Inc	Vendor #: 40593

Action Requested - Identify the action to be taken and the total cost; for instance, approval of new contract, renew contract, increase contract, etc.

Increase contract by \$12,597.00 to cover years FY 25 & FY26.

Summary Explanation/Background - Provide an executive summary of the action. Explain why it is necessary and what is to be accomplished.

To replace and implement the jail management system.

Original Source Selection/Vetting Information - Describe method used to select source.

We are already in contract with this vendor.

Recommendations/Alternatives - Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request.

Recommended to approve increase in contract to continue using the jail management system.

Fiscal Impact/Cost Summary - Include projected cost for each fiscal year, approved budget amount and account number, source of funds, and any future funding requirements along with any narrative.

Increase contract by \$12,597.00 (line 4 by \$3,596.00 and line 5 by \$9,001.00) for a new contract total not to exceed \$582,597.00, increase of 2.21%



DuPage County
Finance Department
Procurement Division
421 North County Farm Road
Room 3-400
Wheaton, Illinois 60187-3978

REQUIRED VENDOR ETHICS DISCLOSURE STATEMENT

Section I: Contact Information

Please complete the contact information below.

BID NUMBER:	
COMPANY NAME:	Colossus, INC
CONTACT PERSON:	Rodney Ford
CONTACT EMAIL:	Rford@harriscomputer.com

Section II: Procurement Ordinance Requirements

Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the County, shall provide to the Procurement Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor to any incumbent County Board member, County Board chairman, or Countywide elected official whose office the contract to be awarded will benefit within the current and previous calendar year. The contractor, union, or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors, and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

Has the Bidder made contributions as described above?

☐ Yes

☒ No

If "Yes", complete the required information in the table below.

RECIPIENT	DONOR	DESCRIPTION (e.g., cash, type of item, in-kind services, etc.)	AMOUNT/VALUE	DATE MADE

All contractors and vendors who have obtained or are seeking contracts with the County shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

Has the Bidder had or will the Bidder have contact with lobbyists, agents, representatives or individuals who are or will be having contact with county officers or employees as described above.

☐ Yes

☒ No

If "Yes", list the name, phone number, and email of lobbyists, agents, representatives, and all individuals who are or will be having contact with county officers or employees in the table below.

NAME	PHONE	EMAIL

Section III: Violations

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future County contracts. Continuing and supplemental disclosure is required. The Bidder agrees to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner;
- 30 days prior to the optional renewal of any contract;
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text of the County's Ethics Ordinance is available at:

http://www.dupagecounty.gov/government/county_board/ethics_at_the_county/

The full text of the County's Procurement Ordinance is available at:

https://www.dupagecounty.gov/government/departments/finance/procurement/procurement_ordinance_and_guiding_principles.php

Section IV: Certification

By signing below, the Bidder hereby acknowledges that it has received, read, and understands these requirements, and certifies that the information submitted on this form is true and correct to the best of its knowledge.

Printed Name: __Rodney Ford__ Signature: 

Title: __SR VP__ Date: __March_18th, 2025__



Judicial/Public Safety Change Order with Resolution

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: JPS-CO-0004-25

Agenda Date: 4/15/2025

Agenda #: 8.B.

AMENDMENT TO COUNTY CONTRACT 7281-1-SERV
ISSUED TO
AT&T MOBILITY LLC
TO PROVIDE WIRELESS SERVICE
FOR THE SHERIFF'S OFFICE
(INCREASE ENCUMBRANCE \$75,000, 18.56%)

WHEREAS, County Contract 7281-1-SERV was approved by the Judicial and Public Safety Committee on August 15, 2024; and

WHEREAS, the Judicial and Public Safety Committee recommends changes as stated in the Change Order Notice to County Contract 7281-1-SERV, issued to AT&T Mobility LLC, to provide wireless services, for the Sheriff's Office, to purchase IT Equipment (iphones/ipad) and increase the contract by \$75,000, resulting in an amended contract total of \$479,000, an increase of 18.56%.

