



# DU PAGE COUNTY

## ETSB - Emergency Telephone System Board

421 N. COUNTY FARM ROAD  
WHEATON, IL 60187  
www.dupagecounty.gov

### Final Summary

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Wednesday, September 13, 2023

9:00 AM

Room 3500B

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**1. CALL TO ORDER**

9:00 AM meeting was called to order by Chairman Schwarze at 9:05 AM.

**2. ROLL CALL**

ETSB STAFF:

Linda Zerwin

Matt Theusch

Gregg Taormina

Eve Kraus

Kris Cieplinski (Remote)

Brian Kopas (Remote)

Prithvi Bhatt (Remote)

COUNTY CLERK:

Adam Johnson, Chief Deputy Clerk

STATE'S ATTORNEY:

Mark Winistorfer

ATTENDEES:

Ellen Smith, Treasurer's Office

Nick Kottmeyer, County Board Office

Jason Blumenthal, County Board Office

Andy Dina, Warrenville Fire

Bill Hayden, Addison PD

Jan Barbeau, State's Attorney's Office

Dave Pederson, Forest Preserve PD

Marilu Hernandez, ACDC

Jacquie Bucher, DU-COMM

Marty Cruse, DU-COMM

Anthony McPhearson, County CIO

Don Ehrenhaft, County IT

Chris Clark, Glen Ellyn Fire

Rob Schultz, Carol Stream Fire

Jason Day, Carol Stream Fire

Alan Emody, Bloomingdale Fire

Matt Baarman, DU-COMM (Remote)

Joe Breinig, DMMC (Remote)

- Rich Cassady, Glenside Fire (Remote)
- Brian Cluever, Carol Stream PD (Remote)
- Steve Demas, Lisle-Woodridge Fire (Remote)
- Kevin Dempsey, Village of Addison (Remote)
- Tom Gallahue, ILEAS (Remote)
- Melanie Koga, County Finance (Remote)
- Todd Kubish, Villa Park PD (Remote)
- Nicole Lamela, DU-COMM (Remote)
- Brad Malloy, Glendale Heights PD (Remote)
- Keith Marc, ACDC (Remote)
- Matthew Mellens, Oakbrook Terrace PD (Remote)
- Bret Mowery, York Center Fire (Remote)
- Bob Murr, College of DuPage (Remote)
- Mike Rivas, Villa Park PD (Remote)
- Observer (Remote)

On roll call, Members Schwarze, Franz, Guttman, Kramer, Rauter, Schar, Srejma, Swanson, and Yoo (Remote) were present. Members Eckhoff (9:08am), Maranowicz, and Tillman were absent.

Chairman Schwarze said that there were not enough Members present in the room for a quorum to allow Member Yoo to participate remotely but that Member Eckhoff was in the building and when he joined the meeting, the board would have a sufficient number of Members to take action.

<b>PRESENT</b>	Schwarze, Franz, Guttman, Kramer, Rauter, Schar, Srejma, and Swanson
<b>ABSENT</b>	Maranowicz, and Tillman
<b>REMOTE</b>	Yoo
<b>LATE</b>	Eckhoff

**3. PUBLIC COMMENT**

There was no public comment.

**4. CHAIRMAN'S REMARKS - CHAIR SCHWARZE**

Chairman Schwarze recognized DU-COMM TCII Martin Cruse, TCIII Nicholas Turano, TCII Robert Beuse III, and TCII Nicole Valerio who in July received a call stating a building in an unincorporated part of Oakbrook Terrace was struck by lightning and the roof was possibly on fire. Arriving Units advised DU-COMM a 4-story multi-family residence had smoke showing from a corner of the roof. These Telecommunicators coordinated dispatch of the box alarm, toned on the fire channel, and coordinated station coverage through a fire that escalated to a 2nd, 3rd, and 4th alarm level. The efforts of the TCs became more complex with each box alarm level increase. Meanwhile, Operations Manager Jacquelyn Bucher was attentive to each incident and Fire TC and contacted the Red Cross to request assistance for the residents. Exemplary teamwork was displayed throughout the course of the incident.

