

DU PAGE COUNTY

421 N. COUNTY FARM ROAD WHEATON, IL 60187 www.dupagecounty.gov

ETSB - Emergency Telephone System Board

Final Summary

Monday, March 13, 2023 9:00 AM Room 3500B

Special Call

1. CALL TO ORDER

9:00 AM meeting was called to order by Chairman Schwarze at 9:00 AM.

2. ROLL CALL

ETSB STAFF:

Linda Zerwin

Matt Theusch

Eve Kraus

Kris Cieplinski (Remote)

Brian Kopas (Remote)

COUNTY CLERK:

Adam Johnson, Chief Deputy Clerk

STATE'S ATTORNEY:

Mark Winistorfer

ATTENDEES:

Gwen Henry, County Treasurer

Andy Dina, Warrenville Fire

Bill Hayden, Addison PD

Steve Herron, Roselle PD

Patrick Tanner, West Chicago Fire

Marilu Hernandez, ACDC

Anthony McPhearson, County CIO

Don Ehrenhaft, County IT

Dave Jordan, County IT

Steve Rauter, Citizen

Craig Dieckman, OHSEM (Remote)

Paul Dalen, Clarendon Hills PD (Remote)

Matt Baarman, DU-COMM (Remote)

Angela Athitakis, DU-COMM (Remote)

Pat Dempsey, ACDC (Remote)

Mike Sampey, Village of Addison (Remote)

Eugene Samuel, West Chicago PD (Remote)

Kevin Fleege, Oak Brook Fire (Remote)

Joe Breinig, DMMC (Remote)

Jim McGreal, Downers Grove PD (Remote)

Jimmy Lahanis, Darien-Woodridge Fire (Remote)

Bob Murr, College of DuPage (Remote)

Kelley Darre, Glendale Heights PD (Remote)

John Giannelli, Hinsdale Fire (Remote)

Richard Sanborn, Jr, York Center Fire (Remote)

Tim Roberts, Wayne PD (Remote)

ACDC (Remote)

DGFD (Remote)

FNCXR (Remote)

On roll call, Members Schwarze, Franz, Eckhoff, Kramer, Maranowicz, Srejma, Swanson, Tillman, and Yoo were present. Members Guttman and Schar were absent. There was one vacancy.

PRESENT	Schwarze, Franz, Eckhoff, Kramer, Maranowicz, Srejma, Swanson, Tillman, and Yoo
ABSENT	Guttman, and Schar

3. PUBLIC COMMENT

Public comment was handled after Agenda Item 7. Vote Required by ETS Board as the citizen present was unaware of the procedure to sign up for public comment.

Steve Rauter, Citizen - 9-1-1 Surcharge, legislation, and the District 15 Tollway location services.

Chairman Schwarze then said the Board would skip Agenda Item 8 for the moment and hear from PAC Chairman Hayden and Vice Chair Dina on Agenda Item 9. DEDIRS Portable and Mobile Radio Replacement.

4. CHAIRMAN'S REMARKS - CHAIR SCHWARZE

Chairman Schwarze presented Resolution ETS-911-0123 acknowledging the contributions of Citizen Representative Member Misael Hernandez to the Emergency Telephone System Board of DuPage County. A motion was made by Member Tillman, seconded by Member Kramer, to receive and place on file.

He then presented Resolution ETS-911-0323 acknowledging the contributions of Member Steve Herron to the Policy Advisory Committee. A motion was made by Member Maranowicz, seconded by Member Yoo, to receive and place on file. PAC Member Herron thanked a few individuals who got him involved with the radios early on. He spoke about his time served during which the initial DEDIR System was rolled out and has now evolved with the second radio deployment. He thanked the Board and said his time has been wonderful.

Chairman Schwarze then acknowledged a job well done by ACDC Telecommunicators as noted

in the monthly report. On February 16, 2023 at 12:42hrs, TC Abigail Medina received a 911 call from a resident who was screaming her daughter was shot in front of the house. Within 28 seconds, TC Medina confirmed the address and circumstances, activated the alert tones and broadcasted the information to Addison units. With assistance from TCs Kolberg, Van Alstine, Mayfield, Vulpo, Willadsen, Lettenberger, and Lazzeto, TC Medina continued radio operations for the incident and responded to requests using multiple systems in a calm tone and professional demeanor. The manner in which the incident was handled showed dedication to ACDC's mission and the Telecommunicators demonstrated the ability to multitask, communicate, and work as a team.

