



DU PAGE COUNTY

Finance Committee

Final Regular Meeting Agenda

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

Tuesday, October 24, 2023

8:00 AM

County Board Room

1. CALL TO ORDER

2. ROLL CALL

3. PUBLIC COMMENT

4. CHAIRWOMAN'S REMARKS - CHAIR CHAPLIN

5. PRESENTATIONS

5.A. DuPage County Health Department Budget Presentation

5.B. Information Technology .Gov Update

6. APPROVAL OF MINUTES

6.A. [23-3298](#)

Finance Committee - Regular Meeting - Tuesday, October 10, 2023

7. BUDGET TRANSFERS

7.A. [FI-R-0258-23](#)

Budget Transfers 10-24-2023 - Various Companies and Accounting Units

8. PROCUREMENT REQUISITIONS

A. Finance - Chaplin

8.A.1. [23-3403](#)

Decrease and close Purchase Order 5630-0001 SERV issued to DuPage Legal Aid Foundation. The contract has expired.

8.A.2. [FI-P-0018-23](#)

Approval of an agreement with Rock Fusco & Connelly, LLC, to provide legal services as Special Assistant State's Attorneys, for the time period of October 12, 2023 through November 30, 2024, for the State's Attorney's Office, in an amount not to exceed \$150,000. (State's Attorney's Office)

B. Human Services - Schwarze**8.B.1. [HS-P-0076-23](#)**

Awarding Resolution issued to Comfort 1st Insulation and Energy Solutions, Inc., to provide architectural weatherization labor and materials for the PY23/24 Weatherization Program Grant, for the period of October 30, 2023 through November 30, 2024, \$265,567. (Community Services)

8.B.2. [HS-P-0077-23](#)

Awarding Resolution issued to Nortek Environmental, Inc., to provide mechanical (HVAC) weatherization labor and materials for the PY23/24 Weatherization Program Grant, for the period of October 30, 2023 through November 30, 2024, \$663,919. (Community Services)

8.B.3. [HS-P-0078-23](#)

Awarding Resolution issued to Arcos Environmental Services, Inc., to provide architectural weatherization labor and materials for the PY23/24 Weatherization Program Grant, for the period of October 30, 2023 through November 30, 2024, \$265,567. (Community Services)

8.B.4. [HS-P-0079-23](#)

Awarding Resolution issued to Healthy Air Heating & Air, Inc., to provide architectural weatherization labor and materials for the PY23/24 Weatherization Program Grant, for the period of October 30, 2023 through November 30, 2024, \$265,567. (Community Services)

8.B.5. [HS-P-0080-23](#)

Awarding Resolution issued to Healthy Air Heating & Air, Inc., to provide mechanical (HVAC) weatherization labor and materials for the PY23/24 Weatherization Program Grant, for the period of October 30, 2023 through November 30, 2024, \$663,919. (Community Services)

8.B.6. [HS-P-0072-23](#)

Awarding resolution issued to Chicago United Industries, LTD., to furnish, deliver and install Energy Star Appliances, for the Weatherization Program, for Community Services, for the period of October 29, 2023 through October 28, 2024, for a contract total of \$67,367, per bid #22-065-CS, first option to renew.

8.B.7. [HS-P-0073-23](#)

Recommendation for the approval of a contract purchase order to Medline Industries, Inc., for replacement mattresses, for the DuPage Care Center, for the period October 25, 2023 through October 24, 2024, for a contract total not to exceed \$49,060. Contract pursuant to the Intergovernmental Cooperation Act OMNIA Partners Cooperative Contract #2021003157. (ARPA ITEM)

8.B.8. [HS-P-0075-23](#)

Recommendation for the approval of a contract to Valdes Supply, to furnish and deliver paper products (restroom tissue, paper towels and facial tissue, Group 2), as needed for the DuPage Care Center, for the period December 1, 2023 through November 30, 2024, for an amount not to exceed \$87,000. Per bid renewal #22-112-FM, first of three one-year optional renewals.

8.B.9. [HS-P-0074-23](#)

Recommendation for the approval of a contract to Pulmonary Exchange, Ltd., for the rental of respiratory care equipment, for the DuPage Care Center, for the period November 20, 2023 through November 19, 2024, for a total contract not to exceed \$45,000. Per bid renewal #21-072-CARE, second of three, one-year optional renewals.