NOW, THEREFORE BE IT RESOLVED, that the County Board adopt the Change Order Notice to County Contract 7281-1-SERV, issued to AT&T Mobility LLC, to provide wireless services for the Sheriff's Office, to purchase IT Equipment (iphones/ipads) and increase the contract by \$75,000, resulting in an amended contract total of \$479,000, an increase of 18.56%.

Enacted and approved this 22nd day of April, 2025 at Wheaton, Illinois.

DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: _____

JEAN KACZMAREK, COUNTY CLERK



Request for Change Order

Procurement Services Division

Attach copies of all prior Change Orders

Date: Apr 1, 2025

MinuteTraq (IQM2) ID #: JPS-CO-0004-25

Purchase Order #: 7281-1-SERV	Original Purchase Order Date: Aug 15, 2024	Change Order #:	Department: Colleen Zbilski
Vendor Name: AT&T Mobility	Vendor #: 10009		Dept Contact: Sheriff's Office
Background and/or Reason for Change Order Request:	Add line 5 and increase by \$30,000.00 for FY25-1000-4404-52100-IT Equipment, add line 6 and increase by \$30,00.00 for FY26-1000-4404-52100-IT Equipment and add line 7 and increase by \$15,000.00 for FY27-1000-4404-52100-IT Equipment. New contract total \$479,000.00		
IN ACCORDANCE WITH 720 ILCS 5/33E-9			

☒ (A) Were not reasonably foreseeable at the time the contract was signed.

☐ (B) The change is germane to the original contract as signed.

☐ (C) Is in the best interest for the County of DuPage and authorized by law.

INCREASE/DECREASE		
A	Starting contract value	\$404,000.00
B	Net \$ change for previous Change Orders	
C	Current contract amount (A + B)	\$404,000.00
D	Amount of this Change Order <input checked="" type="checkbox"/> Increase <input type="checkbox"/> Decrease	\$75,000.00
E	New contract amount (C + D)	\$479,000.00
F	Percent of current contract value this Change Order represents (D / C)	18.56%
G	Cumulative percent of all Change Orders (B+D/A); (60% maximum on construction contracts)	18.56%

DECISION MEMO NOT REQUIRED

- ☐ Cancel entire order ☐ Close Contract ☐ Contract Extension (29 days) ☐ Consent Only
- ☐ Change budget code from: _____ to: _____
- ☐ Increase/Decrease quantity from: _____ to: _____
- ☐ Price shows: _____ should be: _____
- ☐ Decrease remaining encumbrance and close contract ☐ Increase encumbrance and close contract ☐ Decrease encumbrance ☐ Increase encumbrance

DECISION MEMO REQUIRED

- ☐ Increase (greater than 29 days) contract expiration from: _____ to: _____
- ☒ Increase \geq \$2,500.00, or \geq 10%, of current contract amount ☐ Funding Source _____
- ☐ OTHER - explain below:

CZ	2122	Apr 1, 2025	CZ	2122	Apr 1, 2025
Prepared By (Initials)	Phone Ext	Date	Recommended for Approval (Initials)	Phone Ext	Date
REVIEWED BY (Initials Only)					
Buyer		Date	Procurement Officer		Date
Chief Financial Officer (Decision Memos Over \$25,000)		Date	Chairman's Office (Decision Memos Over \$25,000)		Date



Decision Memo

Procurement Services Division

This form is required for all Professional Service Contracts over \$25,000 and as otherwise required by the Procurement Review Checklist.

Date: Apr 1, 2025

File ID #: JPS-CO-0004-25

Purchase Order #: _____

Requesting Department: Sheriff's Office	Department Contact: Colleen Zbilski
Contact Email: colleen.zbilski@dupagesheriff.org	Contact Phone: 630-407-2122
Vendor Name: AT&T Mobility LCC	Vendor #: 10009

Action Requested - Identify the action to be taken and the total cost; for instance, approval of new contract, renew contract, increase contract, etc.

Increase contract by \$75,000.00 and add lines for 1000-4404-52100 (IT Equipment) FY25, FY26 & FY27 for the purchase of iphones and ipads.

Summary Explanation/Background - Provide an executive summary of the action. Explain why it is necessary and what is to be accomplished.

Wireless communication and iphone/ipad supplies

Original Source Selection/Vetting Information - Describe method used to select source.

