



Grant Proposal Notification

GPN Number: 017-25
(Completed by Finance Department)

Date of Notification: 06/09/2025
(MM/DD/YYYY)

Parent Committee Agenda Date: 06/17/2025
(Completed by Finance Department) (MM/DD/YYYY)

Grant Application Due Date: 06/26/2025
(MM/DD/YYYY)

Name of Grant: Workforce Innovation & Opportunity Act (WIOA) PY25

Name of Grantor: IL Department of Commerce & Economic Opportunity

Originating Entity: Department of Labor
(Name the entity from which the funding originates, if Grantor is a pass-thru entity)

County Department: Human Resources - Workforce Development Division

Department Contact: Lisa Schvach, Director of Workforce Dev Div (955-2066)
(Name, Title, and Extension)

Parent Committee: Economic Development

Grant Amount Requested: \$ 6,140,333.00

Type of Grant: Formula
(Competitive, Continuation, Formula, Project, Direct Payment, Other – Please Specify)

Is this a new non-recurring Grant: Yes No

Source of Grant: Federal State Private Corporate

If Federal, provide CFDA: 17.258,17.259,17.278

If State, provide CSFA: 420-30-0076



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1. Justify the department’s need for this grant.

Provide scholarships (grants) for occupational training/education programs as well as job search and career services assistance to unemployed and underemployed residents of DuPage County so they may acquire or upgrade skills and become employed. This will be done through 3 funding streams, namely Adult, Dislocated Worker, and Youth.

2. Based on the County’s Strategic Plan, which strategic imperative(s) correlate with funding opportunity. Provide a brief explanation.

Thriving Economy:

6. Increase access to employment and career opportunities in key sectors of the DuPage County economy by providing workforce development programming.

This grant will allow the DuPage County Workforce Development Division to provide training assistance to DuPage County residents to better qualify for job opportunities in in-demand careers and secure/retain employment.

3. What is the period covered by the grant?

07/01/2025 to: 06/30/2027
(MM/DD/YYYY) (MM/DD/YYYY)

3.1. If period is unknown, estimate the year the project or project phase will begin and anticipated duration:

3.1.1. _____ and _____
(MM/YY) (Duration)

4. Will the County provide “seed” or startup funding to initiate grant project? (Yes or No)

No

4.1. If yes, please identify the Company-Accounting Unit used for the funding _____

5. If grant is awarded, how is funding received? (select one):

5.1. Prior to expenditure of costs (lump-sum reimbursement upfront)

5.2. After expenditure of costs (reimbursement-based)



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6. Does the grant allow for Personnel Costs? (Yes or No) Yes

6.1. If yes, what are the total projected salary and fringe benefit costs of personnel charging time to the grant for the entire term of the grant? Compute County-provided benefits at 40%.

6.1.1. Total salary \$1,898,584.00 Percentage covered by grant 100%

6.1.2. Total fringe benefits \$664,504.00 Percentage covered by grant 100%

6.1.3. Are any of the County-provided fringe benefits disallowed? (Yes or No): No

6.1.3.1. If yes, which ones are disallowed?

6.1.3.2. If the grant does not cover 100% of the personnel costs, from what Company-Accounting Unit will the deficit be paid?

Other WIOA under 5000-2840 or 5000-2841

6.2. Will receipt of this grant require the hiring of additional staff? (Yes or No): No

6.2.1. If yes, how many new positions will be created?

6.2.1.1. Full-time _____ Part-time _____ Temporary _____

6.2.1.2. Will the headcount of the new position(s) be placed in the grant accounting unit? _____
(Yes or No)

6.2.1.2.1. If no, in what Company-Accounting Unit will the headcount(s) be placed?

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6.3. Does the grant award require the positions to be retained beyond the grant term? (Yes or No) No

6.3.1. If yes, please answer the following:

6.3.1.1. How many years beyond the grant term? _____

6.3.1.2. What Company-Accounting Unit(s) will be used? _____

6.3.1.3. Total annual salary _____

6.3.1.4. Total annual fringe benefits _____

7. Does the grant allow for direct administrative costs? (Yes or No) Yes

7.1. If yes, please answer the following:

7.1.1. Total estimated direct administrative costs for project \$614,033.00

7.1.2. Percentage of direct administrative costs covered by grant 100%

7.1.3. What percentage of the grant total is the portion covered by the grant 10%

8. What percentage of the grant funding is non-personnel cost / non-direct administrative cost? 57%

9. Are matching funds required? (Yes or No): No

9.1. If yes, please answer the following:

9.1.1. What percentage of match funding is required by granting entity? _____

9.1.2. What is the dollar amount of the County's match? _____

