



DU PAGE COUNTY

Human Services

Final Summary

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

Tuesday, March 21, 2023

9:30 AM

Room 3500A

1. CALL TO ORDER

9:30 AM meeting was called to order by Chair Greg Schwarze at 9:30 AM.

2. ROLL CALL

In attendance at the meeting were Assistant State's Attorneys Paul Bruckner and Renee Zerante, County Board Members Yeena Yoo and Patty Gustin, Community Services Administrators Natasha Belli and Gina Strafford-Ahmed, Buyer Valerie Calvente, and Mary Keating, Director of Community Services.

PRESENT	Childress, DeSart, Galassi, Garcia, LaPlante, and Schwarze
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3. PUBLIC COMMENT

No public comments were offered.

4. CHAIR REMARKS - CHAIR SCHWARZE

Chair Schwarze welcomed County Board Members Patty Gustin and Yeena Yoo to the meeting. The Chair deferred to Member Galassi. Ms. Galassi presented five AP Government students from Hinsdale Central High School. A class requirement is to shadow an elected official for eight hours and they selected Member Galassi. Ms. Galassi met with the students Monday night in which she explained the process. She concluded by saying the students have been great to work with and she is honored to have them here.

Chair Schwarze stated that he met with four of the larger food pantries in our area, along with Mary Keating and Vice Chair Garcia. As a background, Chair Schwarze explained the County Board earmarked \$5M for food assistance last year. \$2.75M was appropriated to food pantries in 2022 with \$2.25M in reserve. Mr. Schwarze, Ms. Garcia, and Ms. Keating met with Loaves and Fishes Community Services, People's Resource Center, Neighborhood Food Pantries, and West Suburban Community Pantry seeking their input related to the allocation of the remaining \$2.25M. They will meet with Northern Illinois Food Bank next week and then some of the smaller food pantries after that to share ideas relating to the allocation of the remaining \$2.25M. Chair Schwarze announced the 19th Annual DuPage Care Center Foundation Golf Outing and Dinner will be held on June 16, in partnership with the Tony Reyes Family Foundation at Prairie Landing Golf Club in West Chicago. The event includes lunch, 18 holes of golf, a raffle and dinner, all for the benefit of the 300 plus individuals that call the Care Center home. This year is exceptionally exciting as we look forward to the Care Center renovations. Lunch begins at noon, with a shotgun golf start at 1:00 p.m. followed by dinner at 6:00 p.m., when they will announce the raffles. Early bird registration is now available through April 28. Golf and dinner are \$225 per person, dinner only is \$50. Individuals can register at dpccfoundation.org. The handout flyer is attached hereto and made part of the minutes packet.

[23-1280](#)

19th Annual DuPage Care Center Foundation Golf Outing and Dinner

5. APPROVAL OF MINUTES

Member Childress stepped out of the meeting during the previous minutes vote.

5.A. [23-1197](#)

Human Services - Regular Meeting - Tuesday, March 7, 2023

RESULT:	APPROVED
MOVER:	Paula Garcia
SECONDER:	Lynn LaPlante

6. COMMUNITY SERVICES - MARY KEATING**6.A. [FI-R-0097-23](#)**

Acceptance and Appropriation of the Thirty-Fifth (35th) Year Emergency Solutions Grant FY23, Company 5000 - Accounting Unit 1470, \$288,247. (Community Services)

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Paula Garcia
SECONDER:	Michael Childress

6.B. [FI-R-0098-23](#)

Acceptance and Appropriation of the Thirty-Second (32nd) Year Home Investment Partnerships Grant FY23, Company 5000 - Accounting Unit 1450, \$2,095,389. (Community Services)

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Michael Childress
SECONDER:	Paula Garcia

6.C. [FI-R-0099-23](#)

Acceptance and Appropriation of the Forty-Ninth (49th) Year Community Development Block Grant FY23, Company 5000 - Accounting Unit 1440, \$3,663,480. (Community Services)

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Paula Garcia
SECONDER:	Michael Childress

7. DUPAGE CARE CENTER - JANELLE CHADWICK**7.A. [HS-P-0052-23](#)**

Recommendation for the approval of a contract purchase order to Ecolab, Inc., for Laundry Chemicals, for the DuPage Care Center, for the period April 24, 2023 through April 23, 2024, for a total contract not to exceed \$32,000; per bid #23-028-DCC.

