



DU PAGE COUNTY

Transportation Committee

Final Summary

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

Tuesday, March 4, 2025

10:00 AM

Room 3500B

1. CALL TO ORDER

10:00 AM meeting was called to order by Chair Mary Ozog at 10:00 AM.

MOTION TO ALLOW REMOTE PARTICIPATION

Chair Ozog, having noted a physical quorum of members was present in the room, moved and Member Garcia seconded a motion to allow Members Covert and Zay to participate remotely, under section 7(a) of the Open Meetings Act, at the Transportation Committee Meeting. The motion was approved on voice vote, all "ayes", motion carried.

2. ROLL CALL

PRESENT	Evans, Garcia, Ozog, and Tornatore
REMOTE	Covert, and Zay

3. CHAIR'S REMARKS - CHAIR OZOG

No remarks were offered.

4. PUBLIC COMMENT

No public comments were offered.

5. APPROVAL OF MINUTES

5.A. [25-0608](#)

DuPage County Transportation Committee Minutes-Tuesday February 18, 2025.

RESULT:	APPROVED
MOVER:	Mary Ozog
SECONDER:	Paula Garcia

6. PROCUREMENT REQUISITIONS

MOTION TO COMBINE ITEMS

Chair Ozog moved and Member Garcia seconded a motion to combine items 6.A. through 6.D. The motion was approved on voice vote, all "ayes".

6.A. [25-0557](#)

Recommendation for the approval of a contract to King Transmission Co., to furnish and deliver transmission parts and repair services, as needed for the DOT Fleet, for the period of April 1, 2025 through March 31, 2026, for a contract total not to exceed \$15,000; per renewal option under bid award #24-015-DOT, first of three options to renew.

6.B. [25-0564](#)

Recommendation for the approval of a contract purchase order to Lake County Trailers, to furnish and deliver two (2) Enclosed Trailers, for the Division of Transportation, for the period of March 4, 2025 through November 30, 2025, for a contract total not to exceed \$29,544; per lowest responsible bid #25-015-DOT.

6.C. [DT-P-0013-25](#)

Recommendation for the approval of a contract purchase order to Peterbilt Illinois, d/b/a JX Truck Center - Elmhurst, to furnish and deliver Cummins engine repair and replacement parts, for the Division of Transportation, for the period of April 1, 2025 through March 31, 2026, for a contract total not to exceed \$80,000; per renewal option under bid award #24-010-DOT.

6.D. [DT-P-0014-25](#)

Recommendation for the approval of a contract purchase order to Al Warren Oil Company, Inc., to furnish and deliver gasoline and diesel fuel, as needed for the Division of Transportation and Public Works, for the period of April 1, 2025 through March 31, 2026, for a contract total not to exceed \$1,750,000 (Division of Transportation \$1,000,000, Public Works \$750,000); per renewal option under bid # 23-011-DOT, second of three renewals.

RESULT:	APPROVED THE CONSENT AGENDA
MOVER:	Mary Ozog
SECONDER:	Paula Garcia
AYES:	Covert, Evans, Garcia, Ozog, Tornatore, and Zay

7. **CHANGE ORDERS**7.A. [25-0577](#)

DT-P-0022A-24 - Amendment to DT-P-0022-24 issued to Energicity Corporation d/b/a Rack'M Up Equipment Distributors, for the installation of eight (8) vertical rise lifts for Fleet Maintenance, to increase the contract in the amount of \$41,320 (a 5.37% increase), due to unforeseen overhead conduit/electrical wiring replacement work needed to complete the installations.

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Mary Ozog
SECONDER:	Paula Garcia

7.B. [25-0605](#)

DT-P-0241C-20 – Amendment to Resolution DT-P-0241B-20 issued to V3 Companies, Ltd., for Professional Design (Phase II) Engineering Services for improvements along CH 23/Naperville Road, from Warrenville Road to Ridgeland Avenue, to increase the funding in the amount of \$165,425.30, resulting in an amended contract total of \$798,648.21, a cumulative increase of 36.19%.

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Mary Ozog
SECONDER:	Paula Garcia

8. INTERGOVERNMENTAL AGREEMENTS

8.A. [DT-R-0002-25](#)

Intergovernmental Agreement between the County of DuPage and York Township Road District, for the York Township 2025 Road Maintenance Program, Section 25-09000-01-RS. (No County cost)

RESULT:	APPROVED AT COMMITTEE
MOVER:	Mary Ozog
SECONDER:	Paula Garcia

9. INFORMATIONAL

9.A. [25-0544](#)

Recommendation for the approval of a contract purchase order to Harris Govern, for annual software maintenance and support services, as needed, for the period of April 1, 2025 through December 31, 2025, for a contract total amount not to exceed \$15,891.75 (Building & Zoning - \$8,829, Division of Transportation - \$5,297.25, Public Works - \$1,765.50). Per 55 ILCS 5/5-1022(c) not suitable for competitive bids. (Sole Source - Support for Govern System.)

RESULT:	ACCEPTED AND PLACED ON FILE
MOVER:	Mary Ozog
SECONDER:	Paula Garcia

10. OLD BUSINESS

No old business was discussed.

11. NEW BUSINESS

No new business was discussed.

12. ADJOURNMENT

With no further business, a motion was made by Chair Ozog and seconded by Member Garcia to adjourn the meeting at 10:06AM. The motion carried on voice vote, all “ayes”.



Minutes

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 25-0608

Agenda Date: 3/4/2025

Agenda #: 5.A.



DU PAGE COUNTY

Transportation Committee

Final Summary

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

Tuesday, February 18, 2025

10:00 AM

Room 3500B

1. CALL TO ORDER

10:00 AM meeting was called to order by Chair Mary Ozog at 10:02 AM.

2. ROLL CALL

PRESENT	Evans, Ozog, Tornatore, and Zay
ABSENT	Covert, and Garcia

MOTION TO ALLOW REMOTE PARTICIPATION

Member Evans moved and Member Tornatore seconded a motion to allow Member Garcia to participate remotely, under section 7(a) of the Open Meetings Act, at the Transportation Committee Meeting. The motion was approved on voice vote, all "ayes", motion carried.

3. CHAIR'S REMARKS - CHAIR OZOG

No remarks were offered.

4. PUBLIC COMMENT

No public comments were offered.

5. APPROVAL OF MINUTES

5.A. [25-0511](#)

DuPage County Transportation Committee Minutes-Tuesday February 4, 2025.

RESULT:	APPROVED
MOVER:	Mary Ozog
SECONDER:	Lucy Evans

6. STAFF RECOGNITIONS

6.A. Highway Permits Manager David Furey- 25 years

7. PROCUREMENT REQUISITIONS**7.A. [DT-P-0012-25](#)**

Recommendation for the approval of a contract to National Auto Fleet Group, to furnish and deliver one (1) Ford Expedition, for the Division of Transportation, for the period of February 25, 2025 through November 8, 2025, for a contract total not to exceed \$65,216.88. Contract pursuant to the Intergovernmental Cooperation Act (Sourcewell) contract #091521-NAF.

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Mary Ozog
SECONDER:	Jim Zay

8. AMENDING RESOLUTIONS**8.A. [25-0478](#)**

DT-P-0193E-18 - Amendment to Resolution DT-P-0193D-18, issued to BLA, Inc., for Professional Design (Phase II) Engineering Services for improvements along CH 9/Lemont Road, from 83rd Street to 87th Street, Section 16-00232-00-CH, to increase the funding in the amount of \$54,999.18, resulting in an amended contract total amount of \$613,110.37, an increase of 9.85% and cumulative increase of 38.89%.

Discussion held.

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Mary Ozog
SECONDER:	Lucy Evans

8.B. [25-0442](#)

DT-P-0192A-19 – Amendment to Resolution DT-P-0192-19 issued to Farnsworth Group, Inc., for professional traffic signal design engineering services for various locations, Section 19-TSENG-02-EG, to decrease the funding in the amount of \$64,524.32 and close, resulting in a final County cost of \$335,475.68, a decrease of 16.13%.

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Mary Ozog
SECONDER:	Jim Zay

8.C. [25-0443](#)

DT-P-0337A-19 – Amendment to Resolution DT-P-0337-19 issued to Atlas Engineering Group, Inc., for professional preliminary/design engineering services for various locations, Section 20-DEENG-04-EG, to decrease the funding in the amount of \$56,471.66 and close, resulting in a final County cost of \$193,528.34, a decrease of 22.59%.

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Mary Ozog
SECONDER:	Jim Zay

9. **INTERGOVERNMENTAL AGREEMENTS**9.A. [DT-R-0001-25](#)

An Intergovernmental Agreement between the County of DuPage and the Illinois Public Works Mutual Aid Network (IPWMAN) providing for membership in the IPWMA Network. (County Annual Fee \$500). (Division of Transportation)

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Mary Ozog
SECONDER:	Jim Zay

10. **PRESENTATION**10.A. [25-0523](#)

Trail Speed and Signage updates.

Discussion held.

11. **OLD BUSINESS**

No old business was discussed.

12. **NEW BUSINESS**

No new business was discussed.

13. **ADJOURNMENT**

With no further business, a motion was made by Chair Ozog and seconded by Member Zay to adjourn the meeting at 10:22 AM. The motion carried on a voice vote, all "ayes".



Transportation Requisition under \$30,000

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 25-0557

Agenda Date: 3/4/2025

Agenda #: 6.A.



**THE COUNTY OF DUPAGE
FINANCE - PROCUREMENT
SERVICE REPAIR & REBUILT TRANSMISSION 24-015-DOT
BID TABULATION**

NO.	ITEM	UOM	QTY	Hopkins Ford of Elgin, Inc.		King Transmission Co., Inc.	
				PRICE	EXTENDED PRICE	PRICE	EXTENDED PRICE
1	Ford 4R100	EA	1	\$ 3,117.00	\$ 3,117.00	\$ 1,995.00	\$ 1,995.00
2	Ford 4R70	EA	1	\$ 3,034.53	\$ 3,034.53	\$ 1,995.00	\$ 1,995.00
3	Ford 6F35	EA	1	\$ 4,642.87	\$ 4,642.87	\$ 2,895.00	\$ 2,895.00
4	Ford 6F50 (FWD)	EA	1	\$ 4,625.13	\$ 4,625.13	\$ 2,995.00	\$ 2,995.00
5	Ford 6F50 (AWD)	EA	1	\$ 4,885.68	\$ 4,885.68	\$ 3,295.00	\$ 3,295.00
6	Ford 8F35	EA	1	\$ 3,180.58	\$ 3,180.58	\$ 3,895.00	\$ 3,895.00
7	Ford 5R55W	EA	1	\$ 4,525.40	\$ 4,525.40	\$ 1,995.00	\$ 1,995.00
8	Ford 5R55W (4WD)	EA	1	\$ 4,525.40	\$ 4,525.40	\$ 2,195.00	\$ 2,195.00
9	Ford 5R110W	EA	1	\$ 5,914.11	\$ 5,914.11	\$ 2,695.00	\$ 2,695.00
10	Ford 6R80	EA	1	\$ 3,935.26	\$ 3,935.26	\$ 3,295.00	\$ 3,295.00
11	Ford 6R80 (4x4)	EA	1	\$ 4,928.51	\$ 4,928.51	\$ 3,695.00	\$ 3,695.00
12	Ford 6R140	EA	1	\$ 6,336.52	\$ 6,336.52	\$ 3,295.00	\$ 3,295.00
13	Ford 6R140 (4x4)	EA	1	\$ 6,206.15	\$ 6,206.15	\$ 3,695.00	\$ 3,695.00
14	Ford 10R80	EA	1	\$ 5,071.55	\$ 5,071.55	\$ 4,895.00	\$ 4,895.00
15	Ford Hybrid 10R60	EA	1	\$ 6,090.79	\$ 6,090.79	No Bid	
16	Ford Hybrid 10R80	EA	1	\$ 3,686.84	\$ 3,686.84	No Bid	
17	Ford Hybrid 10R80MHT	EA	1	\$ 5,950.00	\$ 5,950.00	No Bid	
18	Ford Transit 6F35	EA	1	\$ 3,705.54	\$ 3,705.54	\$ 2,895.00	\$ 2,895.00

				✓		✓	
				Hopkins Ford of Elgin, Inc.		King Transmission Co., Inc.	
19	Ford Transit 6F50	EA	1	\$ 3,705.54	\$ 3,705.54	\$ 3,295.00	\$ 3,295.00
20	Ford Transit 6F55	EA	1	\$ 3,705.54	\$ 3,705.54	\$ 3,295.00	\$ 3,295.00
21	General Motors 6T40	EA	1	\$ 4,132.68	\$ 4,132.68	\$ 3,495.00	\$ 3,495.00
22	General Motors 6T70	EA	1	\$ 5,442.36	\$ 5,442.36	\$ 3,495.00	\$ 3,495.00
23	General Motors (6L80/6L90)	EA	1	\$ 5,281.87	\$ 5,281.87	\$ 3,695.00	\$ 3,695.00
24	General Motors 4L60E	EA	1	\$ 3,134.86	\$ 3,134.86	\$ 2,295.00	\$ 2,295.00
25	General Motors 4L80E	EA	1	\$ 4,117.20	\$ 4,117.20	\$ 2,695.00	\$ 2,695.00
26	General Motors 4L80E (4x4)	EA	1	\$ 5,281.87	\$ 5,281.87	\$ 2,895.00	\$ 2,895.00
27	General Motors 4T65E	EA	1	\$ 2,972.10	\$ 2,972.10	\$ 2,295.00	\$ 2,295.00
28	Dodge/Chrysler 62T	EA	1	\$ 3,960.00	\$ 3,960.00	\$ 2,695.00	\$ 2,695.00
29	Dodge/Chrysler A604/42LE	EA	1	\$ 4,680.00	\$ 4,680.00	\$ 2,195.00	\$ 2,195.00
Section 2 - Labor Rates							
30	Hourly Rates - Minor Repairs	HR	50	\$ 120.00	\$ 6,000.00	\$ 110.00	\$ 5,500.00
31	Towing Charge - Pickup and Drop off (round-trip)	EA	1	\$ 375.00	\$ 375.00	\$ 175.00	\$ 175.00
Section 3 - Parts							
NO.	ITEM	EST. VALUE	MARK-UP OR DISCOUNT %	EXTENDED PRICE	MARK-UP OR DISCOUNT %	EXTENDED PRICE	
32	Transmission Parts	\$ 5,000.00	20%	\$ 6,000.00	0%	\$ 5,000.00	
GRAND TOTAL				\$ 143,150.88		\$ 88,745.00	

NOTES

Bid Opening 1/24/2024 @ 2:30 PM	VC, NE
Invitations Sent	24
Total Vendors Requesting Documents	1
Total Bid Responses	2



Procurement Review Comprehensive Checklist
Procurement Services Division
This form must accompany all Purchase Order Requisitions

SECTION 1: DESCRIPTION

General Tracking		Contract Terms	
FILE ID#: 25-0557	RFP, BID, QUOTE OR RENEWAL #: #24-015-DOT	INITIAL TERM WITH RENEWALS: 1 YR + 3 X 1 YR TERM PERIODS	INITIAL TERM TOTAL COST: \$15,000.00
COMMITTEE: TRANSPORTATION	TARGET COMMITTEE DATE: 03/04/2025	PROMPT FOR RENEWAL: 3 MONTHS	CONTRACT TOTAL COST WITH ALL RENEWALS: \$60,000.00
	CURRENT TERM TOTAL COST: \$15,000.00	MAX LENGTH WITH ALL RENEWALS: FOUR YEARS	CURRENT TERM PERIOD: FIRST RENEWAL
Vendor Information		Department Information	
VENDOR: King Transmission Co., Inc.	VENDOR #: 12424	DEPT: Division of Transportation	DEPT CONTACT NAME: Roula Eikosidekas
VENDOR CONTACT: Joe Perrota	VENDOR CONTACT PHONE: 630-832-6800	DEPT CONTACT PHONE #: 630-407-6920	DEPT CONTACT EMAIL: roula.eikosidekas@dupagecounty.gov
VENDOR CONTACT EMAIL: kingtrans180@yahoo.com	VENDOR WEBSITE:	DEPT REQ #: 25-1500-12	
Overview			
DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.).			
Recommendation for the approval of a contract to King Transmission Co., to furnish and deliver transmission parts and repair services, as needed for the DOT Fleet, for the period of April 1, 2025 through March 31, 2026, for a contract total not to exceed \$15,000.00; per renewal option under bid award #24-015-DOT, first of three options to renew.			
JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished			
To provide transmission parts and repair services for the County owned and operated fleet.			

SECTION 2: DECISION MEMO REQUIREMENTS

DECISION MEMO NOT REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required.
RENEWAL	
DECISION MEMO REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.

SECTION 3: DECISION MEMO

SOURCE SELECTION	Describe method used to select source.
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action).

SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION

JUSTIFICATION	Select an item from the following dropdown menu to justify why this is a sole source procurement.
NECESSITY AND UNIQUE FEATURES	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.
MARKET TESTING	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
AVAILABILITY	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

SECTION 5: Purchase Requisition Information

<i>Send Purchase Order To:</i>		<i>Send Invoices To:</i>	
Vendor: King Transmission Co., Inc.	Vendor#: 12424	Dept: Division of Transportation	Division: Accounts Payable
Attn: Joe Perrota	Email: kingtrans180@yahoo.com	Attn: Kathy Curcio	Email: DOTFinance@dupagecounty.gov
Address: 180 W. Grand Avenue	City: Elmhurst	Address: 421 N. County Farm Road	City: Wheaton
State: IL	Zip: 60126	State: IL	Zip: 60187
Phone: 630-832-6800	Fax:	Phone: 630-407-6900	Fax:
<i>Send Payments To:</i>		<i>Ship to:</i>	
Vendor: King Transmission Co., Inc.	Vendor#: 12424	Dept: Division of Transportation	Division: Fleet Department
Attn:	Email:	Attn: William Bell	Email: william.bell@dupagecounty.gov
Address: 180 W. Grand Avenue	City: Elmhurst	Address: 180 N. County Farm Road	City: Wheaton
State: IL	Zip: 60126	State: IL	Zip: 60187
Phone:	Fax:	Phone: 630-407-6931	Fax:
Shipping		Contract Dates	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): Apr 1, 2025	Contract End Date (PO25): Mar 31, 2026

Purchase Requisition Line Details											
LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/ Activity Code	Unit Price	Extension
1	1	EA		Transmission Parts & Repair Servcies	FY25	1500	3520	53380		10,000.00	10,000.00
2	1	EA		Transmission Parts & Repair Servcies	FY26	1500	3520	53380		5,000.00	5,000.00
<i>FY is required, ensure the correct FY is selected.</i>										Requisition Total	\$ 15,000.00

Comments	
HEADER COMMENTS	Provide comments for P020 and P025. To furnish and deliver transmission parts and repair services for the DOT Fleet.
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO. Email Approved PO to: Joe Perrotta, William Bell and Mike Figuray.
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO. see above.
APPROVALS	Department Head signature approval for procurements under \$15,000. Procurement Officer Approval for ETSB.



