



DU PAGE COUNTY

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

Finance Committee

Summary

Tuesday, October 10, 2023

8:00 AM

County Board Room

1. CALL TO ORDER

8:00 AM meeting was called to order by Chair Chaplin at 8:00 AM.

A motion was made by Member Tornatore and seconded by Member Zay to allow for remote participation. Upon a voice vote, the motion passed.

2. ROLL CALL

PRESENT	Chaplin, Childress, Cronin Cahill, DeSart, Eckhoff, Evans, Gustin, LaPlante, Ozog, Rutledge, Schwarze, Tornatore, Yoo, and Zay
ABSENT	Covert, Galassi, and Krajewski
REMOTE	Garcia

Member Childress arrived at 8:06 AM.

3. PUBLIC COMMENT

No public comments were offered.

4. CHAIRWOMAN'S REMARKS - CHAIR CHAPLIN

No remarks were offered.

5. APPROVAL OF MINUTES

5.A. [23-3145](#)

Finance Committee - Regular Meeting - Tuesday, September 26, 2023

RESULT:	APPROVED
MOVER:	Sheila Rutledge
SECONDER:	Patty Gustin
AYES:	Chaplin, Cronin Cahill, DeSart, Eckhoff, Evans, Gustin, LaPlante, Ozog, Rutledge, Schwarze, Tornatore, Yoo, and Zay
ABSENT:	Childress, Covert, Galassi, and Krajewski
REMOTE:	Garcia

6. BUDGET TRANSFERS

6.A. [FI-R-0235-23](#)

Budget Transfers 10-10-2023 - Various Companies and Accounting Units

RESULT:	APPROVED
MOVER:	Mary Ozog
SECONDER:	Yeena Yoo
AYES:	Chaplin, Cronin Cahill, DeSart, Eckhoff, Evans, Gustin, LaPlante, Ozog, Rutledge, Schwarze, Tornatore, Yoo, and Zay
ABSENT:	Childress, Covert, Galassi, and Krajewski
REMOTE:	Garcia

7. **PROCUREMENT REQUISITIONS**

A. **Finance - Chaplin**

7.A.1. [FI-P-0017-23](#)

Recommendation for the approval of a contract purchase order to Rock, Fusco & Connelly, LLC, to provide consultation services related to collective bargaining matters for labor negotiations, for the period of December 1, 2023 through November 30, 2024, for the County Board, for a contract total amount not to exceed \$150,000. Other professional services not subject to competitive bidding per 55 ILCS 5/5-1022(a). Vendor selected pursuant to DuPage County Code Section 2-353(1)(b). (Human Resources)

RESULT:	APPROVED
MOVER:	Jim Zay
SECONDER:	Dawn DeSart
AYES:	Chaplin, Cronin Cahill, DeSart, Eckhoff, Evans, Gustin, LaPlante, Ozog, Rutledge, Schwarze, Tornatore, Yoo, and Zay
ABSENT:	Childress, Covert, Galassi, and Krajewski
REMOTE:	Garcia

B. **Development - Tornatore**

7.B.1. [DC-P-0017-23](#)

Recommendation for the approval of a contract to Accela, Inc., for annual subscription service for Velosimo software integration between Accela on-line permitting software and Bluebeam plan review software, for the period of December 1, 2023 through November 30, 2024, for a contract total amount not to exceed \$30,618 (Building & Zoning - \$7,654.50, Division of Transportation - \$7,654.50, Public Works - \$7,654.50, Stormwater - \$7,654.50). Per 55 ILCS 5/5-1022 (d) IT/Telecom purchases under \$35,000.

RESULT:	APPROVED
MOVER:	Sam Tornatore
SECONDER:	Patty Gustin
AYES:	Chaplin, Cronin Cahill, DeSart, Eckhoff, Evans, Gustin, LaPlante, Ozog, Rutledge, Schwarze, Tornatore, Yoo, and Zay
ABSENT:	Childress, Covert, Galassi, and Krajewski
REMOTE:	Garcia

C. Human Services - Schwarze

7.C.1. [23-3192](#)

HHS-P-0327A-22 - Amendment to Resolution HHS-P-0327-22, issued to AirGas USA, LLC, to furnish and deliver portable oxygen for the residents at the DuPage Care Center, for the period December 1, 2022 through November 30, 2023, to increase encumbrance in the amount of \$7,500, an 21.43% increase. (6182-0001 SERV)

RESULT:	APPROVED
MOVER:	Greg Schwarze
SECONDER:	Dawn DeSart
AYES:	Chaplin, Cronin Cahill, DeSart, Eckhoff, Evans, Gustin, LaPlante, Ozog, Rutledge, Schwarze, Tornatore, Yoo, and Zay
ABSENT:	Childress, Covert, Galassi, and Krajewski
REMOTE:	Garcia

