

Consent
PW 7/7
CB 7/14



Request for Change Order
Procurement Services Division

Attach copies of all prior Change Orders

Date: Jun 17, 2026

MinuteTraq (IQM2) ID #: NA

Purchase Order #: 5449SERV	Original Purchase Order Date: Oct 1, 2021	Change Order #: 1	Department: Public Works
Vendor Name: Mansfield Power and Gas, LLC		Vendor #: 27225	Dept Contact: Drew J. Cormican

Background and/or Reason for Change Order Request: Decrease contract by 292,441.15 and close contract

IN ACCORDANCE WITH 720 ILCS 5/33E-9

- (A) Were not reasonably foreseeable at the time the contract was signed.
- (B) The change is germane to the original contract as signed.
- (C) Is in the best interest for the County of DuPage and authorized by law.

INCREASE/DECREASE		
A	Starting contract value	\$650,000.00
B	Net \$ change for previous Change Orders	
C	Current contract amount (A + B)	\$650,000.00
D	Amount of this Change Order <input type="checkbox"/> Increase <input checked="" type="checkbox"/> Decrease	(\$292,441.15)
E	New contract amount (C + D)	\$357,558.85
F	Percent of current contract value this Change Order represents (D / C)	-44.99%
G	Cumulative percent of all Change Orders (B+D/A); (60% maximum on construction contracts)	-44.99%

DECISION MEMO NOT REQUIRED

- Cancel entire order
- Close Contract
- Contract Extension (29 days)
- Consent Only
- Change budget code from: _____ to: _____
- Increase/Decrease quantity from: _____ to: _____
- Price shows: _____ should be: _____
- Decrease remaining encumbrance and close contract
- Increase encumbrance and close contract
- Decrease encumbrance
- Increase encumbrance

DECISION MEMO REQUIRED

- Increase (greater than 29 days) contract expiration from: _____ to: _____
- Increase \geq \$2,500.00, or \geq 10%, of current contract amount Funding Source _____
- OTHER - explain below:

<u>Dse</u>		<u>6/17/26</u>	<u>M</u>		<u>6/17/26</u>
Prepared By (Initials)	Phone Ext	Date	Recommended for Approval (Initials)	Phone Ext	Date

REVIEWED BY (Initials Only)

		<u>[Signature]</u>	<u>7/1/2026</u>
Buyer	Date	Procurement Officer	Date
Chief Financial Officer (Decision Memos Over \$25,000)	Date	Chairman's Office (Decision Memos Over \$25,000)	Date