



DU PAGE COUNTY

ETSB - Emergency Telephone System Board

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

Final Summary

Wednesday, May 8, 2024

9:00 AM

Room 3500B

Join Zoom Meeting

<https://us02web.zoom.us/j/81745777196?pwd=QjFsVUFMMMC9RaU4yV0dQOGQ1djNFUT09>

Meeting ID: 817 4577 7196

Passcode: 306355

1. CALL TO ORDER

9:00 AM meeting was called to order by Chair Schwarze at 9:03 AM.

Chairman Schwarze said there was a request that was made to allow remote participation for Member Tillman. Under Section 7a of the Open Meetings Act, If a quorum of the members of the public body is physically present as required by Section 2.01, a majority of the public body may allow a member of that body to attend the meeting by other means if the member is prevented from physically attending because of: (I) personal illness or disability; (ii) employment purposes or the business of the public body; or (iii) a family or other emergency. A motion was made by Member Guttman, seconded by Member Toerpe to allow Member Tillman to remotely participate via Zoom. On voice vote, motion carried.

2. ROLL CALL

ETSB STAFF:

Linda Zerwin

Matt Theusch

Gregg Taormina

Eve Kraus

Prithvi Bhatt (Remote)

Brian Kopas (Remote)

COUNTY CLERK:

Adam Johnson, Chief Deputy Clerk

STATE'S ATTORNEY:

Mark Winistorfer

ATTENDEES:

Jan Barbeau, State's Attorney's Office

Richard Burnson, County IT

Jim Connolly, Village of Addison

Andy Dina, Warrenville Fire

Don Ehrenhaft, County IT

Sherianne Hermes, ACDC
Nick Kottmeyer, County Board Office
Anthony McPhearson, County CIO
Thomas Packard, County Finance
Jessica Robb, DU-COMM
Mike Sampey, Village of Addison
Roy Selvik, Addison PD
John Sullivan, Addison Fire
Theresa Sullivan, Citizen
Pat Tanner, West Chicago Fire
Rachel Bata, Roselle PD (Remote)
Rob Brill, Wheaton Fire (Remote)
Eric Burmeister, ACDC (Remote)
Todd Carlson, Hanover Park PD (Remote)
Tim Leidig, West Chicago Fire (Remote)
Jim McGreal, Downers Grove PD (Remote)
Bret Mowery, York Center Fire (Remote)
Alison Murphy, DMMC (Remote)
Bob Murr, College of DuPage (Remote)
Kevin H. (Remote)

On roll call, Members Schwarze, Eckhoff, Guttman, Kramer, Maranowicz, Schar, Srejma, Swanson (9:21am), Tillman (Remote), Toerpe, and Yoo were present. Vice Chair Franz was absent.

PRESENT	Schwarze, Eckhoff, Guttman, Kramer, Maranowicz, Schar, Srejma, Toerpe, and Yoo
ABSENT	Franz
REMOTE	Tillman
LATE	Swanson

3. PUBLIC COMMENT

There was no public comment.

4. CHAIRMAN'S REMARKS - CHAIR SCHWARZE

Chair Schwarze recognized Wall of Life recipient TC Jorge Rivera of DU-COMM for providing post-delivery instructions for a newborn baby until medical responders arrived.

Chair Schwarze congratulated Jim Connolly and John Sullivan on their official appointments to the NFPA Committee.

Chair Schwarze presented Resolution ETS-R-911-0224 acknowledging the contributions of Professional Standards Coordinator Sherianne Hermes of the Addison Consolidated Dispatch Center on the Policy Advisory Committee (PAC). A motion was made by Member Guttman, seconded by Member Toerpe to receive and place on file.

Chair Schwarze then presented ETSB Executive Director Linda Zerwin with a 15-years of service as of January 2024 to DuPage County anniversary award.

5. MEMBERS' REMARKS

There were no Members' remarks.

6. CONSENT AGENDA

Chairman Schwarze asked for a motion to combine Consent Agenda Items A/Monthly Report for May 8; B/Revenue Report; C/Minutes Approval Policy Advisory Committee for April 1; D/Minutes Approval ETS Board for April 10. Member Srejma motioned, seconded by Member Maranowicz. On voice vote, all Members voted "Aye", motion carried.

