



Procurement Review Comprehensive Checklist  
 Procurement Services Division  
 This form must accompany all Purchase Order Requisitions

SECTION 1: DESCRIPTION			
<i>General Tracking</i>		<i>Contract Terms</i>	
FILE ID#: JPS-P-0065-23	RFP, BID, QUOTE OR RENEWAL #: Q475076-45182.700JB	INITIAL TERM WITH RENEWALS: OTHER	INITIAL TERM TOTAL COST: \$3,400,000.00
COMMITTEE: JUDICIAL AND PUBLIC SAFETY	TARGET COMMITTEE DATE: 10/03/2023	PROMPT FOR RENEWAL: 3 MONTHS	CONTRACT TOTAL COST WITH ALL RENEWALS: \$3,400,000.00
	CURRENT TERM TOTAL COST: \$3,400,000.00	MAX LENGTH WITH ALL RENEWALS: FIVE YEARS*	CURRENT TERM PERIOD: INITIAL TERM
<i>Vendor Information</i>		<i>Department Information</i>	
VENDOR: Axon Enterprise Inc	VENDOR #:	DEPT: Sheriff	DEPT CONTACT NAME: Deputy Chief Dan Bilodeau
VENDOR CONTACT: Julie Bosack	VENDOR CONTACT PHONE: 312-576-2829	DEPT CONTACT PHONE #: 630-407-2402	DEPT CONTACT EMAIL: dan.bilodeau@dupagesheriff.org
VENDOR CONTACT EMAIL: jbosack@axon.com	VENDOR WEBSITE: axon.com	DEPT REQ #:	
<i>Overview</i>			
DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.). This is a combination of 2 existing Taser contracts, including both Taser 7 and BWC3 as well as trading in outdated Taser X26 devices which will allow for all Tasers to be upgraded to the Taser 10 and BWC3 updated to BWC4			
JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished X26 Devices are dated and need to be upgraded. We are currently on our initial Taser 7 contract which is expiring. The objective is to trade in dated devices for a substantial credit and then combine the initial Taser7 contract with the Taser7/BWC contract and update all Taser devices to Taser10 and BWC3 to BWC4			

SECTION 2: DECISION MEMO REQUIREMENTS	
DECISION MEMO NOT REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required.
DECISION MEMO REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.
COOPERATIVE (DPC2-352), GOVERNMENT JOINT PURCHASING ACT (30ILCS525) OR GSA SCHEDULE PRICING	

SECTION 3: DECISION MEMO	
STRATEGIC IMPACT	Select an item from the following dropdown menu of County's strategic priorities that this action will most impact. QUALITY OF LIFE
SOURCE SELECTION	Describe method used to select source. Source was selected as an update and contract combination for an existing Vendor/sproducts.
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action). If we choose to not move forward we will have to continue to purchased supplies for the X26 devices, update the initial Taser7 Contract and maintain the existing Taser7/BWC contract. However, moving forward will allow for updating all equipment while combining 3 different purchase options/contracts.

## SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION

<b>JUSTIFICATION</b>	Select an item from the following dropdown menu to justify why this is a sole source procurement.
<b>NECESSITY AND UNIQUE FEATURES</b>	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.
<b>MARKET TESTING</b>	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
<b>AVAILABILITY</b>	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

## SECTION 5: Purchase Requisition Information

<i>Send Purchase Order To:</i>		<i>Send Invoices To:</i>	
Vendor: Axon Enterprises Inc	Vendor#:	Dept: Sheriff	Division: Budget
Attn: Julie Bosack	Email: jbosack@dupagesheriff.org	Attn: Colleen Zbilski	Email: colleen.zbilski@dupagesheriff.org
Address: 17800 N 85th St	City: Scottsdale	Address: 501 N County Farm Rd	City: Wheaton
State: AZ	Zip: 85255	State: Il	Zip: 60487
Phone: 800-978-2737	Fax:	Phone: 630-407-2122	Fax:
<i>Send Payments To:</i>		<i>Ship to:</i>	
Vendor: Axon Enterprises Inc	Vendor#:	Dept: Sheriff	Division: Admin
Attn: Julie Bosack	Email: jbosack@dupagesheriff.org	Attn: Deputy Chief Dan Bilodeau	Email: dan.bilodeau@dupagesheriff.org
Address: 17800 N 85th St	City: Scottsdale	Address: 501 N County Farm Rd	City: Wheaton
State: AZ	Zip: 85255	State: IL	Zip: 60187
Phone:	Fax:	Phone: 630-407-2402	Fax:
<b>Shipping</b>		<b>Contract Dates</b>	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): 12/01/2023	Contract End Date (PO25): 11/30/2028
Contract Administrator (PO25):			

**Purchase Requisition Line Details**

LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/Activity Code	Unit Price	Extension
1	1	EA	100390	Officer Safety Plan 10 Premium	FY24	1000	4400	54200		680,000.00	680,000.00
2	1	EA	100390	Officer Safety Plan 10 Premium	FY25	1000	4400	54200		680,000.00	680,000.00
3	1	EA	100390	Officer Safety Plan 10 Premium	FY26	1000	4400	54200		680,000.00	680,000.00
4	1	EA	100390	Officer Safety Plan 10 Premium	FY27	1000	4400	54200		680,000.00	680,000.00
5	1	EA	100390	Officer Safety Plan 10 Premium	FY28	1000	4400	54200		680,000.00	680,000.00
<b><i>FY is required, assure the correct FY is selected.</i></b>										Requisition Total	\$ 3,400,000.00

<i>Comments</i>	
HEADER COMMENTS	Provide comments for P020 and P025.
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO.
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO.
APPROVALS	Department Head signature approval for procurements under \$15,000. Procurement Officer Approval for ETSB.

The following documents have been attached:  W-9  Vendor Ethics Disclosure Statement