



# DU PAGE COUNTY

## Development Committee

### Final Summary

421 N. COUNTY FARM ROAD  
WHEATON, IL 60187  
www.dupagecounty.gov

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**Tuesday, March 5, 2024**

**10:30 AM**

**Room 3500B**

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**1. CALL TO ORDER**

10:30 AM meeting was called to order by Chair Tornatore at 10:39 AM.

**2. ROLL CALL**

|  |
|--|
| <b>PRESENT</b> Chaplin, Gustin, Krajewski, Ozog, Rutledge, and Tornatore |
|--|

**3. CHAIRMAN'S REMARKS- CHAIR TORNATORE**

Chair Tornatore informed Committee Members that zoning petition Z-23-000069 Medinah Road Residences will be on the March 19th agenda. We are anticipating a significant number of people will be in attendance. The meeting will be held in the County Board Room to accommodate this.

**4. PUBLIC COMMENT**

No public comments were offered.

**5. MINUTES APPROVAL**

5.A. [24-0796](#)

Development Committee Minutes- Regular Meeting - February 20, 2024

**Attachments:**      [Dev Comm Final Meeting Minutes 2-20-2024.pdf](#)

|                  |              |
|------------------|--------------|
| <b>RESULT:</b>   | APPROVED     |
| <b>MOVER:</b>    | Patty Gustin |
| <b>SECONDER:</b> | Liz Chaplin  |

**6. REGULATORY SERVICES**

6.A. [24-0803](#)

Recommendation for the approval of a contract purchase order to Harris Govern, for annual software maintenance and support services, as needed, for the period of April 1, 2024 through March 31, 2025, for Building & Zoning (\$10,702), Division of Transportation (\$6,421), and Public Works (\$2,140), for a contract total amount not to exceed \$19,263. Per 55 ILCS 5/5-1022 (c) not suitable for competitive bids. (Sole Source - Support for Govern System.)

- Attachments:**    [Harris - PRCC](#)  
[Govern Inv #GOVMN0000247.PDF](#)  
[Harris - Sole Source Letter](#)  
[Harris - Vendor Ethics](#)

|                  |   |
|------------------|---|
| <b>RESULT:</b>   | APPROVED  |
| <b>MOVER:</b>    | Liz Chaplin   |
| <b>SECONDER:</b> | Patty Gustin  |
| <b>AYES:</b>     | Chaplin, Gustin, Krajewski, Ozog, Rutledge, and Tornatore |

**7. OLD BUSINESS**

No old business was discussed.

**8. NEW BUSINESS**

Member DeSart inquired about zoning petition Z-24-000002 The Pinnacle at Meyers. She was advised that a Zoning Board of Appeals hearing has been held and can be seen on the County's YouTube channel. After the ZBA makes a recommendation, the petition will be presented before the Development Committee.

Member Gustin brought up a project going on at 1001 E. Ogden Avenue, Naperville. There has been a building permit issued for interior alterations of office space to a tavern/restaurant with gaming.

**9. ADJOURNMENT**

With no further business, the meeting was adjourned at 10:51 A.M.



# Minutes

421 N. COUNTY FARM  
ROAD  
WHEATON, IL 60187  
[www.dupagecounty.gov](http://www.dupagecounty.gov)

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**File #:** 24-0796

**Agenda Date:** 3/5/2024

**Agenda #:**

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# DU PAGE COUNTY

## Development Committee

### Final Summary

421 N. COUNTY FARM ROAD  
WHEATON, IL 60187  
www.dupagecounty.gov

Tuesday, February 20, 2024

10:30 AM

ROOM 3500B

1. **CALL TO ORDER**

2. **ROLL CALL**

**PRESENT** Chaplin, Gustin, Krajewski, Ozog, Rutledge, and Tornatore

3. **CHAIRMAN'S REMARKS- CHAIR TORNATORE**

Chairman Tornatore entertained a motion to move item 6.A. to the end of the meeting. The motion was made by Member Chaplin, seconded by Member Krajewski and unanimously approved.