We already have a contract with this vendor

Recommendations/Alternatives - Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request.

Recommended to approve increase to contract to continue using wireless communications and to order necessary iphone/ipad supplies.

Fiscal Impact/Cost Summary - Include projected cost for each fiscal year, approved budget amount and account number, source of funds, and any future funding requirements along with any narrative.

Increase contract by \$75,000.00 (line 5 by \$30,000.00, line 6 by \$30,000.00 and line 7 by \$15,000.00) for a new contract total not to exceed \$479,000.00 (increase of 18.56%)



File #: JPS-P-0021-25

Agenda Date: 4/15/2025

Agenda #: 6.B.

AWARDING RESOLUTION ISSUED TO
HEARTLAND BUSINESS SYSTEMS
TO PROVIDE AN INTERCOM AND ACCESS DOOR SYSTEM
FOR THE SHERIFF'S OFFICE
(CONTRACT TOTAL AMOUNT \$338,174.12)

WHEREAS, the County of DuPage by virtue of its power set forth in the Counties Code (55 ILCS 5/1-1001 *et seq.*) is authorized to enter into this Agreement; and

WHEREAS, pursuant to the Governmental Joint Purchasing Act (30 ILCS 525/2), the County is authorized to enter into a Joint Purchasing Agreement to provide an intercom and access door system; and

WHEREAS, pursuant to Intergovernmental Agreement between the County of DuPage and the TIPS Contract # 220105, the County of DuPage will contract with Heartland Business Systems; and

WHEREAS, the Judicial and Public Safety Committee recommends County Board approval for the issuance of a contract to Heartland Business Systems to provide an intercom and access door system, for the period of April 29, 2025 through April 28, 2028, for the Sheriff's Office.

NOW, THEREFORE BE IT RESOLVED, that County contract, covering said to provide intercom and door access system, for the period of April 29, 2025 through April 28, 2028, for the Sheriff's Office, be, and it is hereby approved for issuance of a contract by the Procurement Division to Heartland Business Systems, 5400 Patton Drive, Suite 4B, Lisle, IL 60532, for a contract total amount not to exceed \$338,174.12, per contract pursuant to the TIPS Contract 220105.

Enacted and approved this 22nd day of April, 2025 at Wheaton, Illinois.

DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: _____

JEAN KACZMAREK, COUNTY CLERK



Procurement Review Comprehensive Checklist
Procurement Services Division
This form must accompany all Purchase Order Requisitions

SECTION 1: DESCRIPTION

General Tracking		Contract Terms	
FILE ID#: JPS-P-0021-25	RFP, BID, QUOTE OR RENEWAL #: 338737 v5	INITIAL TERM WITH RENEWALS:	INITIAL TERM TOTAL COST: \$338,174.12
COMMITTEE: JUDICIAL AND PUBLIC SAFETY	TARGET COMMITTEE DATE: 04/15/2025	PROMPT FOR RENEWAL:	CONTRACT TOTAL COST WITH ALL RENEWALS: \$338,174.12
	CURRENT TERM TOTAL COST: \$338,174.12	MAX LENGTH WITH ALL RENEWALS:	CURRENT TERM PERIOD: INITIAL TERM
Vendor Information		Department Information	
VENDOR: Heartland Business Systems	VENDOR #: 30498	DEPT: DuPage Sheriff's Office	DEPT CONTACT NAME: Jason Snow
VENDOR CONTACT: Mike Carroll	VENDOR CONTACT PHONE: 608-444-7994	DEPT CONTACT PHONE #: 630-405-2071	DEPT CONTACT EMAIL: jason.snow@dupagesheriff.org
VENDOR CONTACT EMAIL: mcarroll@hbs.net	VENDOR WEBSITE:	DEPT REQ #:	
Overview			
<p>DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.). The DuPage County Sheriff's Office's aged door access control and intercom system need to be replaced to improve security. The current manufacturer told us that control boards are no longer made to lock and unlock the doors via key cards and will be supported in the next software release. We were also told we could no longer get parts for the intercom system. The Sheriff's Office looked at the options to solve this issue. The company the Sheriff's office uses to update our aged camera system also supports access control and intercom. Putting everything under one vendor helps with support and imagination. With the items being under one vendor, the security systems tie into one another. This provides better security. The system can also remotely lock doors if the building needs to lock down. The current system is complicated to use. The new system also works with new technology for locks. This will provide us with the capability to have access control on the door at a cheaper cost than installing the traditional way. They are on the TIPS Contract 220105</p> <p>JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished If the control board stops working, the doors controlled by that card will stop working. This will provide security issues. Going to one vendor for all building security will offer better support and integration with the systems. For example, we have an intercom outside of the lobby that auto-renews to DuCOMM for help, and you can tie surrounding cameras to see the overview. If allowed, they could remotely unlock the door.</p>			

