



DU PAGE COUNTY

Finance Committee

Summary

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

Tuesday, November 28, 2023

8:00 AM

County Board Room

1. CALL TO ORDER

8:00 AM meeting was called to order by Chair Chaplin at 8:00 AM.

A motion was made by Member Childress and seconded by Member Krajewski to allow for remote participation. Upon a voice vote, the motion passed.

2. ROLL CALL

PRESENT	Chaplin, Childress, Covert, Cronin Cahill, DeSart, Eckhoff, Evans, Galassi, Garcia, Krajewski, LaPlante, Ozog, Rutledge, Schwarze, Tornatore, Yoo, and Zay
REMOTE	Gustin

Member Covert arrived at 8:26 AM.

3. PUBLIC COMMENT

No public comments were offered.

4. CHAIRWOMAN'S REMARKS - CHAIR CHAPLIN

Chair Chaplin thanked Wendi Wagner for her many years of help and support during the Finance meetings, especially for her help during the pandemic.

5. APPROVAL OF MINUTES

5.A. [23-3740](#)

Finance Committee - Regular Meeting - Tuesday, November 14, 2023

RESULT:	APPROVED
MOVER:	Michael Childress
SECONDER:	Brian Krajewski
AYES:	Chaplin, Childress, Cronin Cahill, DeSart, Eckhoff, Evans, Galassi, Garcia, Krajewski, LaPlante, Ozog, Rutledge, Schwarze, Tornatore, Yoo, and Zay
ABSENT:	Covert
REMOTE:	Gustin

6. BUDGET TRANSFERS

6.A. [FI-R-0279-23](#)

Budget Transfers 11-28-2023 - Various Companies and Accounting Units

RESULT:	APPROVED
MOVER:	Sheila Rutledge
SECONDER:	Paula Garcia
AYES:	Chaplin, Childress, Cronin Cahill, DeSart, Eckhoff, Evans, Galassi, Garcia, Krajewski, LaPlante, Ozog, Rutledge, Schwarze, Tornatore, Yoo, and Zay
ABSENT:	Covert
REMOTE:	Gustin

7. **PROCUREMENT REQUISITIONS**A. **Finance - Chaplin**7.A.1. [23-3757](#)

Recommendation for the approval of a contract purchase order issued to Foster & Foster, Inc., for actuarial services for the OPEB Audit, for the Finance Department, for the period of December 1, 2023 through November 30, 2027, for a contract total amount not to exceed \$18,665; per RFP #23-121-FIN.

RESULT:	APPROVED
MOVER:	Brian Krajewski
SECONDER:	Paula Garcia
AYES:	Chaplin, Childress, Cronin Cahill, DeSart, Eckhoff, Evans, Galassi, Garcia, Krajewski, LaPlante, Ozog, Rutledge, Schwarze, Tornatore, Yoo, and Zay
ABSENT:	Covert
REMOTE:	Gustin

7.A.2. [FI-P-0025-23](#)

Recommendation for the approval of a contract purchase order issued to ODP Business Solutions, for the purchase of office supplies, for various County departments, for the period of December 1, 2023 through November 30, 2024, for a contract total amount not to exceed \$214,796; per Omnia Partners Contract #19-12R.

RESULT:	APPROVED
MOVER:	Brian Krajewski
SECONDER:	Yeena Yoo

AYES:	Chaplin, Childress, Cronin Cahill, DeSart, Eckhoff, Evans, Galassi, Garcia, Krajewski, LaPlante, Ozog, Rutledge, Schwarze, Tornatore, Yoo, and Zay
ABSENT:	Covert
REMOTE:	Gustin

7.A.3. [FI-P-0026-23](#)

Recommendation for the approval of a contract purchase order issued to Amazon Capital Services, for the purchase of office supplies and miscellaneous items, for various County Departments, for the period of December 1, 2023 through November 30, 2024, for a contract total amount not to exceed \$321,446; per OMNIA Partners Contract #MA3457.

