



DU PAGE COUNTY

Technology Committee

Final Summary

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

Tuesday, February 6, 2024

11:00 AM

Room 3500B

1. CALL TO ORDER

11:00 AM meeting was called to order by Chair Yeena Yoo at 11:00 AM.

2. ROLL CALL

PRESENT	Berlin, Cronin Cahill, Carrier, Eckhoff, Galassi, Gustin, Henry, Kaczmarek, Rutledge, White, and Yoo
ABSENT	Mendrick

3. CHAIRWOMAN'S REMARKS - CHAIR YOO

Chair Yoo applauded the Senior Scam workshop that took place on January 31st. She thanked Recorder Carrier, Treasurer Henry, the State's Attorney's office, the Sheriff's Office, and Michelle Amanti from IT for their presentations.

Next, Chair Yoo stated that she is working with the DuPage Mayors & Managers Conference to gauge interest in holding a bi-annual technology roundtable, specifically for the municipalities who do not have a robust IT department.

Lastly, Chair Yoo introduced Michael Brdlik, the new IT Project Manager. She also stated that the list of Deputy CIO candidates has been narrowed down and Mr. McPhearson would be holding second round interviews soon. Mr. McPhearson said he hopes to make an offer by the end of this month.

4. PUBLIC COMMENT

No public comments were offered.

5. APPROVAL OF MINUTES

5.A. [24-0546](#)

Approval of Minutes for the Technology Committee - Regular Meeting - Tuesday, January 16, 2024

Attachments: [2024-01-16 Technology Minutes](#)

RESULT:	APPROVED
MOVER:	Gwen Henry
SECONDER:	Patty Gustin

6. BUDGET TRANSFERS

6.A. [24-0547](#)

Transfer of funds from 1100-2900-53828 (Contingencies) to 1100-2900-51040 (Employee Med & Hosp Insurance), in the amount of \$29,057, to cover GIS employee costs for FY2023.

Attachments: [\\$29,057.00 \(GIS - Employee Med & Hospital Insurance FY23\)_signed_Redacted.pdf](#)

RESULT:	APPROVED
MOVER:	Patty Gustin
SECONDER:	Sheila Rutledge

6.B. [24-0548](#)

Transfer of funds from 1000-1110-50099 (New Program Requests-Personnel) to the following: \$850 to 1000-1110-50010 (Overtime) and \$4,700 to 1000-1110-50050 (Temporary Salaries), for a total transfer amount of \$5,550, to cover overtime and temporary salary costs for FY2023.

Attachments: [\\$5,550.00 \(IT - OT & Temp Salary Costs FY23\)](#)

RESULT:	APPROVED
MOVER:	Sheila Rutledge
SECONDER:	Patty Gustin

7. **INTERGOVERNMENTAL AGREEMENTS**7.A. [TE-R-0003-24](#)

Correction of a Scrivener's Error in Resolution TE-R-0002-24 (Information Technology - GIS Division)

RESULT:	APPROVED AT COMMITTEE
MOVER:	Patty Gustin
SECONDER:	Kari Galassi

8. **PROCUREMENT REQUISITIONS**8.A. [TE-P-0003-24](#)

Recommendation for the approval of a contract purchase order to Carahsoft Technology Corporation, for the procurement of Workiva Audit Management Software, for the County Auditor, for the period of March 1, 2024 through February 28, 2025, for a contract total not to exceed \$42,437.99. Contract pursuant to the Intergovernmental Cooperation Act (NASPO Master Contract #AR2472).

Auditor White said his office currently maintains paper files, so everything is printed and filed in file cabinets. He said it is labor intensive. He said this software will automate their internal processes, including their reporting and retention. He said the templates they use will be in the software. He said private sector auditors have been using this software for twenty years.

Attachments: [Carahsoft \(Workiva\) - PRCC](#)
[Carahsoft \(Workiva\) - Quote #42127053](#)
[Carahsoft \(Workiva\) - SOW](#)
[Carahsoft \(Workiva\) - NASPO - Master Agreement #AR2472](#)
[Carahsoft \(Workiva\) - VED](#)

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Patty Gustin
SECONDER:	Bill White

8.B. [**TE-P-0004-24**](#)

Recommendation for the approval of a contract purchase order to BMC Software, Inc., for annual software licensing and maintenance for MainView zEnterprise Automation and VSAM file management software, for Information Technology, for the period of March 1, 2024 through February 28, 2025, for a total contract amount of \$46,481.97; per 55 ILCS 5/5-1022(c) not suitable for competitive bids. (Sole Source - BMC is the owner of the proprietary source code for this software.)

Attachments: [BMC - PRCC](#)
[BMC - Quote # 00760863.0](#)
[BMC - Sole Source Letter](#)
[BMC - VED](#)

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Sheila Rutledge
SECONDER:	Patty Gustin

8.C. [**24-0549**](#)

Recommendation for the approval of a contract purchase order to Luminex Software, Inc., for maintenance of the virtual tape server, for Information Technology, for the period of April 1, 2024 through March 31, 2025, for a total contract amount of \$24,310.13; per 55 ILCS 5/5-1022(c) not suitable for competitive bids. (Sole Source - this is proprietary hardware and software; service and maintenance is offered exclusively through Luminex.)

Mr. McPhearson said this Luminex software allows us to backup our data on the mainframe. He said the vendor did not want to continue supporting our current system

because it is old, but rather they wanted us to purchase a new tape system, which is, at a minimum, \$50,000. He said Operations Manager Shanita Thompson negotiated with Luminex to extend their support one more year until we can get off the mainframe.

Mr. McPhearson said we have a plan to move all applications off the mainframe except for one that the Sheriff uses. He said their office is in the process of identifying a replacement solution. He said if they are not able to find one, we may need to extend support another year.

Attachments: [Luminex - PRCC](#)
[Luminex - Quote #DUP020124](#)
[Luminex - Sole Source Letter 2024.pdf](#)
[Luminex - VED](#)

RESULT:	APPROVED
MOVER:	Sheila Rutledge
SECONDER:	Patty Gustin

8.D. [24-0550](#)

Information Technology - CDW Government 4216-1-SERV - This Purchase Order is decreasing in the amount of \$971,210.96, and closing due to the contract expiring.

Member Rutledge asked what this purchase order was for. Mr. McPhearson explained it was for Microsoft licenses; however, CDW lost the State contract to Dell, so staff cancelled the CDW purchase order and opened a new one with Dell. He said IT funds were shifted from one PO to the other.

Attachments: [CDW - 4216-0001-SERV - Change Order #3](#)

RESULT:	APPROVED
MOVER:	Patty Gustin
SECONDER:	Kathleen Carrier

9. **OLD BUSINESS**

No old business was discussed.

10. **NEW BUSINESS**

No new business was discussed.

11. **ADJOURNMENT**

With no further business, the meeting was adjourned.