SECTION 2: DECISION MEMO REQUIREMENTS

DECISION MEMO NOT REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required.
DECISION MEMO REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.
COOPERATIVE (DPC2-352), GOVERNMENT JOINT PURCHASING ACT (30ILCS525) OR GSA SCHEDULE PRICING	

SECTION 3: DECISION MEMO

SOURCE SELECTION	Describe method used to select source. We currently have their camera systems, which integrate into that system and add more capability to our building security. They are on the TIPS contract, and the install personnel have been security-cleared.
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action). If we go with another company, the system will be unable to integrate. If we stay status quo, we risk the building becoming insecure.

SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION

JUSTIFICATION	Select an item from the following dropdown menu to justify why this is a sole source procurement.
NECESSITY AND UNIQUE FEATURES	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.
MARKET TESTING	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
AVAILABILITY	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

SECTION 5: Purchase Requisition Information

<i>Send Purchase Order To:</i>		<i>Send Invoices To:</i>	
Vendor: Heartland Business Systems	Vendor#: 30498	Dept: DuPage County Sheriff's Office	Division: Civil Department
Attn: Mike Carroll	Email: mcarroll@hbs.net	Attn: Colleen Zbilski	Email: colleen.zbilski@dupagesheriff.org
Address: 5400 Patton Drive Suite 4B	City: Lisle	Address: 501 N County Farm RD	City: Wheaton
State: IL	Zip: 60532	State: IL	Zip: 60187
Phone: 608-444-7994	Fax:	Phone: 630-407-2122	Fax:
<i>Send Payments To:</i>		<i>Ship to:</i>	
Vendor: Heartland Business Systems	Vendor#: 30498	Dept: DuPage County Sheriff's Office	Division: IT Department
Attn: Mike Carroll	Email: mcarroll@hbs.net	Attn: Jason Snow	Email: jason.snow@dupagesheriff.org
Address: 5400 Patton Drive Suite 4B	City: Lisle	Address: 501 N County Farm RD	City: Wheaton
State: IL	Zip: 60532	State: IL	Zip: 60187
Phone: 608-444-7994	Fax:	Phone: 630-407-2072	Fax:
Shipping		Contract Dates	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): Apr 29, 2025	Contract End Date (PO25): Apr 28, 2028