Member Eckhoff entered the meeting at 9:08am. Chairman Schwarze said there was a request

that was made to allow remote participation for Member Yoo. Under Section 7a of the Open Meetings Act, If a quorum of the members of the public body is physically present as required by Section 2.01, a majority of the public body may allow a member of that body to attend the meeting by other means if the member is prevented from physically attending because of: (I) personal illness or disability; (ii) employment purposes or the business of the public body; or (iii) a family or other emergency. A motion was made by Member Guttman, seconded by Member Rauter to allow Member Yoo to remotely participate via Zoom. On voice vote, motion carried.

#### **4.A. Treasurer's Report**

County Treasurer Henry introduced Deputy Treasurer Ellen Smith who had a presentation on the ETS Board's investment accounts. The presentation was brought up on screen as Ms. Smith provided information on the funds and the Treasurer's approach to managing the funds and portfolio.

#### **5. MEMBERS' REMARKS**

There were no Members' remarks.

#### **6. CONSENT AGENDA**

Chairman Schwarze asked for a motion to combine Consent Agenda Items A//Monthly Report for September 13; B/Revenue Report; C/Minutes Approval Policy Advisory Committee for August 7; D/Minutes Approval ETSB Ad Hoc Finance Committee for July 26 and August 24; E/Minutes Approval ETS Board for August 24. Member Eckhoff motioned, seconded by Member Guttman. On voice vote, all Members voted "Aye", motion carried.

Chairman Schwarze asked for a motion to approve Consent Agenda Items A//Monthly Report for September 13; B/Revenue Report; C/Minutes Approval Policy Advisory Committee for August 7; D/Minutes Approval ETSB Ad Hoc Finance Committee for July 26 and August 24; E/Minutes Approval ETS Board for August 24. Member Schar motioned, seconded by Member Guttman. On voice vote, all Members voted "Aye", motion carried.

#### **6.A. Monthly Staff Report**

##### **6.A.1. [23-2966](#)**

Monthly Report for September 13 Regular Meeting

**Attachments:**     [September 2023 Meeting Monthly Report.pdf](#)

#### **6.B. Revenue Report 911 Surcharge Funds**

##### **6.B.1. [23-2967](#)**

ETSB Revenue Report for September 13 Regular Meeting for Fund 5820/Equalization

**Attachments:**     [Revenue Report Regular Meeting 9.13.23.pdf](#)

#### **6.C. Minutes Approval Policy Advisory Committee**

##### **6.C.1. [23-2972](#)**

ETSB Policy Advisory Committee Minutes - Regular Meeting - Monday, August 7, 2023

**Attachments:** [2023-08-07 ETSB PAC Minutes Summary.pdf](#)

**6.D. Minutes Approval Ad Hoc Finance Committee**

6.D.1. [23-2968](#)

ETSB Ad Hoc Finance Minutes - Regular Meeting - Wednesday, July 26, 2023

**Attachments:** [2023-07-26 ETSB Ad Hoc Finance Minutes Summary.pdf](#)

6.D.2. [23-2977](#)

ETSB Ad Hoc Finance Minutes - Regular Meeting - Wednesday, August 24, 2023

**Attachments:** [2023-08-24 ETSB Ad Hoc Finance Minutes Summary.pdf](#)

**6.E. Minutes Approval ETS Board**

6.E.1. [23-2969](#)

ETSB Minutes - Special Call Meeting - Thursday, August 24, 2023

**Attachments:** [2023-08-24 ETSB Minutes Summary.pdf](#)

<b>RESULT:</b>	APPROVED THE CONSENT AGENDA
<b>MOVER:</b>	David Schar
<b>SECONDER:</b>	Michael Guttman
<b>AYES:</b>	Schwarze, Franz, Eckhoff, Guttman, Kramer, Rauter, Schar, Srejma, Swanson, and Yoo
<b>ABSENT:</b>	Maranowicz, and Tillman

**7. VOTE REQUIRED BY ETS BOARD**

**7.A. Payment of Claims**

7.A.1. [23-2971](#)

Payment of Claims for September 13, 2023 for FY23 - Total for 4000-5820 (Equalization): \$1,773,326.01

On voice vote, all Members voted "Aye", motion carried.