5. MEMBERS' REMARKS

There were no Members' remarks.

6. CONSENT AGENDA

Chairman Schwarze asked for a motion to combine Consent Agenda Items A/Monthly Staff Report; B/Revenue Report for the March 13, 2023 Special Call meeting; C/Minutes approval for PAC for February 6, 2023; D/ Minutes approval for ETSB for February 8, 2023; E/Statewide 9-1-1 Annual Report to the General Assembly. Vice Chair Franz motioned, seconded by Member Yoo. On voice vote, all "Ayes", motion carried.

Chairman Schwarze asked for a motion to approve Consent Agenda Items A/Monthly Staff Report; B/Revenue Report for the March 13, 2023 Special Call meeting; C/Minutes approval for PAC for February 6, 2023; D/ Minutes approval for ETSB for February 8, 2023; E/Statewide 9-1-1 Annual Report to the General Assembly. Vice Chair Franz motioned, seconded by Member Yoo. On voice vote, all "Ayes", motion carried.

6.A. Monthly Staff Report

23-1018

Monthly Report for March 13 Special Call Meeting

Attachments: March 2023 Meeting Monthly Report.pdf

6.B. Revenue Report 911 Surcharge Funds

23-1019

ETSB Revenue Report for March 13 Special Call Meeting for Fund 5820/Equalization

Attachments: Revenue Report Special Call Meeting 3.13.23.pdf

6.C. Minutes Approval Policy Advisory Committee

23-1020

ETSB PAC Minutes - Regular Meeting - Monday, February 6, 2023

Attachments: 2023-02-06 PAC Minutes Summary.pdf

6.D. Minutes Approval ETS Board

23-1021

ETSB Minutes - Regular Meeting - Wednesday, February 8, 2023

Attachments: 2023-02-08 ETSB Minutes Summary.pdf

6.E. Statewide 9-1-1 Annual Report to the General Assembly

23-1022

Statewide 9-1-1 Annual Report to the General Assembly

Attachments: 2023 Statewide9-1-1AdvisoryBoard.GA_Redacted.pdf

7. VOTE REQUIRED BY ETS BOARD

7.A. Payment of Claims

23-1023

Payment of Claims for March 13, 2023 for FY23 - Total for 4000-5820 (Equalization): \$447,090.79. Total for inter-department transfer for 4000-5820 (Equalization): \$96.00.

Attachments: Payment of Claims FY23 3.13.23 Special Call.pdf

RESULT: APPROVED

MOVER: Joseph Maranowicz

SECONDER: Yeena Yoo

7.B. Change Orders

7.B.1. **ETS-CO-0001-23**

Resolution approving Change Order #1 to Comcast Holdings Corporation dba Comcast Business Communications, LLC to incorporate the First Amendment document into PO 922043/6145-1. (Non-monetary change order)

Attachments: Comcast 922043 Change Order 1.pdf

Comcast 922043 CO1 Decision Memo.pdf
DuPage County MSA 1st Amd to add Mgd

Serv CD 030123.pdf

RESULT: APPROVED

MOVER: Michael Tillman

SECONDER: Erik Kramer

7.B.2. **ETS-CO-0002-23**

Resolution approving Change Order #1 to AT&T Inc. PO 922020/5866-1 to complete the Vesta 9-1-1 Call Handling system and Avaya re-configuration within each PSAP. (Change order amount: \$106,202.51; New contract amount: \$4,144,487.89)

Attachments: ATT 922020 Change Order 1 CPE.pdf

ATT 922020 Requisition.pdf
ATT 922020 Decision Memo.pdf

20230301DuPageCountyPricingSchedule.pdf 20230228DupagePricingDocumentFinalCB2.pdf 20230221DuPageDU-COMMequipmentlistFinal.pdf 20230221DuPageCountyACDCequipmentlistFinal.pdf

