

Parent/ Consent

Consent

DOT 10/15

CB 10/22

KBC



## Request for Change Order

## Procurement Services Division

Attach copies of all prior Change Orders

Date: Oct 1, 2024

MinuteTraq (IQM2) ID #:

<b>Purchase Order #:</b> 6896-1-SERV	<b>Original Purchase Order Date:</b> Feb 14, 2024	<b>Change Order #:</b> 1	<b>Department:</b> Division of Transportation
<b>Vendor Name:</b> 72 Hour LLC DBA Chevrolet of Watsonville, NAFG		<b>Vendor #:</b> 24975	<b>Dept Contact:</b> Kathleen Black Curcio
<b>Background and/or Reason for Change Order Request:</b>	Contract purchase order for five (5) Ford Broncos for the Division of Transportation. Due to supply chain and reduced inventory, the County Board authorized the Division of Transportation to move forward with FY2023 through FY2026 vehicle replacement recommendations as soon as contract orders open. Per resolution DT-R-0306C-22, DOT has purchased comparable vehicles off dealer lots. Cancel entire order and close contract.		
<b>IN ACCORDANCE WITH 720 ILCS 5/33E-9</b>			

- ☐ (A) Were not reasonably foreseeable at the time the contract was signed.  
☐ (B) The change is germane to the original contract as signed.  
☒ (C) Is in the best interest for the County of DuPage and authorized by law.

INCREASE/DECREASE		
A	Starting contract value	\$163,683.10
B	Net \$ change for previous Change Orders	
C	Current contract amount (A + B)	\$163,683.10
D	Amount of this Change Order <input type="checkbox"/> Increase <input checked="" type="checkbox"/> Decrease	(\$163,683.10)
E	New contract amount (C + D)	\$0.00
F	Percent of current contract value this Change Order represents (D / C)	-100.00%
G	Cumulative percent of all Change Orders (B+D/A); (60% maximum on construction contracts)	-100.00%

## DECISION MEMO NOT REQUIRED

- ☒ Cancel entire order      ☒ Close Contract      ☐ Contract Extension (29 days)      ☐ Consent Only  
☐ Change budget code from: \_\_\_\_\_ to: \_\_\_\_\_  
☐ Increase/Decrease quantity from: \_\_\_\_\_ to: \_\_\_\_\_  
☐ Price shows: \_\_\_\_\_ should be: \_\_\_\_\_  
☐ Decrease remaining encumbrance and close contract      ☐ Increase encumbrance and close contract      ☐ Decrease encumbrance      ☐ Increase encumbrance

## DECISION MEMO REQUIRED

- ☐ Increase (greater than 29 days) contract expiration from: \_\_\_\_\_ to: \_\_\_\_\_  
☐ Increase ≥ \$2,500.00, or ≥ 10%, of current contract amount      ☐ Funding Source \_\_\_\_\_  
☐ OTHER - explain below: \_\_\_\_\_

kbc	6892	Oct 1, 2024	<i>SCM</i>	6910	10/2/24
Prepared By (Initials)	Phone Ext	Date	Recommended for Approval (Initials)	Phone Ext	Date
<b>REVIEWED BY (Initials Only)</b>					
Buyer _____			Procurement Officer <i>[Signature]</i> _____		
Date _____			Date <i>10/8/2024</i> _____		
Chief Financial Officer _____			Chairman's Office _____		
(Decision Memos Over \$25,000) _____			(Decision Memos Over \$25,000) _____		
Date _____			Date _____		