AMENDMENT FOR CONTRACT RENEWAL

This contract, made and entered into by The County of DuPage, 421 North County Farm Road, Wheaton, Illinois, 60187, hereinafter called the "COUNTY" and King Transmission Co., Inc. located at 180 W. Grand Ave., Elmhurst, IL 60126, hereinafter called the "CONTRACTOR", witnesseth;

The COUNTY and the CONTRACTOR have previously entered into a Contract, pursuant to Bid #24-015-DOT which became effective on 4/1/2024 and which will expire 3/31/2025. The contract is subject to a first of three options to renew for a twelve (12) month period.

The contract renewal shall be effective on the date of last signature and shall terminate on 3/31/2026.

The parties now agree to renew said agreement, upon the same terms as previously agreed to, as specified in the original contract.

CONTRACTOR

THE COUNTY OF DUPAGE

Signature on file

SIGNATURE

SIGNATURE

Joseph Perrotta

Henry Kocker

PRINTED NAME

PRINTED NAME

Secretary & Gen Counsel

Buyer I

PRINTED TITLE

PRINTED TITLE

1/30/2025

DATE

DATE

SECTION 7 - BID FORM PRICING

The contractor shall provide pricing for Sections 1 – 4. Hourly rates shall include overhead. Quantities listed are canvassing quantities. Goods shall be shipped F.O.B. Destination. Pricing shall include shipping to DuPage County Division of Transportation, 180 N. County Farm Road, Wheaton, IL 60187.

NO.	ITEM	UOM	QTY	PRICE	EXTENDED PRICE
SECTION 1: Transmission Rebuilds					
1	Ford 4R100	EA	1	\$ 1995 ⁰⁰	\$ 1995 ⁰⁰
2	Ford 4R70	EA	1	\$ 1995 ⁰⁰	\$ 1995 ⁰⁰
3	Ford 6F35	EA	1	\$ 2895 ⁰⁰	\$ 2895 ⁰⁰
4	Ford 6F50 (FWD)	EA	1	\$ 2995 ⁰⁰	\$ 2995 ⁰⁰
5	Ford 6F50 (AWD)	EA	1	\$ 3295 ⁰⁰	\$ 3295 ⁰⁰
6	Ford 8F35	EA	1	\$ 3895 ⁰⁰	\$ 3895 ⁰⁰
7	Ford 5R55W	EA	1	\$ 1995 ⁰⁰	\$ 1995 ⁰⁰
8	Ford 5R55W (4WD)	EA	1	\$ 2195 ⁰⁰	\$ 2195 ⁰⁰
9	Ford 5R110W	EA	1	\$ 2695 ⁰⁰	\$ 2695 ⁰⁰
10	Ford 6R80	EA	1	\$ 3295 ⁰⁰	\$ 3295 ⁰⁰
11	Ford 6R80 (4x4)	EA	1	\$ 3695 ⁰⁰	\$ 3695 ⁰⁰
12	Ford 6R140	EA	1	\$ 3295 ⁰⁰	\$ 3295 ⁰⁰
13	Ford 6R140 (4x4)	EA	1	\$ 3695 ⁰⁰	\$ 3695 ⁰⁰
14	Ford 10R80	EA	1	\$ 4895 ⁰⁰	\$ 4895 ⁰⁰
15	Ford Hybrid 10R60	EA	1	\$ N/A	\$ N/A
16	Ford Hybrid 10R80	EA	1	\$ N/A	\$ N/A
17	Ford Hybrid 10R80MHT	EA	1	\$ N/A	\$ N/A
18	Ford Transit 6F35	EA	1	\$ 2895 ⁰⁰	\$ 2895 ⁰⁰
19	Ford Transit 6F50	EA	1	\$ 3295 ⁰⁰	\$ 3295 ⁰⁰
20	Ford Transit 6F55	EA	1	\$ 3295 ⁰⁰	\$ 3295 ⁰⁰
21	General Motors 6T40	EA	1	\$ 3495 ⁰⁰	\$ 3495 ⁰⁰
22	General Motors 6T70	EA	1	\$ 3495 ⁰⁰	\$ 3495 ⁰⁰
23	General Motors (6L80/6L90)	EA	1	\$ 3695 ⁰⁰	\$ 3695 ⁰⁰
24	General Motors 4L60E	EA	1	\$ 2295 ⁰⁰	\$ 2295 ⁰⁰
25	General Motors 4L80E	EA	1	\$ 2695 ⁰⁰	\$ 2695 ⁰⁰
26	General Motors 4L80E (4x4)	EA	1	\$ 2895 ⁰⁰	\$ 2895 ⁰⁰
27	General Motors 4T65E	EA	1	\$ 2295 ⁰⁰	\$ 2295 ⁰⁰
28	Dodge/Chrysler 62T	EA	1	\$ 2695 ⁰⁰	\$ 2695 ⁰⁰
29	Dodge/Chrysler A604/42LE	EA	1	\$ 2195 ⁰⁰	\$ 2195 ⁰⁰
NO.	ITEM	UOM	QTY	PRICE	EXTENDED PRICE
SECTION 2 - Labor Rates					
30	Hourly Rates - Minor Repairs	HR	50	\$ 110.00	\$ 5500.00
31	Towing Charge – Pickup and Drop off (round-trip)	EA	1	\$ 175.00	\$ 175.00

All prices include a 12 month/12,000 mile warranty (whichever occurs first)

NO.	ITEM	EST. VALUE	% MARK-UP or DISCOUNT	EXTENDED PRICE
SECTION 3 - Parts				
32	Transmission Parts	\$5,000	0 %	5,000.00
GRAND TOTAL				\$ 88,745.00
GRAND TOTAL (In words)				

SECTION 4

Provide percentage markup, or discount, for any transmission not included in **SECTION 1**.

NO.	ITEM	% MARK-UP or DISCOUNT
SECTION 4 – Transmission not included in SECTION 1.		
33	Transmission	+ 5.0 %

SECTION 8 - BID FORM SIGNATURE PAGE

The Contractor agrees to provide the service, and/or supplies as described in this solicitation and subject, without limitation, to all specifications, terms, and conditions herein contained. Bidder shall acknowledge receipt of each addendum issued in the space provided on the bid form.

X **Signature on file** _____

(Signature and Title)
Gennaro Perrotta, President

CORPORATE SEAL
(If available)

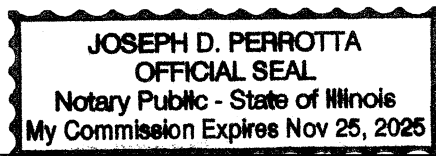
BID MUST BE SIGNED AND NOTARIZED (WITH SEAL) FOR CONSIDERATION

Subscribed and sworn to before me this 20th day of January AD, 2024

Signature on file

(Notary Public)

My Commission Expires: 11/25/2025



SEAL

SECTION 9 - MANDATORY FORM
SERVICE REPAIR & REBUILT TRANSMISSIONS FOR DUPAGE COUNTY FLEET VEHICLES 24-015-DOT

(PLEASE TYPE OR PRINT THE FOLLOWING INFORMATION)

Full Name of Bidder	King Transmission Co., Inc.		
Main Business Address	180 W. Grand Ave.		
City, State, Zip Code	Elmhurst, IL 60126		
Telephone Number	630-832-6800	Email Address	Signature on file
Bid Contact Person	Joe Perrotta		

The undersigned certifies that he is:

☐ the Owner/Sole Proprietor
 ☐ a Member authorized to sign on behalf of the Partnership
 ☒ an Officer of the Corporation
 ☐ a Member of the Joint Venture

Herein after called the Bidder and that the members of the Partnership or Officers of the Corporation are as follows:

Giennaro Perrotta
 (President or Partner)

Frank Carbonara
 (Vice-President or Partner)

Joseph Perrotta
 (Secretary or Partner)

Frank Burdi
 (Treasurer or Partner)

Further, the undersigned declares that the only person or parties interested in this bid as principals are those named herein; that this bid is made without collusion with any other person, firm or corporation; that he has fully examined the proposed forms of agreement and the contract specifications for the above designated purchase, all of which are on file in the office of the Procurement Officer, DuPage County, 421 North County Farm Road, Wheaton, Illinois 60187, and all other documents referred to or mentioned in the contract documents, specifications and attached exhibits, including

Addenda No. __, ____, ____, and ____ issued thereto.

Further, the undersigned proposes and agrees, if this bid is accepted, to provide all necessary machinery, tools, apparatus, and other means of construction, including transportation services necessary to furnish all the materials and equipment specified or referred to in the contract documents in the manner and time therein prescribed.

Further, the undersigned certifies and warrants that he is duly authorized to execute this certification/affidavit on behalf of the Bidder and in accordance with the Partnership Agreement or by-laws of the Corporation, and the laws of the State of Illinois and that this Certification is binding upon the Bidder and is true and accurate.

Further, the undersigned certifies that the Bidder is not barred from bidding on this contract as a result of a violation of either 720 Illinois Compiled Statutes 5/33 E-3 or 5/33 E-4, bid rigging or bid-rotating, or as a result of a violation of 820 ILCS 130/1 et seq., the Illinois Prevailing Wage Act.

The undersigned certifies that he has examined and carefully prepared this bid and has checked the same in detail before submitting this bid, and that the statements contained herein are true and correct.

If a Corporation, the undersigned, further certifies that the recitals and resolutions attached hereto and made a part hereof were properly adopted by the Board of Directors of the Corporation at a meeting of said Board of Directors duly called and held and have not been repealed nor modified, and that the same remain in full force and effect. (Bidder may be requested to provide a copy of the corporate resolution granting the individual executing the contract documents authority to do so.)

Further, the Bidder certifies that he has provided equipment, supplies, or services comparable to the items specified in this contract to the parties listed in the reference section below and authorizes the County to verify references of business and credit at its option.



Required Vendor Ethics Disclosure Statement

Failure to complete and return this form may result in delay or cancellation of the County's Contractual Obligation.

Date: 1/30/2025

Bid/Contract/PO #: _____

20

Company Name: <u>King Transmission Co., Inc.</u>	Company Contact: <u>Joe Perrotta</u>
Contact Phone: <u>630-832-6800</u>	Contact Email: <u>Signature on file</u>

The DuPage County Procurement Ordinance requires the following written disclosures prior to award:

- Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the county, shall provide to Procurement Services Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor within the current and previous calendar year to any incumbent county board member, county board chairman, or countywide elected official whose office the contract to be awarded will benefit. The contractor, union or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

☒ **NONE (check here) - If no contributions have been made**

Recipient	Donor	Description (e.g. cash, type of item, in-kind services, etc.)	Amount/Value	Date Made

- All contractors and vendors who have obtained or are seeking contracts with the county shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

☒ **NONE (check here) - If no contacts have been made**

Lobbyists, Agents and Representatives and all individuals who are or will be having contact with county officers or employees in relation to the contract or bid	Telephone	Email

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future county contracts.

Continuing disclosure is required, and I agree to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner
- 30 days prior to the optional renewal of any contract
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text for the county's ethics and procurement policies and ordinances are available at:

http://www.dupagecounty.gov/government/county_board/ethics_at_the_county/

I hereby acknowledge that I have received, have read, and understand these requirements.

Authorized Signature

Signature on file

Printed Name

Joseph Perrotta

Title

Secretary & General Counsel

Date

1/30/2025

Attach additional sheets if necessary. Sign each sheet and number each page. Page 1 of 1 (total number of pages)



Transportation Requisition under \$30,000

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 25-0564

Agenda Date: 3/4/2025

Agenda #: 6.B.



Procurement Review Comprehensive Checklist
Procurement Services Division
This form must accompany all Purchase Order Requisitions

SECTION 1: DESCRIPTION

<i>General Tracking</i>		<i>Contract Terms</i>	
FILE ID#: 25-0564	RFP, BID, QUOTE OR RENEWAL #: #25-015-DOT	INITIAL TERM WITH RENEWALS: OTHER	INITIAL TERM TOTAL COST: \$29,544.00
COMMITTEE: TRANSPORTATION	TARGET COMMITTEE DATE: 03/04/2025	PROMPT FOR RENEWAL:	CONTRACT TOTAL COST WITH ALL RENEWALS: \$29,544.00
	CURRENT TERM TOTAL COST: \$29,544.00	MAX LENGTH WITH ALL RENEWALS: ONE YEAR	CURRENT TERM PERIOD:
<i>Vendor Information</i>		<i>Department Information</i>	
VENDOR: Brad Bailey Sales d/b/a Lake County Trailers	VENDOR #:	DEPT: Division of Transportation	DEPT CONTACT NAME: Roula Eikosidekas
VENDOR CONTACT: Brad Bailey	VENDOR CONTACT PHONE: 847-710-7225	DEPT CONTACT PHONE #: 630-407-6920	DEPT CONTACT EMAIL: roula.eikosidekas@dupagecounty.gov
VENDOR CONTACT EMAIL: brad@lakecountytrailers.com	VENDOR WEBSITE:	DEPT REQ #: 25-1500-16	
<i>Overview</i>			
DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.).			
Recommendation for the approval of a contract purchase order to Lake County Trailers, to furnish and deliver (2) Enclosed Trailers for the Division of Transportation, for the period of March 4, 2025 through November 30, 2025, for a contract total not to exceed \$29,544.00; per bid #25-015-DOT.			
JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished			
These two (2) Enclosed Trailers will be used to transport equipment for various projects along the DuPage County Trails and Highway Systems.			
Replaces ET-8 and ET-12 which have exceeded their useful life.			

SECTION 2: DECISION MEMO REQUIREMENTS

DECISION MEMO NOT REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required.
DECISION MEMO REQUIRED OTHER THAN LOWEST BID	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.

SECTION 3: DECISION MEMO

SOURCE SELECTION	Describe method used to select source. Bid # 25-015-DOT.
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action). 1. DOT recommends awarding to Lake County Trailers for an additional cost of \$298 above the lowest bidder. The trailer Lake County Trailers submitted includes a heavier duty ramp, additional safety lighting, and flooring which has a non-slip coating applied. All of these items provide value and increase the safety of our staff. 2. Award to Russo Power Equipment for a savings of \$298 and sacrifice the additional features listed above. 3. Status quo.

SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION

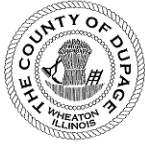
JUSTIFICATION	Select an item from the following dropdown menu to justify why this is a sole source procurement.
NECESSITY AND UNIQUE FEATURES	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.
MARKET TESTING	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
AVAILABILITY	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

SECTION 5: Purchase Requisition Information

<i>Send Purchase Order To:</i>		<i>Send Invoices To:</i>	
Vendor: Brad Bailey Sales d/b/a Lake County Trailers	Vendor#:	Dept: Division of Transportation	Division: Accounts Payable
Attn: Brad Bailey	Email: brad@lakecountytrailers.com	Attn: Kathy Curcio	Email: DOTFinance@dupagecounty.gov
Address: 570 E. Burnett Road	City: Island Lake	Address: 421 N. County Farm Road	City: Wheaton
State: IL	Zip: 60042	State: IL	Zip: 60187
Phone: 847-710-7225	Fax:	Phone: 630-407-6900	Fax:
<i>Send Payments To:</i>		<i>Ship to:</i>	
Vendor: Brad Bailey Sales d/b/a Lake County Trailers	Vendor#:	Dept: Division of Transportation	Division: Fleet Department
Attn:	Email:	Attn: William Bell	Email: william.bell@dupagecounty.gov
Address: same as above.	City:	Address: 180 N. County Farm Road	City: Wheaton
State:	Zip:	State: IL	Zip: 60187
Phone:	Fax:	Phone: 630-407-6931	Fax:
Shipping		Contract Dates	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): Mar 4, 2025	Contract End Date (PO25): Nov 30, 2025

Purchase Requisition Line Details											
LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/ Activity Code	Unit Price	Extension
1	1	EA		(2) Enclosed Mowing Trailers w/License, Title & Plates.	FY25	1500	3510	52000		29,544.00	29,544.00
<i>FY is required, ensure the correct FY is selected.</i>										Requisition Total	\$ 29,544.00

Comments	
HEADER COMMENTS	Provide comments for P020 and P025. To furnish and deliver (2) Enclosed Mowing Trailers for the DOT Fleet.
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO. Email Approved PO to Brad Bailey, William Bell, Jason Walsh and Mike Figuray.
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO. see above.
APPROVALS	Department Head signature approval for procurements under \$15,000. Procurement Officer Approval for ETSB.



THE COUNTY OF DUPAGE
FINANCE - PROCUREMENT
MOWING TRAILERS 25-015-DOT
BID TABULATION



NO.	ITEM	UOM	QTY	Russo Power Equipment		Lake County Trailers		Knapheide Equipment Co-Chicago		Advantage Trailer	
				PRICE	EXTENDED PRICE	PRICE	EXTENDED PRICE	PRICE	EXTENDED PRICE	PRICE	EXTENDED PRICE
1	Mowing Trailers	EA	2	\$ 14,400.00	\$ 28,800.00	\$ 14,499.00	\$ 28,998.00	\$ 18,590.00	\$ 37,180.00	\$ 19,286.00	\$ 38,572.00
2	License, Title, & "M" Plate	EA	2	\$ 223.00	\$ 446.00	\$ 273.00	\$ 546.00	\$ 573.00	\$ 1,146.00	\$ 173.00	\$ 346.00
GRAND TOTAL					\$ 29,246.00		\$ 29,544.00		\$ 38,326.00		\$ 38,918.00

NOTES

1. Russo Power Equipment has one (1) error, when calculating the Grand Total (\$28,800.00 + \$446.00) = \$29,246.00 resulted in an increase of \$6,000.00.
2. Knapheide Equipment Co-Chicago has one (1) error, NO. 2 when calculated (\$573.00 x 2) = \$1,146.00 resulted in an increase of \$100.00. Grand Total corrected from \$38,226.00 to \$38,326.00.