DUPAGECOUNTYRECONFIG2023rev1.pdf

Contract pricing RFP to CO1.pdf

RESULT: ACCEPTED

MOVER: Joseph Maranowicz
SECONDER: William Srejma

7.C. Purchase Resolutions

7.C.1. **ETS-R-0010-23**

Awarding Resolution to Police Legal Sciences, Inc. PO 923006 for one (1) year of web-based training for 151 Telecommunicators. (Total Amount: \$9,060)

Attachments: PLS 923006 Checklist.pdf

PLS 923006 Requisition.pdf

<u>DuPage County IL ETSB - DP - 23-24.pdf</u> <u>PLS 923006 Vendor Ethics Redacted.pdf</u>

RESULT: APPROVED

MOVER: Michael Tillman

SECONDER: Eric Swanson

7.C.2. **ETS-R-0011-23**

Awarding Resolution to CDW Government LLC PO 923007 for a CrowdStrike Retainer service agreement per the State of Illinois Contract CMT22272200. (Total amount: \$44,550)

Attachments: CDWG 923007 Checklist.pdf

CDWG 920337 Requisition.pdf CDWG 923007 Decision Memo.pdf

CDWG 923007 Quote.pdf

<u>Dupage County Retainer Form_Redacted.pdf</u>
JPMC IFB for CrowdStrike Products (1).pdf

RESULT: APPROVED

MOVER: Joseph Maranowicz SECONDER: William Srejma

7.D. Resolutions

7.D.1. **ETS-R-0012-23**

Resolution declaring equipment, inventory, and/or property on Exhibit A, purchased by the Emergency Telephone System Board of DuPage County as surplus equipment.

Attachments: Letter of Intent East Dundee PD Redacted.pdf

East Dundee PD APX7000 Attachment A.pdf

RESULT: APPROVED MOVER: Yeena Yoo

SECONDER: Joseph Maranowicz

7.D.2. <u>ETS-R-0013-23</u>

Resolution approving the sale of surplus items from the County of DuPage on behalf of the Emergency Telephone System Board of DuPage County to the East Dundee Police Department.

Attachments: East Dundee Sale contract.pdf

East Dundee PD APX7000 Attachment A.pdf

RESULT: APPROVED

MOVER: Erik Kramer

SECONDER: Joseph Maranowicz

7.E. Travel and Training

7.E.1. **23-1101**

One (1) Attendee from ETSB PSAP ACDC to attend the Motorola/Rave Summit conference in Orlando, FL on April 9-13 for an estimated cost of \$3,710 per attendee.

(Total conference amount not to exceed: \$3,710)

Attachments: <u>Travel Request - Summit ACDC.pdf</u>

RESULT: APPROVED

MOVER: Michael Tillman SECONDER: Eric Swanson

7.E.2. **23-1102**

One (1) Attendee from ETSB to attend the HxGN Live Global conference in Las Vegas, NV on June 11-15 for an estimated cost of \$2,700 per attendee. (Total conference amount not to exceed: \$2,700)

After this item, Chairman Schwarze said if there were no objections he would like to move back to public comment. He said Mr. Rauter was unsure of how to sign up for public comment and after instruction on how to do so had requested the opportunity to speak.

Attachments: Travel Request - HxGN Live ETSB.pdf

RESULT: APPROVED

MOVER: Joseph Maranowicz

SECONDER: Erik Kramer

8. DU PAGE ETSB 9-1-1 SYSTEM DESIGN

8.A. City of Des Plaines

Chairman Schwarze turned the discussion over to Ms. Zerwin. Ms. Zerwin referenced a report that was distributed to the Members and said this was a first look at the data that ETSB staff had collected with respect to 9-1-1 infrastructure if Des Plaines were to become part of the system. Ms. Zerwin said they received a hard copy today and an electronic version would be emailed. A presentation was also shared on screen. Ms. Zerwin said there were a lot of requests for information and the Board should have the first look at the information and would provide an opportunity for the Board to formulate questions for staff and ACDC, and to discuss whether they would like Des Plaines personnel available to answer questions. She said Des Plaines was looking for a new partner in police and fire dispatch and the Board had asked for an impact study including financial and technical impacts of the system and consolidation requirements. Ms. Zerwin then extensively reviewed the information compiled in the report and presentation, which are made part of these minutes .

