

Consent
PW 1/7
CB 1/14



Request for Change Order
Procurement Services Division
 Attach copies of all prior Change Orders

Date: Dec 23, 2024

MinuteTraq (IQM2) ID #: 25-0094

Purchase Order #: 6032-0001 SERV	Original Purchase Order Date: Sep 28, 2022	Change Order #: 5	Department: Facilities Management
Vendor Name: Kluber Inc	Vendor #: 39557	Dept Contact: Cathie Figlewski	
Background and/or Reason for Change Order Request:	Decrease line 10 \$68,608.61 and close contract.		
IN ACCORDANCE WITH 720 ILCS 5/33E-9			

- (A) Were not reasonably foreseeable at the time the contract was signed.
- (B) The change is germane to the original contract as signed.
- (C) Is in the best interest for the County of DuPage and authorized by law.

INCREASE/DECREASE		
A	Starting contract value	\$457,045.00
B	Net \$ change for previous Change Orders	\$0.00
C	Current contract amount (A + B)	\$457,045.00
D	Amount of this Change Order <input type="checkbox"/> Increase <input checked="" type="checkbox"/> Decrease	(\$68,608.61)
E	New contract amount (C + D)	\$388,436.39
F	Percent of current contract value this Change Order represents (D / C)	-15.01%
G	Cumulative percent of all Change Orders (B+D/A); (60% maximum on construction contracts)	-15.01%
DECISION MEMO NOT REQUIRED		

- Cancel entire order
- Close Contract
- Contract Extension (29 days)
- Consent Only
- Change budget code from: _____ to: _____
- Increase/Decrease quantity from: _____ to: _____
- Price shows: _____ should be: _____
- Decrease remaining encumbrance and close contract
- Increase encumbrance and close contract
- Decrease encumbrance
- Increase encumbrance

DECISION MEMO REQUIRED	
<input type="checkbox"/> Increase (greater than 29 days) contract expiration from: _____ to: _____	
<input type="checkbox"/> Increase ≥ \$2,500.00, or ≥ 10%, of current contract amount <input type="checkbox"/> Funding Source _____	
<input type="checkbox"/> OTHER - explain below:	

CF	5665	Dec 23, 2024	<u>Signature on File</u>	Dec 23, 2024
Prepared By (Initials)	Phone Ext	Date	Recommended for Approval (Initials)	Phone Ext
REVIEWED BY (Initials Only)				
Buyer	Date	Procurement Officer	Date	
Chief Financial Officer (Decision Memos Over \$25,000)	Date	Chairman's Office (Decision Memos Over \$25,000)	Date	