



DU PAGE COUNTY

Public Works Committee

Final Summary

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

Tuesday, June 16, 2026

9:00 AM

Room 3500B

1. CALL TO ORDER

9:00 AM meeting was called to order by Chair Michael Childress at 9:00 AM.

2. ROLL CALL

Member Dawn DeSart arrived at 9:02 am due to attending another committee meeting.

Other board members present:

Member Cindy Cahill, Member Yeena Yoo, Member Saba Haider

PRESENT	Childress, Deacon Garcia, Ozog, and Zay
REMOTE	Galassi
LATE	DeSart

MOTION TO ALLOW REMOTE PARTICIPATION

Member Ozog moved and Member Deacon Garcia seconded a motion to allow Member Galassi to conduct the meeting via teleconference/remotely.

RESULT:	APPROVED
MOVER:	Mary Ozog
SECONDER:	Paula Deacon Garcia

3. CHAIRMAN'S REMARKS - CHAIR CHILDRESS

No remarks were offered.

4. PUBLIC COMMENT

No public comments were offered.

5. APPROVAL OF MINUTES

5.A. [26-1707](#)

Public Works Committee - Regular Meeting Minutes - Tuesday, June 2, 2026

RESULT:	APPROVED
MOVER:	Jim Zay

SECONDER: Mary Ozog

6. BID AWARD

6.A. [26-1708](#)

Recommendation for the approval of a contract to Hawkins, Inc., for chemicals, chemical parts and supplies on an as needed basis, for Public Works, for the period of June 16, 2026 to June 15, 2027, for a total contract amount not to exceed \$ 20,000; per bid #26-035-PW.

RESULT: APPROVED
MOVER: Michael Childress
SECONDER: Paula Deacon Garcia

7. BID RENEWAL

7.A. [PW-P-0017-26](#)

Recommendation for the approval of a contract to Sheffield Safety and Loss Company, LLC, to provide Safety Program Management for various County Departments, for the period of June 25, 2026 to June 24, 2027, for a total contract amount not to exceed \$150,000; per RFP #25-046-PW. First of three options to renew.

RESULT: APPROVED AND SENT TO FINANCE
MOVER: Michael Childress
SECONDER: Paula Deacon Garcia

7.B. [PW-P-0018-26](#)

Recommendation for the approval of a contract to Mid American Water, for Waterous Pacer Hydrants, for the period of June 26, 2026 to June 25, 2027, for a total contract amount not to exceed \$62,500; per bid #24-078-PW. Second of three options to renew.

RESULT: APPROVED AND SENT TO FINANCE
MOVER: Michael Childress
SECONDER: Jim Zay

8. INFORMATIONAL

8.A. [26-1709](#)

Memorial Park Dedication Ceremony, June 16, 2026, at 12:30 P.M.

Chief Administrative Officer Nick Kottmeyer reminded the Public Works Committee that the Memorial Park dedication is at 12:30 pm on the 16th of June.

RESULT:	ACCEPTED AND PLACED ON FILE
MOVER:	Michael Childress
SECONDER:	Paula Deacon Garcia

8.B. [26-1710](#)

Public Works 2025 Audit Financial Result Review

Chief Administrative Officer Nick Kottmeyer, Financial Administrator Stan Spera, and Joe Lightcap reviewed the Public Works Audit Financial Results for 2025. Joe Lightcap from Bakertilly reviewed the audit process and issued a clean/unmodified review of The System. Mr. Kottmeyer, Mr. Spera, and Mr. Lightcap answered any questions.

RESULT:	ACCEPTED AND PLACED ON FILE
MOVER:	Michael Childress
SECONDER:	Dawn DeSart

9. OLD BUSINESS

No old business was discussed.

10. NEW BUSINESS

No new business was discussed.

11. ADJOURNMENT

With no further business, the meeting was adjourned.



Minutes

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 26-1707

Agenda Date: 6/16/2026

Agenda #: 5.A.



DU PAGE COUNTY

Public Works Committee

Final Summary

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

Tuesday, June 2, 2026

9:00 AM

Room 3500B

1. CALL TO ORDER

9:00 AM meeting was called to order by Chair Michael Childress at 9:00 AM.

2. ROLL CALL

PRESENT	Childress, DeSart, Galassi, Garcia, and Zay
REMOTE	Ozog

MOTION TO ALLOW REMOTE PARTICIPATION

Member DeSart moved and Member Garcia seconded a motion to allow Member Ozog to conduct the meeting via teleconference/remotely.

RESULT:	APPROVED
MOVER:	Dawn DeSart
SECONDER:	Paula Garcia

3. CHAIRMAN'S REMARKS - CHAIR CHILDRESS

No remarks were offered.

4. PUBLIC COMMENT

No public comments were offered.

5. APPROVAL OF MINUTES

5.A. [26-1566](#)

Public Works Committee - Regular Meeting Minutes - Tuesday, May 19, 2026

RESULT:	APPROVED
MOVER:	Michael Childress
SECONDER:	Dawn DeSart

6. CONSENT ITEMS

6.A. [26-1567](#)

Public Works - APGN Inc. d/b/a APG-Neuros - Contract is being extended to November

30, 2026, due to delays in construction and installation of the Neuros blowers for the Woodridge Greene Valley Wastewater Treatment Plant.

RESULT:	APPROVED
MOVER:	Michael Childress
SECONDER:	Jim Zay

7. PUBLIC UTILITY

7.A. [26-1568](#)

Recommendation for the approval of a contract to the City of Wheaton, to provide fire alarm monitoring services for the County campus, for Facilities Management, for the period of July 1, 2026 through June 30, 2027, for a contract total amount not to exceed \$21,420. Per 55 ILCS 5/5-1022(c) - not suitable for competitive bids. (Public Utility)

Vice Chair Jim Zay asked for clarification on what services would be provided by the City of Wheaton and Chief Administrative Officer Nick Kottmeyer and Deputy Director of Facilities Management Geoffrey Matteson answered.

RESULT:	APPROVED
MOVER:	Michael Childress
SECONDER:	Paula Garcia

8. BID RENEWAL

8.A. [26-1569](#)

Recommendation for the approval of a contract to Baker Tilly Advisory Group, LP, to provide accounting services and support related to the Pursuit of the Federal Renewable Energy Tax Credit as part of the Inflation Reduction Act 2022, for Facilities Management, for the period of June 17, 2026 through June 16, 2027, for a total contract amount not to exceed \$23,500; per RFP #25-028-FM. First of three options to renew.

RESULT:	APPROVED
MOVER:	Michael Childress
SECONDER:	Paula Garcia

8.B. [26-1570](#)

Recommendation for the approval of a contract to Ashland Lock & Security Solutions, to provide locksmith services, maintenance and installation, as needed for County facilities, for Facilities Management, for the period of July 19, 2026 through July 18, 2027, for a contract total amount not to exceed \$25,000, per renewal of bid #23-079-FM. Third and final option to renew.

RESULT:	APPROVED
MOVER:	Michael Childress
SECONDER:	Paula Garcia

8.C. [FM-P-0019-26](#)

Recommendation for the approval of a contract to Ashland Door Solutions LLC, to provide door maintenance, door sales, and installation, as needed for County facilities, for Facilities Management, for the period of July 19, 2026 through July 18, 2027, for a contract total amount not to exceed \$45,000; per renewal of bid #23-080-FM. Third and final option to renew.