After Ms. Zerwin completed the review of the 9-1-1 shared system components, she stopped to take questions. Member Eckhoff asked why Northwest Central elected to not take in Des Plaines with Wheeling. Ms. Zerwin said there could be a number of factors, but she did not want to

answer for another agency. Member Eckhoff said that as he gets into the weeds with ETSB, sometimes there are problem with organizations and would not want to bring in issues for staff. Member Srejma said that in speaking with the director of Northwest Central, they told him it was a size issue, that Northwest Central does not have room to expand their operations, that they could not accommodate Des Plaines as well as Wheeling. Member Eckhoff commented, there was no other alternative within Cook County. Member Srejma said he did not know. Member Eckhoff expressed concerns about taking in an agency of Cook County. Chairman Schwarze said he expected the discussion to continue at the next board meeting and that Des Plaines personnel could be present to answer questions.

Member Tillman inquired into the positions built into each PSAP for the purpose of backing each other up, and asked if there were intentions to increase the number of positions to retain that buffer if Des Plaines were to join. He asked who would pay for the additional positions and whether there is space in the PSAPs to add them. Ms. Zerwin spoke to the design of the PSAPs and said there are five undesignated positions within each PSAP. In the ACDC proposal to take in Des Plaines, one of the five positions would be utilized, leaving four still available in ACDC and DU-COMM. Member Tillman asked if there was a consideration for additional ETSB staff members from a systems perspective. Ms. Zerwin answered no, not at this time. She talked about the assistance received from County GIS after the departure of the ETSB Systems Administrator, formerly the GIS Coordinator, and how the positions are currently handling the workload. She continued saying the headcount is down one as the position left by the Systems Administrator is still vacant. The hours of work calculated are based on the current headcount.

Member Tillman said when the County ETSB was established it was done so by referendum and asked if Ms. Zerwin foresees this going out to referendum within the county for taxpayer approval of a Cook County agency moving in. Ms. Zerwin deferred to ASA Winistorfer. ASA Winistorfer said the short answer is probably yes but that he would have to review the referendum in order to answer.

Member Tillman referenced Member Eckhoff's question and said Des Plaines once had their own PSAP located in Des Plaines referred to as the North Suburban Consolidated Dispatch Center and that it had dissolved. Member Eckhoff asked why they had dissolved. Member Tillman said he did not know and that it would be a question to ask Des Plaines.

Vice Chair Franz asked ASA Winistorfer to explain the referendum question. ASA Winistorfer answered, not today. Vice Chair Franz then said the policy prohibits this so he does not know why the board was talking about it. He said he understands policies can change but he sees no reason to do so, that they do not want to expand outside of DuPage County beyond the few exceptions covered last month.

Chairman Schwarze asked if there were any more questions. After hearing none, he said the presentation would move on. Ms. Zerwin began to speak about the budget impact and Vice Chair Franz asked, what is the next step, should they take a vote? He voiced his concerns about the policy and wasting time on this. Chairman Schwarze said he had commented that there would be no action taken today especially considering this was a special call meeting and that they would finish this discussion and may take action at the next meeting if they are so inclined. Member

Yoo questioned to Chairman Schwarze that he mentioned Des Plaines would be coming at some point. Chairman Schwarze answered the board could ask them to. Member Yoo then asked to confirm that there are at least three other areas outside of DuPage County that are part of the system. Ms. Zerwin said she could cover that question during the map portion of the presentation. Member Yoo agreed. Vice Chair Franz apologized as Ms. Zerwin had not yet finished the presentation. Ms. Zerwin said she thought she would stop and take questions after the equipment section as she was moving through the information quickly, before they started the financials.

Ms. Zerwin continued her presentation with the financial aspects of surcharge broken out into annual surcharge, initial capital costs, annual operating costs (airtime), and equipment replacement (not including new radios). Per the chart, within a year and a half, the surcharge would cover all the costs and the Board would start seeing a benefit. A short discussion ensued on the impact of those funds within the ETSB budget. Ms. Zerwin ended the financial portion of the presentation with the cash flow analysis chart provided by the County Finance department.

