



DU PAGE COUNTY

Animal Services Committee

Final Regular Meeting Agenda

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

Tuesday, February 17, 2026

7:30 AM

Room 3500A

1. CALL TO ORDER
2. ROLL CALL
3. PUBLIC COMMENT
4. CHAIRMAN'S REMARKS - CHAIR KRAJEWSKI
5. MINUTES APPROVAL
 - 5.A. [26-0603](#)
Animal Services Committee - Regular Meeting - Tuesday, January 20, 2026
6. PROCUREMENT REQUISITIONS
 - 6.A. [26-0678](#)
Decrease and close PO 6309-0001 SERV, issued to Turner Vet Services LLC, in the amount of \$10,044.75. Contract has expired.
 - 6.B. [AS-P-0001-26](#)
Recommendation for the approval of a contract to Currie Motors Frankfort, Inc., to furnish and deliver a 2026 Ford White Transit-350 Cargo Van, for Animal Services, for the period of February 25, 2026 through November 30, 2026, for a contract total amount not to exceed \$59,729. Contract pursuant to the Governmental Joint Purchasing Act, 30 ILCS 525/2 (Suburban Purchasing Cooperative Contract #207).
7. INFORMATIONAL
 - 7.A. [26-0658](#)
Amendment to purchase order 7399-0001-SERV, issued to Imaging Systems, Inc. d/b/a Integrated Document Technologies (IDT), for the annual Hyland and CAPSYS Software Assurance maintenance of imaging systems for Supervisor of Assessments, Treasurer, Family Center, Coroner, and County Clerk, paid for by Information Technology, to increase the contract in the amount in the amount of \$28,000, resulting in an amended contract total amount not to exceed \$355,930.81.
8. GRANTS
 - 8.A. [26-0663](#)
GPN-007-26: Best Friends Animal Society Project Families Forever Grant - Animal Services PY26 - \$20,000. (Animal Services)

8.B. [FI-R-0043-26](#)

Acceptance and appropriation of the Best Friends Animal Society - Families Forever Grant BFASFFG26, Company 5000 - Accounting Unit 1330, \$20,000. (Animal Services)

9. BUDGET TRANSFERS9.A. [26-0664](#)

Transfer of funds from 1100-1300-54010 (building improvements), to 1100-1300-53828 (contingencies) and 1100-1300-53020 (information technology svc), in the amount of \$40,000, to cover the cost of rabies certificate scanning/indexing, and future small equipment and furniture costs.

10. ADMINISTRATIVE UPDATE**11. OLD BUSINESS****12. NEW BUSINESS****13. ADJOURNMENT**



Minutes

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
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File #: 26-0603

Agenda Date: 2/17/2026

Agenda #: 5.A.



DU PAGE COUNTY

Animal Services Committee

Summary

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

Tuesday, January 20, 2026

7:30 AM

Room 3500A

1. CALL TO ORDER

7:30 AM meeting was called to order by Chair Krajewski at 7:30 AM.

2. ROLL CALL

With a quorum in the room, Chair Krajewski made a motion to allow Member Martinez to participate remotely. Member Garcia seconded. A Roll Call vote was taken. All were in favor.

PRESENT:	Cynthia Cronin Cahill, District 5 Dawn DeSart, Grant Eckhoff, Paula Garcia and Krajewski
REMOTE:	Melissa Martinez

3. PUBLIC COMMENT

No public comments were offered.

4. CHAIRMAN'S REMARKS - CHAIR KRAJEWSKI

Chair Krajewski asked committee members to mark their calendars for the DAF Gala coming up on May 15, 2026 at the Marriott Oakbrook. DAF has a few new board members and recently awarded a \$100,000 grant to Animal Services to fund the creation of a full-time Marketing Coordinator position.

5. MINUTES APPROVAL

5.A. [26-0292](#)

Animal Services Committee - Regular Meeting - Tuesday, November 18, 2025

Attachments: [Summary Minutes - November 2025](#)

RESULT:	APPROVED
MOVER:	Dawn DeSart
SECONDER:	Paula Garcia

6. PROCUREMENT REQUISITIONS

6.A. [26-0280](#)

Amendment to purchase order 7383-0001 SERV, issued to Zoetis US LLC, for the purchase of veterinary pharmaceuticals and medical supplies, to extend the contract from January 30, 2026 to February 28, 2026. No change in contract total amount.

Attachments: [Change Order 7383 ZOETIS - extend contract](#)

RESULT:	ACCEPTED
MOVER:	Dawn DeSart
SECONDER:	Cynthia Cronin Cahill

7. ADMINISTRATIVE UPDATE

2025 Shelter Statistics have been posted on the About Us page of the Animal Services website, e-newsletter and socials.

Animal intake has increased 47% over 2024. That does not include ancillary services such as high-volume spay/neuter, post adoption veterinary services, spay/neuter voucher program services, etc. Despite this population increase, DCAS maintained a 93% Live Release Rate (LRR) which by definition qualifies DCAS for no-kill status. To be considered a no-kill shelter, you must maintain a Live Release Rate of 90% or higher.

Animal Services' priority is always safe and responsible sheltering and re-homing. While euthanasia for untreatable illness is not included when calculating LRR, euthanasia for space and/or behavior is factored into LRR.

There has been a substantial increase in the number of requests for owner requested euthanasia from the public, and from pet owners struggling with affordability of veterinary medical care. This is a trend that will not go away anytime soon. To help meet this need, DCAS is in the process of recruiting a second veterinarian that can help DCAS triage and help keep the public's neediest animals with their families. In addition, DCAS was recently awarded a grant from Best Friends Animal Society for a veterinary medical intake diversion program aimed at preventing animals from being surrendered into the shelter system or suffering in their homes due to lack of affordable veterinary care.

Officers responded to 406 field calls and 1,400 investigations in 2025. Education and outreach programs increased with the completion of the new shelter education/event space. 195 programs reached over 8,000 residents in 2025.

Return to Owner rates held steady at 15% for cats and 57% for dogs. This statistic reinforces the consistently high population of cats and the regular struggle with capacity for care as it relates to cats in the shelter. For this reason, Animal Services is prioritizing programs and services aimed at reducing the number of cats arriving at the shelter through targeted spay/neuter.

Laura also shared the Chicagoland Humane Coalition is looking to partner with Petsmart Charities to host several area-wide in-store adoption events over the next year.

Nick provided the committee with an update on the status of resolving the outstanding HVAC issues remaining from the renovation.

The new education/event space is seeing a high level of interest from outside organizations interested in renting the space for upcoming meetings and events including: Choose DuPage,

DuPage County District 6, DuPage Mayors and Managers, DuPage County Bar Association, Rotary Clubs, etc. Several area businesses have also expressed interest in renting space for employee team-building and community service programs.

8. OLD BUSINESS

No old business was discussed.

9. NEW BUSINESS

Member DeSart shared about a recent bingo fundraiser she attended for Hopeful Tails suggesting it as a potential future fundraiser for DAF.

10. ADJOURNMENT

With no further business, the meeting was adjourned.



Change Order

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
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File #: 26-0678

Agenda Date: 2/17/2026

Agenda #: 6.A.

REQUEST FOR CHANGE ORDER FORM

Procurement Services Division
Revised 10-01-2025

Consent
AS 2/17
CB 2/24

Date: Jan 6, 2026

File ID #:

Purchase Order #: 6309	Original Purchase Order Date: 3/1/2023	Change Order #: 4	Department: Animal Services
Vendor Name: Turner Vet Services LLC		Vendor #: 40799	Dept. Contact: Kristie Lecaros
Action Requested and Reason for Change To close the contract as it expired on 2/29/2024			
Order Request:			

IN ACCORDANCE WITH 720 ILCS 5/33E-9

- (A) Were not reasonably foreseeable at the time the contract was signed.
- (B) The change is germane to the original contract as signed.
- (C) Is in the best interest for the County of DuPage and authorized by law.

INCREASE/DECREASE

A	Starting Contract Value	\$55,725.00
B	Net \$ Change for Previous Change Order	(\$29,389.00)
C	Current Contract Amount (A + B)	\$26,336.00
D	Amount of this Change Order <input type="checkbox"/> Increase <input checked="" type="checkbox"/> Decrease	(\$10,044.75)
E	New Contract Amount (C + D)	\$16,291.25
F	Cumulative Change Order Amount (B + D)	(\$39,433.75)
G	Cumulative Percent of all Change Orders (B+D/A); (60% maximum on construction contracts)	-70.76%

DECISION MEMO NOT REQUIRED - Check Applicable Box(es)

- Cancel Entire Order Close Contract Contract Extension (≤59 Days) Update Budget Code
- Change Budget Code From: _____ to: _____
- Increase/Decrease Quantity From: _____ to: _____
- Price Shows: _____ should be: _____ Move Funds Between Lines
- Decrease Remaining Encumbrance and Close Contract Increase Encumbrance and Close Contract Decrease Encumbrance Increase Encumbrance

DECISION MEMO REQUIRED - Check Applicable Box(es) and Fill In All Answers Below

- Contract Extension Greater Than 59 Days From _____ to: _____ Cancel Contract
- Cumulative Increase Greater Than \$10,000 (Row 'F' Above) Other - Explain In Summary Explanation Box Below

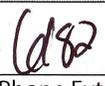
Summary Explanation - Provide a summary of the action. Explain why it is necessary and what is to be accomplished.

Original Source Selection/Vetting Information - Describe method used to select source; for instance, bid, RFP, sole source, etc.

Recommendations/Alternatives - Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request.