7.C.2. [23-3193](#)

HS-P-0054A-23 - Amendment to Resolution HS-P-0054-23, issued to Maxim Healthcare Services, to provide supplemental nursing staffing services, for the DuPage Care Center, for the period April 13, 2023 through April 12, 2024, to increase encumbrance in the amount of \$95,410, a 79.51% increase. (6363-0001 SERV)

RESULT:	APPROVED
MOVER:	Greg Schwarze
SECONDER:	Sheila Rutledge

AYES:	Chaplin, Cronin Cahill, DeSart, Eckhoff, Evans, Gustin, LaPlante, Ozog, Rutledge, Schwarze, Tornatore, Yoo, and Zay
ABSENT:	Childress, Covert, Galassi, and Krajewski
REMOTE:	Garcia

7.C.3. [HS-P-0070-23](#)

Recommendation for the approval a contract purchase order to DuPage Federation On Human Services Reform, to provide telephonic and face-to-face interpretation, American Sign Language (ASL), and translation services to the Community Services Department (ASL for Finance), for the period October 11, 2023 through October 10, 2024, for a total contract amount not to exceed \$38,000; per proposal #23-072-CS.

RESULT:	APPROVED
MOVER:	Greg Schwarze
SECONDER:	Dawn DeSart
AYES:	Chaplin, Cronin Cahill, DeSart, Eckhoff, Evans, Gustin, LaPlante, Ozog, Rutledge, Schwarze, Tornatore, Yoo, and Zay
ABSENT:	Childress, Covert, Galassi, and Krajewski
REMOTE:	Garcia

7.C.4. [HS-P-0071-23](#)

Recommendation for the approval of a contract purchase order to Medline Industries, Inc., to furnish and deliver surgical face masks for the DuPage Care Center, for the period October 11, 2023 through October 10, 2024, for a contract total not to exceed \$68,830.43. Contract pursuant to the Intergovernmental Cooperation Act OMNIA Partners Cooperative Contract #2021003157. (ARPA ITEM)

RESULT:	APPROVED
MOVER:	Greg Schwarze
SECONDER:	Cynthia Cronin Cahill

7.C.5. [HS-R-0060-23](#)

Amendment to Purchase Order 6033-0001 SERV, issued to Healthy Air Heating & Air, Inc., to provide architectural weatherization labor and materials for Community Services' Weatherization Program, to increase the contract in the amount of \$192,000, for a new contract amount of \$677,534.70.

RESULT:	APPROVED
MOVER:	Greg Schwarze
SECONDER:	Yeena Yoo

7.C.6. [HS-R-0061-23](#)

Approval of Issuance of Payments by DuPage County to Energy Assistance Providers through the Low Income Home Energy Assistance Program (LIHEAP) HHS Supplemental Grant PY23, Inter-Governmental Agreement No. 23-274028 in the amount of \$558,817. (Community Services)

RESULT:	APPROVED
MOVER:	Greg Schwarze
SECONDER:	Sheila Rutledge

D. Judicial and Public Safety - Evans

7.D.1. [JPS-P-0065-23](#)

Recommendation for the approval of a contract to Axon Enterprise, Inc., for the purchase of Officer Safety Plan 10 Premium to allow for upgraded taser devices, for the Sheriff's Office, for a contract total not to exceed \$3,400,000; per Sourcewell Contract #070720-AXN. (Sheriff's Office)

RESULT:	APPROVED
MOVER:	Lucy Evans
SECONDER:	Dawn DeSart

7.D.2. [JPS-P-0066-23](#)

Recommendation for the approval of a contract to Axon Enterprise, Inc., for the purchase of the Fleet 3 System to provide updated technology in all patrol and prisoner transport vehicles, for the Sheriff's Office, for a contract total not to exceed \$1,515,000; per Sourcewell Contract #070720-AXN. (Sheriff's Office)

RESULT:	APPROVED
MOVER:	Lucy Evans
SECONDER:	Cynthia Cronin Cahill

E. Public Works - Garcia

7.E.1. [FM-P-0083-23](#)

Recommendation for the approval of a contract to Kluber, Inc., to provide Professional Architectural and Engineering Design Services, for the #2 boiler burner replacement at the Power Plant, add a new heat exchanger at the JOF building, replace the utility tunnel exhaust fans for the Power Plant, replace (4) four air supply units at the Power Plant, and construction administration for the JTK HVAC replacement project, for Facilities Management, for the period of October 10, 2023 through November 30, 2025, for a total contract amount not to exceed \$199,125. Professional Services (Architects, Engineers and Land Surveyors) vetted through a qualification-based selection process in compliance with the Illinois Local Government Professional Services Selection Act, 50 ILCS 510/.01 et seq.