Bid Opening 2/10/2025 @ 2:30 PM	HK, BR
Invitations Sent	14
Total Vendors Requesting Documents	3
Total Bid Responses	4

BID PRICING FORM

Section I: Contact Information

Please complete the contact information below.

BID NUMBER:	101
COMPANY NAME:	LAKE COUNTY TRAILERS
CONTACT PERSON:	BRAD BAILEY
CONTACT EMAIL:	BRAD@LAKECOUNTYTRAILERS.COM

Section II: Pricing

Quantities listed are canvassing quantities and are intended to establish pricing. Goods shall be shipped F.O.B. Destination to DuPage County Division of Transportation, 180 N. County Farm Road, Wheaton, IL 60187. Contractor shall deliver mowing trailers on or before May 1, 2025.

NO.	ITEM	UOM	QTY	PRICE	EXTENDED PRICE
1	Mowing Trailers	EA	2	\$28,998	\$
2	License, Title, & "M" Plate	EA	2	\$546	\$
GRAND TOTAL					\$29,544
GRAND TOTAL (In words) TWENTY NINE THOUSAND FIVE HUNDRED FORTY FOUR and 00/100					

Section III: Certification

By signing below, the Bidder agrees to provide the required goods and/or services described in the Bid Specifications for the prices quoted on this Bid Pricing Form.

Signature on file

Printed Name: BRAD BAILEY

Signature: _____

Title: OWNER

Date: 2/9/2025

ALTERNATIVE SPECIFICATIONS IF PRODUCT DOESN'T MEET THE COUNTY'S SPECIFICATIONS

QTY	NAME/BRAND	TYPE	MANUFACTURER
2	HAUL MARK	ENCLOSED TRAILER	AMERICAN CARBO GROUP
<p><u>SPECIFICATION</u></p>			

BuildSheet

QUOTE

Quote #: HM016654

Quote Title: 20' Grizzly

Quote Date: 02/07/2025

Modified Date: 02/10/2025

DEALER**LAKE COUNTY TRAILERS**

570 EAST BURNETT ROAD

ISLAND LAKE, IL 60042

SALESPERSON: Brad Bailey**PHONE:** 847-710-7225**EMAIL:** brad@lakecountytrailers.com**WEB:** www.lakecountytrailers.com**Haulmark.****STANDARD EQUIPMENT:**

- ✓ 12v Surface-Mount Switch
- ✓ 6'6" Approximate Inside Height
- ✓ 12 Volt LED Dome Light (Requires 12v Wall Switch)
- ✓ 3/8in PlexCore Sidewall Liner
- ✓ Sidewall Flow-Thru Vents
- ✓ V-Nose.
- ✓ Tube Roof Bows 16in On Center
- ✓ ArmorTech on A-Frame
- ✓ 3/4in PlexCore Decking
- ✓ Full Height C Crossmembers 16in OC
- ✓ 60in A-Frame with Center Drawbar
- ✓ License Plate Holder w/ Separate Light
- ✓ 2-5/16" 20,000lb Adjustable Coupler - 3 Position
- ✓ Grizzly HD V
- ✓ LED Rear ID/Loading Light Bar Combo
- ✓ LED Slim Line Smoked Lens Tail Lights
- ✓ LED Smoked Lens Amber Clearance Lights
- ✓ LED Smoked Lens Red Clearance Lights
- ✓ Steel Frame
- ✓ Dust-Resistant Frame Design
- ✓ 2in x 6in Tube Main Rails
- ✓ ST225/75R15 Radial 6B Silver Mod Steel Wheel
- ✓ Bonded Exterior Sidewalls

CUSTOMER**NAME:****COMPANY:** City of Dupage**ADDRESS:****CITY/ST/ZIP:****PHONE:****EMAIL:****TRAILER****BRAND:** Haulmark**MODEL:** GRVHD8520T3**COLOR:** Polar White**REAR DOOR:** 5000lb Rear Ramp Door (8'H Max) w/Ramp Extn.**INTERIOR HEIGHT:** 6' 6"**# OF AXLES:** 2**GVWR:** 9,990**OPTIONAL EQUIPMENT: QTY UOM**

- | | | |
|----------------------------------------------------------|----|----|
| ✓ Gray Painted Floor | 20 | FT |
| Option Notes: With Grit/sand for Non-Slip Surface | | |
| ✓ 14in x 14in Non-Powered Roof Vent | 1 | EA |
| ✓ Maxxair Vent Cover | 1 | EA |
| ✓ 12v LED 18" Loading Light Bar | 1 | EA |
| ✓ 12v Surface-Mount Switch | 1 | EA |
| Option Notes: C/S Rear for Loading Light | | |
| ✓ 12v 3-Way Surface-Mount Switches | 1 | PR |
| Option Notes: For Dome Lights | | |
| ✓ PT Door Bar Lock Assembly | 1 | EA |
| ✓ Heavy Duty Steel Ramp Door Transition | 1 | EA |

WWW.HAULMARK.COM

Quote good for 30 days.

Page 1 of 2



BuildSheet QUOTE

Quote #: HM016654

Quote Title: 20' Grizzly

Quote Date: 02/07/2025

Modified Date: 02/10/2025

DEALER

LAKE COUNTY TRAILERS

570 EAST BURNETT ROAD

ISLAND LAKE, IL 60042

SALESPERSON: Brad Bailey

PHONE: 847-710-7225

EMAIL: brad@lakecountytrailers.com

WEB: www.lakecountytrailers.com

STANDARD EQUIPMENT:

- ✓ 5,000lb Square D-Ring with Welded Plate
- ✓ 80-3/4in Tube Posts
- ✓ V-Front
- ✓ Vertical Posts 16in On Center
- ✓ 5000lb Rear Ramp Door (8'H Max) w/Ramp Extn.
- ✓ Breakaway Kit Assembly w/Charger
- ✓ Tag
- ✓ 36 x 72 Side Premium Heavy Duty Door - RH Hinge
- ✓ 5.2K Torflex Ele Brake Axle, 10Up,6b,EZ Lube
- ✓ Polished Aluminum Front Nose
- ✓ 20ft Long
- ✓ Top Rear Corner Castings
- ✓ Flat Roof
- ✓ 8,000lb Side Wind Drop Leg Jack
- ✓ 5/16" x 27" G4 Safety Chains w/ Clevis Safety Hook
- ✓ 8-1/2ft Wide
- ✓ 1-Piece Aluminum Roof
- ✓ 9,990lb GVWR
- ✓ Tandem Axle
- ✓ Center Caps on Wheels
- ✓ Smooth Aluminum Fenderettes
- ✓ 24in ATP Stoneguard
- ✓ Polar White .030 Aluminum Exterior
- ✓ Polar White .030 Aluminum Exterior
- ✓ 12v Surface-Mount Switch

Notes: C/S Rear for Loading Light

CUSTOMER

NAME:

COMPANY: City of Dupage

ADDRESS:

CITY/ST/ZIP:

PHONE:

EMAIL:

OPTIONAL EQUIPMENT: QTY UOM

- | | | |
|--------------------------------------------|---|----|
| ✓ 12" Premium Aluminum Ramp Door Extension | 1 | EA |
| ✓ ATP Rear Ramp Door Covering | 1 | EA |
| ✓ --- SEE PRINT --- | 1 | EA |
| ✓ 48in Beavertail | 1 | EA |

WWW.HAULMARK.COM

Quote good for 30 days.

Page 2 of 2



DuPage County
Finance Department
Procurement Division
421 North County Farm Road
Room 3-400
Wheaton, Illinois 60187-3978

MANDATORY FORM

Section I: Contact Information

Complete the contact information below.

BID NUMBER:	101
COMPANY NAME:	BRAD BAILEY SALES DBA LAKE COUNTY TRAILERS
MAIN ADDRESS:	570 E. BURNETT RD.
CITY, STATE, ZIP CODE:	ISLAND LAKE IL 60042
TELEPHONE NO.:	847-710-7225
BID CONTACT PERSON:	BRAD BAILEY
CONTACT EMAIL:	BRAD@LAKECOUNTYTRAILERS.COM

Section II: Contract Administration Information

Complete the contract administration information below.

CORRESPONDENCE TO CONTRACTOR:		REMIT TO CONTRACTOR:	
NAME:	SAME AS ABOVE	NAME:	SAME AS ABOVE
CONTACT:		CONTACT:	
ADDRESS:		ADDRESS:	
CITY, ST., ZIP:		CITY, ST., ZIP:	
PHONE NO.:		PHONE NO.:	
EMAIL:		EMAIL:	

Section III: Certification

The undersigned certifies that they are:

☒ The Owner or Sole
Proprietor

☐ A Member authorized to
sign on behalf of the
Partnership

☐ An Officer of the
Corporation

☐ A Member of the Joint
Venture

Herein after called the Bidder and that the members of the Partnership or Officers of the Corporation are as follows:

BRAD BAILEY

(President or Partner)

(Vice-President or Partner)

(Secretary or Partner)

(Treasurer or Partner)

Further, the undersigned declares that the only person or parties interested in this bid as principals are those named herein; that this bid is made without collusion with any other person, firm or corporation; that he has fully examined the proposed forms of agreement and the contract specifications for the above designated purchase, all of which are on file in the office of the Procurement Officer, DuPage County, 421 North County Farm Road, Wheaton, Illinois 60187, and all other documents referred to or mentioned in the contract documents, specifications and attached exhibits, including Addenda No. _____, _____, and _____ issued thereto.

Further, the undersigned proposes and agrees, if this bid is accepted, to provide all necessary machinery, tools, apparatus, and other means of construction, including transportation services necessary to furnish all the materials and equipment specified or referred to in the contract documents in the manner and time and at the price therein prescribed.

Further, the undersigned certifies and warrants that they are duly authorized to execute this certification/affidavit on behalf of the Bidder and in accordance with the Partnership Agreement or by-laws of the Corporation, and the laws of the State of Illinois and that this Certification is binding upon the Bidder and is true and accurate.

Further, the undersigned certifies that the Bidder is not barred from bidding on this contract as a result of a violation of either Chapter 720 Illinois Compiled Statutes 5/33 E-3 or 5/33 E-4, bid rigging or bid-rotating, or as a result of a violation of 820 ILCS 130/1 et seq., the Illinois Prevailing Wage Act.

The undersigned certifies that they have examined and carefully prepared this bid and have checked the same in detail before submitting this bid, and that the statements contained herein are true and correct.

If a Corporation, the undersigned, further certifies that the recitals and resolutions attached hereto and made a part hereof were properly adopted by the Board of Directors of the Corporation at a meeting of said Board of Directors duly called and held and have not been repealed nor modified, and that the same remain in full force and effect. (Bidder may be requested to provide a copy of the corporate resolution granting the individual executing the contract documents authority to do so.)

Further, the Bidder certifies that it has provided equipment, supplies, or services comparable to the items specified in this contract to the parties listed in the reference section below and authorizes the County to verify references of business and credit at its option.

Finally, the Bidder, if awarded the contract, agrees to do all other things required by the contract documents, and that it will take in full payment therefore the sums set forth in the bidding schedule (subject to unit quantity adjustments based upon actual usage).

By signing below, the Bidder agrees to the terms of this Mandatory Form and certifies that the information on this form is true and correct to the best of its knowledge.

Signature on file

Printed Name: BRAD BAILEY

Signature: _____

Title: OWNER

Date: 2/9/2025



DuPage County
Finance Department
Procurement Division
421 North County Farm Road
Room 3-400
Wheaton, Illinois 60187-3978

REQUIRED VENDOR ETHICS DISCLOSURE STATEMENT

Section I: Contact Information

Please complete the contact information below.

BID NUMBER:	101
COMPANY NAME:	BRAD BARLEY SALES DBA LAKE COUNTY TRAILERS
CONTACT PERSON:	BRAD BARLEY
CONTACT EMAIL:	BRAD@LAKECOUNTYTRAILERS.COM

Section II: Procurement Ordinance Requirements

Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the County, shall provide to the Procurement Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor to any incumbent County Board member, County Board chairman, or Countywide elected official whose office the contract to be awarded will benefit within the current and previous calendar year. The contractor, union, or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors, and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

Has the Bidder made contributions as described above?

☐ Yes

☒ No

If "Yes", complete the required information in the table below.

RECIPIENT	DONOR	DESCRIPTION (e.g., cash, type of item, in-kind services, etc.)	AMOUNT/VALUE	DATE MADE

All contractors and vendors who have obtained or are seeking contracts with the County shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

Has the Bidder had or will the Bidder have contact with lobbyists, agents, representatives or individuals who are or will be having contact with county officers or employees as described above.

☐ Yes

☒ No

If "Yes", list the name, phone number, and email of lobbyists, agents, representatives, and all individuals who are or will be having contact with county officers or employees in the table below.

NAME	PHONE	EMAIL

Section III: Violations

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future County contracts. Continuing and supplemental disclosure is required. The Bidder agrees to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner;
- 30 days prior to the optional renewal of any contract;
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text of the County's Ethics Ordinance is available at:

http://www.dupagecounty.gov/government/county_board/ethics_at_the_county/

The full text of the County's Procurement Ordinance is available at:

https://www.dupagecounty.gov/government/departments/finance/procurement/procurement_ordinance_and_guiding_principles.php

Section IV: Certification

By signing below, the Bidder hereby acknowledges that it has received, read, and understands these requirements, and certifies that the information submitted on this form is true and correct to the best of its knowledge.

Signature on file

Printed Name: BRAD BAILEY

Signature: _____

Title: OWNER

Date: 2/9/2025



Transportation Requisition \$30,000 and Over

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: DT-P-0013-25

Agenda Date: 3/4/2025

Agenda #: 21.C.

AWARDING RESOLUTION
ISSUED TO PETERBILT ILLINOIS
D/B/A JX TRUCK CENTER, ELMHURST
TO FURNISH AND DELIVER
CUMMINS ENGINE REPAIR AND REPLACEMENT PARTS
FOR THE DIVISION OF TRANSPORTATION
(CONTRACT TOTAL NOT TO EXCEED \$80,000.00)

WHEREAS, bids have been taken and processed in accordance with County Board policy; and

WHEREAS, the lowest most responsible bidder has been designated and the Transportation Committee recommends County Board approval for the issuance of a contract to Peterbilt Illinois, d/b/a JX Truck Center, Elmhurst, to furnish and deliver Cummins engine repair and replacement parts for the Division of Transportation, for the period of April 1, 2025 through March 31, 2026.

NOW, THEREFORE, BE IT RESOLVED that said contract to furnish and deliver Cummins engine repair and replacement parts for the Division of Transportation, for the period of April 1, 2025 through March 31, 2026, is hereby approved for issuance to Peterbilt Illinois, d/b/a JX Truck Center, Elmhurst, 216 W. Diversey Avenue, Elmhurst, Illinois 60677, for a contract total not to exceed \$80,000.00, per renewal option under bid award #24-010-DOT.

Enacted and approved this 11th day of March, 2025 at Wheaton, Illinois.

DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: _____

JEAN KACZMAREK, COUNTY CLERK



Procurement Review Comprehensive Checklist
Procurement Services Division
This form must accompany all Purchase Order Requisitions

SECTION 1: DESCRIPTION

General Tracking		Contract Terms	
FILE ID#:	RFP, BID, QUOTE OR RENEWAL #: #24-010-DOT	INITIAL TERM WITH RENEWALS: 1 YR + 3 X 1 YR TERM PERIODS	INITIAL TERM TOTAL COST: \$60,000.00
COMMITTEE: TRANSPORTATION	TARGET COMMITTEE DATE: 03/04/2025	PROMPT FOR RENEWAL: 3 MONTHS	CONTRACT TOTAL COST WITH ALL RENEWALS: \$300,000.00
	CURRENT TERM TOTAL COST: \$80,000.00	MAX LENGTH WITH ALL RENEWALS: FOUR YEARS	CURRENT TERM PERIOD: FIRST RENEWAL
Vendor Information		Department Information	
VENDOR: Peterbilt Illinois d/b/a JX Truck Center - Elmhurst	VENDOR #: 24920	DEPT: Division of Transportation	DEPT CONTACT NAME: Roula Eikosidekas
VENDOR CONTACT: Patrick Stearns	VENDOR CONTACT PHONE: 630-516-3560	DEPT CONTACT PHONE #: 630-407-6920	DEPT CONTACT EMAIL: roula.eikosidekas@dupagecounty.gov
VENDOR CONTACT EMAIL: pstearns@jxe.com	VENDOR WEBSITE:	DEPT REQ #: 25-1500-15	
Overview			
DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.). Recommendation for the approval of a contract to JX Truck Center of Elmhurst, to furnish and deliver Cummins Engine repair and replacement parts, as needed for the DOT Fleet, for the period of April 1, 2025 through March 31, 2026, for a contract total not to exceed \$80,000.00; per renewal option under bid award #24-010-DOT, second of three options to renew.			
JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished To provide Cummins Engine repair and replacement parts required for the repair and maintenance of County owned and operated vehicles and equipment.			

SECTION 2: DECISION MEMO REQUIREMENTS

DECISION MEMO NOT REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required.
RENEWAL	
DECISION MEMO REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.

SECTION 3: DECISION MEMO

SOURCE SELECTION	Describe method used to select source.
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action).

SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION

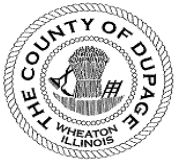
JUSTIFICATION	Select an item from the following dropdown menu to justify why this is a sole source procurement.
NECESSITY AND UNIQUE FEATURES	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.
MARKET TESTING	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
AVAILABILITY	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

SECTION 5: Purchase Requisition Information

<i>Send Purchase Order To:</i>		<i>Send Invoices To:</i>	
Vendor: JX Truck Center - Elmhurst	Vendor#: 24920	Dept: Division of Transportation	Division: Accounts Payable
Attn: Patrick Stearns	Email: pstearns@jxe.com	Attn: Kathy Curcio	Email: DOTFinance@dupagecounty.gov
Address: 216 West Diversey Ave.	City: Elmhurst	Address: 421 N. County Farm Road	City: Wheaton
State: IL	Zip: 60126	State: IL	Zip: 60187
Phone: 630-516-3560	Fax:	Phone: 630-407-6900	Fax:
<i>Send Payments To:</i>		<i>Ship to:</i>	
Vendor: JX Enterprise Inc.	Vendor#: 24920	Dept: Division of Transportation	Division: Fleet Department
Attn:	Email:	Attn: William Bell	Email: william.bell@dupagecounty.gov
Address: PO Box 713113	City: Chicago	Address: 180 N. County Farm Road	City: Wheaton
State: IL	Zip: 60677-0313	State: IL	Zip: 60187
Phone:	Fax:	Phone: 630-407-6931	Fax:
Shipping		Contract Dates	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): Apr 1, 2025	Contract End Date (PO25): Mar 31, 2026

Purchase Requisition Line Details											
LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/ Activity Code	Unit Price	Extension
1	1	EA		Cummins Engine repair and replacement parts	FY25	1500	3520	52250		60,000.00	60,000.00
2	1	EA		Cummins Engine repair and replacement parts	FY26	1500	3520	52250		20,000.00	20,000.00
<i>FY is required, ensure the correct FY is selected.</i>										Requisition Total	\$ 80,000.00

Comments	
HEADER COMMENTS	Provide comments for P020 and P025. To furnish and deliver Cummins Engine repair and replacement parts for the DOT Fleet.
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO. Email Approved PO to: Patrick Stearns, William Bell and Mike Figuray.
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO. see above.
APPROVALS	Department Head signature approval for procurements under \$15,000. Procurement Officer Approval for ETSB.



THE COUNTY OF DUPAGE
 FINANCE - PROCUREMENT
 CUMMINS ENGINE REPAIR & REPLACEMENT PARTS 24-010-DOT
 BID TABULATION

✓

			Peterbilt Illinois d/b/a JX Truck Center - Elmhurst		Cummins Inc. d/b/a Cummins Sales and Service	
NO.	ITEM	VALUE OF PARTS	% OF ADJUSTMENT (-, +)	EXTENDED PRICE	% OF ADJUSTMENT (-, +)	EXTENDED PRICE
1	Manufacturer's Cost Price List	\$50,000.00	(-28%)	\$36,000.00	(-13%)	\$43,500.00
GRAND TOTAL				\$36,000.00		\$43,500.00

NOTES

Bid Opening 02/20/2024 @ 2:30 PM	DW, BR
Invitations Sent	56
Total Vendors Requesting Documents	2
Total Bid Responses	2



AMENDMENT FOR CONTRACT RENEWAL

This contract, made and entered into by The County of DuPage, 421 North County Farm Road, Wheaton, Illinois, 60187, hereinafter called the "COUNTY" and Peterbilt Illinois dba JX Truck Center - Elmhurst located at 216 West Diversey Avenue, Elmhurst, IL 60126, hereinafter called the "CONTRACTOR", witnesseth;

The COUNTY and the CONTRACTOR have previously entered into a Contract, pursuant to Bid #24-010-DOT which became effective on 4/1/2024 and which will expire 3/31/2025. The contract is subject to a first of three options to renew for a twelve (12) month period.

The contract renewal shall be effective on the date of last signature and shall terminate on 3/31/2026.

The parties now agree to renew said agreement, upon the same terms as previously agreed to, as specified in the original contract.

CONTRACTOR

THE COUNTY OF DUPAGE

Signature on file

SIGNATURE

A handwritten signature in black ink, appearing to read "Bernard J. Pastirik".

BERNARD J. PASTIRIK

PRINTED NAME

OPERATIONS SALES MANAGER

PRINTED TITLE

2/10/2025

DATE

SIGNATURE

Brian Rovik

PRINTED NAME

Buyer I

PRINTED TITLE

DATE

SECTION 6 - BID FORM PRICING

Any value shown is estimated only and is provided for bid canvassing purposes. Orders will be placed on an as-needed basis with quantities specified at the time orders are placed. Contractor will provide either a Firm mark-up or discount to manufacture list prices. All parts pricing shall be FOB (freight pre-paid) and delivered to 180 N. County Farm Road, Wheaton, IL 60187.

In the Percentage From Suggested List Price field, include (+) or (-) with the amount. Example: +5% or -5%.

DESCRIPTION	VALUE OF PARTS	PERCENTAGE (+ or -) FROM SUGGESTED LIST PRICE	TOTAL NET COST WITH DISCOUNT OR MARK-UP
Manufacturer's Cost Price List	\$50,000	-28%	\$36000

SECTION 7 - BID FORM SIGNATURE PAGE

The Contractor agrees to provide the service, and/or supplies as described in this solicitation and subject, without limitation, to all specifications, terms, and conditions herein contained. Bidder shall acknowledge receipt of each addendum issued in the space provided on the bid form.

Signature on file

X

Regional Outside Sales Manager

(Signature and Title)

CORPORATE SEAL (If available)

BID MUST BE SIGNED AND NOTARIZED (WITH SEAL) FOR CONSIDERATION

Subscribed and sworn to before me this day of AD, 20

My Commission Expires:
(Notary Public)

SEAL

Finally, the Bidder, if awarded the contract, agrees to do all other things required by the contract documents, and that he will take in full payment therefore the sums set forth in the bidding schedule (subject to unit quantity adjustments based upon actual usage).

CONTRACT ADMINISTRATION INFORMATION:

CORRESPONDENCE TO CONTRACTOR:		REMIT TO CONTRACTOR:	
NAME	JX Truck Center Elmhurst	NAME	JX Enterprises Inc.
CONTACT	Patrick Stearns	CONTACT	
ADDRESS	216 W Diversey Ave.	ADDRESS	BOX 713113
CITY ST ZIP	Elmhurst, IL 60126	CITY ST ZIP	Chicago, IL 60677-0313
TX	630-516-3560	TX	262-513-6450
FX		FX	
EMAIL	pstearns@jxe.com	EMAIL	

COUNTY BILL TO INFORMATION:	COUNTY SHIP TO INFORMATION:
DuPage County Division of Transportation Attn: Kathy Black 421 North County Farm Road Wheaton, IL 60187 TX : (630) 407-6892	DuPage County Division of Transportation Attn: William Bell 180 North County Farm Road Wheaton, IL 60187 TX: (630) 407-6927

ALL MATERIALS MUST BE BID AND SHIPPED F.O.B. DESTINATION, DELIVERED AND INSTALLED
(FREIGHT INCLUDED IN PRICE)



DuPage County
Finance Department
Procurement Division
421 North County Farm Road
Room 3-400
Wheaton, Illinois 60187-3978

REQUIRED VENDOR ETHICS DISCLOSURE STATEMENT

Section I: Contact Information

Please complete the contact information below.

BID NUMBER:	#24 - 010 - DOT
COMPANY NAME:	JX TRUCK CENTER
CONTACT PERSON:	BERNIE PASTIRIK
CONTACT EMAIL:	bpastirik@jxe.com

Section II: Procurement Ordinance Requirements

Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the County, shall provide to the Procurement Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor to any incumbent County Board member, County Board chairman, or Countywide elected official whose office the contract to be awarded will benefit within the current and previous calendar year. The contractor, union, or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors, and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

Has the Bidder made contributions as described above?

☐ Yes

☒ No

If "Yes", complete the required information in the table below.

RECIPIENT	DONOR	DESCRIPTION (e.g., cash, type of item, in-kind services, etc.)	AMOUNT/VALUE	DATE MADE

All contractors and vendors who have obtained or are seeking contracts with the County shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

Has the Bidder had or will the Bidder have contact with lobbyists, agents, representatives or individuals who are or will be having contact with county officers or employees as described above.

☐ Yes

☒ No

If "Yes", list the name, phone number, and email of lobbyists, agents, representatives, and all individuals who are or will be having contact with county officers or employees in the table below.

NAME	PHONE	EMAIL

Section III: Violations

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future County contracts. Continuing and supplemental disclosure is required. The Bidder agrees to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner;
- 30 days prior to the optional renewal of any contract;
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text of the County's Ethics Ordinance is available at:

http://www.dupagecounty.gov/government/county_board/ethics_at_the_county/

The full text of the County's Procurement Ordinance is available at:

https://www.dupagecounty.gov/government/departments/finance/procurement/procurement_ordinance_and_guiding_principles.php

Section IV: Certification

By signing below, the Bidder hereby acknowledges that it has received, read, and understands these requirements, and certifies that the information submitted on this form is true and correct to the best of its knowledge.

Printed Name: BERNARD J. PASTIRIK

Signature: _____

Title: OPERATIONS SALES MANAGER

Date: 2/10/2025

Signature on file



Transportation Requisition \$30,000 and Over

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: DT-P-0014-25

Agenda Date: 3/4/2025

Agenda #: 21.D.

AWARDING RESOLUTION
ISSUED TO AL WARREN OIL COMPANY, INC.
TO FURNISH AND DELIVER GASOLINE AND DIESEL FUEL
AS NEEDED FOR THE DIVISION OF TRANSPORTATION
AND PUBLIC WORKS (CONTRACT TOTAL NOT TO EXCEED \$1,750,000.00)

WHEREAS, bids have been taken and processed in accordance with County Board policy; and

WHEREAS, the lowest most responsible bidder has been designated and the Transportation and Public Works Committees recommend County Board approval for the issuance of a contract purchase order to Al Warren Oil Company, Inc., to furnish and deliver gasoline and diesel fuel, as needed for the Division of Transportation and Public Works, for the period of April 1, 2025 through March 31, 2026.

NOW, THEREFORE, BE IT RESOLVED that said contract to furnish and deliver gasoline and diesel fuel, as needed for the Division of Transportation and Public Works, for the period of April 1, 2025 through March 31, 2026, and is hereby approved for issuance of a contract purchase order to Al Warren Oil Company, Inc., 1646 Summer Street, Hammond, IN 46320, for a contract total not to exceed \$1,750,000.00, second renewal per renewal option under bid # 23-011-DOT, (Division of Transportation \$1,000,000.00, Public Works \$750,000.00).

Enacted and approved this 11th day of March, 2025 at Wheaton, Illinois.

DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: _____

JEAN KACZMAREK, COUNTY CLERK



Procurement Review Comprehensive Checklist
Procurement Services Division
This form must accompany all Purchase Order Requisitions

SECTION 1: DESCRIPTION

<i>General Tracking</i>		<i>Contract Terms</i>	
FILE ID#:	RFP, BID, QUOTE OR RENEWAL #: #23-011-DOT	INITIAL TERM WITH RENEWALS: 1 YR + 3 X 1 YR TERM PERIODS	INITIAL TERM TOTAL COST: \$1,750,000.00
COMMITTEE: TRANSPORTATION	TARGET COMMITTEE DATE: 03/04/2025	PROMPT FOR RENEWAL: 3 MONTHS	CONTRACT TOTAL COST WITH ALL RENEWALS: \$7,000,000.00
	CURRENT TERM TOTAL COST: \$1,750,000.00	MAX LENGTH WITH ALL RENEWALS: FOUR YEARS	CURRENT TERM PERIOD: SECOND RENEWAL
<i>Vendor Information</i>		<i>Department Information</i>	
VENDOR: Al Warren Oil Co Inc.	VENDOR #: 41480	DEPT: Division of Transportation	DEPT CONTACT NAME: Roula Eikosidekas
VENDOR CONTACT: Arnie Berg	VENDOR CONTACT PHONE: 630-484-4368	DEPT CONTACT PHONE #: 630-407-6920	DEPT CONTACT EMAIL: roula.eikosidekas@dupagecounty.gov
VENDOR CONTACT EMAIL: aberg@alwarrenoil.com	VENDOR WEBSITE:	DEPT REQ #: 25-1500-14	

Overview

DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.).

Recommendation for the approval of a contract to Al Warren Oil Co Inc., to furnish and deliver gasoline and diesel fuel, as needed for the Division of Transportation and Department of Public Works, for the period of April 1, 2025 through March 31, 2026, for a combined contract total not to exceed \$1,750,000.00 (Division of Transportation \$1,000,000.00 / Public Works \$750,000.00); per renewal option under bid award #23-011-DOT, second of three options to renew.

JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished

To provide gasoline and diesel fuel for the DuPage County owned and operated vehicles and equipment.

SECTION 2: DECISION MEMO REQUIREMENTS

DECISION MEMO NOT REQUIRED Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required.
RENEWAL

DECISION MEMO REQUIRED Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.

SECTION 3: DECISION MEMO

SOURCE SELECTION	Describe method used to select source.
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action).

SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION

JUSTIFICATION	Select an item from the following dropdown menu to justify why this is a sole source procurement.
NECESSITY AND UNIQUE FEATURES	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.
MARKET TESTING	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
AVAILABILITY	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

SECTION 5: Purchase Requisition Information

<i>Send Purchase Order To:</i>		<i>Send Invoices To:</i>	
Vendor: Al Warren Oil Co Inc.	Vendor#: 41480	Dept: Division of Transportation	Division: Accounts Payable
Attn: Arnie Berg	Email: aberg@alwarrenoil.com	Attn: Kathy Curcio	Email: DOTFinance@dupagecounty.gov
Address: 1646 Summer St.	City: Hammond	Address: 421 N. County Farm Road	City: Wheaton
State: IN	Zip: 46320	State: IL	Zip: 60187
Phone: 630-484-4368	Fax:	Phone: 630-407-6900	Fax:
<i>Send Payments To:</i>		<i>Ship to:</i>	
Vendor: Al Warren Oil Co Inc.	Vendor#: 41480	Dept: Division of Transportation	Division: Fleet Department
Attn:	Email:	Attn: William Bell	Email: william.bell@dupagecounty.gov
Address: PO Box 2279	City: Hammond	Address: 180 N. County Farm Road	City: Wheaton
State: IN	Zip: 46323	State: IL	Zip: 60187
Phone:	Fax:	Phone: 630-407-6931	Fax:
Shipping		Contract Dates	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): Apr 1, 2025	Contract End Date (PO25): Mar 31, 2026

Purchase Requisition Line Details											
LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/ Activity Code	Unit Price	Extension
1	1	EA		DOT - Gasoline & Diesel Fuel	FY25	1500	3520	52260		500,000.00	500,000.00
2	1	EA		DOT - Gasoline & Diesel Fuel	FY26	1500	3520	52260		500,000.00	500,000.00
3	1	EA		PW - Gasoline & Diesel Fuel	FY25	2000	2665	52260		450,000.00	450,000.00
4	1	EA		PW - Gasoline & Diesel Fuel	FY26	2000	2665	52260		300,000.00	300,000.00
FY is required, ensure the correct FY is selected.										Requisition Total	\$ 1,750,000.00

Comments	
HEADER COMMENTS	<p>Provide comments for P020 and P025.</p> <p>To furnish and deliver Gasoline and Diesel Fuel for the Division of Transportation in the amount of \$1,000,000.00 and Public Works in the amount of \$750,000.00 for a combined contract total not to exceed \$1,750,000.00.</p>
SPECIAL INSTRUCTIONS	<p>Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO.</p> <p>Email Approved PO's to: Arnie Berg, Drew Cormican, William Bell and Mike Figuray.</p>
INTERNAL NOTES	<p>Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO.</p> <p>see above.</p>
APPROVALS	<p>Department Head signature approval for procurements under \$15,000. Procurement Officer Approval for ETSB.</p>



THE COUNTY OF DUPAGE
FINANCE - PROCUREMENT
GASOLINE AND DIESEL FUEL 23-011-DOT
BID TABULATION

				AL WARREN OIL CO.			Petroleum Traders Corporation			Offen Petroleum		
NO.	ITEM	UOM	QTY	MARK-UP (+) OR DISCOUNT (-) cents/gal	PRICE	EXTENDED PRICE	MARK-UP (+) OR DISCOUNT (-) cents/gal	PRICE	EXTENDED PRICE	MARK-UP (+) OR DISCOUNT (-) cents/gal	PRICE	EXTENDED PRICE
1	Gasoline - 87 Octane	GAL	819457	0.0450	\$ 2.3905	\$ 1,958,911.96	0.0595	\$ 2.4050	\$ 1,970,794.09	0.0699	\$ 2.4154	\$ 1,979,316.44
2	Gasoline - 89 Octane*	GAL	558000	-0.0165	\$ 2.5805	\$ 1,439,919.00	0.0295	\$ 2.6265	\$ 1,465,587.00	0.0699	\$ 2.6669	\$ 1,488,130.20
3	Ultra-Low Sulfur Diesel #1**	GAL	16458	0.2000	\$ 3.9407	\$ 64,856.04	0.0521	\$ 3.7928	\$ 62,421.90	0.0625	\$ 3.8032	\$ 62,593.07
4	Ultra-Low Sulfur Diesel #2**	GAL	337500	0.0450	\$ 3.0180	\$ 1,018,575.00	0.0521	\$ 3.0251	\$ 1,020,971.25	0.0625	\$ 3.0355	\$ 1,024,481.25
5	Ultra-Low Sulfur Diesel #2+ Winter Additive	GAL	97500	0.0450	\$ 3.0606	\$ 298,408.50	0.0721	\$ 3.0451	\$ 296,897.25	0.0900	\$ 3.1056	\$ 302,796.00
6	Ultra-Low Sulfur Diesel Blended	GAL	61000	0.0450	\$ 3.1715	\$ 193,461.50	0.0521	\$ 3.1019	\$ 189,215.90	0.0625	\$ 3.0355	\$ 185,165.50
7	Biodiesel - B2	GAL	88600	0.0450	\$ 3.0305	\$ 268,502.30	0.0521	\$ 3.0376	\$ 269,131.36	0.0625	\$ 3.0480	\$ 270,052.80
8	Biodiesel - B5	GAL	165462	0.0450	\$ 3.0381	\$ 502,690.10	0.0521	\$ 3.0452	\$ 503,864.88	0.0625	\$ 3.0556	\$ 505,585.69
9	Biodiesel - B11	GAL	15000	0.0450	\$ 3.0381	\$ 45,571.50	0.0521	\$ 3.0402	\$ 45,603.00		NO BID	
10	Biodiesel - B20	GAL	60000	0.0450	\$ 3.0431	\$ 182,586.00	0.0521	\$ 3.0502	\$ 183,012.00	0.0625	\$ 3.0606	\$ 183,636.00
11	Off-Road Diesel with Winter Additive	GAL	100000	0.1000	\$ 3.1206	\$ 312,060.00	0.0721	\$ 3.0501	\$ 305,010.00	0.0900	\$ 3.1205	\$ 312,050.00
12	Off-Road Diesel	GAL	26473	0.1000	\$ 3.0780	\$ 81,483.89	0.0521	\$ 3.0301	\$ 80,215.84	0.0625	\$ 3.0930	\$ 81,880.99
13	Biocide Additive	GAL		0.0500			0.0400				NO BID	
GRAND TOTAL					\$	6,367,025.80			\$ 6,392,724.47			\$ 6,395,687.93

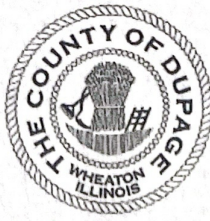
NOTES

1) Price is reflective of OPIS LOW Chicago Rack Base Published price list for January 14, 2023.