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Michael Childress
SECONDER:	Paula Garcia

9. **OLD BUSINESS**

No old business was discussed.

10. **NEW BUSINESS**

Chief Administrative Officer Nick Kottmeyer informed the Public Works Committee that a bid that was recently opened for the JOF Stormwater and Wastewater pump stations will discharge Public Works Committee and go directly to Finance and County Board. Member Ozog and Member Garcia asked clarifying questions and Chief Administrative Officer Nick Kottmeyer and Deputy Director of Public Works Sean Reese responded.

11. **ADJOURNMENT**

With no further business, the meeting was adjourned.



Public Works Requisition under \$30,000

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 26-1708

Agenda Date: 6/16/2026

Agenda #: 6.A.



Procurement Review Comprehensive Checklist
 Procurement Services Division
 This form must accompany all Purchase Order Requisitions

SECTION 1: DESCRIPTION			
<i>General Tracking</i>		<i>Contract Terms</i>	
FILE ID#:	RFP, BID, QUOTE OR RENEWAL #: 26-035-PW	INITIAL TERM WITH RENEWALS: 1 YR + 3 X 1 YR TERM PERIODS	INITIAL TERM TOTAL COST: \$20,000.00
COMMITTEE: PUBLIC WORKS	TARGET COMMITTEE DATE: 06/16/2026	PROMPT FOR RENEWAL:	CONTRACT TOTAL COST WITH ALL RENEWALS: \$80,000.00
	CURRENT TERM TOTAL COST: \$20,000.00	MAX LENGTH WITH ALL RENEWALS: FOUR YEARS	CURRENT TERM PERIOD: INITIAL TERM
<i>Vendor Information</i>		<i>Department Information</i>	
VENDOR: Hawkins, Inc.	VENDOR #:	DEPT: Public Works	DEPT CONTACT NAME: Sean Reese
VENDOR CONTACT: Mark Redeker	VENDOR CONTACT PHONE: 630-862-4868	DEPT CONTACT PHONE #: 630-985-7400	DEPT CONTACT EMAIL: sean.reese@dupagecounty.gov
VENDOR CONTACT EMAIL: mark.redeker@hawkinsinc.com	VENDOR WEBSITE:	DEPT REQ #:	
<i>Overview</i>			
DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.). Recommendation for the approval of a contract to Hawkins, Inc., for chemical parts and supplies on an as needed basis, for the period of June 16, 2026, to June 15, 2027, for a total contract amount not to exceed \$ 20,000 per lowest responsible bid #26-035-PW.			
JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished Chemical Parts and supplies are needed for various water and waste water systems for treatment as needed per requirements by the IEPA.			

SECTION 2: DECISION MEMO REQUIREMENTS	
DECISION MEMO NOT REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required. LOWEST RESPONSIBLE QUOTE/BID (QUOTE < \$25,000, BID ≥ \$25,000; ATTACH TABULATION)
DECISION MEMO REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.

SECTION 3: DECISION MEMO	
SOURCE SELECTION	Describe method used to select source.
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action).

SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION

JUSTIFICATION	Select an item from the following dropdown menu to justify why this is a sole source procurement.
NECESSITY AND UNIQUE FEATURES	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.
MARKET TESTING	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
AVAILABILITY	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

SECTION 5: Purchase Requisition Information

<i>Send Purchase Order To:</i>		<i>Send Invoices To:</i>	
Vendor: Hawkins, Inc.	Vendor#:	Dept: Public Works	Division: Public Works
Attn: David Schindeldecker	Email: bids@hawkinsinc.com	Attn: Magda Leonida-Padilla	Email: pwaccountspayable@dupagecount y.gov
Address: 2381 Rosegate	City: Roseville	Address: 7900 S. Rt. 53	City: Woodridge
State: MS	Zip: 55113	State: IL	Zip: 60517
Phone: 612-331-6910	Fax:	Phone: 630-985-7400	Fax:
<i>Send Payments To:</i>		<i>Ship to:</i>	
Vendor: Hawkins, Inc.	Vendor#:	Dept: Same as Above	Division:
Attn: Max Carsen	Email: ar@hawkinsinc.com	Attn:	Email:
Address: 2381 Rosegate	City: Roseville	Address:	City:
State: MS	Zip: 55113	State:	Zip:
Phone: 612-331-6910	Fax:	Phone:	Fax:
Shipping		Contract Dates	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): Jun 16, 2026	Contract End Date (PO25): Jun 15, 2027

Purchase Requisition Line Details

LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/ Activity Code	Unit Price	Extension
1	1	EA		Chemicals, Parts, and Supplies as needed for DCPW	FY26	2000	2640	52330		5,000.00	5,000.00
2	1	EA		Chemicals, Parts, and Supplies as needed for DCPW	FY27	2000	2640	52330		15,000.00	15,000.00
<i>FY is required, ensure the correct FY is selected.</i>										Requisition Total	\$ 20,000.00

<i>Comments</i>	
HEADER COMMENTS	Provide comments for P020 and P025.
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO.
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO.
APPROVALS	Department Head signature approval for procurements under \$15,000. Procurement Officer Approval for ETSB.



THE COUNTY OF DUPAGE
 FINANCE - PROCUREMENT
 CHEMICALS AND PUMP REPLACEMENT
 PARTS 26-035-PW
 BID TABULATION



NO.	ITEM	UOM	QTY	Hawkins, Inc.	
				PRICE	EXTENDED PRICE
1	Gas Chlorine Cylinders	LB	150	\$ 1.1526	\$ 172.89
2	Hydrofluosilicic Acid (Fluoride)	LB	400	\$ 0.9315	\$ 372.60
3	Potassium Carbonate, 47%	GAL	1	\$ 9.29	\$ 9.29
4	King Lee Technologies Antiscalant 0100	LB	400	\$ 3.23	\$ 1,292.00
5	Calcium Hypochlorite Pool Tablets 3"	LB	50	\$ 3.89	\$ 194.50
6	Granular Calcium Hypochlorite	LB	50	\$ 3.89	\$ 194.50
7	M3 Quick Connect 3/8" Pump Tubes	EA	1	\$ 96.00	\$ 96.00
8	M3 2-Channel Quick Disconnect QNEE	EA	1	\$ 471.91	\$ 471.91
9	M3 Pump Quick Connects 3/8"	EA	1	\$ 96.00	\$ 96.00
10	M3 Roller Assemblies	EA	1	\$ 334.29	\$ 334.29
11	Black Pressure Regulators	EA	1	No Bid	
12	Polyethylene Chemical Tubing	EA	1	No Bid	
13	Marpene TM LoadSure Tubing Element	EA	1	No Bid	
14	520REM Pumphead	EA	1	No Bid	
GRAND TOTAL					\$ 3,233.98

NOTES

1. Hawkins, Inc. Bid Tabulation was adjusted to correct for submission errors:
 • NO. 3, when multiplied, (\$9.29 x 1 = \$9.29), resulted in a decrease of \$501.66.

Bid Opening 5/22/2026@ 11:00 A.M.	SR, SP
Invitations Sent	28
Total Vendors Requesting Documents	0
Total Bid Responses	1

BID PRICING FORM

Section I: Contact Information

Please complete the contact information below.

