



DU PAGE COUNTY

Public Works Committee

Draft Summary

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

Tuesday, March 5, 2024

9:00 AM

Room 3500B

1. CALL TO ORDER

9:00 AM meeting was called to order by Chair Garcia at 9:00 AM.

2. ROLL CALL

Other Board Members present: Member Liz Chaplin and Member Patty Gustin

Member Cahill arrived at 9:05 a.m. due to attending another committee meeting.

PRESENT	DeSart, Galassi, Garcia, Ozog, and Zay
LATE	Cronin Cahill

3. CHAIRWOMAN'S REMARKS - CHAIR GARCIA

No remarks were offered.

4. PUBLIC COMMENT

No public comments were offered.

5. APPROVAL OF MINUTES

5.A. [24-0756](#)

Public Works Committee Minutes - Regular Meeting - Tuesday, February 20, 2024

RESULT:	APPROVED
MOVER:	Dawn DeSart
SECONDER:	Mary Ozog

6. CLAIMS REPORT

6.A. [24-0799](#)

Payment of Claims - Public Works and Facilities Management

RESULT:	APPROVED
MOVER:	Dawn DeSart
SECONDER:	Mary Ozog

7. CONSENT ITEMS**7.A. [24-0800](#)**

J. Congdon Sewer Service, Inc. - Contract is being extended to April 30, 2024, to pay the final invoice with no change in the contract total.

RESULT:	APPROVED
MOVER:	Dawn DeSart
SECONDER:	Mary Ozog

8. BID AWARD**8.A. [24-0801](#)**

Recommendation for the approval of a contract to Cintas Corporation No. 2, to supply uniforms for Public Works employees, for the period of March 13, 2024 to March 12, 2025, for a total contract amount not to exceed \$22,000, per lowest responsible bid #23-136-FM.

RESULT:	APPROVED
MOVER:	Mary Ozog
SECONDER:	Dawn DeSart

8.B. [FM-P-0010-24](#)

Recommendation for the approval of a contract to Cintas Corporation No. 2, to provide and deliver employee uniforms, as needed, for Facilities Management, for the period of March 13, 2024 through March 12, 2025, for a total contract amount not to exceed \$50,000, per lowest responsible bid #23-136-FM.

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Dawn DeSart
SECONDER:	Mary Ozog

8.C. [FM-P-0011-24](#)

Recommendation for the approval of a contract to Hey and Associates, Inc., for Natural Areas Management, which includes controlled burning and weeding of the native gardens on the County campus, for Facilities Management, for the period of March 12, 2024 through March 11, 2025, for a total contract amount not to exceed \$36,500, per RFP #24-020-FM.

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Mary Ozog

SECONDER: Dawn DeSart

8.D. [24-0802](#)

Recommendation for the approval of a contract to Steve Piper and Sons, Inc., for pruning and trimming of select trees in designated areas on the County campus, for Facilities Management, for the period of March 6, 2024 through March 5, 2025, for a total contract amount not to exceed \$20,645.70, per lowest responsible bid #24-025-FM.

RESULT: APPROVED

MOVER: Mary Ozog

SECONDER: Jim Zay

8.E. [DT-P-0015-24](#)

Recommendation for the approval of a contract purchase order to Al Warren Oil Company, Inc., to furnish and deliver gasoline and diesel fuel, as needed for the Division of Transportation and Public Works, for the period of April 1, 2024 through March 31, 2025, for a contract total not to exceed \$1,750,000 (Division of Transportation \$1,000,000/Public Works \$750,000); per renewal option under bid award # 23-011-DOT, first of three renewals.

9. **BID RENEWAL**9.A. [FM-P-0012-24](#)

Recommendation for the approval of a contract to A&P Grease Trappers, Inc., for sanitary, grease trap and storm basin pumping, jetting, and cleaning, as needed for the County campus, for Facilities Management, for the period of April 14, 2024 through April 13, 2025, for a total contract amount not to exceed \$82,750, per renewal option under bid award #21-017-FM, third and final option to renew. (\$60,000 for Facilities Management, \$5,200 for Animal Services, and \$17,550 for the Division of Transportation).

