

Consent
 PW ~~5/16~~ 5/16
 CB 5/23



Request for Change Order
Procurement Services Division
 Attach copies of all prior Change Orders

Date: Apr 24, 2023

MinuteTraq (IQM2) ID #: _____

| | | | |
|---|---|--------------------------|---|
| Purchase Order #: 5150SERV | Original Purchase Order Date: Feb 22, 2021 | Change Order #: 1 | Department: Public Works |
| Vendor Name: Joseph J Henderson & Son Inc | | Vendor #: 15050 | Dept Contact: Amy Arlowe/Sandra Martinez |
| Background and/or Reason for Change Order Request: | Extend contract to 11/30/23. No change in contract total. | | |
| IN ACCORDANCE WITH 720 ILCS 5/33E-9 | | | |

- (A) Were not reasonably foreseeable at the time the contract was signed.
- (B) The change is germane to the original contract as signed.
- (C) Is in the best interest for the County of DuPage and authorized by law.

| INCREASE/DECREASE | |
|-------------------|---|
| A | Starting contract value \$9,933,000.00 |
| B | Net \$ change for previous Change Orders |
| C | Current contract amount (A + B) \$9,933,000.00 |
| D | Amount of this Change Order <input type="checkbox"/> Increase <input type="checkbox"/> Decrease |
| E | New contract amount (C + D) \$9,933,000.00 |
| F | Percent of current contract value this Change Order represents (D / C) 0.00% |
| G | Cumulative percent of all Change Orders (B+D/A); (60% maximum on construction contracts) 0.00% |

DECISION MEMO NOT REQUIRED

- Cancel entire order
- Change budget code from: _____ to: _____
- Increase/Decrease quantity from: _____ to: _____
- Price shows: _____ should be: _____
- Decrease remaining encumbrance and close contract
- Close Contract
- Increase encumbrance and close contract
- Contract Extension (29 days)
- Decrease encumbrance
- Consent Only
- Increase encumbrance

DECISION MEMO REQUIRED

- Increase (greater than 29 days) contract expiration from: Jun 30, 2023 to: Nov 30, 2023
- Increase ≥ \$2,500.00, or ≥ 10%, of current contract amount Funding Source _____
- OTHER - explain below:

| | | | | | |
|---|-----------|---|-------------------------------------|-----------|--------|
| <i>JK</i> | 4/24/23 | x 6800 | <i>JK</i> | 4/24/23 | x 6800 |
| Prepared By (Initials) | Phone Ext | Date | Recommended for Approval (Initials) | Phone Ext | Date |
| REVIEWED BY (Initials Only) | | | | | |
| Buyer | Date | <i>AK</i> | Procurement Officer | Date | 5/2/23 |
| Chief Financial Officer (Decision Memos Over \$25,000) | Date | Chairman's Office (Decision Memos Over \$25,000) | Date | | |