4. **PUBLIC COMMENT**

Phil Luetkehans, attorney, spoke on behalf of Lamar Advertising, petition Zoning-23-000098. They are asking for an LED sign, on the east side of an already existing sign at the northwest corner of North Avenue and Swift Road.

Keith Meiser spoke in support of beekeeping and encouraged less restrictions.

Dennis Wisnosky, also spoke in support of beekeeping and gave a handout to the Committee Members, titled, "Honey Bees vx. Native Bees", which can be found at the end of the minutes packet after electronic comment.

\*\*\*Public Comment submitted electronically can be found at the end of the meeting minutes packet.

5. **MINUTES APPROVAL**

5.A. [24-0700](#)

Development Committee - Regular Meeting - January 16, 2024

**Attachments:** [Dev Comm Minutes 1-16-2024.pdf](#)

**RESULT:** APPROVED  
**MOVER:** Sheila Rutledge  
**SECONDER:** Liz Chaplin  
**AYES:** Chaplin, Gustin, Krajewski, Ozog, Rutledge, and Tornatore

**6. REGULATORY SERVICES**

6.A. [24-0701](#)

Informational Item: Bee Keeping Regulations in DuPage County and Collar Counties

The agenda packet provided a table of the municipalities and collar counties with their status on allowing beekping. Paul Hoss, reviewed some of details of other community ordinances, including registration with the State, number of hives, size of property, flyaway zones, setback and signage requirements. He stated that many of the municipalities follow state guidelines.Mr. Hoss informed Members how the County currently allows beekeeping through the 4-H program on properties 40,000 sq. ft. or larger and agriculture exempt properties.

With the Members encouragement, Paul Hoss said zoning will come back with several iterations to allow beekeeping.

**Attachments:** [Beekeeping\\_.pdf](#)  
[Beekeeping Applications and Codes.pdf](#)

6.B. [DC-R-0001-24](#)

To approve a resolution to enter into an Intergovernmental Agreement between the Winfield Park District and the County of DuPage, to enable the County to make use of a Minibus from the Winfield Park District for the County’s March 20, 2024 field trip, relative to the County’s Grounded Solutions Network/Housing Solutions program.

**Attachments:** [IGA between County and WPDistrict 2024.pdf](#)

|                  |   |
|------------------|---|
| <b>RESULT:</b>   | APPROVED AND SENT TO FINANCE                              |
| <b>MOVER:</b>    | Brian Krajewski   |
| <b>SECONDER:</b> | Liz Chaplin   |
| <b>AYES:</b>     | Chaplin, Gustin, Krajewski, Ozog, Rutledge, and Tornatore |

6.C. [24-0702](#)

Recommendation for the approval of a contract to Veritext LLC, to furnish professional services to provide court reporting for the DuPage County Zoning Board of Appeals hearings, for the period of January 22, 2024 through December 23, 2024, for a contract amount not to exceed \$22,350; per renewal option under bid award #20-138-BZ, third and final option to renew.

**Attachments:** [PRCC - Veritext FY24.pdf](#)  
[Renewal Agreement FY24.pdf](#)  
[COURT REPORTER SERVICES 20-138-BZ Bid Tab \(Final\).pdf](#)  
[VE Placeholder](#)  
[VERITEXT\\_Redacted.pdf](#)

|                  |   |
|------------------|---|
| <b>RESULT:</b>   | APPROVED  |
| <b>MOVER:</b>    | Mary Ozog   |
| <b>SECONDER:</b> | Brian Krajewski   |
| <b>AYES:</b>     | Chaplin, Gustin, Krajewski, Ozog, Rutledge, and Tornatore |

6.D. [DC-O-0008-24](#)

Z20-078 Maywood Sportsman’s Club (Addison/ District 1): To Approve as “Essentially in Accordance” that the proposed revised landscaping plan is essentially in accord with the site plan granted per Z20-078 Maywood Sportsman’s Club.