BID NUMBER:	26-035-PW
COMPANY NAME:	Hawkins Inc.
CONTACT PERSON:	Mark Redeker
CONTACT EMAIL:	mark.redeker@hawkinsinc.com

Section II: Pricing

Quantities listed are estimates and used for bid canvassing purposes only. F.O.B: All goods shall be shipped F.O.B. Destination.

NO.	ITEM	UOM	QTY	PRICE	EXTENDED PRICE
1	Gas Chlorine Cylinders 150 lbs.	LB	150	\$ 1.1526	\$ 172.89
2	Hydrofluosilicic Acid (Fluoride) 55-gallon drum	LB	400	\$ 0.9315	\$ 372.60
3	Potassium Carbonate, 47% 55-ballon drum	GAL	1	\$ 9.29	\$ 510.95
4	King Lee Technologies Antiscalant 0100 55-gallon drum	LB	400	\$ 3.23/lb.	\$ 1292.00
5	Calcium Hypochlorite Pool Tablets 3" 50 lb. pail	LB	50	\$ 3.89	\$ 194.50
6	Granular Calcium Hypochlorite 50 lb. pail	LB	50	\$ 3.89	\$ 194.50
7	M3 Quick Connect 3/8" Pump Tubes	EA	1	\$ 96.00	\$ 96.00
8	M3 2-Channel Quick Disconnect QNEE	EA	1	\$ 471.91	\$ 471.91
9	M3 Pump Quick Connects 3/8"	EA	1	\$ 96.00	\$ 96.00
10	M3 Roller Assemblies	EA	1	\$ 334.29	\$ 334.29
11	Black Pressure Regulators	EA	1	\$ TBD	\$
12	Polyethylene Chemical Tubing 100 ft. roll	EA	1	\$ TBD	\$
13	Marpene TM LoadSure Tubing Element	EA	1	\$ TBD	\$
14	520REM Pumphead	EA	1	\$ TBD	\$

GRAND TOTAL	\$
GRAND TOTAL (In words)	

Section III: Certification

By signing below, the Bidder agrees to provide the required goods and/or services described in the Bid Specifications for the prices quoted on this Bid Pricing Form.

Printed Name: Mark Redeker

Signature: 

Title: Branch Manager

Date: 5/20/2026



MANDATORY FORM

Section I: Contact Information

Complete the contact information below.

BID NUMBER:	26-035-PW
COMPANY NAME:	Hawkins Inc.
MAIN ADDRESS:	2381 Rosegate
CITY, STATE, ZIP CODE:	University Park, IL 60484
TELEPHONE NO.:	630-862-4868
BID CONTACT PERSON:	Mark Redeker
CONTACT EMAIL:	mark.redeker@hawkinsinc.com

Section II: Contract Administration Information

Complete the contract administration information below.

CORRESPONDENCE TO CONTRACTOR:		REMIT TO CONTRACTOR:	
NAME:	Hawkins Inc.	NAME:	Hawkins Inc.
CONTACT:	David Schindeldecker	CONTACT:	Max Carsen
ADDRESS:	2381 Rosegate	ADDRESS:	2381 Rosegate
CITY, ST., ZIP:	Roseville MN 55113	CITY, ST., ZIP:	Roseville MN 55113
PHONE NO.:	(612) 331-6910	PHONE NO.:	(612) 331-6910
EMAIL:	bids@hawkinsinc.com	EMAIL:	ar@hawkinsinc.com

Section III: Certification

The undersigned certifies that they are:

The Owner or Sole Proprietor

A Member authorized to sign on behalf of the Partnership

An Officer of the Corporation

A Member of the Joint Venture

Herein after called the Bidder and that the members of the Partnership or Officers of the Corporation are as follows:

Patrick Hawkins

Douglas Lange

(President or Partner)

(Vice-President or Partner)

Dan Louismet

Jeffrey Oldenkamp

(Secretary or Partner)

(Treasurer or Partner)

Further, the undersigned declares that the only person or parties interested in this bid as principals are those named herein; that this bid is made without collusion with any other person, firm or corporation; that he has fully examined the proposed forms of agreement and the contract specifications for the above designated purchase, all of which are on file in the office of the Procurement Officer, DuPage County, 421 North County Farm Road, Wheaton, Illinois 60187, and all other documents referred to or mentioned in the contract documents, specifications and attached exhibits, including Addenda No. None, _____, and _____ issued thereto.

Further, the undersigned proposes and agrees, if this bid is accepted, to provide all necessary machinery, tools, apparatus, and other means of construction, including transportation services necessary to furnish all the materials and equipment specified or referred to in the contract documents in the manner and time and at the price therein prescribed.

Further, the undersigned certifies and warrants that they are duly authorized to execute this certification/affidavit on behalf of the Bidder and in accordance with the Partnership Agreement or by-laws of the Corporation, and the laws of the State of Illinois and that this Certification is binding upon the Bidder and is true and accurate.

Further, the undersigned certifies that the Bidder is not barred from bidding on this contract as a result of a violation of either Chapter 720 Illinois Compiled Statutes 5/33 E-3 or 5/33 E-4, bid rigging or bid-rotating, or as a result of a violation of 820 ILCS 130/1 et seq., the Illinois Prevailing Wage Act.

The undersigned certifies that they have examined and carefully prepared this bid and have checked the same in detail before submitting this bid, and that the statements contained herein are true and correct.


If a Corporation, the undersigned, further certifies that the recitals and resolutions attached hereto and made a part hereof were properly adopted by the Board of Directors of the Corporation at a meeting of said Board of Directors duly called and held and have not been repealed nor modified, and that the same remain in full force and effect. (Bidder may be requested to provide a copy of the corporate resolution granting the individual executing the contract documents authority to do so.)

Further, the Bidder certifies that it has provided equipment, supplies, or services comparable to the items specified in this contract to the parties listed in the reference section below and authorizes the County to verify references of business and credit at its option.

Finally, the Bidder, if awarded the contract, agrees to do all other things required by the contract documents, and that it will take in full payment therefore the sums set forth in the bidding schedule (subject to unit quantity adjustments based upon actual usage).

By signing below, the Bidder agrees to the terms of this Mandatory Form and certifies that the information on this form is true and correct to the best of its knowledge.

Printed Name: Douglas Lange

Signature 

Title: Vice President, Water Treatment Group

Date: 5/11/2026



REQUIRED VENDOR ETHICS DISCLOSURE STATEMENT

Section I: Contact Information

Please complete the contact information below.

BID NUMBER:	26-035-PW
COMPANY NAME:	Hawkins Inc.
CONTACT PERSON:	Douglas Lange
CONTACT EMAIL:	bids@hawkinsinc.com

Section II: Procurement Ordinance Requirements

Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the County, shall provide to the Procurement Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor to any incumbent County Board member, County Board chairman, or Countywide elected official whose office the contract to be awarded will benefit within the current and previous calendar year. The contractor, union, or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors, and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

Has the Bidder made contributions as described above?

- Yes
- No

If "Yes", complete the required information in the table below.

RECIPIENT	DONOR	DESCRIPTION (e.g., cash, type of item, in-kind services, etc.)	AMOUNT/VALUE	DATE MADE

All contractors and vendors who have obtained or are seeking contracts with the County shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

Has the Bidder had or will the Bidder have contact with lobbyists, agents, representatives or individuals who are or will be having contact with county officers or employees as described above.