2) Offen Petroleum a) provided a price of \$3.1056/gal on line 5. When extended pricing was adjusted from \$306,769.00 to \$306,796.00 and b) Grand Total adjusted to \$6,395,687.93.

Bid Opening 2/28/2023 @ 2:30 PM	VC, NE
Invitations Sent	11
Total Vendors Requesting Documents	3
Total Bid Responses	5

Campbell Transport LLC.			Pilot Travel Centers LLC dba Saratoga Rack Marketing LLC		
MARK-UP (+) OR DISCOUNT (-) cents/gal	PRICE	EXTENDED PRICE	MARK-UP (+) OR DISCOUNT (-) cents/gal	PRICE	EXTENDED PRICE
0.0757	\$ 2.4212	\$ 1,984,086.91	0.0119	\$ 2.3574	\$ 1,931,787.93
0.0757	\$ 2.6727	\$ 1,491,378.60		NO BID	
0.0757	\$ 3.8164	\$ 62,810.67		NO BID	
0.0757	\$ 3.0487	\$ 1,028,943.51		NO BID	
0.0757	\$ 3.0913	\$ 301,403.85		NO BID	
0.0757	\$ 3.2023	\$ 195,337.95		NO BID	
0.0757	\$ 3.0612	\$ 271,224.22		NO BID	
0.0757	\$ 3.0688	\$ 507,773.34		NO BID	
0.0757	\$ 3.0638	\$ 45,957.32		NO BID	
0.0757	\$ 3.0738	\$ 184,429.29		NO BID	
0.0757	\$ 3.0963	\$ 309,632.15		NO BID	
0.0757	\$ 3.0537	\$ 80,841.17		NO BID	
1.5000				NO BID	
		\$ 6,463,818.97			\$ 1,931,787.93



AMENDMENT FOR CONTRACT RENEWAL

This contract, made and entered into by The County of DuPage, 421 North County Farm Road, Wheaton, Illinois, 60187, hereinafter called the "COUNTY" and Al Warren Oil Co. Inc., located at 1646 Summer St., Hammond IN 46320, hereinafter called the "CONTRACTOR", witnesseth;

The COUNTY and the CONTRACTOR have previously entered into a Contract, pursuant to Bid #23-011-DOT which became effective on 4/1/2023 and which will expire 3/31/2025. The contract is subject to a second of three options to renew for a twelve (12) month period.

The contract renewal shall be effective on the date of last signature and shall terminate on 3/31/2026.

The parties now agree to renew said agreement, upon the same terms as previously agreed to, as specified in the original contract.

CONTRACTOR

Signature on file

SIGNATURE

PRINTED NAME

PRINTED TITLE

DATE

THE COUNTY OF DUPAGE

SIGNATURE

PRINTED NAME

PRINTED TITLE

DATE

SECTION 7 - BID FORM PRICING

Contractor shall provide price added to the OPIS LOW Chicago Rack Base Published price list for January 15, 2023.

Cetane requires a minimum rating of 45, price shall include any percent mark-up/discount.

NO.	ITEM	UOM	QTY	OPIS PRICE	MARK-UP (+) or DISCOUNT (-) %	UNIT PRICE	EXTENDED PRICE
1	Gasoline - 87 Octane	GAL	819,457	\$ 2.2887	+ .045 %	\$ 2.3337	\$ 1,912,366.80
2	Gasoline - 89 Octane*	GAL	558,000	\$ 2.5167	< .0165 %	\$ 2.5002	\$ 1,395,111.60
3	Ultra-Low Sulfur Diesel #1**	GAL	16,458	\$ 3.9798	+ .2000 %	\$ 4.1798	\$ 68,791.15
4	Ultra-Low Sulfur Diesel #2**	GAL	337,500	\$ 2.9585	+ .0450 %	\$ 3.0035	\$ 1,013,681.25
5	Ultra-Low Sulfur Diesel #2+ Winter Additive	GAL	97,500	\$ 3.0021	+ .0450 %	\$ 3.0471	\$ 297,090.25
6	Ultra-Low Sulfur Diesel Blended 80/20	GAL	61,000	\$ 3.1628	+ .0450 %	\$ 3.2078	\$ 195,675.80
7	Biodiesel - B2	GAL	88,600	\$ 2.9555	+ .0450 %	\$ 3.0005	\$ 265,844.30
8	Biodiesel - B5	GAL	165,462	\$ 2.9530	+ .0450 %	\$ 2.9980	\$ 496,055.08
9	Biodiesel - B11	GAL	15,000	\$ 2.9640	+ .0450 %	\$ 3.0090	\$ 45,135.00
10	Biodiesel - B20	GAL	60,000	\$ 2.9855	+ .0450 %	\$ 3.0305	\$ 181,830
11	Off-Road Diesel with Winter Additive	GAL	100,000	\$ 3.0154	+ .1000 %	\$ 3.1154	\$ 311,540
12	Off-Road Diesel	GAL	26,473	\$ 2.9635	+ .1000 %	\$ 3.0635	\$ 81,100.04
13	Biocide Additive	GAL		\$	+ .0500 %	\$	\$
If a discount of OPIS Price, please note _____							
GRAND TOTAL							\$ 6,264,223.37
GRAND TOTAL (In words)							Six Million two hundred sixty four thousand two hundred twenty three + 37/100 thirty seven cents

*89 Octane may be a blend of 87 Octane and 93 Octane gasoline.

**Blended Ultra-Low Sulfur Diesel shall be an option and shall be invoiced at the appropriate quantities of the blend requested. For example, a 10,000-gallon order of 80% Ultra-Low Sulfur Diesel #2 and 20% Ultra-Low Sulfur Diesel #1 shall be invoiced as 8,000-gallons of Ultra-Low Sulfur Diesel #2 and 2,000-gallons of Ultra-Low Sulfur Diesel #1.

SECTION 8 - BID FORM SIGNATURE PAGE

The Contractor agrees to provide the service, and/or supplies as described in this solicitation and subject, without limitation, to all specifications, terms, and conditions herein contained. Bidder shall acknowledge receipt of each addendum issued in the space provided on the bid form.

X_ Signature on file LF0
(Signature and Title)

CORPORATE SEAL
(If available)

BID MUST BE SIGNED AND NOTARIZED (WITH SEAL) FOR CONSIDERATION

Subscribed and sworn to before me this 23rd day of FEBRUARY AD, 2023

Signature on file

(Notary Public)

My Commission Expires: 01/11/24



**SECTION 9 - MANDATORY FORM
GASOLINE AND DIESEL FUEL 23-011-FM**

(PLEASE TYPE OR PRINT THE FOLLOWING INFORMATION)

Full Name of Bidder	A1 Warren Oil Co Inc.		
Main Business Address	1646 Summer St.		
City, State, Zip Code	Hammond IN 46320		
Telephone Number	630-484-4368	Email Address	aberg@a1warrenoil.com
Bid Contact Person	Arnie Berg		

The undersigned certifies that he is:

☐ the Owner/Sole Proprietor
 ☐ a Member authorized to sign on behalf of the Partnership
 ☒ an Officer of the Corporation
 ☐ a Member of the Joint Venture

Herein after called the Bidder and that the members of the Partnership or Officers of the Corporation are as follows:

<u>Thomas A. Warren</u> (President or Partner)	<u>Thomas A. Warren</u> (Vice-President or Partner)
<u>Jerome A. Pizzorus</u> (Secretary or Partner)	<u>Thomas A. Warren</u> (Treasurer or Partner)

Further, the undersigned declares that the only person or parties interested in this bid as principals are those named herein; that this bid is made without collusion with any other person, firm or corporation; that he has fully examined the proposed forms of agreement and the contract specifications for the above designated purchase, all of which are on file in the office of the Procurement Officer, DuPage County, 421 North County Farm Road, Wheaton, Illinois 60187, and all other documents referred to or mentioned in the contract documents, specifications and attached exhibits, including

Addenda No. 1, 2, and _____ issued thereto.

Further, the undersigned proposes and agrees, if this bid is accepted, to provide all necessary machinery, tools, apparatus, and other means of construction, including transportation services necessary to furnish all the materials and equipment specified or referred to in the contract documents in the manner and time therein prescribed.

Further, the undersigned certifies and warrants that he is duly authorized to execute this certification/affidavit on behalf of the Bidder and in accordance with the Partnership Agreement or by-laws of the Corporation, and the laws of the State of Illinois and that this Certification is binding upon the Bidder and is true and accurate.

Further, the undersigned certifies that the Bidder is not barred from bidding on this contract as a result of a violation of either 720 Illinois Compiled Statutes 5/33 E-3 or 5/33 E-4, bid rigging or bid-rotating, or as a result of a violation of 820 ILCS 130/1 et seq., the Illinois Prevailing Wage Act.

The undersigned certifies that he has examined and carefully prepared this bid and has checked the same in detail before submitting this bid, and that the statements contained herein are true and correct.

If a Corporation, the undersigned, further certifies that the recitals and resolutions attached hereto and made a part hereof were properly adopted by the Board of Directors of the Corporation at a meeting of said Board of Directors duly called and held and have not been repealed nor modified, and that the same remain in full force and effect. (Bidder may be requested to provide a copy of the corporate resolution granting the individual executing the contract documents authority to do so.)

Further, the Bidder certifies that he has provided equipment, supplies, or services comparable to the items specified in this contract to the parties listed in the reference section below and authorizes the County to verify references of business and credit at its option.

Finally, the Bidder, if awarded the contract, agrees to do all other things required by the contract documents, and that he will take in full payment therefore the sums set forth in the bidding schedule (subject to unit quantity adjustments based upon actual usage).

CONTRACT ADMINISTRATION INFORMATION:

CORRESPONDENCE TO CONTRACTOR:		REMIT TO CONTRACTOR:	
NAME	Al Warren Oil Co Inc.	NAME	Al Warren Oil Co Inc.
CONTACT	Arnie Berg	CONTACT	AWOC Billing@alwarrenoil.com
ADDRESS	1646 Summer St.	ADDRESS	P.O. Box 2279
CITY ST ZIP	Hammond IN 46320	CITY ST ZIP	Hammond IN 46323
TX	630-484-4368	TX	219-228-5060
FX	630-971-8301	FX	219-852-6010
EMAIL	a.berg@alwarrenoil.com	EMAIL	awocbilling@alwarrenoil.com
COUNTY BILL TO INFORMATION:		COUNTY SHIP TO INFORMATION:	
Various Locations		Various Locations	

ALL MATERIALS MUST BE BID AND SHIPPED F.O.B. DELIVERED (FREIGHT INCLUDED IN PRICE)



DuPage County
Finance Department
Procurement Division
421 North County Farm Road
Room 3-400
Wheaton, Illinois 60187-3978

REQUIRED VENDOR ETHICS DISCLOSURE STATEMENT

Section I: Contact Information

Please complete the contact information below.

BID NUMBER:	23-011-DOT
COMPANY NAME:	Al Warren Oil Co Inc.
CONTACT PERSON:	Arnie Berg
CONTACT EMAIL:	a.berg@alwarrenoil.com

Section II: Procurement Ordinance Requirements

Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the County, shall provide to the Procurement Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor to any incumbent County Board member, County Board chairman, or Countywide elected official whose office the contract to be awarded will benefit within the current and previous calendar year. The contractor, union, or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors, and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

Has the Bidder made contributions as described above?

☐ Yes

☒ No

If "Yes", complete the required information in the table below.

RECIPIENT	DONOR	DESCRIPTION (e.g., cash, type of item, in-kind services, etc.)	AMOUNT/VALUE	DATE MADE

All contractors and vendors who have obtained or are seeking contracts with the County shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

Has the Bidder had or will the Bidder have contact with lobbyists, agents, representatives or individuals who are or will be having contact with county officers or employees as described above.

☐ Yes

☒ No

If "Yes", list the name, phone number, and email of lobbyists, agents, representatives, and all individuals who are or will be having contact with county officers or employees in the table below.

NAME	PHONE	EMAIL

Section III: Violations

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future County contracts. Continuing and supplemental disclosure is required. The Bidder agrees to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner;
- 30 days prior to the optional renewal of any contract;
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text of the County's Ethics Ordinance is available at:

http://www.dupagecounty.gov/government/county_board/ethics_at_the_county/

The full text of the County's Procurement Ordinance is available at:

https://www.dupagecounty.gov/government/departments/finance/procurement/procurement_ordinance_and_guiding_principles.php

Section IV: Certification

By signing below, the Bidder hereby acknowledges that it has received, read, and understands these requirements, and certifies that the information submitted on this form is true and correct to the best of its knowledge.

Printed Name: Arnie Berg

Signature: _____

Title: Business Development Manager

Date: 1/30/25

Signature on file



Change Order

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 25-0577

Agenda Date: 3/4/2025

Agenda #: 21.A.

DT-P-0022A-24

**AMENDMENT TO RESOLUTION DT-P-0022-24 ISSUED TO ENERGICITY
CORPORATION D/B/A RACK'M UP EQUIPMENT DISTRIBUTORS
TO INSTALL MOHAWK VERTICAL RISE VEHICLE LIFTS
FOR THE DIVISION OF TRANSPORTATION
(CONTRACT INCREASE \$41,320.00, +5.37%)**

WHEREAS, the DuPage County Board has heretofore approved and adopted Resolution DT-P-0022-24 on March 26, 2024 awarding a contract to Energicity Corporation to install eight (8) Vertical Rise Lifts for the Division of Transportation's 180 building. During the installation unsuitable electrical conduit and wiring lines were found that require replacement; and

WHEREAS, Energicity Corporation is the sole contractor capable of installing and connecting the new electrical cables and conduit to the specific OMER lifts being installed at the 180 building; and

WHEREAS, the Transportation Committee recommends County Board approval for the increase in the amount of \$41,320.00, +5.37%, to Energicity Corporation d/b/a Rack'M Up Equipment Distributors, in order to install new electrical cables and conduit for the Vertical Rise Vehicle Lifts for the Division of Transportation.

NOW, THEREFORE, BE IT RESOLVED that the DuPage County Board adopt this Amendment to Resolution DT-P-0022-24, issued to Energicity Corporation d/b/a Rack'M Up Equipment Distributors, 808 N. Central Road, Unit D, Wood Dale, Il 60187, to increase the funding in the amount of \$41,320.00, resulting in an amended contract total amount of \$810,811.10, an increase of 5.37%.

Enacted and approved this 11th day of March, 2025 at Wheaton, Illinois

**DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD**

Attest: _____

JEAN KACZMAREK, COUNTY CLERK

**Request for Change Order****Procurement Services Division**

Attach copies of all prior Change Orders

Date: Feb 19, 2025

MinuteTraq (IQM2) ID #:

Purchase Order #: 6969-1-SERV	Original Purchase Order Date: Mar 26, 2024	Change Order #: 1	Department: Division of Transportation
Vendor Name: Energicity Corp dba Rack'M Up Equipment		Vendor #: 42450	Dept Contact: Kathleen Black Curcio
Background and/or Reason for Change Order Request:	Contract purchase order for the installation of (8) Mohawk Vertical Rise Lifts for Fleet Maintenance. Increase contract due to unforeseen overhead conduit/wiring electrical work needed for the installation of the lifts. 1. Decrease LN1 (FY24-1500-3520-54010) \$769,491.10 2. Establish LN2 (FY25-1500-3520-54010) \$769,491.10 3. Increase LN2 (FY25-1500-3520-54010) \$41,320.00		
IN ACCORDANCE WITH 720 ILCS 5/33E-9			

- ☐ (A) Were not reasonably foreseeable at the time the contract was signed.
- ☐ (B) The change is germane to the original contract as signed.
- ☒ (C) Is in the best interest for the County of DuPage and authorized by law.

INCREASE/DECREASE	
A	Starting contract value
B	Net \$ change for previous Change Orders
C	Current contract amount (A + B)
D	Amount of this Change Order <input checked="" type="checkbox"/> Increase <input type="checkbox"/> Decrease
E	New contract amount (C + D)
F	Percent of current contract value this Change Order represents (D / C)
G	Cumulative percent of all Change Orders (B+D/A); (60% maximum on construction contracts)
DECISION MEMO NOT REQUIRED	

- ☐ Cancel entire order ☐ Close Contract ☐ Contract Extension (29 days) ☐ Consent Only
- ☐ Change budget code from: _____ to: _____
- ☐ Increase/Decrease quantity from: _____ to: _____
- ☐ Price shows: _____ should be: _____
- ☐ Decrease remaining encumbrance and close contract ☐ Increase encumbrance and close contract ☐ Decrease encumbrance ☐ Increase encumbrance

DECISION MEMO REQUIRED	
<input type="checkbox"/> Increase (greater than 29 days) contract expiration from: _____ to: _____	
<input checked="" type="checkbox"/> Increase \geq \$2,500.00, or \geq 10%, of current contract amount <input type="checkbox"/> Funding Source _____	
<input type="checkbox"/> OTHER - explain below:	
<div style="border: 1px solid black; height: 20px; width: 100%;"></div>	

kbc	6892	Feb 19, 2025	<i>SMT</i>	6910	2/19/25
Prepared By (Initials)	Phone Ext	Date	Recommended for Approval (Initials)	Phone Ext	Date
REVIEWED BY (Initials Only)					
Buyer	Date	Procurement Officer	Date		
Chief Financial Officer (Decision Memos Over \$25,000)	Date	Chairman's Office (Decision Memos Over \$25,000)	Date		



Decision Memo

Procurement Services Division

This form is required for all Professional Service Contracts over \$25,000 and as otherwise required by the Procurement Review Checklist.

