

Consent
SWM 12/3
CB 12/10



Request for Change Order
Procurement Services Division
Attach copies of all prior Change Orders

Date: Nov 13, 2024

MinuteTraq (IQM2) ID #: _____

Purchase Order #: 6206-1-SERV	Original Purchase Order Date: Dec 13, 2022	Change Order #: 3	Department: Stormwater Management
Vendor Name: Village of Hinsdale		Vendor #: 10463	Dept Contact: Alicia Favela-Perez
Background and/or Reason for Change Order Request:	This purchase order is decreasing in the amount of \$14,828.47 and closing due to the project completion.		
IN ACCORDANCE WITH 720 ILCS 5/33E-9			

- (A) Were not reasonably foreseeable at the time the contract was signed.
- (B) The change is germane to the original contract as signed.
- (C) Is in the best interest for the County of DuPage and authorized by law.

INCREASE/DECREASE		
A	Starting contract value	\$112,000.00
B	Net \$ change for previous Change Orders	\$87,480.00
C	Current contract amount (A + B)	\$199,480.00
D	Amount of this Change Order <input type="checkbox"/> Increase <input checked="" type="checkbox"/> Decrease	(\$14,828.47)
E	New contract amount (C + D)	\$184,651.53
F	Percent of current contract value this Change Order represents (D / C)	-7.43%
G	Cumulative percent of all Change Orders (B+D/A); (60% maximum on construction contracts)	64.87%

DECISION MEMO NOT REQUIRED

Cancel entire order
 Close Contract
 Contract Extension (29 days)
 Consent Only

Change budget code from: _____ to: _____

Increase/Decrease quantity from: _____ to: _____

Price shows: _____ should be: _____

Decrease remaining encumbrance and close contract
 Increase encumbrance and close contract
 Decrease encumbrance
 Increase encumbrance

DECISION MEMO REQUIRED

Increase (greater than 29 days) contract expiration from: _____ to: _____

Increase ≥ \$2,500.00, or ≥ 10%, of current contract amount
 Funding Source _____

OTHER - explain below: _____

AFP	6698	Nov 13, 2024	<i>SJA</i>
Prepared By (Initials)	Phone Ext	Date	Recommended for Approval (Initials)
			6676 11.14.24
			Date

REVIEWED BY (Initials Only)

Buyer _____	Date _____	Procurement Officer <i>[Signature]</i>	Date <u>11/20/2024</u>
Chief Financial Officer _____	Date _____	Chairman's Office _____	Date _____
(Decision Memos Over \$25,000)		(Decision Memos Over \$25,000)	

Consent