- Yes
- No

If "Yes", list the name, phone number, and email of lobbyists, agents, representatives, and all individuals who are or will be having contact with county officers or employees in the table below.

NAME	PHONE	EMAIL

Section III: Violations

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future County contracts. Continuing and supplemental disclosure is required. The Bidder agrees to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner;
- 30 days prior to the optional renewal of any contract;
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text of the County's Ethics Ordinance is available at:

[Ethics | DuPage Co. IL](#)


The full text of the County's Procurement Ordinance is available at:

[ARTICLE VI. - PROCUREMENT | Code of Ordinances | DuPage County, IL | Municode Library](#)

Section IV: Certification

By signing below, the Bidder hereby acknowledges that it has received, read, and understands these requirements, and certifies that the information submitted on this form is true and correct to the best of its knowledge.

Printed Name: Douglas Lange

Signature: 

Title: Vice President, Water Treatment Group

Date: 5/21/2026



Public Works Requisition \$30,000.01+

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: PW-P-0017-26

Agenda Date: 6/16/2026

Agenda #:

AWARDING RESOLUTION
ISSUED TO SHEFFIELD SAFETY AND LOSS, LLC
TO PROVIDE SAFETY PROGRAM REVIEW FOR VARIOUS DUPAGE COUNTY DEPARTMENTS
FOR PUBLIC WORKS
(CONTRACT TOTAL NOT TO EXCEED \$150,000)

WHEREAS, proposals have been accepted and processed in accordance with County Board policy; and

WHEREAS, the Public Works Committee recommends County Board approval for the issuance of a contract to Sheffield Safety and Loss, LLC, to provide safety program management for various County Departments as needed, for the period June 25, 2026 through June 24, 2027, for Public Works.

NOW, THEREFORE BE IT RESOLVED, that County Contract, covering said, to provide safety program management for various County Departments as needed, for the period June 25, 2026 through June 24, 2027, for Public Works, be, and it is hereby approved for issuance of a contract by the Procurement Division to, Sheffield Safety and Loss, LLC, 24216 W. Lockport St., Plainfield, Illinois, 60544, for a contract total amount not to exceed \$150,000, per renewal of RFP #25-046-PW. First of three options to renew.

Enacted and approved this 23rd day of June, 2026 at Wheaton, Illinois.

DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: _____
JEAN KACZMAREK, COUNTY CLERK



Procurement Review Comprehensive Checklist
 Procurement Services Division
 This form must accompany all Purchase Order Requisitions

SECTION 1: DESCRIPTION			
<i>General Tracking</i>		<i>Contract Terms</i>	
FILE ID#:	RFP, BID, QUOTE OR RENEWAL #: 25-046-PW	INITIAL TERM WITH RENEWALS: 1 YR + 3 X 1 YR TERM PERIODS	INITIAL TERM TOTAL COST: \$150,000.00
COMMITTEE: PUBLIC WORKS	TARGET COMMITTEE DATE: 06/16/2026	PROMPT FOR RENEWAL:	CONTRACT TOTAL COST WITH ALL RENEWALS: \$600,000.00
	CURRENT TERM TOTAL COST: \$150,000.00	MAX LENGTH WITH ALL RENEWALS: FOUR YEARS	CURRENT TERM PERIOD: FIRST RENEWAL
<i>Vendor Information</i>		<i>Department Information</i>	
VENDOR: Sheffield Safety and Loss, LLC	VENDOR #: 39176	DEPT: Public Works	DEPT CONTACT NAME: Sean Reese
VENDOR CONTACT: Paul Wojcieszak	VENDOR CONTACT PHONE: 779-234-9207	DEPT CONTACT PHONE #: 630.985-7400	DEPT CONTACT EMAIL: sean.reese@dupagecounty.gov
VENDOR CONTACT EMAIL: wojcieszak@sheffieldsafety.com	VENDOR WEBSITE:	DEPT REQ #:	
Overview			
DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.). Recommendation for the approval of a contract renewal to Sheffield Safety and Loss Company, LLC., for Safety Program Management for various County Departments, for the period of June 25, 2026, to June 24, 2027, for a total contract amount not to exceed \$150,000, per lowest responsible bid #25-046-PW, first of three options to renew.			
JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished A Safety Program Manager is required to review and support County employees in maintaining training schedules and making recommendations for safer work environments.			

SECTION 2: DECISION MEMO REQUIREMENTS	
DECISION MEMO NOT REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required.
DECISION MEMO REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.
RENEWAL OF RFP	

SECTION 3: DECISION MEMO	
STRATEGIC IMPACT	Select an item from the following dropdown menu of County's strategic priorities that this action will most impact. QUALITY OF LIFE
SOURCE SELECTION	Describe method used to select source. A request for proposal was sent out for a Safety Program Manager. We received two responsive, responsible bidders that were evaluated. Based off the evaluation criteria, Sheffield Safety and Loss was selected.
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action). 1. Renew the contract with Sheffield Safety and Loss Control, LLC for the Safety Program Manager in the amount of \$150,000. 2. Do not award Sheffield Safety and Loss Control and award the second lowest bidder. Not recommended due to the selection committees recommendation and price variation, as well as work that is under way with Safety Program Review for the County. 3. Do not award the Safety Program Manager bid. Not recommended due to the importance of having a Safety Program Manager on call to review safety procedures and manuals.

SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION

JUSTIFICATION	Select an item from the following dropdown menu to justify why this is a sole source procurement.
NECESSITY AND UNIQUE FEATURES	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.
MARKET TESTING	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
AVAILABILITY	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

SECTION 5: Purchase Requisition Information

<i>Send Purchase Order To:</i>		<i>Send Invoices To:</i>	
Vendor: Sheffield Safety and Loss Control, LLC	Vendor#: 39176	Dept: DuPage County Public Works	Division: Public Works
Attn: Paul Wojciezak	Email: wojciezak@sheffieldsafety.com	Attn: Magda Leonida-Padilla	Email: pwaccountspayable@dupagecount y.gov
Address: 24216 W. Lockport St.	City: Plainfield	Address: 7900 S. Rt. 53	City: Woodridge
State: IL	Zip: 60544	State: IL	Zip: 60517
Phone: 773-525-5532	Fax:	Phone: 630-985-7400	Fax:
<i>Send Payments To:</i>		<i>Ship to:</i>	
Vendor: Same As Above	Vendor#: Same As Above	Dept: Same As Above	Division: Same As Above
Attn:	Email:	Attn:	Email:
Address:	City:	Address:	City:
State:	Zip:	State:	Zip:
Phone:	Fax:	Phone:	Fax:
Shipping		Contract Dates	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): Jun 25, 2026	Contract End Date (PO25): Jun 24, 2027
Contract Administrator (PO25): Drew Cormican			

