

TEC 12/3
FI+OB 12/10



Request for Change Order

Procurement Services Division

Attach copies of all prior Change Orders

Date: Nov 19, 2024

MinuteTraq (IQM2) ID #: 24-3139

Purchase Order #: 7148-1-SERV	Original Purchase Order Date: Jul 25, 2024	Change Order #: 4	Department: IT
Vendor Name: AT&T Mobility II LLC		Vendor #: 10009	Dept Contact: Joe Bulaga
Background and/or Reason for Change Order Request: Increase Line 1 of PO by \$24,325.00.			
IN ACCORDANCE WITH 720 ILCS 5/33E-9			

- (A) Were not reasonably foreseeable at the time the contract was signed.
- (B) The change is germane to the original contract as signed.
- (C) Is in the best interest for the County of DuPage and authorized by law.

INCREASE/DECREASE		
A	Starting contract value	\$1,481,535.00
B	Net \$ change for previous Change Orders	
C	Current contract amount (A + B)	\$1,481,535.00
D	Amount of this Change Order <input checked="" type="checkbox"/> Increase <input type="checkbox"/> Decrease	\$24,325.00
E	New contract amount (C + D)	\$1,505,860.00
F	Percent of current contract value this Change Order represents (D / C)	1.64%
G	Cumulative percent of all Change Orders (B+D/A); (60% maximum on construction contracts)	1.64%
DECISION MEMO NOT REQUIRED		

- Cancel entire order Close Contract Contract Extension (29 days) Consent Only
- Change budget code from: _____ to: _____
- Increase/Decrease quantity from: _____ to: _____
- Price shows: _____ should be: _____
- Decrease remaining encumbrance and close contract Increase encumbrance and close contract Decrease encumbrance Increase encumbrance

DECISION MEMO REQUIRED	
<input type="checkbox"/> Increase (greater than 29 days) contract expiration from: _____ to: _____	<input type="checkbox"/> Funding Source _____
<input checked="" type="checkbox"/> Increase ≥ \$2,500.00, or ≥ 10%, of current contract amount	
<input type="checkbox"/> OTHER - explain below: _____	

SJG	5037	Nov 19, 2024	<u>RAB</u> RAB	5064	11/19/2024
Prepared By (Initials)	Phone Ext	Date	Recommended for Approval (Initials)	Phone Ext	Date
REVIEWED BY (Initials Only)					
Buyer	Date	Procurement Officer	Date	<u>11/27/24</u>	
Chief Financial Officer (Decision Memos Over \$25,000)	Date	Chairman's Office (Decision Memos Over \$25,000)	Date		