Chairman Schwarze asked for a motion to approve Consent Agenda Items A/Monthly Report for May 8; B/Revenue Report; C/Minutes Approval Policy Advisory Committee for April 1; D/Minutes Approval ETS Board for April 10. Member Schar motioned, seconded by Member Guttman. On voice vote, all Members voted "Aye", motion carried.

Member Swanson entered the meeting at 9:21am.

6.A. Monthly Staff Report

6.A.1. [24-1411](#)

Monthly Report for May 8 Regular Meeting

Attachments: [May 8 Meeting Monthly Report.pdf](#)

6.B. Revenue Report 911 Surcharge Funds

6.B.1. [24-1412](#)

ETSB Revenue Report for May 8 Regular Meeting for Fund 5820/Equalization

Attachments: [Revenue Report Regular Meeting 5.8.24.pdf](#)

6.C. Minutes Approval Policy Advisory Committee

6.C.1. [24-1397](#)

ETSB PAC Minutes - Regular Meeting - Monday, April 1, 2024

Attachments: [2024-04-01 PAC Minutes Summary.pdf](#)

6.D. Minutes Approval ETS Board

6.D.1. [24-1413](#)

ETSB Minutes - Regular Meeting - Wednesday, April 10, 2024

Attachments: [2023-04-10 ETSB Minutes Summary.pdf](#)

RESULT: APPROVED THE CONSENT AGENDA
--

MOVER:	David Schar
SECONDER:	Michael Guttman
AYES:	Schwarze, Eckhoff, Guttman, Kramer, Maranowicz, Schar, Srejma, Tillman, Toerpe, and Yoo
ABSENT:	Franz
LATE:	Swanson

7. VOTE REQUIRED BY ETS BOARD

7.A. Budget Transfers

7.A.1. [ETS-R-0040-24](#)

Transfer of funds from 4000-5820-53090 (Other Professional Services) to 4000-5820-53020 (Information Technology Services) in the amount of \$46,800, for payment and accounting of contractual obligations related to the CDW-G CrowdStrike PO 6951-1.

Attachments: [BT 53090 to 53020 CrowdStrike.pdf](#)

RESULT:	APPROVED
MOVER:	Yeena Yoo
SECONDER:	Michael Guttman
AYES:	Schwarze, Eckhoff, Guttman, Kramer, Maranowicz, Schar, Srejma, Swanson, Tillman, Toerpe, and Yoo
ABSENT:	Franz

7.B. Payment of Claims

7.B.1. [24-1414](#)

Payment of Claims for May 8, 2024 for FY24 - Total for 4000-5820 (Equalization): \$442,051.48.

On voice vote, all Members voted "Aye", motion carried.

Attachments: [Payment of Claims FY24 5.8.24.pdf](#)

RESULT:	APPROVED
MOVER:	Michael Guttman
SECONDER:	Joseph Maranowicz

7.C. Change Orders

7.C.1. [24-1440](#)

ETS-R-0030A-23 - Amendment to Resolution ETS-R-0030-23, issued to Intergraph Corporation, dba Hexagon Safety & Infrastructure, a Delaware Corporation, PO 923011/6442-1, to extend the term of the contract for a one (1) year time period to May 9, 2025, for no change in the contract total amount of \$150,000.

On voice vote, all Members voted "Aye", motion carried.

Attachments: [Hexagon 923011 Change Order 1.pdf](#)
 [Hexagon 923011 Decision Memo.pdf](#)
 [CO1 - Ancillary Services Contract for 2024 Change Order - DuPage, IL.pdf](#)

RESULT:	APPROVED
MOVER:	Yeena Yoo
SECONDER:	Joseph Maranowicz

7.D. Resolutions

7.D.1. [ETS-R-0037-24](#)

Resolution to adopt the talk group access agreement between the Emergency Telephone System Board of DuPage County and Tri-Com Central Dispatch.

On voice vote, all Members voted "Aye", motion carried.

Attachments: [Tri-Com Talkgroup Access Agreement 5.8.24.pdf](#)

RESULT:	ADOPTED
MOVER:	William Srejma
SECONDER:	Michael Guttman

7.D.2. [ETS-R-0038-24](#)

Resolution to adopt the talk group access agreement between the Emergency Telephone System Board of DuPage County and Grundy County Emergency Telephone System Board.