Date: Feb 19, 2025

File ID #: 25-0577

Purchase Order #: 6969-1-SERV

Requesting Department: Division of Transportation	Department Contact: Michael Figuray
Contact Email: michael.figuray@dupagecounty.gov	Contact Phone: 6920
Vendor Name: Energicity Corp dba Rack'M Up Equipment	Vendor #: 42450

Action Requested - Identify the action to be taken and the total cost; for instance, approval of new contract, renew contract, increase contract, etc.

Requesting an increase to the purchase order 6969-1-SERV, the installation of (8) Mohawk Vertical Rise Lifts for Fleet Maintenance. Increase is needed due to unforeseen overhead conduit/wiring electrical work needed for the installation of the lifts. Increase contract by \$41,320.00

Summary Explanation/Background - Provide an executive summary of the action. Explain why it is necessary and what is to be accomplished.

During construction, we found that the existing underground electrical conduit had corroded and collapsed. As a result, new overhead conduit and wiring must be installed to provide power to the lifts.

Original Source Selection/Vetting Information - Describe method used to select source.

SOLE SOURCE PER DUPAGE ORDINANCE, SECTION 2-350;
SOLE AUTHORIZED DISTRIBUTOR WHERE THE MANUFACTURER HAS ESTABLISHED TERRITORIES

Recommendations/Alternatives - Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request.

DuPage County DOT is purchasing Mohawk brand heavy duty vehicle lifts. Rack'm Up Equipment Distributors is currently the only contractor in the greater Chicago area that is factory trained and authorized to perform Mohawk Lift installations. The overhead conduit/wiring will be installed by Rack'M Up Equipment.

Fiscal Impact/Cost Summary - Include projected cost for each fiscal year, approved budget amount and account number, source of funds, and any future funding requirements along with any narrative.

There is sufficient funds for FY2025 in 1500-3510-54010 for this increase.



Rack 'M Up Equipment Distributors

808 N Central Ave
Ste D
Wood Dale, IL 60191

Proposal

Proposal Date: 8/28/2024

Proposal #: 1239

Project:

Bill To:

DuPage County Vehicle Maintenance
421 N. County Farm Road
Wheaton, IL 60187

Terms	Phone:	E-mail
Contractual	847 734 8446	finance@rackmup.com

Item	MPN	Description	Est. Hrs/Qty.	Rate	Total
Subcontract ...		Change Order - Overhead conduit / wiring for new OMER HD vehicle lifts. Subcontractor - Electrical 1. Furnish labor and material to install new overhead conduit and wiring to feed 3 locations for under floor truck lifts. 2. Furnish man lift and equipment to complete installation. 3. Provide EMT conduit above grade to 10-ft AFF. 4. Provide ridge conduit below 10-ft FF. 5. All overhead conduit to be installed at once. 6. Owner to provide access during normal working hours 7am. to 3pm Monday through Friday to complete installation Exclusions: Premium Labor Concreting cutting or removal.	1	41,320.00	41,320.00

Deposit Amount equal to equipment, freight and applicable sales tax.

(8.0%)

\$0.00

Parts, Materials or Equipment will require a deposit before starting. If paying by credit card a 3.5% processing fee will be added to the amount being paid by credit card. Late Payment of the balance will result in a 1.5% late charge (18% annually) assessed monthly until paid in full. In the event of non-payment for any materials or services provided hereunder by the customer and Rack 'M Up Equipment must institute collections and legal proceedings to collect balance. The customer agrees to pay all costs of Rack 'M Up Equipment's reasonable attorney's fees and costs and any unpaid further consents to the entry of any pre-judgment interest in the amount of 5%. This proposal maybe withdrawn after 30 days, if not accepted.

Total

\$41,320.00

SIGNATURE



REQUIRED VENDOR ETHICS DISCLOSURE STATEMENT

Section I: Contact Information

Please complete the contact information below.

BID NUMBER:	P.O. 6969-0001 SERV REF# LS# 24-0861
COMPANY NAME:	RACK' M UP EQUIPMENT DISTRIBUTORS
CONTACT PERSON:	AL SHENFELD
CONTACT EMAIL:	ASHENFELD@RACKMUP.COM

Section II: Procurement Ordinance Requirements

Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the County, shall provide to the Procurement Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor to any incumbent County Board member, County Board chairman, or Countywide elected official whose office the contract to be awarded will benefit within the current and previous calendar year. The contractor, union, or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors, and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

Has the Bidder made contributions as described above?

☐ Yes

☒ No

If "Yes", complete the required information in the table below.

RECIPIENT	DONOR	DESCRIPTION (e.g., cash, type of item, in-kind services, etc.)	AMOUNT/VALUE	DATE MADE

All contractors and vendors who have obtained or are seeking contracts with the County shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

Has the Bidder had or will the Bidder have contact with lobbyists, agents, representatives or individuals who are or will be having contact with county officers or employees as described above.

☐ Yes

☒ No

If "Yes", list the name, phone number, and email of lobbyists, agents, representatives, and all individuals who are or will be having contact with county officers or employees in the table below.

NAME	PHONE	EMAIL

Section III: Violations

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future County contracts. Continuing and supplemental disclosure is required. The Bidder agrees to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner;
- 30 days prior to the optional renewal of any contract;
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text of the County's Ethics Ordinance is available at:

http://www.dupagecounty.gov/government/county_board/ethics_at_the_county/

The full text of the County's Procurement Ordinance is available at:

https://www.dupagecounty.gov/government/departments/finance/procurement/procurement_ordinance_and_guiding_principles.php

Section IV: Certification

By signing below, the Bidder hereby acknowledges that it has received, read, and understands these requirements, and certifies that the information submitted on this form is true and correct to the best of its knowledge.

Printed Name: ALLAN SHENFELD

Signature: _____

Signature on file

Title: PRESIDENT BACK' M UP EQUIPMENT DISTRIBUTOR Date: February 13, 2025



Change Order

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 25-0605

Agenda Date: 3/4/2025

Agenda #: 21.B.

DT-P-0241C-20

**AMENDMENT TO RESOLUTION DT-P-0241B-20
ISSUED TO V3 COMPANIES, LTD.
PROFESSIONAL DESIGN (PHASE II) ENGINEERING SERVICES
CH 23/NAPERVILLE ROAD
FROM WARRENVILLE ROAD TO RIDGELAND AVENUE
SECTION 16-00195-06-CH
(INCREASE \$165,425.30, + 26.12%)**

WHEREAS, the DuPage County Board awarded a contract through Resolution DT-P-0241-20 on September 22, 2020, to V3 Companies, Ltd. for Professional Design (Phase II) Engineering Services for improvements along CH 23/Naperville Road, from Warrenville Road to Ridgeland Avenue, Section Number 20 -00195-06-CH, said contract was amended by DT-P-0241A-20 on March 16, 2021, and by DT-P-0241B-20 on July 18, 2023; and

WHEREAS, the current cost of the PROJECT to the County of DuPage, by and through the Division of Transportation, is \$633,222.91; and

WHEREAS, ongoing utility and right-of-way coordination and changing traffic patterns have necessitated the preparation of additional designs, exhibits, cost estimates, and assessments of various impacts to grading, drainage, utilities, and adjacent properties; and

WHEREAS, to incorporate these changes and updates requires effort on the part of the CONSULTANT to revise and prepare new supporting technical analysis relating to said designs, exhibits, and cost estimates, and to develop and deliver these materials at a level sufficient to support the development of design and contract documents; and

WHEREAS, additional funds are necessary for the CONSULTANT to complete all the additional tasks needed in the revised scope of services; and

WHEREAS, the Transportation Committee recommends a change order to increase the contract in the amount of \$165,425.30, + 26.12% in order to complete the additional tasks.

NOW, THEREFORE, BE IT RESOLVED that the DuPage County Board adopt this Amendment to Resolution DT-P-0155B-22, issued to V3 Companies, Ltd., to increase the funding in the amount of \$165,425.30, +26.12%, resulting in an amended contract total amount of \$798,648.21, a cumulative increase of 36.19%.

BE IT FURTHER RESOLVED that the County Clerk transmit a copy of this Resolution and associated Illinois Department of Transportation BLR form appropriating the necessary rebuild Illinois tax bond funds to pay for the improvement to the State of Illinois Department of Transportation, by and through the Division of Transportation.

Enacted and approved this 11th day of March, 2025 at Wheaton, Illinois.

DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: _____
JEAN KACZMAREK, COUNTY CLERK

**Request for Change Order****Procurement Services Division**

Attach copies of all prior Change Orders

Date: Feb 19, 2025

MinuteTraq (IQM2) ID #:

Purchase Order #: 4861-1-SERV	Original Purchase Order Date: Sep 23, 2020	Change Order #: 8	Department: Division of Transportation
Vendor Name: V3 Companies, Ltd.		Vendor #: 10802	Dept Contact: Kathleen Black Curcio
Background and/or Reason for Change Order Request:	Professional Design Engineering Services for improvements along Naperville Road, from Warrenville Road to Ridgeland Avenue, Section# 16-00195-06-CH. Increase LN1 (1500-3550-54040-NAPERVILLEROAD) \$165,425.30 and revised Exhibit C.		
IN ACCORDANCE WITH 720 ILCS 5/33E-9			

☐ (A) Were not reasonably foreseeable at the time the contract was signed.☐ (B) The change is germane to the original contract as signed.☒ (C) Is in the best interest for the County of DuPage and authorized by law.

INCREASE/DECREASE		
A	Starting contract value	\$586,409.73
B	Net \$ change for previous Change Orders	\$46,813.18
C	Current contract amount (A + B)	\$633,222.91
D	Amount of this Change Order <input checked="" type="checkbox"/> Increase <input type="checkbox"/> Decrease	\$165,425.30
E	New contract amount (C + D)	\$798,648.21
F	Percent of current contract value this Change Order represents (D / C)	26.12%
G	Cumulative percent of all Change Orders (B+D/A); (60% maximum on construction contracts)	36.19%
DECISION MEMO NOT REQUIRED		

☐ Cancel entire order ☐ Close Contract ☐ Contract Extension (29 days) ☐ Consent Only☐ Change budget code from: _____ to: _____☐ Increase/Decrease quantity from: _____ to: _____☐ Price shows: _____ should be: _____
☐ Decrease remaining encumbrance and close contract
 ☐ Increase encumbrance and close contract
 ☐ Decrease encumbrance
 ☐ Increase encumbrance
DECISION MEMO REQUIRED☐ Increase (greater than 29 days) contract expiration from: _____ to: _____☒ Increase \geq \$2,500.00, or \geq 10%, of current contract amount ☐ Funding Source _____☐ OTHER - explain below:

kbc	6892	Feb 19, 2025	<i>[Signature]</i>	6910	2/19/25
Prepared By (Initials)	Phone Ext	Date	Recommended for Approval (Initials)	Phone Ext	Date
REVIEWED BY (Initials Only)					
Buyer	Date	Procurement Officer	Date		
Chief Financial Officer (Decision Memos Over \$25,000)	Date	Chairman's Office (Decision Memos Over \$25,000)	Date		



Decision Memo

Procurement Services Division

This form is required for all Professional Service Contracts over \$25,000 and as otherwise required by the Procurement Review Checklist.

Date: Feb 19, 2025

File ID #: _____

Purchase Order #: 4861-1-SERV

Requesting Department: Division of Transportation	Department Contact: Nils Jordahl
Contact Email: nils.jordahl@dupagecounty.gov	Contact Phone: 6900
Vendor Name: V3 Companies, Ltd.	Vendor #: 10802

Action Requested - Identify the action to be taken and the total cost; for instance, approval of new contract, renew contract, increase contract, etc.

V3 Companies, Ltd., is requesting additional compensation for professional design engineering services for the Naperville Road improvements from Warrenville Road to Ridgeland Avenue, Section 16-00195-06-CH. The additional cost to PO#4861-1-SERV will be \$165,425.30 and a Revised Exhibit C.

Summary Explanation/Background - Provide an executive summary of the action. Explain why it is necessary and what is to be accomplished.

This supplement serves to accomplish tasks beyond V3's current scope of services, and is needed to complete the design phase and to provide engineering support during the construction phase of this project. The supplemental tasks include updating of the project's special waste/CCDD assessment, additional utility coordination efforts, design changes resulting from the analysis of updated traffic data, and various other tasks associated with the extension of the project schedule and the production of additional submittals, reviews, and revisions as required by the DOT and project stakeholders.

Original Source Selection/Vetting Information - Describe method used to select source.

The DOT only selects firms that are pre-qualified in accordance with IDOT guidelines. Requests for Statements of Interest were sent to firms throughout the industry. Statements of Interest were received from 33 firms. Based on the review of the Statements of Interest, 3 firms were shortlisted and requested to submit a Statement of Qualification. The DOT reviewed each submittal taking into consideration the firm's understanding of the project, strategies to ensure timely completion of the project, experience on similar projects, experience of key personnel. Based on a comprehensive review of the submittals, the DOT determined that the project team assembled by V3 Companies, Ltd. was most qualified and had the staff available to perform the work on behalf of the County.

Recommendations/Alternatives - Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request.

A supplement to the contract amount is the recommended course of action since V3 Companies, Ltd. has completed the work to date in a satisfactory and timely manner. V3 Companies, Ltd. is in the best position to continue to provide design engineering services for this project at the lowest cost to the County. DOT does not have the staff resources in order to complete design engineering and permitting on this project and manage other projects as well. Terminating this contract and soliciting proposals for a new contract would delay the work and result in higher costs.

Fiscal Impact/Cost Summary - Include projected cost for each fiscal year, approved budget amount and account number, source of funds, and any future funding requirements along with any narrative.

There are sufficient funds in FY2025-1500-3550-54040 for this increase.

V3 Companies
Naperville Road (CH 23): Naperville-Wheaton Road/Ridgeland Avenue to Diehl
Road (Widening, Resurfacing and Signal Improvements)
Section 16-00195-06-CH
Supplement Request #2 - Scope of Services
February 5, 2025

PART A – PREVIOUSLY COMPLETED SUPPLEMENTAL SCOPE ITEMS

The services detailed in Part A of the document represent the additional work effort required to complete various out of scope items subsequent to Supplement #1 approval.

A.1 Supplemental Utility Coordination Efforts

Overall utility coordination efforts exceeded the level of effort detailed in the original scope of work. This has included multiple on-site meetings with individual utility companies to assess extent of impacts and plans for relocation, frequent direct coordination with each utility company, and facilitation of coordination efforts among the utility companies when the same contractor was retained to perform relocation work. V3 also organized and attended a joint status meeting with impacted utility companies at the County's offices.

Total Hours for this Item: 32 hours

A.2 Plan Updates due to Land Acquisition Process

V3 updated the Plat of Highways to eliminate Parcel 006 (temporary easement from the office complex property on Diehl Road) and Parcel 003 (right of way corner take from restaurant property at the southwest corner of Lincoln Road intersection) in order to facilitate the land acquisition process. V3 also added decorative fencing to the plans along the portion of the church property fronting Naperville Road.

Total Hours for this Item: 8 hours

PART B – NEW SUPPLEMENTAL SCOPE ITEMS TO BE COMPLETED

The services detailed in Part B of this document represent the additional tasks that have been requested by DuPage County DOT to take the project through the end of the Phase III support and coordination phase. In general, these additional tasks are based on the following:

- Design changes that were requested upon the County's review of the December 2023 100% PS&E submittal (and as discussed with V3 at the May 23, 2024 plan review meeting).
- Modifications to the proposed roadway geometrics to enhance operations based on most up to date traffic information (as conceptualized by the County and presented and discussed with V3 on October 23, 2024).

- Additional tasks associated with the extension of the project schedule from the previously anticipated August 2023 contract advertisement (as captured in Supplement Request #1 - approved on July 18, 2023) to a new contract advertisement date (yet to be determined). This includes submittals to the County and City for review and comment and production of all resulting dispositions and revisions. This also includes an update to the special waste/CCDD assessment.

No updates to the approved stormwater permit submittal are anticipated. Additionally, the fee-in-lieu charge for not meeting the County's Post Construction Best Management Practices requirements has already been paid to DuPage County Stormwater Management.

Following are additional details with regard to the first two bullet points highlighted above:

Scope change items based on County's review of December 2023 100% PS&E submittal:

- Revisions to the currently proposed Maintenance of Traffic (MOT) scheme to avoid establishing concurrent work zones on either side of Naperville Road. This will result in one additional MOT stage, bringing the total to three major stages.
- Traffic signal layout and plan updates to provide one signal head per lane (at center of lane) per County direction. Plans also required to be updated to reflect current County preferences regarding ADA ramp layouts that will impact Accessible Pedestrian Signal (APS) locations.
- Suggested revisions to ADA ramp designs based on realigning walk paths to be located further from back of curb.

Modifications to Proposed Roadway Geometrics to Better Accommodate Current Traffic Patterns:

Diehl Road Intersection - South Leg

- Inside northbound through lane to be converted to a second left-turn lane.
- Large barrier island at the southwest corner will be eliminated and the corner radius reduced accordingly. Proposed retaining wall will be re-designed based on the revised configuration.
- The barrier median width will be increased from four to six feet wide to accommodate the new dual-left turn lane scenario. This will be accomplished utilizing 11-foot-wide turn lanes and six-inch-wide gutter.
- Proposed outside pavement edges and B-6.24 curb and gutter to be maintained.

Diehl Road Intersection - North Leg

- Inside northbound through lane to be striped out to receive two through lanes. The resulting wider median will then immediately taper down (via a 40:1 taper) to simultaneously shift traffic and develop a shadowed right-turn lane (for the I-88 ramp) via striping out the third (inner-most) northbound through lane.
- Southbound right-turn lane to be converted to a shared through/right turn lane.
- Proposed outside pavement edges and B-6.24 curb and gutter to be maintained.
- Pedestrian crossing will be removed and the PACE bus stop pad shifted to the south leg.

Diehl Road Intersection - West Leg

- Proposed second left turn lane to be converted to a shared through/left-turn lane.
- The “free flow” right turn movement will be eliminated and a dual-right turn lane scenario created by converting the second through lane to a right-turn lane.
- Approximately 950’ of Diehl Road will be resurfaced/restriped west of the currently proposed reconstruction limit to match into the City’s recently completed resurfacing project.
- Proposed outside pavement edges and B-6.12 curb and gutter to be maintained.