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Michael Childress
SECONDER:	Kari Galassi

7.B. [23-1198](#)

HHS-P-0130A-22 Amendment to Resolution HHS-P-0130-22, issued to Brightstar Care of Central DuPage, for Supplemental Nursing Staffing, for the DuPage Care Center, for the period April 13, 2022 through April 12, 2023, to increase encumbrance in the amount of \$44,760, an 11.36% increase. (5756-0001 SERV)

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Michael Childress
SECONDER:	Kari Galassi

7.C. [23-1199](#)

HHS-P-0128A-22 Amendment to HHS-P-0128-22, contract purchase order 5758-0001 SERV, issued to Novastaff Healthcare Services, for supplemental Nursing staffing, for the period April 13, 2022 through April 12, 2023, to increase encumbrance in the amount of \$50,000, resulting in a new contract total of \$964,000, a 5.47% increase. (ARPA ITEM)

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Michael Childress
SECONDER:	Paula Garcia

7.D. [23-1200](#)

Recommendation for the approval of a contract purchase order to McKesson Medical Surgical Government Solutions, to furnish and deliver Connex Spot Vital Sign Monitors and Mobile Work Stands with Baskets, for the DuPage Care Center, for the period March 22, 2023 through November 30, 2023, for a contract total not to exceed \$24,706.71; per MMCAP Cooperative Purchasing Agreement. (ARPA ITEM)

RESULT:	APPROVED
MOVER:	Lynn LaPlante
SECONDER:	Kari Galassi
AYES:	Childress, DeSart, Galassi, Garcia, LaPlante, and Schwarze

8. BUDGET TRANSFERS

8.A. [23-1201](#)

Budget Transfer to transfer funds to cover the cost for a case manager contract, mileage incurred for the Ombudsman program, and for printing of materials for the Seniors program, with newly approved Federal funding. Expenses were originally budgeted for in the state funding budget of 5000-1720 \$20,000. (Community Services)

RESULT:	APPROVED
MOVER:	Dawn DeSart
SECONDER:	Michael Childress

9. TRAVEL

9.A. [23-1202](#)

Community Services Administrator to attend the annual Illinois Association of Community Action Agencies (IACAA) Learning Conference in Springfield, Illinois from April 30, 2023 through May 2, 2023. Expenses to include registration, lodging, miscellaneous expenses (parking, mileage, etc.), and per diems for approximate total of \$1,282. Note: Registration cost includes Family of Distinction event Administrator, Case Manager, Coordinator and FoD Family head of household. CSBG grant funded.

RESULT:	APPROVED AT COMMITTEE
MOVER:	Paula Garcia
SECONDER:	Michael Childress

9.B. [23-1203](#)

Family Self Sufficiency Case Manager to attend the annual Illinois Association of Community Action Agencies (IACAA) Family's of Distinction Award Ceremony in Springfield, Illinois from April 30, 2023 through May 1, 2023. Expenses to include lodging, miscellaneous expenses (parking, mileage, etc.), and per diems for approximate total of \$441. Registration cost included in Administrator's total. CSBG grant funded. (Community Services)

RESULT: APPROVED AT COMMITTEE

MOVER: Paula Garcia

SECONDER: Kari Galassi

9.C. [23-1204](#)

Community Services Manager to attend the National Alliance of Information and Referral 2023 Training Conference in Orlando, Florida from July 30, 2023 through August 2, 2023. Expenses to include registration, transportation, lodging, miscellaneous expenses (parking, mileage, etc.), and per diems for approximate total of \$1,986. CSBG grant funded.

RESULT: APPROVED AT COMMITTEE

MOVER: Paula Garcia

SECONDER: Michael Childress

9.D. [23-1205](#)

Community Services Director to attend the NACo Board of Directors meeting in St. George County, Utah, from May 15, 2023 through May 19, 2023. Expenses to include registration, transportation, lodging, miscellaneous expenses (parking, mileage, etc.), and per diems for approximate total of \$2,840.50.

RESULT: APPROVED AT COMMITTEE

MOVER: Dawn DeSart

SECONDER: Michael Childress

9.E. [23-1206](#)

Case Manager Coordinator to attend the annual Illinois Association of Community Action Agencies (IACAA) Family's of Distinction Award Ceremony in Springfield, Illinois from April 30, 2023 through May 1, 2023. Expenses to include lodging, miscellaneous expenses (parking, mileage, etc.), and per diems for approximate total of \$441.90. Registration cost included in Administrator's total. (Community Services)

RESULT:	APPROVED AT COMMITTEE
MOVER:	Michael Childress
SECONDER:	Paula Garcia

10. CONSENT ITEMS

10.A. [23-1207](#)

Decrease contract 5759-0001 SERV, issued to Maxim Healthcare Services, in the amount of \$371,311.28. This decrease will offset the increases to two other supplemental staffing contracts. (5759-0001)

RESULT:	APPROVED AT COMMITTEE
MOVER:	Dawn DeSart
SECONDER:	Paula Garcia

11. INFORMATIONAL

11.A. [23-1208](#)

