



DU PAGE COUNTY

ETSB - Policy Advisory Committee

Final Summary

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

Monday, September 9, 2024

8:15 AM

Room 3500A

Join Zoom Meeting

<https://us02web.zoom.us/j/87468873968?pwd=PGY5DR7fKueNqNoRzKqD9hptibwVdp.1>

Meeting ID: 874 6887 3968

Passcode: 260760

1. CALL TO ORDER

8:15 AM meeting was called to order by Chair Selvik at 8:15 AM.

PRESENT	Selvik, Johl, Burmeister, Clark, and Fleury
REMOTE	Benjamin

2. ROLL CALL

Attendees:

Linda Zerwin, DuPage Emergency Telephone System Board, non-voting

Member Matt Theusch, DuPage Emergency Telephone System Board

Gregg Taormina, DuPage Emergency Telephone System Board

Jim Connolly, Village of Addison

Marilu Hernandez, ACDC

Nick Kottmeyer, County Board Office

Erik Maplethorpe, DU-COMM

Bill Srejma, ACDC

John Sullivan, Addison Fire

Jan Barbeau, State's Attorney's Office (Remote)

Zach Finfrock, Clarendon Hills PD (Remote)

Anthony Macaluso, Itasca PD (Remote)

Allison Murphy, DMMC (Remote)

Bob Murr, COD (Remote)

Tom Stefanson, Woodridge PD (Remote)

On roll call, Members Selvik, Benjamin (Remote, 8:17am), Burmeister, Clark, Fleury, and Johl were present, which constituted a quorum.

3. PUBLIC COMMENT

There was no public comment.

4. CHAIRMAN'S REMARKS - CHAIR DINA

Chair Selvik acknowledged the service of the previous PAC Chair Dina and Member Rivas and welcomed new Members Clark and Fleury.

5. MEMBERS' REMARKS

There were no Members' remarks.

6. CONSENT ITEMS

Member Benjamin entered the meeting remotely at 8:17am.

Chair Selvik stated a request that was made to allow remote participation for Member Benjamin. Under Section 7a of the Open Meetings Act, If a quorum of the members of the public body is physically present as required by Section 2.01, a majority of the public body may allow a member of that body to attend the meeting by other means if the member is prevented from physically attending because of: (I) personal illness or disability; (ii) employment purposes or the business of the public body; or (iii) a family or other emergency. A motion was made by Vice Chair Johl, seconded by Member Clark to allow Member Benjamin to remotely participate via Zoom. On voice vote, motion carried.

Chair Selvik asked for a motion to combine Consent Agenda Items A/ Minutes Approval Policy Advisory Committee for August 5; B/DEDIR System July Maintainer Report - Corrected; C/DEDIRS System August Maintainer Report. Member Burmeister motioned, seconded by Vice Chair Johl. On voice vote, all Members voted "Aye", motion carried.

Chair Selvik asked for a motion to approve Consent Agenda Items A/ Minutes Approval Policy Advisory Committee for August 5; B/DEDIR System July Maintainer Report - Corrected; C/DEDIRS System August Maintainer Report. Vice Chair Johl motioned, seconded by Member Burmeister. On voice vote, all Members voted "Aye", motion carried.

6.A. [24-2212](#)

ETSB PAC Minutes - Regular Meeting - Monday, August 5, 2024

Attachments: [2024-08-05 PAC Minutes Summary.pdf](#)

6.B. [24-2426](#)

DEDIR System July Maintainer Report - Corrected

Attachments: [Motorola System Manager Report 7-30-24 corrected.pdf](#)

6.C. [24-2415](#)

DEDIR System August Maintainer Report

Attachments: [Motorola System Manager Report 9-2-24.pdf](#)

RESULT:	APPROVED THE CONSENT AGENDA
MOVER:	Pat Johl
SECONDER:	Eric Burmeister
AYES:	Selvik, Johl, Benjamin, Burmeister, Clark, and Fleury

7. COMMITTEE APPROVAL REQUIRED

7.A. [24-2413](#)

Clarendon Hills Fire WAVE Application

Ms. Zerwin said that WAVE applications per the policy could be approved by PAC, they do not require approval from the ETS Board. Ms. Zerwin explained that since ETSB is the STARCOM agency, applications come up through the ETSB process before the application is submitted for STARCOM processing and confirmed there is zero cost to ETSB, the monthly charges are paid by the agency requesting access. It was also confirmed there are three (3) users requesting access from Clarendon Hills Fire.

Attachments: [CHF DEDIRS WAVE Application 9.3.24_Redacted.pdf](#)

RESULT:	APPROVED
MOVER:	Chris Clark
SECONDER:	Pat Johl

8. PARENT COMMITTEE APPROVAL REQUIRED

8.A. [24-2414](#)

Police and Fire Templates

Chair Selvik said there were templates sent out with the agenda for police and fire that came from the focus groups. Chair Selvik said that the version that went out to the Police Chiefs Association was a previous version that has been adjusted. He said the goal would be to have the templates recommended for approval by the October ETS Board meeting. Chair Selvik opened the item for discussion. Vice Chair Johl spoke for the Fire Focus Group and said they recommended many of the changes at their last meeting but that the template was not really done until this last week as they were waiting on the Police Focus template to be completed, as well. He said there is a Fire Focus meeting after the PAC today and asked that the item be tabled until the next PAC meeting so this could again be reviewed by Fire Focus, operations, PSAPs, and Chiefs to ensure all parties are good with the revisions.

Chair Selvik said the Police Focus Group would most likely also have another meeting, that the template had been run through ACDC member agencies and said Chief Fleury had had discussions with DU-COMM member agencies. Chair Selvik thought a final round of Focus Group discussions would be sufficient to have this item ready for October.