Purchase Requisition Line Details

LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/ Activity Code	Unit Price	Extension
1	9	EA		IP Door Controller - 4 Door 1 - Aux	FY25	1000	4404	54100		1,316.34	11,847.06
2	9	EA		IP Door Controller Accessory - Battery - 12VDC - 4AH	FY25	1000	4404	54100		94.39	849.51
3	5	EA		IP Door Controller - 16 Door - 2 Aux	FY25	1000	4404	54100		3,877.32	19,386.60
4	5	EA		IP Door Controller Accessory - Battery - 12VDC - 18AH	FY25	1000	4404	54100		511.46	2,557.30
5	92	EA		Card Reader - Wall Mount - OSDP	FY25	1000	4404	54100		255.37	23,494.04
6	3	EA		IP I/O Controller - Verkada - 16 input & output	FY25	1000	4404	54100		1,170.00	3,510.00
7	6	EA		Video Door Intercom - Verkada - 2-Way Audio - 1-Way Video	FY25	1000	4404	54100		1,316.34	7,898.04
8	1	EA		Video Door Intercom - Verkada - 2-Way Audio - 1-Way Video - Keypad	FY25	1000	4404	54100		1,462.68	1,462.68
9	3	EA		Video Door Intercom - Verkada - 2-Way Audio - 1-Way Video - Mullion Mount	FY25	1000	4404	54100		1,096.83	3,290.49
10	2	EA		Vdieo Door Intercom Accessory - Verkada - Conduit and Gooseneck Pedestal	FY25	1000	4404	54100		291.95	583.90
11	5	EA		Vdieo Door Intercom Accessory - Verkada - Trim Plate	FY25	1000	4404	54100		72.44	362.20
12	2	EA		Intercom Accessory - Steel Housing - 12in Square	FY25	1000	4404	54100		310.79	621.58
13	2	EA		Intercom Accessory - Pedestal - Gooseneck - 42in.	FY25	1000	4404	54100		302.93	605.86
14	6	EA		Power Supply - Altronix - 10A - 12 or 24VDC - FAI	FY25	1000	4404	54100		401.16	2,406.96
15	6	EA		Power Supply Line Cord - 6ft.	FY25	1000	4404	54100		6.10	36.60
16	12	EA		Power Supply Battery - 12VDC - 7AH	FY25	1000	4404	54100		33.35	400.20
17	8	EA		Magnetic Lock - 12/24VDC - Stainless Steel - Built-in Door Position Switch	FY25	1000	4404	54100		401.15	3,209.20
18	8	EA		Magnetic Lock Accessory - Aluminum Spacer Bracket - Black	FY25	1000	4404	54100		48.44	387.52
19	8	EA		Magnetic Lock Accessory - Offset Strike Plate	FY25	1000	4404	54100		116.74	933.92
20	20	EA		Door Position Switch - Surface Mount - Wide Gap - Terminal Connection - Black	FY25	1000	4404	54100		5.61	112.20
21	6	EA		Request to Exit - Passive IR - Grey - Pigtail	FY25	1000	4404	54100		81.28	487.68
22	2	EA		Cable - Plenum - Composite - 22-3P Overall Shield - 18/4 - 22/2 - 22/4 - Yellow - 1000ft.	FY25	1000	4404	54100		1,069.39	2,138.78
23	4	EA		Cable - Plenum - 22/6 Overall Shield - White - 1000ft	FY25	1000	4404	54100		257.09	1,028.36
24	4	EA		Cable - Plenum - 18/2 - White - 1000ft.	FY25	1000	4404	54100		158.64	634.56
25	2	EA		Cable - Plenum - CAT6 - Yellow - 1000ft.	FY25	1000	4404	54100		394.56	789.12
26	12	EA		Data Jack - Insert - Yellow	FY25	1000	4404	54100		8.78	105.36

LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/ Activity Code	Unit Price	Extension
27	6	EA		Uniprise Category 6 U/UTP Patch Cord, RJ45 to RJ45, 4-pair, yellow jacket, 1 foot	FY25	1000	4404	54100		9.13	54.78
28	6	EA		Uniprise Category 6 U/UTP Patch Cord, RJ45 to RJ45, 4-pair, yellow jacket, 15 feet	FY25	1000	4404	54100		15.82	94.92
29	14	EA		Uniprise Category 6 U/UTP Patch Cord, RJ45 to RJ45, 4-pair, yellow jacket, 25 feet	FY25	1000	4404	54100		20.61	288.54
30	1	EA		Miscellaneous Expenses	FY25	1000	4404	54100		5,500.00	5,500.00
31	1	EA		Fixed Fee Project	FY25	1000	4404	54100		147,606.25	147,606.25
32	1	EA		Cabling & Physical Security Subcontractor - Locksmith	FY25	1000	4404	54100		40,272.73	40,272.73
33	1	EA		Estimated shipping	FY25	1000	4404	54100		2,394.00	2,394.00
34	95	EA		License-Door-3 Year	FY25	1000	4404	54107		438.29	41,637.55
35	3	EA		License-I/O Controller-Vekrada-3 Year	FY25	1000	4404	54107		1,901.71	5,705.13
36	10	EA		License-Video Door Intercom-Vekrada-3 Year	FY25	1000	4404	54107		548.05	5,480.50
FY is required, ensure the correct FY is selected.										Requisition Total	\$ 338,174.12

Comments	
HEADER COMMENTS	Provide comments for P020 and P025.
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO.
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO.
APPROVALS	Department Head signature approval for procurements under \$15,000. Procurement Officer Approval for ETSB.