RESULT:	APPROVED
MOVER:	Mary Ozog
SECONDER:	Dawn DeSart

F. **Technology - Yoo**

7.F.1. [TE-P-0066-23](#)

Recommendation for the approval of a contract purchase order to CyberRisk Alliance LLC, for a membership in the CyberSecurity Collaborative through the National Association of Counties (NACo), for Information Technology. This contract covers the period of November 24, 2023 through November 23, 2026, for a contract total amount of \$34,999. Exempt from bidding per 55 ILCS 5/5-1022 'Competitive Bids' (D) IT/Telecom Purchases Under \$35,000. (ARPA ITEM)

RESULT:	APPROVED
MOVER:	Yeena Yoo
SECONDER:	Cynthia Cronin Cahill

G. **Transportation - Ozog**

7.G.1. [23-3059](#)

TE-P-0418A-21 - Amendment to Resolution TE-P-0418-21 issued to AT&T Mobility for cellular and wireless services for the various departments of the County of DuPage, to increase the encumbrance in the amount of \$60,000, for the Division of Transportation, resulting in an amended contract amount of \$1,127,950, an increase of 5.62%.

RESULT:	APPROVED
MOVER:	Mary Ozog
SECONDER:	Sheila Rutledge

7.G.2. [23-3164](#)

DT-R-0298A-21 Amendment to DT-R-0298-21 Agreement between the County of DuPage, State of Illinois Department of Transportation, and Chicago, St. Paul and Pacific Railroad LLC. d/b/a Progressive Rail Incorporated, for railroad crossing improvements along York Road, between Sievert Court and Foster Avenue, Section 20-00171-08-FP, to increase Federal/State and Railroad cost participation.

RESULT:	APPROVED
MOVER:	Mary Ozog
SECONDER:	Yeena Yoo

7.G.3. [DT-P-0098-23](#)

Recommendation for the approval of an agreement to Leech Tishman Fuscaldo & Lampl, LLC, to provide Professional Legal Services to negotiate Highway Authority Benefit Agreement Applications, as needed for the Division of Transportation, for the period December 1, 2023 through November 30, 2025, for an agreement total not to exceed \$80,000. Appointed as a Special Assistant State’s Attorney by the DuPage County State’s Attorney pursuant to DuPage County Procurement Ordinance 2-356. (County to be reimbursed 100% of incurred fees).

RESULT:	APPROVED
MOVER:	Mary Ozog
SECONDER:	Cynthia Cronin Cahill

7.G.4. [DT-P-0099-23](#)

Recommendation for the approval of an agreement to Leech Tishman Fuscaldo & Lampl, LLC, to provide Professional Legal Services to assist with environmental issues, as needed for the Division of Transportation, for the period December 1, 2023 through November 30, 2025, for an agreement total not to exceed \$80,000. Appointed as a Special Assistant State’s Attorney by the DuPage County State’s Attorney pursuant to DuPage County Procurement Ordinance 2-356.

RESULT:	APPROVED
MOVER:	Mary Ozog
SECONDER:	Sheila Rutledge

7.G.5. [DT-P-0100-23](#)

Recommendation for the approval of a contract to K-Tech Specialty Coatings, Inc., to furnish and deliver de-icing liquids, as needed for the Division of Transportation, for the period November 1, 2023 through October 31, 2025, for a contract total not to exceed \$215,000. Exempt from bidding per 55 ILCS 5/5-1022(c) not suitable for competitive bids - Sole Source (proprietary).

RESULT:	APPROVED
MOVER:	Mary Ozog
SECONDER:	Yeena Yoo

7.G.6. [DT-R-0085-23](#)

Intergovernmental Agreement between the County of DuPage and the City of Darien for improvements on Lemont Road, from 83rd Street to 87th Street, and on 87th Street, from Havens Drive to Lemont Road to establish the jurisdictional, maintenance and energy responsibilities and costs with respect to the traffic signals and street lighting improvements.

RESULT:	APPROVED
MOVER:	Mary Ozog
SECONDER:	Dawn DeSart

8. FINANCE RESOLUTIONS

A motion was made by Member Zay and seconded by Member Tornatore to combine items 8.A., 8.B., and 8.C. under Finance Resolutions. Upon a voice vote, the motion passed.