**Attachments:** [Payment of Claims 9.13.23 FY23.pdf](#)

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Grant Eckhoff
<b>SECONDER:</b>	Michael Guttman

**7.B. Milestones**

**7.B.1. [ETS-R-0046-23](#)**

Resolution for approval of a third monetary Milestone in the amount of \$231,353.10, in accordance with Exhibit C5: Terms of Payment schedule of Contract Restatement Purchase Order 950900/1914-1 to Intergraph Corporation, dba Hexagon Safety & Infrastructure, a Delaware Corporation, in the amount of \$231,353.10.

Ms. Zerwin provided a review of the milestones that are brought before the ETS Board per the milestone policy. She said this milestone was brought forward pending parent committee approval as the milestone costs were split between the ETSB and Police Records Management and would be on the PRMS Oversight meeting agenda for approval later that afternoon.

On voice vote, all Members voted "Aye", motion carried.

**Attachments:**     [MS 3 System Setup and Installation.pdf](#)

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	David Schar
<b>SECONDER:</b>	Eric Swanson

**7.C. Change Orders**

**7.C.1. [ETS-CO-0008-23](#)**

Resolution approving Change Order #1 to Motorola Solutions, Inc. PO 922031/6149-1 to provide an additional six (6) months of NICE logger support at the DU-COMM and ACDC PSAPs. (Total amount of change order: \$78,213.34; New contract amount: \$13,147,373.36)

Member Rauter said he would be voting in favor of approving the change order, however, he questioned legacy recordings and whether a change order would need to be brought forward to support NICE to retrieve any legacy recordings after the expiration of the change order. Ms. Zerwin began by apologizing to the board and explained that the change order was backdated to July 1 as it took time to negotiate the extension. To answer Member Rauter's question, she then referenced the ETSB retention policy that states recordings are only kept for 90 days and said that the assumption was any needs for evidentiary purposes would have been pulled off the system. She said the systems (NICE and Eventide) are currently both live so there are recordings running concurrently for backup during testing and cutover. The extension will cover the additional 90 days required for storage retention within NICE.

On voice vote, all Members voted "Aye", motion carried.

- Attachments:** [Motorola 922031 Change Order.pdf](#)  
[Motorola 922031 Purchase Requisition.pdf](#)  
[Motorola 922031 Decision Memo.pdf](#)  
[DUPAGE 6 MOS NICE RENEWAL\\_Redacted.pdf](#)  
[DuPageNICE\\_EXTENSION\\_CO\\_Redacted.pdf](#)

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Erik Kramer
<b>SECONDER:</b>	Michael Guttman

**7.D. Travel and Training**

7.D.1. [23-2832](#)

Nine (9) Attendees from DuPage ETSB (2) and ACDC PSAP (7) to attend the 39th Annual Illinois Public Safety Telecommunications Associations (IPSTA) conference in Springfield, IL October 22-25 for an estimated cost of 1,400 per attendee. (Total conference amount not to exceed: 12,600).

Vice Chair Franz noted his standing comments that bringing travel costs forward to the Board was inefficient and that while he supports training, he believed other methods could be utilized than to approve the costs without placing them on the agenda. Chairman Schwarze said that a new travel policy had been approved at the County Board level the previous day and that he and Director Zerwin could look into how to incorporate that change into the ETS Board. Ms. Zerwin also said that the PSAP IGA contains a solution for travel and training.