The next portion of the presentation was the maps. Three map views were shown, each providing a closer view of the DuPage County/Des Plaines borders. Ms. Zerwin said historically, in the almost fifteen years she has been there, 9-1-1 System has been outside the boundaries of DuPage County. There are agencies that extend into Cook, Kane, and Will Counties already. The first map illustrated what the current 9-1-1 system looks like. She briefly reviewed the agencies outside of DuPage, Burr Ridge and Pleasantview, and their consolidation history with DuPage. The second map was a closer look at the boundaries of the northeast corner of DuPage and southwest border of Des Plaines. She noted that Des Plaines already runs some mutual aid with Bensenville today. The third view provided a closer look.

Vice Chair Franz said there is no municipality that falls completely outside of DuPage that is part of the system. Ms. Zerwin confirmed, correct. Member Srejma added that the City of Countryside, Village of Indian Head Park, Village of Hodgkins, some areas of unincorporated Cook County that are outside of DuPage County but are served by Pleasantview, and the Village of Willow Springs which is served by Tri-State. Ms. Zerwin added, but no total community to which Member Srejma agreed. Member Tillman thought it was important to note that DuPage does not answer 9-1-1 calls for those communities; they are answered by another PSAP and the fire calls are transferred There was no further discussion on the mapping.

Ms. Zerwin said that staff has no recommendation at this time but there were a couple items to consider. She said the first is the timing of the decision is made in relation to the change order with Motorola for radio equipment. Second, she said the cost and staff projections are made based on today's current rates and a 16-20 month timeline taking into consideration projects currently under contract. Ms. Zerwin followed up with the notes at the end of the memo regarding Model and Future Growth. She said this is included in the report for a couple reasons. The 9-1-1 System and 9-1-1 Authority is taxpayer money for the delivery of service. She said the State 9-1-1 Board has worked to expand that definition to keep up with what communities want from their 9-1-1 services. The narrow focus is specific to the delivery of the dispatch starting with the infrastructure the 9-1-1 call hitting the customer premise equipment, the CAD, logger, and dispatch. Once an agency has confirmed en route, that is the scope of the 9-1-1 Board. She

said the report reviewing consolidation and surcharge distribution that the State is looking at and as a Board, they (the ETSB Members) would have to determine whether they want to expand the system by adding Des Plaines or keep the system as is and how it relates to what is happening. Whether they believe 9-1-1 service is a local issue or a statewide issue, will drive how members view this request for consolidation. Ms. Zerwin concluded that the staff is here to answer questions but not to make a recommendation at this point.

Chairman Schwarze asked the Members if they had any questions, to which there were none. He said the discussion would have to continue at the next meeting. He said this would give the Members time to review the information provided by Ms. Zerwin and to come up with questions, which could be emailed ahead of time to give staff an opportunity to provide the answers. He said ASA Winistorfer would look into the referendum question. Chairman Schwarze said it would be of benefit to have Des Plaines available to answer questions. He said for him the question would be whether this is a benefit to the residents of DuPage County, would it be neutral, or would there be a negative impact, those are the things to consider.

Vice Chair Franz asked how the Report distributed at the meeting would be made public. He said he does not understand why the Members are getting information that is on the agenda but has not been posted. Chairman Schwarze answered that it was his choice because he knew they would have time to take it home for review and that it would be distributed via email to those not present. Vice Chair Franz disagreed saying that the report should be out there for everyone to see, that this was not transparent.

