

**DuPage County, Illinois
BUDGET ADJUSTMENT
Effective October 1, 2024**

From: 1400
Company #

PROBATION SERVICES - FEES
From: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
6120	53090		OTHER PROFESSIONAL SERVICES	\$ 6,900.00	51,088.91	44,188.91	5/6/25
Total				\$ 6,900.00			

To: 1400
Company #

PROBATION SERVICES - FEES
To: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
6120	53800	0001	COPIER USAGE	\$ 2,500.00	1,723.52	4,223.52	5/6/25
6120	54100	0700	IT EQUIPMENT - CAPITAL LEASE	\$ 4,400.00	1,352.45	5,752.45	5/6/25
Total				\$ 6,900.00			

Reason for Request:

Need to transfer funds to cover Toshiba expenses for FY'25.

Signature on file

Department Head



5-6-2025

Date

5/6/25

Activity

(optional)

Chief Financial Officer

Date

****Please sign in blue ink on the original form****

Finance Department Use Only

Fiscal Year 25 Budget Journal # _____ Acctg Period _____

Entered By/Date _____ Released & Posted By/Date _____

JPS - 5/20/25
FIN/CB - 5/27/25