On voice vote, all Members voted "Aye", motion carried.

- Attachments:** [Travel Request Form ETSB.pdf](#)  
[Travel Request Form ACDC.pdf](#)

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Stephen Rauter
<b>SECONDER:</b>	William Srejma

**7.E. Resolutions**

7.E.1. [ETS-R-0045-23](#)

Resolution to amend Policy 911-005.10: Metropolitan Emergency Response and Investigation Team Designated Talk Groups.

Chairman Schwarze asked for a motion on the policy. Member Schar motioned, seconded by Member Srejma. Chairman Schwarze then opened the item for discussion.

Member Rauter said he had a meeting with the State's Attorney prior to the meeting and that he finds the resolution to be problematic and the policy statement to be problematic and that he would be happy to go into detail, but he suggested it be tabled. He said he was unsure whether it had gone back to the Policy Advisory Committee (PAC) for review. He was in favor of the intent, but the policy as it stood was error filled and problematic the way he read it. He stated that unless it was tabled, he would be voting no.

Member Schar stated he was not involved in the crafting of the policy, but that he is a member of MERIT and knows the members involved who did craft it, and said that if they are comfortable with it, he felt it appropriate to pass that day as they are the end users.

Chairman Schwarze said that Police Chief Rivas of the MERIT Executive Committee and member of the PAC was online to answer any questions.

Ms. Zerwin said the policy had gone to the PAC that previous Monday, which is why the voting tallies were not included in the monthly report or noted on the ESTB agenda. She said that Member Rauter was correct in that there were a few statute references that should be stricken and said there were people online who could answer their operational questions.

Member Rauter went through the statute references that should be updated. He said there were relationship questions between STARCOM and the County that were troublesome to him. What he said was most problematic was the allowance of encrypted talk groups to be patched to non-encrypted talk groups. He said under best practices, that is a complete no-no. He reviewed his other notes, which included the Motorola grade of service, policy 911-005.2 which he had not yet reviewed and did not know how it affected this policy, he said that there was no Illinois Tactical plan and no such thing as the ITTF template, and that talk groups 4A and 4B were being renamed and re-purposed and therefore not appropriate based on the State's plans. Member Rauter said he was confused that some members of the PAC said it was reviewed whereas others said it was not, and that maybe they were not present on Monday, but that the policy seems rushed and needs to be re-written.

Chairman Schwarze asked Chief Rivas to comment. PAC Member Rivas said they had looked at the policy for some time and that when it comes to encryption, DuPage needs a mechanism to talk with their Cook County brethren and for saturation patrols. He said that in real time events, they are seeing units showing up from various agencies and need a mechanism to communicate safely and effectively with departments that do not have encryption.

Ms. Zerwin said that in regard to the naming conventions mentioned by Member Rauter, DuPage is in a state of flux. There is only ADP encryption active on certain talk groups today, that main talk groups are currently not encrypted. In the radio template today, the template has the talk groups listed as ITTF talk groups. So, the policy is consistent with

the template until the naming conventions are changed to align with SWIT. She said when all the changes are made and the intent is to bring the talk group policy to the Board, there would be language to allow staff to marry up the name changes. She said this policy has been in place and while there are statute references to clean up, the policy is already active. Ms. Zerwin said the policy could be tabled while the scrivener's errors are corrected but further discussion would be up to the PAC and MERIT as it is their policy as to how they want to grant access. She said this came to the board because the previous MERIT Executive Committee had greater restrictions on encryption within the DEDIR System. The current committee would like, as the language reflects, anyone who is a member of MERIT have access to the MERIT talk groups and encryption. Ms. Zerwin said the encryption discussion has been a fluid conversation among the police and fire service and how is the fire service allowed to communicate and have encryption desired by the police. The caveat in the policy is that if you are not a DEDIRS member, such as Naperville, and are a MERIT member, only those assigned to MERIT would have access to the MERIT talk groups on both the police and only the fire personnel assigned to MERIT. She concluded saying that was the change in the policy, although Member Rauter was accurate in the statute citations.