Verkada Door Access Refresh
Quote #338737 v5
Prepared For:
DuPage County Sheriff's Office

 Jason Snow
 501 N. County Farm Road
 Wheaton, IL 60187

P: (630) 407-2072

E: jason.snow@DuPageSheriff.org

Prepared By:
Chicago Illinois Office

 Mike Carroll
 5400 Patton Drive Suite 4B
 Lisle, IL 60532

P: 608-444-7994

E: mcarroll@hbs.net

Date Issued:
04.09.2025
Expires:
04.25.2025

Door Access		Price	Qty	Ext. Price
TIPS Contract #220105				
AC42-HW	IP Door Controller - 4 Door 1 - Aux	\$1,316.34	9	\$11,847.06
ACC-BAT-4AH	IP Door Controller Accessory - Battery - 12VDC - 4AH	\$94.39	9	\$849.51
AC62-HW	IP Door Controller - 16 Door - 2 Aux	\$3,877.32	5	\$19,386.60
ACC-BAT-18AH	IP Door Controller Accessory - Battery - 12VDC - 18AH	\$511.46	5	\$2,557.30
AD34-HW	Card Reader - Wall Mount - OSDP	\$255.37	92	\$23,494.04
LIC-AC-3Y-CAP	License - Door - 3 Year	\$438.29	95	\$41,637.55
AX11-HW	IP I/O Controller - Verkada - 16 input & output	\$1,170.00	3	\$3,510.00
LIC-AX-3Y-CAP	License - I/O Controller - Verkada - 3 Year	\$1,901.71	3	\$5,705.13
TD53-HW	Video Door Intercom - Verkada - 2-Way Audio - 1-Way Video	\$1,316.34	6	\$7,898.04
TD63-HW	Video Door Intercom - Verkada - 2-Way Audio - 1-Way Video - Keypad	\$1,462.68	1	\$1,462.68
TD33-HW	Video Door Intercom - Verkada - 2-Way Audio - 1-Way Video - Mullion Mount	\$1,096.83	3	\$3,290.49
ACC-INT-COND-2	Video Door Intercom Accessory - Verkada - Conduit and Gooseneck Pedestal	\$291.95	2	\$583.90
ACC-INT-TRIM-1	Video Door Intercom Accessory - Verkada - Trim Plate	\$72.44	5	\$362.20
LIC-TD-3Y-CAP	License - Video Door Intercom - Verkada - 3 Year	\$548.05	10	\$5,480.50
MC-CS-12-E	Intercom Accessory - Steel Housing - 12in Square	\$310.79	2	\$621.58
42-3-12	Intercom Accessory - Pedestal - Gooseneck - 42in.	\$302.93	2	\$605.86
AL1012ULACM CB	Power Supply - Altronix - 10A - 12 or 24VDC - FAI	\$401.16	6	\$2,406.96
LC2	Power Supply Line Cord - 6ft.	\$6.10	6	\$36.60
BT126	Power Supply Battery - 12VDC - 7AH	\$33.35	12	\$400.20
M62D	Magnetic Lock - 12/24VDC - Stainless Steel - Built-in Door Position Switch	\$401.15	8	\$3,209.20
ASB-62BK	Magnetic Lock Accessory - Aluminum Spacer Bracket - Black	\$48.44	8	\$387.52
AOS-62D	Magnetic Lock Accessory - Offset Strike Plate	\$116.74	8	\$933.92