RESULT:	APPROVED
MOVER:	Brian Krajewski
SECONDER:	Kari Galassi
AYES:	Chaplin, Childress, Cronin Cahill, DeSart, Eckhoff, Evans, Galassi, Garcia, Krajewski, LaPlante, Ozog, Rutledge, Schwarze, Tornatore, Yoo, and Zay
ABSENT:	Covert
REMOTE:	Gustin

7.A.4. [FI-P-0027-23](#)

Recommendation for the approval of a contract purchase order issued to Federal Express, to provide express mail service, for various County departments, for the period of December 1, 2023 through November 30, 2024, for a contract total amount not to exceed \$40,000; per NASPO ValuePoint Agreement #MA454.

RESULT:	APPROVED
MOVER:	Brian Krajewski
SECONDER:	Kari Galassi
AYES:	Chaplin, Childress, Cronin Cahill, DeSart, Eckhoff, Evans, Galassi, Garcia, Krajewski, LaPlante, Ozog, Rutledge, Schwarze, Tornatore, Yoo, and Zay
ABSENT:	Covert
REMOTE:	Gustin

B. Animal Services - Krajewski

A motion was made by Member Krajewski and seconded by Member Garcia to discharge the Animal Services Committee. Upon a voice vote, the motion passed.

7.B.1. [23-3747](#)

DuPage County Animal Services Donor Recognition and Memorial Policy

RESULT:	APPROVED
MOVER:	Brian Krajewski
SECONDER:	Cynthia Cronin Cahill
AYES:	Chaplin, Childress, Cronin Cahill, DeSart, Eckhoff, Evans, Galassi, Garcia, Krajewski, LaPlante, Ozog, Rutledge, Schwarze, Tornatore, Yoo, and Zay
ABSENT:	Covert
REMOTE:	Gustin

7.B.2. [AS-CO-0002-23](#)

First Amendment to Resolution AS-P-0165-22, issued to RWE Design Build, to provide Professional Construction Manager Services on an At-Risk basis for the Animal Services Facility Addition to add the following Scope of Work, including additional low voltage, access control, security, surveillance cameras, infrastructure for future solar panels and future electric vehicle charging stations for public and municipal use, switchgear and infrastructure for a new transformer and electrical services and replace the existing roof with a standing seam roof, as further identified in Exhibits 1 & 2 of the revised project budget, and to increase the contract in the amount of \$2,488,898, taking the original contract amount of \$10,967,013 and resulting in a new amended contract total amount not to exceed \$13,455,911, an increase of 22.69%.

RESULT:	APPROVED
MOVER:	Brian Krajewski
SECONDER:	Paula Garcia
AYES:	Chaplin, Childress, Cronin Cahill, DeSart, Eckhoff, Evans, Galassi, Garcia, Krajewski, LaPlante, Ozog, Rutledge, Schwarze, Tornatore, Yoo, and Zay
ABSENT:	Covert
REMOTE:	Gustin

C. Development - Tornatore

7.C.1. [DC-P-0018-23](#)

Recommendation for the approval of a contract purchase order to Lakeside Consultants, for professional services to perform building & plumbing plan reviews, and inspections on an "As-needed" basis, in unincorporated DuPage County, for the period December 1, 2023 through November 30, 2024, for the Building & Zoning Department, for a contract total amount not to exceed \$75,000; per RFP #23-119-BZP. This contract is subject to three (3) additional twelve (12) month renewal periods provided there is no change in the terms, conditions, specifications, and hourly rate, and provided that such renewals are mutually agreed to by both parties. In no event shall the term plus renewals exceed four (4) years.

RESULT:	WITHDRAWN
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D. Economic Development - LaPlante7.D.1. [ED-CO-0006-23](#)

Amendment to County Contract #6160-0001 SERV, issued to Dell Marketing L.P., to add 50 Enterprise Mobility & Security (EMS) Licenses for the Workforce Development Division, and increase the contract amount \$19,292.11, for a new contract amount of \$70,318.40, a 37.81% increase.