Fiscal Impact/Cost Summary - Include projected cost for each fiscal year, approved budget amount and account number

APPROVALS - Initials Only

RJ	6183	Jan 6, 2026			2/8/26
Prepared By	Phone Ext.	Date	Recommended for Approval	Phone Ext.	Date
		2/11/2026			
Reviewed by Procurement Officer	Date		Completed by Buyer	Date	



Animal Services Requisition \$30,000 and Over

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: AS-P-0001-26

Agenda Date: 2/17/2026

Agenda #: 6.B.

AWARDING RESOLUTION ISSUED TO
CURRIE MOTORS FRANKFORT, INC.
TO PROVIDE A 2026 FORD TRANSIT-350 CARGO VAN
FOR ANIMAL SERVICES
(CONTRACT TOTAL AMOUNT \$59,729)

WHEREAS, a vendor has been selected in accordance with County Board policy; and

WHEREAS, the Animal Services Committee recommends County Board approval for the issuance of a contract to Currie Motors Frankfort, Inc., to provide a Ford Transit-350 Cargo Van, for the period of February 25, 2026 through November 30, 2026, for Animal Services.

NOW, THEREFORE BE IT RESOLVED, that said contract is to provide a Ford Transit-350 Cargo Van, for the period of February 25, 2026 through November 30, 2026 for Animal Services, per Suburban Purchasing Cooperative "SPC" Contract #207, be, and it is hereby approved for the issuance of a contract purchase order by the Procurement Division to Currie Motors, Frankfort, Inc., 9423 W. Lincoln Hwy, Frankfort, IL 60423, for a contract total amount of \$59,729.

Enacted and approved this 24th day of February, 2026 at Wheaton, Illinois.

DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: _____

JEAN KACZMAREK, COUNTY CLERK



Procurement Review Comprehensive Checklist
 Procurement Services Division
 This form must accompany all Purchase Order Requisitions

SECTION 1: DESCRIPTION

<i>General Tracking</i>		<i>Contract Terms</i>	
FILE ID#:	RFP, BID, QUOTE OR RENEWAL #: SPC Contract #207	INITIAL TERM WITH RENEWALS: OTHER	INITIAL TERM TOTAL COST: \$59,729.00
COMMITTEE: ANIMAL SERVICES	TARGET COMMITTEE DATE: 02/17/2026	PROMPT FOR RENEWAL:	CONTRACT TOTAL COST WITH ALL RENEWALS: \$59,729.00
	CURRENT TERM TOTAL COST: \$59,729.00	MAX LENGTH WITH ALL RENEWALS: ONE YEAR	CURRENT TERM PERIOD: INITIAL TERM
<i>Vendor Information</i>		<i>Department Information</i>	
VENDOR: Currie Motors Frankfort, Inc.	VENDOR #: 12434	DEPT: Animal Services	DEPT CONTACT NAME: Laura Flamion
VENDOR CONTACT: Nic Cortellini	VENDOR CONTACT PHONE: 815-464-9200	DEPT CONTACT PHONE #: 630-407-2806	DEPT CONTACT EMAIL: laura.flamion@dupagecounty.gov
VENDOR CONTACT EMAIL: ncortellini@curriemotors.com	VENDOR WEBSITE:	DEPT REQ #:	
<i>Overview</i>			
DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.). Recommendation for the approval of a contract purchase order to Currie Motors Frankfort, Inc., to furnish and deliver a 2026 Ford White Transit- 350 Cargo Van for the Animal Services, for a contract total not to exceed \$59,729.00; pursuant to the Governmental Joint Purchasing Act, 30 ILCS 525/2 Suburban Purchasing Cooperative "SPC" Contract #207.			
JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished The DuPage County vehicle replacement policy requires that a vehicle be in service a minimum of 12 years or have a minimum of 150,000 miles, and/or must be assessed by a mechanic prior to being considered for replacement. New vehicle will replace AC-2.			

SECTION 2: DECISION MEMO REQUIREMENTS

DECISION MEMO NOT REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required.
DECISION MEMO REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required. COOPERATIVE (DPC2-352), GOVERNMENT JOINT PURCHASING ACT (30ILCS525) OR GSA SCHEDULE PRICING

SECTION 3: DECISION MEMO

SOURCE SELECTION	Describe method used to select source. This contract was setup using the Suburban Purchasing Cooperative "SPC" Contract #207.
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action). 1. DOT staff recommends issuing a purchase order to Currie Motors Frankfort, Inc., using the Suburban Purchasing Cooperative "SPC" Contract #207. 2. Request bids. 3. Status quo.

SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION

JUSTIFICATION	Select an item from the following dropdown menu to justify why this is a sole source procurement.
NECESSITY AND UNIQUE FEATURES	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.
MARKET TESTING	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
AVAILABILITY	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

SECTION 5: Purchase Requisition Information

<i>Send Purchase Order To:</i>		<i>Send Invoices To:</i>	
Vendor: Currie Motors Frankfort, Inc.	Vendor#: 12434	Dept: Animal Services	Division: Animal Services
Attn: Nic Cortellini	Email: ncortellini@curriemotors.com	Attn: Laura Flamion	Email: laura.flamion@dupagecounty.gov
Address: 9423 W. Lincoln Hwy	City: Frankfort	Address: 2255 Manchester Road	City: Wheaton
State: IL	Zip: 60423	State: IL	Zip: 60187
Phone: 815-464-9200	Fax:	Phone: 630-407-2806	Fax:
<i>Send Payments To:</i>		<i>Ship to:</i>	
Vendor: Currie Motors Frankfort, Inc.	Vendor#: 12434	Dept: Division of Transportation	Division: Fleet Department
Attn:	Email:	Attn: William Bell	Email: william.bell@dupagecounty.gov
Address: 9423 W. Lincoln Hwy	City: Frankfort	Address: 180 N. County Farm Road	City: Wheaton
State: IL	Zip: 60423	State: IL	Zip: 60187
Phone:	Fax:	Phone: 630-407-6931	Fax:
Shipping		Contract Dates	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): Feb 25, 2026	Contract End Date (PO25): Nov 30, 2026

Purchase Requisition Line Details

LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/Activity Code	Unit Price	Extension
1	1	EA	(F8C)	FY26 Ford White Transit-350 Cargo Van	FY26	1100	1300	54120		59,729.00	59,729.00
<i>FY is required, ensure the correct FY is selected.</i>										Requisition Total	\$ 59,729.00

<i>Comments</i>	
HEADER COMMENTS	<p>Provide comments for P020 and P025.</p> <p>To furnish and deliver 2026 Ford White Transit-350 Cargo Van for the Animal Services.</p>
SPECIAL INSTRUCTIONS	<p>Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO.</p> <p>Email Approved PO to: Nic Corellini, Laura Flamion, Kristie Lecaros, William Bell, DOTFinance@dupagecounty.gov and Mike Figuray.</p>
INTERNAL NOTES	<p>Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO.</p> <p>see above.</p>
APPROVALS	<p>Department Head signature approval for procurements under \$15,000. Procurement Officer Approval for ETSB.</p>

Prepared for: , DuPage County SPC#207

2026 Transit-350 Cargo AWD Medium Roof Van 148" WB Base (F8C)

Price Level: 635



Client Proposal

Prepared by:

Nic Cortellini

Office: 815-464-9200

Email: ncortellini@curriemotors.com

Quote ID: 2026-DuP14

Date: 01/13/2026



Currie Motors Fleet | 10125 West Laraway Road, Frankfort, IL , 60423

Office: 815-464-9200

Prepared for:

DuPage County SPC#207
Prepared by: Nic Cortellini
01/13/2026



Currie Motors Fleet | 10125 West Laraway Road Frankfort IL | 60423

2026 Transit-350 Cargo AWD Medium Roof Van 148" WB Base (F8C)

Price Level: 635 | Quote ID: 2026-DuP14

Warranty

Standard Warranty

Basic Warranty

Basic warranty 36 months/36,000 miles

Powertrain Warranty

Powertrain warranty 60 months/60,000 miles

Corrosion Perforation

Corrosion perforation warranty 60 months/unlimited

Roadside Assistance Warranty

Roadside warranty 60 months/60,000 miles

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Prepared for:

DuPage County SPC#207
Prepared by: Nic Cortellini
01/13/2026



Currie Motors Fleet | 10125 West Laraway Road Frankfort IL | 60423

2026 Transit-350 Cargo AWD Medium Roof Van 148" WB Base (F8C)

Price Level: 635 | Quote ID: 2026-DuP14

Major Equipment

(Based on selected options, shown at right)
10-speed automatic

- * Running boards
- * LT235/65RR16 AS BSW front and rear tires
- * Overdrive transmission
- * Transmission electronic control
- * Stainless steel single exhaust
- * Dual lead acid battery
- * Fuel tank capacity: 30.91 gal.
- * Steering wheel mounted audio controls
- * 12 inch primary display
- * AM/FM/digital/satellite
- * Auxiliary input jack
- * 3 month satellite trial subscription
- * Wheelbase: 148.0"
- * Standard ride suspension
- * Heated driver and passenger side door mirrors
- * Light tinted windows
- * Manual climate control
- * Driver front impact airbag
- * Cancellable front passenger air bag

