



September 25th, 2025

Sean Reese
Operations Manager
DuPage County Department of Public Works
7900 IL Route 53
Woodridge, IL 60517

Re: **On-Call Engineering Services**
Contract Extension (PO 6723-0001 SERV)

Dear Mr. Reese,

Trotter and Associates, Inc. (TAI) appreciates the opportunity to have provided, and to continue providing on-call engineering services for DuPage County Public Works. Our team has worked with the County Public Works team for over 17 years and has successfully completed numerous projects at the Woodridge, Knollwood, and Nordic wastewater treatment facilities. Our firm has developed a team of professionals that are experienced, proficient, and dedicated to a common goal - the satisfaction of our clients. Over this time, TAI has grown to a company serving more than 80 municipal clients throughout northeastern Illinois. All Wastewater Treatment On-Call Engineering services will continue to be provided from the St. Charles corporate office.

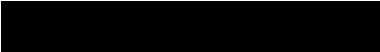
The County is currently seeking continued consultant support to provide assistance with the assessment of existing facilities and addressing EPA compliance requirements for each of the wastewater facilities. It is understood that the engineering services that would be required include, but may not be limited to miscellaneous data collection, existing conditions analysis, system modeling, as well as support with the development of wastewater and water system design specifications. The support services that may be required include onsite meetings which would allow for the review of existing processes, documentation of expected service lives, and potential short-term and long-term improvements. During the site visits, data may be collected for further analysis and data manipulation which could be generated from field measurements and/or SCADA information.

Trotter and Associates' approach to providing on-call engineering services will mirror the approach that the County is used to with our other projects. This consists of clear communication, client education, and maintaining continuity with the project team. Our team will ensure that all parties understand the expectations for each step throughout the project and are invested in the outcome.

Mr. Scott Trotter, P.E., BCEE, will continue to serve as Principal Engineer for on-call engineering services. Chris Marschinke, P.E., will continue to serve as the Project Manager overseeing all aspects of data collection, modeling, and NPDES/IEPA/USEPA permitting assistance. Scott and Chris have worked together on every project completed for the Department over the past 17 years and have excellent working relationships with all County staff. Eli Winkle, P.E., will continue to serve as the Project Engineer.

We are more than happy to extend our current PO# 6723SERV that expires on 11/30/2025 to 11/30/2026 to continue to assist the County. If you have any questions or need to discuss anything further please don't hesitate to contact our team.

Sincerely,
Trotter and Associates, Inc.


R. Scott Trotter, P.E., BCEE
President