Door Access		Price	Qty	Ext. Price
1100AWG	Door Position Switch - Surface Mount - Wide Gap - Terminal Connection - Black	\$5.61	20	\$112.20
DS160	Request to Exit - Passive IR - Grey - Pigtail	\$81.28	6	\$487.68
S702790R1	Cable - Plenum - Composite - 22-3P Overall Shield - 18/4 - 22/2 - 22/4 - Yellow - 1000ft.	\$1,069.39	2	\$2,138.78
AL-2206C-2-2S-01-BX	Cable - Plenum - 22/6 Overall Shield - White - 1000ft.	\$257.09	4	\$1,028.36
AL-1802C-2-2N-01-BX	Cable - Plenum - 18/2 - White - 1000ft.	\$158.64	4	\$634.56
UN874034114/10	Cable - Plenum - CAT6 - Yellow - 1000ft.	\$394.56	2	\$789.12
760237783	Data Jack - Insert - Yellow	\$8.78	12	\$105.36
UC1BBB2-09F001	Uniprise Category 6 U/UTP Patch Cord, RJ45 to RJ45, 4-pair, yellow jacket, 1 foot	\$9.13	6	\$54.78
UC1BBB2-09F015	Uniprise Category 6 U/UTP Patch Cord, RJ45 to RJ45, 4-pair, yellow jacket, 15 feet	\$15.82	6	\$94.92
UC1BBB2-09F025	Uniprise Category 6 U/UTP Patch Cord, RJ45 to RJ45, 4-pair, yellow jacket, 25 feet	\$20.61	14	\$288.54
HBS-MISC-CABLING	Miscellaneous Expenses	\$5,500.00	1	\$5,500.00
		Subtotal		\$147,901.14

Services		Price	Qty	Ext. Price
HBS-FF-PROJECT	Fixed Fee Project	\$147,606.25	1	\$147,606.25
HBS-SUBCONTRACTOR-CABLING	Cabling & Physical Security Subcontractor - Locksmith	\$40,272.73	1	\$40,272.73
		Subtotal		\$187,878.98

Shipping		Price	Qty	Ext. Price
HBS-SHIPPING-PO	Estimated shipping	\$2,394.00	1	\$2,394.00
		Subtotal		\$2,394.00

Quote Summary			Amount
Door Access			\$147,901.14
Services			\$187,878.98
Subtotal:			\$335,780.12
Shipping:			\$2,394.00
Total:			\$338,174.12

This quote may not include applicable sales tax, shipping, handling and/or delivery charges. Final applicable sales tax, shipping, handling and/or delivery charges are calculated and applied at invoice. The above prices are for hardware/software only, and do not include delivery, setup or installation by Heartland ("HBS") unless otherwise noted. Installation by HBS is available at our regular hourly rates, or pursuant to a prepaid HBSFlex Agreement. This configuration is presented for convenience only. HBS is not responsible for typographical or other errors/omissions regarding prices or other information. Prices and configurations are subject to change without notice. HBS may modify or cancel this quote if the pricing is impacted by a tariff. A 15% restocking fee will be charged on any returned part. Customer is responsible for all costs associated with return of product and a \$25.00 processing fee. No returns, cancellations or order changes are accepted by HBS without prior written approval. This quote expressly limits acceptance to the terms of this quote, and HBS disclaims any additional terms. Customer may issue a purchase order for administrative purposes only. By providing your "E-Signature," you acknowledge that your electronic signature is the legal equivalent of your manual signature, and you warrant that you have express authority to execute this agreement and legally bind your organization to this proposal and all attached documents. Any purchase that the customer makes from HBS is governed by HBS' Standard Terms and Conditions ("ST&Cs") located at <http://www.hbs.net/standard-terms-and-conditions>, which are incorporated herein by reference. The ST&Cs are subject to change. When a new order is placed, the ST&Cs on the above-stated website at that time shall apply. If customer has signed HBS' ST&Cs version 2021.v1.0 or later, or the parties have executed a current master services agreement, the signed agreement shall control over any conflicting terms in the version on the website. If a current master services agreement does not cover the purchase of products, the ST&Cs

located on the website shall govern the purchase of products. Certain purchases also require customer to be bound by end user terms and conditions. A list of end user terms and conditions related to various manufacturers and vendors is set forth at <https://www.hbs.net/End-User-Agreements>. Any purchase that customer makes is also governed by the applicable end user terms and conditions, which are incorporated herein by reference. If customer has questions about whether end user terms and conditions apply to a purchase, customer shall contact HBS. Any order(s) that exceeds the credit limit assigned by HBS shall require upfront payment from customer in an amount determined by HBS. HBS shall make this determination at the time of the order, unless customer has previously submitted the required onboarding paperwork. In such event, HBS shall make this determination at the time of quoting. Customer shall ensure that all invoices are timely paid as stated in Section 2 of the ST&Cs, regardless of whether Customer has a financing or leasing company or other third-party issue the purchase order. In the event that a third-party issues the purchase order, Customer shall be required to sign this Quote for purposes of approving the order. QT.2024.v1.0