On voice vote, all Members voted "Aye", motion carried.

Attachments: [Grundy Talkgroup Access Agreement 5.8.24_Redacted.pdf](#)

RESULT:	ADOPTED
MOVER:	Erik Kramer

SECONDER: William Srejma

7.D.3. [ETS-R-0039-24](#)

Resolution to adopt the talk group access agreement between the Emergency Telephone System Board of DuPage County and the City of Elgin.

On voice vote, all Members voted "Aye", motion carried.

Attachments: [City of Elgin Talkgroup Access Agreement 5.8.24.pdf](#)

RESULT: ADOPTED
MOVER: David Schar
SECONDER: Yeena Yoo

7.D.4. [ETS-R-0024-24](#)

Resolution to approve access to the DuPage ETSB CAD System network pursuant to Policy 911-018: 9-1-1 System Administration as requested by the Bartlett Fire Protection District for use of Tablet Command.

On voice vote, all Members voted "Aye", motion carried.

Attachments: [Attachment A BAF Request Form Tablet Command_Redacted.pdf](#)
[Attachment B BAF Letter of Intent and SOW_Redacted.pdf](#)

RESULT: APPROVED
MOVER: William Srejma
SECONDER: Yeena Yoo

7.D.5. [ETS-R-0041-24](#)

Resolution approving the sale of surplus items from the County of DuPage on behalf of the Emergency Telephone System Board of DuPage County to the McLean County Emergency Management Agency.

On voice vote, all Members voted "Aye", motion carried.

Attachments: [DEDIRS McLean County Sales Contract_Redacted.pdf](#)

RESULT: APPROVED AND SENT TO FINANCE
MOVER: David Schar
SECONDER: William Srejma

7.E. Ad Hoc Finance Committee

7.E.1. [24-1415](#)

Chair Appointments to Ad Hoc Finance Committee

Chair Schwarze said the Members of the ETSB Ad Hoc Finance Committee would be Treasurer Henry, Member Guttman, Member Maranowicz, DU-COMM Director Robb, Member Srejma, Member Yoo, and himself.

On voice vote, all Members voted "Aye", motion carried.

RESULT:	APPROVED
MOVER:	Michael Guttman
SECONDER:	David Schar

8. DEDIR SYSTEM PORTABLES AND MOBILES

8.A. Police

PAC Chair Dina thanked the Board for their recognition of the Fire Focus Group members earlier in the meeting. He reported the Police Focus Group is moving forward with encryption. PAC Chair Dina said at PAC it was reported that House Bill 4339 has moved out of Executive Committee and is not currently a threat but that it could re-emerge.

8.B. Fire

PAC Chair Dina provided details for the APXNext XN and APXNext XE fire radio demonstration meeting with Motorola and all the DuPage fire agencies scheduled on May 20. He then provided a review of the report Motorola provided regarding the issue of the audio cutting out on the mobile radios saying it was less than desirable. Member Guttman questioned the list of issues that had been brought forward and which concerns Motorola was addressing at this time. PAC Chair Dina confirmed the biggest issue was with the hazard zone and confirmed that not all of the issues were addressed with this update. He said the rest would probably be addressed with the 2025 changes; a clarification was made that the rest should be updated.

Member Guttman said he had heard that if an agency chose the radio that is not NFPA certified that they would have to sign a liability waiver and asked for clarification. Ms. Zerwin explained how the meeting on May 20 will work and said there is a form that she had worked on with ASA Winistorfer that states the agency knows there was a demonstration, that they attended the demonstration, and the radio model they are selecting. The form is to be signed by the Village Manager or President, if a district, as well as the Chief as this is a large investment. Agencies will sign regardless of which radio they are selecting acknowledging they had an opportunity to test both models. Ms. Zerwin said if an agency was going to make the change from the APXNext XN to the APXNext XE, it was the opinion of ASA Winistorfer that the sign off be made part of the Intergovernmental Agreement (IGA) to reflect the change as part of an amendment. Member Guttman asked whether indemnification or hold harmless depending on the choice of model was part of the form, to which ASA Winistorfer replied, no. ASA Winistorfer said this is ultimately the choice of the agency, the form acknowledges the agencies

had the opportunity to review the alternative and that nothing has been hidden. Member Guttman clarified that this is nothing more than an acknowledgement form and an adjustment to the IGA to reflect such, that there is no transfer of risk. ASA Winistorfer replied, no. Member Guttman said thank you, he was done.