**Attachments:** [Z20-078 Maywood Sportsman's Club Dev. Com. 2-20-24 Est. in Accord\).doc](#)  
[DC-O-0106-20 Approved.pdf](#)

|                  |   |
|------------------|---|
| <b>RESULT:</b>   | APPROVED  |
| <b>MOVER:</b>    | Mary Ozog   |
| <b>SECONDER:</b> | Patty Gustin  |
| <b>AYES:</b>     | Chaplin, Gustin, Krajewski, Ozog, Rutledge, and Tornatore |

6.E. [DC-O-0010-24](#)

ZONING-23-000097 – Gaffney: To approve the following zoning relief:  
Variation to reduce the interior side setback from required 10' to approximately 5' for an aircraft hangar in Aero Estates Fly-in Community. (Naperville/ District 5)  
ZHO Recommendation to Approve  
Development Committee VOTE (to Approve): 6 Ayes, 0 Nays, 0 Absent

**Attachments:** [Z-23-000097 Gaffney Cty. Bd. \(02-27-2024\).pdf](#)

|                  |   |
|------------------|---|
| <b>RESULT:</b>   | APPROVED AT COMMITTEE                                     |
| <b>MOVER:</b>    | Patty Gustin  |
| <b>SECONDER:</b> | Liz Chaplin   |
| <b>AYES:</b>     | Chaplin, Gustin, Krajewski, Ozog, Rutledge, and Tornatore |

6.F. [DC-O-0011-24](#)

ZONING-23-000098 – Lamar Advertising: To approve the following zoning relief:  
1. Variation to increase the overall height of the new relocated electronic message center sign, from the permitted 20 feet overall height to approximately 60 feet;  
2. Variation to increase the sign square footage from the permitted 50 square feet to approximately 672 square feet per face (1,344 square feet total); and  
3. Conditional Use to permit the installation of a 14' x 48' LED digital display panels

(electronic message center sign) on the newly re-located sign structure. (Bloomingdale/ District 4)  
 ZHO Recommendation to Approve  
 Development Committee VOTE (to Approve): 6 Ayes, 0 Nays, 0 Absent

**Attachments:** [Z-23-000098 Lamar Advertising Cty. Bd. \(02-27-2024\) Redacted.pdf](#)

|                  |   |
|------------------|---|
| <b>RESULT:</b>   | APPROVED AT COMMITTEE                                     |
| <b>MOVER:</b>    | Mary Ozog   |
| <b>SECONDER:</b> | Liz Chaplin   |
| <b>AYES:</b>     | Chaplin, Gustin, Krajewski, Ozog, Rutledge, and Tornatore |

6.G. [DC-O-0012-24](#)

ZONING-23-000099 – Bonadeo: To approve the following zoning relief:  
 Variation to reduce the rear yard setback from 25' to approximately 20' for an unconditioned sunroom. (Naperville/ District 5)  
 ZHO Recommendation to Approve  
 Development Committee VOTE (to Approve): 6 Ayes, 0 Nays, 0 Absent

**Attachments:** [Z-23-000099 Bonadeo Cty. Bd. \(02-27-2024\).pdf](#)

|                  |   |
|------------------|---|
| <b>RESULT:</b>   | APPROVED AT COMMITTEE                                     |
| <b>MOVER:</b>    | Patty Gustin  |
| <b>SECONDER:</b> | Liz Chaplin   |
| <b>AYES:</b>     | Chaplin, Gustin, Krajewski, Ozog, Rutledge, and Tornatore |

7. **OLD BUSINESS**

No old business was discussed.

8. **NEW BUSINESS**

No new business was discussed.

9. **ADJOURNMENT**

With no further business, the meeting was adjourned at 11:07 a.m.