RESULT:	APPROVED
MOVER:	Lynn LaPlante
SECONDER:	Kari Galassi
AYES:	Chaplin, Childress, Cronin Cahill, DeSart, Eckhoff, Evans, Galassi, Garcia, Krajewski, LaPlante, Ozog, Rutledge, Schwarze, Tornatore, Yoo, and Zay
ABSENT:	Covert
REMOTE:	Gustin

7.D.2. [ED-P-0003-23](#)

Recommendation for the approval of a contract purchase order issued to Comcast Business Services, to provide internet connectivity for the Workforce Development Division, for the three-year period of December 1, 2023 through November 30, 2026, for a contract total amount of \$39,238.20. Per 55 IL-CS 5/5-1022 Competitive Bids (C) Not Suitable for Competitive Bidding.

RESULT:	APPROVED
MOVER:	Lynn LaPlante
SECONDER:	Yeena Yoo
AYES:	Chaplin, Childress, Cronin Cahill, DeSart, Eckhoff, Evans, Galassi, Garcia, Krajewski, LaPlante, Ozog, Rutledge, Schwarze, Tornatore, Yoo, and Zay

ABSENT:	Covert
REMOTE:	Gustin

E. Human Services - Schwarze7.E.1. [23-3743](#)

HS-P-0051A-23 - Amendment to Resolution HS-P-0051-23, issued to Performance Foodservice, for secondary food, supplies and chemicals, for the DuPage Care Center, for the period March 1, 2023 through February 29, 2024, to increase encumbrance in the amount of \$20,000, a 27.45% increase.

RESULT:	APPROVED
MOVER:	Greg Schwarze
SECONDER:	Dawn DeSart
AYES:	Chaplin, Childress, Cronin Cahill, DeSart, Eckhoff, Evans, Galassi, Garcia, Krajewski, LaPlante, Ozog, Rutledge, Schwarze, Tornatore, Yoo, and Zay
ABSENT:	Covert
REMOTE:	Gustin

7.E.2. [HS-P-0088-23](#)

Awarding resolution to Wellsky Corporation, for the renewal of the Homeless Management Information System Software and Cloud services contract, renewal of licenses, training, support, and custom programming, for Community Services, for a contract total amount of \$43,720.48. (PARTIAL ARPA ITEM)

RESULT:	APPROVED
MOVER:	Greg Schwarze
SECONDER:	Dawn DeSart
AYES:	Chaplin, Childress, Cronin Cahill, DeSart, Eckhoff, Evans, Galassi, Garcia, Krajewski, LaPlante, Ozog, Rutledge, Schwarze, Tornatore, Yoo, and Zay
ABSENT:	Covert
REMOTE:	Gustin

7.E.3. [HS-P-0089-23](#)

Recommendation for the approval of a contract purchase order to AirGas USA, LLC, to furnish and deliver liquid portable oxygen for the residents at the DuPage Care Center, for the period December 1, 2023 through November 30, 2024, for a contract total amount not to exceed \$48,000; under bid renewal #22-105-DCC, first of three, one-year optional renewals.

RESULT:	APPROVED
MOVER:	Greg Schwarze
SECONDER:	Dawn DeSart

7.E.4. [HS-P-0090-23](#)

Recommendation for the approval of a contract purchase order to Accelerated Care Plus, for leasing Physical Therapy Equipment, for the period January 1, 2024 through December 31, 2027, for an amount not to exceed \$35,859.36, per sole source.