8.B.10. [HS-R-0062-23](#)

Approval of issuance of payments by DuPage County to energy assistance providers through the Low Income Home Energy Assistance Program (LIHEAP) HHS Grant FY23 Inter-Governmental Agreement No. 23-224028 in the amount of \$367,086. (Community Services)

8.B.11. [HS-R-0063-23](#)

Approval of issuance of payments by DuPage County to energy assistance providers through the Low Income Home Energy Assistance Program State Grant PY24 Inter-Governmental Agreement No. 24-254028 in the amount of \$4,643,841. (Community Services)

C. Public Works - Garcia8.C.1. [FM-R-0005-23](#)

Rescind resolution FM-P-0081-23 for the approval of a contract to United Door & Dock LLC, to provide preventative maintenance, service, and repairs for overhead doors, roll-up shutters, gate operators, dock levelers and revolving doors, as needed for County facilities, for Facilities Management, for the two-year period, November 1, 2023 through October 31, 2025, for a total contract amount not to exceed \$209,000, lowest responsible bid #23-091-FM. (\$140,000 for Facilities Management, \$30,000 for the Division of Transportation and \$39,000 for Public Works)

8.C.2. [FM-P-0084-23](#)

Recommendation for the approval of a contract to Builders Chicago Corporation, to provide preventative maintenance, service and repairs for overhead doors, roll-up shutters, gate operators, dock levelers and revolving doors, as needed for County facilities, for Facilities Management, for the two-year period, November 1, 2023 through October 31, 2025, for a total contract amount not to exceed \$209,000, per lowest responsible bid #23-091-FM. (\$140,000 for Facilities Management, \$30,000 for the Division of Transportation and \$39,000 for Public Works)

8.C.3. [FM-P-0085-23](#)

Recommendation for the approval of a contract to GenServe LLC, for semi-annual inspection, preventative maintenance, and emergency call out service for campus backup emergency generators, for the two-year period of November 1, 2023 through October 31, 2025, for a contract total amount not to exceed \$135,912; per lowest responsible bid #23-099-FM. (\$96,000 for Facilities Management, \$5,000 for Animal Services, \$10,000 for the Division of Transportation, \$9,912 for Stormwater, and \$15,000 for ETSB)

D. Technology - Yoo**8.D.1. [TE-P-0067-23](#)**

Recommendation for the approval of a contract purchase order to Infor (US) Inc., for ERP software maintenance and support, for Information Technology. This contract covers the period of November 13, 2023 through November 12, 2024, for a contract total amount of \$203,506.51. Exempt from bidding per DuPage County Purchasing Ordinance, Article 2-347(5) - Sole Source. This is proprietary software that must be maintained by the vendor, Infor (US) Inc.

8.D.2. [TE-P-0068-23](#)

Recommendation for the approval of a contract purchase order to SHI International Corp, for an Enterprise Term Lease Agreement with Adobe Systems Inc., for Adobe software licensing for use by DuPage County and the Forest Preserve District of DuPage County. This contract covers the period of November 10, 2023 through November 9, 2024, for Information Technology, for a contract total of \$142,076.84. Contract pricing pursuant to the National Joint Powers Alliance / Sourcewell Contract #081419-SHI cooperative purchasing agreement, in compliance with 30 ILCS 525/2 "Governmental Joint Purchasing Act". The Forest Preserve will be charged back for their portion of this purchase.

8.D.3. [TE-P-0069-23](#)

Recommendation for the approval of a contract purchase order to MHC Software, Inc., for annual maintenance of the Enterprise Content Management System that integrates with the ERP system for Finance and Human Resources, for Information Technology. This contract covers the period of December 1, 2023 through November 30, 2024, for a contract total amount of \$81,043.79. Exempt from bidding per 55 ILCS 5/5-1022(c) "Competitive Bids" not suitable for competitive bids - Sole Source. This is a proprietary system.

E. Transportation - Ozog**8.E.1. [23-3277](#)**

DT-P-0121D-20 – Amendment to Resolution DT-P-0121C-20, issued to Knight E/A, Inc., for Professional Design Engineering Services for improvements to the bridge carrying Warrenville Road over the East Branch of the DuPage River, Section 14-00124-04-BR, to increase the funding in the amount of \$67,650, resulting in an amended contract total amount of \$533,471.10, an increase of \$14.52% and a cumulative increase of 34.78%.

8.E.2. [23-3283](#)

DT-R-0081A-23 – Amendment to Resolution DT-R-0081-23 for the correction of a scrivener's error in the County cost for the awarding contract to Meade, Inc. for 2024-2025 Traffic Signal and Street Light Maintenance at various intersections within DuPage County, Section 24-TSMTC-04-GM.