- Exterior: Oxford White
- Interior: Dark Palazzo Gray w/Cloth Front Bucket Seats
- * 16 x 6.5-inch front and rear silver steel wheels
- * Front tires LT load rating: C
- * Lock-up transmission
- * Alternator Amps: 250A
- * All-speed ABS and driveline traction control
- * Battery run down protection
- * Connected Navigation integrated navigation system with voice activation
- * Bluetooth wireless audio streaming
- * SiriusXM with 360L AM/FM/HD/Satellite radio
- * Seek scan
- * SYNC 4 external memory control
- * Vehicle body length: 235.5"
- * Interior cargo length: 143.7 "
- * Power door mirrors
- * Power folding door mirrors
- * Variable intermittent front windshield wipers
- * Rear under seat climate control ducts
- * Seat mounted side impact driver airbag
- * Seat mounted side impact front passenger airbag

As Configured Vehicle

MSRP

STANDARD VEHICLE PRICE	\$56,900.00
Order Code 101A	N/C
Engine: 3.5L PFDi V6 Flex-Fuel	Included
Transmission: 10-Spd Automatic w/OD & SelectShift	Included
GVWR: 9,950 lb	Included
Tires: 235/65R16C 121/119 R AS BSW	Included
Wheels: 16" Silver Steel w/Silver Hubcaps	Included
Monotone Paint Application	STD
148" Wheelbase	STD
Radio: AM/FM Stereo	Included
Fleet Customer Powertrain Limited Warranty	N/C
50-State Emissions System	STD
4.10 Limited-Slip Axle Ratio	Included
SYNC 4	Included
Ford Connectivity Package (1-Year Included)	Included
Spare Tire & Wheel	\$300.00
Dark Palazzo Gray w/Cloth Front Bucket Seats	N/C
Cloth Front Bucket Seats	N/C
Dark Palazzo Gray Cloth Bucket Seats w/Armrests ..	\$115.00

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Prepared for:

DuPage County SPC#207
 Prepared by: Nic Cortellini
 01/13/2026



Currie Motors Fleet | 10125 West Laraway Road Frankfort IL | 60423

2026 Transit-350 Cargo AWD Medium Roof Van 148" WB Base (F8C)

Price Level: 635 | Quote ID: 2026-DuP14

Major Equipment

- * Airbag occupancy sensor
- * Ford Co-Pilot360 w/Side Wind Stabilization electronic stability control system with anti-rollover
- * Bucket front seats
- * Front passenger seat with 4-way directional controls
- * Manual front seat head restraint control
- * Front passenger seat armrest
- * Manual driver seat fore/aft control
- * Manual passenger seat fore/aft control
- * Cloth front seatback upholstery
- * 4-wheel disc brakes
- * Electronic parking brake
- * Hill start assist
- * 6 airbags
- * SecuriLock immobilizer
- * Driver seat with 4-way directional controls
- * Height adjustable front seat head restraints
- * Driver seat armrest
- * Manual reclining driver seat
- * Manual reclining passenger seat
- * Cloth front seat upholstery
- * Manual driver seat lumbar
- * 4-wheel antilock (ABS) brakes
- * Brake assist system

Fuel Economy

City
N/A



Hwy
N/A

As Configured Vehicle

MSRP

Oxford White	N/C
Tire Inflator & Sealant Kit Delete	N/C
Front License Plate Bracket	N/C
Front Black Wheel Well Liners	\$295.00
Auxiliary Fuse Panel	Included
Dual AGM Batteries (70 Amp-hr Each)	Included
Modified Vehicle Wiring System	Included
Wiper Activated Headlamps	\$30.00
Midship Extended Range Fuel Tank (31 Gallons)	\$285.00
Upfitter Package	\$610.00
Large Center Console	Included
253-Degree Rear Door Opening	\$95.00
D-Pillar Assist Handles	\$30.00
Full Rear Compartment Lighting	\$75.00
Front Overhead Shelf	\$75.00
Passenger-Side B-Pillar Assist Handle	\$25.00
Long-Arm Manual-Folding Heated Pwr Adjusting Mirrors	\$220.00
Ford Co-Pilot360 Assist 2.0	\$1,500.00

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Prepared for:

DuPage County SPC#207
Prepared by: Nic Cortellini
01/13/2026



Currie Motors Fleet | 10125 West Laraway Road Frankfort IL | 60423

2026 Transit-350 Cargo AWD Medium Roof Van 148" WB Base (F8C)

Price Level: 635 | Quote ID: 2026-DuP14

<i>As Configured Vehicle</i>	MSRP
SiriusXM w/360L	Included
Front Fog Lamps	Included
Adaptive Cruise Control w/Lane Centering	Included
Side Parking Sensors	Included
Reverse Brake Assist	Included
Blind Spot Information System w/Cross Traffic Alert	Included
Short-Arm Pwr-Folding Heated Pwr Adjusting Mirrors	Included
Extended Length Passenger Running Board	\$655.00
Driver Controlled Front/Rear Aux A/C & Heater	\$860.00
2 Additional Keys (4 Total)	\$75.00
Close Assist Feature on Side Sliding Door	\$445.00
Intelligent Access w/Push-Button Start	Included
Black High-Intensity Discharge (HID) Headlamps	\$455.00
Front All-Weather Floor Mats	\$120.00
<hr/>	
SUBTOTAL	\$63,165.00
Destination Charge	\$2,095.00
<hr/>	
TOTAL	\$65,260.00

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Prepared for:

DuPage County SPC#207

Prepared by: Nic Cortellini

01/13/2026



Currie Motors Fleet | 10125 West Laraway Road Frankfort IL | 60423

2026 Transit-350 Cargo AWD Medium Roof Van 148" WB Base (F8C)

Price Level: 635 | Quote ID: 2026-DuP14

As Configured Vehicle

Code	Description	MSRP
Base Vehicle		
F8C	Base Vehicle Price (F8C)	\$56,900.00
Packages		
101A	Order Code 101A <i>Includes:</i> - Engine: 3.5L PFDi V6 Flex-Fuel <i>Includes port injection.</i> - Transmission: 10-Spd Automatic w/OD & SelectShift <i>Includes auxiliary transmission oil cooler.</i> - 4.10 Limited-Slip Axle Ratio - GVWR: 9,950 lb - Tires: 235/65R16C 121/119 R AS BSW - Wheels: 16" Silver Steel w/Silver Hubcaps <i>Includes exposed lug nuts.</i> - Radio: AM/FM Stereo - SYNC 4 <i>Includes 12" center display, Bluetooth, dual USB ports, enhanced voice recognition, electronic climate control and connectivity package which includes information on demand panel, wireless Apple CarPlay and Android Auto compatibility, cloud connected, 911 Assist, digital owner's manual and conversational voice command recognition.</i> - Ford Connectivity Package (1-Year Included) <i>Includes unlimited Wi-Fi hotspot, connected navigation, audio and video streaming, voice assistant and entertainment. Note: Ford Connectivity Package included for one-year from warranty start date, Requires activation via Ford app with credit card authorization; customer may cancel at any time. Evolving technology/cellular networks/vehicle capability may limit functionality and prevent operation of connected features. Ford may temporarily slow data speeds if such data usage reaches or exceeds 50GB within a billing cycle or due to network limitations. If a customer uses more than 50% of their data usage in a roaming country during a 60-day period, Ford may remove or limit the customer's data plan.</i>	N/C
Powertrain		
998	Engine: 3.5L PFDi V6 Flex-Fuel <i>Includes port injection.</i>	Included
44U	Transmission: 10-Spd Automatic w/OD & SelectShift <i>Includes auxiliary transmission oil cooler.</i>	Included
STDGV	GVWR: 9,950 lb	Included
Wheels & Tires		
STDTR	Tires: 235/65R16C 121/119 R AS BSW	Included
641	Wheels: 16" Silver Steel w/Silver Hubcaps <i>Includes exposed lug nuts.</i>	Included

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Prepared for:

DuPage County SPC#207

Prepared by: Nic Cortellini

01/13/2026



Currie Motors Fleet | 10125 West Laraway Road Frankfort IL | 60423

2026 Transit-350 Cargo AWD Medium Roof Van 148" WB Base (F8C)

Price Level: 635 | Quote ID: 2026-DuP14

As Configured Vehicle (cont'd)

Code	Description	MSRP
51D	Spare Tire & Wheel <i>Includes 3 ton jack, tool kit and full-size matching tire.</i>	\$300.00
57A	Tire Inflator & Sealant Kit Delete	N/C

Seats & Seat Trim

C	Cloth Front Bucket Seats <i>Includes driver and front-passenger manual reclining bucket seats with adjustable headrest and inboard armrest.</i>	N/C
21L	Dark Palazzo Gray Cloth Bucket Seats w/Armrests <i>Includes 2-way manual driver seat with lumbar and 2-way manual passenger seat.</i>	\$115.00

Other Options

PAINT	Monotone Paint Application	STD
148WB	148" Wheelbase	STD
STDRD	Radio: AM/FM Stereo <i>Includes: - SYNC 4 Includes 12" center display, Bluetooth, dual USB ports, enhanced voice recognition, electronic climate control and connectivity package which includes information on demand panel, wireless Apple CarPlay and Android Auto compatibility, cloud connected, 911 Assist, digital owner's manual and conversational voice command recognition. - Ford Connectivity Package (1-Year Included) Includes unlimited Wi-Fi hotspot, connected navigation, audio and video streaming, voice assistant and entertainment. Note: Ford Connectivity Package included for one-year from warranty start date, Requires activation via Ford app with credit card authorization; customer may cancel at any time. Evolving technology/cellular networks/vehicle capability may limit functionality and prevent operation of connected features. Ford may temporarily slow data speeds if such data usage reaches or exceeds 50GB within a billing cycle or due to network limitations. If a customer uses more than 50% of their data usage in a roaming country during a 60-day period, Ford may remove or limit the customer's data plan.</i>	Included
43H	Close Assist Feature on Side Sliding Door <i>Includes: - Intelligent Access w/Push-Button Start Also referred to as Passive Entry/Passive Start (PEPS). This feature allows the user to enter the vehicle without the need of the key. Likewise the vehicle can be started via push button without a key and with the FOB in the presence of the user.</i>	\$445.00
91C	Black High-Intensity Discharge (HID) Headlamps <i>Includes LED signature surround. HID headlamps emit a brighter, more natural light than halogen headlamps, which can help improve visibility.</i>	\$455.00
91B	Wiper Activated Headlamps	\$30.00