Member Rauter said the solution is the legacy ITTF template which has morphed into the Statewide Interoperability Template (SWIT) and that the issues that were discussed as far as in the clear interoperability talk groups are already there for neighboring counties to participate which is just a phone call to the SCOC for a heads up to use the talk groups. He said he believed MERIT needed encrypted talk groups, but the policy needs to be re-drafted.

Chairman Schwarze asked PAC Member Chief Rivas for his perspective on what he had heard as far as approval. Chief Rivas said, as Director Zerwin mentioned, there were a few corrections that could be made, but that it was ready to go. He said many DuPage Chiefs had input into the policy at the executive level and dissemination of information through the Chiefs, and thought the policy was ready for approval. Chairman Schwarze thanked Chief Rivas.

Chairman Schwarze then asked ASA Winistorfer for assistance in the amendment. ASA Winistorfer said he did unfortunately miss that statute references that should have been stricken as asked Member Rauter that if those offended references are stricken, if that would satisfy his concerns about the overall policy or were his concerns more substantive. Member Rauter said if it was the sense of the Board to approve the policy, he would still vote no as there were a lot of things that still need major corrections, but that he wants to support MERIT and there are ways to address and fix the policy in its entirety.

ASA Winistorfer asked, for clarity, if Member Rauter was making a motion to table the item. Member Rauter replied it sounds as if the Board was apt to approve it, it would be the Chairman's prerogative but that he was not entertaining a motion to table it. He said he would suggest it was if another Member felt the same way, that he would rather it come from another Member and not hold it up.



Member Yoo said if there was no motion to table, then she would make the motion to approve the policy, as amended to correct the Scrivener's error. ASA Winistorfer clarified the motion language for Member Yoo, which was seconded by Member Guttman. Vice Chair Franz said he wanted to support the policy as there had been good work and progress and asked if PAC and MERIT could be asked to go back and review the policy to bring back within the next 6 months to address Member Rauter's concerns. Ms. Zerwin answered she believed that was already in process as part of the flux to clean up the talk groups. Member Rauter said he did not know what the Scrivener's changes were addressing, that there were conceptual substantive errors, not misspellings or grammatical errors, that he has uncovered so he did not know what he would be voting on. He said with his concerns of the overall issues with the policy, Member Yoo's motion would not satisfy what he was trying to get done. Chairman Schwarze asked ASA Winistorfer to clarify the amendments. ASA Winistorfer said that under Additional Authority, the lines reading 50 ILCS 751 Wireless Emergency Telephone Safety Act and 83 Illinois Administrative Code Part 1325.415(m) would be stricken from the policy. Member Yoo confirmed that as accurate.

Member Eckhoff said that he thought the intent of the system after 9-1-1 was to get everyone talking during an emergency as a team. He said he looks at this as a step, not the final step, to get us there. He said what Member Rauter was talking about has merit, no pun intended, but that additional steps would be taken after the resolution today to address Member Rauter's concerns. Ms. Zerwin confirmed that as accurate and said there is no AES encryption on the radios today, that it was still in discussion, so the policy in some respects is moot because none of the main talk groups are encrypted today. She said if there were an event today and Interop talk groups 1-8 were patched, they would not be breaking encryption at this point.

Member Rauter asked if Roman Numeral IV was being addressed under the amendment. Chairman Schwarze replied that the lines ASA Winistorfer read were the lines being addressed.

PAC Chairman Hayden commented that he understands the conversation and asked if the Board could move forward with the policy today to protect the men and women under MERIT but meet to come to an agreement and bring the policy back in a timely manner.

A roll call vote was taken. All Members voted, "Aye", except Member Rauter, who voted, "No". The motion to amend the policy carried.

