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TO: Greg Schwarze, Chairman and Committee Members
Human Services Committee

FROM: Mary A. Keating, Director,
Department of Community Services

DATE: March 21, 2025

**SUBJECT: Community Project Funding Memorandum of Understanding –
Environmental Review Records**

Action Requested: The Community Development Commission staff recommends approval of a Memorandum of Understanding (MOU) between DuPage County and the Village of Glen Elly, a Community Project Funding (CPF) Awardee, to allow for completion of Environmental Review Records (ERR) under 24 CFR Part 58.

Details: HUD's Office of Community Planning and Development, Congressional Grants Division is responsible for the administration of congressionally-directed spending under the Economic Development Initiative - Community Project Funding (CPF). CPF grants are selected through a congressionally-directed application process. HUD does not facilitate the grant application process.

CPF grants, like all awards funded by HUD, are subject to requirements under the National Environmental Policy Act (NEPA), HUD's NEPA-implementing regulations at 24 CFR Part 50 or 24 CFR Part 58, and all appropriate federal environmental and historic preservation laws, regulations, and Executive Orders. All projects must have a completed environmental review, and where applicable, an approved Request for Release of Funds/Certification, prior to committing Federal or non-Federal funds for choice-limiting actions or undertaking such actions on the project. HUD's Region 5 Office of Environment and Energy has requested DuPage County act as the Responsible Entity and complete CPF ERRs under Part 58 to alleviate the burden of HUD completing the ERR under Part 50. To accommodate HUD's request, an MOU has been prepared outlining responsibilities of the County and CPF Awardee, along with reimbursement requirements to County staff for time put forth completing each ERR. CPF has been allocated directly to each CPF Awardee and has not been appropriated to DuPage County.

Of note, a preliminary set-aside of HOME Investment Partnerships Program (HOME) funding has been made for development of affordable housing to be constructed at the site where CPF will be used for demolition. The ERR will cover the full scope of activities proposed for the site.

The MOU is pending approval from the Village of Glen Ellyn Board, which the CDC staff anticipates will be approved at their next meeting on April 14, 2025.