GPN 016-23: Weatherization Department of Energy (DOE) Bipartisan Infrastructure Law (BIL) Grant FY23 - Illinois Department of Commerce and Economic Opportunity - U.S. Department of Energy - \$1,074,096. (Community Services)

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Paula Garcia
SECONDER:	Lynn LaPlante

11.B. [23-1209](#)

GPN 017-23: LIHEAP HHS Supplemental Grant PY2023 - Illinois Department of Commerce and Economic Opportunity - U.S. Department of Health and Human Services - \$1,118,000. (Community Services)

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Paula Garcia
SECONDER:	Lynn LaPlante

12. RESIDENCY WAIVERS - JANELLE CHADWICK

No residency waivers were offered.

13. DUPAGE CARE CENTER UPDATE - JANELLE CHADWICK

Janelle Chadwick, Administrator of the DuPage Care Center, stated there are currently no covid cases at the Care Center. However, there are multiple cases of Human Metapneumovirus (hMPV) on one unit. The virus is a respiratory virus that impacts the immunocompromised, similar to the Respiratory Syncytial Virus (RSV). Staff are in close communication with the Illinois Department of Public Health and the DuPage County Health Department. The Care Center infection control practice is on a high level, staff are wearing full PPE, and monitoring and isolating the infected individuals.

Ms. Chadwick updated the committee on the Care Center renovation, stating they are nearing completion on the Certificate of Need. The Certificate should be complete this week, in plenty of time to submit the paperwork within the required 60 days prior to the Health Facilities Planning & Review Board's quarterly meeting in June. The Illinois Department of Public Health (IDPH) oversees health facilities and other entities with projects related to renovation or new build. Due to the size of the Care Center, the IDPH determined the Care Center must complete the Certificate of Need. The architecture firm hired a consultant to assist that is very well versed in this submission.

Member DeSart referred to an article in the Health in the Headlines publication from the DuPage County Health Department regarding proposed legislation in several states against staffing agencies price gouging during the pandemic, which was a declared emergency. A New York bill includes a cap on the amount staffing agencies can charge health agencies. Ms. DeSart expressed her concerns that the Care Center is not being price gouged by the supplemental staffing agencies. Ms. Chadwick responded, stating one of the big things coming through with legislation is that the Care Center can now hire individuals from that agency. There used to be a non-compete clause or they had to buy them out, which was tens of thousands of dollars. For instance, the CNA tenure payment hourly rate increase has enticed agency staff to want to work at the Care Center, and with new legislation they no longer are required to buy them out. The Care Center staff is working with Procurement to help drive down the rates as much as possible.

14. COMMUNITY SERVICES UPDATE - MARY KEATING

Mary Keating, Director of Community Services, explained the Department of Energy (DOE) Bipartisan Infrastructure Law (BIL) provided additional funding for the Weatherization program. Ms. Keating was pleased to see the federal government is continuing to support the programs we provide and continues to fund them.

Gina Strafford Ahmed, Administrator for Intake and Referral, spoke regarding the travel requests to the Family of Distinction Award Ceremony. She stated that for the last fifteen years the Illinois Association of Community Action Agencies (IACAA) has held an awards ceremony that honors families that have graduated out of case management programs. Community Services has nominated individuals for the last ten years, winning a distinction every year. Thirty-six agencies have nominated fifteen families in categories that include success in health, employment, and income. The recipients will be selected by the community action agencies that serve on the IACAA Board. Ms. Strafford-Ahmed hopes to feature the recipient in the Community Services' Annual Report and the at CSBG Advisory Board. The ceremony will be held on April 30, 2023, at the Crown Plaza in Springfield. The cost of the family to attend is provided by the CSBG grant.

Ms. Keating updated the committee on the small agency grant program, stating they will submit the appropriation resolution next week. The County Board will not be asked to approve the application in case there are edits needed along the way. The agency recipients will complete individual agreements, which will be consolidated to a single agreement with the names of the agencies and their list of projects to be submitted to the Committee and County Board.

Ms. Keating expects the application period to open early to mid-April and close at the end of May. The intent will be for the board to have their recommendations by the July meeting or first meeting in August to avoid entering into the heavy budget preparation period.

Ms. Keating added that funding would be split accordingly to any agencies that cross over County Board districts.

15. OLD BUSINESS

No old business was discussed.

16. NEW BUSINESS

No new business was discussed.

17. ADJOURNMENT

With no further business, the meeting was adjourned at 9:57 AM.

MOTION TO ADJOURN

RESULT:	APPROVED
MOVER:	Lynn LaPlante
SECONDER:	Michael Childress