# Development Requisition under \$30,000

421 N. COUNTY FARM  
ROAD  
WHEATON, IL 60187  
[www.dupagecounty.gov](http://www.dupagecounty.gov)

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**File #:** 24-0803

**Agenda Date:** 3/5/2024

**Agenda #:** 6.A.

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Procurement Review Comprehensive Checklist  
 Procurement Services Division  
 This form must accompany all Purchase Order Requisitions

**SECTION 1: DESCRIPTION**

|   |   |                                |   |
|---|---|--------------------------------|---|
| <i>General Tracking</i>   |   | <i>Contract Terms</i>          |   |
| FILE ID#:   | RFP, BID, QUOTE OR RENEWAL #:           | INITIAL TERM WITH RENEWALS:    | INITIAL TERM TOTAL COST:<br>\$19,263.00             |
| COMMITTEE:<br>DEVELOPMENT   | TARGET COMMITTEE DATE:<br>03/05/2024    | PROMPT FOR RENEWAL:            | CONTRACT TOTAL COST WITH ALL RENEWALS:              |
|   | CURRENT TERM TOTAL COST:<br>\$19,263.00 | MAX LENGTH WITH ALL RENEWALS:  | CURRENT TERM PERIOD:<br>INITIAL TERM                |
| <i>Vendor Information</i>   |   | <i>Department Information</i>  |   |
| VENDOR:<br>Harris Govern  | VENDOR #:<br>28530                      | DEPT:<br>Building & Zoning     | DEPT CONTACT NAME:<br>Marla Flynn                   |
| VENDOR CONTACT:<br>Eric Martineau   | VENDOR CONTACT PHONE:<br>450-805-2314   | DEPT CONTACT PHONE #:<br>X6789 | DEPT CONTACT EMAIL:<br>Marla.Flynn@dupagecounty.gov |
| VENDOR CONTACT EMAIL:<br>emartineau@harriscomputer.com  | VENDOR WEBSITE:                         | DEPT REQ #:                    |   |
| <i>Overview</i>   |   |                                |   |
| DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.). Annual maintenance & support for the GOVERN software system for the period of April 1, 2024 through March 31, 2025, in the amount of \$19,263.00 (B&Z \$10,702.00, DOT \$6,421.00 and PW \$2,140.00).  |   |                                |   |
| JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished<br>The GOVERN system is unique to DuPage County and allows for review of all historical permits, impact fees, code violations associated with the County permitting process for Building & Zoning, Public Works and Division of Transportation. While we have migrated the current process to another program, it is necessary to be able to access the historical records of ongoing permits. |   |                                |   |

**SECTION 2: DECISION MEMO REQUIREMENTS**

|                            |   |
|----------------------------|---|
| DECISION MEMO NOT REQUIRED | Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required.<br>SOLE SOURCE PER DUPAGE ORDINANCE, SECTION 2-350 (MUST FILL OUT SECTION 4) |
| DECISION MEMO REQUIRED     | Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.  |

**SECTION 3: DECISION MEMO**

|                                     |  |
|-------------------------------------|--|
| STRATEGIC IMPACT                    | Select an item from the following dropdown menu of County's strategic priorities that this action will most impact.  |
| SOURCE SELECTION                    | Describe method used to select source.   |
| RECOMMENDATION AND TWO ALTERNATIVES | Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action). |

### SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION

|                                      |  |
|--------------------------------------|--|
| <b>JUSTIFICATION</b>                 | Select an item from the following dropdown menu to justify why this is a sole source procurement.<br>SOFTWARE MANUFACTURER AND SOLE MAINTENANCE/UPDATE PROVIDER  |
| <b>NECESSITY AND UNIQUE FEATURES</b> | Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.<br>The software was specifically written for DuPage County to allow for review, issuance and tracking of all permits and impact fees, as well as code violations and all accounts receivable functions associated with the permitting process. The permitting process has been migrated to an online process with another program but it is necessary to be able to review historical permits that might be ongoing. This program is used by Building & Zoning, Public Works and Division of Transportation. |
| <b>MARKET TESTING</b>                | List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.<br>The system is unique to DuPage County and was designed for DuPage County by this vendor. Harris Govern is the only vendor able to provide support and maintenance for the own system.   |
| <b>AVAILABILITY</b>                  | Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.<br>Extensive research of the other comparable systems was performed before this vendor was selected.   |