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Prepared for:

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01/13/2026



Currie Motors Fleet | 10125 West Laraway Road Frankfort IL | 60423

2026 Transit-350 Cargo AWD Medium Roof Van 148" WB Base (F8C)

Price Level: 635 | Quote ID: 2026-DuP14

As Configured Vehicle (cont'd)

Code	Description	MSRP
655	Midship Extended Range Fuel Tank (31 Gallons) <i>Includes capless fuel fill.</i>	\$285.00
18P	253-Degree Rear Door Opening	\$95.00
544	Long-Arm Manual-Folding Heated Pwr Adjusting Mirrors <i>Includes turn signals.</i>	\$220.00
68J	Extended Length Passenger Running Board <i>Running board covers the A-B pillar driverside and A-C pillar passenger-side.</i>	\$655.00
41B	Passenger-Side B-Pillar Assist Handle	\$25.00
66C	D-Pillar Assist Handles <i>Located on the driver and passenger-side. Due to space requirements, the driver-side handle is deleted if front/rear aux a/c and heater (driver controlled) (57G) is also ordered.</i>	\$30.00
15F	Full Rear Compartment Lighting <i>Includes cargo area LED lights at C-pillar and D-pillar and rear compartment LED switch.</i>	\$75.00
66D	Front Overhead Shelf	\$75.00
67E	Large Center Console <i>Includes an integrated shifter, a dual cup holder and an additional storage area.</i>	Included
87E	Auxiliary Fuse Panel <i>Includes high spec interface connector.</i> <i>Includes:</i> <i>- Dual AGM Batteries (70 Amp-hr Each)</i> <i>- Modified Vehicle Wiring System</i> <i>Includes modified vehicle connections for customized wiring harness provisions.</i>	Included
53K	Modified Vehicle Wiring System <i>Includes modified vehicle connections for customized wiring harness provisions.</i>	Included
57G	Driver Controlled Front/Rear Aux A/C & Heater <i>Heat is distributed from rear of front-passenger seat. A/C is distributed from the rear of van.</i>	\$860.00
63E	Dual AGM Batteries (70 Amp-hr Each)	Included
61M	Ford Co-Pilot360 Assist 2.0 <i>Includes HD Radio, connected navigation (1-year included with Ford Connectivity Package) and 360-degree camera</i>	\$1,500.00

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Prepared for:

DuPage County SPC#207

Prepared by: Nic Cortellini

01/13/2026



Currie Motors Fleet | 10125 West Laraway Road Frankfort IL | 60423

2026 Transit-350 Cargo AWD Medium Roof Van 148" WB Base (F8C)

Price Level: 635 | Quote ID: 2026-DuP14

As Configured Vehicle (cont'd)

Code	Description	MSRP
	<i>Includes:</i> - SiriusXM w/360L - Front Fog Lamps <i>Auxiliary lamps that are generally integrated into the front fascia and designed to help illuminate the roadway during poor visibility.</i> - Adaptive Cruise Control w/Lane Centering <i>Includes stop and go and lane centering (under 10,000lb GVWR only) and predictive speed assist.</i> - Side Parking Sensors - Reverse Brake Assist - Blind Spot Information System w/Cross Traffic Alert - Short-Arm Pwr-Folding Heated Pwr Adjusting Mirrors <i>Includes turn signals.</i>	
67C	Upfitter Package <i>Includes high capacity upfitter switches.</i>	\$610.00
	<i>Includes:</i> - Large Center Console <i>Includes an integrated shifter, a dual cup holder and an additional storage area.</i> - Auxiliary Fuse Panel <i>Includes high spec interface connector.</i> - Dual AGM Batteries (70 Amp-hr Each) - Modified Vehicle Wiring System <i>Includes modified vehicle connections for customized wiring harness provisions.</i>	
86F	2 Additional Keys (4 Total) <i>Includes key fobs.</i>	\$75.00
86W	Front All-Weather Floor Mats Ford accessory, pre-installed.	\$120.00
15C	Front Black Wheel Well Liners Ford accessory, pre-installed.	\$295.00
153	Front License Plate Bracket Standard in states requiring two license plates and optional in all other states.	N/C

Fleet Options

WARANT	Fleet Customer Powertrain Limited Warranty Requires valid FIN code. <i>Ford is increasing the 5-year 60,000-mile limited powertrain warranty to 5-years, 100,000 miles. Only Fleet purchasers with a valid Fleet Identification Number (FIN code) will receive the extended warranty. When the sale is entered into the sales reporting system with a sales type fleet along with a valid FIN code, the warranty extension will automatically be added to the vehicle. The extension will stay with the vehicle even if it is subsequently sold to a non-fleet customer before the expiration. This extension applies to both gas and diesel powertrains. Dealers can check for the warranty extension on eligible fleet vehicles in OASIS. Please refer to the Warranty and Policy Manual section 3.13.00 Gas Engine Commercial Warranty. This change will also be reflected in the printed Warranty Guided distributed with the purchase of every new vehicle.</i>	N/C
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Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Prepared for:

DuPage County SPC#207
 Prepared by: Nic Cortellini
 01/13/2026



Currie Motors Fleet | 10125 West Laraway Road Frankfort IL | 60423

2026 Transit-350 Cargo AWD Medium Roof Van 148" WB Base (F8C)

Price Level: 635 | Quote ID: 2026-DuP14

As Configured Vehicle (cont'd)

Code	Description	MSRP
Emissions		
425	50-State Emissions System	STD
Exterior Color		
YZ_01	Oxford White	N/C
Interior Color		
CK_01	Dark Palazzo Gray w/Cloth Front Bucket Seats	N/C
Upfit Options		
01	License and Title (M-Plates)	\$203.00
02	Rust Proof (No Undercoating)	\$395.00
SUBTOTAL		\$63,763.00
Destination Charge		\$2,095.00
TOTAL		\$65,858.00

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Prepared for:

DuPage County SPC#207
Prepared by: Nic Cortellini
01/13/2026



Currie Motors Fleet | 10125 West Laraway Road Frankfort IL | 60423

2026 Transit-350 Cargo AWD Medium Roof Van 148" WB Base (F8C)

Price Level: 635 | Quote ID: 2026-DuP14

Pricing Summary - Single Vehicle

	MSRP
<i>Vehicle Pricing</i>	
Base Vehicle Price	\$56,900.00
Options	\$6,265.00
Colors	\$0.00
Upfitting	\$598.00
Fleet Discount	\$0.00
Fuel Charge	\$0.00
Destination Charge	\$2,095.00
Subtotal	\$65,858.00
<i>Discount Adjustments</i>	
Discount Adjustments	-\$6,129.00
Total	\$59,729.00

Customer Signature

Acceptance Date

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.



A Joint Purchasing Program For Local Government Agencies

October 24, 2025

Mr. Thomas Sullivan
Currie Motors
10125 W. Laraway Road
Frankfort, IL 60423

Dear Mr. Sullivan,

This is to request vehicle year roll-overs and the second of three possible, one-year contract extensions on the following SPC contracts through October 26, 2026:

Ford Interceptor Utility Contract #204 with all standard equipment, conventional gas, and optional hybrid

Ford Transit Full Size Van Contract #207, standard equipment, standard wheelbase and electric 1-ton van

Ford Escape Contract #206

The SPC reserves the right to extend these contracts for one additional one-year terms upon mutual agreement of both the vendor and the SPC on a negotiated basis. With acceptance of these contracts, Currie Motors agrees to all terms and conditions set forth in the specifications contained within the Requests for Proposals to which you responded. Currie Motors will handle all billing. Each vehicle purchased will be assessed a \$150.00 administrative fee per vehicle which shall be paid directly by the vendor to the SPC on a quarterly basis.

The SPC looks forward to a productive year working with Currie Motors. Please sign and date this agreement below, retaining copies for your files and returning the original to my attention.

Sincerely,



Ellen Dayan, CPPB
Purchasing Director
Northwest Municipal Conference



10/24/25

10/24/2025
Name: Ellen Dayan Date
Northwest Municipal Conference

10/24/25
Name: Tom Sullivan Date
Currie Motors

DuPage Mayors & Managers Conference
1220 Oak Brook Road
Oak Brook, IL 60523
Suzette Quintell
Phone: (630) 571-0480
Fax: (630) 571-0484

Northwest Municipal Conference
1600 East Golf Rd., Suite 0700
Des Plaines, IL 60016
Ellen Dayan, CPPB
Phone: (847) 296-9200
Fax: (847) 296-9207

South Suburban Mayors And Managers Association
1904 West 174th Street
East Hazel Crest, IL 60429
Kristi DeLaurentiis
Phone: (708) 206-1155
Fax: (708) 206-1133

Will County Governmental League
15905 S. Frederick Street
Suite 107
Plainfield, IL 60586
Cherie Belom
Phone: (815) 254-7700



REQUIRED VENDOR ETHICS DISCLOSURE STATEMENT

Section I: Contact Information

Please complete the contact information below.