Purchase Requisition Line Details

LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/Activity Code	Unit Price	Extension
1	1	EA		PW - Safety Program Manager	FY26	2000	2665	53090		10,000.00	10,000.00
2	1	EA		PW - Safety Program Manager	FY27	2000	2665	53090		15,000.00	15,000.00
3	1	EA		SW - Safety Program Manager	FY26	1600	3000	53090		10,000.00	10,000.00
4	1	EA		SW - Safety Program Manager	FY27	1600	3000	53090		15,000.00	15,000.00
5	1	EA		DOT - Safety Program Manager	FY26	1500	3510	53090		10,000.00	10,000.00
6	1	EA		DOT - Safety Program Manager	FY27	1500	3510	53090		15,000.00	15,000.00
7	1	EA		FM - Safety Program Manager	FY26	1000	1100	53090		10,000.00	10,000.00
8	1	EA		FM - Safety Program Manager	FY27	1000	1100	53090		15,000.00	15,000.00
9	1	EA		FIN - Safety Program Manager	FY26	1100	1212	53090		25,000.00	25,000.00
10	1	EA		FIN - Safety Program Manager	FY27	1100	1212	53090		25,000.00	25,000.00
<i>FY is required, assure the correct FY is selected.</i>										Requisition Total	\$ 150,000.00

<i>Comments</i>	
HEADER COMMENTS	Provide comments for P020 and P025.
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO.
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO.
APPROVALS	Department Head signature approval for procurements under \$15,000. Procurement Officer Approval for ETSB.

The following documents have been attached: W-9 Vendor Ethics Disclosure Statement



The County of DuPage
Finance Department
Procurement Division, Room 3-400
421 North County Farm Road
Wheaton, Illinois 60187

CONTRACT RENEWAL AGREEMENT

This contract made and entered into by The County of DuPage, 421 North County Farm Road, Wheaton, Illinois, 60187, hereinafter called the "COUNTY" and Sheffield Safety & Loss Control, LLC. located at 24216 W. Lockport Street, Plainfield, Illinois 60544, hereinafter called the "CONTRACTOR", witnesseth;

The COUNTY and the CONTRACTOR have previously entered into a Contract, pursuant to Bid #25-046-PW which became effective on 6/25/2025 and which will expire 6/24/2026. The contract is subject to the first of three options to renew for a twelve (12) month period.

The contract renewal shall be effective on the date of last signature and shall terminate on 6/24/2027.

The parties now agree to renew said agreement, upon the same terms as previously agreed to, as specified in the original contract.

THE COUNTY OF DUPAGE

CONTRACTOR

SIGNATURE

Henry Kocker

PRINTED NAME

Buyer I

PRINTED TITLE

DATE

A large black rectangular redaction box covers the signature of Paul Wojcieszak.

Paul Wojcieszak

PRINTED NAME

President

PRINTED TITLE

5/18/2026

DATE

PROPOSAL PRICING FORM

Section I: Contact Information

Please complete the contact information below.


BID NUMBER:	25-046-PW
COMPANY NAME:	Sheffield Safety & Loss Control, LLC
CONTACT PERSON:	Paul Wojcieszak
CONTACT EMAIL:	wojcieszak@sheffieldsafety.com

Section II: Pricing

NO.	ITEM	UOM	QTY	PRICE
1	Annual Safety Program Manager services	LS	1	\$ 124,800.00
	GRAND TOTAL (In words)	One hundred and twenty-four thousand, eight hundred dollars and zero cents		

Section III: Certification

By signing below, the Bidder agrees to provide the required goods and/or services described in the Bid Specifications for the prices quoted on this Proposal Pricing Form.

Printed Name: Paul Wojcieszak Signature: 

Title: President Date: 5-9-25



DuPage County
Finance Department
Procurement Division
421 North County Farm Road
Room 3-400
Wheaton, Illinois 60187-3978

SIGNATURE PAGE

Section I: Contact Information

Please complete the contact information below.

QUOTE NUMBER:	SAFETY PROGRAM MANAGER 25-046-PW
COMPANY NAME:	Sheffield Safety & Loss Control, LLC
CONTACT PERSON:	Paul Wojcieszak
CONTACT EMAIL:	wojcieszak@sheffieldsafety.com

Section II: Certification

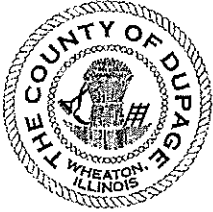
By signing below, the Bidder agrees to provide the service, and/or supplies as described in this quote and subject, without limitation, to all specifications, terms, and conditions herein contained. Further, the Bidder acknowledges receipt of any addendum issued.

Printed Name: Paul Wojcieszak

Signature: 

Title: President

Date: 5-5-25



DuPage County
 Finance Department
 Procurement Division
 421 North County Farm Road
 Room 3-400
 Wheaton, Illinois 60187-3978

PROPOSAL FORM

Section I: Contact Information

Complete the contact information below.

RFP NUMBER:	SAFETY PROGRAM MANAGER 25-046-PW
COMPANY NAME:	Sheffield Safety & Loss Control, LLC
MAIN ADDRESS:	24216 W Lockport Street
CITY, STATE, ZIP CODE:	Plainfield, IL 60544
TELEPHONE NO.:	779-234-9207
CONTACT PERSON:	Paul Wojcieszak
CONTACT EMAIL:	wojcieszak@sheffieldsafety.com

Section III: Certification

The undersigned certifies that they are:

- The Owner or Sole Proprietor
 A Member authorized to sign on behalf of the Partnership
 An Officer of the Corporation
 A Member of the Joint Venture

Herein after called the Offeror and that the members of the Partnership or Officers of the Corporation are as follows:

 Paul Wojcieszak
 (President or Partner)

 Dave Cherven
 (Vice-President or Partner)

 (Secretary or Partner)

 (Treasurer or Partner)

Further, the undersigned declares that the only person or parties interested in this Proposal as principals are those named herein; that this Proposal is made without collusion with any other person, firm or corporation; that he has fully examined the proposed forms of agreement and the contract specifications for the above designated purchase, all of which are on file in the office of the Procurement Officer, DuPage County, 421 North County Farm Road, Wheaton, Illinois 60187, and all other documents referred to or mentioned in the contract documents, specifications and attached exhibits, including Addenda No. _____, _____, and _____ issued thereto.

Further, the undersigned proposes and agrees, if this Proposal is accepted, to provide all necessary machinery, tools, apparatus, and other means of construction, including transportation services necessary to furnish all the materials and equipment specified or referred to in the contract documents in the manner and time and at the price therein prescribed.

Further, the undersigned certifies and warrants that they are duly authorized to execute this certification/affidavit on behalf of the Offeror and in accordance with the Partnership Agreement or by-laws of the Corporation, and the laws of the State of Illinois and that this Certification is binding upon the Offeror and is true and accurate.

Further, the undersigned certifies that the Offeror is not barred from proposing on this contract as a result of a violation of either 720 Illinois Compiled Statutes 5/33 E-3 or 5/33 E-4, Proposal rigging or Proposal-rotating, or as a result of a violation of 820 ILCS 130/1 et seq., the Illinois Prevailing Wage Act.

The undersigned certifies that they have examined and carefully prepared this Proposal and have checked the same in detail before submitting this Proposal, and that the statements contained herein are true and correct.

If a Corporation, the undersigned, further certifies that the recitals and resolutions attached hereto and made a part hereof were properly adopted by the Board of Directors of the Corporation at a meeting of said Board of Directors duly called and held and have not been repealed nor modified, and that the same remain in full force and effect. (Offeror may be requested to provide a copy of the corporate resolution granting the individual executing the contract documents authority to do so.)