Vice Chair Franz continued saying that he does not believe it appropriate to ask Des Plaines to be present until the Board has an idea of where they are heading. He said without an answer of the referendum and the current policy, from a legal perspective, what has to be done to consider this. Vice Chair Franz said that they may answer they cannot do this or want to do this regardless of what Des Plaines has to say. Member Maranowicz referred back to last month's meeting and the wording discussion of the policy when Vice Chair Franz interpreted the wording one way and Member Guttman the adverse, and asked if there was a decision on the policy wording of whether Des Plaines could be allowed in. He then moved on to say that each agency used to have their own PSAP when they were directed to consolidate. His question would be is looking regionally the next step and should they be planning ahead for this move. Vice Chair Franz said he believed this was the next step, that they do not want to expand and that is why the policy is what it is. Member Maranowicz said that while he may agree with that philosophically, he believed the State may come in and say it is time to go regional. Member Tillman added that the legislation that funds 9-1-1 sunsets at the end of this year and a lot under contemplation including funding dispersed to the ETSBs that makes this determination challenging until they know what the legislation looks like in its final format.

Chairman Schwarze asked ASA Winistorfer what kind of timing he would need to answer the referendum and policy questions. Chairman Schwarze said that if ASA Winistorfer could come back with an answer by the next meeting, if this has to go to referendum then it would be during the general election in 2024, then Des Plaines could be invited to attend the next meeting. He concluded saying the discussion would continue at the next meeting in April.

Chairman Schwarze said in regard to the memorandum and report, they have the information and can share it with whomever they would like and that it would be sent to the Members who are not present. He continued saying they are all there as representatives and can bring it back to their respective organizations. Vice Chair Franz asked if it could be attached to the agenda. ASA Winistorfer said it could not be attached to the agenda which has already been posted, but it could be attached it to the minutes.

Chairman Schwarze thanked Ms. Zerwin and staff for compiling the report. Ms. Zerwin credited much to the ETSB staff.

The Board then moved on to Old Business.

9. DEDIRS PORTABLE AND MOBILE RADIO REPLACEMENT

PAC Chairman Hayden said on the law enforcement side the radio system was going great. He used the opportunity to reiterate what Chairman Schwarze had said about the service of PAC Member Herron and said on behalf of law enforcement, they appreciate everything the Chief had done during his tenure.

PAC Vice Chair Dina also thanked Member Herron for his leadership and professionalism. Vice Chair Dina talked about the programming of twelve radios for testing and how it was discovered that the SmartConnect feature in the radios was not in the radios and so could not be programmed. He said earlier this morning he had heard that Motorola believed they have a fix. The next step would be to push that fix to the approximately 700 radios in house. He then reviewed an email Deputy Director Theusch had disseminated regarding the defect that was discovered in the remote speaker microphones (RSMs). When the RSMs get wet, the volume control changes on its own, sometimes down to no volume. Vice Chair Dina said that the mobiles were being programmed with the current codeplug and reviewed the template status.

Member Swanson asked if the RSM defect was specific to the fire side and whether there was crossover to the police side. Vice Chair Dina answered it was specific to the fire model.

Vice Chair Franz asked if he knew how long the delay would be. PAC Vice Chair Dina said this was new and he had just spoken to the Motorola representative that morning and that they did not know.

Chairman Schwarze reiterated what he had said at previous meetings, that the PAC was a vital committee and the members have done a fantastic job.

The Board then went back to Agenda Item 8. DuPage ETSB 9-1-1 System Design/City of Des Plaines.

10. OLD BUSINESS

No old business was discussed.

11. NEW BUSINESS

No new business was discussed.

12. EXECUTIVE SESSION

There was no Executive Session.

- A. Minutes Review Pursuant to 5 ILCS 120/2 (C) (21)
- B. Personnel Matters Pursuant to 5 ILCS 120/2 (C) (1)
- C. Security Procedures and the Use of Personnel and Equipment Pursuant to 5 ILCS
- D. Pending Litigation Matters Pursuant to 5 ILCS 120/2 (C) (11)

13. MATTERS REFERRED FROM EXECUTIVE SESSION

14. ADJOURNMENT

14.A. Next Meeting: Wednesday, April 12 at 9:00am in 3-500B

Chairman Schwarze asked for a motion to adjourn. Member Tillman motioned, seconded by Member Kramer. The meeting of the ETSB was adjourned at 10:12am.

Respectfully submitted,

Jean Kaczmarek

23-1306

Village of Des Plaines Consolidation Report March 2023

Attachments: Village of DesPlaines Consolidation Report March 2023

Complete.pdf