

TCI Consent

Consent  
DOT 9/2  
OB 9/9kbc  
28**Request for Change Order****Procurement Services Division**

Attach copies of all prior Change Orders

Date: Aug 21, 2025

MinuteTraq (IQM2) ID #:

<b>Purchase Order #:</b> 5096-1-SERV	<b>Original Purchase Order Date:</b> Jan 26, 2021	<b>Change Order #:</b> 2	<b>Department:</b> Division of Transportation
<b>Vendor Name:</b> Polach Appraisal Group, Inc.		<b>Vendor #:</b> 11032	<b>Dept Contact:</b> Bill Eidson
<b>Background and/or Reason for Change Order Request:</b>	Professional Right-Of-Way Appraisal Services, Section #20-APPRL-02-LA. Expiration Date: November 30, 2023 Decrease remaining encumbrance and close contract.		
<b>IN ACCORDANCE WITH 720 ILCS 5/33E-9</b>			

☐ (A) Were not reasonably foreseeable at the time the contract was signed.☐ (B) The change is germane to the original contract as signed.☒ (C) Is in the best interest for the County of DuPage and authorized by law.

INCREASE/DECREASE		
A	Starting contract value	\$90,000.00
B	Net \$ change for previous Change Orders	
C	Current contract amount (A + B)	\$90,000.00
D	Amount of this Change Order <input type="checkbox"/> Increase <input checked="" type="checkbox"/> Decrease	(\$12,297.50)
E	New contract amount (C + D)	\$77,702.50
F	Percent of current contract value this Change Order represents (D / C)	-13.66%
G	Cumulative percent of all Change Orders (B+D/A); (60% maximum on construction contracts)	-13.66%
<b>DECISION MEMO NOT REQUIRED</b>		

☐ Cancel entire order ☐ Close Contract ☐ Contract Extension (29 days) ☒ Consent Only☐ Change budget code from: \_\_\_\_\_ to: \_\_\_\_\_☐ Increase/Decrease quantity from: \_\_\_\_\_ to: \_\_\_\_\_☐ Price shows: \_\_\_\_\_ should be: \_\_\_\_\_☒ Decrease remaining encumbrance and close contract ☐ Increase encumbrance and close contract ☐ Decrease encumbrance ☐ Increase encumbrance

<b>DECISION MEMO REQUIRED</b>	
<input type="checkbox"/> Increase (greater than 29 days) contract expiration from: _____ to: _____	
<input type="checkbox"/> Increase ≥ \$2,500.00, or ≥ 10%, of current contract amount <input type="checkbox"/> Funding Source _____	
<input type="checkbox"/> OTHER - explain below:	

kbc	6892	Aug 21, 2025	<i>SDT</i>	6910	8/21/25
Prepared By (Initials)	Phone Ext	Date	Recommended for Approval (Initials)	Phone Ext	Date
<b>REVIEWED BY (Initials Only)</b>					
Buyer _____			Procurement Officer <i>8</i> _____		
Date _____			Date <i>8/26/2025</i>		
Chief Financial Officer _____			Chairman's Office _____		
(Decision Memos Over \$25,000) _____			(Decision Memos Over \$25,000) _____		
Date _____			Date _____		