Addressing PAC Chairman Hayden, Member Rauter said he agreed, this had to be done, but the policy is not right the way it is and he would be happy to work with the PAC when they call a meeting.

On the underlying motion, Vice Chair Franz moved, seconded by Member Swanson, to approve the policy as amended. On voice vote, motion carried.

**Attachments:** [911-005.10 MERIT Talk Groups 9.11.23 clean draft.pdf](#)

<b>RESULT:</b>	ACCEPTED AS AMENDED
<b>MOVER:</b>	Mark Franz
<b>SECONDER:</b>	Eric Swanson

**7.F. FY2024 Budget Resolution**

7.F.1. [ETS-R-0047-23](#)

Annual Appropriation Resolution for the Emergency Telephone System Board of DuPage, State of Illinois, for the Fiscal Period beginning December 1, 2023 and ending November 30, 2024.

Chairman Schwarze asked for a motion to approved. Vice Chair Franz moved, seconded by Member Rauter. Chairman Schwarze turned the discussion over to Ms. Zerwin.

Ms. Zerwin said the practice has been to review the budget in September with approval in October, so there would be a motion to table to move that forward. She said the Board received a memo to review the work the Ad Hoc Finance Committee had done. She apologized for a few last-minute surprise items that had come up after the last finance meeting and had not yet been reviewed. She said they would go through the items today and items for recommendation would come at the end. The budget presentation was shared onscreen.

Ms. Zerwin said the Ad Hoc Finance Committee had met several times and gone through the line items. Since 2016 and the ETSB finished consolidation of the shared system, the budget is leveling as they come into the first cycle of replacement in equipment that was either refreshed or replaced in the two new PSAPs. The first slide was a snapshot of the overall budget, which she said only looked really good because of the IGA pending between the PSAPs and the ETSB which recommends a payment of \$2M and another \$1M that has been in the FY23 budget. In the FY24 budget, the \$2M does not appear, which would be a discussion point later.

Ms. Zerwin addressed Personnel and said the County Board would be recommending a COLA of 3% this year which she had learned of on September 7, so the figures in the budget were adjusted from what the Ad Hoc Finance Committee had been discussing prior to this meeting of a 4% COLA and merit. She said County Board is not recommending a merit salary adjustment for FY24. She said there were also the two newly filled positions which had been reorganized which also accounted for only a 1% increase from FY23 to FY24.

In Commodities, Ms. Zerwin noted the replacement parts for the APXNext radios and the reorganization of the line items in the County Finance systems and distinctions between owning a license and leasing a license. She said that public liability insurance was based at 15% per County recommendation. In wireline, FY24 is seeing an increase because of

the second SIP connection as part of the Customer Premise Equipment (CPE) or the call handling project that is in process. Airtime was moved and would be reimbursed under the major projects from the agencies who purchased radios from ETSB as part of the interoperable system but are radios that ETSB cannot pay for per the FCC.

The next slide showed Operating as down 7%. Capital showed a significant decrease of 80% because these lines deal with new projects. Under new projects there is RapidSOS Premium as an added enhancement as recommended by the Ad Hoc Finance Committee. Also, Multi Factor Authentication was a recommendation by the Ad Hoc Finance Committee based on the events which took place in Addison and other agencies over the last few years. MFA is a significant undertaking with the size system in place to handle and while a budgetary number has been added, the hope is to be under. Since the last Ad Hoc Finance Committee meeting, Winfield Fire notified ETSB of approval for a new fire station. ETSB provides the core equipment and while their building may not be ready for the FY24 budget given supply chain issues and such, the recommendation is the amount of \$67,960 be added into the budget to allow for time to order and receive equipment. The next item Ms. Zerwin noted was Digital Fixed Station Interface (DFSI) and was a request from the PSAPs. DFSI allows the backup radio system owned by the PSAPs to see the radio IDs of the units when they are talking. Today, when the PSAPs are on backup, they do not get that feature. Ms. Zerwin recommended the Board not take on any other aspects of those systems because although an allowable cost, they are significant to the amount of a couple million dollars and the budget would need to be re-calculated. She continued saying that this part of the interface is a good safety practice and that the Board received an additional memo on this item for discussion. Those four capital requests total approximately \$633,528. Existing equipment that is replaced each year is around \$119,333 and includes replacement of servers and CAD workstations and the OHSEM tower generator which is up for replacement but that staff would work with County to determine whether refurbishment or replacement is needed.