8.E.3. [DT-P-0101-23](#)

Recommendation for the approval of a contract to Priority Products, Inc., to furnish and deliver Weatherhead Hydraulic Fittings, Hoses and Connectors, as needed for the Division of Transportation, for the period November 1, 2023 through October 31, 2024, for a contract total not to exceed \$35,000; per lowest responsible bid 23-089-DOT.

8.E.4. [DT-P-0102-23](#)

Recommendation for the approval of a contract with Monroe Truck Equipment, Inc., to furnish and install two (2) dump bodies on (2) Ford F-550 chassis, for the Division of Transportation, for a contract total not to exceed \$66,498. Contract pursuant to the Intergovernmental Cooperation Act (NJPA-Sourcewell # 062222-AEB).

8.E.5. [DT-R-0086-23](#)

Intergovernmental Agreement between the County of DuPage and the City of Warrenville, to resurface Warrenville Road, between River Road and the bridge carrying Warrenville Road over the West Branch of the DuPage River; estimated County cost \$22,500.

8.E.6. [DT-R-0087-23](#)

Intergovernmental Agreement between the County of DuPage and the Illinois State Toll Highway Authority to establish their respective responsibilities toward the York Road reconstruction from Gateway Drive to Devon Avenue (Estimated County cost \$24,793,250).

9. FINANCE RESOLUTIONS**9.A. [FI-R-0238-23](#)**

Additional appropriation for the Detention Screening Transport Fund, Company 1400, Accounting Unit 6130, \$254,000. (Probation and Court Services)

9.B. [FI-R-0239-23](#)

Acceptance and appropriation of additional funding of the Low Income Home Energy Assistance Program (LIHEAP) HHS Grant FY23 Inter-Governmental Agreement No. 23-224028, Company 5000, Accounting Unit 1420, from \$3,291,193 to \$3,718,038 - an increase of \$426,845. (Community Services)

9.C. [FI-R-0240-23](#)

Acceptance and appropriation of the Low Income Home Energy Assistance Program (LIHEAP) State Grant PY24 Inter-Governmental Agreement No. 24-254028, Company 5000, Accounting Unit 1495, in the amount of \$5,528,383. (Community Services)

9.D. [FI-R-0236-23](#)

Annual Financial Commitments in Support of DuPage Convention & Visitors Bureau for Fiscal Year 2023, \$50,000.

9.E. [FI-R-0237-23](#)

Service Agreement between the County of DuPage and Choose DuPage, Fiscal Years 2024 and 2025.

9.F. [FI-R-0256-23](#)

Approval of a grant agreement with Midwest Shelter for Homeless Veterans, for the use of ARPA funds, in the amount of \$50,000. (ARPA ITEM)

9.G. [FI-R-0257-23](#)

Correction of a Scrivener's Error in Resolution FI-R-0444-22.

10. FY2024 BUDGET RESOLUTIONS AND ORDINANCES**10.A. [FI-O-0007-23](#)**

DuPage County 2023 Tax Levies for Fiscal Year 2024.

10.B. [FI-O-0008-23](#)

County of DuPage Century Hill Lighting Fund 2023 Tax Levy for Fiscal Year 2024.

10.C. [FI-O-0009-23](#)

Annual Appropriation Ordinance for the County of DuPage, State of Illinois, for the fiscal period beginning December 1, 2023 and ending November 30, 2024.

10.D. [FI-O-0010-23](#)

Annual Appropriation Ordinance for Police Records Management Systems Operations Fund of the County of DuPage, State of Illinois for the fiscal period beginning December 1, 2023 and ending November 30, 2024.

10.E. [FI-R-0241-23](#)

Authorization to transfer funds to the Taxable General Obligation Bonds (Alternate Revenue Source – Recovery Zone Economic Development Bonds and Build America Bonds), Series 2010A & 2010B Debt Service Fund Company 7000, Accounting Unit 7000 for Fiscal Year 2024 in the amount of \$7,996,320 and Abate the 2023 Tax Levy for the Taxable General Obligation Bonds (Alternate Revenue Source – Recovery Zone Economic Development Bonds and Build America Bonds), Series 2010A & 2010B.

10.F. [FI-R-0242-23](#)

Abatement of the 2023 Tax Levy for General Obligation Refunding Bonds (Alternate Revenue Source), Series 2015B (“2015B Bonds”), Company 7000, Accounting Unit 7017 in the amount of \$1,461,140.