8.A. [FI-R-0229-23](#)

Acceptance and appropriation of the Illinois Home Weatherization Assistance Program DOE Grant PY24, Inter-Governmental Agreement No. 22-402028, Company 5000 - Accounting Unit 1400, \$595,551. (Community Services)

RESULT:	APPROVED
MOVER:	Jim Zay
SECONDER:	Sheila Rutledge

8.B. [FI-R-0230-23](#)

Acceptance and appropriation of additional funding of the Low Income Home Energy Assistance Program (LIHEAP) HHS Supplemental Grant PY23 Inter-Governmental Agreement No. 23-274028, Company 5000 - Accounting Unit 1420, from \$1,118,000 to \$1,949,787 - an increase of \$831,787. (Community Services)

RESULT:	APPROVED
MOVER:	Jim Zay
SECONDER:	Sheila Rutledge

8.C. [FI-R-0231-23](#)

Acceptance and appropriation of the Help America Vote Act - Polling Place Accessibility Grant PY24, Company 5000 - Accounting Unit 1071, \$654,661. (County Clerk - Election Division)

RESULT:	APPROVED
MOVER:	Jim Zay
SECONDER:	Sheila Rutledge

8.D. [FI-R-0221-23](#)

Renewal of Group Insurance Programs (Human Resources)

RESULT:	APPROVED
MOVER:	Jim Zay
SECONDER:	Lynn LaPlante

8.E. [FI-R-0227-23](#)

Additional appropriation for the Public Defender, Company 1000, Accounting Unit 6300, \$33,000. (Public Defender's Office)

RESULT:	APPROVED
MOVER:	Jim Zay
SECONDER:	Greg Schwarze

8.F. [FI-R-0228-23](#)

Recommendation for approval to change the annual compensation for the members of the Sheriff's Merit Commission. (Sheriff's Merit Commission)

RESULT:	APPROVED
MOVER:	Jim Zay
SECONDER:	Greg Schwarze

8.G. [FI-R-0232-23](#)

Appointment of County Engineer

RESULT:	APPROVED
MOVER:	Jim Zay
SECONDER:	Mary Ozog

8.H. [FI-R-0234-23](#)

Recommendation for the approval of the County Board Rules Change - Order of Agenda

A motion was made by Member Zay and seconded by Member Yoo to waive the first reading. Upon a voice vote, the motion passed.

RESULT:	APPROVED
MOVER:	Jim Zay
SECONDER:	Patty Gustin

8.I. [FI-R-0225-23](#)

Approval of a grant agreement between the County of DuPage and The Community House, for the use of ARPA funds, for services provided in the Willowbrook Corner area, in the amount of \$277,357. (ARPA ITEM)

RESULT:	APPROVED
MOVER:	Jim Zay
SECONDER:	Patty Gustin

8.J. [FI-R-0226-23](#)

Approval of a grant agreement between the County of DuPage and YWCA Metropolitan Chicago, for the use of ARPA funds, for services provided in the Willowbrook Corner area, in the amount of \$556,684. (ARPA ITEM)

RESULT:	APPROVED
MOVER:	Jim Zay
SECONDER:	Yeena Yoo

9. **INFORMATIONAL**

A motion was made by Member Zay and seconded by Member Cahill to receive and place on file: Payment of Claims and Grant Proposal Notifications. Upon a voice vote, the motion passed.

A. **Payment of Claims**

9.A.1. [23-3122](#)

09-22-2023 Paylist

9.A.2. [23-3139](#)

09-26-2023 Paylist

9.A.3. [23-3210](#)

09-29-2023 Paylist

9.A.4. [23-3235](#)

10-03-2023 Paylist

B. **Grant Proposal Notifications**

9.B.1. [23-3224](#)

GPN 054-23: FY2024 Polling Place Accessibility Federal Grant, U.S. Election Assistance Commission, Illinois State Board of Elections, \$654,660.55. (County Clerk - Election Division)

RESULT:	APPROVED THE CONSENT AGENDA
MOVER:	Jim Zay
SECONDER:	Cynthia Cronin Cahill
AYES:	Chaplin, Childress, Cronin Cahill, DeSart, Eckhoff, Evans, Gustin, LaPlante, Ozog, Rutledge, Schwarze, Tornatore, Yoo, and Zay
ABSENT:	Covert, Galassi, and Krajewski
REMOTE:	Garcia

10. OLD BUSINESS

Discussion of the FY2024 Budget

Chair Chaplin reviewed the timeline for the FY2024 budget with the Committee. County Board Chair, Deborah Conroy, proposed the FY2024 budget at the September 26, 2023 County Board meeting. The Finance Committee will review the information on the proposed budget and capital improvement plans and vote on the budget resolutions at the October 24, 2023 Finance Committee meeting. The County Board will vote on the final FY2024 budget resolutions at the County Board meeting on November 28, 2023. Chief Administrative Officer, Nick Kottmeyer, noted that additional budget discussions can take place at the October 24, 2023 and/or November 14, 2023 Finance Committee and County Board meetings, prior to the final budget being passed. Chief Financial Officer, Jeff Martynowicz, and Nick Kottmeyer will lead the discussion on spending ideas for the surplus funds at the November 14, 2023 Finance Committee meeting.

11. NEW BUSINESS

No new business was discussed.

12. ADJOURNMENT

A motion was made by Member Schwarze and seconded by Member Yoo to adjourn at 8:39 AM. Upon a voice vote, the motion passed.