BID NUMBER:	
COMPANY NAME:	Currie Motors
CONTACT PERSON:	Nic Cortellini
CONTACT EMAIL:	ncortellini@curriemotors.com

Section II: Procurement Ordinance Requirements

Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the County, shall provide to the Procurement Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor to any incumbent County Board member, County Board chairman, or Countywide elected official whose office the contract to be awarded will benefit within the current and previous calendar year. The contractor, union, or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors, and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

Has the Bidder made contributions as described above?

Yes

No

If "Yes", complete the required information in the table below.

RECIPIENT	DONOR	DESCRIPTION (e.g., cash, type of item, in-kind services, etc.)	AMOUNT/VALUE	DATE MADE

All contractors and vendors who have obtained or are seeking contracts with the County shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

Has the Bidder had or will the Bidder have contact with lobbyists, agents, representatives or individuals who are or will be having contact with county officers or employees as described above.

Yes

No

If "Yes", list the name, phone number, and email of lobbyists, agents, representatives, and all individuals who are or will be having contact with county officers or employees in the table below.

NAME	PHONE	EMAIL

Section III: Violations

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future County contracts. Continuing and supplemental disclosure is required. The Bidder agrees to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner;
- 30 days prior to the optional renewal of any contract;
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text of the County's Ethics Ordinance is available at:

http://www.dupagecounty.gov/government/county_board/ethics_at_the_county/

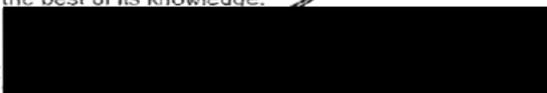
The full text of the County's Procurement Ordinance is available at:

https://www.dupagecounty.gov/government/departments/finance/procurement/procurement_ordinance_and_guiding_principles.php

Section IV: Certification

By signing below, the Bidder hereby acknowledges that it has received, read, and understands these requirements, and certifies that the information submitted on this form is true and correct to the best of its knowledge.

Printed Name: Nic Cortellini

Signature: 

Title: Commercial Account Manager Date: 01/13/2026



File #: 26-0658

Agenda Date: 2/17/2026

Agenda #: 7.A.

AMENDMENT TO COUNTY CONTRACT 7399-0001-SERV
ISSUED TO
IMAGING SYSTEMS, INC. D/B/A/ IDT
FOR ANNUAL HYLAND AND CAPSYS
SOFTWARE ASSISTANCE MAINTENANCE
FOR INFORMATION TECHNOLOGY
(INCREASE ENCUMBRANCE \$28,000.00, 8.54%)

WHEREAS, County Contract 7399-0001-SERV was approved by the Imaging Systems, Inc. d/b/a IDT on November 26, 2024; and

WHEREAS, the Technology Committee recommends changes as stated in the Change Order Notice to County Contract 7399-0001-SERV, issued to Imaging Systems, Inc. d/b/a IDT, for the annual Hyland and CAPSYS Software Assistance maintenance, for Supervisor of Assessments, Treasurer, Family Center, Coroner, and County Clerk, to add a new line for Rabies Cert Index and Capture for Animal Services, and increase the contract by \$28,000.00 resulting in an amended contract total of \$355,930.81, an increase of 8.54%.

NOW, THEREFORE BE IT RESOLVED, that the County Board adopt the Change Order Notice to County Contract 7399-0001-SERV, issued to Imaging Systems, Inc. d/b/a IDT, for the annual Hyland and CAPSYS Software Assistance maintenance for Supervisor of Assessments, Treasurer, Family Center, Coroner, and County Clerk, to add a new line for Rabies Cert Index and Capture for Animal Services and increase the contract by \$28,000.00 resulting in an amended contract total of \$355,930.81, an increase of 8.54%.

Enacted and approved this 24th day of February, 2026 at Wheaton, Illinois.

DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: _____

JEAN KACZMAREK, COUNTY CLERK

DuPage Animal Control Document Conversion Services Rabies Certification



Integrated Document Technologies, Inc. (IDT)
 1009 W. Hawthorn Drive
 Itasca, IL 60143
 Phone: (630) 875-1100
 Fax: (630) 875-1101

DuPage County Animal Control
 Meghan Reese / Laura Flaminio

Prepared by: David Raboin, Senior Engagement Manager
 1/28/26

Rabies Certification Email Ingestion Modification

QTY	DESCRIPTION	Per Image Fee	Ext. Price
TBD	Service Fee Description		
	Backlog & day-forward Rabies Certificate Document Conversion Fees	\$0.125	TBD
	Per Single-Sided Image Fee		
	14 Day SLA		
	Monthly Report with Scan/Import date VS Completed Date with Monthly Bill		
	Email Import License	\$0.015	TBD
	IoT Smart Connect Scanning	No Cost	No Cost
	<i>Locked in price for 2 year 3/1/2026 - 2/28/2028</i>		
		Unit Price	Total Price
1	Professional Service to Configure and Set up Email Ingestion	\$2,500.00	\$2,500.00
	One Time Fee for IDT to work with Animal Control Employees and DuPage IT to configure Email Import Includes a UAT Session to ensure set up meets Animal Control needs and Training.		
Assumptions: DuPage IT will provide OAuth 2.0 access to email box to allow automatic ingestion of emails.			
Total Per Single Page Document Cost:			\$0.14
Total Professional Services:			\$2,500.00

Document Conversion Services Details

Services Summary: Includes physical labor, facilities, temporary secure document storage, scanning equipment, capture software & connectivity to DuPage County's existing OnBase System. Since IDT currently supports DuPage County's OnBase system, all connectivity support and problem resolution is included. IDT provides turn-key document conversion services including: QA, image optimization, indexing and direct document export into Animal Control's existing OnBase system.

Image Enhancement: IDT will utilize our in-house DCSU software technology to perform image clean-up and image enhancement to minimize artifacts and maximize the clarity and readability of image.

Visual Image Quality Control: IDT will perform a visual review of scanned image quality to ensure proper image orientation, proper contrast, clarity and readability.

Document Indexing: IDT will index each certificate using our in-house DCSU Capture software. This project is scoped to include a maximum of 6 index field values for each document/certificate. IDT's staff will key the following fields: Tag #, Owner Name, City, Address, Pet Name, and Microchip Number. Additional index fields will be subject to higher per image fee.

Routine Image Export: IDT will provide a process to securely upload the digital images and associated meta-data on a routine basis into the Animal Control's OnBase application. IDT will utilize the "send-to-OnBase" functionality to do routine exports and ensure DuPage County has the quickest possible access to recently imaged documents in OnBase.

General Assumptions
 Document Conversion Services Pricing Schedule (March 1, 2026 - February 28, 2028)
 Integrated Document Technologies
 1009 Hawthorn Drive
 Itasca, IL 60143

This proposal is based on the documented requirements in this proposal. Should any assumptions be incorrect, please notify IDT immediately as it may impact the accuracy of this proposal. All document Conversion Services will be performed at IDT's facility in Itasca, IL during Standard Business Hours Mon - Fri 8am-5pm CT.

Document Conversion Services Details
 IDT will not maintain any copies of the digitized vaccination certificates.

Terms: Professional Services are net 30 terms unless otherwise indicated.

IDT will invoice above Services on a monthly basis based on the total number of certificates scanned and indexed.

Milestone #1: \$1,500.00 Professional Service Due at signing of quote
Milestone #2: \$1,000.00 Professional Service Due at Release from Go-Live

Total : \$2,500.00

Please note: IDT reserves the right to bill some/all portions of any milestone before project completion should the customer delay for more than 30 days.

Signature on File

DuPage County Animal Control Authorized Signature and PO# (if applicable)

1-29-2026

Date

REQUEST FOR CHANGE ORDER FORM

Procurement Services Division

Revised 10-01-2025

Date: Jan 22, 2026

File ID #: 24-2995

Purchase Order #: 7399-1-SERV	Original Purchase Order Date: Jan 1, 2025	Change Order #: 1	Department: Information Technology
Vendor Name: IMAGING SYSTEM, INC.		Vendor #: 11487	Dept. Contact: Richard Burnson
Action Requested and Reason for Change Order Request:	Increase total contract amount by \$28,000.00 Add a new line coded to Animal Services FY26 1100-1300-53020 and increase line by \$12,000 for Rabies Cert Index & Capture Add a new line coded to Animal Services FY27 1100-1300-53020 and increase line by \$16,000 for Rabies Cert Index & Capture		

IN ACCORDANCE WITH 720 ILCS 5/33E-9

- (A) Were not reasonably foreseeable at the time the contract was signed.
- (B) The change is germane to the original contract as signed.
- (C) Is in the best interest for the County of DuPage and authorized by law.