Diehl Road Intersection - East Leg

- Geometrics will be evaluated and revised as necessary to accommodate the other modifications proposed at this intersection.
- Potential realignment to better match west leg

Lincoln Road Intersection - South Leg

- Stripe out inside through lane to be a striped median, thereby further “burying” the left-turn lane onto Lincoln Road
- Proposed outside pavement edges and B-6.24 curb and gutter to be maintained.

Lincoln Road Intersection - North Leg

- See “Diehl Road Intersection – South Leg” above for details

Naperville-Wheaton Road/Ridgeland Avenue Intersection - South Leg

- Stripe out inside through lane to be a striped median, thereby further “burying” the left-turn lane onto Naperville-Wheaton Road. Striping will follow along the length of the roadway taper currently proposed to introduce the third northbound through lane.
- Proposed outside pavement edges and B-6.24 curb and gutter to be maintained.

Naperville-Wheaton Road/Ridgeland Avenue Intersection - North Leg

- Inside northbound through lane to be striped out to receive two through lanes.
- Proposed outside pavement edges and B-6.24 curb and gutter to be maintained.

PART B TASK SUMMARY

B.1 Roadway Geometrics Concept Development

V3 will review and evaluate the conceptual geometric revisions presented by the County at the October 24, 2024 meeting. The geometrics will be fully vetted to ensure that current IDOT and County design standards are met and that design vehicle turning movements are accommodated. Roadway and striping linework will be developed in CAD and plan exhibits prepared to detail the proposed revisions accordingly. A brief technical memorandum will be prepared to present the refined geometrics and discuss potential impacts to utilities, right of way, ADA accessibility, and any other design elements. The concept plan will then be refined accordingly based on County input, and upon approval, V3 will incorporate the revisions into the construction documents accordingly.

Total Hours for this Item: 40 hours

B.2 MOT Concept Plan Development

V3 will develop a revised MOT concept staging plan which addresses the County's concerns with the current plan which proposes simultaneous work zones on either side of Naperville Road during Stage 1. V3 will provide typical sections and plan exhibits detailing the revised MOT concept for County review and comment. The concept plan will then be refined accordingly based on County input. Upon approval of the concept plan, V3 will incorporate the revisions into the MOT plans accordingly.

Total Hours for this Item: 32 hours

B.3 Special Waste Assessment

Since the original Special Waste Assessment was conducted nearly four years ago (thus significantly limiting the County's ability to get demolition items accepted at a local CCDD facility), V3 will conduct a new CCDD Soil Disposal Evaluation in accordance with IL Title 35 Part 1150 Subtitle J: Clean Construction or Demolition Debris. CCDD facilities and Uncontaminated Soil Fill Operations are privately owned and maintain the right to accept or reject materials on any criteria decided on by the facility. Consequently, adherence to IL Title 35 Part 1150 Subtitle J does not guarantee acceptance at every CCDD facility. This proposed scope of work is consistent with IL Title 35 Part 1150 Subtitle J and industry standards.

The CCDD Soil Disposal Evaluation will be conducted to screen and characterize potentially excavated soils generated from proposed construction activities that cannot be reused or managed onsite. The CCDD Soil Disposal Evaluation will include the following tasks:

B.3.1 Screening for Potentially Impacted Properties (PIPs)

The original sampling approach was based on a Preliminary Environmental Site Assessment (PESA) conducted by Huff & Huff in 2017. Land use adjacent to the project area has changed and the findings of the original PESA are no longer accurate. Consequently, the proposed project area must be rescreened for adjacent properties that are identified as PIPs. The PIP screening process includes the following:

- Review reasonably ascertainable regulatory information published by federal, state, local, tribal, health, and/or environmental agencies pertaining to properties adjacent to the Site.
- Review historical data sources for properties adjacent to the Site, including aerial photographs, topographic maps, fire insurance maps, city directories, and other readily available data.
- Determine if there are Potentially Impacted Property (PIP) adjacent to the project area.
- Develop a soil sampling plan based on the estimated excavation depths of proposed construction activities and the historic use of the adjoining properties in the project area.

Total Hours for this Sub-Task: 38 hours

B.3.2 Drilling and Sample Collection

Based on the updated sampling plan V3 will conduct the field sampling. Field sampling activities include the following tasks:

- V3 will subcontract an environmental driller to conduct soil borings for sample collection.

- Drillers and V3 field sampling staff will mobilize for the sample collection effort. The proposed boring locations will be marked out in the field by V3 field staff prior to the drillers obtaining utility clearance through the JULIE one call system. Mobilization also includes obtaining ROW permits for conducting borings in the ROW.
- Soil sampling collection will be conducted by a V3 geologist or environmental engineer.
- Sample analysis will be performed by an Illinois NELAP accredited laboratory.
- Considering the proposed design has not been finalized and soil sampling is dependent on the findings of the records review of adjacent site histories, the costs associated with the CCDD Soil Disposal Evaluation were based on the following assumptions and could be subject to change depending on the project design and if certain Sites are identified as a PIPs. Proposed costs are based on the following assumptions:
 - A maximum of 3 days of drilling.
 - Up to 18 borings for the project.
 - Up to 1 soil sample per boring.
 - Assumed sample analysis for one or more of the following:
 - VOCs
 - BTEX + MTBE
 - PNAs
 - PCBs
 - SVOCs
 - RCRA 8 Metals (Total and/or TCLP/SPLP)
 - Target Analyte List TAL Metals (Total and/or TCLP/SPLP)
 - pH
 - Assumes standard 5 to 7-day turn-around time for lab sample results (expedited turnaround time is available for an added surcharge).

Total Hours for this Sub-Task: 52 hours

B.3.3 Reporting and CCDD Certification

The findings of the PIP screening, the proposed sampling plan, field sampling activities, and the lab analytical results will be detailed in the CCDD Soil Disposal Evaluation Report which will include:

- Brief project summary and propose excavation associated with the Site.
- The proposed sampling plan, the justification for sampling, and propose sample analysis.
- Summary of field activities and observations.
- Detected concentrations of contaminants of concern based on laboratory analysis.
- Comparison of detected concentrations of contaminants to the Maximum Allowable Concentrations (MACs) specified in 35 IAC Part 1100, Subpart F. to evaluate excavated soils for CCDD acceptance, and comparison to Tier 1 soil remediation objectives (ROs) specified in 35 Illinois Administrative Code (IAC), Part 742 Tiered Approach to Corrective Action Objectives (TACO) for industrial/commercial and, residential land use, and Construction Worker exposure routes to evaluate the ability of the soil to be reused as fill, or the need for construction worker notification.
- Figures depicting the limits of any soil management areas.
- LPC 663 form to certify soils qualifying for CCDD disposal will be included in the appendix of the CCDD Soil Disposal Evaluation.

- Depending on the sampling results and specifics of proposed soils export, there may be justification for additional soil sampling or soil management strategies to maximize CCDD disposal and provide cost savings.

Total Hours for this Sub-Task: 45 hours

Total Hours for this Item: 135 hours

B.4 Updates to Plans, Specifications, and Cost Estimates

Upon approval of the revised MOT scenario and geometric modifications, V3 will update the plans, specifications, and cost estimates accordingly. The County has requested that V3 make submittals at the 90% pre-final and 100% final milestones to the County and City for review and comment. Following is a summary of the additional work effort anticipated:

- Title Sheet – **No changes**
- Index of Drawings, Highway Standards, and General Notes – (3 sheets)(2 hours/sheet) = 6 hours
- Summary of Quantities – (14 sheets)(2.3 hours/sheet) = 32 hours
- Schedules of Quantities – (7 sheets)(4 hours/sheet) = 28 hours
- Existing Typical Sections – **No changes**
- Proposed Typical Sections – (3 sheets)(5 hours/sheet) = 15 hours
- Alignment and Ties – **No changes**
- Removal Plans – *add one sheet to capture extended resurfacing limits on Diehl Road* = 8 hours
- Plan and Profile – (11 sheets)(6 hours/sheet) + 1 new sheet to capture extended resurfacing limits on Diehl Road (8 hours) = 74 hours
- Retaining Wall Plan – (1 sheet)(16 hours/sheet) = 16 hours
- Maintenance of Traffic Notes – (2 sheets)(3 hours/sheet) = 6 hours
- Maintenance of Traffic Typical Sections – (3 sheets)(4 hours/sheet) + 1 new sheet to capture additional MOT stage (8 hours) = 20 hours
- Maintenance of Traffic Plans – **3rd MOT stage on Naperville Road added** – (19 existing sheets)(4 hours/sheet) + (8 new sheets)(5 hours/sheet) = 116 hours
- Erosion Control Plans - (7 sheets)(1 hour/sheet) = 7 hours
- Landscaping Plans - (7 sheets)(1 hour/sheet) = 7 hours
- Drainage and Utility Plan - (11 sheets)(2 hours/sheet) = 22 hours
- Diehl Road Intersection Grading Plan – (1 sheet)(24 hours/sheet) = 24 hours
- Naperville-Wheaton Road/Ridgeland Avenue Intersection Grading Plan **No changes**
- Driveway Grading Plans - **No changes**
- Sidewalk/ADA Ramp Grading Plans - (5 sheets)(13 hours/sheet) = 65 hours
- Pavement Marking Plans - (6 sheets)(5 hours/sheet) = 1 new sheet to capture extended resurfacing limits on Diehl Road (5 hours) = 35 hours
- Signing Plans - (6 sheets)(1 hour/sheet) = 6 hours
- IDOT District 1 Traffic Signal Standards - **No changes**
- Temporary Traffic Signal Plans – **3rd MOT stage added** – (11 existing sheets)(2 hours/sheet) + (2 new sheets)(8 hours/sheet) = 38 hours

- Temporary Interconnect Plan and Schematic – **No changes**
- Traffic Signal Modernization Plans at Naperville-Wheaton Road/Ridgeland Road – (4 sheets)/(4 hours/sheet) = 16 hours
- Traffic Signal Modernization Plans at Diehl Road – (4 sheets)/(12 hours/sheet) = 48 hours
- Proposed Interconnect Plan and Schematic – **No changes**
- Temporary Lighting and Removal Plans – **No changes**
- Proposed Lighting Plans – **No changes**
- Standard County/City/IDOT Details – 4 hours
- Cross Sections – 32 hours
- Special Provision/Specifications – 24 hours
- Cost Estimate – 12 hours

Additional quantity calculation efforts are included in the hours noted above.

Total Hours for this Item: 661 hours

B.5 Additional Utility Coordination Efforts

Additional utility coordination efforts will be required to coordinate plan revisions with both public and private utilities. This will include:

- Preparation of letters and exhibits to re-initiate utility coordination efforts
- Review and identify potential utility conflicts against the revised proposed improvements
- Coordinate utility relocations required to accommodate the proposed improvements
- Review utility plans for relocation
- Field meetings for utility relocations

Total Hours for this Item: 24 hours

B.6 Additional Project Administration/Management Efforts

Additional hours for project administration and management are requested due to the extension of the project schedule from the previously anticipated August 2023 contract advertisement (as captured in Supplement Request #1) to a new contract advertisement date (yet to be determined). 26 hours during plan production and 14 hours during construction is requested to account for the additional costs associated with contract management, budgeting, invoicing, team meetings, internal coordination, subconsultant coordination, and billing reviews. Hours are summarized as follows:

- Remaining plan production through bidding phase = 26 hours
- During Phase III support and coordination phase = 14 hours

Total Hours for this Item: 40 hours

B.7 Additional Meetings and Coordination

Additional coordination efforts and meetings are anticipated with the following entities as noted below:

- DuPage County: (3 meetings)(2 hours/meeting) = 6 hours + 12 hours (emails, phone calls, etc) = 18 hours
- City of Naperville: (1 meeting)(2 hours/meeting) = 2 hours + 4 hours (emails, phone calls, etc) = 6 hours
- PACE = 2 hours
- Illinois Tollway = 2 hours

Total Hours for this Item: 28 hours

B.8 Additional QA/QC Reviews

Hours for QA/QC review efforts associated with all remaining milestone submittals are summarized as follows:

- Pre-final QA/QC reviews: 32 hours
- Final QA/QC review: 24 hours

Total Hours for this Item: 56 hours

Total Additional V3 Manhours Requested for Supplement #2 = 1056 hours



TODAY'S DATE: _____

**If other allowable costs are needed and not listed, please add in the above spaces provided.*

J.S. = Job Specific



Cost Estimate
Consultant Se
(Direct Labor Multiple

Date	02/05/25
Overhead Rate	165.00%
Complexity Factor	0

DBE 0.00%



Payroll Escalation Table
Fixed Raises
DLM 2.80

FIRM NAME V3 Companies Ltd
PRIME/SUPPLEMENT SUPPLEMENT #2

DATE 02/05/25
PTB NO. N/A

THIS CONTRACT DOES NOT FIT INTO THIS WORKSHEET!
CONTRACT TERM 12 MONTHS
START DATE 12/31/2024
RAISE DATE 1/1/2025

OVERHEAD RATE 165.00%
COMPLEXITY FACTOR
% OF RAISE 3.00%

ESCALATION PER YEAR

<div>12/31/2024 - 1/1/2025</div> <div>0</div> <div>12</div>	<div>1/2/2025 - 1/1/2026</div> <div>12</div> <div>12</div>	<div></div> <div>12</div>	<div></div> <div>#VALUE!</div> <div>12</div>	<div></div> <div>#VALUE!</div> <div>12</div>
= 0.00%	= 103.00%			
= 1.0300				

The total escalation for this project would be: 3.00%



Payroll Rates - 2024

FIRM NAME V3 Companies Ltd DATE 02/05/25
 PRIME/SUPPLEMENT SUPPLEMENT #2
 PTB NO. N/A

ESCALATION FACTOR 3.00%

CLASSIFICATION	CURRENT RATE	ESCALATED RATE
Director	\$70.00	\$70.00
Project Manager I	\$53.45	\$55.05
Project Manager II	\$52.41	\$53.98
Senior Project Manager	\$70.00	\$70.00
Senior Project Engineer	\$58.37	\$60.12
Project Engineer II	\$51.65	\$53.20
Project Engineer I	\$47.83	\$49.26
Engineer III	\$44.43	\$45.76
Engineer II	\$39.74	\$40.93
Engineer I	\$37.03	\$38.14
Design Technician III	\$39.23	\$40.41
Project Scientist II	\$45.18	\$46.54
Project Scientist I	\$41.17	\$42.41
Administration II	\$27.71	\$28.54
Resident Engineer II	\$70.00	\$70.00



Average Hourly Project Rates

Route	Naperville Road
Section	16-00195-06-CH
County	DuPage County
Job No.	N/A
PTB/Item	N/A

Consultant **V3 Companies Ltd**

Date 02/05/25

Sheet 1 OF 2

Payroll Classification	Avg Hourly Rates	Total Project Rates			A.1 Supp Utility Coordination			A.2 Land Acq Plan Updates			B.1 Geom Concept Developme			B.2 MOT Concept Developer			B.3 Special Waste Assessment		
		Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg
Director	\$70.00	24	2.27%	1.59							2	5.00%	3.50	2	6.25%	4.38			
Project Manager I	\$55.05	36	3.41%	1.88													24	17.78%	9.79
Project Manager II	\$53.98	12	1.14%	0.61															
Senior Project Manager	\$70.00	176	16.67%	11.67	24	75.00%	52.50				10	25.00%	17.50	10	31.25%	21.88			
Senior Project Engineer	\$60.12	40	3.79%	2.28															
Project Engineer II	\$53.20	56	5.30%	2.82							4	10.00%	5.32						
Project Engineer I	\$49.26	99	9.38%	4.62	8	25.00%	12.32				4	10.00%	4.93	4	12.50%	6.16			
Engineer III	\$45.76	118	11.17%	5.11							4	10.00%	4.58	4	12.50%	5.72			
Engineer II	\$40.93	130	12.31%	5.04				4	50.00%	20.47	8	20.00%	8.19	4	12.50%	5.12			
Engineer I	\$38.14	122	11.55%	4.41							8	20.00%	7.63	4	12.50%	4.77			
Design Technician III	\$40.41	108	10.23%	4.13				4	50.00%	20.20				4	12.50%	5.05			
Project Scientist II	\$46.54	45	4.26%	1.98													45	33.33%	15.51
Project Scientist I	\$42.41	60	5.68%	2.41													60	44.44%	18.85
Administration II	\$28.54	14	1.33%	0.38													6	4.44%	1.27
Resident Engineer II	\$70.00	16	1.52%	1.06															
TOTALS		1056	100%	\$49.99	32	100%	\$64.82	8	100%	\$40.67	40	100%	\$51.64	32	100%	\$53.06	135	100%	\$45.41



Average Hourly Project Rates

Sheet 2 OF 2

Payroll Classification	Avg Hourly Rates	B.4 PS&E Updates			B.5 New Utility Coordination			B.6 Admin/Management			B.7 Meetings/Coordination			B.8 QA/QC Reviews					
		Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg
Director	\$70.00	8	1.21%	0.85				4	10.00%	7.00	4	14.29%	10.00	4	7.14%	5.00			
Project Manager I	\$55.05													12	21.43%	11.80			
Project Manager II	\$53.98													12	21.43%	11.57			
Senior Project Manager	\$70.00	76	11.50%	8.05	12	50.00%	35.00	20	50.00%	35.00	12	42.86%	30.00	12	21.43%	15.00			
Senior Project Engineer	\$60.12	40	6.05%	3.64															
Project Engineer II	\$53.20	40	6.05%	3.22				8	20.00%	10.64	4	14.29%	7.60						
Project Engineer I	\$49.26	67	10.14%	4.99	8	33.33%	16.42	4	10.00%	4.93	4	14.29%	7.04						
Engineer III	\$45.76	110	16.64%	7.62															
Engineer II	\$40.93	110	16.64%	6.81	4	16.67%	6.82												
Engineer I	\$38.14	110	16.64%	6.35															
Design Technician III	\$40.41	100	15.13%	6.11															
Project Scientist II	\$46.54																		
Project Scientist I	\$42.41																		
Administration II	\$28.54							4	10.00%	2.85	4	14.29%	4.08						
Resident Engineer II	\$70.00													16	28.57%	20.00			
TOTALS		661	100%	\$47.63	24	100%	\$58.24	40	100%	\$60.42	28	100%	\$58.72	56	100%	\$63.36	0	0%	\$0.00

EXHIBIT C

DUPAGE COUNTY DIVISION OF TRANSPORTATION Consultant Employee Rate Listing

CONSULTANT: V3 Companies, Ltd

PROJECT: CH 23/Naperville Road (Warrenville Road to Ridgeland Avenue) - UPDATED 1/20/25

Classification	Rate Range		Reason for Adjustment/Addition/Deletion
	Minimum	Maximum	
Director	\$65.00	\$70.00	
Senior Project Manager	\$58.39	\$70.00	
Project Manager II	\$41.94	\$70.00	
Project Manager I	\$35.65	\$70.00	
Senior Project Engineer	\$59.81	\$70.00	
Project Engineer II	\$46.64	\$68.20	
Project Engineer I	\$44.57	\$61.18	
Engineer III	\$40.04	\$57.75	
Engineer II	\$37.67	\$51.61	
Engineer I	\$35.00	\$47.15	
Civil Designer III	\$40.04	\$57.75	
Civil Designer II	\$37.67	\$51.61	
Civil Designer I	\$35.00	\$47.15	
Design Technician III	\$35.62	\$55.77	
Project Scientist II	\$40.35	\$54.09	
Project Scientist I	\$34.91	\$49.34	
Scientist I	\$25.00	\$29.50	
Scientist II	\$28.77	\$33.39	

Classification	Rate Range		Reason for
Survey Crew	\$27.81	\$48.50	
Project Surveyor II	\$33.03	\$47.97	
Project Surveyor I	\$33.00	\$37.11	
Resident Engineer II	\$66.10	\$70.00	
Resident Engineer I	\$56.66	\$70.00	
Resident Construction Manager II	\$66.82	\$70.00	
Administration II	\$17.00	\$37.86	
Administration I	\$25.96	\$45.20	
Technician I	\$18.00	\$25.00	

Note: Maximum rate shall not exceed \$70.00 per hour.

