



DU PAGE COUNTY

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

Human Services

Final Summary

Tuesday, May 7, 2024

9:30 AM

Room 3500A

1. CALL TO ORDER

9:30 AM meeting was called to order by Chair Greg Schwarze at 9:31 AM.

2. ROLL CALL

Chair Schwarze appointed County Board Member Patty Gustin to the Human Services Committee meeting for purposes of a quorum.

Other Board members present: Member Patty Gustin and Member Yeena Yoo.

Staff in attendance: Renee Zerante (State's Attorneys Office), Mary Catherine Wells, Keith Jorstad, Tabassum Haleem, and Katrina Holman (Finance), and Natasha Belli (Senior Services). Both Mary Keating and Janelle Chadwick attended remotely.

PRESENT	Childress, LaPlante, Schwarze, and Gustin
ABSENT	DeSart
LATE	Galassi, and Garcia

3. PUBLIC COMMENT

No public comments were offered.

4. CHAIR REMARKS - CHAIR SCHWARZE

Chair Schwarze announced that the DuPage Care Center Foundation's Annual Golf Outing is on June 28th. Playing golf is not required. Individuals can attend the dinner only at 6:00 p.m. The fundraiser benefits the 300 plus residents at the DuPage Care Center.

Chair Schwarze followed up on the discussion at the April 16 Human Services meeting regarding the township food pantries that previously opted out of food deliveries and sent emails and letters to the supervisors of the Addison, Bloomingdale, and York Townships. The York Township is requesting to re-enter the food delivery. The Addison and Bloomingdale Townships have not yet responded. Chair Schwarze sent the Addison and Bloomingdale Township Supervisors reminders this morning to respond to the request.

5. APPROVAL OF MINUTES5.A. [24-1432](#)

Human Services Committee - Regular Meeting - Tuesday, April 16, 2024

RESULT:	APPROVED
MOVER:	Patty Gustin
SECONDER:	Lynn LaPlante

6. COMMUNITY SERVICES - MARY KEATING6.A. [FI-R-0077-24](#)

Acceptance and appropriation of the Income Eligible Retrofits Program Grant PY24, Company 5000 - Accounting Unit 1555, \$976,668. (Community Services)

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Patty Gustin
SECONDER:	Lynn LaPlante

6.B. [HS-R-0012-24](#)

Authorization to apply for FY2025 Title IIIB Aging and Disability Resource Network Services Grant Funds and FY2025 Title IIIB Transportation Grant Funds from AgeGuide NorthEastern Illinois. (Community Services)

RESULT:	APPROVED AT COMMITTEE
MOVER:	Patty Gustin
SECONDER:	Lynn LaPlante

7. DUPAGE CARE CENTER - JANELLE CHADWICK7.A. [FI-R-0080-24](#)

Additional appropriation for the DuPage Care Center Foundation Music Therapy Grant PY22, Company 5000 - Accounting Unit 2120, from \$67,587 to \$82,263, an increase of \$14,676. (DuPage Care Center)

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Lynn LaPlante
SECONDER:	Patty Gustin

Member Galassi arrived from a prior committee meeting at 9:36 a.m.

7.B. [24-1433](#)

HS-P-0009B-23 - Amendment to Resolution HS-P-0009A-23, issued to Lifescan Labs, for patient phlebotomy and lab services, for the DuPage Care Center, for the period September 20, 2022 through April 17, 2024, to increase encumbrance in the amount of \$5,600, for a new contract amount of \$62,838.39, a 9.78% increase. (6005-0001 SERV)

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Lynn LaPlante
SECONDER:	Kari Galassi

8. **BUDGET TRANSFERS**

8.A. [24-1434](#)

Budget transfer to transfer funds under the Community Development Block Grant (CDBG) to the newly created Capital Policy IT Equipment - Capital Lease line, for copier lease costs, \$3,500 from Printing (5000-1440-53800) to \$3,500 IT Equipment - Capital Lease (5000-1440-54100-0700).

RESULT:	APPROVED
MOVER:	Lynn LaPlante
SECONDER:	Kari Galassi

9. **TRAVEL**

9.A. [24-1435](#)

Community Services Administrator to attend the National Alliance to End Homelessness Conference in Washington, DC, from July 7, 2024 through July 11, 2024. Expenses to include registration, transportation, lodging, and per diems for approximate total of \$3,315.

