

FY25

DuPage County, Illinois
BUDGET ADJUSTMENT
Effective October 1, 2024

From: 1000
Company #

GENERAL FUND SPECIAL ACCOUNTS
From: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
1180	53828		CONTINGENCIES	\$ 9,000.00	6,436,093.00	6,427,093.00	01/09/25
Total				\$ 9,000.00			

To: 1000
Company #

GENERAL FINANCE
To: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
1150	53510		TRAVEL EXPENSE	\$ 5,091.00	3,000.00	8,091.00	01/09/25
1150	53610		INSTRUCTION & SCHOOLING	\$ 3,909.00	750.00	4,659.00	01/09/25
Total				\$ 9,000.00			

Reason for Request:

Requesting a transfer from contingencies to cover travel expenses for the Procurement Officer, Deputy Chief Assistant State's Attorney, and the Contracting Equity Administrator to attend the B2Gnow User Training in Scottsdale, Arizona.

Department Head _____

Date 1/10/25

Activity _____
(optional)

Chief Financial Officer _____

Date

****Please sign in blue ink on the original form****

Finance Department Use Only	
Fiscal Year <u>25</u>	Budget Journal # _____ Acctg Period _____
Entered By/Date _____	Released & Posted By/Date _____

FIN - 1/14/25
CB - 1/14/25