INCREASE/DECREASE

A	Starting Contract Value	\$327,930.81
B	Net \$ Change for Previous Change Order	\$0.00
C	Current Contract Amount (A + B)	\$327,930.81
D	Amount of this Change Order <input checked="" type="checkbox"/> Increase <input type="checkbox"/> Decrease	\$28,000.00
E	New Contract Amount (C + D)	\$355,930.81
F	Cumulative Change Order Amount (B + D)	\$28,000.00
G	Cumulative Percent of all Change Orders (B+D/A); (60% maximum on construction contracts)	8.54%

DECISION MEMO NOT REQUIRED - Check Applicable Box(es)

- Cancel Entire Order
- Close Contract
- Contract Extension (≤59 Days)
- Update Budget Code
- Change Budget Code From: _____ to: _____
- Increase/Decrease Quantity From: _____ to: _____
- Price Shows: _____ should be: _____
- Move Funds Between Lines
- Decrease Remaining Encumbrance and Close Contract
- Increase Encumbrance and Close Contract
- Decrease Encumbrance
- Increase Encumbrance

DECISION MEMO REQUIRED - Check Applicable Box(es) and Fill In All Answers Below

- Contract Extension Greater Than 59 Days From _____ to: _____
- Cancel Contract
- Cumulative Increase Greater Than \$10,000 (Row 'F' Above)
- Other - Explain In Summary Explanation Box Below

Summary Explanation - Provide a summary of the action. Explain why it is necessary and what is to be accomplished.
 Integrated Document Technologies (IDT) is the provider of OnBase and has the most efficient and cost effective solution for outsourcing of document prep, scanning, image enhancing, visual image quality control, daily image export and indexing, of Animal Services monthly rabies certificates remitted by veterinary partners. IDT has performed these services since 2018 and has helped Animal Services successfully scan and index hundreds of thousands of hardcopy rabies certificates, increasing the efficiency with which Animal Services and municipalities are able to verify compliance and reunite lost pets with their owners. Outsourcing of ongoing prep, scanning, imaging enhancing, daily image export and indexing of Animal Services rabies certificates that would otherwise require a full time employee to scan and index approximately 100,000 hardcopy certificates annually. Animal Services is looking to make changes to how IDT processes rabies certificates aimed at increasing efficiency and reducing the amount of paper wasted. These changes have resulted in changes to the scope of work and a slight increase in cost for IDT's services.

Original Source Selection/Vetting Information - Describe method used to select source; for instance, bid, RFP, sole source, etc.
 Sole Source per DuPage County ordinance, section 2-350

Recommendations/Alternatives - Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request.
 1. Approve this change order as-is allowing Animal Services to increase the efficiency with which rabies certificates are scanned and indexed. These changes will reduce the number of staff hours spent scanning hard copy certificates while greatly reducing paper waste.
 2. Do not approve this change order. Animal Services will maintain the current process in place for processing rabies certificates, resulting in zero improvements in efficiency and continued paper waste.
 3. Discontinue services provided by IDT to Animal Services resulting in the need for additional headcount to manually scan, enter and index more than 100,000 hardcopy rabies certificates annually.

Fiscal Impact/Cost Summary - Include projected cost for each fiscal year, approved budget amount and account number
 FY26 1100-1300-53020 \$12,000
 FY27 1100-1300-53020 \$18,000

APPROVALS - Initials Only

KAL			2803			Feb 5, 2026			Signature on File		
Prepared By			Phone Ext.			Date			Recommended for Approval		
			2806						2/6/2026		
			Phone Ext.						Date		
Reviewed by Procurement Officer						Date					
						Completed by Buyer					
						Date					



Required Vendor Ethics Disclosure Statement

Failure to complete and return this form may result in delay or cancellation of the County's Contractual Obligation.

Date: 2/7/2026

Bid/Contract/PO #: PO 7399-1-SERV

Company Name: IDT Inc.	Company Contact: David Raboin
Contact Phone: 224-443-0040	Contact Email: draboin@idt-inc.com

The DuPage County Procurement Ordinance requires the following written disclosures prior to award:

1. Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the county resulting in an aggregate amount at or in excess of \$25,000, shall provide to Procurement Services Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor within the current and previous calendar year to any incumbent county board member, county board chairman, or countywide elected official whose office the contract to be awarded will benefit. The contractor, union or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

NONE (check here) - If no contributions have been made

Recipient	Donor	Description (e.g. cash, type of item, in-kind services, etc.)	Amount/Value	Date Made

2. All contractors and vendors who have obtained or are seeking contracts with the county shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

NONE (check here) - If no contacts have been made

Lobbyists, Agents and Representatives and all individuals who are or will be having contact with county officers or employees in relation to the contract or bid	Telephone	Email

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future county contracts.

Continuing disclosure is required, and I agree to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner
- 30 days prior to the optional renewal of any contract
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text for the county's ethics and procurement policies and ordinances are available at:

<http://www.dupageco.org/CountyBoard/Policies/>

I hereby acknowledge that I have received, have read, and understand these requirements.

Authorized Signature

[Redacted Signature]

Printed Name David Raboin

Title Senior Engagement Manager

Date 02/07/2026

Attach additional sheets if necessary. Sign each sheet and number each page. Page 1 of 1 (total number of pages)



Grant Proposal Notifications

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 26-0663

Agenda Date: 2/17/2026

Agenda #: 8.A.



Grant Proposal Notification

GPN Number: 007-26
(Completed by Finance Department)

Date of Notification: 01/21/2026
(MM/DD/YYYY)

Parent Committee Agenda Date: 02/17/2026
(Completed by Finance Department) (MM/DD/YYYY)

Grant Application Due Date: 11/03/2025
(MM/DD/YYYY)

Name of Grant: Best Friends Project Families Forever Grant

Name of Grantor: THE RACHAEL RAY FOUNDATION Best Friends

Originating Entity: _____
(Name the entity from which the funding originates, if Grantor is a pass-thru entity)

County Department: Animal Services

Department Contact: Laura Flamion, Animal Services Administrator x2806
(Name, Title, and Extension)

Parent Committee: Animal Services

Grant Amount Requested: \$ 20,000.00

Type of Grant: Project
(Competitive, Continuation, Formula, Project, Direct Payment, Other – Please Specify)

Is this a new non-recurring Grant: Yes No

Source of Grant: Federal State Private Corporate

If Federal, provide CFDA: _____ If State, provide CSFA: _____

Grant Proposal Notification

1. Justify the department’s need for this grant.

This grant will provide resources and support to the pet owners in our community who are facing challenges in keeping their pets healthy and at home. This grant will utilize support from Best Friends Animal Society through the Rachel Ray No Kill excellence grant to bolster the Project Families Forever subsidy fund, to ensure no pet owner seeking medical assistance will be denied due to financial barriers. This will ultimately helping us maintain our status as a “No Kill” open-admission animal shelter and even improve our save rate.

2. Based on the County’s [Strategic Plan](#), which strategic imperative(s) correlate with funding opportunity. Provide a brief explanation.

Currently, Animal Services have established a streamlined partnership with Paws for a Cause Vet Care, where Animal Services front desk staff and officers in the field are able to rapidly connect pet owners in need directly with Paws for a Cause Vet Care management team to provide assistance. Paws for a Cause Vet Care always offers relatively low–cost, full service veterinary care, to cover prohibitive costs for families at-risk of relinquishing their pets to shelters like ours.

3. What is the period covered by the grant?
01/01/2026 to: 12/31/2026
(MM/DD/YYYY) (MM/DD/YYYY)

3.1. If period is unknown, estimate the year the project or project phase will begin and anticipated duration:

3.1.1. _____ and _____
(MM/YY) (Duration)

4. Will the County provide “seed” or startup funding to initiate grant project? (Yes or No) No

4.1. If yes, please identify the Company-Accounting Unit used for the funding _____

5. If grant is awarded, how is funding received? (select one):

5.1. Prior to expenditure of costs (lump-sum reimbursement upfront)

5.2. After expenditure of costs (reimbursement-based)

Grant Proposal Notification

6. Does the grant allow for Personnel Costs? (Yes or No) No

6.1. If yes, what are the total projected salary and fringe benefit costs of personnel charging time to the grant for the entire term of the grant? Compute County-provided benefits at 40%.

6.1.1. Total salary _____ Percentage covered by grant _____

6.1.2. Total fringe benefits _____ Percentage covered by grant _____

6.1.3. Are any of the County-provided fringe benefits disallowed? (Yes or No): _____

6.1.3.1. If yes, which ones are disallowed?

6.1.3.2. If the grant does not cover 100% of the personnel costs, from what Company-Accounting Unit will the deficit be paid?

6.2. Will receipt of this grant require the hiring of additional staff? (Yes or No): No

6.2.1. If yes, how many new positions will be created?

6.2.1.1. Full-time _____ Part-time _____ Temporary _____

6.2.1.2. Will the headcount of the new position(s) be placed in the grant accounting unit? (Yes or No)

6.2.1.2.1. If no, in what Company-Accounting Unit will the headcount(s) be placed?

Grant Proposal Notification

6.3. Does the grant award require the positions to be retained beyond the grant term? (Yes or No) No

6.3.1. If yes, please answer the following:

6.3.1.1. How many years beyond the grant term? _____

6.3.1.2. What Company-Accounting Unit(s) will be used? _____

6.3.1.3. Total annual salary _____

6.3.1.4. Total annual fringe benefits _____

7. Does the grant allow for direct administrative costs? (Yes or No) No

7.1. If yes, please answer the following:

7.1.1. Total estimated direct administrative costs for project _____

7.1.2. Percentage of direct administrative costs covered by grant _____

7.1.3. What percentage of the grant total is the portion covered by the grant _____

8. What percentage of the grant funding is non-personnel cost / non-direct administrative cost? 100%

9. Are matching funds required? (Yes or No): No

9.1. If yes, please answer the following:

9.1.1. What percentage of match funding is required by granting entity? _____

9.1.2. What is the dollar amount of the County's match? _____

Grant Proposal Notification

- 9.1.3. What Company-Accounting Unit(s) will provide the matching requirement? _____
10. What amount of funding is already allocated for the project? \$20,000.00
- 10.1. If allocated, in what Company-Accounting Unit are the funds located? 1100-1300
- 10.2. Will the project proceed if the funding opportunity is not awarded? (Yes or No): Yes
11. What is the total project cost (Grant Award + Match + Other Allocated Funding)? \$40,000.00



Finance Resolution

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: FI-R-0043-26

Agenda Date: 2/17/2026

Agenda #: 8.B.