Chair Schwarze asked if there were any further questions, to which there were none. He then asked ASA Winistorfer if he wanted to discuss attendance at the May 20 meeting. ASA Winistorfer said if the majority of a quorum of the Board was planning to attend the demonstration, that would make the meeting an ETS Board Special Call. It was ASA Winistorfer's advice that the Members relay their plans to attend in advance of the meeting, at least 48 hours, so it could be posted as a special call, if necessary, per the Open Meetings Act. Ms. Zerwin said that Ms. Kraus would send an email as a reminder and that the Members could reply to so an accurate count could be taken. ASA Winistorfer asked that Members please not attend if they do not convey this ahead of time so a meeting is not created at the time of the demonstration.

Member Guttman questioned, and was unsure this was the correct forum to do so, that there are concerns that are not being addressed in terms of (radio model selection) liability whether it be to the ETSB or the agencies, that he has not received a comfortable answer to, yet. Mr. Connolly was invited to speak to the question. Mr. Connolly said that if Motorola produces what they, the Fire Focus Group, believes they are going to produce, he believed the APXNext XN radio would be acceptable and similar to the way the current radios, the APX7000XE, and the APXNext XE work. He said that if Motorola did nothing else, the radios should be usable as the APXNext XEs. Mr. Connolly said he did not believe there was anything else the Fire Focus Group had identified as a true safety issue. He said this was speculative as they had not seen the changes from Motorola yet. Member Guttman said it was uncomfortable that there are documents "out there" that express concerns, and he appreciated that the largest safety issues are being addressed, and should something go wrong, that creates liability exposure that gives him pause. Mr. Connolly said it was a fair concern that he thought they would all have the same concern so if Motorola does not produce a radio that addresses the items identified as true safety concerns and the radio cannot be configured in a way that works as well as the radios they use that work today, or the APXNext XE alternative, then there is a serious choice to be made. Mr. Connolly said his gut feeling is that this will be accomplished, but it has not been seen. Member Guttman thanked Mr. Connolly. Member Kramer said that the fire service does not follow NFPA 100% of the time, that liability would be dependent upon the situation.

There were no further questions.

9. DU PAGE ETSB 9-1-1 SYSTEM DESIGN

Ms. Zerwin provided a legislative update, that most of the items were status quo, and provided follow up information regarding an amendment to HB 3538 which adds telecommunicators into the definition for mental health insurance coverage. She said this would make a difference to the PSAPs and that it was moving rather quickly. Member Toerpe asked how this bill relates to ETSB. A short discussion ensued around how this affects the ETS Board in terms of indirect costs with respect to the ETSB Budget and the grant allocation that the ETS Board can make to the PSAPS.

10. OLD BUSINESS

There was no old business.

11. NEW BUSINESS

Ms. Zerwin said that Illinois State University wants to purchase over 500 portable APX7000 radios by June 30. She reviewed the process of the sales contract going through not only ETSB but also Finance Committee and County Board and that it may appear on the Finance and County Board schedules prior to ETSB because of timing as an “pending parent company approval item. The purchase would be recuperative to the ETSB in the amount of approximately \$250,000.00.

12. EXECUTIVE SESSION

There was no Executive Session.

12.A. Minutes Review Pursuant to 5 ILCS 120/2 (C) (21)

12.B. Personnel Matters Pursuant to 5 ILCS 120/2 (C) (1)

12.C. Security Procedures and the Use of Personnel and Equipment Pursuant to 5 ILCS

12.D. Pending Litigation Matters Pursuant to 5 ILCS 120/2 (C) (11)

13. MATTERS REFERRED FROM EXECUTIVE SESSION

14. ADJOURNMENT

14.A. Next Meeting: Wednesday, June 12 at 9:00am in 3-500B

Chair Schwarze asked for a motion to adjourn. Member Srejma motioned, seconded by Member Yoo. The meeting of the ETSB was adjourned at 9:43am.

Respectfully submitted,

Jean Kaczmarek