### SECTION 5: Purchase Requisition Information

|   |   |  |   |
|---|---|--|---|
| <i>Send Purchase Order To:</i>                                |   | <i>Send Invoices To:</i>                   |   |
| Vendor:<br>N Harris Computer Corporation<br>DBA Harris Govern | Vendor#:<br>28530                       | Dept:<br>Building & Zoning                 | Division:                                 |
| Attn:<br>Eric Martineau                                       | Email:<br>emartineau@harriscomputer.com | Attn:<br>Marla Flynn                       | Email:<br>Marla.Flynn@dupagecounty.gov    |
| Address:<br>1 Antares Dr, Suite 400                           | City:<br>Ottawa                         | Address:<br>421 N County Farm Rd           | City:<br>Wheaton                          |
| State:<br>ON K2E 8C4 Canada                                   | Zip:                                    | State:<br>IL                               | Zip:<br>60187                             |
| Phone:<br>613-226-5511  | Fax:                                    | Phone:<br>630-407-6789                     | Fax:<br>630-407-6702                      |
| <i>Send Payments To:</i>                                      |   | <i>Ship to:</i>                            |   |
| Vendor:<br>Harris Govern                                      | Vendor#:<br>28530                       | Dept:                                      | Division:                                 |
| Attn:   | Email:                                  | Attn:                                      | Email:                                    |
| Address:<br>PO Box 74007259                                   | City:<br>Chicago                        | Address:                                   | City:                                     |
| State:<br>IL  | Zip:<br>60674                           | State:                                     | Zip:                                      |
| Phone:  | Fax:                                    | Phone:                                     | Fax:                                      |
| <b>Shipping</b>   |   | <b>Contract Dates</b>                      |   |
| Payment Terms:<br>PER 50 ILCS 505/1                           | FOB:<br>Destination                     | Contract Start Date (PO25):<br>Apr 1, 2024 | Contract End Date (PO25):<br>Mar 31, 2025 |
| Contract Administrator (PO25):                                |   |  |   |

**Purchase Requisition Line Details**

| LN   | Qty | UOM | Item Detail (Product #) | Description   | FY   | Company | AU   | Acct Code | Sub-Accts/Activity Code | Unit Price        | Extension    |
|--|-----|-----|-------------------------|---|------|---------|------|-----------|-------------------------|-------------------|--------------|
| 1  | 1   | EA  |                         | Annual Maint & Support for Govern Software - 10 Users | FY24 | 1100    | 2810 | 53807     |                         | 10,702.00         | 10,702.00    |
| 2  | 1   | EA  |                         | Annual Maint & Support for Govern Software - 6 Users  | FY24 | 1500    | 3500 | 53807     |                         | 6,421.00          | 6,421.00     |
| 3  | 1   | EA  |                         | Govern Maint & Support for Govern Software - 2 Users  | FY24 | 2000    | 2665 | 53807     |                         | 2,140.00          | 2,140.00     |
| <b><i>FY is required, assure the correct FY is selected.</i></b> |     |     |                         |   |      |         |      |           |                         | Requisition Total | \$ 19,263.00 |

| <i>Comments</i>      |   |
|----------------------|---|
| HEADER COMMENTS      | Provide comments for P020 and P025.   |
| SPECIAL INSTRUCTIONS | Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO.   |
| INTERNAL NOTES       | Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO.<br>Development, Public Works & Transportation Committees 3/5/2024 |
| APPROVALS            | Department Head signature approval for procurements under \$15,000. Procurement Officer Approval for ETSB.  |

The following documents have been attached:     W-9     Vendor Ethics Disclosure Statement



Invoice  
Date  
Page

GOVMN0000247  
02/15/2024  
1 of 1

Remit To: Harris Govern;  
PO Box 74007259  
Chicago, IL 60674-7259

| Bill To  |
|--|
| DuPage County (IL)<br>Marla Flynn<br>421 North County Farm Road<br>DuPage Center<br>WHEATON, IL 60187<br>United States |

| Ship To   |
|---|
| DuPage County (IL)<br>421 North County Farm Road<br>DuPage Center<br>WHEATON, IL 60187<br>United States |

| PO Number | Customer No. | Salesperson ID | Shipping Method | Payment Terms |
|-----------|--------------|----------------|-----------------|---------------|
|           | DUP100       |                | LOCAL DELIVERY  | MN APR        |