ACCEPTANCE AND APPROPRIATION OF THE
BEST FRIENDS ANIMALS SOCIETY - FAMILIES FOREVER GRANT PY26
BFASFFG26
COMPANY 5000 - ACCOUNTING UNIT 1330
\$20,000
(Under the administrative direction of Animal Services)

WHEREAS, the County of DuPage has been notified by Best Friends Animal Society that grant funds in the amount of \$20,000 (TWENTY THOUSAND AND NO/100 DOLLARS) are available to be used for the Families Forever Grant needs of DuPage County Animal Services; and

WHEREAS, to receive said grant funds, the County of DuPage must enter into an agreement with Best Friends Animals Society, a copy of which is attached to and incorporated as a part of this resolution by reference (ATTACHMENT II); and

WHEREAS, the term of the grant award is from January 1, 2026, through December 30, 2026; and

WHEREAS, no additional County funds are required to receive this funding; and

WHEREAS, acceptance of this grant award does not add any additional subsidy from the County; and

WHEREAS, the DuPage County Board finds that the need to appropriate said funds creates an emergency within the meaning of the Counties Act, Budget Division, (55 ILCS 5/6-1003).

NOW, THEREFORE, BE IT RESOLVED by the DuPage County Board that the agreement between the County of DuPage and Best Friends Animals Society is hereby accepted; and

BE IT FURTHER RESOLVED by the DuPage County Board that the additional appropriation on the attached sheet (ATTACHMENT I) in the amount of \$20,000 (TWENTY THOUSAND AND NO/100 DOLLARS) be made to establish the Best Friends Animals Society - Families Forever Grant PY26, Company 5000 - Accounting Unit 1330, for the period of January 1, 2026, through December 30, 2026; and

BE IT FURTHER RESOLVED by the DuPage County Board that the Administrator of DuPage County Animal Services is approved as the County's Authorized Representative; and

BE IT FURTHER RESOLVED by the DuPage County Board, that should local funding cease for this grant, the Animal Services Committee shall review the need for continuing the specified program; and

BE IT FURTHER RESOLVED, that should the Animal Services Committee determine the need for other funding is appropriate, it may recommend action to the County Board by resolution.

Enacted and approved this 24th day of February, 2026 at Wheaton, Illinois.

DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: _____
JEAN KACZMAREK, COUNTY CLERK

ATTACHMENT I

ADDITIONAL APPROPRIATION FOR THE
BEST FRIENDS ANIMALS SOCIETY - FAMILIES FOREVER GRANT PY26
BFASFFG26
COMPANY 5000 – ACCOUNTING UNIT 1330
\$20,000

REVENUE

46009-0000 - Private Grants \$ 20,000

TOTAL ANTICIPATED REVENUE \$ 20,000

EXPENDITURES

CONTRACTUAL

53070-0000 - Medical Services \$ 20,000

TOTAL CONTRACTUAL \$ 20,000

TOTAL ADDITIONAL APPROPRIATION \$ 20,000

Follow Up

C. ★ Public Profile

Collaborate 0

Project Families Forever

Process: 2026 - The Rachel Ray Save Them All Grants and The Rachael Ray No-Kill Excellence Grants

Contact Info | Request | Documents 0

Applicant:
Mrs. Laura Flamion
laura.flamion@dupagecounty.gov
630-407-2806
2255 Manchester Rd
Wheaton, IL 60189 USA

Organization:
DuPage County Animal Services 
36-6006551
630-407-2800
120 N County Farm Rd
Wheaton, IL 60189 USA

Contact Email History

If your Organization information does not appear correct, please contact the funder. Thank you.

 LOI |  Application |  Document Viewer |  FollowUp Packet |  Question List | 

 Follow Up

 Fields with an asterisk (*) are required.

▼ Basis




Best Friends Animals Society (“Best Friends” or “BFAS”) is a 501(c)(3) nonprofit corporation based in Kanab, Utah, whose mission is **No More Homeless Pets®**. Best Friends feels privileged to help save lives by working with organizations and agencies by providing funding for specific grants and/or needs in its commitment to No Kill 2025.

Recipient is a 501(c)(3) nonprofit animal welfare charity or a municipal shelter which has submitted a grant request to Best Friends requesting to be awarded a grant pursuant to the below terms (the “Grant”). The Grant funds shall be disbursed upon receipt of the signed agreement and copy of the Recipient’s IRS FORM W9.

This grant agreement (“Agreement”) will govern the terms of the Grant. Each party shall be referred to herein individually as a “Party,” and collectively as the “Parties.” The Parties hereby agree to the following terms and conditions as of the date on which it is fully executed by both Parties (the “Effective Date”).

✓ Agreement- Grant Term and Amount

AGREEMENT

Section 1. Use of Grant Fund.

Grant Proposal and Use of Funds (clearly outline expected impact for total project AND outline benchmarks/goals broken out by quarter) (the “Project”)

The “Term” of this Agreement, unless terminated pursuant to the language below will be from January 1, 2026, through December 31, 2026.

Grants will be provided in *one-time installment* with Best Friends’ obligation to disburse initial funds conditional upon receipt of Recipient’s completed IRS Form W-9. All subsequent funding installments after initial grant installment will be contingent upon Project progression and completion of expected goals and reporting listed in the Agreement.

Grant Installment Sent: Approximately January 2, 2026

Use of Funds and Goals for Entire Project

Provide diversion services to at least 50 pets via the collaboration with Pause for a Cause Vet Care.

4,899 characters left of 5,000

Goals and Benchmarks for Quarter 1 - Quarter 4

Goals and Benchmarks for Quarter 1: Divert at least 10 pets during this quarter by providing access to medical care.

Goals and Benchmarks for Quarter 2: Divert at least 20 pets during this quarter by providing access to veterinary care.

Goals and Benchmarks for Quarter 3: Divert at least 10 pets during this quarter by providing access to veterinary care.

9,524 characters left of 10,000

Which Grant are you submitting a grant proposal for?

- The Rachael Ray Save Them All
- The Rachael Ray No-Kill Excellence

Project Name

Name of Project.

Project Families Forever

Amount Awarded?

\$ 20,000.00

Approved Total Projected Impacts

50

Grant Project Deadline: December 31, 2026

Use of Grant Funds

Section 2. Recipient Requirements

A. Recipient agrees to provide quarterly impact reports through the Term of the Agreement, and payment installments for the Grant will be contingent upon receipt of impact reports and overall progress to goal, as previously defined by Project benchmarks. Recipient agrees to submit impact

reports provided by Best Friends outlining the use of the Grant funds until all funds have been spent. These grant reports must include amount of funding spent and the number of cats or dogs positively impacted. With each impact report Recipient will provide any relevant success stories of animals helped through the program, or descriptions of how the Grant has impacted the target community.

- B. Recipient agrees to provide a final grant report upon completion of the Term of this Agreement. With the final grant report, Recipient will provide any relevant success stories of animals helped through the program, or descriptions of how the Grant has impacted the target community.
- C. Recipient is registered or will become registered with SHELTER PET DATA ALLIANCE (SPDA) website and submit MONTHLY DATA REPORTING INTO SPDA by the 15th of each month through the Term of this Agreement.
- D. Recipient is a member of the Best Friends Network and will maintain such membership through the Term of this Agreement.

Section 3. Grant Branding Terms and Promotion

Recipient shall cooperate with Best Friends regarding the promotion of the Grant and the Project. Both Parties may issue reports or statements to its members, the media, and the public about the Grant and the Project. This includes, but is not limited to websites, newsletters, press releases, magazine articles, blogs, and podcasts. Recipient shall reasonably cooperate with Best Friends staff, volunteer team leaders, and news or magazine writers in the production of such news content. Recipient agrees to cooperate with Best Friends and facilitate promotion of the Grant and the Project through the Best Friends website, newsletters, electronic news distributions, press releases, and other media outlets.

Section 4. Photo, Video, Digital and Audio Release

Recipient grants to Best Friends permission and rights to photograph, video, and audio record any of Recipient's programs or events for the duration of the Grant. Recipient grants Best Friends the right to indefinitely use such photographs, videos or digital images and voices. This release covers all photos, videos, and audio recordings made by Best Friends or its employees, contractors, or agents. Recipient understands and agrees that these photographs, videos, or digital images and recordings may be used by Best Friends in its sole discretion including for identification purposes, to promote or report about Best Friends events, activities, and mission; to raise donations, or for other purposes. This includes, but is not limited to, any royalties, proceeds, or other benefits derived from such images or recordings. This release remains in effect even after the end of this Agreement.

Recipient further agrees not to make any claim against Best Friends or its employees, contractors, or agents for the use of these photographs, videos or digital image or voice recordings. Recipient understands this Agreement releases and forever discharges Best Friends from any liability to Recipient, its successors, and

assigns with respect to personal injury, property damage or other loss or damages that may result as a result from the making and use of photographs, videos or digital image or voice recordings.

Section 5. Non-Disparagement

During the Term of this Agreement, and for two (2) years after this Agreement's termination, Recipient agrees to take reasonable commercial measures to ensure that its representatives and Recipient's official media outlets do not make statements, including but not limited to social media posts, regarding the activities covered by this Agreement that are intended to or likely to bring Best Friends into disrepute.