RESULT:	APPROVED
MOVER:	Greg Schwarze
SECONDER:	Yeena Yoo

7.E.5. [HS-R-0069-23](#)

Approval of issuance of payments by DuPage County to energy assistance providers through the Low-Income Home Energy Assistance Program, HHS Grant PY24 Inter-Governmental Agreement No. 24-224028, in the amount of \$2,408,901. (Community Services)

RESULT:	APPROVED
MOVER:	Greg Schwarze
SECONDER:	Paula Garcia

F. Judicial and Public Safety - Evans

7.F.1. [JPS-CO-0009-23](#)

Amendment to Purchase Order 2846-0001 SERV, issued Journal Technologies, Inc., for an increase of \$75,482, for monthly storage costs for electronic evidence and data and cost to build an interface between the JailTracker and Case Management System, for the Public Defender's Office, for a new contract total amount of \$831,557. (Public Defender's Office)

RESULT:	APPROVED
MOVER:	Lucy Evans
SECONDER:	Yeena Yoo

7.F.2. [JPS-P-0069-23](#)

Recommendation for the approval of a contract to Christa M. Winthers, of the Law Firm of Antonioli, Cerny & Winthers, PC, to provide professional services as a conflict attorney assigned to juvenile cases, for the period December 1, 2023 through November 30, 2024, for a contract total amount not to exceed \$42,000. Other professional services not subject to competitive bidding per 55 ILCS 5/5-1022(a). Vendor selected pursuant to DuPage County Code's Professional Services Selection Process for other professional services. Section 2-353(1)(b). (18th Judicial Circuit Court)

RESULT:	APPROVED
MOVER:	Lucy Evans
SECONDER:	Yeena Yoo

7.F.3. [JPS-P-0070-23](#)

Recommendation for the approval of a contract purchase order to William G. Worobec, Attorney at Law, to provide professional services as a conflict attorney for the 18th Judicial Circuit Court, for the period of December 1, 2023 through November 30, 2024, for a contract total amount not to exceed \$47,400. Other professional service not subject to competitive bidding per 55 ILCS 5/5-1022(a). Vendor selected pursuant DuPage County Code Section 2-353(1)(b). (18th Judicial Circuit Court)

RESULT:	APPROVED
MOVER:	Lucy Evans
SECONDER:	Yeena Yoo

7.F.4. [JPS-P-0071-23](#)

Recommendation for the approval of a contract purchase order to the DuPage County Health Department, to provide mental health services for the mentally ill probationers, for Probation & Court Services, for the period of December 1, 2023 through November 30, 2024, for a contract total amount not to exceed \$208,000; per Intergovernmental Agreement. (Probation & Court Services)

RESULT:	APPROVED
MOVER:	Lucy Evans
SECONDER:	Paula Garcia

7.F.5. [JPS-P-0072-23](#)

Recommendation for a resolution authorizing the execution of an agreement between the County of DuPage, the Sheriff of DuPage, and Fortress Plus Solutions LLC, for lease of facility space, for a 5-year contract, for the period of December 1, 2023 through November 30, 2028, for a contract total not to exceed \$1,579,509.60. (Sheriff's Office)

A motion was made by Member Evans and seconded by Member Garcia to amend the language in the attachment from Cook County to DuPage County. Upon a voice vote, the motion passed.

RESULT:	APPROVED AS AMENDED
MOVER:	Lucy Evans
SECONDER:	Jim Zay

G. Technology - Yoo7.G.1. [TE-CO-0007-23](#)

Amendment to County Contract 6513-0001 SERV, issued to Learning Tree International, for the procurement of educational training vouchers, which do not expire, for Information Technology, to purchase an additional two (2) vouchers for use by the Records Management Team and increase the contract amount by \$3,990, resulting in an amended contract total of \$33,915, an increase of 13.33%.

RESULT:	APPROVED
MOVER:	Yeena Yoo
SECONDER:	Paula Garcia

7.G.2. [TE-P-0075-23](#)

Recommendation for the approval of a contract purchase order to Accela, Inc., for Managed Application Services to provide support with permitting software for the Building & Zoning, Transportation, Stormwater, and Public Works departments, for the period of February 21, 2024 through February 20, 2025, for a contract total not to exceed \$199,290; per 55 ILCS 5/5-1022(c) not suitable for competitive bids. (Proprietary Software Maintenance and Support)

RESULT: APPROVED

MOVER: Yeena Yoo

SECONDER: Paula Garcia

7.G.3. [TE-P-0076-23](#)

Recommendation for the approval of a contract purchase order to Insight Public Sector, Inc., for the procurement of RAM for the VSAN, for Information Technology, for a contract total amount of \$62,460, pursuant to the Intergovernmental Cooperation Act, in compliance with 30 ILCS 525/2 "Governmental Joint Purchasing Act" - OMNIA Partners Contract #23-6692-03.