Ms. Zerwin reviewed the equipment for which Capital Outlay would be utilized in FY24. Items which would be reimbursed by PRMS were shown on the Board memorandum with an asterisk. Vice Chair Franz asked if investments should be shown on the chart to figure into the projected ending balance. Ms. Zerwin said that information was provided by the Treasurer's presentation earlier in the meeting and was not yet known for the budget presentation.

Ms. Zerwin then reviewed the Revenue history as noted in the Board memorandum.

Ms. Zerwin said the Board could approve the budget today, but that there are recommendations and decisions for the Board to make including the \$2M for the PSAP IGA and whether to follow suit for the recommended COLA.

Chairman Schwarze listed the Members of the Ad Hoc Finance Committee and provided a summation of the items not yet reviewed prior to today's meeting. In regard to the decisions to be made, beginning with COLA, Chairman Schwarze recommended the Board continue to follow the guidance of County Board. Ms. Zerwin asked for

clarification that if County Board makes a change to their guidance, would the ETS Board want staff to calculate that into the budget for the October meeting. Member Guttman said Ms. Zerwin had indicated the ETS Board had always followed suit and he thought absent of a large discussion of that process, they should continue to do so. Ms. Zerwin questioned, unless they go negative? The Board agreed. In keeping the revenue assumption at \$14.1M, Vice Chair Franz asked if they should include the investment income, as well. Ms. Zerwin said she would discuss that with Treasurer Henry for a recommendation as that income would fluctuate. Given the amount of capital that is expected to be spent in FY24, there will be less funds to invest, therefore the yield will be less. Ms. Zerwin said it could be calculated but she usually uses surcharge as the baseline.

Chairman Schwarze asked what needed to be discussed in terms of the capital contingencies contribution of \$7.5M. Member Guttman said he agreed with that recommendation. Ms. Zerwin reviewed the upcoming fiscal year contributions as the slide was brought on screen. She provided a brief history of 54199 and explained there were costs estimated to be paid out in FY23 for projects that had not been completed and would be paid out in FY24.

Chairman Schwarze asked if there were any questions relating to Capital Contingencies. Vice Chair Franz asked for the PowerPoint presentation again for the October meeting.

Chairman Schwarze then said they need to discuss the \$2M for the PSAP IGA. He provided a brief history of the incomplete IGA and the budgeted costs associated with it since 2021. In talking to Member Guttman and Director Zerwin, he thought they were very close and that it would be wonderful to complete in FY23. Vice Chair Franz stated the IGA should be on the agenda for next month for approval. Chairman Schwarze confirmed with Ms. Zerwin that \$1M is in the FY24 budget, to which she responded yes. Vice Chair Franz inquired into the fiscal year dates. Ms. Zerwin replied December 1 begins the next fiscal year and she reviewed the process which included any changes being submitted to ASA Winistorfer and would have to be approved by DU-COMM and the Village of Addison, ETSB, and the County Board before November 30. Chairman Schwarze's goal in talking to Member Maranowicz and Member Guttman was to have this ready for approval at the ETS Board October meeting. He said Ms. Zerwin would need direction from the Board regarding the \$2M if the IGA is not resolved in an appropriate amount of time. Member Guttman believed yes, but that it should not be added today. He agreed with Vice Chair Franz that it should be an action item on the October agenda ahead of the budget and based upon what happens, would set a direction for the budget. He further said that when it was appropriate, he would be making a motion to table the budget approval until the next meeting.