Standard Terms

Section 6. Grant Recipient Representations and Warranties

Recipient represents and warrants as follows during the Term of this Agreement:

- A. Recipient is a qualified 501(c)(3) entity or government organization.
- B. Recipient acknowledges that its animal welfare activities may be governed by a variety of federal, state, and local laws. Recipient hereby warrants that it shall use its best efforts to comply with all applicable laws and shall not knowingly violate same.
- C. There are no claims, investigations, or proceedings in progress, pending or threatened against Recipient which, if determined adversely, would have a material effect on Recipient's ability to fulfill its obligations pursuant to this Agreement and there are no claims, investigations, or proceedings in progress, pending or threatened against Recipient which involve animal neglect or abuse.
- D. The individual signing this Agreement on behalf of Recipient is legally competent to enter into this Agreement duly authorized to do so by the Recipient.

Section 7. Grant Restrictions

In addition to abiding by the requirement that the Grant funds be used in furtherance of the program described in Recipient's grant application, Recipient specifically agrees that no portion of the Grant funds will be used for any of the following: (i) to lobby or otherwise attempt to influence legislation; (ii) to influence outcome of any specific public election or participate or intervene in any political campaign on behalf of any candidate for public office or conduct, directly or indirectly; (iii) to support or oppose any elected official or candidate for public office or on any particular issue.

Section 8. Termination

Recipient may terminate this Agreement upon providing ten (10) business days written notice to Best Friends in the event of the following events of default:

- (i) By its actions or statements, Best Friends materially harms Recipient as determined by Recipient in its reasonable judgment;

(ii) Best Friends files for bankruptcy, sells, assigns, or transfers the majority of its assets to another entity, or ceases to operate as a nonprofit corporation.

Best Friends may terminate this Agreement upon providing ten (10) business days written notice to the Recipient in the event of the following events of default:

(i) By its actions or statements, Recipient materially harms Best Friends as determined by Best Friends in its reasonable judgment:

(ii) Recipient files for bankruptcy, sells, assigns, or transfers the majority of its assets to another entity, or ceases to operate as a nonprofit corporation (if a nonprofit corporation); or

(iii) Recipient fails to perform its commitments as set out in this Agreement, including, in the reasonable judgment of Best Friends, failing to carry out the Project with reasonable diligence to meet the goal of saving as many animal lives as possible or has not worked in good faith with professionalism to achieve the mutually agreed upon Goals.

In the event Best Friends terminates this Agreement pursuant to this section, Best Friends has no obligation to pay Recipient any grant payment not yet due at the time of the notice of such termination.

Section 9. Intellectual Property License

For the Term of this Agreement, Recipient grants Best Friends a non-exclusive, royalty free license to use Agency's name and/or logo to promote Agency's lifesaving activities associated with the Grant and the Project. Other than the foregoing, neither Party may use the other Party's logos, trademarks, or other intellectual property without express written permission of the other Party.

Section 10. Release

To the full extent permitted by law, the Recipient, their directors, officers, employees, representatives, agents, successors, and assigns, agree never to bring a claim or suit against Best Friends relating to the Grant and the Project. The Recipient agrees Best Friends and its directors, officers, employees, representatives, agents, contractors, successors and assigns ("Releasees") are not responsible for any of the decisions, plans, guidelines, work, or activities related to or arising from the Grant and the Project. The Recipient releases Best Friends and its directors, founders, employees, officers, agents, representatives, contractors, volunteers, successors and assigns from all liability arising from any work or activities related to the Grant and the Project. The Recipient understands this Agreement discharges Releasees from any liability to the Recipients with respect to bodily injury, personal injury, illness, death, property damage or other loss of any kind or nature whatsoever, direct, or indirect, known or unknown, that may result as a result of the Recipient's work, participation and activities related to this Grant and the Project.

Section 11. Indemnity Agreement

To the full extent permitted by law, the Recipient and their directors, officers, agents, employees, representatives, successors and assigns, agree to indemnify and hold Releasees harmless for all bodily injury, personal injury, illness, death, property damage or other losses of any kind or nature

whatsoever, direct or indirect, known or unknown, including attorney's fees and costs of litigation that result to anyone else or any other entity because of Recipient's actions or omissions related to the Grant and the Project or any breach by Recipient of this Agreement. This includes lone acts or omissions by the Recipient as well as the combined acts of the Recipient with others.

Section 12. Proprietary Information

Recipient acknowledges and agree that the following constitute "Proprietary Information": any secret or proprietary information relating directly to Best Friends business, including, but not limited to, the Best Friends Network and donation process, services, members, donor and volunteer lists, business policies, employment records and policies, operational methods, marketing plans and strategies, business development plans, new personnel acquisition plans, technical processes, designs and design projects, inventions and research programs, trade know-how, trade secrets, specific software, algorithms, computer processing systems, object and source codes, user manuals, systems documentation, and other business and financial affairs of Best Friends. It is not anticipated that Recipient will have access to Best Friends proprietary information as a result of this Agreement. Nonetheless, Recipient acknowledges and agrees that in the event Recipient learns of or comes into possession of any Best Friends proprietary information, Recipient will notify Best Friends and return said information. Recipient agrees that they will not use, supply or disclose any Proprietary Information it happens to learn of to any third party.

Section 13. No Third-Party Beneficiaries

Nothing in this Agreement shall be construed to give any person or entity other than the Parties to this Agreement any legal or equitable claim, right or remedy; rather, this Agreement is intended to be for the sole and exclusive benefit of the Parties hereto.

Section 14. Survival of Terms

The intellectual property rights, including the rights to use photos, digital, audio and video materials, agreed to in this agreement are perpetual. The releases are perpetual. The agreement to maintain Proprietary Information confidential is perpetual. The Non-Disparagement clause survives for two (2) years following the termination of this Agreement.

Section 15. Other Terms

The provisions in this Agreement bind the successors and assigns of Recipient. Each term of this Agreement is material. Recipient agrees that in the event that any clause or provision of this Agreement shall be held to be invalid by any court of competent jurisdiction, the invalidity of such clause or provision shall not otherwise affect the remaining provisions of this Agreement. This is the entire agreement between the Parties and supersedes any other verbal or written statements, representations, or promises.

This Agreement shall not be construed to constitute any form of partnership, agency, or joint venture

between Best Friends and Recipient. Neither Party is responsible in any way for the debts of the other or any other party, or any breach of any law, rule, regulation, complaint, grievance, custom, or guideline of the other. Neither Party has authority to bind the other to any contractual or other agreements and in no event shall either Party represent or hold itself out as acting on behalf of the other Party hereto.

This Agreement shall be governed by and interpreted in accordance with the laws of the State of Utah. Any disputes arising out of or related to this Agreement will be resolved in a Utah State Court of competent jurisdiction in Kane County, Utah.

Impacted Shelter Statistics- Acknowledgement of Requirement*

Recipient agrees to provide **quarterly** statistics for all impacted shelters named in the application. Baseline statistics is required for January 2024 to July 2025, broken down monthly, as well as for the duration of the grant project. Shelter stats must include: dog intakes, dog live outcomes, dog other outcomes, cat intakes, cat live outcomes, and cat other outcomes. Statistics for both species are required, even if your grant is focused only on a single species. Recipient understands that failure to provide these statistics may impact future funding opportunities.

- I understand and agree to provide quarterly stats for all impacted shelters.
- I do not agree to provide quarterly stats for all impacted shelters.

Acceptance of Terms and Conditions*

This grant is conditional upon Recipient's acceptance of the terms and conditions set forth herein. By selecting the "I Accept Grant Terms and Conditions" below, Recipient agrees to accept and comply with the stated terms and conditions of this grant.

- I Accept Grant Terms and Conditions
- I Decline Grant Terms and Conditions

Email Opt-In*

By providing contact information above you agree to receive email communication from the Best Friends Network at the email addresses provided and you can unsubscribe at any time.

- I agree

AUTHORIZED SIGNATURE

By typing in my Name, Title, and Date in the spaces below, and clicking submit, I confirm that I am an authorized representative of Network partner and intend to affix my electronic signature to FY 2026 Rachael Ray Foundation Grant Agreement, with the intent to be bound thereby.

The authorized representative agrees that the representative's electronic signatures is intended to authenticate this writing and to have the same force and effect as a manual signature for purposes of validity, enforceability, and admissibility.

Full Name*

Laura Flamion

Title*

Administrator

Date*



12/16/2025

Upload a copy of your shelter/organization's most recent signed and completed W-9.*

W-9 DuPage County.pdf [62.0 KiB] 

Best Friends Animal Society



Budget Transfer

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 26-0664

Agenda Date: 2/17/2026

Agenda #: 9.A.

FY26

DuPage County, Illinois
 BUDGET ADJUSTMENT
 Effective January 1, 2025

ANIMAL SERVICES

From: 1100
 Company #

From: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
1300	54010		BUILDING IMPROVEMENTS	\$ 40,000.00	300,000.00	260,000.00	2/2/26
Total				\$ 40,000.00			

ANIMAL SERVICES

To: 1100
 Company #

To: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
1300	53828		CONTINGENCIES	\$ 23,000.00	4,300.00	27,300.00	2/2/26
1300	53020		INFORMATION TECHNOLOGY SVC	\$ 17,000.00	Ø	17,000.00	2/2/26
Total				\$ 40,000.00			

Reason for Request:

To cover the cost of rabies certificate scanning/indexing into OnBase and replenish Contingency budget line for anticipated small equipment and furniture costs associated with the capital project but do not meet the value threshold to be categorized in capital expenditures.

Department Head

2/2/2026
 Date

Chief Financial Officer

2/3/26
 Date

Activity (optional)

****Please sign in blue ink on the original form****

Finance Department Use Only

Fiscal Year 26 Budget Journal # _____ Acctg Period _____

Entered By/Date _____ Released & Posted By/Date _____

AS - 2/17/26
 FIN/CB - 2/24/26