RESULT: APPROVED

MOVER: Yeena Yoo

SECONDER: Paula Garcia

H. Transportation - Ozog7.H.1. [23-3687](#)

DT-R-0461A-22 Amendment to Resolution DT-R-0461-22 between the County of DuPage and the Chicago Metropolitan Agency for Planning to increase the County cost by \$10,000, for the federal Safe Streets For All grant. (Total County cost \$70,000).

RESULT: APPROVED

MOVER: Mary Ozog

SECONDER: Kari Galassi

7.H.2. [DT-P-0104-23](#)

Recommendation for the approval of a contract to Navistar, Inc. d/b/a Fleet Charge, to furnish and deliver International repair and replacement parts, as needed for the Division of Transportation, for the period December 1, 2023 through November 30, 2024, for a contract total not to exceed \$130,000; Per Sourcewell contract # 101520-NVS.

RESULT:	APPROVED
MOVER:	Mary Ozog
SECONDER:	Paula Garcia

7.H.3. [DT-R-0093-23](#)

Recommendation for approval of DuPage County's Annual Financial Commitment in support of the Chicago Metropolitan Agency for Planning for land use and transportation planning for northeastern Illinois - (County cost-\$75,626.72).

RESULT:	APPROVED
MOVER:	Mary Ozog
SECONDER:	Paula Garcia

8. FINANCE RESOLUTIONS

A motion was made by Member Krajewski and seconded by Member Galassi to combine items 8.A. through 8.E. under Finance Resolutions.

8.A. [FI-R-0267-23](#)

Additional appropriation for the Drug Court Fund, Company 1400, Accounting Unit 5930, \$22,670. (Probation & Court Services)

RESULT:	APPROVED
MOVER:	Brian Krajewski
SECONDER:	Dawn DeSart

8.B. [FI-R-0268-23](#)

Additional appropriation for the MICAP Fund, Company 1400, Accounting Unit 5940, \$27,592. (Probation & Court Services)

RESULT:	APPROVED
MOVER:	Brian Krajewski
SECONDER:	Dawn DeSart

8.C. [FI-R-0269-23](#)

Additional appropriation for the Neutral Site Custody Exchange Fund, Company 1400, Accounting Unit 5920, \$25,260. (Family Center)

RESULT:	APPROVED
MOVER:	Brian Krajewski
SECONDER:	Dawn DeSart

8.D. [FI-R-0270-23](#)

Acceptance and appropriation of the Comprehensive Law Enforcement Response to Drugs Grant PY24 - Inter-Governmental Agreement No. 421021, Company 5000 - Accounting Unit 6615, \$150,000. (State's Attorney's Office)

RESULT:	APPROVED
MOVER:	Brian Krajewski
SECONDER:	Dawn DeSart

8.E. [FI-R-0272-23](#)

Acceptance and appropriation of the Low-Income Home Energy Assistance Program HHS Grant PY24 Inter-Governmental Agreement No. 24-224028, Company 5000, Accounting Unit 1420, \$2,948,471. (Community Services)

RESULT:	APPROVED
MOVER:	Brian Krajewski
SECONDER:	Dawn DeSart

8.F. [FI-R-0273-23](#)

Acceptance of an extension of the DuPage Animal Friends Foundation Coordinator FY22 Grant, Company 5000 - Accounting Unit 1310. (DuPage Animal Services)

RESULT:	APPROVED
MOVER:	Brian Krajewski
SECONDER:	Paula Garcia

8.G. [FI-R-0274-23](#)

Acceptance of an extension of the DuPage Animal Friends Unrestricted FY23 Grant, Company 5000, Accounting Unit 1310. (DuPage Animal Services)

RESULT:	APPROVED
MOVER:	Brian Krajewski
SECONDER:	Paula Garcia

A motion was made by Member Krajewski and seconded by Member Galassi to discharge the Animal Services Committee. Upon a voice vote, the motion passed.

