

Consent
PW 9/17
CB 9/24



Request for Change Order

Procurement Services Division

Attach copies of all prior Change Orders

Date: Aug 27, 2024

MinuteTraq (IQM2) ID #: 24-2373

Purchase Order #: 6341-0001 SERV	Original Purchase Order Date: Apr 14, 2023	Change Order #: 3	Department: Facilities Management
Vendor Name: A&P Grease Trappers Inc DBA Ability Septic, A&P Plumbing & Sewer, LLC	Vendor #: 12241		Dept Contact: Katie Boffa
Background and/or Reason for Change Order Request:	Decrease line 1 675.00, line 2 \$2,250.00, line 4 \$8,960.00, line 5 \$1,350.00, line 6 \$3,625.00 and close contract.		
IN ACCORDANCE WITH 720 ILCS 5/33E-9			

- (A) Were not reasonably foreseeable at the time the contract was signed.
- (B) The change is germane to the original contract as signed.
- (C) Is in the best interest for the County of DuPage and authorized by law.

INCREASE/DECREASE		
A	Starting contract value	\$82,950.00
B	Net \$ change for previous Change Orders	\$0.00
C	Current contract amount (A + B)	\$82,950.00
D	Amount of this Change Order <input type="checkbox"/> Increase <input checked="" type="checkbox"/> Decrease	(\$16,860.00)
E	New contract amount (C + D)	\$66,090.00
F	Percent of current contract value this Change Order represents (D / C)	-20.33%
G	Cumulative percent of all Change Orders (B+D/A); (60% maximum on construction contracts)	-20.33%

DECISION MEMO NOT REQUIRED

Cancel entire order
 Close Contract
 Contract Extension (29 days)
 Consent Only

Change budget code from: _____ to: _____

Increase/Decrease quantity from: _____ to: _____

Price shows: _____ should be: _____

Decrease remaining encumbrance and close contract
 Increase encumbrance and close contract
 Decrease encumbrance
 Increase encumbrance

DECISION MEMO REQUIRED

Increase (greater than 29 days) contract expiration from: _____ to: _____

Increase ≥ \$2,500.00, or ≥ 10%, of current contract amount
 Funding Source _____

OTHER - explain below: _____

KB	5695	Aug 27, 2024	x6800	8/28/24
Prepared By (Initials)	Phone Ext	Date	Recommended for Approval (Initials)	Date
REVIEWED BY (Initials Only)				
			9-6-2024	
Buyer	Date	Procurement Officer	Date	
Chief Financial Officer (Decision Memos Over \$25,000)	Date	Chairman's Office (Decision Memos Over \$25,000)	Date	