Signature of Authorized Agent
for CONSULTANT:

Signature on file

Vincent J. Del Medico

Date: 2/1/25

Approved By COUNTY:

Date: _____

Page 2 of 3

Exhibit C Notes

1. The Classification represents a position within the CONSULTANT'S operation that is filled by one or more personnel that have similar duties and responsibilities.
2. Minimum rate is the lowest rate being paid to personnel for a particular classification.
3. Maximum rate is the top rate being paid to personnel for a particular classification.
4. Revisions to Exhibit C shall be limited to adjustments requested by the CONSULTANT to the hourly rate ranges and additions or deletions to position classifications approved by the COUNTY provided the adjustment(s) do not exceed the total compensation as stated in the AGREEMENT.



Required Vendor Ethics Disclosure Statement

Failure to complete and return this form may result in delay or cancellation of the County's Contractual Obligation.

Date: February 13, 2025

Bid/Contract/PO #: _____

Company Name: V3 Companies, Ltd.	Company Contact: Vincent Del Medico
Contact Phone: 630-724-9200	Contact Email: vdelmedico@v3co.com

The DuPage County Procurement Ordinance requires the following written disclosures prior to award:

1. Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the county, shall provide to Procurement Services Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor within the current and previous calendar year to any incumbent county board member, county board chairman, or countywide elected official whose office the contract to be awarded will benefit. The contractor, union or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

☒ **NONE (check here) - If no contributions have been made**

Recipient	Donor	Description (e.g. cash, type of item, in-kind services, etc.)	Amount/Value	Date Made

2. All contractors and vendors who have obtained or are seeking contracts with the county shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

☒ **NONE (check here) - If no contacts have been made**

Lobbyists, Agents and Representatives and all individuals who are or will be having contact with county officers or employees in relation to the contract or bid	Telephone	Email

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future county contracts.

Continuing disclosure is required, and I agree to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner
- 30 days prior to the optional renewal of any contract
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text for the county's ethics and procurement policies and ordinances are available at:

http://www.dupagecounty.gov/government/county_board/ethics_at_the_county/

I hereby acknowledge that I have received, have read, and understand these requirements.

Authorized Signature

Signature on file

Printed Name

Vincent Del Medico

Title

Vice President

Date

February 13, 2025

Attach additional sheets if necessary. Sign each sheet and number each page. Page _____ of _____ (total number of pages)



File #: DT-R-0002-25

Agenda Date: 3/4/2025

Agenda #: 21.E.

INTERGOVERNMENTAL AGREEMENT
BETWEEN THE COUNTY OF DU PAGE
AND YORK TOWNSHIP HIGHWAY DEPARTMENT
2025 ROAD MAINTENANCE PROGRAM
SECTION 25-09000-01-RS
(NO COUNTY COST)

WHEREAS, the County of DuPage (hereinafter referred to as COUNTY) and the York Township Highway Department (hereinafter referred to as TOWNSHIP) are authorized by the 1970 Illinois Constitution, Article VII, Paragraph 10 and by the Intergovernmental Cooperation Act 5 ILCS 220/1 *et seq.* to enter into agreements with each other; and

WHEREAS, the COUNTY is required to hold on deposit Township Motor Fuel Tax funds, and when authorized by the TOWNSHIP with the approval of the Illinois Department of Transportation (hereinafter referred to as IDOT), enter into contracts for improvements to TOWNSHIP roads using said Township Motor Fuel Tax funds; and

WHEREAS, the TOWNSHIP, has published a contract proposal for Section 25-09000-01-RS (hereinafter referred to as the PROJECT) setting forth the terms, conditions and specifications; and

WHEREAS, the estimated cost of said PROJECT is \$64,223.00; and

WHEREAS, the COUNTY is holding on deposit \$64,223.00 in TOWNSHIP Motor Fuel Tax funds which will be authorized by IDOT for use on the PROJECT; and

WHEREAS, an Agreement has been prepared and attached hereto which outlines the project and financial responsibilities between the COUNTY and the TOWNSHIP; and

WHEREAS, said Agreement must be executed before the PROJECT may proceed.

NOW, THEREFORE, BE IT RESOLVED that the DuPage County Chair is hereby authorized and directed to sign on behalf of the COUNTY, and the County Clerk is hereby authorized to attest thereto, the attached Agreement with the TOWNSHIP; and

BE IT FURTHER RESOLVED that one (1) certified copy of this Resolution and one (1) duplicate original Agreement be sent to the York Township Highway Department Commissioner, by and through the Division of Transportation.

Enacted and approved this 11th day of March, 2025 at Wheaton, Illinois.

DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: _____

JEAN KACZMAREK, COUNTY CLERK

**INTERGOVERNMENTAL AGREEMENT
BETWEEN THE COUNTY OF DU PAGE
AND YORK TOWNSHIP HIGHWAY DEPARTMENT
FOR 2025 YORK TOWNSHIP ROAD MAINTENANCE PROGRAM
SECTION NO. 25-09000-01-RS**

This Intergovernmental Agreement (hereinafter referred to as the "AGREEMENT") is entered into this _____ day of _____, 2025, by and between the County of DuPage, a body corporate and politic of the State of Illinois (hereinafter referred to as the "COUNTY") and York Township Highway Department, the road district of York Township, located at 1502 S. Meyer Road, Lombard, IL 60148, in the County of DuPage, (hereinafter referred to as the "TOWNSHIP"). The COUNTY and the TOWNSHIP are hereinafter sometimes individually referred to as a "party" or together as the "parties."

WITNESSETH

WHEREAS, the COUNTY and the TOWNSHIP are authorized by the 1970 Illinois Constitution, Article VII, Para. 10 and by the Intergovernmental Cooperation Act 5 ILCS 220/1 et seq., to enter into agreements with each other; and

WHEREAS, the COUNTY is required to hold on deposit Township Motor Fuel Tax Funds and when authorized by the TOWNSHIP with the approval of the Illinois Department of Transportation (IDOT), enter into contracts for improvements to township roads using said Township Motor Fuel Tax Funds; and

WHEREAS, the estimated cost of consultant services for design and construction support (hereinafter "PROJECT"), for the TOWNSHIP's 2025 Road Maintenance Program, Section No. 25-09000-01-RS, is \$64,223.00; and

WHEREAS, the COUNTY is holding on deposit \$64,223.00 in TOWNSHIP Motor Fuel Tax Funds which have been authorized by IDOT for use on the PROJECT; and

NOW, THEREFORE, in consideration of the premises, the mutual covenants, terms, and conditions herein set forth, and the understandings of each party to the other, the COUNTY and the TOWNSHIP do hereby mutually covenant, promise and agree as follows:

1. All recitals set forth above are incorporated herein and made part thereof, the same constituting the factual basis for this AGREEMENT.
2. The PROJECT scope is for design and construction support services for the TOWNSHIP road improvements including roadway paving, striping, restoration work, punch list and project close out.
3. The COUNTY agrees to pay the PROJECT costs with authorized TOWNSHIP Motor Fuel Tax Funds (\$64,223.00) currently held on deposit with the COUNTY.
4. The TOWNSHIP further agrees to provide the COUNTY with any additional funds necessary to pay for the PROJECT if the initial amount proves to be insufficient.
5. The TOWNSHIP agrees to be the lead agency for the PROJECT and for the construction of the 2025 TOWNSHIP Road Maintenance Program and will be responsible for monitoring and inspecting the work of the contractor, ordering any required material testing, project documentation and close-out and processing of contractor pay estimates all in accordance with Motor Fuel Tax procedures.

BE IT FURTHER RESOLVED that this AGREEMENT shall become effective on the day on which both parties hereto have executed this document.

(Remainder of page intentionally left blank)

IN WITNESS WHEREOF, the parties hereto have each caused this AGREEMENT to be executed by their duly authorized officers and to be attested to and their corporate seals to be hereunder affixed.

COUNTY OF DU PAGE

Signed this _____ day of _____, 2025 at Wheaton, Illinois.

Deborah A. Conroy
DuPage County Board

ATTEST:

Jean Kaczmarek, County Clerk

YORK TOWNSHIP

Signed this _____ day of _____, 2025 at Lombard, Illinois.

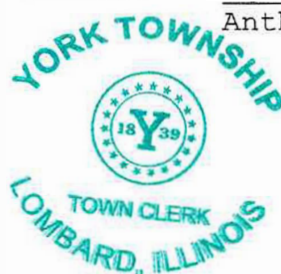
Signature on file

Richard Schroeder,
Highway Commissioner, York Township

Signature on file

ATTEST:

Anthony Cuzzone, Township Clerk





Development Requisition under \$30,000

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 25-0544

Agenda Date: 3/4/2025

Agenda #: 7.D.



Procurement Review Comprehensive Checklist
Procurement Services Division
This form must accompany all Purchase Order Requisitions

SECTION 1: DESCRIPTION

General Tracking		Contract Terms	
FILE ID#:	RFP, BID, QUOTE OR RENEWAL #:	INITIAL TERM WITH RENEWALS:	INITIAL TERM TOTAL COST: \$15,891.75
COMMITTEE: DEVELOPMENT	TARGET COMMITTEE DATE: 03/04/2025	PROMPT FOR RENEWAL:	CONTRACT TOTAL COST WITH ALL RENEWALS:
	CURRENT TERM TOTAL COST: \$15,891.75	MAX LENGTH WITH ALL RENEWALS:	CURRENT TERM PERIOD: INITIAL TERM
Vendor Information		Department Information	
VENDOR: Harris Govern	VENDOR #: 28530	DEPT: Building & Zoning	DEPT CONTACT NAME: Marla Flynn
VENDOR CONTACT: Eric Martineau	VENDOR CONTACT PHONE: 450-805-2314	DEPT CONTACT PHONE #: X6789	DEPT CONTACT EMAIL: Marla.Flynn@dupagecounty.gov
VENDOR CONTACT EMAIL: emartineau@harriscomputer.com	VENDOR WEBSITE:	DEPT REQ #:	
Overview			
DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.). Annual maintenance & support for the GOVERN software system for the period of April 1, 2025 through December 31, 2025, in the amount of \$15,891.75 (B&Z \$8,829.00, DOT \$5,297.25 and PW \$1,765.50).			
JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished The GOVERN system is unique to DuPage County and allows for review of all historical permits, impact fees, code violations associated with the County permitting process for Building & Zoning, Public Works and Division of Transportation. While we have migrated the current process to another program, it is necessary to be able to access the historical records of ongoing permits.			

SECTION 2: DECISION MEMO REQUIREMENTS

DECISION MEMO NOT REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required. SOLE SOURCE PER DUPAGE ORDINANCE, SECTION 2-350 (MUST FILL OUT SECTION 4)
DECISION MEMO REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.

SECTION 3: DECISION MEMO

SOURCE SELECTION	Describe method used to select source.
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action).

SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION	
JUSTIFICATION	Select an item from the following dropdown menu to justify why this is a sole source procurement. SOFTWARE MANUFACTURER AND SOLE MAINTENANCE/UPDATE PROVIDER
NECESSITY AND UNIQUE FEATURES	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific. The software was specifically written for DuPage County to allow for review, issuance and tracking of all permits and impact fees, as well as code violations and all accounts receivable functions associated with the permitting process. The permitting process has been migrated to an online process with another program but it is necessary to be able to review historical permits that might be ongoing. This program is used by Building & Zoning, Public Works and Division of Transportation.
MARKET TESTING	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not. The system is unique to DuPage County and was designed for DuPage County by this vendor. Harris Govern is the only vendor able to provide support and maintenance for the own system.
AVAILABILITY	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted. Extensive research of the other comparable systems was performed before this vendor was selected.

SECTION 5: Purchase Requisition Information			
<i>Send Purchase Order To:</i>		<i>Send Invoices To:</i>	
Vendor: N Harris Computer Corporation DBA Harris Govern	Vendor#: 28530	Dept: Building & Zoning	Division:
Attn: Eric Martineau	Email: emartineau@harriscomputer.com	Attn: Marla Flynn	Email: Marla.Flynn@dupagecounty.gov
Address: 1 Antares Dr, Suite 400	City: Ottawa	Address: 421 N County Farm Rd	City: Wheaton
State: ON K2E 8C4 Canada	Zip:	State: IL	Zip: 60187
Phone: 613-226-5511	Fax:	Phone: 630-407-6789	Fax: 630-407-6702
<i>Send Payments To:</i>		<i>Ship to:</i>	
Vendor: Harris Govern	Vendor#: 28530	Dept:	Division:
Attn:	Email:	Attn:	Email:
Address: PO Box 74007259	City: Chicago	Address:	City:
State: IL	Zip: 60674-7259	State:	Zip:
Phone:	Fax:	Phone:	Fax:
Shipping		Contract Dates	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): Apr 1, 2025	Contract End Date (PO25): Dec 31, 2025

Purchase Requisition Line Details											
LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/ Activity Code	Unit Price	Extension
1	1	EA		Annual Maint & Support for Govewrn Software - 10 Users	FY25	1100	2810	53807		8,829.00	8,829.00
2	1	EA		Annual Maint & Support for Govewrn Software - 6 Users	FY25	1500	3500	53807		5,297.25	5,297.25
3	1	EA		Annual Maint & Support for Govewrn Software - 2 Users	FY25	2000	2665	53807	17	1,765.50	1,765.50
<i>FY is required, ensure the correct FY is selected.</i>										Requisition Total	\$ 15,891.75

Comments	
HEADER COMMENTS	Provide comments for P020 and P025.
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO.
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO.
APPROVALS	Department Head signature approval for procurements under \$15,000. Procurement Officer Approval for ETSB.



Invoice
Date
Page

GOVMN0000324
12/19/2024
1 of 1

Remit To: Harris Govern;
PO Box 74007259
Chicago, IL 60674-7259

Bill To
DuPage County (IL) Marla Flynn 421 North County Farm Road DuPage Center WHEATON, IL 60187 United States

Ship To
DuPage County (IL) 421 North County Farm Road DuPage Center WHEATON, IL 60187 United States

PO Number	Customer No.	Salesperson ID	Shipping Method	Payment Terms
	DUP100		LOCAL DELIVERY	MN APR

Ordered	Item Number	Description	Unit Price	Ext Price
1.00	NOTE	Replaces GOVMN-289	US\$0.00	US\$0.00
1.00	HGOV - MAINT	Land Management WD: 4/1/2025 to 12/31/2025 Bez	US\$8,829.00	US\$8,829.00
1.00	HGOV - MAINT	Land Management WD: 4/1/2025 to 12/31/2025 DOT	US\$5,297.25	US\$5,297.25
1.00	HGOV - MAINT	Land Management WD: 4/1/2025 to 12/31/2025 PW	US\$1,765.50	US\$1,765.50
Please Note: Payment is due at the start of the maintenance term			Subtotal	US\$15,891.75
			Misc	US\$0.00
			Tax	US\$0.00
			Freight	US\$0.00
			Trade Discount	US\$0.00
			Total	US\$15,891.75

Invoice Questions? Please call Evelyn Campbell at 1-888-847-7747 OR e-mail
ar_govern@harriscomputer.com



Harris Govern
2721 Council Tree Ave, Suite 248
Fort Collins, CO 80525
Sales Phone: (972) 881-1858
Support Phone: (972) 265-7300

January 23, 2025

Marla Flynn, Financial Analyst II
DuPage County Building and Zoning Department
Building Division
421 N. County Farm Road
Wheaton, IL 60187

To Whom It May Concern,

This letter advises that Harris Govern (formerly MS Govern, a division of Harris Computer Systems) is the sole source provider for supporting, maintaining, and licensing the Govern Software products. The source code for these products is proprietary and unavailable to any other entity. The design of the software is unique, and Harris Govern is uniquely qualified to provide support, fixes, and enhancements for it.

Sincerely,

A solid black rectangular box used to redact the signature of Mark Tesreau.

Mark Tesreau
Vice President, Support Services



Required Vendor Ethics Disclosure Statement

Failure to complete and return this form may result in delay or cancellation of the County's Contractual Obligation.

Date: January 23, 2025

Bid/Contract/PO #: _____

Company Name: Harris Govern	Company Contact: Mark Tesreau
Contact Phone: (800) 806-7896	Contact Email: mtesreau@harriscomputer.com

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- Annual disclosure for multi-year contracts on the anniversary of said contract
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http://www.dupagecounty.gov/government/county_board/ethics_at_the_county/

I hereby acknowledge that I have received, have read, and understand these requirements.

Authorized Signature _____

Printed Name

Mark Tesreau

Title

Vice President, Support Services

Date

January 23, 2025

Attach additional sheets if necessary. Sign each sheet and number each page. Page 1 of 1 (total number of pages)