8.H. [FI-R-0271-23](#)

Recommendation for an Interfund loan from the General Fund to the Animal Services Fund, Company 1100, Accounting Unit 1300, \$4,500,000. (Animal Services)

RESULT:	APPROVED
MOVER:	Brian Krajewski
SECONDER:	Dawn DeSart

8.I. [FI-R-0275-23](#)

Authorization to transfer and appropriate up to, but not to exceed, \$3,000,000 in additional funds from the General Fund to the County Infrastructure Fund for Fiscal Year 2023.

RESULT:	APPROVED
MOVER:	Brian Krajewski
SECONDER:	Paula Garcia

8.J. [FI-R-0276-23](#)

Authorization to transfer \$800,000 in budget to General Fund Special Accounts for Fiscal Year 2023.

RESULT:	APPROVED
MOVER:	Brian Krajewski
SECONDER:	Kari Galassi

8.K. [FI-R-0277-23](#)

Correction of a Scrivener's Error in Resolution FI-R-0447-22.

RESULT:	APPROVED
MOVER:	Brian Krajewski
SECONDER:	Kari Galassi

8.L. [FI-R-0278-23](#)

Approval of a grant agreement with Family Shelter Service of Metropolitan Family Services, for the use of ARPA funds, in the amount of \$50,000. (ARPA ITEM)

RESULT:	APPROVED
MOVER:	Brian Krajewski
SECONDER:	Cynthia Cronin Cahill

9. INFORMATIONAL

A motion was made by Member Krajewski and seconded by Member Zay to receive and place on file: Payment of Claims, Wire Transfers and Grant Proposal Notifications. Upon a voice vote, the motion passed.

A. Payment of Claims9.A.1. [23-3683](#)

11-08-2023 Public Works Refunds Paylist

9.A.2. [23-3710](#)

11-14-2023 Paylist

9.A.3. [23-3751](#)

11-17-2023 Paylist

9.A.4. [23-3765](#)

11-21-2023 Auto Debit Paylist

9.A.5. [23-3771](#)

11-21-2023 Paylist

B. Wire Transfers9.B.1. [23-3708](#)

11-09-2023 IDOR Wire Transfer

C. Grant Proposal Notifications

9.C.1. [23-3737](#)

GPN 059-23: FY24 Law Enforcement Camera Grant - Illinois Law Enforcement Training & Standards Board - \$142,611.45. (Sheriff's Office)

9.C.2. [23-3720](#)

GPN 060-23: Supplemental State Funding for LWIA's PY24 - Illinois Department of Commerce & Economic Opportunity - \$65,164.37. (Human Resources, Workforce Development Division)

RESULT:	APPROVED THE CONSENT AGENDA
MOVER:	Brian Krajewski
SECONDER:	Jim Zay
AYES:	Chaplin, Childress, Covert, Cronin Cahill, DeSart, Eckhoff, Evans, Galassi, Garcia, Krajewski, LaPlante, Ozog, Rutledge, Schwarze, Tornatore, Yoo, and Zay
ABSENT:	Gustin

10. OLD BUSINESS

Member Rutledge informed the Committee that the President's Inflation Reduction Act provides subsidies to manufacturers who produce solar panels in the United States.

11. NEW BUSINESS

Committee members discussed re-visiting a job share policy as well as remote and hybrid work policies as a way to attract and retain employees. These topics will be placed on a future agenda for discussion.

12. ADJOURNMENT

A motion was made by Member Garcia and seconded by Member Yoo to adjourn at 8:43 AM. Upon a voice vote, the motion passed.