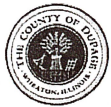


Consent  
PW 717  
CB 714



# Request for Change Order

## Procurement Services Division

Attach copies of all prior Change Orders

Date: Jun 12, 2026

MinuteTraq (IQM2) ID #: NA

<b>Purchase Order #:</b> 4094SERV	<b>Original Purchase Order Date:</b> Sep 1, 2019	<b>Change Order #:</b> 14	<b>Department:</b> Public Works
<b>Vendor Name:</b> CDM SMITH INC.		<b>Vendor #:</b> 13295	<b>Dept Contact:</b> Drew J. Cormican

**Background and/or Reason for Change Order Request:** Decrease contract by 11,997.33 and close contract

**IN ACCORDANCE WITH 720 ILCS 5/33E-9**

- (A) Were not reasonably foreseeable at the time the contract was signed.
- (B) The change is germane to the original contract as signed.
- (C) Is in the best interest for the County of DuPage and authorized by law.

INCREASE/DECREASE		
A	Starting contract value	\$2,184,415.00
B	Net \$ change for previous Change Orders	
C	Current contract amount (A + B)	\$2,184,415.00
D	Amount of this Change Order <input type="checkbox"/> Increase <input checked="" type="checkbox"/> Decrease	(\$11,997.33)
E	New contract amount (C + D)	\$2,172,417.67
F	Percent of current contract value this Change Order represents (D / C)	-0.55%
G	Cumulative percent of all Change Orders (B+D/A); (60% maximum on construction contracts)	-0.55%

**DECISION MEMO NOT REQUIRED**

- Cancel entire order
- Close Contract
- Contract Extension (29 days)
- Consent Only
- Change budget code from: \_\_\_\_\_ to: \_\_\_\_\_
- Increase/Decrease quantity from: \_\_\_\_\_ to: \_\_\_\_\_
- Price shows: \_\_\_\_\_ should be: \_\_\_\_\_
- Decrease remaining encumbrance and close contract
- Increase encumbrance and close contract
- Decrease encumbrance
- Increase encumbrance

**DECISION MEMO REQUIRED**

- Increase (greater than 29 days) contract expiration from: \_\_\_\_\_ to: \_\_\_\_\_
- Increase ≥ \$2,500.00, or ≥ 10%, of current contract amount  Funding Source \_\_\_\_\_
- OTHER - explain below:

<u>Dse</u>		<u>6/17/26</u>	<u>m</u>		<u>6/11/26</u>
Prepared By (Initials)	Phone Ext	Date	Recommended for Approval (Initials)	Phone Ext	Date

**REVIEWED BY (Initials Only)**

		<u>[Signature]</u>	<u>7/1/2026</u>
Buyer	Date	Procurement Officer	Date
Chief Financial Officer (Decision Memos Over \$25,000)	Date	Chairman's Office (Decision Memos Over \$25,000)	Date