Further, the Offeror certifies that they have provided equipment, supplies, or services comparable to the items specified in this contract to the parties listed in the reference section below and authorizes the County to verify references of business and credit at its option.

Finally, the Offeror, if awarded the contract, agrees to do all other things required by the contract documents, and that it will take in full payment therefore the sums set forth in the cost schedule.

PROPOSAL AWARD CRITERIA

The Offeror acknowledges and agrees that the proposal will be awarded to the most responsive, responsible vendor meeting specifications based upon the highest score compiled during evaluation of the proposals outlined in the selection process.

The Offeror agrees to provide the service described in this solicitation and in the contract specifications under the conditions outlined in attached documents for the amount stated.

By signing below, the Offeror agrees to the terms of this Proposal Form and certifies that the information submitted on this form is true and correct to the best of its knowledge.

Offeror: Paul Wojcieszak

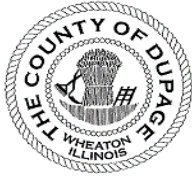
Signature



Title: President

Date:

5-5-25



**THE COUNTY OF DUPAGE
FINANCE - PROCUREMENT
SAFETY PROGRAM MANAGER 25-046-PW
BID TABULATION**

√

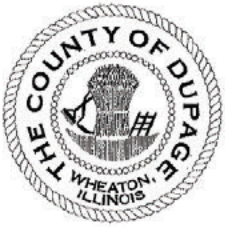
Criteria	Available Points	Sheffield Safety and Loss Control, Inc.	Hygieneering, Inc.
Firm Qualifications	30	28	26
Key Qualifications	25	23	22
Project Understanding	25	24	21
Price	20	20	17
Total	100	96	86

Fee and Rate Proposal (Design Only)	\$ 124,800.00	\$ 148,050.00
Percentage of points	100%	84%
Points awarded (wtd against lowest price)	20	17

NOTES

1. John Newquist has been deemed nonresponsive for not including required document(s).
2. National Safety Consulting has been deemed nonresponsive for not including required document(s).
3. Virtelligence, Inc. has been deemed nonresponsive for not including required document(s).

RFP Posted on 4/24/2025	DW, BR, SR
Bid Opened On 5/9/2025, 10:00 A.M. by	
Invitations Sent	162
Total Requesting Documents	1
Total Bid Responses Received	5



REQUIRED VENDOR ETHICS DISCLOSURE STATEMENT

Section I: Contact Information

Please complete the contact information below.

BID NUMBER:	25-046-PW
COMPANY NAME:	Sheffield Safety & Loss Control, LLC
CONTACT PERSON:	Paul Wojcieszak, President
CONTACT EMAIL:	wojcieszak@sheffieldsafety.com

Section II: Procurement Ordinance Requirements

Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the County, shall provide to the Procurement Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor to any incumbent County Board member, County Board chairman, or Countywide elected official whose office the contract to be awarded will benefit within the current and previous calendar year. The contractor, union, or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors, and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

Has the Bidder made contributions as described above?

- Yes
 No

If "Yes", complete the required information in the table below.

RECIPIENT	DONOR	DESCRIPTION (e.g., cash, type of item, in-kind services, etc.)	AMOUNT/VALUE	DATE MADE

All contractors and vendors who have obtained or are seeking contracts with the County shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

Has the Bidder had or will the Bidder have contact with lobbyists, agents, representatives or individuals who are or will be having contact with county officers or employees as described above.

Yes

No

If "Yes", list the name, phone number, and email of lobbyists, agents, representatives, and all individuals who are or will be having contact with county officers or employees in the table below.

NAME	PHONE	EMAIL

Section III: Violations

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future County contracts. Continuing and supplemental disclosure is required. The Bidder agrees to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner;
- 30 days prior to the optional renewal of any contract;
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text of the County's Ethics Ordinance is available at:

[Ethics | DuPage Co, IL](#)


The full text of the County's Procurement Ordinance is available at:

[ARTICLE VI. - PROCUREMENT | Code of Ordinances | DuPage County, IL | Municode Library](#)

Section IV: Certification

By signing below, the Bidder hereby acknowledges that it has received, read, and understands these requirements, and certifies that the information submitted on this form is true and correct to the best of its knowledge.

Printed Name: Paul Wojcieszak

Signature: 

Title: President

Date: 5/18/2026



Public Works Requisition \$30,000.01+

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: PW-P-0018-26

Agenda Date: 6/16/2026

Agenda #: 7.B.

AWARDING RESOLUTION
ISSUED TO MID AMERICAN WATER,
TO PROVIDE WATEROUS PACER HYDRANTS
ON AN AS NEEDED BASIS
FOR PUBLIC WORKS
(CONTRACT TOTAL NOT TO EXCEED \$62,500)

WHEREAS, bids have been taken and processed in accordance with County Board policy; and

WHEREAS, the Public Works Committee recommends County Board approval for the issuance of a contract to Mid American Water, to provide waterous pacer hydrants for Public Works on an as needed basis, for the period June 26, 2026 through June 25, 2027, for Public Works.

NOW, THEREFORE BE IT RESOLVED, that County Contract, covering said, to provide waterous pacer hydrants for Public Works on an as needed basis, for the period June 26, 2026 through June 25, 2027, for Public Works, be, and it is hereby approved for issuance of a contract by the Procurement Division to, Mid American Water, 1500 Mountain Street, Aurora, Illinois, 60502, for a contract total amount not to exceed \$62,500.00, per renewal option under bid award #24-078-PW. Second of three options to renew.

Enacted and approved this 23rd day of June, 2026 at Wheaton, Illinois.

DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: _____

JEAN KACZMAREK, COUNTY CLERK



Procurement Review Comprehensive Checklist
 Procurement Services Division
 This form must accompany all Purchase Order Requisitions

SECTION 1: DESCRIPTION			
<i>General Tracking</i>		<i>Contract Terms</i>	
FILE ID #:	RFP, BID, QUOTE OR RENEWAL #: 24-078-PW	INITIAL TERM WITH RENEWALS: 1 YR + 3 X 1 YR TERM PERIODS	INITIAL TERM TOTAL COST: \$62,500.00
COMMITTEE: PUBLIC WORKS	TARGET COMMITTEE DATE: 06/16/2026	PROMPT FOR RENEWAL: 3 MONTHS	CONTRACT TOTAL COST WITH ALL RENEWALS: \$250,000.00
	CURRENT TERM TOTAL COST: \$62,500.00	MAX LENGTH WITH ALL RENEWALS: FOUR YEARS	CURRENT TERM PERIOD: SECOND RENEWAL
<i>Vendor Information</i>		<i>Department Information</i>	
VENDOR: Mid-American Water	VENDOR #: 11215	DEPT: Public Works	DEPT CONTACT NAME: Dwane Kozak
VENDOR CONTACT: Eric Lowe	VENDOR CONTACT PHONE: 847-345-7388	DEPT CONTACT PHONE #: 630-985-7400	DEPT CONTACT EMAIL: dwane.kozak@dupagecounty.gov
VENDOR CONTACT EMAIL: ericlowe@midamericanwater.com	VENDOR WEBSITE:	DEPT REQ #:	
Overview			
DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.). Recommendation for the approval of a contract to Mid American Water, for Waterous Pacer Hydrants, for the period of June 26, 2026 to June 25,2027, for a total contract amount not to exceed \$62,500, per most qualified offer, per bid #24-078-PW, second of three to renew.			
JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished Replacement of water hydrants is necessary periodically due to deterioration of old hydrants from age and/or unrepairable hydrant damage. Having these hydrants in Public Works stock is prudent so they are available when needed, particularly in an emergency situation.			