10.G. [FI-R-0243-23](#)

Appropriation for the Limited Tax General Obligation Refunding Bonds, Series 2016, Debt Service Fund, Company 7000, Accounting Unit 7018 for Fiscal Year 2024, \$3,618,880.

10.H. [FI-R-0244-23](#)

Appropriation for the General Obligation Debt Certificates, Series 2017, Debt Service Fund, Company 7000, Accounting Unit 7020 for Fiscal Year 2024, \$689,120.

10.I. [FI-R-0245-23](#)

Appropriation for the General Obligation Limited Tax Certificates of Indebtedness, Series 2009, Debt Service Fund, Company 7000, Accounting Unit 7022 for Fiscal Year 2024, \$142,665.

10.J. [FI-R-0246-23](#)

Appropriation for the Special Service Area Number 35 - Lakes of Royce Renaissance Unlimited Ad Valorem Tax Bonds, Series 2012A, Debt Service Fund, Company 7100, Accounting Unit 7500 for Fiscal Year 2024, \$331,650.

10.K. [FI-R-0247-23](#)

Appropriation for the Special Service Area Number 37 - York Center, IEPA Loan Debt Service Fund, Company 7100, Accounting Unit 7502 for Fiscal Year 2024, \$95,000.

10.L. [FI-R-0248-23](#)

Authorization to transfer funds from the General Fund to Tort Liability Fund for Fiscal Year 2024 up to, but not to exceed \$1,000,000.

10.M. [FI-R-0249-23](#)

Authorization to transfer funds from the General Fund to Building and Zoning Fund for Fiscal Year 2024 up to, but not to exceed \$333,000.

10.N. [FI-R-0250-23](#)

Authorization to transfer funds from the General Fund to DuPage Care Center Fund for Fiscal Year 2024 up to, but not to exceed \$2,629,704.

- 10.O. [FI-R-0251-23](#)
Authorization to transfer funds from the General Fund to Stormwater Management Fund for Fiscal Year 2024 up to, but not to exceed \$2,600,000.
- 10.P. [FI-R-0252-23](#)
Authorization to transfer funds from the General Fund to County Infrastructure Fund for Fiscal Year 2024 up to, but not to exceed \$35,000.
- 10.Q. [FI-R-0253-23](#)
Approval of Fiscal Year 2024 Headcount.
- 10.R. [FI-R-0254-23](#)
Compensation Structure; Wage Adjustment Guidelines.
- 10.S. [FI-O-0011-23](#)
2023 Tax Levies for Board of Health Operations, Board of Health Municipal Retirement and Board of Health Social Security for Fiscal Year 2024.
- 10.T. [FI-O-0012-23](#)
Annual Appropriation Ordinance for the Board of Health Operations, Board of Health Municipal Retirement, and Board of Health Social Security Fund of the County of DuPage, State of Illinois, for the fiscal period beginning December 1, 2023 and ending November 30, 2024.
- 10.U. [FI-O-0013-23](#)
Annual Appropriation Ordinance for the Emergency Telephone System Board of the County of DuPage, State of Illinois, for the period beginning December 1, 2023 and ending November 30, 2024.
- 10.V. [FI-R-0255-23](#)
Authorization to transfer funds from the General Fund to the Veterans Assistance Commission for Fiscal Year 2024 up to, but not to exceed \$683,306.
- 10.W. [FI-O-0014-23](#)
Annual Appropriation Ordinance for the Veterans Assistance Commission, State of Illinois, for the period beginning December 1, 2023 and ending November 30, 2024.
- 10.X. Approval of the FY2024 Financial Plan. You can view the Financial Plan by visiting:
<https://stories.opengov.com/dupageil/published/pQhpyFNsg>

11. INFORMATIONAL**A. Payment of Claims**11.A.1. [23-3272](#)

10-06-2023 Paylist

11.A.2. [23-3345](#)

10-13-2023 Paylist

11.A.3. [23-3366](#)

10-17-2023 Paylist

B. Wire Transfers11.B.1. [23-3336](#)

10-12-2023 IDOR Wire Transfer

C. Appointments11.C.1. [CB-R-0093-23](#)

Expanded Board of Review Appointment of 2 Members - List Attached.

12. OLD BUSINESS**13. NEW BUSINESS****14. EXECUTIVE SESSION**

14.A. Pursuant to Open Meetings Act 5 ILCS 120/2 (c) (21) Review of Executive Session Minutes.

15. MATTERS REFERRED FROM EXECUTIVE SESSION

15.A. FI-R-0259-23

Review of Executive Session Minutes

16. ADJOURNMENT