



Decision Memo

Procurement Services Division

This form is required for all Professional Service Contracts over \$25,000 and as otherwise required by the Procurement Review Checklist.

Date: Jul 30, 2024

MinuteTraq (IQM2) ID #: _____

Department Requisition #: _____

Requesting Department: DuPage County Public Works	Department Contact: Drew Cormican
Contact Email: drew.cormican@dupagecounty.gov	Contact Phone: 630.985.7400
Vendor Name: LAI, LTD	Vendor #: 11148

Action Requested - Identify the action to be taken and the total cost; for instance, approval of new contract, renew contract, increase contract, etc.

Approve contract increase of \$20,000.00 for procured Zurik valves that have reached end of life at the Woodridge Wastewater Treatment Plant.

Summary Explanation/Background - Provide an executive summary of the action. Explain why it is necessary and what is to be accomplished.

A contract increase totaling \$20,000.00 is necessary to pay outstanding invoices for procured valves that have reached end of life through LAI, LTD. After consideration, it was necessary to replace the valves and not wait until a new contract was put in place due to the possible downstream issues from the existing valves.

Strategic Impact

Select one of the six strategic imperatives in the County's Strategic Plan this action will most impact and provide a brief explanation.

Replacement of Dezurik Valves at DuPage County Wastewater Treatment Plants are necessary due to age and reliability. Many of the valves at the WWTP's are original to the plants and are roughly 30-40 years old. Replacement is required due to age and possible downstream issues as a result of failing valves.

Source Selection/Vetting Information - Describe method used to select source.

LAI, LTD is the sole source provider for DeZurik Valves. LAI, LTD was provided purchase order number #5482SERV on 10/27/2021 for DeZurik Valves and repair parts.

Recommendations/Alternatives - Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request.

1. Approve contract increase of \$20,000.00 to pay outstanding invoices for procured valves that have reached end of life.
2. Do not approve contract increase. Not recommended due to items already being procured and invoices are outstanding.

Fiscal Impact/Cost Summary - Include projected cost for each fiscal year, approved budget amount and account number, source of funds, and any future funding requirements along with any narrative.

\$20,000.00 will be removed from 2000-2555-52250.