SECTION 2: DECISION MEMO REQUIREMENTS	
DECISION MEMO NOT REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required. RENEWAL
DECISION MEMO REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.

SECTION 3: DECISION MEMO	
STRATEGIC IMPACT	Select an item from the following dropdown menu of County's strategic priorities that this action will most impact.
SOURCE SELECTION	Describe method used to select source.
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action).

SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION

JUSTIFICATION	Select an item from the following dropdown menu to justify why this is a sole source procurement.
NECESSITY AND UNIQUE FEATURES	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.
MARKET TESTING	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
AVAILABILITY	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

SECTION 5: Purchase Requisition Information

<i>Send Purchase Order To:</i>		<i>Send Invoices To:</i>	
Vendor: Mid-American Water	Vendor#: 11215	Dept: Public Works	Division: Public Works
Attn: Eric Lowe	Email: ericlowe@midamericanwater.com	Attn: Magda	Email: pwaccountspayable@dupagecount y.gov
Address: 1500 Mountain St	City: Aurora	Address: 7900 S Rt 53	City: Woodridge
State: Illinois	Zip: 60502	State: Illinois	Zip: 60517
Phone: 847-345-7388	Fax:	Phone: 630-985-7400	Fax:
<i>Send Payments To:</i>		<i>Ship to:</i>	
Vendor: Same as Above	Vendor#:	Dept: Same as Above	Division:
Attn:	Email:	Attn:	Email:
Address:	City:	Address:	City:
State:	Zip:	State:	Zip:
Phone:	Fax:	Phone:	Fax:
Shipping		Contract Dates	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): Jun 26, 2026	Contract End Date (PO25): Jun 25, 2027
Contract Administrator (PO25): Drew Cormican			

Purchase Requisition Line Details

LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/ Activity Code	Unit Price	Extension
1	1	EA		Furnish and deliver waterous pacer hydrants on an as needed basis for DCPW Underground Maintenance.	FY26	2000	2640	52250		30,000.00	30,000.00
2	1	EA		Furnish and deliver waterous pacer hydrants on an as needed basis for DCPW Underground Maintenance.	FY27	2000	2640	52250		32,500.00	32,500.00
										Requisition Total	\$ 62,500.00

FY is required, assure the correct FY is selected.

<i>Comments</i>	
HEADER COMMENTS	Provide comments for P020 and P025.
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO.
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO.
APPROVALS	Department Head signature approval for procurements under \$15,000. Procurement Officer Approval for ETSB.

The following documents have been attached: W-9 Vendor Ethics Disclosure Statement



The County of DuPage
Finance Department
Procurement Division, Room 3-400
421 North County Farm Road
Wheaton, Illinois 60187

CONTRACT RENEWAL AGREEMENT

This contract, made and entered into by The County of DuPage, 421 North County Farm Road, Wheaton, Illinois, 60187, hereinafter called the "COUNTY" and Mid American Water, located at 1500 Mountain St, Aurora, IL 60502, hereinafter called the "CONTRACTOR", witnesseth;

The COUNTY and the CONTRACTOR have previously entered into a Contract, pursuant to Bid #24-078-PW which became effective on 6/26/2024 and which will expire 6/25/2026. The contract is subject to the second of three options to renew for a twelve (12) month period.

The contract renewal shall be effective on the date of last signature and shall terminate on 6/25/2027.

The parties now agree to renew said agreement, upon the same terms as previously agreed to, as specified in the original contract.

THE COUNTY OF DUPAGE

CONTRACTOR

SIGNATURE

Steve Pasko

PRINTED NAME

Buyer I

PRINTED TITLE

DATE



Eric Lowe

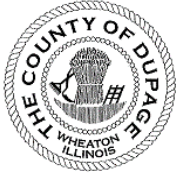
PRINTED NAME

Sales Rep

PRINTED TITLE

5/26/26

DATE



THE COUNTY OF DUPAGE
 FINANCE - PROCUREMENT
 WATEROUS PACER HYDRANTS FOR PUBLIC WORKS 24-078-PW
 BID TABULATION



NO	ITEM	QTY	MID-AMERICAN WATER, INC.		CORE & MAIN, LP		ZIEBELL WATER SERVICE PRODUCTS, INC.		WATER PRODUCTS COMPANY	
			PRICE	EXTENDED PRICE	PRICE	EXTENDED PRICE	PRICE	EXTENDED PRICE	PRICE	EXTENDED PRICE
1	Red 5-1/4" Waterous Pacer Hydrant 6'	3	\$ 5,005.53	\$ 15,016.59	\$ 5,014.00	\$ 15,042.00	\$ 5,060.00	\$ 15,180.00	\$ 5,260.00	\$ 15,780.00
2	Red 5-1/4" Waterous Pacer Hydrant 5'6"	3	\$ 4,925.92	\$ 14,777.76	\$ 4,935.00	\$ 14,805.00	\$ 4,970.00	\$ 14,910.00	\$ 5,170.00	\$ 15,510.00
3	Yellow 5-1/4" Waterous Pacer Hydrant 6'	3	\$ 5,005.53	\$ 15,016.59	\$ 5,014.00	\$ 15,042.00	\$ 5,060.00	\$ 15,180.00	\$ 5,260.00	\$ 15,780.00
4	Yellow 5-1/4" Waterous Pacer Hydrant 5'6"	3	\$ 4,925.92	\$ 14,777.76	\$ 4,935.00	\$ 14,805.00	\$ 4,970.00	\$ 14,910.00	\$ 5,170.00	\$ 15,510.00
GRAND TOTAL			\$ 59,588.70			\$ 59,694.00		\$ 60,180.00		\$ 62,580.00

NOTES
 1. Sigelock Systems, LLC did not meet the bid specifications and has been deemed non-responsive.

Bid Opening 06/07/2024 @ 2:30 PM	HK, BR
Invitations Sent	6
Total Vendors Requesting Documents	2
Total Bid Responses	5

SECTION 7 - BID FORM PRICING

Quantities listed are canvassing quantities and intended to establish pricing. Goods shall be shipped F.O.B. Destination. Pricing shall include shipping to DuPage County Public Works, Underground Maintenance, 17W440 N. Frontage, Darien, IL, 60561.

NO	ITEM	UOM	QTY	PRICE	EXTENDED PRICE
1	Red 5-1/4" Waterous Pacer Hydrant 6'	EA	3	\$ 5005.53	\$ 15,016.59
2	Red 5-1/4" Waterous Pacer Hydrant 5'6"	EA	3	\$ 4925.92	\$ 14,777.76
3	Yellow 5-1/4" Waterous Pacer Hydrant 6'	EA	3	\$ 5005.53	\$ 15,016.59
4	Yellow 5-1/4" Waterous Pacer Hydrant 5'6"	EA	3	\$ 4925.92	\$ 14,777.76
GRAND TOTAL					\$ 59,588.70
GRAND TOTAL (In words) <i>fifty-Nine thousand five hundred eighty eight and Seventy cents.</i>					

SECTION 8 - BID FORM SIGNATURE PAGE

The Contractor agrees to provide the service, and/or supplies as described in this solicitation and subject, without limitation, to all specifications, terms, and conditions herein contained. Bidder shall acknowledge receipt of each addendum issued in the space provided on the bid form.