RESULT:	APPROVED
MOVER:	Lynn LaPlante
SECONDER:	Kari Galassi

10. CONSENT ITEMS

Motion to Combine Items

Member Galassi moved and Member LaPlante seconded a motion to combine items 10.A. through 10.D. The motion was approved on voice vote, all "ayes".

10.A. [24-1436](#)

Fox River Foods dba Performance Foodservice Chicago - PO 6330-0001 SERV, this purchase order is decreasing in the amount of \$34,964.54 and closing due to the purchase order expiring.

10.B. [24-1437](#)

Pulmonary Exchange, LTD - PO 6103-0001 SERV, this purchase order is decreasing in the amount of \$23,500 and closing due to the purchase order expiring.

10.C. [24-1438](#)

United Pharmacy Staffing - PO 6307-0001 SERV, this purchase order is decreasing in the amount of \$19,160.25 and closing due to the purchase order expiring.

10.D. [24-1439](#)

Advacare Systems - PO 6231-0001 SERV, this purchase order is decreasing in the amount of \$28,280.61 and closing due to the purchase order expiring.

RESULT:	APPROVED THE CONSENT AGENDA
MOVER:	Lynn LaPlante
SECONDER:	Kari Galassi
AYES:	Childress, Galassi, LaPlante, and Schwarze
ABSENT:	DeSart
LATE:	Garcia

11. INFORMATIONAL

11.A. [FM-P-0017-24](#)

Recommendation for the approval of a contract to ComEd, for electric utility supply and distribution services for the connected County facilities, for Facilities Management, for the period May 1, 2024 through April 30, 2025, for a total contract amount not to exceed \$4,374,742. Per 55 ILCS 5/5-1022 (c) not suitable for competitive bids – Public Utility. (\$3,169,299 for Facilities Management, \$22,797 for Animal Services, \$794,041 for the Care Center, \$131,380 for the Division of Transportation, and \$257,225 for the Health Department)

RESULT:	ACCEPTED AND PLACED ON FILE
MOVER:	Lynn LaPlante
SECONDER:	Kari Galassi

12. RESIDENCY WAIVERS - JANELLE CHADWICK

No residency waivers were offered.

13. DUPAGE CARE CENTER UPDATE - JANELLE CHADWICK

Janelle Chadwick, Administrator to the DuPage Care Center, stated the Care Center has submitted everything required for temporary occupancy of the 4N wing of the Care Center to the Illinois Department of Public Health (IDPH). The IDPH acknowledged the request via a telephone call. The Care Center is now waiting for a call from the surveyor at IDPH to schedule the date they will visit the Care Center.

Currently, the front entrance and lobby construction work is well underway. The front entrance is all dug up and the lobby is gutted.

This week is National Nurses Week. The Care Center is celebrating each day all week long. Today the theme for the nursing team is “Thanks to the nursing team for keeping us afloat”. All three shifts will be enjoying root beer floats today.

Chair Schwarze asked if there is anything on social media regarding the celebration of National Nurses Week. Ms. Chadwick responded that they post activities after the fact, but she would look into the social media announcements.

14. COMMUNITY SERVICES UPDATE - MARY KEATING

Mary Keating, Director of Community Services, stated that the final applications for the second round of the food pantry infrastructure grants are due on May 15, 2024. She has sent two reminder emails and will send one more, probably on May 13. Currently, there are 17 applications for approximately \$495,000. Ms. Keating will be working with Finance to determine which agency recipients to bring forth for funding and will let the committee members know if there are any issues or concerns with any applications.

Member DeaconGarcia arrived from a prior meeting at 9:47 a.m.

15. OLD BUSINESS

No old business was discussed.

16. NEW BUSINESS

Member Gustin referred to the travel approved at the meeting for the National Alliance to End Homelessness Conference and asked if attendees come back from conferences and report their findings to the committee. Ms. Gustin noted this conference seemed particularly interesting to her.

Chair Schwarze replied that on occasion they do. Ms. Keating added that she will ask the Administrator attending the conference to provide an update to the committee after the conference regarding homelessness on the national level.

17. ADJOURNMENT

There being no further business, Chair Schwarze requested a motion to adjourn at 9:50 a.m.

RESULT:	APPROVED
MOVER:	Lynn LaPlante
SECONDER:	Kari Galassi