Chairman Schwarze asked for any further comments, to which there were none. Member Guttman made a motion to table the FY24 budget to the regularly scheduled October meeting to be placed on the agenda after an action item on the Intergovernmental Agreement between the County, ETSB, and the PSAPs. The motion was seconded by Member Rauter. Hearing no further discussion, Chairman Schwarze asked all in favor?

All Members voiced "Aye", none opposed, motion carried.

Vice Chair Franz provided kudos to Ms. Zerwin and her team for their work on the budget and the presentation today. Member Guttman echoed his thank you.

**Attachments:** [FY24 Draft Budget Summary September 13 2023.pdf](#)  
[Executive Summary FY24 Budget October 11 Meeting.pdf](#)

<b>RESULT:</b>	TABLED
<b>MOVER:</b>	Michael Guttman
<b>SECONDER:</b>	Stephen Rauter

**8. DEDIRS PORTABLE AND MOBILE RADIO REPLACEMENT**

PAC Chair Hayden said the MERIT policy had already been discussed earlier in the meeting. He said there is another policy the PAC is working on to be brought forward in the next couple meetings.

PAC Vice Chair Dina said the burning question is, why do they not have the new fire radios out on the street. He provided a status of the progress of the Fire Focus Group under the mobile and portable radio categories and a brief discussion ensued around encryption, the issues experienced, radio warranty, the hazard zone NFPA settings and programming, and whether there was an option to potentially use another model radio in place of the APXNext XN.

**9. DU PAGE ETSB 9-1-1 SYSTEM DESIGN**

Ms. Zerwin had nothing beyond what was reported in the monthly report.

Member Rauter questioned the dates that were queried for a special call meeting to discuss system design. Chairman Schwarze said he had that noted under Old Business.

**10. OLD BUSINESS**

Chairman Schwarze said that with regard to the Special Call meeting to discuss the consolidation policy, he said a date could not be found that worked. He said he wanted as many Members to attend as possible but that representatives from both ACDC and DU-COMM must be present. He asked if the Board would consider holding the Special Call on the same date as the regularly scheduled meeting on October 11 either prior to that meeting, or directly after. With a show of hands, the consensus of the Members present was to begin at 8:00am on October 11 with the ETS Board regular meeting to follow. Staff will follow up with Members Maranowicz and Tillman for their availability.

Vice Chair Franz said he did not want the meeting to be unproductive and asked if there would be background materials available. Ms. Zerwin said what they are really talking about is future growth and that consolidation is an aspect of that. She said the directors are working on a history and background and that policy would be driven from that discussion. She said the consolidation policy in place today was designed for internal consolidation and believed that most of that

language would most likely stay intact so agencies do not move around. She said that when the consolidation questions came up, County GIS was able to provide a future growth study that would be shared. Vice Chair Franz asked if that was recent, to which Ms. Zerwin replied yes, it had come up at a Police Chiefs meeting a few months ago and GIS was able to accommodate the request.

There was no other old business.

**11. NEW BUSINESS**

There was no new business.

**12. EXECUTIVE SESSION**

**12.A. Minutes Review Pursuant to 5 ILCS 120/2 (C) (21)**

**12.B. Personnel Matters Pursuant to 5 ILCS 120/2 (C ) (1)**

**12.C. Security Procedures and the Use of Personnel and Equipment Pursuant to 5 ILCS**

**12.D. Pending Litigation Matters Pursuant to 5 ILCS 120/2 (C) (11)**

**13. MATTERS REFERRED FROM EXECUTIVE SESSION**

**14. ADJOURNMENT**

**14.A. Next Meeting: Wednesday, October 11 at 9:00am in 3-500B**

Chairman Schwarze asked for a motion to adjourn. Member Eckhoff motioned, seconded by Member Kramer. The meeting of the ETSB was adjourned at 10:31am.

Respectfully submitted,

Jean Kaczmarek