X _____  Sales Rep

CORPORATE SEAL
(If available)

BID MUST BE SIGNED AND NOTARIZED (WITH SEAL) FOR CONSIDERATION

Subscribed and sworn to before me this 7 day of June AD, 2024



(Notary Public)

My Commission Expires: 10/12/2027



SEAL

**SECTION 9 - MANDATORY FORM
WATEROUS PACER HYDRANTS 24-057-PW**

(PLEASE TYPE OR PRINT THE FOLLOWING INFORMATION)

Full Name of Bidder	Mid-American Water		
Main Business Address	1500 Mountain St.		
City, State, Zip Code	Aurora, IL 60502		
Telephone Number	847-345-7388	Email Address	Eric.lowe@midamericanwater.com
Bid Contact Person	Eric Lowe Sales Rep		

The undersigned certifies that he is:

- the Owner/Sole Proprietor
 a Member authorized to sign on behalf of the Partnership
 an Officer of the Corporation
 a Member of the Joint Venture

Herein after called the Bidder and that the members of the Partnership or Officers of the Corporation are as follows:

Jayven Dixie
(President or Partner)

(Vice-President or Partner)

(Secretary or Partner)

(Treasurer or Partner)

Further, the undersigned declares that the only person or parties interested in this bid as principals are those named herein; that this bid is made without collusion with any other person, firm or corporation; that he has fully examined the proposed forms of agreement and the contract specifications for the above designated purchase, all of which are on file in the office of the Procurement Officer, DuPage County, 421 North County Farm Road, Wheaton, Illinois 60187, and all other documents referred to or mentioned in the contract documents, specifications and attached exhibits, including

Addenda No. __, ____, ____, and ____ issued thereto.

Further, the undersigned proposes and agrees, if this bid is accepted, to provide all necessary machinery, tools, apparatus, and other means of construction, including transportation services necessary to furnish all the materials and equipment specified or referred to in the contract documents in the manner and time therein prescribed.

Further, the undersigned certifies and warrants that he is duly authorized to execute this certification/affidavit on behalf of the Bidder and in accordance with the Partnership Agreement or by-laws of the Corporation, and the laws of the State of Illinois and that this Certification is binding upon the Bidder and is true and accurate.

Further, the undersigned certifies that the Bidder is not barred from bidding on this contract as a result of a violation of either 720 Illinois Compiled Statutes 5/33 E-3 or 5/33 E-4, bid rigging or bid-rotating, or as a result of a violation of 820 ILCS 130/1 et seq., the Illinois Prevailing Wage Act.

The undersigned certifies that he has examined and carefully prepared this bid and has checked the same in detail before submitting this bid, and that the statements contained herein are true and correct.

If a Corporation, the undersigned, further certifies that the recitals and resolutions attached hereto and made a part hereof were properly adopted by the Board of Directors of the Corporation at a meeting of said Board of Directors duly called and held and have not been repealed nor modified, and that the same remain in full force and effect. (Bidder may be requested to provide a copy of the corporate resolution granting the individual executing the contract documents authority to do so.)

Further, the Bidder certifies that he has provided equipment, supplies, or services comparable to the items specified in this contract to the parties listed in the reference section below and authorizes the County to verify references of business and credit at its option.

Finally, the Bidder, if awarded the contract, agrees to do all other things required by the contract documents, and that he will take in full payment therefore the sums set forth in the bidding schedule (subject to unit quantity adjustments based upon actual usage).

CONTRACT ADMINISTRATION INFORMATION:

CORRESPONDENCE TO CONTRACTOR:		REMIT TO CONTRACTOR:	
NAME	Eric Lowe	NAME	
CONTACT	847-345-7388	CONTACT	
ADDRESS	1500 Mountain St	ADDRESS	
CITY ST ZIP	Aurora, FL 60502	CITY ST ZIP	
TX	847-345-7388	TX	
FX	—	FX	
EMAIL	Eric.Lowe@MidAmericanWater.com	EMAIL	
COUNTY BILL TO INFORMATION:		COUNTY SHIP TO INFORMATION:	
DuPage County Public Works 7900 S. Route 53 Woodridge, IL 60517 TX: (630) 985-7400 EMAIL: PWAccountsPayable@dupagecounty.gov		DuPage County Public Works Underground Maintenance Attn: Dwane Kozak 17W440 N. Frontage Darien, IL 60561 TX: 630-985-7400 EMAIL: dwane.kozak@dupagecounty.gov	

ALL MATERIALS MUST BE BID AND SHIPPED F.O.B. DESTINATION, DELIVERED, AND INSTALLED
(FREIGHT INCLUDED IN PRICE)



DuPage County
 Finance Department
 Procurement Division
 421 North County Farm Road
 Room 3-400
 Wheaton, Illinois 60187-3978

REQUIRED VENDOR ETHICS DISCLOSURE STATEMENT

Section I: Contact Information

Please complete the contact information below.

BID NUMBER:	24-078-PW
COMPANY NAME:	Mid-American Water
CONTACT PERSON:	Eric Lowe
CONTACT EMAIL:	EricLowe @ MidAmericanWater.com

Section II: Procurement Ordinance Requirements

Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the County, shall provide to the Procurement Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor to any incumbent County Board member, County Board chairman, or Countywide elected official whose office the contract to be awarded will benefit within the current and previous calendar year. The contractor, union, or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors, and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

Has the Bidder made contributions as described above?

Yes

No

If "Yes", complete the required information in the table below.

RECIPIENT	DONOR	DESCRIPTION (e.g., cash, type of item, in-kind services, etc.)	AMOUNT/VALUE	DATE MADE

Contractors and vendors who have obtained or are seeking contracts with the County shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

Has the Bidder had or will the Bidder have contact with lobbyists, agents, representatives or individuals who are or will be having contact with county officers or employees as described above.

Yes

No

If "Yes", list the name, phone number, and email of lobbyists, agents, representatives, and all individuals who are or will be having contact with county officers or employees in the table below.

NAME	PHONE	EMAIL

Section III: Violations

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future County contracts. Continuing and supplemental disclosure is required. The Bidder agrees to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner;
- 30 days prior to the optional renewal of any contract;
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text of the County's Ethics Ordinance is available at:

[Ethics | DuPage Co. IL](#)

The full text of the County's Procurement Ordinance is available at:

[ARTICLE VI. - PROCUREMENT | Code of Ordinances | DuPage County, IL | Municode Library](#)

Section IV: Certification

By signing below, the Bidder hereby acknowledges that it has received, read, and understands these requirements, and certifies that the information submitted on this form is true and correct to the best of its knowledge.

Printed Name: Eric Lowe

Signature: 

Title: Sales Rep

Date: 5/26/26



Informational

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 26-1709

Agenda Date: 6/16/2026

Agenda #: 8.A.



Informational

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 26-1710

Agenda Date: 6/16/2026

Agenda #: 8.B.
