



Request for Change Order

Procurement Services Division

Attach copies of all prior Change Orders

Date: Jul 15, 2024

MinuteTraQ (IQM2) ID #: 24-2094

Purchase Order #: 5670	Original Purchase Order Date: Feb 15, 2022	Change Order #: 1	Department: OHSEM/SECURITY
Vendor Name: CURRIE MOTORS FRANKFORT INC		Vendor #: 12434	Dept Contact: Craig Dieckman
Background and/or Reason for Change Order Request: CLOSE PO. Contract has expired (11/30/2022).			
IN ACCORDANCE WITH 720 ILCS 5/33E-9			

- (A) Were not reasonably foreseeable at the time the contract was signed.
- (B) The change is germane to the original contract as signed.
- (C) Is in the best interest for the County of DuPage and authorized by law.

INCREASE/DECREASE	
A	Starting contract value \$40,160.00
B	Net \$ change for previous Change Orders \$0.00
C	Current contract amount (A + B) \$40,160.00
D	Amount of this Change Order <input type="checkbox"/> Increase <input checked="" type="checkbox"/> Decrease (\$40,160.00)
E	New contract amount (C + D) \$0.00
F	Percent of current contract value this Change Order represents (D / C) -100.00%
G	Cumulative percent of all Change Orders (B+D/A); (60% maximum on construction contracts) -100.00%

DECISION MEMO NOT REQUIRED

- Cancel entire order
- Close Contract
- Contract Extension (29 days)
- Consent Only
- Change budget code from: _____ to: _____
- Increase/Decrease quantity from: _____ to: _____
- Price shows: _____ should be: _____
- Decrease remaining encumbrance and close contract
- Increase encumbrance and close contract
- Decrease encumbrance
- Increase encumbrance

DECISION MEMO REQUIRED

- Increase (greater than 29 days) contract expiration from: _____ to: _____
- Increase ≥ \$2,500.00, or ≥ 10%, of current contract amount Funding Source _____
- OTHER - explain below:

HTK	6138	Jul 15, 2024		2916	7/15/2024
Prepared By (Initials)	Phone Ext	Date	Recommended for Approval (Initials)	Phone Ext	Date

REVIEWED BY (Initials Only)

Buyer	Date	Procurement Officer	Date
Chief Financial Officer (Decision Memos Over \$25,000)	Date	Chairman's Office (Decision Memos Over \$25,000)	Date