RESULT: APPROVED AND SENT TO FINANCE

MOVER: Mary Ozog

SECONDER: Kari Galassi

9.B. [PW-P-0006-24](#)

Recommendation for the approval of a contract to Sheffield Safety & Loss Control, LLC, for Safety Program Manager Services, for the period of April 1, 2024 to March 31, 2025, for a total contract amount not to exceed \$100,000 (Public Works \$25,000, Facilities Management \$25,000, Transportation \$25,000, and Stormwater \$25,000), per renewal option under bid #21-064-PW, first and final option to renew.

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Mary Ozog
SECONDER:	Jim Zay

10. CONTRACT INCREASE

10.A. [PW-CO-0002-24](#)

Amendment to County Contract #6571-0001 SERV, issued to Fox Valley Fire & Safety Company, Inc., to repair the fire alarm system and Notifier Panel at the Woodridge Greene Valley Wastewater Treatment Plant, for Public Works, for a change order to increase the contract in the amount of \$20,000, resulting in an amended contract amount not to exceed \$93,250, an increase of 27.30%.

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Mary Ozog
SECONDER:	Kari Galassi

11. SOLE SOURCE

11.A. [PW-P-0007-24](#)

Recommendation for the approval of a contract to Alfa Laval, Inc., to provide repair parts for the Ashbrook gravity belt thickeners and belt presses at the Woodridge Greene Valley Wastewater Treatment Plant and the Knollwood Wastewater Treatment Plant, for Public Works, for the period of May 1, 2024 to April 28, 2028, for a total contract amount not to exceed \$80,000; per 55 ILCS 5/5-1022(c) not suitable for competitive bids. (Sole Source – Alfa Laval, Inc. parts are the only parts that are interchangeable with our existing equipment.)

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Mary Ozog
SECONDER:	Kari Galassi

11.B. [24-0803](#)

Recommendation for the approval of a contract purchase order to Harris Govern, for annual software maintenance and support services, as needed, for the period of April 1, 2024 through March 31, 2025, for Building & Zoning (\$10,702), Division of Transportation (\$6,421), and Public Works (\$2,140), for a contract total amount not to exceed \$19,263. Per 55 ILCS 5/5-1022 (c) not suitable for competitive bids. (Sole Source - Support for Govern System.)

12. ACTION ITEMS

12.A. [PW-R-0002-24](#)

Declaration of the Highland Hills Sanitary District Property as Surplus Real Estate

Director of Public Works Nick Kottmeyer described the process of selling DuPage County Public Works property and outlined what that entails.

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Mary Ozog
SECONDER:	Kari Galassi

12.B. [FM-R-0001-24](#)

Resolution to approve a notice of intent to participate in the coalition by Kane County, Illinois, for the Climate Pollution Reduction Grant implementation application and program.

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Cynthia Cronin Cahill
SECONDER:	Dawn DeSart

13. INFORMATIONAL

13.A. [24-0804](#)

Pursuant to FI-O-0056-22 and DT-R-0306C-22, (3) vehicle replacement purchase orders for FY24 for Facilities Management have been issued to Haggerty Ford, Inc. for a total amount of \$109,128.00.

RESULT:	ACCEPTED AND PLACED ON FILE
MOVER:	Jim Zay
SECONDER:	Dawn DeSart

14. OLD BUSINESS

14.A. [24-0832](#)

Status and Discussion, Heritage Gallery Improvements (Attachments)

Facilities Management Project Supervisor Geoff Matteson presented the committee with the draft scope of the Heritage Gallery and Museum Design Projects, and referred to the attached memo regarding teaming up with the DuPage Historical Museum to work with Taylor Studios to provide a finished Heritage Gallery concept design to be brought to the committee for review, feedback and consideration. There was a discussion amongst committee members as to whether this is something the committee would like to move forward with.

15. NEW BUSINESS

No new business was discussed.

16. ADJOURNMENT

Without objection, this meeting was adjourned.