Member Benjamin said there were two minor changes being requested by the DuPage County Sheriff’s Office but that if this was being tabled to go through the focus groups, they could be dealt with there. Ms. Zerwin said if he knows the changes, it would be best to make them now so the changes can be discussed and reviewed by all parties. Member

Fleury said there would be a request to close the investigative channels and inquired through whom the request would come, through ETSB or through DU-COMM, would it be approved by the PAC? Ms. Zerwin said it was an operational question but there would most likely be an overarching ETSB policy but would go through the PSAPs operationally. Chair Selvik said this request should be included with the PAC's recommendation. The discussion went back to the channel the Sheriff's Office was asking to change and it was noted that both changes were already reflected in the most current version of the templates. Chair Selvik asked Member Benjamin if there were any other changes. Member Benjamin responded that he believed those were the only two from the Sheriff.

Chair Selvik inquired if there were any questions from any agencies who were attending the meeting online. Chief Stefanson from Woodridge PD responded that the templates looked good to him. Member Connolly referenced the Sheriff's request from above and said any requested changes should keep in mind the difficulties of Viqui, the voice command module of the APXNext model radios, to recognize complicated naming conventions.

Ms. Zerwin mentioned that between this meeting and the October meeting, Mr. Theusch would be holding a DEDIR System podcast and the templates would be an agenda item for agencies to ask questions. Ms. Zerwin also said that to add to Mr. Connolly's comment regarding Viqui's limitations, what the name looks like and how it is spoken can be different so adjustments may need to be made because of spacing limitations and such. A discussion ensued on the names and how they are read in terms of policy, standardization, and ease of use, and how the recommendation to the ETS Board would allow for the PAC and focus groups to adjust, as needed, to make operational corrections within the spirit of the templates.

Member Clark inquired into whether under encryption the agencies with question marks needs to be completed before approval. Chair Selvik felt the naming conventions need to be completed and it would be ideal to have them ironed out, but not necessary. Vice Chair Johl asked that whatever channels fire would have access to that will be encrypted be spelled out so they know where these channels will fall within their templates and the fire radios can be programmed correctly and rolled out.

Ms. Zerwin asked if there could be discussion on outside agency access to encryption and Northwest Central Dispatch (NWCD) agencies moving to encryption on the fire side. Vice Chair Johl began the discussion saying a communication had been received from the Chief of Elk Grove Village because of police officer safety concerns as people are listening to the fire channels and tracking the movement of police on fire calls. He said NWCD would like to move in that direction but had not yet taken those steps, but that encryption would need to be shared both ways between the bordering agencies and NWCD. Ms. Zerwin said DuPage has the capabilities to move to encryption with NWCD, but that other outside agencies with access for mutual aid on any of the borders of DuPage are not yet equipped to move to encryption on the fire side along with DuPage and that difficulties will be encountered. Mr. Connolly said that there were two new joint secure ops channels created for fire so that there was a secure place for fire and police to

work together to minimize this issue. He continued saying that half the Interops and Unifieds were proposed to be encrypted so users could be moved to the encrypted channels and when outside agencies have that capability, they could join. Mr. Connolly said this is a partial solution and how well this works operationally will need to be determined. Vice Chair Johl said he suggested this plan to the fire chief at NWC Dispatch. He said they will have the same issues as DuPage, border agencies without encryption they work with every day, how are they going to talk to them?

Ms. Zerwin said this would be submitted to the ETS Board as one list as has been done in the past, and then tightened up to just the current talkgroup names and the revised names and whether they are being encrypted. Member Clark inquired into whether this list puts ETSB under the limit of Motorola talkgroup names where we should be. Mr. Connolly said this brings the count to 149 with one spare and removes one public works talkgroup, assuming they not keep any Countywide FD talkgroups.

There were no further questions of comments. Vice Chair Johl made a motion to amend the approval and table this item until the October 7 PAC meeting. Member Fleury seconded the motion. On voice vote, all Members voted "Aye", motion carried.

RESULT:	TABLED
MOVER:	Pat Johl
SECONDER:	Colin Fleury

9. DEDIR SYSTEM

9.A. Police

9.A.1. Encryption Update

Ms. Zerwin said this project has become more complicated and that assistance was asked of Motorola. She said a proposal had been received for review. Ms. Zerwin said it would most likely come through PAC in October and then the ETS Board. She said the proposal was based from information from the focus groups and assistance the Motorola System Manager felt he needs. Ms. Zerwin said that aside from the evolving encryption plan itself, the important question is how to roll this plan out to the police agencies as their radios are already deployed and the best way to key load. She said there were DEDIR System representatives trained in encryption and they would be reviewing the proposal. Ms. Zerwin felt that paying for assistance would be worth encryption being rolled out the right way. She said she may try to get additional personnel, as well, to assist with the process, but that it may depend on the mobile situation. Ms. Zerwin was unsure of whether this could be completed by the end of this year and that finalizing the encryption plan is part of that process. She said there is a question of whether this service proposal would be part of the radio change order or a new contract paid separately. Chair Selvik felt that any outstanding questions could be cleared up with the focus groups and spelled out in time for the October meeting.

9.B. Fire

There was nothing further to discuss.

10. OLD BUSINESS

There was no old business.

11. NEW BUSINESS

There was no new business.

12. ADJOURNMENT

12.A. Next Meeting: Monday, October 7 at 8:15am in Room 3-500A

Vice Chair Johl made a motion to adjourn the meeting at 8:46am, seconded by Member Clark. On voice vote, motion carried.

Respectfully submitted,

Eve Kraus