| Ordered   | Item Number | Description   | Unit Price     | Ext Price     |
|---|-------------|---|----------------|---------------|
| 1.00  | MAINTENANCE | Land Management WD: 4/1/2024 to 3/31/2025 <span style="color: blue;">B&amp;Z</span> | US\$10,702.00  | US\$10,702.00 |
| 1.00  | MAINTENANCE | Land Management WD: 4/1/2024 to 3/31/2025 <span style="color: blue;">DOT</span>     | US\$6,421.00   | US\$6,421.00  |
| 1.00  | MAINTENANCE | Land Management WD: 4/1/2024 to 3/31/2025 <span style="color: blue;">PW</span>      | US\$2,140.00   | US\$2,140.00  |
| Please Note: Payment is due at the start of the maintenance term  |             |   | Subtotal       | US\$19,263.00 |
|   |             |   | Misc           | US\$0.00      |
|   |             |   | Tax            | US\$0.00      |
|   |             |   | Freight        | US\$0.00      |
|   |             |   | Trade Discount | US\$0.00      |
| Invoice Questions? Please call Evelyn Campbell at 1-888-847-7747 OR e-mail ar_govern@harriscomputer.com |             |   | Total          | US\$19,263.00 |



Harris Govern  
2721 Council Tree Ave, Suite 248  
Fort Collins, CO 80525  
Sales Phone: (972) 881-1858  
Support Phone: (972) 265-7300

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February 19, 2024

Marla Flynn, Financial Analyst II  
DuPage County Building and Zoning Department  
Building Division  
421 N. County Farm Road  
Wheaton, IL 60187

To Whom It May Concern,

This letter advises that Harris Govern (formerly MS Govern, a division of Harris Computer Systems) is the sole source provider for supporting, maintaining, and licensing the Govern Software products. The source code for these products is proprietary and unavailable to any other entity. The design of the software is unique, and Harris Govern is uniquely qualified to provide support, fixes, and enhancements for it.

Sincerely,

A small, handwritten signature in dark ink, appearing to read "Mark Tesreau".

Mark Tesreau  
Vice President, Support Services



# Required Vendor Ethics Disclosure Statement

Failure to complete and return this form may result in delay or cancellation of the County's Contractual Obligation.

Date: Feb 19, 2024

Bid/Contract/PO #: \_\_\_\_\_

|                               |  |
|-------------------------------|--|
| Company Name: Harris Govern   | Company Contact: Mark Tesreau              |
| Contact Phone: (800) 806-7896 | Contact Email: mtesreau@harriscomputer.com |

### The DuPage County Procurement Ordinance requires the following written disclosures prior to award:

1. Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the county, shall provide to Procurement Services Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor within the current and previous calendar year to any incumbent county board member, county board chairman, or countywide elected official whose office the contract to be awarded will benefit. The contractor, union or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

**NONE (check here) - If no contributions have been made**

| Recipient | Donor | Description (e.g. cash, type of item, in-kind services, etc.) | Amount/Value | Date Made |
|-----------|-------|---|--------------|-----------|
|           |       |   |              |           |

2. All contractors and vendors who have obtained or are seeking contracts with the county shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

**NONE (check here) - If no contacts have been made**

| Lobbyists, Agents and Representatives and all individuals who are or will be having contact with county officers or employees in relation to the contract or bid | Telephone | Email |
|--|-----------|-------|
|  |           |       |

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future county contracts.

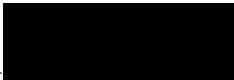
### Continuing disclosure is required, and I agree to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner
- 30 days prior to the optional renewal of any contract
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

### The full text for the county's ethics and procurement policies and ordinances are available at:

[http://www.dupagecounty.gov/government/county\\_board/ethics\\_at\\_the\\_county/](http://www.dupagecounty.gov/government/county_board/ethics_at_the_county/)

### I hereby acknowledge that I have received, have read, and understand these requirements.

Authorized Signature 

Printed Name Mark Tesreau

Title Vice President, Support Services

Date Feb 19, 2024

Attach additional sheets if necessary. Sign each sheet and number each page. Page 1 of 1 (total number of pages)