Acceptance		
Chicago Illinois Office		DuPage County Sheriff's Office
Mike Carroll		
Signature / Name	Signature / Name	Initials
04/09/2025		
Date	Date	



www.hbs.net

Heartland Business Systems LLC

EMAIL PO & VENDOR QUOTE TO: TIPSPO@TIPS-USA.COM
PO MUST REFERENCE VENDOR'S TIPS CONTRACT NUMBER

	<u>PAYMENT TO</u>	<u>TIPS CONTACT</u>
ADDRESS	1700 Stephen Street	NAME Charlie Martin
CITY	Little Chute	PHONE (866) 839-8477
STATE	WI	FAX (866) 839-8472
ZIP	54140	EMAIL tips@tips-usa.com

DISADVANTAGED/MINORITY/WOMAN BUSINESS ENTERPRISE: N

HUB: N

SERVING STATES

AZ | AR | IL | IA | KS | MI | MN | MO | NE | OK | TX | WI

Overview

HBS provides complete, local, end-to-end technology solutions. We assist with any technology need, solve problems, and exceed expectations. At every level of the company, we are committed to providing high-quality services to each of our clients. With multiple locations in the Midwest, HBS serves commercial, public sector and small to medium business with results-driven information technology services. Everything we do is to help clients achieve their full potential. We are committed to developing long-term trusting relationships with clients large or small, across all industries. We help clients achieve their full potential by providing end-to-end customized technology solutions backed by a local team of highly skilled experts.

AWARDED CONTRACTS "View EDGAR Doc" on Website

Contract	Comodity	Exp Date	EDGAR
220105	Technology Solutions Products and Services	05/31/2027	See EDGAR Certification Doc.

CONTACTS BY CONTRACTS

220105

Brad Ellingsworth	General Manager -	(417) 343-0265	bellingsworth@hbs.net
Jennifer Bricker	Solutions Consultant	(870) 530-1444	jbricker@hbs.net



Required Vendor Ethics Disclosure Statement

Failure to complete and return this form may result in delay or cancellation of the County's Contractual Obligation.

Date: 4/3/2025

Bid/Contract/PO #:

Company Name: Heartland Business Systems, LLC	Company Contact: Jonathan Groh, Staff Attorney
Contact Phone: (920) 788-7720	Contact Email: legal@hbs.net

The DuPage County Procurement Ordinance requires the following written disclosures prior to award:

1. Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the county resulting in an aggregate amount at or in excess of \$25,000, shall provide to Procurement Services Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor within the current and previous calendar year to any incumbent county board member, county board chairman, or countywide elected official whose office the contract to be awarded will benefit. The contractor, union or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions

☒ **NONE (check here) - If no contributions have been made**

Recipient	Donor	Description (e.g. cash, type of item, in-kind services, etc.)	Amount/Value	Date Made

2. All contractors and vendors who have obtained or are seeking contracts with the county shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

☒ **NONE (check here) - If no contacts have been made**

Lobbyists, Agents and Representatives and all individuals who are or will be having contact with county officers or employees in relation to the contract or bid	Telephone	Email

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future county contracts.

Continuing disclosure is required, and I agree to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner
- 30 days prior to the optional renewal of any contract
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text for the county's ethics and procurement policies and ordinances are available at:

<http://www.dupageco.org/CountyBoard/Policies/>

I hereby acknowledge that I have received, have read, and understand these requirements.

Authorized Signature

Printed Name

Jonathan Groh

Title

Staff Attorney

Date

April 3, 2025

Attach additional sheets if necessary. Sign each sheet and number each page. Page _____ of _____ (total number of pages)